



Lavin, Franklin L: Files, 1987-1989

Finding Aid Type

White House Staff and Office File Collections

Subtitle/Office

Office of Political and Intergovernmental Affairs

Disclaimer

This collection is available in whole for research use. Some folders may still have withdrawn material due to Freedom of Information Act restrictions. Most frequently withdrawn material is national security classified material, personal privacy, protection of the President, etc.

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Record Type

Textual

Biography

Biography

Franklin Lavin was born in Canton, Ohio in 1957. He was interested in politics from a young age, including an active part in College Republicans organization. In the 1970s, he worked at the Republican National Committee, other Republican organizations, and several state-level political campaigns. In 1980, Lavin earned a degree in international politics from Georgetown University's School of Foreign Service. The following year he worked for the American Institute in Taiwan, the organization serving as the *de facto* U.S. embassy in Taiwan. Returning to the United States, Lavin worked in the Reagan 1980 campaign and 1980-1981 transition.

Lavin received a Master's degree in Chinese language and history from Georgetown in 1985. He later earned an M.A. in International Relations and International Economics from Johns Hopkins University, and an M.B.A. in Finance from the University of Pennsylvania. (Wharton School).

Lavin first joined the White House staff in early 1981, as Assistant to the Deputy Director, Office of Presidential Personnel. He left the White House later that year, and worked in the Agency for International Development (AID), and the President's Commission on Executive Exchange. In March 1984, he returned to the White House as a member of the Office of Public Liaison. Lavin left Public Liaison in March 1985 to become finance director for the National Republican Senatorial Committee. Following a period of self-employment, he joined the National Security Council in June 1986. He was the NSC's Deputy Executive Secretary for Coordination, with responsibility for planning and coordinating presidential meetings and trips.

In March 1987, Lavin replaced Haley Barbour as head of the White House's political affairs unit. He held this position until the end of the Reagan Administration. Lavin reported to Frank Donatelli, the Director of the Office of Political and Intergovernmental Affairs. The two men had worked together at AID in 1983-1984.

In the George H. W. Bush administration, Lavin served as Deputy Assistant Secretary of Commerce for Asia and the Pacific. Lavin spent much of the 1990s as a banker and venture capitalist in Hong Kong and Singapore.

Lavin was U.S. Ambassador to Singapore from 2001 to 2005. He then served as Under Secretary for International Trade, in the Department of Commerce, until 2007. Lavin is currently CEO of Export Now, the company he founded to help other companies sell on-line in China. He is co-author of the 2011 book *Export Now: Five Keys to Entering New Markets*.

Scope and Content Note

Scope and Content

The Franklin Lavin collection consists of 14 series. The series are as follows: SERIES I: National Campaign File; SERIES II: 1988 Campaign Issues; SERIES III: Subject File; SERIES IV: Organizations; SERIES V: Administrative File; SERIES VI: White House Memos; SERIES VII: Speech File; SERIES VIII: Trip File; SERIES IX: States; SERIES X: Voter Surveys and Summaries; SERIES XI: Telephone Logs; SERIES XII: Decision Making Information Inc.; SERIES XIII: Arthur J. Finkelstein and Associates; and SERIES XIV: Publications.

As head of the political affairs unit, Mr. Lavin had the twofold task of assisting President Reagan and his staff in political matters, and serving as White House liaison to the Republican Party and Republican candidates for office. Lavin coordinated the Reagan Administration's involvement in the 1987 and 1988 elections, including its contacts with Republican Party officials, Republican candidates for office, and the Bush-Quayle presidential campaign. His files also reflect his interests in his home state of Ohio and issues affecting the Jewish American community.

This collection includes a small amount of Lavin work product from before his time in Political and Intergovernmental Affairs (see the oversize calendar cards in Series V), and some earlier reference material that he retained for ongoing use. At this time, we have not located any distinct Lavin files in our holdings from his Administration positions prior to Political and Intergovernmental Affairs. However, material documenting Lavin's earlier Reagan Administration work is scattered throughout our holdings. For example, see Coordination Office, NSC collection for material documenting Mr. Lavin's time in the NSC.

Series List

SERIES I: NATIONAL CAMPAIGN FILE, 1987-1988

This series consists of material relating to presidential endorsements of 1988 Republican candidates for office; the drafting of campaign-related boilerplate letters to constituents; the 1988 Bush-Quayle presidential campaign, including contacts

between Lavin, other members of President Reagan's staff, and Bush campaign staff; information pertaining to Vice President Bush, Michael Dukakis, and other 1988 candidates for President; articles, analyses, and campaign literature pertaining to state and Congressional 1988 elections; proposed campaign-related events for President Reagan, including television and radio ads; the 1988 Republican National Convention and platform; broad strategy for state legislative races; White House involvement in state races that would affect Congressional redistricting in 1990; reports on the Political Affairs office's ongoing work; public opinion polls; and information on state Republican Party organizations. The files are arranged alphabetically.

SERIES II: 1988 CAMPAIGN ISSUES

This series consists of material relating to elections for statewide offices and the U.S. Senate; requests for presidential letters supporting Republican candidates; boilerplate presidential messages such as birthday greetings; correspondence between Lavin and members of the public or Administration staff; Administration fact sheets and talking points on domestic and foreign policy issues; information on state government officials, especially Republican; unsolicited resumes and personnel recommendations; Hatch Act issues; public opinion polls; and policies regarding government travel and use of the White House Mess. The files are arranged alphabetically.

SERIES III: SUBJECT FILE. 1987-1988

This series consists of material pertaining to 1988 presidential, Congressional and state elections; the 1988 Republican National Convention; reviews of Reagan Administration accomplishments; periodic Office of Political Affairs reports to President Reagan or the White House Chief of Staff; the drafting of boilerplate presidential letters supporting Republican candidates for office; public financing of campaigns; political action committee (PAC) contributions; White House staff involvement in the 1988 George Bush presidential campaign; scheduling of presidential events; schedules for President Reagan and Vice President Bush; event invitations for Mr. Lavin; conservative political organizations; public opinion polls, especially concerning 1988 elections; Lavin's contacts with Jewish American organizations; the Robert Bork Supreme Court nomination; Central America; and the Middle East. The files are arranged alphabetically.

SERIES IV: ORGANIZATIONS

This series consists of material pertaining to the Republican Party and Republican organizations, conservative political organizations, ethnic organizations, business groups, White House Office units, and a few liberal political groups. It includes publications, letters and boilerplate mailings, fundraising materials, membership lists, and requests for presidential events and endorsements. Topics include the 1988 Republican National Convention, 1988 presidential and Congressional campaigns, U.S.-Soviet relations, Central America, the 1988 drought in the Midwest, and the 55 miles per hour speed limit. The files are arranged alphabetically.

SERIES V: ADMINISTRATIVE FILE, 1987-1988.

This series consists of material pertaining to the scheduling of events for Mr. Lavin and Cabinet officials, Lavin reports on his ongoing work, unsolicited resumes and personnel recommendations, requests for events, Office of Political Affairs meetings and meeting follow-up, the role of the Political Affairs office in 1987 and 1988 elections, information on Office of Political Affairs staff, guidance on White House staff political involvement, the fiscal year 1989 federal budget, nominations to the Supreme Court and other federal judicial positions, Central America, presidential speeches, and correspondence with political leaders and the public. The files are arranged alphabetically.

This series also contains material pertaining to daily schedules during Lavin's time in the National Security Council (NSC) (1986-1987) and Office of Political and Intergovernmental Affairs (1987-1989). The scheduling information is kept on 3X5 inch "Calendar Cards." Each card lists the scheduled appointments for the day. The cards from Lavin's time in the NSC also include some schedules for other staff. The cards were maintained in a single set beginning with Lavin's NSC position, the Library is maintaining them as one unit. Most cards are arranged in reverse chronological order and they have been transferred to an appropriate size box at the end of the collection (Box 54).

SERIES VI: WHITE HOUSE MEMOS, 1987-1988.

This series consists of material pertaining to proposed presidential and White House staff events for the 1988 campaign season, the Office of Political Affairs' role in the 1988 campaigns, presidential and White House staff political travel, correspondence

with national and local campaign organizations, response to the Iran-Contra affair, and lists of Office of Political and Intergovernmental Affairs files. The files are arranged alphabetically.

SERIES VII: SPEECH FILE, 1987-1988.

This series consists of material pertaining to speeches and travel in support of Republican candidates for office. It includes draft and final speech texts for President Reagan, Mr. Lavin, and other White House officials; correspondence with state and local Republican campaign organizations; reference material compiled for use in speeches and events; travel forms and receipts; and documentation and talking points on topics including Reagan Administration accomplishments, foreign relations, and religious rights. Most folders are in reverse chronological order by date of speech/event.

SERIES VIII: TRIP FILE, 1986-1988.

This series consists of material pertaining to travel by Mr. Lavin, President Reagan, and other Administration officials, primarily during the 1988 campaign season. It includes trip proposals, recommendations for events, speeches, and administrative papers pertaining to travel, including reimbursement for political events. Most folders are in reverse chronological order by trip date.

SERIES IX: STATES, 1987-1988.

This series contains material pertaining to state and local elections and political groups, including: correspondence with Republican campaign organizations and elected officials; Administration events in support of Republican organizations and candidates; Office of Political Affairs meetings with state Republican leaders; Republican National Committee political briefings on states; information on 1988 statewide primaries; public FEC information on candidate campaign funds; publications from campaigns; unsolicited personnel recommendations; and use of President Reagan's signature and endorsement. The files are in alphabetical order by state/territory/district. In a few cases, material pertaining to a state is interfiled with records for an adjacent state.

SERIES X: VOTER SURVEYS AND REFERENCE MATERIAL, 1984-1988.

This series contains material pertaining to Republican National Committee briefings on states, issues, and upcoming elections; contact information for state Republican Party officials; analyses of Congressional and gubernatorial races; biographical information on candidates for Congress; Congressional votes on legislation; public opinion polls; proposed government funding for transportation projects; antitrust policy; and policy on releasing information on military personnel. The files are arranged alphabetically.

SERIES XI: TELEPHONE LOGS, 1987-1988.

This series contains material pertaining to telephone calls for Mr. Lavin. It includes telephone log forms that list call dates and times, names and phone numbers of callers, and information on return calls or other follow-up. Some logs are in reverse chronological order, but there is no overall arrangement.

SERIES XII: DECISION MAKING INFORMATION INC., 1985-1986.

This series contains material pertaining to public opinion polls from Decision Making Information Inc., the organization founded by longtime Reagan pollster Richard Wirthlin. There are chronologically arranged "Flash Results" reports, and a chronologically arranged set of large bound volumes.

SERIES XIII: ARTHUR J. FINKELSTEIN AND ASSOCIATES, 1985-1986.

This series contains material pertaining to public opinion polls from the Republican consulting firm Arthur J. Finkelstein and Associates. Most polls are bound "Southeastern Surveys" focusing on Alabama, Florida, Georgia, North Carolina, and South Carolina. Arranged alphabetically.

SERIES XIV: PUBLICATIONS, 1984-1987.

This series contains material pertaining to books and reports regarding Congress, the Republican Party, the federal budget, foreign relations, the textile industry in the South, and conservative organizations. Arranged in alphabetical order by title.

OVERSIZE

Last Modified Date

2024-02-26

SERIES I: NATIONAL CAMPAIGN FILE, 1987-1988

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Box 1

Status	Title
OPEN	1988 National Campaign [empty]
OPEN	[Babbitt, Governor Bruce]
OPEN	Baker [Howard] Campaign Summary (1)-(3)
OPEN	Biden
OPEN	Bush
OPEN	Campaign Debts
OPEN	Campaign Law Changes
OPEN	Campaign 1988, Congressional Goals (1)-(12)
OPEN	Campaign Statistics and Results (1)(2)

Box 2

Status	Title
OPEN	Campaign Statistics and Results (3)(4)
OPEN	Campaign Watch (1)-(3)
OPEN	Congressional Fundraising by President, 1987-1988 (1)(2)
OPEN	Cuomo, Mario
OPEN	Debates
OPEN	Dole (1)-(6)

Status	Title
OPEN	Dukakis (1)-(6)
Box 3	
Status	Title
OPEN	Dukakis (7)
OPEN	Dukakis/Bentsen (1)(2)
OPEN	1988 Economic Report of the President
OPEN	Election 11/08/1988 (1)(2)
OPEN	[Election Results and Forecasts] (1)-(3)
OPEN	Endorsement
OPEN	George Bush Campaign Addresses (1)(2)
OPEN	GBFP (George Bush for President)
OPEN	[George Bush for President Political Updates]
OPEN	George Bush for President (1)-(6)

Box 4

Status	Title
OPEN	George Bush for President (7)-(11)
OPEN	Gephardt, Richard A.
OPEN	GOP Presidential Election (1)(2)
OPEN	Haig (1)(2)
OPEN	Hart
OPEN	House/ Senate Races
OPEN	Jesse Jackson
OPEN	Kemp (1)-(4)

Box 5

Status	Title
OPEN	Kemp (5)-(8)
OPEN	Laxalt
OPEN	[Libertarian Party]
OPEN	Major Campaigns House-Senate-Governor
OPEN	Platform 1988 (1)-(5)
OPEN	Political Briefing Book 1988

Status	Title
OPEN	Political Strategy for 1988: Frank J. Donatelli to Senator Howard Baker 07/17/1987
OPEN	du Pont, Pierre S. "Pete" (1)-(4)
OPEN	Post-Election 1988
OPEN	Presidential Candidates Democratic (1)-(3)

Box 6

Status	Title
OPEN	Presidential Debate Advisory Board
OPEN	President's Political Involvement [empty]
OPEN	Presidential 1988 05/31/1987 07/14/1987
OPEN	Primaries Staff Involvement
OPEN	Project '88
OPEN	Quayle
OPEN	Redefining the Issues or the Next 90 Days
OPEN	Redistricting May 1987 [-June 1988] (1)-(4)
OPEN	Robertson
OPEN	Senate-Congress-Governors (1)(2)
OPEN	Senate Races (1)(2)
OPEN	1988 Strategy (1)(2)
OPEN	Super Tuesday (1)-(3)

SERIES II: 1988 CAMPAIGN ISSUES

This series consists of material relating to elections for statewide offices and the U.S. Senate; requests for presidential letters supporting Republican candidates; boilerplate presidential messages such as birthday greetings; correspondence between Lavin and members of the public or Administration staff; Administration fact sheets and talking points on domestic and foreign policy issues; information on state government officials, especially Republican; unsolicited resumes and personnel recommendations; Hatch Act issues; public opinion polls; and policies regarding government travel and use of the White House Mess. The files are arranged alphabetically.

Box 6, cont.

Status	Title
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OPEN Administration (1)(2)

Box 7

Status	Title
OPEN	Administration (3)-(6)
OPEN	[Agenda]
OPEN	AIDS
OPEN	[American Freedom Coalition]
OPEN	[Americans Talk Security]
OPEN	Arms Control
OPEN	Britain
OPEN	Budget
OPEN	Campaign Reform
OPEN	Central America
OPEN	China [Republic of - Taiwan]
OPEN	Christian Voice: Church Networking Guide
OPEN	Chronological File (1)-(3)
OPEN	Communists
OPEN	Constitutional Convention
OPEN	Contras January 1988 (1)-(4)

Box 8

Status	Title
OPEN	[Correspondence, Miscellaneous 1987-1988] (1)-(10)
OPEN	Department of Defense
OPEN	Economy (Issue)
OPEN	Employment
OPEN	Energy
OPEN	Export
OPEN	Foreign Visitors (1)-(7)
OPEN	Funding Grants 1988

Box 9

Status	Title
OPEN	Judge Joyce J. George Candidate - Ohio Supreme Court
OPEN	Ginsburg [Supreme Court Nomination] (1)-(4)

Status	Title
OPEN	Grove City Bill (1)(2)
OPEN	Hatch Act (1)-(6)
OPEN	Highway Veto
OPEN	Intermediate-Range Nuclear Forces (INF)
OPEN	Jewish Community Federations of Akron/Canton/Toledo
OPEN	Korea
OPEN	Line of the Day
OPEN	National Security Strategy of the United States January 1988
OPEN	OH [Ohio] (1)(2)

Box 10

Status	Title
OPEN	OH [Ohio] (3)-(6)
OPEN	Ohio (1)-(10)

Box 11

Status	Title
OPEN	Ohio (11)-(13)
OPEN	Frank Lavin Photos to Ohio
OPEN	Philippine
OPEN	Presidential Boards and Commissions
OPEN	Reapportionment
OPEN	Requests (1)-(4)
OPEN	Republican Governor's Association 1988 Notebook (1)(2)
OPEN	Republican National Committee
OPEN	Republican National Senatorial Committee (1)-(4)
OPEN	Right to Work

Box 12

Status	Title
OPEN	Soviet
OPEN	Talking Points [Mandatory Advance Warning of Layoffs and Plant Closings]
OPEN	Tax

Status	Title
OPEN	Tracking Polls (1)-(5)
OPEN	Trade (1)(2)
OPEN	Urban Development Action Grants (UDAG) August 1988
OPEN	[Vote America]

SERIES III: SUBJECT FILE. 1987-1988

This series consists of material pertaining to 1988 presidential, Congressional and state elections; the 1988 Republican National Convention; reviews of Reagan Administration accomplishments; periodic Office of Political Affairs reports to President Reagan or the White House Chief of Staff; the drafting of boilerplate presidential letters supporting Republican candidates for office; public financing of campaigns; political action committee (PAC) contributions; White House staff involvement in the 1988 George Bush presidential campaign; scheduling of presidential events; schedules for President Reagan and Vice President Bush; event invitations for Mr. Lavin; conservative political organizations; public opinion polls, especially concerning 1988 elections; Lavin's contacts with Jewish American organizations; the Robert Bork Supreme Court nomination; Central America; and the Middle East. The files are arranged alphabetically.

Box 12, cont.

Status	Title
OPEN	[1988 Inaugural Anniversary Dance]
OPEN	Baker, Weekly Memorandums (1)-(4)
OPEN	Black
OPEN	Bork, Robert (1)-(4)

Box 13

Status	Title
OPEN	Bork, Robert (5)
OPEN	Calendars
OPEN	Candidate Fundraiser Letter "Mack" [Presidential Events June 1988-September 1988]
OPEN	College Republican
OPEN	Committee for the Presidency
OPEN	Congress (1)-(3)

Status	Title
OPEN	Conservatives (1)(2)
OPEN	Democratic National Committee Convention (1)(2)
OPEN	Drug Free America White House Conference
OPEN	Drug Free Workplace
OPEN	Economic Bill of Rights (EBOR) (1)(2)
OPEN	Electoral College
OPEN	Employee Leasing
OPEN	Endorsement Letters
OPEN	FEC (Federal Election Commission) (1)(2)

Box 14

Status	Title
OPEN	Federal Election Commission [FEC <i>Record</i> , May 1988]
OPEN	Frank J. Donatelli's Daily Schedule
OPEN	Foreign Visitors
OPEN	GAP (Grassroots Activist Project)
OPEN	General Strategies
OPEN	GMK Incoming (1)-(4)
OPEN	GOPAC
OPEN	Governors (1)(2)
OPEN	Great Britain 01/05/1989-01/07/1989 [American Politics Group Conference]
OPEN	IGA
OPEN	Jewish (1)-(6)
OPEN	Justice on Furlough

Box 15

Status	Title
OPEN	Kids as Politics
OPEN	Koch, [Edward I.]
OPEN	Labor
OPEN	Liberation Bulletin
OPEN	Lists (1)(2)
OPEN	Media Monitor

Status	Title
OPEN	[Miscellaneous] Newsletters
OPEN	National Conservative Political Action Committee (1)-(3)
OPEN	National Republican Foundation
OPEN	Newsletters (1)-(7)
OPEN	Old Nazis: The New Right and the Reagan Administration (1)(2)

Box 16

Status	Title
OPEN	Nicaragua/Contras (1)(2)
OPEN	[PAC Advisory Council]
OPEN	No Name PAC
OPEN	Photo Ops - Candidates
OPEN	PLO (Palestine Liberation Organization) (1)-(3)
OPEN	Point of Contacts
OPEN	PC Lunch (Political Consultants) (1)(2)
OPEN	[American Association of Political Consultants]
OPEN	Meeting [Political Consultants] (1)(2)
OPEN	Presidential Job Approval
OPEN	Presidential Preference Democratic
OPEN	Presidential Preference Republican [empty]
OPEN	[Presidential Tracking Polls] (1)-(5)
OPEN	Radio America

Box 17

Status	Title
OPEN	Response White House Public Affairs
OPEN	Retreat
OPEN	Republican Convention FLL Calendar (Franklin L. Lavin) (1)-(4)
OPEN	[34th Republican National Convention] (1)-(5)
OPEN	Ronald Reagan (1)-(4)
OPEN	[Ronald Reagan:] Citizens for Reagan (empty)
OPEN	Ronald Reagan: Reagan Democrats

Status	Title
OPEN	Ronald Reagan Schedule [06/10/1988-10/07/1988] (1)(2)
OPEN	Summit
OPEN	Talking Points

Box 18

Status	Title
OPEN	Trade Bill
OPEN	Transition
OPEN	Washington Business Wire
OPEN	Wortley, George
OPEN	Wright

SERIES IV: ORGANIZATIONS

This series consists of material pertaining to the Republican Party and Republican organizations, conservative political organizations, ethnic organizations, business groups, White House Office units, and a few liberal political groups. It includes publications, letters and boilerplate mailings, fundraising materials, membership lists, and requests for presidential events and endorsements. Topics include the 1988 Republican National Convention, 1988 presidential and Congressional campaigns, U.S.-Soviet relations, Central America, the 1988 drought in the Midwest, and the 55 miles per hour speed limit. The files are arranged alphabetically.

Box 18, cont.

Status	Title
OPEN	America at Risk
OPEN	Americans for Tax Reform (1)(2)
OPEN	[The American Foundation for Resistance International]
OPEN	American Way, [People for] The
OPEN	American Republican National Federation
OPEN	Campaign America
OPEN	Cato Institute
OPEN	Chamber of Commerce, [U.S.]
OPEN	Citizens for America (1)(2)
OPEN	Citizens for Reagan

Status	Title
OPEN	Citizens for a Sound Economy
OPEN	Communications, [Office of]
OPEN	[Congressional Youth Leadership Council]
OPEN	Conservative Opportunist Society
OPEN	Corporate Representatives
OPEN	Cult Awareness Network
OPEN	Drought Working Group (1)-(4)

Box 19

Status	Title
OPEN	Free Enterprise '88 Boege (1)(2)
OPEN	HPS Heartland Institute
OPEN	Heartland Institute Executive Summary
OPEN	The Heritage Foundation (1)-(3)
OPEN	[Indian American Forum for Political Education]
OPEN	Inner Circle [National Republican Senatorial Committee]
OPEN	Leadership Institute
OPEN	Liberty Foundation [Federation]
OPEN	[Lithuanian-American Republican National Federation]
OPEN	NFIB (National Federation of Independent Business)
OPEN	National Federation of Republican Women
OPEN	NFRW (National Federation of Republican Women)
OPEN	[National Republican Heritage Groups (Nationalities) Council]
OPEN	National Republican Senatorial Committee (1)-(8)

Box 20

Status	Title
OPEN	OPL (Office of Public Liaison)
OPEN	Office of Public Liaison (1)-(4)
OPEN	PACE: Political Action Committee for Equality
OPEN	[Reception for Citizens for the Republic Remarks]
OPEN	Republican National Hispanic Association
OPEN	Republican Institute for International Affairs

Status	Title
OPEN	Republican National Committee (1)-(9)
OPEN	Budget: Republican National Committee
OPEN	[Republican National Committee]

Box 21

Status	Title
OPEN	[Republican National Committee - Communications (Highway Bill Veto)]
OPEN	Fundraising Policy Republican National Committee (1)(2)
OPEN	[Republican National Committee - Pre-Election Report] (1)(2)
OPEN	NRCC National Republican Congressional Committee (1)-(3)
OPEN	Republican Senatorial Committee (1)(2)
OPEN	Taxpayers United
OPEN	Vote America
OPEN	Washington Forum
OPEN	[Washington Political Action Committee]
OPEN	[White House Briefings]
OPEN	Young Americans for Freedom

SERIES V: ADMINISTRATIVE FILE, 1987-1988.

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cards from Lavin's time in the NSC also include some schedules for other staff. The cards were maintained in a single set beginning with Lavin's NSC position, the Library is maintaining them as one unit. Most cards are arranged in reverse chronological order and they have been transferred to an appropriate size box at the end of the collection (Box 54).

Box 21, cont.

Status	Title
OPEN	Ad Regions
OPEN	ADC Documents from March 1987-April 1987 (Diskette)
OPEN	Deficit/Budget
OPEN	Briefings (1)(2)
OPEN	Briefing 05/06/1988 (1)-(3)
OPEN	Briefing 06/29/1988 (1)

Box 22

Status	Title
OPEN	Briefing 06/29/1988 (2)-(3)
OPEN	[White House Briefings: 10/26/1988, 07/14/1988 and 06/10/1988]
OPEN	Briefings, Miscellaneous 1988 (1)(2)
OPEN	Cabinet Secretaries Schedules (1)-(4)
OPEN	Calendar Cards (transferred to Oversize Box 54)
OPEN	Chronological File (1)-(6)
OPEN	Facility Requests
OPEN	Financial Disclosure (empty)
OPEN	Form Letters
OPEN	Form Letters of Invitation
OPEN	Goals/Strategy (empty)
OPEN	Hatch [Act]
OPEN	Hearings: Peace Plan
OPEN	Kennedy [Supreme Court Nomination]
OPEN	Lavin Bio
OPEN	Lavin Bio and Photo

Box 23

Status	Title
OPEN	Lavin Chronological Outgoing MW (Mary Wylie) (1)-(4)
OPEN	Lavin Miscellaneous [empty]
OPEN	Lavin Navy
OPEN	Lavin Resume
OPEN	Frank Lavin National Security Council
OPEN	Memos Lavin to Office of Political Affairs
OPEN	Mess Bills Lavin (1)-(3)
OPEN	Miscellaneous
OPEN	Nuclear
OPEN	Personal Lavin (1)-(5)
OPEN	OPA (Office of Political Affairs)
OPEN	Office of Political Affairs Agenda (1)(2)

Box 24

Status	Title
OPEN	Office of Political Affairs Budget
OPEN	OPA Events Listing
OPEN	Office of Political Affairs Legal (1)-(3)
OPEN	OPA Legislator's Photo Op 09/08/1987 (1)(2)
OPEN	Office of Political Affairs Personnel (1)(2)
OPEN	OPA Planning FJD
OPEN	Office of Political Affairs Staff Special Reports (1)(2)
OPEN	Calendars (OPA's Political) (1)(2)
OPEN	Weekly Reports Associate Director Office of Political Affairs (1)(2)
OPEN	Office of Political Affairs Weekly Reports 1987-1988 (1)-(5)
OPEN	Weekly Reports of Office of Political Affairs 1988 (1)

Box 25

Status	Title
OPEN	Weekly Reports of Office of Political Affairs 1988 (2)-(4)
OPEN	Photo Requests and Letters
OPEN	Privatization
OPEN	[Resumes] (1)-(4)

Status	Title
OPEN	Resumes Frank Lavin 03/30/1987 (1)-(3)
OPEN	Resumes to Assist
OPEN	Resumes: Interns
OPEN	Retreat
OPEN	Ronald Reagan
OPEN	Social Security
OPEN	State of the Union [1988]
OPEN	Uniform Poll Closings
OPEN	Wish List

SERIES VI: WHITE HOUSE MEMOS, 1987-1988.

This series consists of material pertaining to proposed presidential and White House staff events for the 1988 campaign season, the Office of Political Affairs' role in the 1988 campaigns, presidential and White House staff political travel, correspondence with national and local campaign organizations, response to the Iran-Contra affair, and lists of Office of Political and Intergovernmental Affairs files. The files are arranged alphabetically.

Box 25, cont.

Status	Title
OPEN	[Baker, Howard: Memo for Senator]
OPEN	Group Demographics
OPEN	Inventory - Presidential
OPEN	Iran Contra Hearings 06/15/1987
OPEN	Iran/Contra Hearings 07/14/1987

Box 26

Status	Title
OPEN	[Lavin, White House Memos from]
OPEN	Memos: Lavin to West Wing (1)(2)
OPEN	[Memo for Political and Intergovernmental Affairs Staff]
OPEN	President Participation in Fundraising 06/17/1987 (empty)
OPEN	Presidential Trips
OPEN	Policy: POTUS Photo Ops/Receptions

Status	Title
OPEN	Primary and Recruitment Policy 06/17/1987
OPEN	Restructuring Office of Political Affairs 05/09/1987 Draft
OPEN	State Legislators
OPEN	[Sununu, Memo for Governor]
OPEN	Targeting 10/22/1987
OPEN	Thanks Yous Incoming
OPEN	Transition
OPEN	[White House Memos, Miscellaneous]

SERIES VII: SPEECH FILE, 1987-1988.

This series consists of material pertaining to speeches and travel in support of Republican candidates for office. It includes draft and final speech texts for President Reagan, Mr. Lavin, and other White House officials; correspondence with state and local Republican campaign organizations; reference material compiled for use in speeches and events; travel forms and receipts; and documentation and talking points on topics including Reagan Administration accomplishments, foreign relations, and religious rights. Most folders are in reverse chronological order by date of speech/event.

Box 26, cont.

Status	Title
OPEN	Lavin Speech
OPEN	Lavin Speech Material (1)-(7)
OPEN	Michigan, Macomb County Saturday, 11/05/1988 [speech]
OPEN	Dallas 11/05/1988
OPEN	San Diego 11/05/1988
OPEN	Long Beach 11/05/1988

Box 27

Status	Title
OPEN	South Jersey 11/04/1988
OPEN	Chicago, Illinois 11/04/1988
OPEN	Little Rock, Arkansas 10/27/1988
OPEN	Springfield, Illinois 10/27/1988

Status	Title
OPEN	Keyes 10/26/1988
OPEN	Bowling Green, Kentucky 10/21/1988
OPEN	Raleigh, North Carolina [and Bowling Green, Kentucky] 10/21/1988
OPEN	Ohio State Convention 09/27/1988
OPEN	Columbus, Ohio 07/25/1988
OPEN	Akron/Summit County 06/08/1988 Jim Baker
OPEN	Canton/Akron Ohio Summit County GOP 05/24/1988
OPEN	Cincinnati 05/06/1988 (1)(2)
OPEN	New York, New York 04/25/1988-04/26/1988
OPEN	Atlanta, Georgia 03/07/1988
OPEN	New Jersey 01/18/1988-01/19/1988
OPEN	Cleveland 11/19/1987-11/21/1987
OPEN	California [October 1988-November 1988]
OPEN	Milwaukee Engeleiter 11/02/1988
OPEN	San Bernardino 11/01/1988 Victory '88 (empty)
OPEN	Reno, Nevada Hecht
OPEN	California State Fullerton 11/01/1988
OPEN	Jackson Hole 06/19/1987-06/20/1987 Western States Political Caucus
OPEN	Speech California 09/18/1987-09/19/1987
OPEN	Speech, Whirlpool 06/01/1987
OPEN	Des Moines 05/29/1987
OPEN	Columbus, Ohio 05/19/1987
OPEN	Florida State Chairman 04/02/1987

SERIES VIII: TRIP FILE, 1986-1988.

This series consists of material pertaining to travel by Mr. Lavin, President Reagan, and other Administration officials, primarily during the 1988 campaign season. It includes trip proposals, recommendations for events, speeches, and administrative papers pertaining to travel, including reimbursement for political events. Most folders are in reverse chronological order by trip date.

Box 27, cont.

Status	Title
OPEN	Lavin Trips [1986-]1988 (1)

Box 28

Status	Title
OPEN	Lavin Trips [1986-]1988 (2)-(4)
OPEN	Trip Procedure Papers (empty)
OPEN	Trip-Track Mark Miller
OPEN	Cabinet Member Political Travel
OPEN	Cincinnati Unity '88 Bush, 06/24/1988
OPEN	11/04/1988 President of the United States, Chicago/New Jersey (empty)
OPEN	President of the United States, Ohio 11/02/1988, 10/31/1988, 11/01/1988
OPEN	Presidential Travel (1)(2)
OPEN	Ohio 10/27/1988-10/28/1988
OPEN	Columbus, Ohio 10/19/1988
OPEN	Bowling Green and Toledo, Ohio 10/19/1988 (1)(2)
OPEN	Cincinnati 10/19/1988
OPEN	10/17/1988 Columbus/Bowling Green
OPEN	Ohio 10/12/1988
OPEN	Philadelphia 10/11/1988
OPEN	Short Hills, New Jersey 10/05/1988
OPEN	Cedar Falls, Iowa 09/29/1988-09/30/1988
OPEN	Letters: Incoming (1)(2)

Box 29

Status	Title
OPEN	06/15/1988 Lunch
OPEN	Chicago 06/12/1987
OPEN	Schedule Proposals
OPEN	[Scheduling, Miscellaneous]
OPEN	State Dinner Requests
OPEN	Tours

Status	Title
OPEN	[Travel Schedule, April 1988-May 1988]

SERIES IX: STATES, 1987-1988.

This series contains material pertaining to state and local elections and political groups, including: correspondence with Republican campaign organizations and elected officials; Administration events in support of Republican organizations and candidates; Office of Political Affairs meetings with state Republican leaders; Republican National Committee political briefings on states; information on 1988 statewide primaries; public FEC information on candidate campaign funds; publications from campaigns; unsolicited personnel recommendations; and use of President Reagan's signature and endorsement. The files are in alphabetical order by state/territory/district. In a few cases, material pertaining to a state is interfiled with records for an adjacent state.

Box 29, cont.

Status	Title
OPEN	Alabama
OPEN	Alaska
OPEN	Arizona
OPEN	Arkansas [empty]
OPEN	California (1)-(4)
OPEN	Colorado
OPEN	Connecticut
OPEN	Delaware
OPEN	District of Columbia
OPEN	Florida 06/29/1988 (1)(2)
OPEN	Florida (1)-(3)
OPEN	[Florida] Connie Mack
OPEN	Georgia
OPEN	Guam (empty)
OPEN	Hawaii
OPEN	Idaho (empty)

Box 30

Status	Title
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OPEN	Illinois (1)-(3)
OPEN	Indiana
OPEN	Iowa
OPEN	Kansas
OPEN	Kentucky
OPEN	Louisiana (1)(2)
OPEN	Maine
OPEN	Maryland (1)(2)
OPEN	Massachusetts
OPEN	Michigan
OPEN	Minnesota
OPEN	Mississippi (1)(2)
OPEN	Missouri (1)(2)
OPEN	Montana
OPEN	Nebraska (1)(2)
OPEN	Nevada
OPEN	[Nevada] Senator Chip Hecht
OPEN	New Hampshire

Box 31

Status	Title
OPEN	New Jersey (1)(2)
OPEN	[New Jersey:] Pete Dawkins (1)(2)
OPEN	New Mexico
OPEN	New York (1)-(6)
OPEN	North Carolina
OPEN	North Dakota
OPEN	Ohio (1)-(6)

Box 32

Status	Title
OPEN	Ohio (7)-(11)
OPEN	Oklahoma
OPEN	Oregon
OPEN	Pennsylvania

Status	Title
OPEN	Puerto Rico
OPEN	Rhode Island
OPEN	Saipan
OPEN	American Samoa
OPEN	South Carolina
OPEN	South Dakota (empty)
OPEN	Tennessee
OPEN	Texas (1)-(4)
OPEN	Utah
OPEN	Vermont
OPEN	Virgin Islands (empty)
OPEN	Virginia (1)(2)
OPEN	Washington
OPEN	West Virginia
OPEN	Wisconsin
OPEN	[Wisconsin] Ann Haney for Congress
OPEN	Wyoming

SERIES X: VOTER SURVEYS AND REFERENCE MATERIAL, 1984-1988.

This series contains material pertaining to Republican National Committee briefings on states, issues, and upcoming elections; contact information for state Republican Party officials; analyses of Congressional and gubernatorial races; biographical information on candidates for Congress; Congressional votes on legislation; public opinion polls; proposed government funding for transportation projects; antitrust policy; and policy on releasing information on military personnel. The files are arranged alphabetically.

Box 33

Status	Title
OPEN	1984 U.S.A 50 State Political Summaries Alabama-Minnesota (1)-(8)
OPEN	50 State Political Summaries Mississippi-Wyoming (binder) (1)-(8)

Box 34

Status	Title
OPEN	50 State Political Summaries Mississippi-Wyoming (binder) (9)(10)
OPEN	Agenda Meeting of the Republican National Committee 08/24/1984 (1)(2)
OPEN	AMA Party/ Issue Survey # 5, July 1987 (American Medical Association) (1)(2)
OPEN	American Medical Association Party/Issue Research Survey Number 6, June 1988
OPEN	A Pre-Post Presidential Visit Survey of the Tampa/St. Petersburg ADI (binder) (1)(2)
OPEN	[A Public-Private Partnership Metro Regional Transit Authority] (1)-(3)
OPEN	A Telephone Survey of Voter Attitudes and Perceptions in Alabama (1)(2)
OPEN	A Telephone Survey of Voter Attitudes and Perceptions in Virginia
OPEN	Campaign '86 Candidate Manual (1)-(3)

Box 35

Status	Title
OPEN	Chairman's <i>Meet the Press</i> and Election Night Briefing 10/31/1986 (1)-(6)
OPEN	Chiefs of State and Cabinet Members of Foreign Governments May 1986-June 1986: A Reference Aid
OPEN	Chiefs of State and Cabinet Members of Foreign Governments September 1986-October 1986: A Reference Aid
OPEN	Congressional Quarterly Special Report 02/22/1986: Choosing the 100th Congress (1)(2)
OPEN	Congressional Quarterly Weekly Report Volume 45, Number 29 07/18/1987
OPEN	Department of Defense - Non-Profit Military Association Request for FOIA Mailing Lists

Status	Title
OPEN	Recession of Department of Defense Policy on Names and Duty Addresses (1)-(4)
OPEN	Econotropic Voting Analysis Results (1)-(4)

Box 36

Status	Title
OPEN	Diplomatic List, February 1986 (Department of State)
OPEN	1985-1986 Gubernatorial Elections Summary Briefing Book [also House] (1)-(4)
OPEN	Egypt, Israel's Peace Partner: A Survey of Anti-Semitism in the Egyptian Press, 1986-1987 (Wiesenthal Center, January 1988)
OPEN	Foreign Policy/Defense - Domestic Issues - Economy (1)(2)
OPEN	Georgia Statewide Study Analysis January 1985 #P84278 (1)-(4)
OPEN	Majority 1986 (1)-(4)

Box 37

Status	Title
OPEN	Military Aid Target List with Markings (1)(2)
OPEN	Military Aid Target List (1)(2)
OPEN	National Journal Cumulative Index July 1986-December 1986
OPEN	National Republican Senatorial Committee Event Calendar (1)(2)
OPEN	National Republican Congressional Committee National Study by American Viewpoint (1)-(4)
OPEN	National Republican Senatorial Committee [1986] (1)-(3)
OPEN	National Republican Senate Committee Updates [1986] (1)-(4)
OPEN	Nicaraguan Biographies: A Resource Book
OPEN	Office of Political Affairs Briefing Attendees

Box 38

Status	Title
OPEN	PAC Review Election '86 (1)-(7)

Status	Title
OPEN	[Polling Data]
OPEN	Predictions On by Decision Making Information (1)-(3)
OPEN	Reagan Job Approval Cross Tabulations (1)-(3)
OPEN	Register Vote - National Association of Home Builders
OPEN	Republican Governors Association Briefing Book 04/26/1985 (1)-(5)

Box 39

Status	Title
OPEN	Republican Governors Association Briefing Book 04/26/1985 (6)-(11)
OPEN	Republican Governors Association Briefing Book 04/26/1985 II (1)-(8)
OPEN	Republican Governors Association Briefing Book 05/02/1986 (1)(2)

Box 40

Status	Title
OPEN	Republican Governors Association Briefing Book 05/02/1986 (3)-(6)
OPEN	Republican National Committee: Computer Services Political Data Analysis [Illinois] (1)-(4)
OPEN	[Republican National Committee State List] (1)-(7)
OPEN	Ronald Reagan Presidential Foundation (packets)

Box 41

Status	Title
OPEN	[Senate and Gubernatorial Races: Polling Statistics] (1)-(5)
OPEN	[The American Israel Public Affairs Committee]
OPEN	The Reagan Agenda and Control of the Senate
OPEN	The Reagan Agenda and Control of the Senate II
OPEN	United States v. Westinghouse Electric Corporation (1)-(3)

SERIES XI: TELEPHONE LOGS, 1987-1988.

This series contains material pertaining to telephone calls for Mr. Lavin. It includes telephone log forms that list call dates and times, names and phone numbers of callers, and information on return calls or other follow-up. Some logs are in reverse chronological order, but there is no overall arrangement.

Box 41, cont.

Status	Title
OPEN	Telephone Logs (1)-(7)

Box 42

Status	Title
OPEN	Telephone Logs [Trip File] (1)-(3)

SERIES XII: DECISION MAKING INFORMATION INC., 1985-1986.

This series contains material pertaining to public opinion polls from Decision Making Information Inc., the organization founded by longtime Reagan pollster Richard Wirthlin. There are chronologically arranged "Flash Results" reports, and a chronologically arranged set of large bound volumes.

Box 42, cont.

Status	Title
OPEN	Flash Results 03/07/1985-03/10/1985 #3100-01
OPEN	Flash Results 06/11/1985-06/13/1985 # 3206-01
OPEN	Flash Results 10/11/1985-10/12/1985 # 3320-01
OPEN	Flash Results 06/19/1986-06/22/1986 (1)(2)
OPEN	Flash Results Farm States Study - July 1986 (1)(2)
OPEN	Flash Results 08/15/1986- 08/18/1986 (1)(2)

Box 43

Status	Title
OPEN	Decision Making Information: A National Survey of Public Attitudes September 1985 699-02-112 3289-01
OPEN	Decision Making Information: RNC National Brushfire October 1985 699-02-114 3320-01

Box 44

Status	Title
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OPEN Decision Making Information: RNC National Brushfire
November 1985 WH 699-02-115 3335-01

Box 45

Status

Title

OPEN Decision Making Information: RNC National Brushfire
December 1985 WH 699-02-127 3373-01

Box 46

Status

Title

OPEN Decision Making Information: RNC National Monitor
February 1986 Volume 1 of 2 WH 699-02-130-3413-01

OPEN Decision Making Information: RNC National Monitor
February 1986 Volume 2 of 2 WH 699-02-130-3413-01

Box 47

Status

Title

OPEN Decision Making Information: RNC National Monitor April
1986 Volume 1 of 2 WH 699-02-135 3504-01

OPEN Decision Making Information: RNC National Monitor April
1986 Volume 2 of 2 WH 699-02-135 3504-01

Box 48

Status

Title

OPEN Decision Making Information: RNC National Monitor May
1986 Volume 1 of 2 WH 699-02-137 3547-01

Box 49

Status

Title

OPEN Decision Making Information: RNC National Monitor May
1986 Volume 2 of 2 WH 699-02-137 3547-01

SERIES XIII: ARTHUR J. FINKELSTEIN AND ASSOCIATES, 1985-1986.

This series contains material pertaining to public opinion polls from the Republican consulting firm Arthur J. Finkelstein and Associates. Most polls are bound "Southeastern Surveys" focusing on Alabama, Florida, Georgia, North Carolina, and South Carolina. Arranged alphabetically.

Box 50

Status

Title

OPEN	[Southeastern Survey by Arthur J. Finkelstein and Associates November 1985]
OPEN	Southeastern Survey by Arthur J. Finkelstein and Associates, November 1985: Alabama
OPEN	Southeastern Survey by Arthur J. Finkelstein and Associates, November 1985: Florida
OPEN	Southeastern Survey by Arthur J. Finkelstein and Associates, November 1985: Georgia
OPEN	Southeastern Survey by Arthur J. Finkelstein and Associates, November 1985: North Carolina
OPEN	Southeastern Survey by Arthur J. Finkelstein and Associates, November 1985: South Carolina
OPEN	Southeastern Survey by Arthur J. Finkelstein and Associates, November 1985: Florida, North Carolina, South Carolina, Alabama, Georgia
OPEN	Arthur J. Finkelstein and Associates: Pennsylvania 8th Congressional District, July 1986

SERIES XIV: PUBLICATIONS, 1984-1987.

This series contains material pertaining to books and reports regarding Congress, the Republican Party, the federal budget, foreign relations, the textile industry in the South, and conservative organizations. Arranged in alphabetical order by title.

Box 51

Status	Title
OPEN	1985 Republican Almanac State Political Profiles
OPEN	1986 Congressional Quarterly Almanac

Box 52

Status	Title
OPEN	Annual Report to the Congress: Caspar W. Weinberger, Secretary of Defense: Fiscal Year 1985, 02/01/1984
OPEN	Budget of the United States Government, Fiscal Year 1988: Office of Management and Budget, 01/05/1897

Status	Title
OPEN	Chinese Organizing Committee for International Youth Year: Fine Arts Collection for the International Youth Year, 1985 (inscribed)
OPEN	Hearing before the Subcommittee on Security and Terrorism of the Committee on the Judiciary United States Senate, 99th Congress, Second Session on the Availability of Civil and Criminal Actions against Arafat's Palestine Liberation Organization (PLO), 04/23/1986
OPEN	Textile Fiber Study, November 1985
OPEN	The Annual Guide to Public Policy Experts 1987: The Heritage Foundation

Box 53

Status	Title
OPEN	The Reagan Administration and Israel, Key Statements: AIPAC Papers on U.S.-Israel Relations 13
OPEN	The World Factbook, 1986

OVERSIZE

Box 54

Status	Title
OPEN	Calendar Cards (transferred from Box 22)