



## **O'Donnell, Claire: Files, 1987-1989**

### **Finding Aid Type**

White House Staff and Office File Collections

### **Subtitle/Office**

White House Operations, Office

### **Disclaimer**

Folders noted as "Open" may still contain closed material due to Freedom of Information Act restrictions. Most frequent withdrawn material is national security classified material, personal privacy, protection of the President, etc. Folders noted as closed are subject to Freedom of Information Act (FOIA) requests under the provisions of the Presidential Records Act (PRA).

If you are interested in submitting a FOIA request for access to any of the unavailable records or have any questions about these collections or series, please contact our archival staff.

### **Copyright**

Documents in this collection were prepared by federal employees and appointees of the United States government as part of their official duties. This material is in the public domain. Researchers are advised to consult United States copyright laws (Title 17, USC) governing reproductions of copyrighted material.

### **Record Type**

Textual

### **Biography**

## **Biography**

In August 1987, O'Donnell took over as head of White House Operations in a revamped White House staff under new Chief of Staff, Howard Baker. Unlike previous Directors of White House Operations, Claire O'Donnell did not also have the title of Director, Office of Administration. She reported to the Assistant to the President for Operations, Rhett Dawson. Dawson took on more of an Executive Secretary role and divided up the day-to-day running of White House Operations and the Office of Administration between two different people - Claire O'Donnell and Gordon Riggle. This collection consists of material created by and for Claire O'Donnell as the head of White House Operations. The Library currently does not have a Presidential Personnel or earlier White House Operations collection for O'Donnell.

For previous White House Operations work product by O'Donnell, please see the office files for the White House Operations Office. These files contain material for O'Donnell when she served as the administrative assistant for Christopher Hicks and then, Jonathan Miller. Miller and Hicks each held the dual title of head of White House Operations and Director of the Office of Administration at the White House. They and Ms. O'Donnell worked in both offices simultaneously.

### **Last Modified Date**

2024-02-26

### **Box 10992**

<b>Status</b>	<b>Title</b>
CLOSED	Claire O'Donnell's Chron File October 1987-May 1988
CLOSED	Claire O'Donnell's Chron File June 1988-January 1989
CLOSED	Claire O'Donnell's Alpha Chron May 1988-September 1988
CLOSED	Claire O'Donnell's Alpha Chron September 1988-November 1988