



## **Cavaney, Red: Files, 1981-1983**

### **Finding Aid Type**

White House Staff and Office File Collections

### **Subtitle/Office**

Office of Public Liaison: Deputy Assistant to the President for Public Liaison

### **Disclaimer**

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### **Copyright**

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### **Record Type**

Textual

### **Biography**

### **Biography**

Byron M. "Red" Cavaney (02/26/1943- ) was born in Kansas City, Missouri but spent most of his childhood in southern California. There, he graduated from Alhambra High School and attended the University of Southern California graduating in 1964. From 1964-1969, he served in the Navy in Vietnam. Cavaney was a White House staff member for both the Nixon and Ford Administrations doing advance office work. He started out as a staff assistant in the Advance Office and left the White House as Director of the White House Advance Office and a Special Assistant to President Ford.

Cavaney has been an active Republican most of his adult life, supporting many candidates. His involvement with Ronald Reagan began as a volunteer in Reagan's 1970 gubernatorial and 1980 Presidential campaigns. Immediately prior to the 1980 campaign, he was President and Chief Executive Officer of Ericson Yachts, a company based in Orange County, California.

Cavaney was appointed Deputy Assistant to the President for Public Liaison in 1981, and worked principally as the Deputy Director of the Office of Public Liaison for Elizabeth Dole.

Cavaney left the White House around the same time as Elizabeth Dole in 1983. For the next twenty years, he worked principally as the CEO of trade association groups such as the American Paper Institute, American Forest Products and Paper, the American Plastics Institute and the American Petroleum Institute. His last known position was as a senior vice president for government affairs at Conoco/Phillips.

## **Scope and Content Note**

### **Scope Note**

As Elizabeth Dole's deputy director for the Office of Public Liaison, Cavaney oversaw the portfolio managers who worked directly with the various constituent groups. At first, the portfolio managers reported to Cavaney through either Diana Lozano or Jack Burgess. Lozano managed "human services" portfolios (blacks, Jews, Hispanics, etc.), and Burgess managed "special interest" portfolios (business, labor, etc.). This structure was simplified in mid-1982. Lozano and Burgess were assigned their own portfolios, and joined the other portfolio managers in reporting to Cavaney directly.

Cavaney organized meetings and outreach efforts involving the Public Liaison staff. He also dealt directly with selected constituencies – primarily business groups, and to a lesser extent Jewish groups and women.

Cavaney's collection consists of five series: SERIES I: Chronological Files; SERIES II: Memoranda and Reports; SERIES III: Subject File; SERIES IV: Events; and SERIES V: Telephone Logs.

## **Series List**

### **SERIES I: CHRONOLOGICAL FILES, 1981-1983**

This series consists of outgoing letters and memoranda, arranged in chronological order. Related incoming correspondence is filed with outgoing items. Some items sent under Elizabeth Dole's signature are included.

### **SERIES II: MEMORANDA AND REPORTS, 1981-1983**

This series contains White House staffing memoranda, as well as Office of Public Liaison weekly forecast tables, weekly reports, and meeting reports submitted by portfolio managers, documenting meetings with constituent group members. Files are arranged by document type or by portfolio manager.

### **SERIES III: SUBJECT FILE, 1981-1983**

This series consists of alphabetically arranged files on a variety of topics, including: the 1982 Budget Review Board; the Small Business Innovation Research Act of 1981, also known as the Rudman Bill; the 1982 State of the Union Address; the White House Conference on Aging; proposals for President's Reagan's schedule; and Office of Public Liaison administrative matters.

### **SERIES IV: EVENTS, 1981-1983**

This series contains files pertaining to Red Cavaney's speaking engagements, briefing sessions, and meetings with constituent groups, as well as Office of Public Liaison events attended by Elizabeth Dole or other Public Liaison staff members. Also present are files on some Presidential events sponsored by the Office of Public Liaison. Files are arranged chronologically.

## **SERIES V: TELEPHONE LOGS, 1981-1983**

This series consists of logs of incoming telephone calls for Red Cavaney. Files are arranged chronologically.

### **Last Modified Date**

2024-02-26

## **SERIES I: CHRONOLOGICAL FILES, 1981-1983**

This series consists of outgoing letters and memoranda, arranged in chronological order. Related incoming correspondence is filed with outgoing items. Some items sent under Elizabeth Dole's signature are included.

### **Box 1**

<b>Status</b>	<b>Title</b>
OPEN	Cavaney Chron Files, January 1981
OPEN	Cavaney Chron Files, February 1981 (1)(2)
OPEN	Cavaney Chron Files, March 1981 (1)-(4)
OPEN	Cavaney Chron Files, April 1981 (1)-(5)
OPEN	Cavaney Chron Files, May 1981 (1)(2)
OPEN	Cavaney Chron Files, June 1981
OPEN	Cavaney Chron Files, July 1981 (1)(2)
OPEN	Cavaney Chron Files, August 1981 (1)(2)
OPEN	Cavaney Chron Files, September 1981 (1)(2)

### **Box 2**

<b>Status</b>	<b>Title</b>
OPEN	Cavaney Chron Files, September 1981 (3)-(5)
OPEN	Cavaney Chron Files, October 1981 (1)-(4)
OPEN	Cavaney Chron Files, November 1981 (1)-(3)
OPEN	Cavaney Chron Files, December 1981 (1)(2)
OPEN	Cavaney Chron Files, January 1982 (1)(2)
OPEN	Cavaney Chron Files, February 1982
OPEN	Cavaney Chron Files, March 1982 (1)(2)

### **Box 3**

<b>Status</b>	<b>Title</b>
OPEN	Cavaney Chron Files, March 1982 (3)(4)
OPEN	Cavaney Chron Files, April 1982 (1)(2)
OPEN	Cavaney Chron Files, May 1982 (1)-(4)
OPEN	Cavaney Chron Files, June 1982 (1)-(4)
OPEN	Cavaney Chron Files, July 1982 (1)(2)
OPEN	Cavaney Chron Files, August 1982 (1)(2)
OPEN	Cavaney Chron Files, September 1982 (1)-(3)
OPEN	Cavaney Chron Files, October 1982 (1)

#### **Box 4**

<b>Status</b>	<b>Title</b>
OPEN	Cavaney Chron Files, October 1982 (2)-(4)
OPEN	Cavaney Chron Files, November 1982 (1)-(3)
OPEN	Cavaney Chron Files, December 1982 (1)-(6)
OPEN	Cavaney Chron Files, January 1983 (1)(2)
OPEN	Cavaney Chron Files, February 1983 (1)-(4)

#### **Box 5**

<b>Status</b>	<b>Title</b>
OPEN	Cavaney Chron Files, February 1983 (5)-(9)
OPEN	Cavaney Chron Files, March 1983 (1)(2)

### **SERIES II: MEMORANDA AND REPORTS, 1981-1983**

This series contains White House staffing memoranda, as well as Office of Public Liaison weekly forecast tables, weekly reports, and meeting reports submitted by portfolio managers, documenting meetings with constituent group members. Files are arranged by document type or by portfolio manager.

#### **Box 5, cont.**

<b>Status</b>	<b>Title</b>
OPEN	White House Staff Memos - Incoming 1982: Baker, James (1)-(3)
OPEN	White House Staff Memos - Incoming 1982: Brandon, Muffie
OPEN	White House Staff Memos - Incoming 1982: Clark, William

<b>Status</b>	<b>Title</b>
OPEN	White House Staff Memos - Incoming 1982: Darman, Richard
OPEN	White House Staff Memos - Incoming 1982: Deaver, Michael (1)-(3)
OPEN	White House Staff Memos - Incoming 1982: Duberstein, Kenneth
OPEN	White House Staff Memos - Incoming 1982: Fielding, Fred
OPEN	White House Staff Memos - Incoming 1982: Fuller, Craig
OPEN	White House Staff Memos - Incoming 1982: Gergen, David
OPEN	White House Staff Memos - Incoming 1982: Harper, Edwin

### **Box 6**

<b>Status</b>	<b>Title</b>
OPEN	White House Staff Memos - Incoming 1982: Meese, Edwin
OPEN	White House Staff Memos - Incoming 1982: Rogers, John
OPEN	White House Staff Memos - Incoming 1982: Rollins, Ed
OPEN	White House Staff Memos - Incoming 1982: Von Damm, Helene
OPEN	White House Staff Memos - Incoming 1982: Williamson, Richard
OPEN	White House Staff Memos - Incoming 1982: Wright, Joe (OMB)
OPEN	Richard Darman Staffing Memos, January 1983 (1)-(14)

### **Box 7**

<b>Status</b>	<b>Title</b>
OPEN	Richard Darman Staffing Memos, January 1983 (15)-(23)
OPEN	Richard Darman Staffing Memos, February 1983 (1)-(7)
OPEN	Weekly Forecasts, Summary Reports, Meeting Reports, August 1982-September 1982 (1)(2)

### **Box 8**

<b>Status</b>	<b>Title</b>
OPEN	Weekly Forecasts, Summary Reports, Meeting Reports, August 1982-September 1982 (3)-(5)

<b>Status</b>	<b>Title</b>
OPEN	[Weekly Forecasts, Summary Reports, Meeting Reports, October 1982-December 1982] (1)-(13)
OPEN	Weekly Forecasts, March 1981-August 1982 (1)-(3)

**Box 9**

<b>Status</b>	<b>Title</b>
OPEN	Weekly Forecasts, March 1981-August 1982 (4)-(6)
OPEN	Weekly Summary Reports, September 1981-October 1982 (1)-(5)
OPEN	Meeting Reports, July 1982-February 1983 (1)-(5)
OPEN	Aram Bakshian [Weekly Summary Reports, Meeting Reports, March 1981-November 1981 (1)(2)
OPEN	Morton Blackwell [Weekly Summary Reports, Meeting Reports, March 1981-March 1982] (1)-(3)

**Box 10**

<b>Status</b>	<b>Title</b>
OPEN	Morton Blackwell [Weekly Summary Reports, Meeting Reports, March 1981-March 1982] (4)-(11)
OPEN	Thelma Duggin [Weekly Summary Reports - Meeting Reports, February 1981-July 1982] (1)-(4)
OPEN	Michael Gale [Weekly Summary Reports, Meeting Reports, July 1982-October 1982]
OPEN	[Ernie Garcia - Weekly Summary Reports, Meeting Reports, March 1981-May 1981] (1)(2)
OPEN	Virginia H. Knauer [Weekly Summary Reports, Meeting Reports, March 1981-March 1982] (1)-(6)

**Box 11**

<b>Status</b>	<b>Title</b>
OPEN	Virginia H. Knauer [Weekly Summary Reports, Meeting Reports, March 1981-March 1982] (7)-(8)
OPEN	William K. Triplett [Weekly Summary Reports, Meeting Reports, December 1981-June 1982]
OPEN	Wayne Valis [Meeting Reports, September 1981-September 1982] (1)-(10)

<b>Status</b>	<b>Title</b>
OPEN	Henry Zuniga [Weekly Summary Reports, Meeting Reports, September 1981-May 1982] (1)(2)

### **SERIES III: SUBJECT FILE, 1981-1983**

This series consists of alphabetically arranged files on a variety of topics, including: the 1982 Budget Review Board; the Small Business Innovation Research Act of 1981, also known as the Rudman Bill; the 1982 State of the Union Address; the White House Conference on Aging; proposals for President's Reagan's schedule; and Office of Public Liaison administrative matters.

#### **Box 11, cont.**

<b>Status</b>	<b>Title</b>
OPEN	Cavaney Appointment Book 1982 (1)(2)
OPEN	Wendy Borchardt (1)(2)

#### **Box 12**

<b>Status</b>	<b>Title</b>
OPEN	Wendy Borchardt (3)
OPEN	Budget Review Board Appeals 1982 (1)-(10)
OPEN	Budget Review Board Appeals 1982 - Health and Human Services 1982
OPEN	Budget Review Board Appeals 1982 - Housing and Urban Development, Veterans Administration 1982
OPEN	Budget Review Board Appeals 1982 - Labor, Transportation, Treasury 1982 (1)(2)
OPEN	Budget Review Board Appeals 1982 - U.S. Information Agency, Peace Corps, Health and Human Services 1982 (1)-(4)

#### **Box 13**

<b>Status</b>	<b>Title</b>
OPEN	Budget Review Board Appeals 1982 - U.S. Information Agency, Peace Corps, Health and Human Services 1982 (5)
OPEN	Budget Review - Entitlements 1982 (1)-(3)
OPEN	Cabinet Meetings 1981-1982 (1)-(4)
OPEN	Cabinet Council Meetings 1983 (1)-(12)



<b>Status</b>	<b>Title</b>
OPEN	Ellis, Charlotte (empty)
OPEN	Fairness Issues Briefing Book (1)

**Box 14**

<b>Status</b>	<b>Title</b>
OPEN	Fairness Issues Briefing Book (2)(3)
OPEN	Fraas, Martha
OPEN	Future Business Leaders – Phi Beta Lambda Foundation
OPEN	Red Cavaney – Invitations (Acceptances and Regrets) [1981] (1)-(8)
OPEN	Invitations – 1982 – Regrets and Acceptances (1)-(5)

**Box 15**

<b>Status</b>	<b>Title</b>
OPEN	Invitations – 1982 – Regrets and Acceptances (6)-(11)
OPEN	Lozano, Diana
OPEN	OPL – Special Purchases, Office Equipment, Magazines, Newspaper, etc. (Orders)
OPEN	Presidential Letter Requests
OPEN	Rudman Bill [Small Business Innovation Research Act of 1981]
OPEN	Rudman Bill [Small Business Innovation Research Act of 1981]: S.881 and Summary (1)(2)
OPEN	Rudman Bill [Small Business Innovation Research Act of 1981]: Selected Studies
OPEN	Rudman Bill [Small Business Innovation Research Act of 1981]: Congressional Budget Office Report
OPEN	Rudman Bill [Small Business Innovation Research Act of 1981]: Letters of Support
OPEN	Rudman Bill [Small Business Innovation Research Act of 1981]: Press Coverage
OPEN	Rudman Bill [Small Business Innovation Research Act of 1981]: National Science Foundation Program
OPEN	Rudman Bill [Small Business Innovation Research Act of 1981]: Major Opposition and Rebuttals

<b>Status</b>	<b>Title</b>
OPEN	Rudman Bill [Small Business Innovation Research Act of 1981]: Hearing Record
OPEN	Red - Schedule [March 1981-August 1981] (1)-(3)

**Box 16**

<b>Status</b>	<b>Title</b>
OPEN	Schedule Proposals 1981 (1)-(5)
OPEN	Cavaney - Schedule Proposals [October 1981-February 1983] (1)-(4)
OPEN	Pending Schedule Proposal Requests, January 1982-September 1982 (1)-(4)
OPEN	Pending Schedule Proposal Requests, [October 1982-January 1983] (1)-(4)
OPEN	Schedule Proposal Rejects, January 1982-February 1983 (1)(2)

**Box 17**

<b>Status</b>	<b>Title</b>
OPEN	Schedule Proposal Rejects, January 1982-February 1983 (3)(4)
OPEN	[Requests for Scheduling Recommendations], 1982-1983 (1)-(8)
OPEN	Schedules - President / Vice President / [First Lady], 01/22/1981-12/23/1981 (1)-(7)

**Box 18**

<b>Status</b>	<b>Title</b>
OPEN	Schedules - President / Vice President / [First Lady], 01/22/1981-12/23/1981 (8)(9)
OPEN	Schedules - E.H. Dole, 01/21/1981-12/23/1981 (1)-(9)
OPEN	Sherwood, Susan
OPEN	[Simon, Elizabeth]
OPEN	[Staff Lists - Senator Dole]
OPEN	State of the Union 1982 (1)-(5)

**Box 19**

<b>Status</b>	<b>Title</b>
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OPEN State of the Union 1982 (6)-(20)  
 OPEN State of the Union 1982: 12/04/1981 Submission  
 OPEN State of the Union 1982: [Dole Memo 12/08/1981] (1)-(3)  
 OPEN Stetson University – Political Seminar  
 OPEN T-AKRX (SL-7) Cavaney Meeting [Chester, PA] I (1)

**Box 20**

**Status**

**Title**

OPEN T-AKRX (SL-7) Cavaney Meeting [Chester, PA] I (2)-(10)  
 OPEN T-AKRX (SL-7) Cavaney Meeting [Chester, PA] II (1)-(8)

**Box 21**

**Status**

**Title**

OPEN T-AKRX (SL-7) Cavaney Meeting [Chester, PA] II (9)-(12)  
 OPEN Task Force on Legal Equity for Women  
 OPEN Turner, David A.  
 OPEN White House Conference on Aging I (1)-(8)  
 OPEN White House Conference on Aging II (1)-(5)  
 OPEN White House Conference on Aging III (1)

**Box 22**

**Status**

**Title**

OPEN White House Conference on Aging III (2)-(8)  
 OPEN [White House Conference on Aging] Background and Memoranda (1)-(3)  
 OPEN White House Manual and Public Liaison File Listing (Binder) (1)(2)  
 OPEN White House Staff Manual – Etc. (1)-(4)  
 OPEN Year End Report 1981 I (1)(2)

**Box 23**

**Status**

**Title**

OPEN Year End Report 1981 I (3)-(5)  
 OPEN Year End Report 1981 II (1)-(9)  
 OPEN [Year End Report 1982]

**SERIES IV: EVENTS, 1981-1983**

This series contains files pertaining to Red Cavaney's speaking engagements, briefing sessions, and meetings with constituent groups, as well as Office of Public Liaison events attended by Elizabeth Dole or other Public Liaison staff members. Also present are files on some Presidential events sponsored by the Office of Public Liaison. Files are arranged chronologically.

**Box 23, cont.**

<b>Status</b>	<b>Title</b>
OPEN	05/05/1981 - Coro Foundation
OPEN	05/19/1981 - Health Industry Manufacturers Association Speech (1)-(3)
OPEN	06/04/1981 - Chief State School Officers Speech
OPEN	06/24/1981 - National Conservative Political Action Committee Speech
OPEN	06/25/1981 - Edison Electronic Speech
OPEN	09/03/1981 - Society of Plastics Industry, Inc. - White Sulphur Springs, WV
OPEN	09/23/1981 - Meredith Corporation Meeting
OPEN	09/30/1981 - Association Insiders Breakfast Meeting

**Box 24**

<b>Status</b>	<b>Title</b>
OPEN	09/30/1981 - American Bar Association Luncheon
OPEN	10/09/1981 - American Petroleum Institute - Schaumburg, Chicago, IL
OPEN	10/14/1981 - Young Presidents Organization
OPEN	10/21/1981 - South Shore Chamber of Commerce - Boston, MA
OPEN	10/23/1981 - International Management and Development Institute
OPEN	11/10/1981 - The Washington Campus (William Seidman) (1)(2)
OPEN	11/11/1981 - Construction Industry Manufacturers Association - Chicago, IL (1)-(4)
OPEN	1982 Office of Public Liaison Events

<b>Status</b>	<b>Title</b>
OPEN	01/03/1982 – Signing Ceremony for Telecommunications for Disabled
OPEN	01/12/1982 – Conference Board – New York, NY (1)(2)
OPEN	03/10/1982 – Ralston Purina Company
OPEN	04/22/1982 – The Washington Campus
OPEN	04/26/1982 – Coro Foundation Briefing
OPEN	04/27/1982 – California Chamber of Commerce Breakfast
OPEN	04/27/1982 – Greater Waterbury Chamber of Commerce Briefing
OPEN	04/29/1982 – California Agricultural Group
OPEN	May 1982 – Austin / Dallas, Texas Trip – Red Cavaney
OPEN	05/18/1982 – Edison Electric Institute Workshop

**Box 25**

<b>Status</b>	<b>Title</b>
OPEN	05/19/1982 – American Pipe Fittings Association
OPEN	06/03/1982 – Thursday Group – Capitol Hill Club
OPEN	06/08/1982 – Recreation Forum Briefing
OPEN	06/25/1982 – Republican National Hispanic Assembly of New York State (1)-(3)
OPEN	08/19/1982 – Pennsylvania Shipbuilding Company Meeting
OPEN	09/15/1982 – Retail Floorcovering Institute
OPEN	10/05/1982 – Meeting with Hobby McCall, etc.
OPEN	10/08/1982 – Kellogg Foundation Briefing
OPEN	10/22/1982 – Coal Survey Group (1)(2)
OPEN	10/25/1982 – National Council of Churches
OPEN	11/03/1982-11/05/1982 New Congressional Class Briefing – University of California (1)(2)
OPEN	11/09/1982 – Budget Briefing
OPEN	11/10/1982 – Everett "Ebb" Grindstaff [International Association of Lions Clubs]
OPEN	11/10/1982 – Chicago National Minority Supplier Development Council

<b>Status</b>	<b>Title</b>
OPEN	11/11/1982 – Presidential Citizens Medal for Raymond Weeks (1)(2)
OPEN	11/12/1982 – Mid-Term Budget Meeting – Chief Executive Officers
OPEN	11/23/1982 – National Turkey Federation – Thanksgiving Season
OPEN	12/09/1982 – National Drunk and Drugged Driving Awareness Week
OPEN	12/09/1982 – Signing Ceremony – Statement Supporting March of Dimes
OPEN	12/16/1982 – Future Farmers of America – Greeting for National President Janice Eberly
OPEN	12/17/1982 – Minority Business Statement (1)(2)

**Box 26**

<b>Status</b>	<b>Title</b>
OPEN	12/22/1982 – Young American Medals for Bravery and Service
OPEN	12/23/1982 – Coordinating Council on Women
OPEN	01/06/1983 – Peter McDonald [Navajo Nation] – Presentation of Rug
OPEN	01/10/1983 – National Association of Manufacturers – San Diego, CA – Bill Triplett
OPEN	01/15/1983 – Martin Luther King’s Birthday (1)(2)
OPEN	01/21/1983 – Students TV Show
OPEN	01/21/1983 – Leaders of Pro-Life Organizations
OPEN	01/25/1983 – State of the Union Address Briefings
OPEN	01/26/1983 – Millipore – Massachusetts High Technology Council – Boston
OPEN	01/27/1983 – Photo with Office of Public Liaison Staff
OPEN	01/28/1983 – Vietnam Veterans Leadership Program
OPEN	01/31/1983 – National Religious Broadcasters
OPEN	02/03/1983 – Boy Scouts of America
OPEN	02/04/1982 – Senate Youth Program

<b>Status</b>	<b>Title</b>
OPEN	02/07/1983 – Elizabeth Dole Swearing-In Ceremonies
OPEN	02/07/1983 – Bicentennial Air and Space Year
OPEN	02/10/1983 – Business Leaders (Chief Executive Officers) Meeting with POTUS
OPEN	02/10/1983 – Associated General Contractors
OPEN	02/17/1983 – Chief Rabbi of Israel
OPEN	02/22/1983 – American Legion
OPEN	02/24/1983 – American Legion Women’s Auxiliary with POTUS
OPEN	02/24/1983 – Reserve Officers Association

**SERIES V: TELEPHONE LOGS, 1981-1983**

This series consists of logs of incoming telephone calls for Red Cavaney. Files are arranged chronologically.

**Box 26, cont.**

<b>Status</b>	<b>Title</b>
OPEN	Cavaney Telephone Logs: Red – Old Phone, February 1981- April 1981 (1)-(6)
OPEN	Cavaney Telephone Logs: Red – Telephone, April 1981- September 1981 (1)

**Box 27**

<b>Status</b>	<b>Title</b>
OPEN	Cavaney Telephone Logs: Red – Telephone, April 1981- September 1981 (2)-(5)
OPEN	[Cavaney Telephone Log: July 1981-August 1981]
OPEN	Cavaney Telephone Logs / Lists: [September 1981- December 1981] (1)-(3)
OPEN	Cavaney Telephone Logs / Lists: [January 1982-June 1982] (1)-(5)
OPEN	Cavaney Telephone Logs / Lists: [July 1982-December 1982] (1)-(4)

**Box 28**

<b>Status</b>	<b>Title</b>
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OPEN Cavaney Telephone Logs / Lists: [July 1982-December 1982]  
(5)(6)

OPEN Cavaney Telephone Logs / Lists: [January 1983] (1)(2)

OPEN Cavaney Telephone Logs: February 1983-March 1983