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WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name USHER OFFICE, WHITE HOUSE

Withdrawer

JSM 4/23/2019

File Folder PERSONNEL (RESIDENCE) - [GENERAL] (1/2)

FOIA

F16-0002/01

Box Number 3

BARKER

9

DOC NO	Doc Type	Document Description	No of Pages	Doc Date	Restrictions
1	MEMO	SCOUTEN TO JORDAN (SS#S)	2	7/12/1977	B6
2	LIST	EXECUTIVE RESIDENCE PERSONNEL (SS#S)	3	ND	B6
3	MEMO	SCOUTEN TO CONTROL CENTER (SS#S)	1	9/24/1981	B6
4	FORM	SF52 FOR JANE DAY (SS#)	1	8/31/1981	B6
5	FORM	SF52 FOR JANE DAY (SS#)	1	6/3/1981	B6
6	REPORT	EMPLOYMENT RECORD FOR NETTIE MOORE	3	2/9/1982	B6

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

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B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

August 21, 1972

Memorandum for: Shirley Bender
Henry Haller
Gene Allen
James Riley
Howard Arrington
Bonner Arrington
Chester Burkett
Walter Martin
Elmer Young
Robert Murphy
Talmage Baty

From: Rex Scouten *RS*

I am very concerned about the great increase in the amount of overtime, units for social functions and the number of extra help over the past two years.

Needless to say, overtime or social function pay, is not a "bonus" or a supplement to the regular pay of any individual. On this point I am having a study made of each position on the White House Residence Staff to be assured that everyone is being adequately compensated for their normal work day responsibilities. I will approve any increases that are recommended.

You have the responsibility to have the proper staff on hand to meet the requirements for any social function or special event. I am aware and agree that we must "hedge" in some instances to compensate for any last minute changes.

I rely completely on your good judgement to meet all of your responsibilities; however, I think that a re-examination is in order to make certain that extra help be kept to a minimum - is justified and that the employee working is performing a necessary service.

Please examine the items mentioned as they pertain to your staff and to your responsibilities. Following such examination I would like to discuss those findings with you.

*Residence
Staff*

April 1, 1974

Memorandum for: Henry Haller

From: Rex Scouten

Subject: Helps' Meals - Sundays

When the family is away on Sundays and no one is assigned to the Helps' kitchen, please make the following arrangements with the cook on duty Saturday.

1. Prepare food - normally 3 for lunch and 3 for dinner but call Usher on duty for firm number.
2. This can be "cold" or something that might be placed in a warming oven to heat up.
3. Store overnight in a locked refrigerator. Be certain to tell Usher on duty where food is and where the key is.

THE WHITE HOUSE
WASHINGTON

*Residence
employees.*

May 29, 1974

Memorandum for: Bonner Arrington John Ficklin
 Howard Arrington Ben Harrison
 Shirley Bender John Muffler
 Jim Berned Jim Riley
 Elmer Young Lew Simmons

From: Rex Scouten

I always take great pride in telling "outsiders" that the White House Residence Staff is composed of exceptionally dedicated individuals. I firmly believe this and do not feel the house can be properly operated, maintained or preserved without conscientious employees who really "care".

To meet all of the demands placed on us we must rely on each person to assume his responsibility, assist others when the need arises, continually seek new methods to increase our effectiveness and to reduce costs which are borne by taxpayers.

I think we should take a very hard look at two areas where improvement might be made.

1. For a very few people:

You are expected to report for work on time and as you are paid for 8 hours each day, the taxpayers should receive 8 hours performance. You are missed if you are not here as someone must do your work. If for no other reason than common courtesy, inform your supervisor well in advance if you are going to be off - at the very minimum 1 day. If you are ill or if an

emergency arises, let your supervisor know at once -- not after you are scheduled to report for work.

2. For everyone:

We must constantly examine schedules not only to be assured that our work is being accomplished efficiently and effectively but also to eliminate unnecessary overtime. Please study your needs and see if we can't eliminate some "6th" days and other overtime.

Thank you.

September 4, 1974

Memorandum for: Eric Martin
Sallie Davis

From: Rex Scouten

You are authorized to prepare and serve food only to those persons listed below.

No one else will be served food prepared in this kitchen without my prior approval.

You will be notified in advance on those occasions when it will be necessary for other members of the Residence Staff to take their meals here.

This directive does not eliminate a coffee break by other Residence employees once breakfast has been served to authorized personnel. These coffee breaks, however, should be restricted to 15 to 20 minutes maximum.

March 13, 1975

Memorandum for: Mr. Rumsfeld
through: Jerry Jones

From: Rex Scouten

Attached is a list of Residence Staff employees indicating their present salary and a proposed increase. The employees are "domestic" types - maids, butlers, housemen, etc.

All Residence Staff employees have "Excepted" appointments but are considered career and do not change with each administration. The Chief Usher has the authority to set salaries and traditionally has relied on the National Park Service (who do our paper work for personnel, payroll, etc.) for recommendations.

For mechanics/tradesmen, I think a fair comparison can be made of a White House electrician's responsibilities for instance and a regular Government agency electrician and that an appropriate salary can be determined.

Domestic employees I fear have traditionally been considered "unskilled" and, therefore, underpaid. No proper comparison can be made for salary purposes between a Residence Staff domestic employee and domestic types in other Government agencies as there is just no similarity of duties and responsibilities.

I have delayed making this request for over nine months for obvious reasons. There has never been a "good time" to ask for salary increases for Residence Staff employees; however, with inflation and the fact that other Government agencies are now hiring common laborers at over \$8,000.00 per year, I cannot conscientiously put it off any longer.

I would expect to absorb the cost of the increases in the present budget and would not propose to request additional funds for this purpose in FY 76.

March 3, 1977

Memorandum for: Hugh Carter

From: Rex Scouten

On occasion - averaging less than two times a week - we have a maid or other female Residence employee either scheduled or unscheduled who is required to be on duty after darkness has set in. Not all of these employees are married or have private automobiles and, therefore, must depend on public transportation.

For twenty years, since crime has been so prevalent in the District, we have sent these special employees home in a White House car.

I do not feel we should send female employees out on the District streets to use public transportation after dark. These particular people are at the lowest salary level and should not be required to pay cab fare when a car is sitting at the garage.

I can assure you we have never abused this privilege in the past and would not in the future.

THE WHITE HOUSE
WASHINGTON

March 2, 1977

MEMORANDUM FOR: REX SCOUTEN

FROM: HUGH CARTER 

Please advise me of problems, if any, you are having with employees who work past their normal hours getting a ride home.

Thank you.

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1	MEMO	2	7/12/1977	B6
	SCOUTEN TO JORDAN (SS#S)			

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C. Closed in accordance with restrictions contained in donor's deed of gift.

*Residence
Staff*

July 12, 1977

Memorandum for: Elmer Atkins

From: Rex Scouten

Subject: Payroll error.

Perhaps our payroll section needs some assistance in correcting the pay of some of our employees.

The following employees have not received night differential or Sunday premium pay for 4 pay periods:

**John Myszka
Russell Free
Richard Carter
Melvin Pearson**

**James Atkinson
Ralph Thacker
William Cliber**

Cletus Clark has not received hazardous duty pay.

We sincerely believe our payroll section is doing everything they possibly can do. However, it is my understanding the problem is at the keypunch end.

Thank you.

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2	LIST	3	ND	B6
	EXECUTIVE RESIDENCE PERSONNEL (SS#S)			

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*Residence
staff*

March 18, 1977

MEMORANDUM

To: Helen Dougherty
From: Rex Scouten
Rabbi Shulman's Letter

I can only speak for the Executive Residence and Grounds.

We have approximately 90 employees who are responsible for the operation, maintenance and preservation of the Executive Residence and 18 acres of Ground. We have cooks, butlers, maids, doormen, housemen, carpenters, electricians, engineers, painters, plumbers, floral designers and gardeners. None of the employees really have a full-time assignment to the First Family. The primary functions of these employees are operation (ceremonial events, social events - 1,500,000 visitors each year), maintenance and preservation of this historic building and the care of its grounds and gardens.

The Executive Protective Service is responsible for security guards and Secret Service is responsible for chauffeurs.

THE WHITE HOUSE
WASHINGTON

June 27, 1977

Memorandum for: Residence Staff

From: Rex Scouten 

Subject: Residence Telephones

This is a reminder that Residence telephones, including those located in the offices, are for official use only. If it is absolutely necessary to make a personal call it should be as brief as possible.

No long distance calls are to be made without prior authorization from this office.

cc: John Ficklin ✓
Shirley Bender ✓
Henry Haller ✓
Lew Simmons ✓
Rusty Young ✓
John Riley ✓
Howard Arrington ✓
Custors ✓

*Residence
employees*

August 2, 1977

Dear Ms. Frank:

I regret the delay in forwarding you the names and addresses of our retired employees who could be a source of information for your project.

Preston Bruce (doorman)
1352 Underwood Street, N. W.
Washington, D. C. 20012

Wilma Holness (maid)
4039 Clay Place, N. E.
Washington, D. C.

Charles Ficklin (maitre' d'
309 13th St., N. E.
Washington, D. C.

Barnett Armstead (butler)
233 33rd St., N. E.
Washington, D. C.

Phillips Brooks (butler)
4915 Blaine St., N. E.
Washington, D. C.

Mrs. Alexander Moore (maid)
217 47th St., N. E.
Washington, D. C.

John Pye (butler)
Box 3 Gainesville
Haymarket, Virginia

2

I do hope you received the White House Historical Publications. They were \$12.00 and we do not receive any complimentary copies from the Association.

Please feel free to call if I can be of any further assistance.

Sincerely,

Rex Scouten
Chief Usher

Ms. Betty Frank
115 East 67th St.
New York City 10021

MEMORANDUM

THE WHITE HOUSE
WASHINGTON

*Residence
Staff*

August 10, 1977

Memorandum for: Howard Arrington Bonner Arrington
 John Ficklin John Muffler
 T. Baty Jim Berned
 Lew Simmons Ben Harrison
 Shirley Bender Desk
 Henry Haller

From: Rex Scouten

Subject: Residence Station Wagon

Jim Riley is assuming the responsibility for subject vehicle and related duties.

Should any other shop or department have need to use the vehicle approval must be obtained from Jim Riley, Sam Rhodes or the Ushers Office.

I must remind everyone that the vehicle is to be used for official business only.

cc: Jim Riley

Residence / 10/26/79

THE WHITE HOUSE
WASHINGTON

MEMORANDUM FOR ELMER ATKINS

FR: REX SCOUTEN
DATE: JULY 23, 1979
SUBJECT: WILLIAM J. GRAYSON

Please appoint William Grayson to the position of
Maintenanceman effective Monday, August 6, 1979.

Mr. Grayson's grade should be ER 13 - 2 (\$5.28 per
hour).

Thank you.



Res. Inpt.

THE WHITE HOUSE
WASHINGTON

MEMORANDUM FOR ELMER ATKINS

FROM: REX SCOUTEN *Rex Scouten*

DATE: JULY 23, 1979

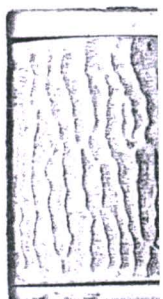
SUBJECT: JOSEPH CARR

Please appoint Joseph Carr to the position of Assistant Usher effective July 23, 1979.

Mr. Carr's grade should be GS 12 - 1, \$23,087 per year.

Thank you.

cc: Mike Sansbury
Jim Riley



Revised copy

THE EXECUTIVE RESIDENCE AT THE WHITE HOUSE

Personnel Report
for fiscal year 1979

for the period
(10/1/78-9/30/79)

Submitted pursuant to 3 U.S.C. 113

1) the number of employees who are paid at a rate of basic pay equal to or greater than the rate of basic pay then currently paid for level V of the Executive Schedule of section 5316 of title 5 and who are employed in the Executive Residence at the White House, and the aggregate amount paid to such employees;

<u>No. of Employees</u>	<u>Total Compensation Paid</u>
0	0

2) the number of employees employed in the Executive Residence at the White House who are paid at a rate of basic pay which is equal to or greater than the minimum rate of basic pay then currently paid for GS-16 of the General Schedule of Section 5332 of title 5 but which is less than the rate then currently paid for level V of the Executive Schedule of section 5316 of title V and the aggregate amount paid to such employees;

<u>No. of Employees</u>	<u>Total Compensation Paid</u>
0	0

3) the number of employees employed in the Executive Residence at the White House who are paid at a rate of basic pay which is less than the minimum rate then currently paid for GS-16 of the General Schedule of section 5332 of title V, and the aggregate amount paid to such employees;

<u>No. of Employees</u>	<u>Total Compensation Paid</u>
86 (84 as of 9/30/79)	1,621,232

<u>No. of Persons</u>	<u>No. of days in</u>	<u>Total Reimbursement</u>
<u>Detailed</u>	<u>excess of 30</u>	
0	0	0

*5 details in excess of 180 days. Reimbursement will be paid at end of each quarter.

5) the number of individuals whose services as experts or consultants are procured under this chapter for service in the Executive Residence at the White House, the total number of days employed, and the aggregate amount paid to procure such services.

<u>No. of Experts</u>	<u>Total No. Days Worked</u>	<u>Total Compensation</u>
<u>or Consultants</u>		<u>Paid</u>
	3	

December 5, 1978

Memorandum for: Phil Larson

From: Rex Scouten

Subject: Listing of Certain Executive Office of the President Officials

**The Executive Residence does not have any employees
compensated at Level IV of the Executive Schedule.**

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

November 27, 1978

FOR: REX SCOUTEN

FROM: PHIL LARSEN *Phil Larsen*

SUBJECT: Listing of Certain Executive Office of the President Officials

The Ethics in Government Act of 1978 provides for the appointment of a special prosecutor when certain individuals working in the Executive Office of the President are alleged to have committed a crime. Specifically, these individuals are defined as;

"Any individual working in the Executive Office of the President and compensated at a rate not less than the annual rate of basic pay provided for Level IV of the Executive Schedule under Section 5315 of Title 5."

In order to ensure compliance with the Act, I have been asked by the Counsel to the President to prepare two lists as follows:

- 1) A list of all employees of the Executive Office of the President who from January 20, 1977 to the present have served in positions for which they have been compensated at the same or higher rate than that paid to government officials occupying Executive Level IV positions and paid pursuant to the Executive Pay Act.
- 2) A list of all employees of the Executive Office of the President who from January 20, 1977 to the present have occupied positions deemed "equivalent" to Executive Level IV positions, but who have been compensated at a rate less than that paid to government officials occupying Executive Level IV positions and paid pursuant to the Executive Pay Act.

Using the above definitions please prepare two lists for your agency. Each list should contain:

- 1) the name of the official (compensated from any funds available for expenditure by your agency);
- 2) the title of the position occupied by this individual;
- 3) the dates of the official's employment and the compensation payable to an Executive Level IV official paid pursuant to the Executive Pay Act during that period; and
- 4) the total compensation paid to the official.

I would be most appreciative if you could submit your lists to me (Room 4, EOB) by Friday, December 1, 1978. Please let me know if you have any questions or if I can be of any assistance.

Thank you.

Residence Personnel

February 15, 1980

TO: VAL GIANNINI
FROM: MICHAEL SANBURY
SUBJECT: Executive Residence Personnel Data

During 1979 the Executive Residence at the White House utilized the services of 65 individuals on a periodic, as needed basis. These individuals performed primarily in the capacity of butlers, coat checkers, etc., under Service By Agreement contracts.

Payments to such individuals for the year totaled \$56,720.00. Their average hourly wage was \$7.50. Mathematically, this is 7,563 hours worked. Converting to a full-time equivalent (divide by 2,080) equals 3.63 man-years.

I hope that this is the information you need. Please let me know if I can provide further details or clarification.

✓ cc: Rex Scouten

Personnel

MEMORANDUM

THE WHITE HOUSE
WASHINGTON

November 17, 1980

TO: REX SCOUTEN
FROM: LARRY BYRNE *Larry Byrne*
SUBJECT: Personnel Report

Attached are two copies of the aggregate personnel report as required by 3 U.S.C. 113. Also attached is a certification which I would appreciate you signing and returning to me as soon as possible.

Attachments

*Done
in file*

AGGREGATE REPORT ON PERSONNEL
PURSUANT TO TITLE 3,
UNITED STATES CODE, SECTION 113

For the Fiscal Year 1980

Pursuant to Title 3, United States Code 113 the White House Office, the Executive Residence at the White House, the Office of the Vice President, the Domestic Policy Staff and the Office of Administration ("Reporting Offices") must report data on the total number of employees who were at any time employed in these offices during fiscal year 1980.

In accordance with that section, the following data are submitted:

- (1) the number of employees who were paid at a rate of basic pay equal to or greater than the rate of basic pay then currently paid for level V of the Executive Schedule of section 5316 of title 5 and who were employed by the reporting offices at any time during the fiscal year, and the aggregate amount paid to such employees:

<u>Reporting Office</u>	<u>Cumulative Number of Individuals Covered</u>	<u>Total Compensation Paid</u>
White House Office	48*	\$2,038,582
Executive Residence	1	50,277
Office of the Vice President	7	392,217
Domestic Policy Staff	14	590,682
Office of Administration	<u>5</u>	<u>245,799</u>
TOTAL	75	\$3,317,557

* This cumulative number covers all individuals including the turnover who occupied positions in this category regardless of length of service during this 12-month period. The statute permits 50 such employees at any given time with no limit on the cumulative total.

- (2) the number of employees employed at any time during the fiscal year by the reporting offices who were paid at a rate of basic pay which is equal to or greater than the minimum rate of basic pay then currently paid for GS-16 of the General Schedule of section 5332 of title 5 but which is less than the rate then currently paid for level V of the Executive Schedule of section 5316 of title 5 and the aggregate amount paid to such employees:

<u>Reporting Office</u>	<u>Cumulative Number of Individuals Covered</u>	<u>Total Compensation Paid</u>
White House Office	30*	\$1,235,398
Executive Residence	--	--
Office of the Vice President	1	48,096
Domestic Policy staff	4	174,501
Office of Administration	<u>1</u>	<u>19,667</u>
TOTAL	36	\$1,477,662

* This cumulative number covers all individuals including the turnover who occupied positions in this category regardless of length of service during this 12-month period. The statute permits 50 such employees at any given time with no limit on the cumulative total.

- (3) the number of employees employed at any time during the fiscal year by the reporting offices who were paid at a rate of basic pay which is less than the minimum rate then currently paid for GS-16 of the General Schedule of section 5332 of title 5, and the aggregate amount paid to such employees:

<u>Reporting Office</u>	<u>Cumulative* Number of Individuals Covered</u>	<u>Total Compensation Paid</u>
White House Office	411	\$7,147,248
Executive Residence	91	1,743,655
Office of the Vice President	25	360,284
Domestic Policy Staff	48	890,277
Office of Administration	<u>168</u>	<u>\$2,665,102</u>
TOTAL	743	\$12,806,566

* This cumulative number covers all individuals including the turnover who occupied positions in this category regardless of length of service during this 12-month period.

In addition, the White House Office employed 47 different individuals as part-time or intermittent clerical personnel to meet periodic peak workloads. Total compensation paid was \$352,394.

- (4) the number of individuals detailed under section 112 of this title for more than 30 days to each such office, the number of days in excess of 30 each individual was detailed, and the aggregate amount of reimbursement made as provided by the provisions of section 112 of this title:

<u>Reporting Office</u>	<u>Cumulative Number of Individuals Covered</u>	<u>Number of Days of Excess of 30</u>	<u>Total Reimbursement</u>
White House Office	205	See Attachment A	\$373,000
Executive Residence	--	--	--
Office of the Vice President	1	See Attachment A	12,805
Domestic Policy Staff	22	See Attachment A	68,907
Office of Administration	77	See Attachment	8,852
TOTAL	305		\$463,564

(5) the number of individuals whose services as experts or consultants were procured under this chapter for service in the reporting offices, the total number of days employed, and the aggregate amount paid to procure such services.

<u>Reporting Office</u>	<u>Cumulative Number of Individuals Covered</u>	<u>Total Number of Days Worked</u>	<u>Total Compensation Paid</u>
White House Office	13	677	\$110,058
Executive Residence	--	--	--
Office of the Vice President	3	5	950
Domestic Policy Staff	2	103	15,570
Office of Admin- istration	--	--	--
TOTAL	18	785	\$126,578

In addition, the White House Office made periodic use of 68 different individuals for brief assignments of several days each to work on arrangements associated with official trips. These individuals worked a total of 1157 days and total compensation paid was \$81,577.

The White House Office also obtained the services of four experts who served as consultants without compensation. These individuals worked a total of 521 days.

The Executive Residence obtained the services of 82 individuals for intermittent work at official events such as dinners for visiting Heads of State. These individuals worked a total of 1722 days and total compensation paid was \$65,245.90.

The Office of the Vice President obtained services of individuals to assist in arrangements for official travel. Thirty-four of these individuals worked without compensation for 82 days. Eight individuals worked for 43 days and total compensation paid was \$2,771.80.

NUMBER OF DETAILEES AND DAYS IN EXCESS OF 30

White House Office								Residence		VP		DPS		OA	
#	Days	#	Days	#	Days	#	Days	#	Days	#	Days	#	Days	#	Days
1	1	1	57	1	123	1	229	None	1	273	3	30	3	2	
1	5	4	60	1	124	1	230				1	60	1	3	
3	6	3	61	2	129	1	237				2	90	1	10	
3	7	1	62	1	130	2	242				4	120	1	13	
1	8	1	63	1	133	1	247				5	150	2	14	
2	10	3	65	1	134	1	255				2	270	2	17	
3	13	1	67	1	135	1	256						2	21	
1	14	1	68	1	136	1	262				17		1	24	
1	15	2	69	2	138	1	263						1	27	
1	17	2	70	1	139	1	264						1	31	
1	18	1	71	1	143	1	265						1	32	
1	20	1	72	2	146	1	269						1	33	
3	21	1	73	2	147	1	272						1	38	
1	22	1	76	3	149	1	279						1	41	
3	23	3	77	1	150	1	305						2	42	
1	24	1	83	2	151	1	312						2	43	
2	28	1	84	2	152	1	331						1	45	
1	30	2	86	2	160	10	335						1	46	
5	31	6	90	1	163								1	55	
1	32	3	91	1	165	205							4	61	
1	33	2	92	3	167								6	62	
1	35	2	93	1	168								14	63	
2	37	2	94	4	175								1	72	
1	38	2	95	1	178								1	74	
1	40	1	96	1	182								1	79	
2	41	1	98	1	183								1	80	
1	43	2	104	1	188								1	93	
4	44	1	106	1	192								1	94	
1	45	1	109	1	193								1	103	
1	48	1	112	1	195								1	111	
3	49	1	114	2	203								1	123	
2	51	1	118	1	209								2	124	
2	52	1	119	1	211								1	125	
2	54	1	121	3	212								1	133	
1	55	4	122	3	216								1	139	
													1	141	
													2	147	
													6	153	
													2	154	
													1	184	
													1	305	

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Executive Residence
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Mrs. Viola Wise
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Personnel

December 16, 1980

Dear Ms. Zimmerman:

Thank you for your recent letter of inquiry concerning Mr. Robert Pagoni.

We have no record of Mr. Pagoni ever having worked at the White House as a chef during the Eisenhower Administration.

Sincerely,

Rex W. Scouten
Chief Usher

Ms. Linda J. Zimmerman
Colonial Motor Lodge Restaurant
R.D. 3
Denver, Pennsylvania 17517



COLONIAL MOTOR LODGE

Denver, Pa. 17517 • Area Code 215 267-5501

Colonial Restaurant

December 10, 1980

Dear Sir or Madam,

I am writing this letter concerning a chef who applied for a job at our restaurant, showing a medal stating that he was the White House chef during the administration of President Dwight Eisenhower. We have reason to question this.

We realize that many years have passed since this administration, but we would appreciate if you could tell us if Mr. Robert Pagoni was the White House Chef during the 1950's. We would appreciate any help you could give us.

Sincerely yours,

Linda J. Zimmerman

Linda J. Zimmerman

Colonial Motor Lodge Restaurant

R. D. 3

Denver, Penna. 17517

no record



Personnel

THE WHITE HOUSE
WASHINGTON

January 7, 1981

Dear Mr. Martin:

I am pleased to respond on behalf of the President to your inquiry concerning Isadore Sarate. The delay in answering is regretted; however, I wished to explore all official and unofficial sources of information.

There are no official records available that definitely show that Mr. Sarate served at the White House. However, a retired Navy man who was here many years ago as a steward does remember Isadore Sarate. He states that Mr. Sarate was a chef in the Navy Mess which is located in the West Wing -- not in the White House proper -- and that he did travel and serve as chef outside the White House for Presidents Roosevelt, Truman and Eisenhower. He also remembers that Mr. Sarate moved to Fork Union.

Obviously, Mr. Sarate's claim to have served in the Navy as a chef and that he traveled with the three Presidents is true. The decision of whether to give interviews or to relate his service experiences can only be made by Mr. Sarate.

Sincerely,

Rex W. Scouten
Chief Usher

Mr. George I. Martin
P.O. Box 7
Fork Union, Virginia 23055

P. O. Box 7
York Union, VA
22355
December 2, 1976

Dear Mr. President,

I believe that you are the only person who can help me, and it will take, I hope, no more than a few minutes of your time, which I know is at a premium. However, your help in this matter can bring to the public much entertainment and information concerning some of the men who have shared your office of the Presidency.

In my community lives a person who is generally acknowledged by many, including himself, to have been the personal chef of Presidents Truman, Roosevelt, and Eisenhower. His name is Isadore Sarate and served in the Navy, I believe, before becoming White House chef.

This man has consented to tell me limited accounts of some of the more humorous anecdotes relating to his position, but will not go into any detail for fear of violating an oath of secrecy pledged so many years ago upon taking his position.

I assured him that the Freedom of Information Act and general policy regarding memoirs and such anecdotes now permit people such as he to reveal what was once considered classified information. I even had a district assistant to Kenneth Robinson write an official letter to that effect which stated that he had contacted lawyers in Washington who said it would be permissible for Mr. Sarate to give me information that I could publish.

However, Mr. Sarate is very old and very cautious, and I am careful to approach him always in a tactful, courteous, respectful manner but always find him hesitant to say much because of his caution. He has told me that he would need permission from "higher-up"; so I have decided to go to the top and dare ask you to send a letter saying that now it is okay for this elderly gentleman to reveal what he did and what he heard (for example at dinner conferences with Stalin and Churchill).

I know the chances are good that this letter may go to another person for possible action and appreciate any help that any official can give me.

Yours truly,

George I. Martin

P.S. My wife and I voted for you.

Personnel

March 5, 1981

TO: PETER MCCOY
FROM: REX SCOUTEN
SUBJECT: Personnel Action Request

For nearly a year now, one of the four positions in the Curator's Office has been filled with a detailee from the Bureau of Mines. This status is due to expire on March 21, 1981. Our options are to extend the detail; to place the position on the payroll of the White House Office; or to place the position on the payroll of the Executive Residence.

The first option is the most desirable; the second would be your decision; and the third is the least desirable. Of the 86 positions authorized for the Executive Residence, four are currently vacant. Three of these need to be filled immediately. (These are Doorman, Chief Floral Designer and Maid.) It is my sincere belief that the fourth and last position should be kept open for any special needs of the First Family, at least for the next six months.

I am, therefore, asking for your assistance in arranging an extension of the detail from the Bureau of Mines until October 1, 1981. The position involved is that held by Lydia S. Barker, who is assisting the Curator's Office staff with the Second and Third Floor restoration project as well as with all of their other responsibilities.

Thank you.

Personnel

February 6, 1981

MEMORANDUM

To: Ms. Barbara Cook
From: Rex Scouten, Chief Usher
Subject: Residence Staff

Per your request, here is a list of those individuals who receive the most press attention:

- Chief Usher - Rex Scouten
- Curator - Clement Conger
- Executive Chef - Henry Haller
- Maitre D' - John Ficklin
- Pastry Chef - Roland Mesnier
- Chief Floral Designer - Elmer (Rusty) Young
- Chief Horticulturist - Irvan Williams

The following personnel, located in the Usher's Office, will assist in any way they can:

- Usher - Nelson Pierce
- Usher - Gary Walters
- Usher - James Allen
- Usher - Joseph Carr (Temporary)
- Administrative Assistant - Deborah Johnson
- Curatorial Registrar - Betty Monkman

Korsmuel

July 22, 1981

Dear Mr. Birkitt:

We are responding to your inquiry concerning a Roland Herring who claims to have been a White House chef during the Kennedy Administration.

Our records and the recollections of us who served at the White House during that period fail to confirm Mr. Herring's employment.

There was a Louis Glen Herring who served as a kitchen steward but a Roland Herring was not a White House chef nor did anyone by that name work here.

Sincerely,

Rex W. Scouten
Chief Usher

Mr. James N. Birkitt, Jr.
Vice President
WIFE
P.O. Box 272
Ashland, Virginia 23005



P.O. BOX 272, ASHLAND, VIRGINIA 23005 • (804) 798-4711

James N. Birkitt
President/Executive Director

July 16, 1981

The White House
Office of White House Personnel
1600 Pennsylvania Avenue NW
Washington, D.C. 20500

Gentlemen:

A Mr. Roland Herring, who advertises his catering business on our radio station, has given us the name of your office for the sake of a past employment check.

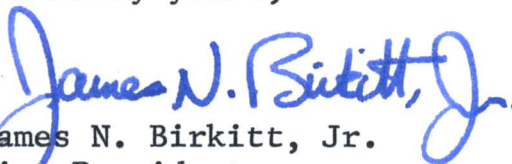
Would you kindly confirm whether Mr. Herring was, indeed, a White House chef during the Kennedy administration.

We wish to protect our own name and integrity as well as that of the White House.

I will look forward to hearing from you at your earliest convenience.

With all good wishes, I remain

Sincerely yours,


James N. Birkitt, Jr.
Vice-President

JNBjr/dj

Personnel

September 3, 1981

Dear Mr. Douglas:

There was no one by the name of John F. McGarry employed by the White House in any capacity during the Kennedy, Johnson or Nixon administration.

The White House Executive Chefs during the Kennedy, Johnson and Nixon administrations were Pedro Udo, Renee Verdon and Henry Haller. Chef Haller is still at the White House.

Sincerely,

Rex W. Scouten
Chief Usher

Mr. Jim Douglas
Chairman of the Board
Washington State Chefs' Association
22903 46th Avenue West
Mountlake Terrace, Washington 98043



Washington State Chefs' Association

Member of the American Culinary Federation, Inc.

The National Organization of Professional Chefs

22903 46th AVENUE WEST, MOUND LAKE TERRACE
WASHINGTON 98043. U.S.A.

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25th AUGUST 1981

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NEWS LETTER:

Managing Editor

Bea Wilson

Editor

Ed Wilson C.E.C.

ATTORNEY:

Doug Albert

Mr. Rex W. Scouten
Chief Usher
The White House
Washington D.C.

Dear Mr. Scouten

Enclosed is a copy of the letter you sent me concerning M. John F. McGarry stating that he was not employed by the White House during the Kennedy, Johnson or Nixon administrations, also enclosed is part of a 37 page speech that Mr. McGarry made to high schools stating that he was at the White House during that time.

I would just like to be very sure before we confront him with this matter as he also has stated in his speech and to the news media that he has worked for Mr. Winston Churchill, Buckingham Palace and many more very prestigious positions, and that he served his apprenticeship at the Savoy Hotel in London for which we have found to be untrue.

Awaiting your early reply.

Sincerely

Jim Douglas C.E.C.-C.C.E.
Chairman of the Board



THE WHITE HOUSE
WASHINGTON

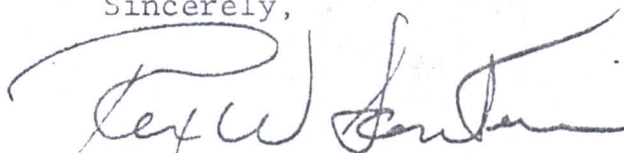
July 27, 1981

Dear Mr. Douglas:

This letter is to confirm our telephone conversation of Friday, July 24.

No one by the name of John F. McGarry served as White House Chef during the Kennedy, Johnson or Nixon administrations, nor was anyone by that name employed on the Executive Residence staff in any capacity.

Sincerely,



Rex W. Scouten
Chief Usher

Mr. James Douglas
Chairman of the Board
Washington State Chefs Association
22903 - 46th Avenue West
Mountlake Terrace, Washington 98013

ADDRESS BY JOHN F. MCGARRY

AT "F.E.A.S.T. FAIR" - SEATTLE, MAY 1, 1980
FOR STUDENTS AND THEIR COOKING TEACHERS.

GOOD EVENING, LADIES AND GENTLEMEN STUDENTS.

YOUR HOSPITALITY, YOUR KINDNESS, YOUR VERY KIND INVITATION TO PARTICIPATE IN THIS GREAT EVENT HAS OVERWHELMED MARIE AND ME. FOR THE PAST FIVE YEARS, THIS BEAUTIFUL AND PANORAMIC STATE OF WASHINGTON HAS BEEN OUR HOME. APART FROM BEING IN MY OPINION THE MOST SCENIC AND BEAUTIFUL STATE IN THE UNION, IT IS YOU, THE PEOPLE, WHO ARE THE FRIENDLIEST, WARMEST AND MOST CHARMING THAT WE HAVE EVER KNOWN. PLEASE DON'T EVER CHANGE. WASHINGTON STATE CAN ONLY BE COMPARED TO A NATURAL STUDIO, ITS RUGGED LANDSCAPE, SWAYING TALL FIR AND HEMLOCK, BEAUTIFUL PLACID LAKES, SCENIC BUBBLING MOUNTAIN BROOKS AND STREAMS, WINDSWEPT SOUNDS SHELTERED BY TALL TIMBER, AND SNOW-CAPPED MOUNTAIN PEAKS. THE MANY SHADES OF GOLD AND GREEN EAST OF THE MOUNTAINS; WITH ALL THIS BEAUTY, GOD MUST HAVE RESTED HERE ON THE SEVENTH DAY WHEN HE CREATED EARTH.

TO THE TEACHERS AND STUDENTS PARTICIPATING IN THIS EVENT HERE TODAY, IN THIS FRIENDLY SPIRIT OF COMPETITION, THE STANDARD OF EXCELLENCE HAS BEEN AS GOOD AS WE HAVE EVER SEEN. ALL OF YOU ARE TO BE HIGHLY COMPLIMENTED FOR YOUR

CLARIDGES OF LONDON

MEETING WITH

DUKE AND DUCHESS OF WINDSOR

FIRST MEETING WITH J.F.K.

THUNDERING ACROSS THE PAGES OF AMERICAN HISTORY CAME ANOTHER YOUNG HERO THAT I WOULD COME TO MEET, KNOW AND WORK FOR. HIS NAME WAS, OF COURSE, OUR LATE BELOVED PRESIDENT, JOHN FITZGERALD KENNEDY. I MET THE FRESHMAN SENATOR, JACK KENNEDY, AT CLARIDGES OF LONDON IN THE LATE 40'S. THIS BEGAN A CLOSE FRIENDSHIP WITH HIM. HE ASKED ME IF I INTENDED TO GO TO AMERICA, AND I SAID "SENATOR, I'LL GO WHEN I HAVE SOMETHING TO OFFER."

IN 1961 WHILE I WAS WORKING AT THE ROYAL MID-OCEAN CLUB IN BERMUDA, WE MET AGAIN DURING THE SUMMIT CONFERENCE BETWEEN THE BRITISH PRIME MINISTER HAROLD MACMILLIAN AND THEN PRESIDENT OF THE UNITED STATES, JACK KENNEDY. HE PERSONALLY REQUESTED MY SERVICE AS THE HEAD CHEF AT THE WHITE HOUSE IN WASHINGTON D.C. I WOULD BEGIN A TOUR OF DUTY THAT WOULD LAST UNTIL 1974, SERVING LONGER THAN ANY OTHER WHITE HOUSE CHEF, SERVING AS CHEF AND CHIEF STEWARD UNDER PRESIDENTS KENNEDY, LYNDON JOHNSON AND RICHARD NIXON.

GULF-SWEPT PLAINS OF TEXAS ACROSS THE SKIES TO BEAUTIFUL CALIFORNIA TO THE MOST ENCHANTING STATE OF ALL, WASHINGTON.

I HAVE COME TO KNOW THIS LAND AND THIS NATION VERY WELL.

I HAVE WATCHED THE MOON CHASE TRINKLETS OF SILVER ACROSS THE OLYMPICS AND THE CASCADE MOUNTAINS,

SIPPED COFFEE IN A LOG CABIN NESTLED ON THE GIANT SLOPES OF MOUNT RAINIER;

I HAVE PICKED GOLD NUGGETS FROM A WASHINGTON SUNSET, HEARDED CATTLE ON AN OKLAHOMA RANCH,

HUNTED WITH THE INDIAN GUIDES DEEP IN A SOUTHERN SWAMP.

YES, I HAVE COME TO KNOW AND LOVE THIS BEAUTIFUL NATION OR OURS VERY WELL.

A QUOTE FROM MY FORMER BOSS AND LATE YOUNG COMMANDER IN CHIEF, THE LATE PRESIDENT JACK KENNEDY ON A BLUSTERY JANUARY DAY IN 1961 IN HIS INAUGURAL SPEECH:

,"ASK NOT WHAT YOUR COUNTRY CAN DO FOR YOU;

ASK WHAT YOU CAN DO FOR YOUR COUNTRY."

I HAVE UNDERSTUDIED PROFESSIONALS LIKE RAYMOND OLIVER, ABE ALBAIN, LOUIS DIAT AND MARCUS DUTRAY, LOUIS VIROT AND FRANCOIS MAURIAC.

WHERE ARE THE SNOWS OF YESTERYEAR? I HAVE BEEN EMBRACED BY THE CHEFS OF MAO TSE TUNG, CHO EN LAI AND LEONOID BREZHNEV; FOR ALTHOUGH THE SHAPE OF THE POT MAY CHANGE THE CHEMISTRY OF THE FOOD, THE INTENTION MUST REMAIN THE SAME.

FOR THEREIN LIES A BASIC PRINCIPLE: COOKING CANNOT, WITHOUT RISK, BE STRIPPED OF ITS INTENTIONS, OR ITS RITES, OR ITS SYMBOLS. IT MUST CREATE HAPPINESS AT ANY PRICE. FOR THERE CAN BE NO HAPPINESS WITHOUT LOVE. THAT GOES WITHOUT SAYING.

COOKING IS GOVERNED BY A CERTAIN NUMBER OF VERY STRICT LAWS: ONE MUST BE FAMILIAR WITH THE MAIN POINTS OF THESE. IT IS THE "A, B, C" OF ALL THE ART OF ALL THE TECHNIQUES. ITS PERFECTLY TRUE THAT SOME GIFTED PEOPLE CAN RELY SUCCESSFULLY ON THEIR GUESSWORK IN A FEW PREPARATIONS. BUT, FOR THIS THEY MUST BE IN A "STATE OF GRACE"; MOREOVER, POETS ARE NOT, IN ANY CASE, THE MOST FRUITFUL.

SOME EXPERTS CLAIM THAT THERE IS NO SUCH THING AS AN INTERNATIONAL CUISINE; ONLY A COLLECTION OF NATIONAL OR ETHNIC CUISINES. BUT, IN THAT RESPECT, I TRY TO KEEP MY RECIPES AND MENUS UNIQUE BECAUSE I HAVE COMBINED CONCEPTS AND PRACTICES OF DIFFERENT CUISINES TO CREATE LITERALLY INTERNATIONAL RECIPES.

HONORS, AWARDS AND DECORATIONS

I HAVE WORKED WITH THE POOR, THE UNDERPRIVILIDGED AND THE HANDICAPPED, THE FORGOTTEN AND LESS FORTUNATE OF OTHER NATIONS. FOR MY WORK IN AFRICA, I WAS AWARDED THE STAR OF AFRICA FROM THE LATE PRESIDENT JOMO KENYATA OF KENYA FOR HIS PEOPLES UNDERSTANDING OF ME.

THE GEORGE CROSS OF MALTA
FROM DOCTOR BORG OLIVER.

ROYAL GOLD MEDAL FROM ALEXANDRA
BUSTAMANTY OF JAMAICA.

ROYAL APPOINTMENT FROM HER MAJESTY, THE QUEEN ELIZABETH,
IN BERMUDA, 1960.

I'M VERY GRATEFUL TO MY PROFESSION IN A GRADUATE IN PRACTICALITY AND COMMON SENSE.

FROM THE WAK-TORN STREETS OF LIVERPOOL, MY PROFESSION HAS SERVED ME WELL. FROM THE SAVOY AND CLARIDGES OF LONDON TO DOWNING STREET - HOME OF THE PRIME MINISTER, TO THE GEORGE CINQ HOTEL IN PARIS, HOTEL DE PARIS, MONTE CARLO, GRAND HOTEL LUCERNE, SWITZERLAND, ROYAL MID-OCEAN CLUB, BERMUDA, TO THE WHITE HOUSE.

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3 MEMO

1 9/24/1981 B6

SCOUTEN TO CONTROL CENTER (SS#S)

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

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B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

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DOC Document Type

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Doc Date

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NO

Document Description

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tions

4 FORM

1 8/31/1981 B6

SF52 FOR JANE DAY (SS#)

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

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C. Closed in accordance with restrictions contained in donor's deed of gift.

Personnel

October 6, 1981

To Whom It May Concern:

The Executive Residence at the White House has no record of a "Laura Dodson" ever being on our payroll. Please refer to the attached Claim Forms.

Rex W. Scouten
Chief Usher

Personnel

THE WHITE HOUSE
WASHINGTON

October 29, 1981

MEMORANDUM FOR HENRY HALLER

FROM REX SCOUTEN

SUBJECT: Kitchen Temporary Help

Effective Sunday, November 1, 1981, the temporary help in the Kitchen is authorized the following hourly rates:

<u>Name</u>	<u>4-Hour Block of Time</u>	<u>8-Hour Block of Time</u>	<u>Per Hour Over Schedule</u>
Alfred Lorenz	48.00	96.00	18.00
Francois Cochin	48.00	96.00	18.00
Laura Schwartz	29.00	58.00	11.00
Eserline Dewberry	31.00	62.00	12.00

Other temporary help rates are to be established with the Chief Usher prior to submitting their names for any clearance to work in the Kitchen.

cc: Janet Bowen
Gary Walters

November 23, 1981

MEMORANDUM FOR JOSEPH CANZERI
FROM REX SCOUTEN
SUBJECT: Cutback of Personnel

The following Executive Residence personnel have been directed to cease work at 12:00 noon Monday, November 23.

- | | |
|---------------------------|--------------------|
| William Gemmell | Mary Arnold |
| John Scarfone | Mildred Taliaferro |
| Jan Ingersoll | Pearlena Blake |
| Patricia Presock | Matthew Keel |
| Betty Monkman | Bonner Arrington |
| Ellen Hancock | Calvin Surette |
| William Allman | John Ficklin |
| Dorothy Brooks | Alfredo Saenz |
| Janet Bowen | Adell Brown |
| James Nelson | Sylvena Brooks |
| Ronald Payne | Willie Shuford |
| Gary Walters | Linsey Little |
| Joseph Namyst | Fred Olive |
| Paul Fischer | Catalano Minor |
| James Riley | Lena Green |
| Alvin Pearson | Julia Sanders |
| William Grayson | Rockwood Peyton |
| Michael Tederick | |
| Rickey Lee McKinney | |
| Dorothy Temple | |
| Clatus Clark | |
| James Berned | |

The Executive Residence has 86 full-time positions.

THE WHITE HOUSE
WASHINGTON

October 29, 1981

MEMORANDUM FOR HENRY HALLER

FROM REX SCOUTEN

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Laura Schwartz	29.00	58.00	11.00
Eserline Dewberry	31.00	62.00	12.00

Other temporary help rates are to be established with the Chief Usher prior to submitting their names for any clearance to work in the Kitchen.

cc: Janet Bowen
Gary Walters

Personal

November 5, 1981

Dear Mr. Tielky:

This is in response to your telephone inquiry directed to me on Tuesday, November 3.

We have no record or personal knowledge of a Robert E. Normand ever being employed in the White House Kitchen or in any position at the White House during the Kennedy administration.

The above information we feel most confident is correct.

Sincerely,

Rex W. Scouten
Chief Usher

Mr. Thomas Tielky
Mariner Corporation
1700 West Loop South
Suite 800
Houston, Texas 77027

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<i>NO</i>	<i>Document Description</i>	<i>pages</i>		<i>tions</i>

5	FORM	1	6/3/1981	B6
	SF52 FOR JANE DAY (SS#)			

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

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C. Closed in accordance with restrictions contained in donor's deed of gift.

Personal

November 17, 1981

Chris,

The attached expression from Stewart Stevens is truly extraordinary. I agree totally with his assessment of you and of your performance. I thanked Steve for his testimonial and I thank you for being you.

Sincerely,

Rex W. Scouten
Chief Usher

Ms. Christine Czans
Executive Housekeeper
The White House

Enclosure

October 28, 1981

Mr. Rex Scouten,

I am writing this letter to acknowledge my appreciation for having such a wonderful supervisor as Miss Crans. I have been employed for over 25 years and she has the best personality of any supervisor I have known. She is truly an asset to the house keeping department. She has been a tremendous help to me in performing my duties. And has been so understanding when it was impossible to do my job. I am not leaving you and your staff out by any means. You all have been wonderful but I deal with her more direct. And I would like for you to know that a mistake was not made in hiring her. It's so much more I could say about her top quality supervision but I feel you knew this when the White House Employed her. I think she is truly a wonderful person and should be highly commended for her outstanding leadership.

Thank You

Stunt © Stuen

Sokolowski
Personnel File

November 21, 1981

Dear Mr. Scouten:

At times words are inadequate to express a message that has to be conveyed. What else can I say but "Thank you" for all your moral support and assistance throughout this past month and a half. I know and believe that you did extend yourself beyond limits. For this I am deeply grateful. Although our business relationship has abruptly ended I want you to know that you will always be appreciated and held in the highest esteem. It has been a pleasure knowing you and working under your direction.

As you know I made one last desperate attempt to save part of my dream. I hope you are not too angry about this and that in time you will be able to empathize with me. For the first time in my life I fought back with dignity for a cause that I believed in. For my own peace of mind and self respect I decided to take my case to the limit.

It is my hope that you will always remember me as an honest and excellent employee and as a dedicated individual that gave freely of his time and talents to the service of the Executive Residence.

Thank you once again with deep appreciation.

I remain Sincerely Yours,



Robert F. Sokolowski



United States Department of the Interior

NATIONAL PARK SERVICE
NATIONAL CAPITAL REGION
1100 OHIO DRIVE, S. W.
WASHINGTON, D.C. 20242

JAN 7 1982

Memorandum

To: Mr. Scouten, Chief Usher, The White House
From: Mike Melton, Administrative Officer, White House Liaison
Subject: Separation - Janice Ingersoll

I just want to let you know that I am finally on the right track!

Janice should be eligible to receive "Involuntary Separation - Discontinued Service Retirement" based on the fact that she is being involuntarily separated without cause from the Executive Residence. I will need to discuss this with NCR's Personnel Officer, Steve Lynch to make sure that all requirements are met. She does meet the basic requirement of completing 25 years of creditable service in the civilian service

There are a few other requirements that must be met, but I don't see any problem in handling them.

Will keep you informed.

Mike

Personal

January 11, 1982

MEMORANDUM FOR PASS SECTION

FROM REX SCOUTEN

Rex Scouten

SUBJECT: Cancellation of Pass

Enclosed is the White House pass issued to Debroah Johnson Blocker. Mrs. Blocker is no longer working in this office; therefore, her pass is being surrendered.

Could the pass please be voided and returned to me?

Thank you.

Enclosure

Misc

January 11, 1982

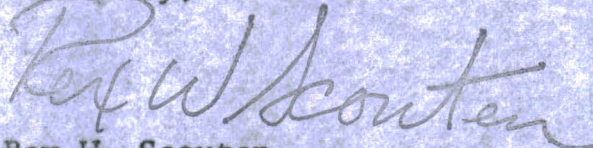
Dear Bill:

I would not want your departure from the National Park Service to pass without thanking you again for the kindness and consideration you extended to me and for the contribution you made to the White House during your term as Director.

Please know I wish you every success in your new position. It sounds both challenging and exciting -- I am sure you would not want it any other way.

Best wishes.

Sincerely,



Rex W. Scouten
Chief Usher

Mr. Bill Whalen
1175 West California Avenue
Mill Valley, California 94941

January 22, 1982

MEMORANDUM FOR: JOHN F. W. ROGERS
FROM: REX SCOUTEN
SUBJECT: Judy Spangler - Calligraphers Office

Jan Ingersoll has retired from the Calligraphers Office.

Judy Spangler, who I believe is assigned to Correspondence, has been detailed to the Calligraphers Office, and according to Chief Calligrapher William Gemmell, is considered to be a competent replacement for Ms. Ingersoll.

William Gemmell suggests a GS-9 with a possibility of a GS-10 in the future.

Should I proceed to place her on the Executive Residence rolls at a GS-9 level?

Admin Mats

February 5, 1982

MEMORANDUM FOR: JOHN F. W. ROGERS
FROM: REX W. SCOUTEN
SUBJECT: Calligraphers

Attached is the current pay status information for the calligraphers.

Since FY '78 the calligraphers have been on the Executive Residence at the White House payroll; therefore, their pay records are maintained by the Interior Department, National Park Service, as directed by the Chief Usher.

The calligraphers receive the yearly cost-of-living pay increases as approved by Congress. They are also subject to yearly performance evaluations with appropriate merit increases as well as longevity increases approved by the Chief Usher.

The last pay increase was effective October 1981. Merit increases and longevity increases were approved in May 1981. Bill Gemmell and John Scarfone received a grade increase in 1977.

Attachment

<u>NAME</u>	<u>ER GRADE</u>	<u>GS EQUIVALENT</u>	<u>CURRENT SALARY</u>	<u>APPROXIMATE OVERTIME</u>
Bill Gemmel	83-13	13-8	41,426	2,700
John Scarfone	82-10	12-7	33,897	2,700
Patty Presock	81-10	11-7	28,282	2,700
Judy Spangler	79-1	9-1	19,477	2,700

February 5, 1982

MEMORANDUM FOR: REX W. SCOUTEN
FROM: CHRISTINE CRANS
SUBJECT: Social Office Involvement in
Restroom Setup

There is a problem developing which I want to bring to your attention. Linda Faulkner believes that she is "in charge" of the restroom setups and cleanliness during social functions. I believe that this is my responsibility. I have asked Lena to set up the restrooms as I discussed with the First Lady and Mr. Graber. Linda feels that this is not what she, Mrs. Reagan, and Mrs. Baldrige want. On Wednesday evening she ordered Lena to remove all the extra items.

Now Lena is confused and upset. I am confused. What should I do? Is Linda Faulkner in charge of the Residence employees? Should I take direction from her?

Help! Can we discuss?

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<i>NO</i>	<i>Document Description</i>	<i>pages</i>		<i>tions</i>

6	REPORT	3	2/9/1982	B6
	EMPLOYMENT RECORD FOR NETTIE MOORE			

Freedom of Information Act - [5 U.S.C. 552(b)]

- B-1 National security classified information [(b)(1) of the FOIA]
- B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
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C. Closed in accordance with restrictions contained in donor's deed of gift.

THE WHITE HOUSE

WASHINGTON

USHER'S OFFICE, THE WHITE HOUSE

According to Webster's New International Dictionary, the term usher is applied to "An officer or servant who has the care of the door of a court, hall, chamber, or the like. Also one who escorts persons to seats in a church, theater, etc. Hence: An officer whose business it is to introduce strangers, or to walk before a person of rank. There are various ushers attached to the royal household in England, including the Gentleman-Usher of the Black Rod." The latter is described as "The usher of the Chapter of the Garter, who carries an ebony rod. He is also usher to the House of Lords."

Only scattered references have been found regarding the household employees of the early Presidents. Dolley Madison, who had charge of social affairs at the President's House during most of Jefferson's administration as well as when her husband was President, employed a Frenchman, Jean Pierre Sioussat as a master of ceremonies to assist her in the regulation of the household. He was well educated and possessed a fine figure, deportment, and personal charm. His natural advantages and agreeable conversation soon rendered him a welcome guest at the President's House, where Jefferson soon made use of his services and appointed him doorkeeper, an office of considerable greater dignity than that of a mere hall porter. Thoroughly acquainted with the customs of the house, faithful and punctilious in the performance of his duties, he soon rendered himself invaluable to Mrs. Madison, who was only too glad to find some one on whom she could rely. She entrusted him with the care of all her personal affairs, and she retained her confidence till the day of her death.

As master of ceremonies, Jean Sioussat followed the European custom of introducing the names of guests at the door on entering. President Martin Van Buren (1837-1841) and President John Tyler (1841-1845) also had guests announced.

Although the early administrations undoubtedly had servants of various kinds, the Federal Register lists only the Principal Gardener in 1835. Other employees were apparently paid by the President and not by the Government. In 1855, a doorkeeper at the President's House is listed in the Federal Register for the first time. At that time, Edward McManus is listed as the doorkeeper at the salary of \$600. In 1857, Thomas Stackpole is listed as the doorkeeper and an assistant doorkeeper was added at a salary of \$438. By 1861, Stackpole and J. Vernon were listed as watchmen. The doorkeeper was Louis Bergdorf and the assistant doorkeeper was Thomas Burns. Those four employees were each paid

\$600. In 1865, Stackpole made an inventory of the property in the White House and below his name is written the title of steward.

In addition to these employees, it is known that there are several others who served as doorkeepers or in other capacities during the Lincoln administration and later, who are not listed in the Federal Register. In order to provide a special guard for President Lincoln, four police officers from the Metropolitan Police were detailed for duties at the White House late in 1864 and early in 1865. These were Alphonso Donn, John F. Parker, William H. Crook and Thomas Pendel. Of these Crook and Pendel remained at the White House for many years and are usually referred to as doorkeepers. It seems that such trusted employees served wherever they could be the most useful - as watchmen, doorkeepers, and perhaps also as ushers at social functions. As military aide to the President, the Officer in Charge of Public Buildings and Grounds in the period from 1867 to 1925, usually made the presentations at social functions. Additional military aides were also detailed to the White House in the later period.

With the coming of President and Mrs. William Howard Taft in March, 1909, some innovations were made in the duties of the personnel at the White House. A housekeeper was substituted for the steward, who had always before been a man. Colored men in blue livery were stationed at the entrances to receive visitors. The ushers, relieved of the doorkeeping duties, were retained to perform ushering and other duties more in keeping with the position. Irwin H. (Ike) Hoover, who had gone to the White House in 1891 to install the first electric lights and had remained as White House electrician, had been promoted to the ushering force in 1904. Under the Taft administration, he was promoted to Chief Usher, a position which he held until his death in 1933.

Under "Ike" Hoover and succeeding Chief Ushers, the position attained new significance, somewhat comparable to that of Jean Sioussat under Jefferson and Madison. Through several administrations, the Chief Usher and his staff have gradually been assigned additional duties of an administrative nature. The Chief Usher is now in charge of the main part of the White House and is responsible for the operation and maintenance of the building. The housekeeper and other employees are under his direction and supervision. The position of Chief Usher has become similar to that of the "Major-Domo" of European palaces. As commonly used today, "Manager" or "Executive Officer" are titles which best describe the position especially from its administrative duties. Since it has developed in relation to the social duties at the White House, and is unique in this respect, perhaps the title of "Chief Usher" even though it is not commonly understood, is the best that could be devised for the position.

1909-1933 Irwin Hood Hoover (no relation to President
Herbert Hoover)

1933-1938 Raymond D. Muir

1938-1957 Howell G. Crim
James B. West
Wilson Serrals
Charles Claunch
Ray Hare
Thomas Carter

1957-1969 James B. West
Ray Hare
Rex W. Scouten
*Thomas Carter
Nelson Pierce
*Stuart Stout

1969-1986 Rex W. Scouten
Nelson Pierce
Steve Harris
Gary Walters
Joe Carr
James Allen

1986- Gary Walters
Nelson Pierce
James Allen
Dennis Freemyer

* Died in service

THE WHITE HOUSE

WASHINGTON

REX SCOUTEN

- 1949 - Joined Secret Service
- 1953-1957 - Secret Service Detail - Vice President Nixon
- 1957-1966 - Assistant Usher, The White House
- 1966-1969 - Assistant Regional Director (White House Liaison), National Capital Region, National Park Service
- 1969-1986 - Chief Usher, The White House