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WITHDRAWAL SHEET

Ronald Reagan Library

Collection: KHACHIGIAN, KEN: Files

Archivist: ggc *dlb*

File Folder: Senior Staff Meetings ~~box 4689~~

Date: 5/13/97

[Notes] (Jan 81 - March 81)
Box 1

reds
10/24/06

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
<i>1.</i> Notes	handwritten notes by Ken Khachigian re Senior Staff Meeting (1p)	4/21/81	P5, P1 <i>B1</i>
<i>2.</i> 4 Notes <i>2.</i>	handwritten notes by Ken Khachigian re Senior Staff Meeting (1p)	3/2/81	P5
<i>1.</i> 2 Notes <i>1.</i>	handwritten notes by Ken Khachigian re Senior Staff Meeting (2 pp.)	2/24/81	P5 <i>CG 12/8/00</i>

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P-1 National security classified information [(a)(1) of the PRA].
- P-2 Relating to appointment to Federal office [(a)(2) of the PRA].
- P-3 Release would violate a Federal statute [(a)(3) of the PRA].
- P-4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA].
- P-5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA].
- P-6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA].
- C. Closed in accordance with restrictions contained in donor's deed of gift.

Freedom of Information Act - [5 U.S.C. 552(b)]

- F-1 National security classified information [(b)(1) of the FOIA].
- F-2 Release could disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA].
- F-3 Release would violate a Federal statute [(b)(3) of the FOIA].
- F-4 Release would disclose trade secrets or confidential commercial or financial information [(b)(4) of the FOIA].
- F-5 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(5) of the FOIA].
- F-6 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA].
- F-7 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA].
- F-8 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA].

WITHDRAWAL SHEET

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redo

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MEMORANDUM

THE WHITE HOUSE

WASHINGTON

5:38 p.m.

1-20-81

First Staff Meeting
Roosevelt Room

Staff -
combination of
pieces sent by
Frank morning
coats from
Tracy.

and fireworks
outside

Schedule

- 1.) Staff swearing in. (remarks)
- 2.) Full Cab meeting - Lambro's book
there - (Remarks King Freeze)
- 3.) Exec. orders - withdrawal order of all
pending D.C. nominations

[4:30 p.m. meeting]

- Tracy
- Connelley
- Promments major re, responsibilities on
- working appointees offices.

Senior Staff meeting - 1-22-81
Roosevelt Room

2:00 - Percy down to see RR
for Deputy Sec of State nomination.
Friendly.

9:15 - photos - Cabinet

9:45 - Mondale - coming in w/ letter
to do his own stamp

10:30 - Economic Policy Meeting.

photos Subject is energy - No remarks

11:30 - Oval Office. - ~~State~~
~~order~~ Presidential Directives -
Tally points etc.

Non - Local

1:00 staff -

EOB for scrubber

Bill Clark will do Dep. Sec State.
Check list of points -

3:00 - Rostromski

- Jane Jones

Deep - Jack Swob - Inst

Line - Biggall - Energy Com.

4:00 Right to Life

2.2

Jim Brady / Bergen / ~~...~~ - group
live on holidays over next
few days

"Freed Americas group"

What posture we take over next
few days -

Clearance for oral office
orderly system for apps.
+ paper flow.

Before go into D.O. -
Trench base w/

- 1.) Helene
- 2.) David Fischer

Also, when your turnover is
completed, leave the office -
Wait in ante-room until
meeting is ready for you.

Task Force - On Regulatory
Relief - to be chaired by
Veep - Makeups to be
announced.

Have RR walk Bush to briefing
room to set up Briefing

Can't abolish parking charges -

Page Flow:

- 1.) For P's sig. - brief cover note - saying who's signed off on it
 Fact sheet by lead person if news coverage
- 2.) Briefing documents
 - As soon as schedule's been set -
 lead project officer named. - He will provide:
 - 1.) 1 - page brief
 - 2.) Talking points
 - 3.) Fact sheet if news coverage.
 - 4.) If guests - then Peter McCoy.

Hostages Sunday return -
 All Hands, run the show

(Let's not run egg out of the WH)!

message: 4 issues here

- 1.) How hostages treated
- 2.) Terms of agreement
- 3.) Deal to Iran
- 4.) What will happen to freed Americans now.

Our concern is what's best for hostages.

P.4

Reserve judgment on the agreement

Whether we agree w/ agent, or
required to implement it — 2 diff.
issues.

Make state dept. lead
agency.

Friedland: Swearing-in.
Briefing

Today: • Wm. R. Smith
• Watt
• Storchman

White

Maybe have to wait for Storchman
& Jim Watt on Friday p.m.

Get Holdsell know subject
for staff meeting —

Senior Staff 1-23-81

Cabinet — full Cabinet mostly —
but it is a working group meeting

Schedules: get control of this

Brady ~~Weekly~~ — give him more warning on
tough Q's.

Hostage Task force:

It's coming back on Sunday —
into seclusion for a couple of
days.

Then they come to Washington on
Tuesday.

They will completely dominate
if else.

Action is w/ State Dept.

Formal Swearing-in ceremony —

- Tuesday p.m. if no conflict w/ if else —
If so, then do it Wed. a.m.

Priority!

Speech before Cong. go out on Feb. 6
Broad outline of econ. plan — also
Foreign policy + defense.

- On state of nation — get
input from Cab. by Tuesday.

- Gage
- Lynn
- Stedman
- Pratts
- Dick - Bush

1-26-81 Genin Staff Mtg.
8:30 a.m.
Roosevelt Room

KK sit in a fortage only
11:50

1:30 - Briefing of P. for
response to Amir, to Ambassadors
Quenta

V-P meeting - Bill Scantlon

Remarks: 2 public events from
2:45 - 5:00

diplomatic reception - evening -

Genin will make remarks -

Algeria
- Canada
- British
- West Germany
Ambassadors

2. East Room remarks - departure

Just saying goodbye

Synfuel resignations -

- 1) Do they need a Board?
- 2) What are hazards if we do remove them?

P-2

See what their by-laws are.

Economic package support - Public
Liaison group.

Haig should go w/ a P.C. on Iran on
Wednesday. So RR's P.C. is more
general: or less on Iran specific

P. shouldn't get bogged down in
legal Q's.

Senior Staff 1-27-81
Roosevelt Room

Schedule

If it's not in by 3:00, it
doesn't go on Schedule

Debt Ceiling Q - 9:15

Nat'l. Sec. Briefing

Ceremony for returning hostages - p.m.

Energy announcement - Oil Secured.

Budget procedures - what if
reconciliation doesn't work?

press conference - Thursday -
7:30 p.m. - men will be
asked to sit down & raise their
hand. Next time - lottery.

Code of conduct - get this in

Communications strategy - down the
road 3-4 weeks.

Bole : WH Conf. on Aging - make
decision on the

1-28-81

Senior Staff Meeting

Unbelievable feeling about hostage return. Very good editorial in Wash. Post.

2:30

Weidenbaum meeting - KK attend

Tue or Wed next week (maybe)
I & Weidenbaum present economic
audit. Thursday, R2 will
react to economic audit
& lay out the outline of
plan - (4 components from
lead of Fed. in Chicago)

• necessity of reducing Fed.
spending has to go to every
sector of the budget.

Lay the blame all over the
people.

SO TR will be about Feb. 17, 18, 19
Ed, Jim Bahr, & Deaver will meet
w/ KK after I have Cab. suggestions

Feb. 2 for returns from Cab. &
staff.

press conf = 8:00 - Thursday -

2.2
✓

Decentral at room: 4/9
generally in order

Sayer-fund: propose the PR
sign it, but hold off release
until tomorrow.

leaves
at
4.00

get mass speed by noon.

Cabinet swearing in next Tues or
Wed? No - anticlimactic

COWPS decision - Thursday

Senior Staff 1-29-81
Roosevelt Room

- all matls. for P.'s briefing
book - must be in by 4:30.
P. very upset

- Cabinet - start speaking w/ one voice.

4:30 deadline for briefing paper
has to be the fully cleared briefing
paper.

3:00 should be real time
so clearance can be made.

Junior Staff 1-30-81

Conf. time:

Atlanta killings - DoD people going down
to make investigation

Will accept all resignations of Empires
Bd.

Week of Feb. 9 - Communications Plan - ?

Also - political planning - concerns to building

Brain embargo: up before Cabinet
next week.

{ Materials in for the Economic speech -
C.O.B. today.

Senior Staff
2-2-81

reports
need
w/P.

Reyton
Sedg
Shullhardt.
Milton
operly
Neal

Circulate
of
Econ.
Speed

all Asmts to P:
let them take care of others

- Veep
- CEA
- Strauss
- Regan

Stu Spencer - pulling together support groups
- Thurs
- Friday

Feb 27th return times w/ British

Economic audit - not heavy enough -
Have meeting on Wed - put it out Friday

Expectations on speech - not the
program.

No briefing on Econ. speech!

2-3-81

Senior Staff

Black Caucus - Friedendorf - 2 were in
Calif. legislature.



AFC-CIO - Keep attend?

Del.: Consumer Federation of America?

Attend? No -
see if keep can do.

Address to a joint session of Congress -
Feb. 18 speech.

2-4-81

Senior Staff

Left ceiling rise - close vote in House

- Don't need to give a speech w/ 8 people in the room. Just do 5 talking points on a half sheet.

Black Caucus

Meeting went well - RR dominated

3:30 p.m. -

Meese meeting
Joint Session of Cong.

- Ed Hayes

- Marty

- S. Cooper

- K.K

- Lynn

✓

103
71
3
1
5

Senior Staff 2-5-81

Schedule:

Get a meeting w/ Dip O'Neill etc.

Next week: Day in life of the P.
get talking points in early.

Arley thing - come out of WH?

Tomorrow - New Lewis - do it at WH

Janis Staff 2-6-81

Thurs + Thurs's talking points for next
week - due ~~the Monday of that~~ 1:00
p.m. the previous days.

11:00 meeting - Nof - Cantles - Goode -
Geege - Fuller - press - "Day in the
life of Pres."

Reg. initiatives.

- 1.) Contract terms
- 2.) Wage & hour standards
- 3.) Chemical labels

Disburs: Monday -

Debt bill - serious problems in the
Senate

2-9-81

Senior Staff

- Security violations - watch ~~scope~~ this & sweep office at night.
- Stu Spencer coordinating outside groups. Coming up w/ plan & strategy
- Watch out for scheduling commercial enterprises.

All papers for tomorrow have to be in by 1:00 p.m. today.

Senior Staff 2-12-81

- Economic audit
- Hispanic Organization
- Allen

Iran Study -

got to have it tomorrow -

IGA

speech on 11th

general briefing re;
foreign press

Communications Plan - post-11th
Speakers plan

255 BODs + Commissions

2313 people

Senior Staff - 2-13-81

- K.K. - speech due Sat. at noon

- Ref. package
"the other day, I said in my
speech..."

- Iran package: maybe next Tuesday
Basically carrying out the accords,
subject to courts.

- Brady - want to shape the weekend
frambushes

Ed Hayes:

- 1.) FACT sheets ready w/ overviews
(2 overview sections)
- 2.) Economic report ready

Cab. meeting at 1:00 - President
making his decisions

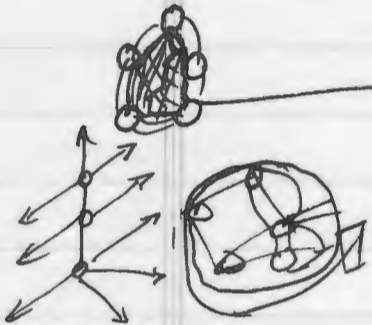
* Manifest reports into Congress
has to be official, purposes
only.

Semin Staff 2/17/81

- Exec. Order on reg. reform -
clearances?

- Iran agreement out tomorrow a.m. -
- Leaking out.
- Global offensive has leaked out.

Note: original Kemp-Roth bill did not
lower 50% cap on earned income.



Senior Staff 2-18-81



Cabinet meeting at 9:00

. K.K. see P. either at 8:45 or
at 11:30 -

"Savings" - of \$49.1 billion.

Senior Staff 2-17-81

961 calls

95% favorable

3 times volume
for a 1st year

Senior Staff 2/23/81

Governor's Conference - Task Force on
Governors -

Resolution supporting Econ. plan to come.

Sales program:

Dart has raised \$300,000.

4.4 billion cuts in '81 outlay -
But we can't make 20% cuts.

Joe Granluna: 10 federal regions - Secretary's representatives -
Regional councils
106 Democrats still have jobs.

2 to tax or gasoline - Stoshum?
Where did this come from? Not part
of our package.

Cap on salaries - decide whether to let it
expire or whether we act.

Sergers - Thatcher visit - try to discredit RR
program - Direct Q's to Murray
Weidenbaum - all one person.

Senior Staff 2-24-81

Bloom - DVE - C. on SoJ action?
proceed carefully - don't overhurry -

Synopses Bd. - Chr. - Ed Noble (designated
not announced)

2-25-81

Paul Ulcher testimony: Generally -
supportive of President's plan.

12

Senior Staff Meeting ~ (26/8)

Cabinet Meeting:

- Chrysler Loan
- Farm Bill
- etc.

Ign: Talk to next Cabinet mtg.
re: Schedules A + B

Danny Boggs to CSQ + keep control over it.

Budget:

We were using Carter Budget estimates for Feb. 1 F¹² report. Using Carter's figures — we come up w/ \$4.4 billion.

Now we've gotten the "re-estimate" from the agencies. The consequence was spending of \$3 to \$6 billion higher in '82 than previously expected.

2 options:

- 1.) Blame on J.C. on bad numbers or budget creep
- 2.) Go back to the wall in the Dept. + get more program savings.

p-2

Strohman felt you have to
go ~~red~~ route. Don't
acquiesce to the driving
forces of the budget.

Have found new savings -
important for credibility.

695.5 outlays in '82
budget whf goes up 3-10.

Senior Staff 2-27-81

Budget: Manage + legislative proposals

National League of Cities goal -

Mayors - county officials of local areas.

Put in cities speed

Federalism Task Force Concept

- UDAGs
- Community development block grants

- not taking away money

- giving them flexibility

- respond to the mayors report

Bush regulates task force

Cities have gotten used to Fed. programs - the best Fed. program is a solid revenue - Best thing is a program that makes economy strong + build new revenues.

Senior Staff

3-2-81

Cancel 1/2 hr. of Corbett interview
b/c NR wants to give 1st interview
to Chris Walker

UDA6 - Solidify legislative details
today.

Have to DC judgeships to fill
here! P. appoint - but from a
local selection board.

MSA work w/ Drew Lewis on Westway.

A.C. Smith 3-3-81

Wash. Judicial Conf -
Newsweek Seminar -

help punch up -

Senior Staff

3-3-84

CPB/654
Wesley
11/11

Can we cut back regional Council?
Is there staff there?

Rumor that we're going to lift
the hiring freeze?

Bring price supports - Mark-ups
on this - Guidance?

3-5-81

Senior Staff

press conf. - Friday

Ottawa trip - get it going
(Budget)

- go down to press room on Monday -
w/ Budget message.

- Tuesday - 3 page budget message

EPF rep. - let new EPF Admin. do it.

Have User do it as well.

Senior Staff 3-6-81

OMB. Spending control task force - to find cuts in out years.

~~#1~~ Black lung. Any mines w/ a liability from Black lung - should ~~not~~ be concerned.

Donahue says ~~that~~ the UMW might walk out anyway.

Monday 5:30 - meeting w/
everyone going on Ottawa trip. Family
Theatre.

Senior Staff 3-12-81

Sophomore class of ODP - 30 minute program

7170 Judy Pond - Speaker's Bureau -

Speech Kit

- Outline of a speech -
- draft of a speech -
- 3 page speech insert
- Econ. report
- Q. & A.

Be positive

- inflation
- jobs
- productivity.



Senior Staff

3-13-81

- will be publishing
procedures for future
foreign trips -

Deaver will supervise
overall preparation of
foreign trips.

- P. will review
materials for NY.
trip today at noon.

- G. 1/2 million for
Atlanta situation

Senior Staff

3-16-81

Books - reorganization

-Indexation of Social Security -
Mood of Cong. - per Rivlin - was to
index. We don't want to get in
middle of this -

A

Meet w/ Cong. tomorrow.

- 1.) Discuss Economic program.
- 2.) Reorganization authority.

Ed Harper

Mike Beave

Lynette

Pete

Craig

Wm

Gene

Jim

Ally

Dave

El

Paul

Wesley

Fuller

Fredrick

Conroy

Conroy

Bill

Greg

Mark

Howard

Dan Murphy

Jim

Rich

Rich

Rich

Walt

Jim

ICE

Ed

Pete

Rich

Helene
in Dave

Tom

Mike

Rich

3-18-81

Senior Staff

Milk vote: held over to Thursday

Call GOPs that are problems
re: being supports

Auto Task Force -

reporting to P. on Thursday

Cab. meeting

- 1.) Housing Commission
- 2.) Status of regional personnel
councils
- 3.) critical issues
- 4.) Dept. of Public Affairs.

Quinto Rico -

Contact is ~~Inter~~governmental Relations

4-18-81
28

3-19-81

Semin Staff

(*) - Circulate CPAC speech

(*) - Let Deaver have memo early each week to let him know speech schedule.

Can't use appropriated funds to lobby.

- 1-) Providing information - provide it to anybody
- 2-) Can provide information to sell the program to the American public.

Don't say we haven't talked to the coalition - Can say we've talked to anyone who'll listen.

Senior staff 3-25-81

Econ. Policy Board

Talking points per MCA

Waste + Fraud:

2 situations where IG's & Cab.
members want to stay.

Audio Visual cuts -

Senior Staff 3-26-81

Building Trades - circulate CDB
Thursday -

Friday evening -
circulate State
legislature speech.

Joint vote - win 88-5

Budget resolution today -
13 amendments by
Dems to restore cuts -

3-27-81

Senior Staff

Bill Frenzel
John Duncan
Bill Archer

RR go to some swearing ins for
appointees that will be good politics.



Oil painting of Patricia Harris?
Yes - traditional

3-30-81 Senior Staff

Leak of Federalism paper -

Daily Support signing 10:30 Tuesday

Tuesday night: Pres. announce that
he has some changes in mind
for Bill Simon in the future.

Tuskegee Speech meeting
do today?