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THE WHITE HOUSE
WASHINGTON

CHECK-OUT

NAME:	First	Last	
	Morton C. Blackwell		
DATE OF SEPARATION:	Month	Day	Year
	January 31, 1984		
CURRENT ADDRESS:	191 OEOb Washington, D.C. 20500		
FORWARDING ADDRESS:	3128 North 17th St. Arlington, Virginia 22201		

- In an effort to expedite the check-out process, the offices have been arranged in order from the 5th floor of the OEOb down to and including the basement.
- If the check-out process for a particular office is not applicable to you, please indicate by marking not applicable (NA).
- Upon completion of this form, your signature is required as verification of accuracy.
- Any questions regarding this procedure should be referred to the Director of White House Personnel, 0000

PLEASE NOTE: Your Final Pay Check Cannot be Issued Until this Form has been Satisfactorily Completed and Returned to the White House Personnel Office

- EQUIPMENT HAS BEEN RETURNED TO THE WHITE HOUSE COMMUNICATIONS AGENCY.
F. B. Peter
White House Communications Agency
OEOb, Room 597 (Ext. 4040)
- ORAL HISTORY FOR THE REAGAN ARCHIVES HAS BEEN COMPLETED.
Rodney A. Ross
National Archives and Record Service
OEOb, Room 415 (Ext. 2545)
- WHITE HOUSE MESS HAS BEEN PAID AND WHITE HOUSE MESS PRIVILEGES CANCELLED
Julius R. Uhlir Jr
White House Staff Mess
OEOb, Room 404 (Ext. 4192)
- REFERENCE CENTER MATERIALS CHARGED TO THE EMPLOYEE HAVE BEEN RETURNED.
Martina N. Brown
White House Research Center
OEOb, Room 308 (Ext. 7000)
- FINANCIAL DISCLOSURE TERMINATION REPORT (GS-16 AND ABOVE, OR EQUIVALENT) HAS BEEN FILED.
Sherrie M. Cooksey (ph) No report required.
White House Counsel's Office
OEOb, Room 106 (Ext. 7803)
- WHITE HOUSE MAIL ROOM HAS BEEN ADVISED OF A FORWARDING ADDRESS.
M. A. Mendoza
White House Mail Room
OEOb, Room 49 (Ext. 2542)
- WHITE HOUSE FEDERAL CREDIT UNION HAS BEEN ADVISED OF A FORWARDING ADDRESS.
Alex Pettibone
White House Federal Credit Union
OEOb, Room 41 (Ext. 2900)
- EMPLOYEE'S WHITE HOUSE OR EOB PASS HAS BEEN RETURNED TO THE SECRET SERVICE.
Bizet Perkins
Technical Security Division, USSS
OEOb, Room 23 (Ext. 4259)
- DEPOSIT OF PRESIDENTIAL PAPERS HAS BEEN COMPLETED
Terry W. Good
White House Records Management
OEOb, Room 80 (Ext. 2240)
- SECURITY DEBRIEFING HAS BEEN COMPLETED.
Joe Donnerbauer
White House Security Office
OEOb, Room 84 (Ext. 2345)
- OFFICIAL OR DIPLOMATIC PASSPORT HAS BEEN RETURNED TO THE WHITE HOUSE TRAVEL OFFICE.
Barney Brown
White House Travel Office
OEOb, Room 87 (Ext. 2250)
- PARKING REQUIREMENTS HAVE BEEN SATISFIED & OUTSTANDING TRAVEL ADVANCES HAVE BEEN PAID.
Edward
White House Administrative Office
OEOb, Room 1 (Ext. 2500)
- WHITE HOUSE TELEPHONE SWITCHBOARD HAS BEEN ADVISED OF A FORWARDING TELEPHONE NUMBER.
Kathryn M. McKeown
White House Telephone Service
OEOb, Room 09 (Ext. 2134)

I CERTIFY THAT PROCEDURES FOR SEPARATION HAVE BEEN SATISFIED TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Signature *Morton C. Blackwell*

Date *1/31/84*

RETURN COMPLETED FORM TO:
WHITE HOUSE PERSONNEL OFFICE
OEOb ROOM 6 (Ext. 2260)

Biography - Morton C. Blackwell

Morton C. Blackwell, Special Assistant to the President, serves as an assistant to ~~President~~ ^{Faith Evans White}, Assistant to the President for Public Liason. The Office of Public Liason is responsible for ^{facilitating communications with} ~~assuring that the views of constituent groups are considered~~ ^{by} the President in developing his agenda. The office is also a key interaction point for increased participation in the government process by the private sector.

Formerly Policy Director for U.S. Senator Gordon J. Humphrey (R-N.H.), Mr. Blackwell was Deputy Director of Congressional Clearance in the Office of the President-Elect. Mr. Blackwell oversaw the Youth for Reagan effort in the 1980 campaign.

A long time supporter of the President, Mr. Blackwell was a Reagan Delegate ~~or Alternate~~ at the Republican National Conventions in 1968, 1976, and 1980. ^{and a Reagan Alternate Delegate at the GOP national convention in 1968 and 1980} In 1964 he was a Goldwater Delegate, the youngest Delegate at that convention.

Mr. Blackwell founded and was chairman of the Committee for Responsible Youth Politics (1972-1979), a political action committee which trained and placed young people in election campaigns. He was editor of "The New Right Report" (1973-79) and a contributing editor of "Conservative Digest" (1974-81).

A former member of the Louisiana Republican State Central Committee (1963-72), Mr. Blackwell held a number of posts in Republican youth organizations, including Executive Director of the College Republican National Committee and National Vice Chairman at Large of the Young Republican National Federation.

Mr. Blackwell is married to the former Helen Reddy of Baton Rouge, Louisiana. He has one son, William, 10, and a stepson, Charles, 15. He lives with his family in Arlington, Virginia, where he has been a member of the GOP county committee since 1972. He is 41 years old.