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WHITE HOUSE
OFFICE OF RECORDS MANAGEMENT
WORKSHEET

TR

- X-MEDIA
- H-INTERNAL

Name of Document: BRIEFING PAPERS
FOR PRESIDENT'S
SCHEDULED
APPOINTMENTS FOR

MAR 25 83

Subject Codes:

P	R	0	0	7	-	0	1
F	O	0	0	6	-	0	6
					-		
					-		
F	G	1	2	2	-		
					-		
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					-		
S	O	0	0	3	-		
P	R	0	1	6	-		
F	G	0	3	8	-		
					-		
P	R	0	1	6	-	0	1
E	D				-		
					-		
					-		
S	T	0	4	2	-		
					-		

1) Subject: list of invitees/attendees for summit preparations meeting

2) Meetings with John Jodhunter and John Hernandez, former officials in the Environmental Protection Agency.

3) Luncheon with the Vice President and Arthur Sulzberger, publisher of the New York Times.

4) Meeting with high school students participating in the Close-Up Foundation program.

5) Meeting with Governor Lamar Alexander of Tennessee

ROUTE TO:		ACTION		DISPOSITION		
Office/Agency	(Staff Name)	Action Code	Tracking Date YY/MM/DD	Type of Response	Code	Completion Date YY/MM/DD
RMHENL		RSZ			C	

Referral Note:

THE SCHEDULE OF
PRESIDENT RONALD REAGAN

Friday, March 25, 1983



9:00 am (30 min)	<u>Staff Time</u> (Baker, Meese, Deaver)	Oval Office
9:30 am (15 min)	<u>National Security Briefing</u> (Clark)	Oval Office
9:45 am (15 min)	<u>Meeting with Presidential Speechwriters</u> (Gergen/Bakshian)	Oval Office
10:00 am (30 min)	<u>Meeting with Richard Wirthlin</u> (Baker)	Oval Office
10:30 am (30 min)	<u>Press Availability Briefing</u> (Gergen/Speakes)	Oval Office
11:00 am (15 min)	<u>Press Availability</u> (Gergen/Speakes)	Press Briefing Room
11:30 am (30 min)	<u>Summit Preparation Meeting</u> (Clark/Deaver)	Cabinet Room
12:00 m (60 min)	<u>Lunch with Arthur Sulzberger of the New York Times</u> (Gergen)	Oval Office
1:00 pm (40 min)	<u>Students TV Show</u> (Holmes)	450 EOB
2:00 pm (10 min)	<u>Meeting with Governor Lamar Alexander</u> (Williamson)	Oval Office
2:15 pm (5 min)	<u>Photo with Leaders of Young Republicans</u> (Rollins)	Oval Office
2:30 pm (45 min)	<u>Clark Briefing</u> (Clark)	Oval Office
3:15 pm	<u>Personal Staff Time Remainder of Day</u>	Oval Office/ Residence

REVISED
3/25/83
9:30 am

President's Personal Schedule

Scf

Friday, March 25, 1983



9:07 - OVAL

9:00 am (30 min)	<u>Staff Time 9:08 -</u> (Baker, Meese, Deaver)	Oval Office
9:30 am (15 min)	<u>National Security Briefing 9:25</u> (Clark), BUSH, EM, JB, MKD, DIXON DAVIS (C.I.A.)	Oval Office
9:45 am (15 min)	<u>Meeting with Presidential Speechwriters</u> (Gergen/Bakshian) EM, JB, MKD, GERGEN, DARMAN, BIKTAN, BAKSHIAN, ELLIOTT, CAVE, GUTHRIE, CHURCH, PARVIN	Oval Office
10:00 am (30 min)	<u>Meeting with Richard Wirthlin</u> EM, JB, MKD, (Baker) SAULTZ, BUSH	Oval Office
10:30 am (60 min) 11:00	Personal Staff Time PRESS BRIEFING * PRESS BRIEFING ROOM	Oval Office
11:30 am (30 min)	<u>Summit Preparation Meeting 11:31 -</u> (Clark/Deaver)	Cabinet Room (distributed separately)
12:00 m (60 min)	<u>Lunch with Arthur Sulzberger 12:05 - 1:03</u> of the New York Times (Gergen)	Oval Office (Tab A)
1:00 pm (40 min)	<u>Students TV Show 1:10 - 1:42</u> (Holmes)	450 EOB (Tab B)
2:00 pm (10 min)	<u>Meeting with Governor Lamar Alexander</u> (Williamson) 2:01 - 2:11	Oval Office (Tab C)
2:15 pm (5 min)	<u>Photo with Leaders of Young Republicans</u> (Rollins) 2:14 - 2:20	Oval Office (Tab D)
2:20 pm (70 min)	2:24 - 2:25 JOHN TODHUNTER, H. VON DAMM (PHOTO) [E.P.A.] <u>Personal Staff Time</u>	Oval Office
3:30 pm (45 min)	T <u>Clark Briefing 3:33 - 3:37</u> SAULTZ (Clark) (ALONE)	Oval Office
4:15 pm	3:39 - 3:41 JOHN HERNANDEZ - PHOTO (E.P.A.) <u>Personal Staff Time Remainder of Day</u>	Oval Office/ Residence

* JB, MKD, GERGEN, DUBROFFEN, M. FELOSTEIN, D. WIRTHLIN
HARRIS, SPEAKES, M. ALLIN, M. BAROOR

REVISSED
UNP 3/24/83
7:30 pm

THE SCHEDULE OF
PRESIDENT RONALD REAGAN

Friday, March 25, 1983



9:00 am (30 min)	<u>Staff Time</u> (Baker, Meese, Deaver)	Oval Office
9:30 am (15 min)	<u>National Security Briefing</u> (Clark)	Oval Office
9:45 am (15 min)	<u>Meeting with Presidential Speechwriters</u> (Gergen/Bakshian)	Oval Office
10:00 am (30 min)	<u>Meeting with Richard Wirthlin</u> (Baker)	Oval Office
10:30 am (60 min)	<u>Personal Staff Time</u>	Oval Office
11:30 am (30 min)	<u>Summit Preparation Meeting</u> (Clark/Deaver)	Cabinet Room
12:00 m (60 min)	<u>Lunch with Arthur Sulzberger of the New York Times</u> (Gergen)	Oval Office
1:00 pm (40 min)	<u>Students TV Show</u> (Holmes)	450 EOB
2:00 pm (10 min)	<u>Meeting with Governor Lamar Alexander</u> (Williamson)	Oval Office
2:15 pm (5 min)	<u>Photo with Leaders of Young Republicans</u> (Rollins)	Oval Office
2:30 pm (45 min)	<u>Clark Briefing</u> (Clark)	Oval Office
3:15 pm	<u>Personal Staff Time Remainder of Day</u>	Oval Office/ Residence

UNP REVISED
3/25/83
9:00 am

Mr. Sulzberger owes his nickname of "Punch" (which he has retained through the years) to his father. Upon his birth, the elder Mr. Sulzberger wrote and illustrated a book to celebrate the arrival of his son. In it, the father remarked that his son had "come to play the Punch to Judy's endless show," referring to his daughter Judith.

III. PARTICIPANTS

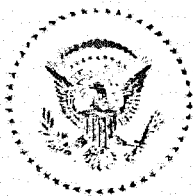
The President
The Vice President
Arthur Sulzberger

See. SHULZ

IV. PRESS PLAN

WH photographer

Friday, March 25, 1983



9:00 am (30 min)	<u>Staff Time</u> (Baker, Meese, Deaver)	Oval Office
9:30 am (15 min)	<u>National Security Briefing</u> (Clark) <i>Jackson Davis, EM, TB</i>	Oval Office
9:45 am (15 min)	<u>Meeting with Presidential Speechwriters</u> (Gergen/Bakshian)	Oval Office
10:00 am (30 min)	<u>Meeting with Richard Wirthlin</u> (Baker)	Oval Office
10:30 am (60 min)	<u>Personal Staff Time</u>	Oval Office
11:30 am (30 min)	<u>Summit Preparation Meeting</u> (Clark/Deaver)	Cabinet Room (distributed separately)
12:00 m (60 min)	<u>Lunch with Arthur Sulzberger of the New York Times</u> (Gergen) <i>VP, Shultz</i>	Oval Office (Tab A)
1:00 pm (40 min)	<u>Students TV Show</u> (Holmes)	450 EOB (Tab B)
2:00 pm (10 min)	<u>Meeting with Governor Lamar Alexander</u> (Williamson)	Oval Office (Tab C)
2:15 pm (5 min)	<u>Photo with Leaders of Young Republicans</u> (Rollins)	Oval Office (Tab D)
2:20 pm (70 min)	<u>Personal Staff Time</u>	Oval Office
2:30 3:30 pm (45 min)	<u>Clark Briefing</u> (Clark) <i>See Shultz</i>	Oval Office
4:15 pm	<u>Personal Staff Time Remainder of Day</u>	Oval Office/ Residence

REVISED
UNP 3/24/83
7:30 pm

THE SCHEDULE OF
PRESIDENT RONALD REAGAN



Friday, March 25, 1983

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3:15 pm	<u>Personal Staff Time Remainder of Day</u>	Oval Office/ Residence

REVISED
UNP 3/25/83
9:00 am

CC: Dave Fischer
Kathy Osborne
Nell Yates

MEETING RE SUMMIT PREPARATIONS

Friday, March 25, 1983 -- 11:30 a.m. -- Cabinet Room

✓ The President
- Edwin Meese
- James Baker
- Michael K. Deaver
- William P. Clark
- Richard Darman
~~Craig Fuller~~
- Mike McManus
Ed Harper
- Dave Gergen
~~Charles P. Tyson~~
- Henry Nau, NSC

✓ Secretary Shultz
- Robert Morris

✓ Secretary Regan
- ~~Beryl Sprinkel~~
- *Beryl Sprinkel*

REQUEST FOR APPOINTMENTS

To: Officer-in-charge
Appointments Center
Room 060, OEOB

Please admit the following appointments on March 25, 19 83

for THE PRESIDENT of _____:
(NAME OF PERSON TO BE VISITED) (AGENCY)

- ~~—~~ WILLIAM P. CLARK
- ~~—~~ MICHAEL DEAVER
- ~~—~~ JAMES BAKER
- EDWIN MEESE
- ~~—~~ GEORGE P. SHULTZ
- ~~—~~ DONALD T. REGAN
- ~~—~~ EDWIN HARPER
- BERYL SPRINKEL
- RICHARD DARMAN
- CRAIG FULLER
- DAVID GERGEN
- ~~—~~ MICHAEL McMANUS
- CHARLES TYSON
- ~~—~~ HENRY NAU

ROBERT MORRIS
MEETING LOCATION

Building The White House Requested by Henry Nau
 Room No. Cabinet Room Room No. 392 Telephone X6691
 Time of Meeting 11:30 a.m. Date of request 3/25/83

Additions and/or changes made by telephone should be limited to three (3) names or less.

APPOINTMENTS CENTER: SIG/OEOB - 395-6046 or WHITE HOUSE - 456-6742

THE WHITE HOUSE
WASHINGTON

March 25, 1983

PHOTO OPPORTUNITY WITH DEPARTING
PRESIDENTIAL APPOINTEES

DATE: March 25, 1983
LOCATION: Oval Office
TIME: Administrative Time
FROM: CRAIG L. FULLER

*To Record -
Management
occurred during
Admin Time*

I. PURPOSE

To provide you with the opportunity to personally thank John Todhunter and John Hernandez for their work and have their pictures taken with you.

II. BACKGROUND

Hernandez and Todhunter have both voluntarily resigned from Presidential appointments to remove themselves from the EPA limelight in an effort to restore normality to EPA.

III. PARTICIPANTS

~~Mr. Meese~~ Mrs. Volz ~~Damm~~
Mr. John Todhunter 2:20
Mr. John Hernandez (if available) 2:35

IV. PRESS PLAN

NONE

V. SEQUENCE OF EVENTS

~~Mr. Meese~~ *Helen*
Mr. Meese will introduce you to Mr. Todhunter / *Hernandez*

You thank him and wish him good luck

The photographer will snap the photo

THE WHITE HOUSE

WASHINGTON

March 24, 1983

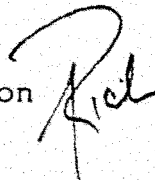
MEETING WITH GOVERNOR LAMAR ALEXANDER (R-TENNESSEE)

DATE: March 25, 1983

LOCATION: Oval Office

TIME: 2:00-2:10 p.m.

FROM: Richard S. Williamson



I. PURPOSE

Courtesy Visit

II. BACKGROUND

Governor Alexander was reelected to a second four-year term in November of 1982. He has been supportive of the Administration and worked closely with White House Intergovernmental Affairs when he served as one of six governors negotiating the New Federalism Initiative.

He is a close political associate of Howard Baker and formerly served as Baker's Chief of Staff in the U.S. Senate. He has announced he will not be a candidate for Baker's Senate seat in 1984.

III. PARTICIPANTS

Governor Alexander
Richard S. Williamson

IV. PRESS PLAN

White House Photographer

V. SEQUENCE OF EVENT


Rich Williamson will escort Governor Alexander to the Oval Office. An informal discussion will follow.

THE WHITE HOUSE

WASHINGTON

March 24, 1983

LUNCH WITH THE VICE PRESIDENT AND ARTHUR O. SULZBERGER

DATE: FRIDAY, MARCH 25, 1983
LOCATION: THE OVAL OFFICE
TIME: NOON (60 Minutes)
FROM: DAVID R. GERGEN 

I. PURPOSE

An off-the-record luncheon meeting with Arthur "Punch" O. Sulzberger who is the publisher of the New York Times. The Vice President will also attend the luncheon and is a good friend of Mr. Sulzberger.

II. BACKGROUND

The New York Times has been in the Sulzberger family since 1896. In 1963, Arthur O. Sulzberger took over the paper as president and publisher.

Mr. Sulzberger served in the Marine Corps on two different occasions, from 1944-46 and then again during the Korean War. He began his journalistic career as a cub reporter on the New York Times covering local stories. During his career, he undertook a variety of assignments including state news, various posts as a foreign correspondent, and assistant treasurer of the New York Times.

As chief executive of the New York Times, "Punch" Salzberger is credited with having made comprehensive changes in the organization of the publication. His first change was to unify the Sunday edition, which functioned as a separate entity, with the daily paper. He broadened the scope of the paper by expanding the coverage of areas such as religion, sports, science, the arts and women's news. The New York Times is one of the only publications which has a standard policy of publishing the complete texts of presidential addresses and press conferences, important legislation and important documents, such as the lengthy Warren Commission report. It is also one of the few publications which allows senior editors to "bump" advertising in order to obtain more space for news.

Mr. Sulzberger owes his nickname of "Punch" (which he has retained through the years) to his father. Upon his birth, the elder Mr. Sulzberger wrote and illustrated a book to celebrate the arrival of his son. In it, the father remarked that his son had "come to play the Punch to Judy's endless show," referring to his daughter Judith.

III. PARTICIPANTS

The President
The Vice President
Arthur Sulzberger

IV. PRESS PLAN

WH photographer


B

THE WHITE HOUSE

WASHINGTON

March 18, 1983

STUDENTS AND LEADERS PROGRAM

DATE: March 25, 1983
LOCATION: Room 450 OEOB
TIME: 1:00 p.m. (40 minutes)
FROM: Joseph R. Holmes 

I. PURPOSE

To participate in a 30 minute Q and A with high school seniors from around the country.

II. BACKGROUND

C-SPAN is the cable consortium which televises proceedings of the House of Representatives and Q and A sessions with Administration leaders.

The Close-Up Foundation is a privately financed foundation which brings thousands of high school students to Washington to participate in governmental seminars and other activities.

The programs are beamed by satellite to 11 million subscribers including many schools.

III. PARTICIPANTS

The students for this program will be from Arizona, Colorado, Michigan, California, Rhode Island, Massachusetts, Mississippi, Connecticut, Tennessee and New York.

IV. PRESS PLAN

No Press. White House Photographer.

V. SEQUENCE OF EVENTS

Format: You will sit on a stool on the stage. One student will be selected to ask the first question. The show will close 30 minutes after a pre-selected student has been cued by the stage manager and he or she will thank you.

C

THE WHITE HOUSE

WASHINGTON

March 24, 1983

MEETING WITH GOVERNOR LAMAR ALEXANDER (R-TENNESSEE)

DATE: March 25, 1983

LOCATION: Oval Office

TIME: 2:00-2:10 p.m.

FROM: Richard S. Williamson

I. PURPOSE

Courtesy Visit

II. BACKGROUND

Governor Alexander was reelected to a second four-year term in November of 1982. He has been supportive of the Administration and worked closely with White House Intergovernmental Affairs when he served as one of six governors negotiating the New Federalism Initiative.

He is a close political associate of Howard Baker and formerly served as Baker's Chief of Staff in the U.S. Senate. He has announced he will not be a candidate for Baker's Senate seat in 1984.

III. PARTICIPANTS

Governor Alexander
Richard S. Williamson

IV. PRESS PLAN

White House Photographer

V. SEQUENCE OF EVENT

Rich Williamson will escort Governor Alexander to the Oval Office. An informal discussion will follow.

D

THE WHITE HOUSE

WASHINGTON

March 24, 1983

MEETING WITH YOUNG REPUBLICAN LEADERSHIP

March 25, 1983

Oval Office

2:15 p.m.

FROM: EDWARD J. ROLLINS *EC*
Assistant to the President for Political Affairs

I. PURPOSE

To thank the Young Republican leadership for their hard work and activities in support of the Administration.

II. BACKGROUND

The Young Republicans are a major arm of the Republican Party which has been particularly supportive of your presidency and Administration policies. During their Leadership Conference meeting in Washington this week, Young Republicans from around the country are gathering to learn new political campaign techniques, and plan strategy, for 1984.

This would be an opportunity for Young Republican leadership to meet you and have their pictures taken with you.

III. PARTICIPANTS

David H. Barron	Julie Grady-Heard
Richard E. Black	Gloria Hellewell
Stephen R. Clark	Marilyn R. Hudson
Kathryn Coe Royce Coombs	Alex J. Pavin
Robert N. Danskin	Kirby A. Wilbur
Gregory A. Foster	

IV. PRESS PLAN

White House photographer only.

V. SEQUENCE OF EVENTS

- President greets Dave Barron, Chairman
- Photo Opportunity with each member of the YR leadership
- Young Republican leadership departs Oval Office at 2:20 p.m.