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WHITE HOUSE
OFFICE OF RECORDS MANAGEMENT
WORKSHEET

- X - MEDIA
- H - INTERNAL

Subject Codes:

Name of Document: BRIEFING PAPERS FOR
PRESIDENT'S SCHEDULED
APPOINTMENTS FOR XXX XXX

DR007.01

Subject: Tentative Presidential schedules
for 8

820119

820120

820121

820122

820123

820124

820125

820126

820127

820128

820129

820130

820131

All are dated 820115.

ROUTE TO:

ACTION

DISPOSITION

Office/Agency (Staff Name)	Action Code	Tracking Date YY/MM/DD	Type of Response	Code	Completion Date YY/MM/DD
RMMATT	RSZ	1/1			1/1

Referral Note:

1/15/82

Tuesday, January 19

9:00 am (30 min)	Staff Time (Baker, Meese, Deaver) Oval Office
9:30 am (15 min)	National Security Briefing (Clark), Oval Office
9:45 am (15 min)	Senior Staff Time Oval Office
10:00 am (30 min)	Personal Staff Time
12:00 m (2 hours)	Hold for Lunch and Personal Staff Time
2:00 pm (20 min)	Hold
3:30 pm (15 min)	T L. A. Times Int (Speakes)
4:00 pm (30 min)	Personnel Time (James) Oval Office
4:30 pm (30 min)	Int. with WH Correspondents for Wire Services (Speakes)
5:00 pm (45 min)	Taping Session (1) Actors Fund Medal (2) European Management Forum Symposium (3) Public Service Armed Forces Advertisement (4) Bob Hope Heart Research Institute (5) 60-year celebration of WOR-Radio-New York (6) Press Club Salute to Congress Dinner on 1/27 (Goode/Bakshian)
5:30 pm (30 min)	Staff Time (Baker, Meese, Deaver) Residence

1/15/82

Wednesday, January 20

First Year Anniversary

9:00 am (30 min)		Staff Time (Baker, Meese, Deaver)	Oval Office
9:30 am (15 min)		National Security Briefing (Clark),	Oval Office
9:45 am (15 min)		Senior Staff Time	Oval Office
10:00 am (30 min)		Personal Staff Time	Oval Office
11:45 am		Depart for Administration Meeting	
12:45 pm		Return White House	
12:45 (70 min)		Lunch and Personal Staff Time	Oval Office
1:55 pm (10 min)		Chas. Wick, Bob Gray and Chuch Hagel (for presentation of Satellite Balls Book) (David Fischer)	Oval Office
2:00 pm (60 min)		Cabinet Meeting (Fuller)	Cabinet Room
3:00 pm		To the Residence	
7:30 pm	N	GOP Dinner (1st Anniv) BLACK TIE	(Washington Hilton)

1/15/82

Thursday, January 21

9:00 am (30 min)		Staff Time (Baker, Meese, Deaver)	Oval Office
9:30 am (15 min)		National Security Briefing (Clark)	Oval Office
9:45 am (15 min)		Senior Staff Time	Oval Office
10:00 am (20 min)		Dropby Chamber of Commerce Breakfast (Fuller)	Roosevelt Room
10:30 am (30 min)		Urban Affairs Meeting (Darman/Fuller)	
11:15 am		Depart for Baltimore trip	
2:30 pm		Return White House	
3:00 pm (30 min)	T	Int. with Tony Brown for season premier of PBS Show "Tony Brown's Journal" to highlight Black History Month (Speakes)	
3:30 pm (90 min)		NSC Meeting (Clark)	Cabinet Room
5:00 pm (30 min)		Haircut	

1/15/82

Friday, January 22

9:00 am
(30 min)

Staff Time (Baker, Meese, Deaver)

Residence

9:30 am
(60 min)

Meeting with NSPG (Clark) Oval Office

10:30 am
(15 min)

T

Meeting with Pro-Life Leadership
(Dole) Cabinet Room

1/15/82

Saturday, January 23

N CAMP DAVID

Sunday, January 24

N CAMP DAVID

5:00 p.m. N Return to White House

1/15/82

Monday, January 25

8:00 am	N	Attend Service of Intercession at the National Presbyterian Church
9:30 am (30 min)		Staff Time (Baker, Meese, Deaver) Oval Office
10:00 am (15 min)		National Security Briefing (Clark), Oval Office
10:15 am (15 min)		Senior Staff Time Oval Office
10:30 am (30 min)		Personal Staff Time Oval Office
11:55 am (5 min)		Photo with Mr. and Mrs. Jacob Stein (Dole) Oval Office
12:00 noon (60 min)		Issues Briefing Lunch Cabinet Room
1:30 pm (30 min)		Meeting with Small Business Owner-Operators (Dole)
5:30 apm (30 min)		Staff Time (Baker, Meese, Deaver) Oval Office
7:30 pm		Dinner - Senate-House Leadership - Residence (Bipartisan)

1/15/82

Tuesday, January 26

9:00 am (30 min)		Staff Time (Baker, Meese, Deaver)	Oval Office
9:30 am (15 min)		National Security Briefing (Clark)	Oval Office
9:45 am (60 min)		Congressional Leadership Meeting (Duberstein)	Cabinet Room
10:45 am (15 min)		Senior Staff Time	Oval Office
11:00 am (30 min)		Personal Staff Time	Oval Office
12:00 m (90 min)	T	Cabinet Working Lunch (Fuller)	Cabinet Room
1:30 pm (30 min)		Personal Staff Time	Oval Office
2:00 pm		Hold remainder of day for speech preparation time	
9:00 pm	N	Deliver State of the Union Message at the Capitol	

1/15/82

Wednesday, January 27

9:00 am (30 min)		Staff Time (Baker, Meese, Deaver)	Oval Office
9:30 am (15 min)		National Security Briefing (Clark),	Oval Office
9:45 am (15 min)		Senior Staff time	Oval Office
10:00 am (30 min)		Personal Staff Time	Oval Office
11:00 am (15 min)		Meeting with Association of Independent TV Stations, to present an award (Speakes)	Oval Office
11:30 am (30 min)	T	Meeting with GOP Mayors (Williamson)	Cabinet Room
12:00 Noon (75 min)		Briefing Lunch Re. CBS Interview (Gergen/Speakes)	Cabinet Room
1:30 p.m. (60 min?)		CBS Interview - Dan Rather (Gergen/Speakes)	Map Room
2:30 pm		To Private Quarters	
Eve	TN	Private Dinner	(outside WH)

1/15/82

Thursday, January 28

9:00 am (30 min)		Staff time (Baker, Meese, Deaver)	Oval Office
9:30 am (15 min)		National Security Briefing (Clark),	Oval Office
9:45 am (15 min)		Senior Staff Time	Oval Office
10:00 am (30 min)		Personal Staff time	Oval Office
11:00 am	N	Depart WH for FDR Preview,	Smithsonian
12:20 pm	N	Return White House from	Smithsonian
12:30 pm	N	FDR 100th Anniversary Lunch (Canzeri)	East Room
2:15 pm (10 min)		Meeting with Mayor Margaret Hance (Williamson)	Oval Office
2:30 pm (60 min)	T	Cabinet Time (Fuller)	Cabinet Room
3:30 pm (30 min)		Personal Staff Time	Oval Office
4:00 pm (60 min)	T	National Security Council (Clark)	Cabinet Room
5:15 pm (15 min.)	N	Reception for SMAG (Special Medical Advisory Group), VA Dept. of Medicine & Surgery (Brandon)	Blue Room

1/15/82

Friday, January 29

9:00 am (30 min)		Staff Time (Baker, Meese, Deaver)	Oval Office
9:30 am (15 min)		National Security Briefing (Clark),	Oval Office
9:45 am (15 min)		Senior Staff Time	Oval Office
10:00 am (30 min)		Personal Staff Time	Oval Office
10:30 am (15 min)		Meeting with Juan Antonio Samaranch, Pres, Inter- national Olympic Committee, and Peter V. Ueberroth, Pres., Los Angeles Olympic Organizaing Committee (Deaver/Newell)	Oval Office
10:45 am (20 min)		Meeting with Senator Tower (Duberstein)	Oval Office
11:45 am (20 min)	T	Meeting with Jchn Jacob, National Urban League (Dole)	Oval Office
12:05 pm (5 min)		Photo op (Newell)	Oval Office
12:10 (65 min)		Lunch and Personal Staff Time	Oval Office
1:15 pm (30 min)	T	Int. with Steve Neal of The Chicago Tribune (Speakes)	
5:30 pm (30 min)		Staff Time (Baker, Meese, Deaver)	Oval Office

1/15/82

Saturday, January 30

Personal

Sunday, January 31

Personal

Time?

N

Movie - Man of Iron - Family Theater