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WHITE HOUSE
OFFICE OF RECORDS MANAGEMENT
WORKSHEET

- X - MEDIA
- H - INTERNAL

Name of Document: BRIEFING PAPERS FOR
PRESIDENT'S SCHEDULED
APPOINTMENTS FOR DEC 14 81

Subject Codes:
PR 007.01

1. Subject: Meeting with Paul Volcker, Chairman
of the Board of Governors of the Federal Reserve
System, to discuss monetary policy.

FG 143
FI

2. Meeting with members of the American
Legislative Exchange Council to discuss
the economic recovery program

BE 004

3. memorandum regarding
"Weekly Update" briefings

4. Portrait session with photographer
Arnold Newman.

PR 014.11

5. Meeting with Lee Edwards to receive
copy of his book.

PP 012.11
GI 002

6. Meeting with Mary Rawlin and Helen
Donaldson, long time employees
of the White House.

FG 006.01

ROUTE TO:

ACTION

DISPOSITION

Office/Agency (Staff Name)	Action Code	Tracking Date YY/MM/DD	Type of Response	Completion Date YY/MM/DD
RMMATT	RSZ	8210115	C	8210115

Referral Note:

WHITE HOUSE
OFFICE OF RECORDS MANAGEMENT
WORKSHEET

- X - MEDIA
- H - INTERNAL

Subject Codes:

Name of Document: BRIEFING PAPERS FOR
PRESIDENT'S SCHEDULED
APPOINTMENTS FOR DEC 14 81

7 Subject: Christmas Party reception for
members of the press corps.

SO 004.
HO 016.
PR 016.

Confidential

~~DETERMINED TO BE AN~~
~~ADMINISTRATIVE MARKING~~
~~SO. 12958, Sec. 2(a)~~

~~BY NARA~~ MM ~~Date~~ 9/25/07

ROUTE TO:

ACTION

DISPOSITION

Office/Agency (Staff Name)	Action Code	Tracking Date YY/MM/DD	Type of Response	Completion Date YY/MM/DD
RMMATT	RSZ	/ /		/ /

Referral Note:

Def

THE WHITE HOUSE
WASHINGTON

THE PRESIDENT'S SCHEDULE
Monday, December 14, 1981

8:57		
9:00 am (30 min)	<u>Staff Time</u> JB 9:05-9:40 (Baker, Deaver , Deaver) MKS 9:05-9:30	Oval Office
9:30 am (15 min)	Senior Staff Time	Oval Office
9:45 am (30 min)	<u>Personal Staff Time</u> 9:40-10:15	Oval Office
10:15 am (10 min)	<u>Meeting with Secretary Regan</u> 10:15-10:27 (Fuller) JB	Oval Office
10:30 am (30 min)	<u>Meeting with Paul Volcker</u> 10:28-11:06 (Anderson) JB, REGAN, ANDERSON	Oval Office
11:00 am (30 min)	<u>Personal Staff Time</u> 11:07-11:30	Oval Office
11:30 am (30 min)	<u>Meeting with Members of the American</u> 11:32-12:05 <u>Legislative Council</u> Williamson (Williamson)	450 OEOB
12:00 m (60 min)	<u>Issues Briefing Luncheon</u> 12:12-1:36 (Darman/Fuller)	Cabinet Room
1:00 pm (2 1/2hrs)	<u>Personal Staff Time</u> 1:37	Residence
3:00	A. Gen Smith, Dir. Webster, JB, Hickey - RESIDENCE, STUDY	
3:30 pm (30 min)	<u>Portrait Session with Arnold Newman</u> (Evans) 3:40-4:07	Oval Office & Roosevelt Rm.
4:15 pm (15 min)	<u>Photo Opportunities</u> (1) Secretary Pierce of HUD (Fuller) 4:15-4:16 (2) Lee Edwards (Nofziger) 4:20-4:21 (3) Mary Rawlins and Helen Donaldson (Newell) 4:22-4:27	Oval Office
4:30 pm (5 min)	<u>Courtesy Call from Apostolic Delegation</u> (Nance) 4:31-4:45	Oval Office
4:50 ()	RESIDENCE Personal Staff Time	Oval Office
8:30 pm (90 min)	<u>The President and Mrs. Reagan join Press Party</u> (Brandon)	Residence

THE WHITE HOUSE

WASHINGTON

December 11, 1981

PHOTO WITH MARY RAWLINS AND HELEN DONALDSON

DATE: MONDAY, DECEMBER 14, 1981
LOCATION: OVAL OFFICE
TIME: 4:20 P.M. (5 MINUTES)
FROM: GREGORY J. NEWELL

I. PURPOSE

To congratulate Mrs. Rawlins and Mrs. Donaldson on forty years of service with the federal government.

II. BACKGROUND

In April 1981 Helen Donaldson reached the 40-year mark in federal government service, and Mary Rawlins reaches it on December 14.

Both have worked at the White House for over 31 years and currently serve in the Office of Presidential Appointments and Scheduling.

III. PARTICIPANTS

The President
Mrs. Helen Colle Donaldson
Mrs. Mary H. Rawlins

J. Fischer
G. Newell

IV. PRESS PLAN

White House Photographer

V. SEQUENCE OF EVENTS

4:20 p.m. After photo with Lee Edwards and his departure, you will greet Mrs. Donaldson and Mrs. Rawlins. Photo will be taken.

4:25 p.m. Guests depart.

THE WHITE HOUSE

WASHINGTON

December 11, 1981

MEETING WITH PAUL VOLCKER
CHAIRMAN OF THE BOARD OF GOVERNORS
OF THE FEDERAL RESERVE

DATE: Monday, December 14, 1981
LOCATION: Oval Office
TIME: 10:30 am (30 minutes)
FROM: Martin Anderson

I. PURPOSE

Discussion of monetary policy.

II. BACKGROUND

III. PARTICIPANTS

The President
Secretary Regan
Martin Anderson

IV. PRESS PLAN

White House Photographer

V. SEQUENCE OF EVENTS

Attachment: Talking Points provided Monday morning.

THE WHITE HOUSE

WASHINGTON


December 11, 1981

PHOTO OP WITH LEE EDWARDS

DATE: December 14, 1981

LOCATION: Oval Office

TIME: 4:15pm (5 minutes)

FROM: Lyn Nofziger 

I. PURPOSE

Mr. Lee Edwards would like to present the President with his book, "Ronald Reagan: A Political Biography".

II. BACKGROUND

Mr. Edwards is a long-time conservative, Reagan supporter, and former editor of the "Conservative Digest".

III. PARTICIPANTS

Mr. Lee Edwards and ^{D. FISCHER} ~~A. Morgan Mason~~, White House Political Affairs office.

IV. PRESS PLAN

White House photographer

V. SEQUENCE OF EVENTS

-- Greet Mr. Edwards in the Oval Office.

-- Mr. Edwards presents his book.

-- Mr. Edwards departs.

THE WHITE HOUSE

WASHINGTON

1/14 cc: D. Fischer
N. Yates

ACTION

MEMORANDUM FOR MIKE DEEVER

FROM: BUD NANCE

SUBJECT: President's Meeting with Vatican Delegation
Presenting Study on Nuclear War, December 14,
4:30 p.m.

Following are the recommended attendees at the President's meeting with the Vatican delegation:

Delegation

David Baltimore (MIT)
Marshall Nirenberg (NIH)
Victor Weisskopf (MIT)
Howard Hiatt (Harvard)

Vatican Representative

✓ Archbishop Pio Laghi, Apostolic Delegate to the U.S.

State Department

✓ William A. Wilson, Personal Representative of the President to the Holy See

✓ H. Allen Holmes, Acting Assistant Secretary of State for European Affairs

White House

✓ James W. Nance, Acting Assistant to the President for National Security Affairs

National Security Council

✓ Dennis C. Blair, Senior Staff Member for Western Europe

✓ Chuck Tyson

✓ M. Deever

✓ D. Fischer

WH PHOTOS

SCHEDULE OF EVENTS

Reception for Press

Monday, December 14, 1981

8:00 p.m.

FROM:

Muffie Brandon



- 7:40 p.m. Guests begin to arrive the East Gate and are led to the Lower Cross Hall in the Residence by Social Aides.
- 7:50 p.m. Social Aides begin to line guests up for the receiving line at the base of the Lower Cross Hall Staircase.
- 8:00 p.m. PRESIDENT AND MRS. REAGAN proceed to the State Floor via the elevator and take their places in front of the Grand Staircase. Guests, who should be at the top of the stairs at that point, begin to go through the receiving line immediately.
- As guests come off of the receiving line, they may proceed to the East Room or the State Dining Room for refreshments.
- 9:00 p.m. At the termination of the receiving line, PRESIDENT AND MRS. REAGAN proceed to the Residence via the elevator.
- 10:00 p.m. All guests depart via the East Gate and are given Christmas favors as they leave.

THE WHITE HOUSE
WASHINGTON

UNPUBLISHED
December 11, 1981
5:00 pm
Revised 12/12/81 11:00 a.m.

THE PRESIDENT'S SCHEDULE
Monday, December 14, 1981

9:00 am (30 min)	<u>Staff Time</u> (Baker, Meese, Deaver)	Oval Office
9:30 am (15 min)	<u>Senior Staff Time</u>	Oval Office
9:45 am (45 min)	<u>Personal Staff Time</u>	Oval Office
10:30 am	<u>Meeting with Paul Volcker</u> (TAB A)	
11:30 am (30 min)	<u>Meeting with Members of the American Legislative Exchange Council</u> (Richard Williamson) (TAB B) (draft remarks attached)	450 OEOB
12:00 m (60 min)	<u>Issues Briefing Luncheon</u> (Richard Darman/Craig Fuller) (distributed separately)	Cabinet Room
1:00 pm (2-1/2 hrs)	<u>Personal Staff Time</u>	Residence
3:00 3:30 pm (30 min)	<u><i>Smith-Wester</i></u> <u>Portrait Session with Arnold Newman</u> (Michael Evans) (TAB C)	Oval Office
4:15 pm (15 min)	<u>Photo Opportunities</u> (1) Secretary Pierce of HUD (Craig Fuller) (2) Lee Edwards (Lyn Nofziger)..... (TAB D) (3) Mary Rawlins (Gregory Newell)..... (TAB E) (4) Helen Donaldson (Gregory Newell)	Oval Office
4:30 pm (30 min)	<u>Staff Time</u> <u>APUSTOLIC DELEGATION</u> (Baker, Meese, Deaver)	Oval Office
5:00 pm	<u>To the Residence</u>	Residence
8:30 pm (60 min)	<u>The President and Mrs. Reagan Join Christmas Party for the Press</u>	Residence

(TAB F)

1981 DEC 13 P 6:17

THE WHITE HOUSE

WASHINGTON

December 11, 1981

MEETING WITH PAUL VOLCKER
CHAIRMAN OF THE BOARD OF GOVERNORS
OF THE FEDERAL RESERVE

DATE: Monday, December 14, 1981
LOCATION: Oval Office
TIME: 10:30 am (30 minutes)
FROM: Martin Anderson *MCA*

I. PURPOSE

Discussion of monetary policy.

II. BACKGROUND

1) Nature of Meeting

This is another of what we expect to become a regular meeting between you and the Federal Reserve Chairman. It is important that a pattern of regular meetings be developed, so that each meeting between you and Volcker is not seen as a possible crisis.

2) Appointment to Federal Reserve Board

Your first appointment to the Federal Reserve Board comes up in January, 1982. This will replace Mr. Schultz, the Vice Chairman. It is a 14 year term, and there are geographical restrictions which require that the Board have representatives from various sections of the country.

Volcker's term as Chairman (4-year term) is up in August, 1983, and your next appointment does not come up until January, 1984.

Thus, if you do not re-appoint Volcker as Chairman, you will have two choices:

- a) Volcker will stay on the Board (unlikely) and you must choose the Fed Chairman from among the current membership. If Volcker does not resign, it probably means that whoever you pick next month would become the Chairman in August, 1983.
- b) Volcker resigns (likely). This would give you an additional pick in August, 1983 -- and the flexibility to choose the Chairman from the pick you made now, and whomever you choose in 1983.

3) Monetary Policy

The Administration supports the announced objective of the Federal Reserve to continue to seek gradual reductions in the growth/money and credit aggregates in the years ahead.

III. PARTICIPANTS

The President
Secretary Regan
Martin Anderson

IV. PRESS PLAN

White House Photographer

V. SEQUENCE OF EVENTS

Attachment: Talking Points

TALKING POINTS FOR THE PRESIDENT

1) Nature of Meeting

-- I have found our previous meeting to be very helpful, and I hope we will be able to continue them on a regular basis.

2) Appointment to Federal Reserve

-- We have begun an extensive search for qualified candidates for the opening on the Board that is coming up in January. I'd like very much to have your views and recommendations on this appointment.

3) Monetary Policy

-- How do you feel about the course that monetary policy has been following the past few months? What are your expectations for the months ahead?

THE WHITE HOUSE

WASHINGTON

December 11, 1981

MEETING WITH PAUL VOLCKER
CHAIRMAN OF THE BOARD OF GOVERNORS
OF THE FEDERAL RESERVE

DATE: Monday, December 14, 1981
LOCATION: Oval Office
TIME: 10:30 am (30 minutes)
FROM: Martin Anderson

I. PURPOSE

Discussion of monetary policy.

II. BACKGROUND

III. PARTICIPANTS

The President
Secretary Regan
Martin Anderson

IV. PRESS PLAN

White House Photographer

V. SEQUENCE OF EVENTS

Attachment: Talking Points provided Monday morning.

B

THE WHITE HOUSE

WASHINGTON

MEETING WITH MEMBERS OF THE
AMERICAN LEGISLATIVE EXCHANGE COUNCIL
Date: Monday, December 14, 1981
Location: Room 450, OEOB
Time: 11:30 a.m. - 12 noon

From: Richard S. Williamson



I. PURPOSE

1. To brief them on the next phase of the Economic Recovery Program so that they are knowledgeable and effective spokesmen at the grassroots level on your behalf during the 1982 legislative sessions.
2. To thank them for past support.
3. To evidence this Administration's commitment to working with state and local elected officials.

II. BACKGROUND

The American Legislative Exchange Council is a membership organization of conservative state legislators, both Democrats and Republicans. We held a briefing for this group on April 30. (You were recovering from your gunshot wounds at the time, but in your stead, the Vice President hosted a cocktail party in the State Dining Room.) This briefing generated a strong cadre of supporters for your program prior to the Congressional votes on the budget and tax reductions.

III. PARTICIPANTS

Approximately 200 state legislators.

IV. PRESS PLAN

White House photographer only.

V. SEQUENCE OF EVENTS

9:00 a.m.	Richard S. Williamson welcomes.
9:10 a.m.	Secretary Watt Remarks and Q and A.
9:40 a.m.	Secretary Regan Remarks and Q and A.
10:10 a.m.	Break
10:20 a.m.	Secretary Lewis Remarks and Q and A.
10:50 a.m.	Secretary Schweiker Remarks and Q and A.
11:20 a.m.	Break
11:30 a.m.	The President arrives Remarks and Q and A.
12 noon	Secretary Weinberger Remarks and Q and A.
12:30 p.m.	Adjourn

VI. REQUIRED REMARKS


To be furnished by Speechwriting.

c

THE WHITE HOUSE

WASHINGTON

December 11, 1981

PORTRAIT SESSION WITH ARNOLD NEWMAN
DATE: Monday, December 14, 1981
LOCATION: Oval Office, Roosevelt Room
TIME: 3:30p.m.
(30 min.)
FROM: Michael Evans 

I. PURPOSE

Photographic Portrait Session with the President

II. BACKGROUND AND TALKING POINTS

Arnold Newman is generally recognized by the photographic community to be the greatest portrait photographer that the United States has produced in the last 50 years. He has photographed every President since Harry Truman, has had numerous museum exhibits and has published four books of his portraits to critical acclaim.

Newman is Jewish and is on intimate terms with all the Israeli politicians, and of course very pro-Israel. Newman has any number of anecdotes of his sessions with the VIPS he has photographed over the last thirty years.

The President and First Lady have in their possession two recent books by Arnold Newman.

III. PARTICIPANTS

Arnold Newman and assistants
Michael Evans

IV. PRESS PLAN

OFFICIAL PHOTOGRAPHER ONLY

V. SEQUENCE OF EVENTS

Duration 15 minutes in Oval Office for portrait of the President, 15 minutes in Roosevelt Room for head and shoulders shot with plain background.

VI. Conservative suit and tie

D

THE WHITE HOUSE

WASHINGTON


December 11, 1981

PHOTO OP WITH LEE EDWARDS

DATE: December 14, 1981

LOCATION: Oval Office

TIME: 4:15pm (5 minutes)

FROM: Lyn Nofziger 

I. PURPOSE

Mr. Lee Edwards would like to present the President with his book, "Ronald Reagan: A Political Biography".

II. BACKGROUND

Mr. Edwards is a long-time conservative, Reagan supporter, and former editor of the "Conservative Digest".

III. PARTICIPANTS

Mr. Lee Edwards and A. Morgan Mason, White House Political Affairs office.

IV. PRESS PLAN

White House photographer

V. SEQUENCE OF EVENTS

-- Greet Mr. Edwards in the Oval Office.

-- Mr. Edwards presents his book.

-- Mr. Edwards departs.

E

THE WHITE HOUSE

WASHINGTON

BRIEFING MEMORANDUM FOR THE PRESIDENT

SUBJECT: "WEEKLY UPDATE"

Monday, December 14, 1981
12:00 Noon (60 minutes)
The Cabinet Room

From: RICHARD G. DARMAN *R.G.*
CRAIG L. FULLER *CF*

I. PURPOSE

This is the second of the new "Weekly Update" Monday briefings. The meeting will review any questions you may raise -- and otherwise follow the agenda below. Because you are tentatively scheduled to have a press conference on Thursday, this week's briefing will concentrate heavily on press issues.

II. AGENDA

-- Introduction (2 min.)	Deaver
-- Follow-up from previous meeting (2 min.)	Darman
-- sales/transfers from surplus commodity accounts	
-- health insurance coverage statistics	
-- PATCO follow-up (2 min.)	Fuller
-- Budget appeals status report -- relationship to deficit; next steps in process (4 min.)	Darman
-- Press-related issues (25 min.) [See especially <u>press section of briefing book.</u>]	Gergen
-- Residual issues <u>re</u> oil and gas technology transfer (10 min.)	Nance
-- Other issues/discussion (15 min.)	various

III. STANDARD PARTICIPANTS

The President	Martin Anderson
The Vice President	Richard G. Darman
Edwin Meese III (unavailable)	Max L. Friedersdorf
James A. Baker III	Craig L. Fuller
Michael K. Deaver	David R. Gergen
	James W. Nance

THE WHITE HOUSE

WASHINGTON

December 11, 1981

PHOTO WITH MARY RAWLINS AND HELEN DONALDSON

DATE: MONDAY, DECEMBER 14, 1981
LOCATION: OVAL OFFICE
TIME: 4:20 P.M. (5 MINUTES)
FROM: GREGORY J. NEWELL

I. PURPOSE

To congratulate Mrs. Rawlins and Mrs. Donaldson on forty years of service with the federal government.

II. BACKGROUND

In April 1981 Helen Donaldson reached the 40-year mark in federal government service, and Mary Rawlins reaches it on December 14.

Both have worked at the White House for over 31 years and currently serve in the Office of Presidential Appointments and Scheduling.

III. PARTICIPANTS

The President
Mrs. Helen Colle Donaldson
Mrs. Mary H. Rawlins

IV. PRESS PLAN

White House Photographer

V. SEQUENCE OF EVENTS

4:20 p.m. After photo with Lee Edwards and his departure, you will greet Mrs. Donaldson and Mrs. Rawlins. Photo will be taken.

4:25 p.m. Guests depart.

SCHEDULE OF EVENTS

Reception for Press

Monday, December 14, 1981

8:00 p.m.

FROM:

Muffie Brandon

Muffie Brandon

- 7:40 p.m. Guests begin to arrive the East Gate and are led to the Lower Cross Hall in the Residence by Social Aides.
- 7:50 p.m. Social Aides begin to line guests up for the receiving line at the base of the Lower Cross Hall Staircase.
- 8:00 p.m. PRESIDENT AND MRS. REAGAN proceed to the State Floor via the elevator and take their places in front of the Grand Staircase. Guests, who should be at the top of the stairs at that point, begin to go through the receiving line immediately.
- As guests come off of the receiving line, they may proceed to the East Room or the State Dining Room for refreshments.
- 9:00 p.m. At the termination of the receiving line, PRESIDENT AND MRS. REAGAN proceed to the Residence via the elevator.
- 10:00 p.m. All guests depart via the East Gate and are given Christmas favors as they leave.

THE WHITE HOUSE
WASHINGTON

UNPUBLISHED
December 11, 1981
5:00 pm

THE PRESIDENT'S SCHEDULE
Monday, December 14, 1981

9:00 am (30 min)	<u>Staff Time</u> (Baker, Meese, Deaver)	Oval Office
9:30 am (15 min)	<u>Senior Staff Time</u>	Oval Office
9:45 am (1 hr 45 min)	<u>Personal Staff Time</u>	Oval Office
11:30 am (30 min)	<u>Meeting with Members of the American Legislative Exchange Council</u> (Richard Williamson)	450 OEOB
12:00 m (60 min)	<u>Issues Briefing Luncheon</u> (Richard Darman/Craig Fuller)	Cabinet Room
1:00 pm (2-1/2 hrs)	<u>Personal Staff Time</u>	Residence
3:30 pm (30 min)	<u>Portrait Session with Arnold Newman</u> (Michael Evans)	Oval Office
4:15 pm (15 min)	<u>Photo Opportunities</u> (1) Secretary Pierce of HUD (Craig Fuller) (2) Lee Edwards (Lyn Nofziger) (3) Mary Rawlins (Gregory Newell) (4) Helen Donaldson (Gregory Newell)	Oval Office
4:30 pm (30 min)	<u>Staff Time</u> (Baker, Meese, Deaver)	Oval Office
5:00 pm	<u>To the Residence</u>	Residence
8:30 pm (60 min)	<u>The President and Mrs. Reagan Join Christmas Party for the Press</u>	Residence