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**Collection:** President, Office of the: Presidential  
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TR

ID # 043576

WHITE HOUSE  
OFFICE OF RECORDS MANAGEMENT  
WORKSHEET

- X - MEDIA
- H - INTERNAL

Subject Codes:

Name of Document: BRIEFING PAPERS FOR  
PRESIDENT'S SCHEDULED  
APPOINTMENTS FOR OCT 23 81

PR007.01

Subject: Presidential Schedule for  
entire day

TR 021

ROUTE TO:

ACTION

DISPOSITION

Office/Agency (Staff Name)	Action Code	Tracking Date YY/MM/DD	Type of Response	Code	Completion Date YY/MM/DD
<u>RMMATT</u>	<u>RSZ</u>	<u> / /</u>			<u> / /</u>

Referral Note: \_\_\_\_\_

THE WHITE HOUSE  
WASHINGTON

TO:

FROM: DAVID C. FISCHER  
Special Assistant to  
the President

Information

Action

*RECORDS FROM MEETINGS  
DURING CANCUN SUMMIT*

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FRIDAY, OCTOBER 23, 1981

7:30 am Staff breakfast (Room 633).  
Attendees: Secretary Haig  
Secretary Regan  
J. Baker  
M. Deaver  
R. Allen  
M. Anderson  
J. Canzeri  
R. Darman  
C. Fuller  
D. Gergen  
L. Speakes

8:00 am Briefing in President's suite.  
Attendees: The President  
Secretary Haig  
Secretary Regan  
J. Baker  
M. Deaver

*8:20 - 8:25* — PRESS POOL COVERAGE

8:30 am Bilateral meeting with President  
Bendjedid of Algeria.

PRESS POOL COVERAGE

8:45 am Meeting concludes.

9:00 am Bilateral meeting with President  
Nyerere of Tanzania in suite.

OFFICIAL PHOTOGRAPHER

9:12 am Meeting concludes.

*9:13 - SUITE - CONGRESSIONAL CALLS*

9:30 am Official Photo and Honor Book signing  
on patio area.

10:30 am Third Plenary Session begins.

1:30 pm Third Plenary Session concludes.

2:00 pm Bilateral meeting and luncheon with  
Crown Prince Fahd of Saudi Arabia in  
suite.

OFFICIAL PHOTOGRAPHER

- 3:00 pm Meeting concludes.
- 4:00 pm Fourth Plenary Session begins.
- 7:00 pm Fourth Plenary Session concludes.
- 9:00 pm Farewell dinner in honor of President Lopez Portillo, to be held on the Sheraton lawn.
- 11:00 pm Dinner concludes and THE PRESIDENT returns to suite.

REMAIN OVERNIGHT