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ID # 043315

WHITE HOUSE
OFFICE OF RECORDS MANAGEMENT
WORKSHEET

TR

- X-MEDIA
- H-INTERNAL

Name of Document: BRIEFING PAPERS
FOR PRESIDENT'S
SCHEDULED
APPOINTMENTS FOR

F E B 0 4 8 1

Subject Codes:

P	R	0	0	7	-	0	1
H	U	0	1	3	-	3	0
H	U	0	1	2	-		
H	U	0	1	0	-		
L	G				-		
P	E	0	0	2	-		
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F	G				-		
F	G	0	1	0	-	0	1
F	G	2	5	8	-	0	1
J	L				-		
C	M	0	0	3	-	0	4
B	E	0	0	4	-		
T	A	0	0	1	-		
T	R	0	0	1	-		
F	G	0	3	1	-	0	1
F	G	0	3	1	-		
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1) Meeting with Black Leaders
to discuss a variety of issues with
Black leaders:
Reverend Ralph Abernathy
Reverend Hosea Williams
Mayor Charles Gvers

2) Meeting with The Cabinet to discuss:
A) Regulatory Task Force
B) Regulations
C) Grain Embargo
D) Economic Program schedule
E) the role of the Cabinet.

3) Meeting with the Bysartisan
Congressional Leadership in the
President's Room at the U.S. Capitol

ROUTE TO:		ACTION		DISPOSITION		
Office/Agency	(Staff Name)	Action Code	Tracking Date YY/MM/DD	Type of Response	Code	Completion Date YY/MM/DD
RMHENL		RSZ			C	

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4) Subject: Schedule for Presidential Drop-By
of the Washington Press Club's
"Salute to Congress" Dinner held
at the Sheraton Washington Hotel.

ROUTE TO:		ACTION		DISPOSITION		
Office/Agency	(Staff Name)	Action Code	Tracking Date YY/MM/DD	Type of Response	Code	Completion Date YY/MM/DD
RMHENL		RSZ			C	

Referral Note:

THE WHITE HOUSE

WASHINGTON

THE PRESIDENT'S SCHEDULE
Wednesday, February 4, 1981

8:45 am (30 min)	<u>Staff Time with Jim Baker, Ed Meese and Mike Deaver</u>	Deaver Offi
9:15 am (15 min)	<u>National Security Briefing</u> (Richard V. Allen)	Deaver Offi
9:30 am (15 min)	Meeting with Jim Baker, Mike Deaver, Ed Meese, Max Friedersdorf and Jim Brady	Deaver Offi
9:45 - Matty Anderson (10 min)		
10:00 am (30 min)	<u>Meeting with Rev. Dr. Ralph Abernathy, Mayor Charles Evers and Mr. Hosea L. Williams</u> (Elizabeth Dole) (See Tab "A") Pool Photo Opportunity	Roosevelt R
10:30 am	Official Cabinet Photos to be Taken	Oval Office
10:50 am (75 min)	<u>Cabinet Meeting</u> (See Tab "B" and Briefing Book)	Cabinet Room
NOON -	<u>PHOTO w/ CABINET - OVAL OFFICE</u>	
Noon	<u>Luncheon with Senator Laxalt and Mike Deaver</u>	Deaver Office Oval Office
1:00 pm ^{1:10}	<u>Depart White House for Capitol Hill to attend Bipartisan Congressional Leadership Meeting in the President's Room at the Capitol</u> (See Tab "C")	
2:45 pm	<u>Return to Residence</u> <i>PHOTOS w/ POLICE OFFICERS (DIPLOMATIC ROOM)</i>	
9:00 pm	Depart White House for Sheraton Washington Hotel for dropby and remarks at Washington Press Club Annual "Salute to Congress" Dinner (Black Tie) (See Tab "D" and separate remarks) Pool Photo Opportunity	Sheraton Washington Hotel
10:25 pm	<u>Return to Residence</u>	

**BLACK
TIE**

THE WHITE HOUSE

WASHINGTON

Wednesday, February 4, 1981

MEETING WITH: Black Leaders
LOCATION: Oval Office
TIME: 10:00 AM - 10:30 AM

FROM: Elizabeth H. Dole

PURPOSE: Continue dialogue between Rev. Ralph Abernathy, Rev. Hosea Williams, Mayor Charles Evers and the Administration.

BACKGROUND: This will be your first meeting with this group since inauguration, following several earlier meetings. The group hopes to meet with you quarterly. This group has previously submitted documents requesting further involvement with a focus on specific policy issues as follows:

- the expansion of Black and minority appointments in your administration, including appointment of a senior White House advisor as liaison;
- the enhancement of Blacks and minorities in the mainstream of the American economy through jobs created through Black and minority business development;
- the fostering of a higher level and quality of life for Black and minority Americans through more cost-efficient and effective programs in housing, health, business skills training, energy and agriculture;
- the provision for creative, innovative and employment-precipitating programs to benefit all Americans.

PARTICIPANTS:

Administration:

The President ✓
Elizabeth Dole ✓
Martin Anderson ✓
Mel Bradley ✓
Thelma Duggin ✓

Black Leaders:

Rev. Ralph David Abernathy ✓
Rev. Hosea Williams ✓
Mayor Charles Evers ✓

PRESS PLAN: Press Photo Coverage ✓

SEQUENCE OF EVENTS:

The three Black leaders and administration briefers will join you in the Oval office for a thirty-minute discussion, following an economic package briefing of the group in Elizabeth's office.

Once seated in the fireplace area, press will enter for photo coverage and depart.

Visitors will depart at 10:30 AM


ATTACHMENT: Talking Points

SUGGESTED TALKING POINTS FOR MEETING WITH
BLACK LEADERS

- With Elizabeth's assistance, I will be working with both you and a number of others to expand the avenues through which we obtain advice and counsel on a range of issues.
- Her office serves a vital role in our efforts to reach out and involve the private sector in improving government.
- We have appointed Blacks like Sam Pierce, Mel Bradley and Thad Garrett to key policy positions and are working to expand the roles which Blacks will have in my Administration.
- I'm committed to the economic enhancement of Blacks through Black business development and through an innovative approach to the creation of jobs. (Note: mention free enterprise zones and urban homsteading)
- The economy is the overriding issue. We must get the economy moving again if we are to have a better quality of life for Black and other Americans -- through more cost-efficient and effective programs in housing, health, energy, education and agriculture.
- I appreciate the support you have given me, even though it was not always easy. I look forward to your continued support of and involvement in my administration.

February 3, 1981

MEETING WITH: The Cabinet
DATE: Wednesday, February 4, 1981
LOCATION: Cabinet Room
TIME: 10:30 a.m.

FROM: Craig L. Fuller 

I. Purpose

This is a scheduled meeting of the full Cabinet.

II. Background

A photograph with the President and the Cabinet will be taken at 10:30 a.m. in the Oval Office. The session will last five minutes and the Cabinet meeting should begin at 10:35 a.m.

Agenda:

1. Regulatory Task Force - the Vice President will make a ten minute report on the activities of the Task Force. Their report is in the Cabinet binder.
2. Regulations -- Burden of Proof - Secretary Schweiker is returning with the proposal he submitted last week. He has refined his recommendation. The Justice Department has several suggestions. Material should be in the binder.
3. Grain Embargo - Reports and recommendations have come from three sources: a State Department Interagency Task Force; the Department of Commerce and the Department of Agriculture. My conversations suggest that all interested parties agree that a decision on the Grain Embargo should not be reached at this meeting. After views are presented, a group should be appointed to develop list of specific options for the President's consideration. It is also very important that the President hear from Congressional leaders before a decision is reached.

4. Economic Program Schedule - the Secretary of Treasury and the Director of OMB will make a joint presentation. Material was received only from OMB.
5. Cabinet Procedures - Mr. Meese will lead a discussion concerning the roles of the Cabinet. The discussion will include suggestions on dealing with the press. Talking points for the President will be forthcoming.

III. Participants (see binder insert)

IV. Press Plan There will be no photo opportunity.

V. Sequence of Events

- Cabinet Photo - Oval Office
- Cabinet meeting - Cabinet Room

THE WHITE HOUSE

WASHINGTON

CABINET MEETING AGENDA

February 4, 1981 -- 10:30 AM

1. Regulatory Task Force The Vice President
2. Regulations -- Burden of Proof Richard Schweiker
3. Grain Embargo Alexander Haig
 John Block
 Malcolm Baldrige
4. Economic Program Schedule Don Regan
 David Stockman
5. Cabinet Procedures Ed Meese

CABINET MEETING PARTICIPANTS

February 4, 1981 -- 10:30 AM

The Cabinet -- All Members

James A. Baker III
~~Michael K. Deaver~~
Richard V. Allen
Martin Anderson
Max Friedersdorf
James S. Brady
Murray Weidenbaum
Richard Darman
Craig Fuller
David Gergen
Daniel Murphy
Ken Khachigian
Walter Stoessel
Karen Hart

For Presentations:

Ed Harper
Glenn Schleede

For Distribution:

All Cabinet Attendees
Dave Fischer
Helene von Damm

THE WHITE HOUSE

WASHINGTON

MEETING WITH BIPARTISAN CONGRESSIONAL LEADERSHIP

Wednesday, February 4, 1981

The President's Room, U. S. Capitol (Room S-216)

1:15 - 2:30 p.m. (1 hour and 15 minutes)

FROM: Max L. Friedersdorf *MLF*

I. PURPOSE

To meet with the Congressional Bipartisan Leadership at the U. S. Capitol

II. BACKGROUND

The President has indicated in earlier meetings with Congressional Leaders that he intended to make use of the President's Room at the Capitol, and hold regular meetings with the House and Senate Bipartisan Leadership.

III. PARTICIPANTS

See Attachment "A"

IV. PRESS PLAN

Photo opportunity at the start of the meeting. No press coverage of the meeting.

V. SEQUENCE OF EVENTS

President opens meeting with talking points and invites the Leaders' comments and views.

TALKING POINTS

- Point out that you have been in office two weeks and are carrying out your promise to meet with bipartisan Congressional Leadership at the Capitol.
- Indicate that you are devoting much of your time to addressing the economic ills that beset the Nation, and that you find the situation even worse than anticipated.
- Advise the Congressional Leaders that you will speak to the Nation tomorrow evening. Your remarks will be devoted to an explanation of the severe economic situation confronting the United States.
- Also announce to the Leaders that you intend to address the Congress on Wednesday, February 18, to outline your comprehensive economic proposals to help stimulate the economy and bring down inflation.
- Request the Leaders' support for your proposals and pledge your continued efforts to consult and seek advice from all Members of the 97th Congress.
- Ask the Leaders for their support in raising the Debt Limit from \$935 billion to \$985 billion. Express your distaste for this measure, but stress that such legislation is necessary to meet the Nation's financial obligations.

Capitol Hill Leadership Meeting

Wednesday, February 4, 1981

1:00 p.m. THE PRESIDENT boards motorcade from the Oval Office and departs en route U.S. Capitol.

MOTORCADE ASSIGNMENTS

Lead

Spare

Medical Officer

Limo

THE PRESIDENT

M. Deaver

Follow-up

Control

D. Fischer

S. Studdert

Military Aide

Staff

J. Brady

Photographer

Press Van I

Press Van II

Tail

NOTE: The Vice President will meet
THE PRESIDENT at the Hill.

1:15 p.m. THE PRESIDENT arrives U.S. Capitol Carriage Entrance (under East Senate steps) and proceeds to The President's Room (S-215).

MET BY: Howard Liebengood, U.S. Senate,
Sergeant at Arms

Contact: Howard Liebengood
202-224-2341

OPEN TO CAPITOL HILL PRESS CORPS
PRESS POOL FOLLOWS

ATTACHMENT "A"

PARTICIPANTS

HOUSE

REPUBLICANS

Bob Michel - Minority Leader
Trent Lott - Minority Whip
Jack Kemp - Chairman of the Conference

DEMOCRATS

Tip O'Neill - The Speaker
Jim Wright - Majority Leader
Tom Foley - Majority Whip

SENATE

REPUBLICANS

Howard Baker - Majority Leader
Ted Stevens - Majority Whip
Jim McClure - Chairman of the Conference
John Tower - Chairman of the Policy Committee

DEMOCRATS

Bob Byrd - Minority Leader and
Chairman of the Conference
Alan Cranston - Minority Whip
Daniel Inouye - Secretary of the Conference

The Vice President
Secretary of Treasury Regan
OMB Director Stockman

STAFF

Ed Meese
Jim Baker
Jim Brady
Max Friedersdorf
Powell Moore
Ken Duberstein

STAFF/GUEST INSTRUCTIONS

Proceed to President's Room.

1:18 p.m. THE PRESIDENT arrives The President's Room and is seated.

NOTE: See Attachment A for guest list.

PRESS POOL PHOTO COVERAGE ON ROTATION
(at beginning)

1:25 p.m. Leadership Meeting begins.

STAFF/GUEST INSTRUCTIONS

If not invited to meeting,
staff are free; to return
by 2:25.

2:30 p.m. THE PRESIDENT exits the room and proceeds to the Law
Library Entrance to board motorcade.

STAFF/GUEST INSTRUCTIONS

Board motorcade at Law
Library Entrance.

PRESS NOTE: Press will be pre-positioned
off Senate Chamber for photo
coverage. Press pool follows.

2:33 p.m. THE PRESIDENT boards motorcade and departs en route
The White House.

NOTE: Motorcade alignment same as before.

2:45 p.m. THE PRESIDENT arrives The White House and returns to
The Residence.

STAFF/GUEST INSTRUCTIONS

Return to offices.

PARTICIPANTS

HOUSE

REPUBLICANS

Bob Michel - Minority Leader
Trent Lott - Minority Whip
Jack Kemp - Chairman of the Conference

DEMOCRATS

Tip O'Neill - The Speaker
Jim Wright - Majority Leader
Tom Foley - Majority Whip

SENATE

REPUBLICANS

Howard Baker - Majority Leader
Ted Stevens - Majority Whip
Jim McClure - Chairman of the Conference
John Tower - Chairman of the Policy Committee

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Bob Byrd - Minority Leader and
Chairman of the Conference
Alan Cranston - Minority Whip
Daniel Inouye - Secretary of the Conference

The Vice President
Secretary of Treasury Regan
OMB Director Stockman

STAFF

Ed Meese
Jim Baker
Jim Brady
Max Friedersdorf
Powell Moore
Ken Duberstein

Drop-By the Washington Press Club
"Salute to Congress" Dinner

Contact: Hugh O'Neill
456-7565

Wednesday, February 4, 1981

9:00 p.m. THE PRESIDENT departs Diplomatic Entrance en route Sheraton Washington Hotel, Woodley Road and Connecticut Avenue, N.W., via motorcade.

NOTE: See Tab A for motorcade alignment.

9:12 p.m. THE PRESIDENT arrives Sheraton Washington Hotel, Calvert Street Motor Entrance.

MET BY: Paul O'Neil, Vice President and Managing Director, Sheraton Washington Hotel

9:15 p.m. THE PRESIDENT proceeds to eighth floor via elevator to holding room (8201).

PRESS NOTE: Pool is escorted into ballroom for pre-positioning.

9:18 p.m. THE PRESIDENT departs en route Sheraton Ballroom.

9:20 p.m. THE PRESIDENT arrives Sheraton Ballroom.

NOTE: Dinner is concluding, program has not begun.

STAFF INSTRUCTIONS

Proceed to viewing area.

"Ruffles and Flurrishes"
Announcement (off-stage)

THE PRESIDENT proceeds to head table.

"Hail to the Chief"

THE PRESIDENT is met by Ann McFeaters, President, Washington Press Club.

THE PRESIDENT proceeds to seat, shaking hands of head table guests along the way.

NOTE: See Tab B for head table guests.

9:23 p.m. "Salute to Congress" program begins.

Ann McFeaters introduces the following for three-minute remarks each:

The Vice President

Senator Puala Hawkins, freshman (R-Fla.)
Representative Mervyn Dymally, freshman (D-Cal.)
Senator Alfonse D'Amato, freshman (R-NY)
Representative Gus Savage, freshman (D-Ill.)
Representative Claudine Schneider, freshman (R-R.I.)
Senator Christopher Dodd, freshman (D-Conn.)

9:55 p.m. THE PRESIDENT is introduced by Ann McFeaters.

THE PRESIDENT makes remarks (10 minutes).

FULL PRESS COVERAGE

10:05 p.m. THE PRESIDENT concludes and returns to seat.

Ann McFeaters returns to microphone and presents THE PRESIDENT with a birthday poster.

Audience sings Happy Birthday.

THE PRESIDENT returns to microphone for brief thanks, and departs stage right en route motorcade.

PRESS IS ESCORTED OUT

10:10 p.m. THE PRESIDENT boards motorcade, Calvert Street Motor Entrance and departs en route The White House.

NOTE: Motorcade assignments as on arrival.

10:25 p.m. THE PRESIDENT arrives The White House, Diplomatic Entrance

MOTORCADE ASSIGNMENTS

Lead

Spare Limo
Medical Officer

Limo
THE PRESIDENT
J. Baker

Follow-up

Control
D. Fischer
Military Aide

Staff
M. Weinberg
Staff Photographer

Press Van I

Press Van II

Tail

HEAD TABLE SEATING

Miles Benson, of Newhouse News Service, 2nd Vice President of
The Washington Press Club

The Hon. Mervyn Dymally, newly-elected Democratic Congressman from Cal.

The Hon. Jim Wright of Texas, Majority Leader of the House

The Hon. Alfonse D'Amato, newly-elected Republican Congressman from
New York

The Hon. Alan Cranston, of California, Minority Whip of the Senate

The Hon. Howard H. Baker, Jr., of Tennessee, Majority Leader of the
Senate

Carol Richards, of Gannett News Service, 1st Vice President of
The Washington Press Club, and Co-Chairman of the Congressional Dinner

The Vice President

THE PRESIDENT

Ann McFeaters of Scripps-Howard Newspapers, President of The Washington
Press Club

LECTERN - audience

Ron Cohen, of United Press International, Co-Chairman of the Congressional
Dinner

Mrs. Bush

The Hon. Ted Stevens, of Alaska, Majority Whip of the Senate

The Hon. Paula Hawkins, the newly-elected Republican Senator from Florida

The Hon. Christopher J. Dodd, the newly-elected Democratic Senator
from Connecticut

The Hon. Trent Lott of Mississippi, Minority Whip of the House

The Hon. Claudine Schneider, the newly-elected Republican Congresswoman
from Rhode Island

The Hon. Gus Savage, newly-elected Democratic Congressman from Illinois

Ellen Toomey of the International Communications Agency, Secretary
of the Washington Press Club