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**Collection: Deaver, Michael**  
**Folder Title: White House-Tours (3)**  
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WHITE HOUSE TOURS

Ext. 2322  
Marja Morris

TUESDAY thru SATURDAY - CONGRESSIONAL GUIDED TOURS

8:15

8:30

8:45 (Tickets required)

9:00 AM SPECIAL TOURS (Known as VIP)

(Senior Staff only)

No tickets required

(Go to East Appt Gate - East Executive Avenue - Ask for  
Receptionist)

NOTE: These are guided tours  
of small groups

10:00 - 12:00 GENERAL PUBLIC

Walk thru

Pat Bye - contact for West Wing Senior Staff for requesting occasional tickets for White House tours. Before issuing the tickets - call the Tour Office and have a number assigned to the ticket for the specific time and date.

9:00 am tours are for immediate family and VIP only.

THE WHITE HOUSE

WASHINGTON

November 4, 1982

Dear Mr. Sykes:

This is to confirm that you have a reserved group tour of the White House for a group of 55 from the Rumson Country Day School on Friday, December 3, 1982.

The members of the group should arrive at the East Gate on East Executive Avenue at 8:00 a.m. The person in charge of the group should check with the officer on duty there as he will be expecting them. I will plan to join you at that time.

With best wishes.

Sincerely,



PATRICIA A. BYE  
Administrative Assistant  
to Michael K. Deaver

Mr. Donald M. Sykes, Jr.  
Headmaster  
Rumson Country Day School  
Rumson, N.J.

MEMORANDUM

THE WHITE HOUSE  
WASHINGTON

*Regret*

TO: CAROL MC CAIN  
VISITOR'S OFFICE

FROM: MICHAEL K. DEEVER

SUBJECT: Group Tour

On December 3rd, the 9th grade class of the Rumson Country Day School will be having a group tour of the White House (Approximately 42 students).

I would like to have them escorted to the West Wing to view the Oval Office and Cabinet Room.

Pat Bye will host the visit. The President will be in South America on that date.

Thank you.

*Pat*

*42 Students*  
*8 Chaperones 3 ladies*  
*5 men*

THE WHITE HOUSE

WASHINGTON

November 2, 1982

MEMORANDUM

TO: MICHAEL K. DEEVER  
ASSISTANT TO THE PRESIDENT

FROM: CAROL MC CAIN, DIRECTOR  
WHITE HOUSE VISITORS OFFICE

SUBJECT: SPECIAL GROUP TOUR

This memorandum will confirm that you have a reserved group tour of the White House for a group of 55 from the Rumson Country Day School on Friday, December 3, 1982. Mr. Donald M. Sykes, Jr., Headmaster, will be in charge.

The members of the group should arrive at the East Gate on East Executive Avenue at 8:00 a.m. The person in charge of the group should check with the officer on duty there as he will be expecting them.

Please express my best wishes to your group for a most enjoyable tour of the White House.

*33 Bellevue Ave  
Rumson, NJ 07760*

THE WHITE HOUSE

WASHINGTON

June 11, 1981

MEMORANDUM FOR: WHITE HOUSE PASSHOLDERS  
FROM: JAMES A. BAKER III *JAB III*  
SUBJECT: WHITE HOUSE TOURS

Tours of the White House are given Tuesday through Saturday mornings throughout the year. Information on reservations for these tours is available through the administrative contact in your office or by calling the White House Visitors Office.

White House passholders are prohibited from bringing visitors into the Executive Residence without first clearing it through the Ushers Office.

Tours of the West Wing are permissible only after regular business hours and when the President and the Vice President are not in the area.

If there are any questions regarding this policy, please contact John Rogers, Special Assistant to the President for Administration.

THE WHITE HOUSE

WASHINGTON

May 4, 1981

MEMORANDUM

TO: ALL WHITE HOUSE/O.E.O.B. STAFF  
FROM: CAROL MC CAIN  
White House Visitors Office  
SUBJECT: White House Tours

We need your help! It appears the world is trying to visit the White House. The Visitors Office is trying to hold the tours together by sticking to the guidelines outlined in our memo of February 17, 1981. This is our way of trying to insure the tours are pleasant for the visitors.

Staff members may not bring guests over and place them on the Congressional/VIP tour without tickets. It has been brought to our attention that this has been happening regularly. This is very disruptive to the officer giving the tour and very inconsiderate to those people taking the tour. This has become a serious problem to the tour officers and the tourists. A tour that begins with 75 people, has often grown to 125 by the end of the tour. Those people who have made advance reservations and are expecting a VIP tour find their tour not only has been interrupted several times by White House Staff, but has grown to such a large size, they are no longer able to see the room or hear the tour officer.

Staff members as well as their guests must have tickets for the Congressional tours. This is an extremely busy time for tourists and we would appreciate it if you could try and limit your requests to immediate family or those who are very important to your office. We will do our best to accommodate your guests.

Those staff members who have guests with tickets and want to bring them over from the West Wing should bring them the back way through the kitchen hallway, past the flower shop and down the driveway to the step-entrance of the family theatre. This will avoid interrupting the ongoing tours on the ground floor by the Library.

If we cannot accommodate your guests on the Congressional tour, White House passholders may clear their guests with the Appointment Center and place them on the public tour at 10:00 a.m., to avoid their wait in line.

December 27, 1982

TO: Ms. Pat Bye  
FM: Terry Samway  
RE: White House Tour

Reference is made to our telephone conversation on Thursday regarding the tour of the White House for some of the Redskins players. Listed below are the names of those players and their families. Some who could make it last week cannot make it this week; others may still come but I don't have their names.

*NO* ~~Mat Mendenhall (Defensive End #79)~~ Clint & Christie Didier  
~~Julie Mendenhall~~ Christopher, Jeanne,  
Don Warren (Tight End #89) & Matthew Strokes  
Irene Warren

Larry Kubin (Linebacker #51) *add: PETER*  
Mary Kubin *MR KOSLOSKY*  
Mr. Koslosky (father-in-law) *ANOREW*  
Mrs. Koslosky (mother-in-law) *TOM MARK VIVORI,*  
*RUTH VIVORI*

Pete Cronin (Redskins management)  
Debbie Cronin  
Kathy Cronin (daughter)  
Ricky Augustonelli (friend)

Mark Murphy (Free Safty #30)  
Lorrie Murphy

Jeannie Strokes (Redskins contact - 620-3300; she works for Town & Country Real Estate. She is putting this group together)

*TERRY SAMWAY*  
*KATHY SAMWAY*  
*HOMER + NORA LOC*

I told Mrs. Strokes that someone would call her with specific instructions as to time and place. I have not made any arrangements with the Uniform Division for a Tour Officer, but will if you want me to. I will send a copy of this memo to Billie Shaddox (photo) and Tom Quinn (USSS). My number is 566-4403. Thanks, and Happy Holidays.

*Officer Liz Wood*  
*Joe Trainor - w-10*



REDSKIN GATE LIST

Don Warren  
Irene Warren  
Larry Kubin  
Mary Kubin  
Mr. Koslosky  
Mrs. Koslosky  
Pete Cronin  
Debbie Cronin  
Kathy Cronin  
Ricky Augustonelli  
Mark Murphy  
Lorrie Murphy  
Jeannie Strokes  
Christopher Strokes  
Jeanne Strokes  
Matthew Strokes  
Clint Didier  
Christie Didier  
Peter Koslosky  
Andrew Koslosky  
Tom Koslosky  
Mark Vivori  
Ruth Vivori  
Terry Samway  
Kathy Samway  
Homer Locke  
Nora Locke

THE WHITE HOUSE

WASHINGTON

October 6, 1982

Dear Mr. Rosen:

In response to your letter of September 28th, we do not have special passes for the White House and Capitol tours.

The White House furnishes passes to the Members of Congress and the early morning tours of the East Wing are called "Congressional Tours". We have nothing to do with the Capitol tours. This could also be arranged by your Congressman or Senator.

Thank you for writing, and I hope you enjoy your trip to Washington, D.C.

Sincerely,

SHIRLEY MOORE  
Staff Assistant to  
Michael K. Deaver

Mr. Donald J. Rosen  
Phillips, Rosen and Company  
2001 Wilshire Boulevard  
Suite 400  
Santa Monica, California 90403

PHILLIPS, ROSEN & COMPANY

A PARTNERSHIP INCLUDING ACCOUNTANCY CORPORATIONS  
CERTIFIED PUBLIC ACCOUNTANTS

SEYMOUR S. PHILLIPS, C.P.A.\*  
DONALD J. ROSEN, C.P.A.\*  
JOEL KAPLAN, C.P.A.  
\*AN ACCOUNTANCY CORPORATION

September 28, 1982

Mr. Michael Deaver  
White House  
1600 Pennsylvania Avenue  
Washington, D.C.

Dear Mr. Deaver:

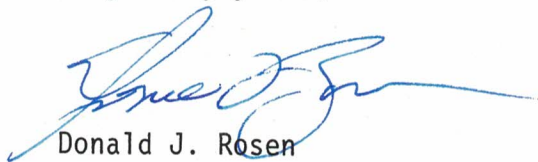
An associate of mine, Matthew Wolf, suggested that I write to you about the possibility of obtaining special passes for the White House and Capitol tours.

I will be in Washington on November 22nd and 23rd with my wife and two adult children, Kerry and Cliff, and would very much appreciate any assistance you might be able to give.

You may contact me at the address shown below should you be able to help.

Donald J. Rosen  
Phillips, Rosen & Company  
2001 Wilshire Boulevard, Suite 400  
Santa Monica, California 90403

Very truly yours,



Donald J. Rosen

DJR:ck

Tour  
Cancelled  
7-26-82  
no phone call

Tour set 4  
July -  
3<sup>rd</sup>  
8:45  
East apt

410 Sharon Road  
Arcadia, California 91066  
Phone (213) 445-8389

June 30, 1982

Dear Mike,

I'm writing this letter to let you know that I am bringing my family to Washington, D.C. on July 31st and will be there until August 5th or 6th.

I guess that this means I'd like very much to take you up on your offer of getting us into several places of interest. We have to play tourist as none of us have ever been there before. This is something that I've looked forward to for many years.

I do hope that you would be able to arrange for us to meet the President. Knowing someone like you is a once-in-a-lifetime situation and I will appreciate anything you can do for me and my family.

As for your personal banking, I've arranged for your account to be transferred to this office. There is no checking account attached to the credit line at present but the \$8,000 credit line is intact and the cards will be mailed to you at this address. You will have to write a check for payments due each month and mail to this office direct. All should be well and in place by the end of July.

If there is anything else I've neglected to do or any information you need, give me a call, and I really appreciate everything you're doing for me.

Mike, I just thought of a favor that perhaps you could arrange for one of my very good friends in the bank. His son works for the Interior Department, and he asked if I knew any way to get his son an autographed picture of James Watt. I said I'd try and see what I could do, so I'm asking, but if it's a problem, just forget it, but if you could manage it the picture should be sent to Dean Huibregtse, Range Manager, Bureau of Land Management, Battlemountain, Nevada 89820.

Range  
Dean Huibregtse

Thanks again for everything.

Sincerely,

Dennis Tour - V.I.P.

Darlene - wife  
Karen - 14  
Kelli - 11

Pete Namaford



THUNDERBIRD MOULDING COMPANY

6001 POWER INN RD., SACRAMENTO, CA 95824 • PLANT (916) 383-9284 • SALES: (916) 381-4200

*File*

*Shirley*

June 11, 1982

Ms. Shirley Moore  
Staff Assistant to  
Michael K. Deaver  
The White House  
Washington, D.C.

Dear Ms. Moore:

Thank you for your letter confirming our July 21st visit to the White House.

My wife, Bernice, and I will have our 8 year old son, Matthew, with us.

We appreciate how busy Mr. Deaver is these days and will understand if he cannot see us but we do want to thank him for making this visit possible.

Very truly yours,

*D. Neil Hagen*

D. Neil Hagen

DNH/keh

THE WHITE HOUSE  
WASHINGTON

*Hold*

May 20, 1982

Dear Mr. Hagen:

Mr. Deaver assures me that July 21st for a tour of the White House would be fine. I'll set the VIP tour up as soon as you get back to me with the names of your family members.

I know you and your family must be looking forward to your trip back here.

Sincerely,

SHIRLEY MOORE  
Staff Assistant to  
Michael K. Deaver

Mr. D. Neil Hagen  
Thunderbird Moulding Company  
6001 Power Inn Rd.  
Sacramento, CA 95824

*Shirley -  
Mr Hagen called  
6 July + I confirmed  
Tour for 21 July w/ Sonia Bell,  
Neil*

HAGEN, NEIL  
BERNICE  
MATTHEW



**THUNDERBIRD MOULDING COMPANY**

6001 POWER INN RD., SACRAMENTO, CA 95824 • PLANT (916) 383-9284 • SALES: (916) 381-4200

May 11, 1982

*Was this  
for lunch?  
yes*

Mr. Michael K. Deaver  
Deputy Chief of Staff  
The White House  
Washington, D.C.

Dear Mr. Deaver:


We would like to take advantage of your generous offer of a tour of the White House in benefit to Sacramento Country Day School.

My family and I originally planned to be in Washington last fall but had to delay our visit until this summer.

Would July 21st be convenient? If not, we will appreciate any date around that time.

Thank you for the opportunity to visit the White House.

Very truly yours,

  
D. Neil Hagen

P.S. The Jelly Beans were a smash at this years auction.

MEMORANDUM

TO: Michael K. Deaver  
FROM: ReveAnn Carlson  
DATE: July 8, 1982  
RE: Reception for College Republicans

---

The College Republican National Committee has sent tickets for you, Carolyn, Curt, and me to attend their 90th Anniversary Gala Banquet featuring Jack Kemp and hope you will be able to attend.

They thank you for your efforts to arrange a reception on their behalf, although as you probably know, Frederick Ryan was unable to arrange it. In light of this disappointing news, is it possible to arrange a little something instead such as a VIP tour?

Thank you for giving them your attention.

How many

*Reve Ann*

P.S. Dinner is on  
Saturday, July 17.

150-200  
July 17  
7:30 am



THE WHITE HOUSE

WASHINGTON

July 6, 1982

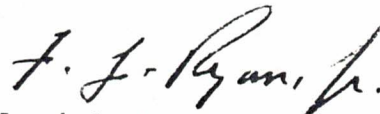
Dear Mr. Shiba:

This is with reference to your letter of June 24 to Mr. Deaver about a White House reception for the College Republicans.

We are very sorry indeed it has not been possible to arrange a reception for this special group in view of the President's demanding schedule, and that we are unable to say when this could be worked out in view of the commitments of his calendar now and in the months ahead.

With our best wishes,

Sincerely,



Frederick J. Ryan, Jr.  
Deputy Director  
Presidential Appointments  
and Scheduling

Mr. N. David Shiba  
Executive Director  
College Republican National  
Committee  
Dwight D. Eisenhower Republican  
Center  
310 North First Street Southeast  
Washington, D.C. 20003

STEPHEN P. HUFFMAN

1510 TWELFTH AVENUE  
SACRAMENTO, CALIFORNIA 95818

Called 5-18-82 w/ info

May 13, 1982

Ms. Shirley Moore  
Staff Assistant  
The White House

916-442-0832 (h)

916-442-0771 (o)

Dear Ms. Moore:

Thank you for the letter you wrote me April 1. I am enclosing a copy of it. The best day for us to take a tour is Tuesday, June 29. I very much appreciate your offer of a V.I.P. White House tour.

Please give my best to Mr. Deaver.

Sincerely,

Stephen P. Huffman

Stephen	
Sally	
Mark	16
Julie	
Tom	
Matt	7

THE WHITE HOUSE

WASHINGTON

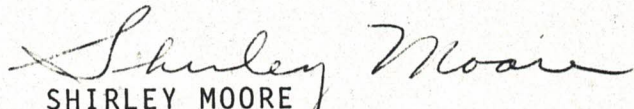
April 1, 1982

Dear Mr. Huffman:

Though Mr. Deaver's intentions are the very best - and his hours long, there seems to be no way to plow through the mountains of correspondence he receives. Knowing that you are a personal friend, I have taken it upon myself to drop you a note and tell you that Mr. Deaver is delighted you plan to visit Washington.

He will be most happy to arrange a V.I.P. tour for you and your family. Please drop me a note and tell me the day you would like to do this. There are no tours on Sunday or Monday.

Sincerely,

  
SHIRLEY MOORE  
Staff Assistant to  
Michael K. Deaver

Mr. Stephen P. Huffman  
1510 Twelfth Avenue  
Sacramento, CA 95818

*Shelly F. YI*

LAW OFFICES OF  
**CHARLES S. HUBBARD**  
AND ASSOCIATES  
2020 Hurley Way  
Suite 182  
Sacramento, CA 95825  
(916) 920-5515  
June 11, 1982

MICHAEL DEEVER  
Special Assistant to President  
THE WHITE HOUSE  
1600 Pennsylvania Avenue  
Washington, D.C.

Dear Michael:

5

My wife Lynn and I, along with our three children Ken (16), Brad (13), and Melinda (5) plan to be in Washington on August 1st through the 5th. I am having trouble getting a tour through the White House on either the 2nd or 3rd from Bob Matsui's office. Is it possible for you to work out some way so that we might have an opportunity to make a tour on either of those days.

Thanking you in advance for your courtesy and cooperation.

Very truly yours,



CHARLES S. HUBBARD

CSH:pr

*Call Shelly July 2*

*Mike - Do you want to do 2*

*Please  
Called his office  
& gave info  
Bob  
6-28*

*No tour Monday -  
Set-up Tues - Aug 3*

ROBERT J. LAGOMARSINO  
19TH DISTRICT, CALIFORNIA

2332 RAYBURN BUILDING  
WASHINGTON, D.C. 20515  
202-225-3601

ASSISTANT REGIONAL WHIP, PLAINS AND  
WESTERN STATES

Congress of the United States  
House of Representatives  
Washington, D.C. 20515

20 April 1982

COMMITTEE ON  
FOREIGN AFFAIRS

SUBCOMMITTEES:  
INTERNATIONAL ECONOMIC POLICY  
AND TRADE  
RANKING MINORITY MEMBER  
INTER-AMERICAN AFFAIRS

COMMITTEE ON  
INTERIOR AND INSULAR  
AFFAIRS

SUBCOMMITTEES:  
INSULAR AFFAIRS  
RANKING MINORITY MEMBER  
PUBLIC LANDS AND NATIONAL PARKS

Ms. Shirley Moore  
Office of the Deputy Chief of Staff  
The White House  
Washington, D.C. 20500

RE: M/M WILLIAM KENNETT ( FRANCES )  
KEN SANDERS (grandson)  
TIMOTHY TORRINGTON (grandson)  
P.O. BOX 3682  
SANTA BARBARA, CA 93105  
(805) 682 2298

Dear Ms. Moore:

This is to request VIP passes to the White House for the Kennetts for either May 21 or 22. Unfortunately my VIP pass allocation is reserved for that week and I am unable to provide them for my constituents.

As I mentioned on the telephone, Mrs. Kennett is the sister of Mrs. Eldon Haskell of Santa Barbara. Mr. Kennett is with Phillips Petroleum Company.

Thank you for your assistance with this matter. Please advise my Santa Barbara Office on this request.

Sincerely,

*Robert J. Lagomarsino*

ROBERT J. LAGOMARSINO  
Member of Congress

RJL/1a

District Office  
Suite 121 El Paseo  
814 State Street  
Santa Barbara, Ca. 93101  
Telephone (805) 963-1708

*Sent tickets  
4-23-82  
jm*

Arranged for  
May 5

KATHRYN W. HARTMAN

2601 Woodley Place, N. W., Washington, D. C. 20008

April 13, 1982

Mr. Michael K. Deaver  
Deputy Chief of Staff  
The White House  
Washington, D. C. 20500

Dear Mr. Deaver,

I had the pleasure of meeting you and your lovely family on the boat from Siquine Island going to Boothbay Harbor, Maine last August. On that same night my dinner companions, Paul Whitehead from Lynnhury, Virginia and I had a delightful visit with you all.

On May 3, 4, and 5, I have guests coming from Newport Beach, California and Ennis, Montana where they spend their summers at their beautiful Ranch, Valley Gardens. They are Mr. and Mrs. Julian Lambert and for many years they have been great supporters of President Reagan, both financially and are dedicated to his political philosophy. Our President doesn't have more dedicated supporters. Would it be possible for you to arrange three passes for a White House tour on either of the three days, May 3, 4 or 5? I would very much like to accompany my friends. I'd be deeply grateful if you could.

I too am a life long Republican, for so many years (I've been in Washington since 1935) my late husband, Douglas W. Hartman and I felt very much alone in the Democratic wilderness we lived in. It is great to have the tables turned at last. You have a great supporter in me as well. Thank you all for the great job you are doing.  
With the best wishes,



School Services  
of California, Inc.

September 21, 1981

Mike Deaver, Deputy  
Counselor to the President  
White House  
Washington, D.C. 20006

Dear Mike:

Lynn and I understand that Washington has excellent weather and beautiful colors in October and, thus, we have decided that it is a good time to bring the family to the East for a visit.

We are planning on taking Jolie and Darcy on a tour of Philadelphia, New York and Washington during the first week of October, and specifically, we are planning on being in Washington on Tuesday, October 6th, Wednesday, the 7th and Thursday, the 8th.

I am wondering if it is possible that there is a public ceremony involving the President that we might be able to watch during our visit. Additionally, I am wondering if it would be possible for you or Shirley Moore (I assume Shirley is still with you as your secretary) to arrange a tour of the White House. This would really be a great experience for my family.

I'll give you a call in a couple of days to see if any of the above works out.

Hoping to see you soon.

KENNETH  
LYNN P  
JOLIE - HALL  
DARCY

KFH/mm

70d vip

916-446-7517

Warmest regards,

Kenneth F. Hall

TOUR

THE WHITE HOUSE  
WASHINGTON

September 4, 1981

Dear Mr. Rudee:

I'm glad to know that you'll have the opportunity to be in the Washington, D.C. area for a visit.

I have arranged a tour of the White House for you and Mrs. Rudee for October 22nd. Please plan to be at the East Appointments Gate at 8:45 A.M. and ask for Sonya Bell.

I can recommend the following restaurants, all four of which are favorites of mine: La Pavillon, Montpellier Room (in your hotel), House of Hunan and Tiberios (Northern Italian food).

I suggest you plan to spend some time at the Smithsonian Institute, see what is available at the Kennedy Center for the Performing Arts and perhaps take a side trip to Williamsburg.

Hope you enjoy your stay back here.

Sincerely,

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

Mr. Milton Rudee  
170 Sutter Street  
San Francisco, CA 94104



ROBERT L. RICHARDSON  
PETROLEUM ENGINEER  
536 EAST THOMPSON BLVD. VENTURA, CALIFORNIA 93001  
TELEPHONE (805) 648-4996

*Jour*

August 18, 1981

PERSONAL

Mr. Mike Deavers  
White House  
1600 Pennsylvania Avenue, N.W.  
Washington, DC 20500

Dear Mike,

Thank you for your note. We have finalized our travel plans and are looking forward to the tour of the White House you have offered to arrange. The family in this instance will be just the two of us, Robert L. Richardson and Elizabeth M. Richardson. We have set aside Thursday, September 24, 1981, for the tour.

Dave Liggett called last week after his vacation and asked that I give you his best.

Yours truly,



Robert L. Richardson

cw

*Arrive 8:45 - Tour 9 am  
East Off Gate  
OK*

*8/26  
Called Mr. Richardson  
805-642-2973  
and advised him  
of the Tour  
B. Byg*

*Shirley*

THE WHITE HOUSE

WASHINGTON

August 4, 1981

Dear Bob:

It's good to hear from you. Times have certainly changed for Bob Nesen and myself but the jobs are both challenging.

→ I have asked my secretary to arrange a tour of the White House for you while you are in Washington, D.C. in September. We need to know, however, the names of each of your family that wishes to make the tour. When we have this information, we will let you know the final details. We would also like to know the exact date you want the tour. There are no tours on Monday.

Sincerely,

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

Mr. Robert L. Richardson  
536 East Thompson Blvd.  
Ventura, CA 93001