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Ronald Reagan Library

 Collection Name
 DEAVER, MICHAEL: FILES
 Withdrawer

 KDB
 8/29/2011

 File Folder
 TRAVEL VOUCHERS 1981-1983 (1)
 FOIA

 F97-0066/19
 F97-0066/19

 Box Number
 60
 COHEN, D

BOX I	vuilibei 00			162	,
Doc No	Doc Type	Document Description	No of Pages		Restrictions
1	FORM	TRAVEL VOUCHER (FORM SF1012) (FRONT ONLY)	1	6/23/1983	B6
2	FORM	RNC WEEKLY REPORT FOR POLITICAL EXPENSES	1	6/20/1983	В6
3	FORM	TRAVEL VOUCHER (FORM SF1012) (FRONT ONLY)	1	6/16/1983	B6
4	FORM	TEMPORARY DUTY (TDY) OFFICIAL TRAVEL AUTHORIZATION (OPTIONAL FORM 144)	1	5/12/1983	В6
5	LIST	LIST OF NAMES AND SOCIAL SECURITY NUMBERS	Y 1	ND	B6
6	FORM	TEMPORARY DUTY (TDY) OFFICIAL TRAVEL AUTHORIZATION (OPTIONAL FORM 144)	1	5/12/1983	B6

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [[b](0) of the POIA] B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

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7 FORM

COPY OF DOC #6

1 5/12/1983 B6

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C. Closed in accordance with restrictions contained in donor's deed of gift.

0

THE WHITE HOUSE OFFICE OFFICIAL TRAVEL AUTHORIZATION

TENNA A MINISTER MANAGEMENT AND A STATE OF THE STATE OF T	Date of Request June 27, 1983
TRAVELER	· · · · · · · · · · · · · · · · · · ·
Name:Michael K. Deaver	White House Staff
Extension: 6475 Room: West	
PURPOSE(S) and DATE(S): To accompan	y President Reagan to
Kentucky, Kansas, Los Ang	eles and Santa Barbara
Louisuill	A CARD THE STATE OF THE STATE O
ITINERARY Louisville, Kentucky,	Shawnee Mission, Kansas, Los Angeles (List all cities where stopover occurs.)
and Santa Rarbara	(Cist all titles where stopover occurs.)
DEPARTURE:	RETURN:
Date: June 29, 1983	
	Date: July 5, 1983
Time: 8:00 a.m.	Time:
Mode: Government Air	
NATURE: \[\times \tag{X} \tag{100\%} \text{ Official} \]	
1	□ 100% Political
SIGNATURES:	
Francisco Misuleum	
ravalore	
Taveler:	agree to the terms set forth on the reverse cide.
Taveler.	agree to the terms set forth on the reverse side)
Michael K. Deaver	
Taveler.	Approving Officer (Special Assistant to the President for Administration)
Michael K. Deaver (1 have read and Department Head	Approving Officer (Special Assistant to the President for Administration)
Michael K. Deaver Department Head STIMATED COSTS:	Approving Officer (Special Assistant to the President for Administration) SPECIAL EXPENSES:
Michael K. Deaver Department Head STIMATED COSTS: O. of Days Per Diem	Approving Officer (Special Assistant to the President for Administration) SPECIAL EXPENSES: Registration Fee of \$
Michael K. Deaver Department Head STIMATED COSTS: O. of Days Per Diem	Approving Officer (Special Assistant to the President for Administration) SPECIAL EXPENSES: Registration Fee of \$
Michael K. Deaver Department Head STIMATED COSTS: O. of Days Per Diem Otel Name	Approving Officer (Special Assistant to the President for Administration) SPECIAL EXPENSES: Registration Fee of \$
Michael K. Deaver Department Head STIMATED COSTS: To. of Days Per Diem Totel Name Totel Daily Rate \$	Approving Officer (Special Assistant to the President for Administration) SPECIAL EXPENSES: Registration Fee of \$
Michael K. Deaver Department Head STIMATED COSTS: Io. of Days Per Diem Iotel Name Iotel Daily Rate \$	Approving Officer (Special Assistant to the President for Administration) SPECIAL EXPENSES: Registration Fee of \$
Michael K. Deaver Department Head CSTIMATED COSTS: No. of Days Per Diem Hotel Name Iotel Daily Rate \$	Approving Officer (Special Assistant to the President for Administration) SPECIAL EXPENSES: Registration Fee of \$
Michael K. Deaver Department Head CSTIMATED COSTS: No. of Days Per Diem Hotel Name Utel Daily Rate \$	Approving Officer (Special Assistant to the President for Administration) SPECIAL EXPENSES: Registration Fee of \$
Michael K. Deaver Department Head CSTIMATED COSTS: No. of Days Per Diem Hotel Name Iotel Daily Rate \$	Approving Officer (Special Assistant to the President for Administration) SPECIAL EXPENSES: Registration Fee of \$
Michael K. Deaver Department Head ESTIMATED COSTS: No. of Days Per Diem Hotel Name Hotel Daily Rate \$	Approving Officer (Special Assistant to the President for Administration) SPECIAL EXPENSES: Registration Fee of \$
Michael K. Deaver Department Head ESTIMATED COSTS: No. of Days Per Diem Hotel Name Hotel Daily Rate \$	Approving Officer (Special Assistant to the President for Administration) SPECIAL EXPENSES: Registration Fee of \$

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FOIA

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NO Document	Description

No of

Doc Date Restric-

tions

pages

1 **FORM**

1 6/23/1983 B6

TRAVEL VOUCHER (FORM SF1012) (FRONT ONLY)

Freedom of Information Act - [5 U.S.C. 552(b)]

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C. Closed in accordance with restrictions contained in donor's deed of gift.

SCHEDULE	JULE	INSTRUCTIONS TO TRAVELER (Unlisted items Col. (c) If the voucher includes Der diem allowances for plete	A (Unlisted Com-			are self-explanatory) Show amount incur) red for each	meal, including	? Self-explanatory) Show amount incurred for each meal, including tax and tips, and daily total meal cost.	d daily tote		Complete this information if this is a continuation	PAGE []	
EXPENSES AND AMOUNTS	VSES NTS	members of employee's immediate family, show members' names, ages, and relationship to employee and marital status	only for actual expense	(E) (E) (E)		etc. (other te for per di subsiste and subsiste er diem amo	Show expenses, such as: laundry, cl porters, etc. (other than for meals). Complete for per diem and actual e Show total subsistence expense inc. Show per diem amount, limited to the lesser of the amount fram out.	Show expenses, such as: laundry, cleaning and pr porters, etc. (other than for meals). Complete for per diem and actual expense travel. Show total subsistence expense incurred for actual subsistence expense incurred for actual expense of the amount, limited to maximum rational expense of the amount incurred.	Show expenses, such as: laundry, cleaning and pressing of clothes, tips to bellboys, porters, etc. (other than for meals). Complete for per diem and actual expense travel. Show total subsistence expense incurred for actual expense travel. Show per diem amount, limited to maximum rate, or if travel on actual expense, show the large of the amount, from col.	is, tips to bel	-	sheet. TRAVEL AUTHOR DEAVER	IZATIO	PAGI N NO.
CLAIMED	1ED	of children (unless information is shown on the travel authorization.)	546	(n)		con the arm conses, suctance teleph nce, etc.	ount from control of the second control of t	the tessel of the amount from col. IJ) or maximum rate. Show expenses, such as: taxi/limousine fares, air fare (if long distance telephone calls for Government business, subsistence, etc.	the tesser of the amount from col. (1) or maximum rate. Show expenses, such as: taxi/limousine fares, air fare (if purchased with cash), local or long distance telephone calls for Government business, car rental, relocation other than subsistence, etc.	ed with cash I, relocation	-	RAVELER'S	TRAVELER'S LAST NAME	L
DATE		DESCRIPTION			ITEMI	ZED SUBS	ITEMIZED SUBSISTENCE EXPENSES	(PENSES		MILEAGE	AM	AMOUNT CLAIMED	AED	
19	(Hour	(Departure/arrival city, per diem computation, or other explanations		Σ	MEALS		MISCEL- LANEOUS		TOTAL	<u>c</u>				
(e)	<i>a</i> 1	:	BREAK. FAST L	LUNCH (e)	DINNER (f)	TOTAL (g)	SUBSIS. TENCE	LODGING	SUBSISTENCE EXPENSE (j)	MILES (k)	MILEAGE (//	E SUBSISTENCE		отнек
Jun.23.	8:55 a.m	. Dep White House												-
9	9:10 m.p.	. Arr Andrews AF Bas	— — ·											
-	9:15 a.m	Den Andrews AF Bas	a	-							-			+-
3	၁ ₀	OT Arr Chicago, I		-	 	-	_				<u> </u>			1-2
	1:20	ון מהבינול מסו	+-	-	-	_	-	-	-					+-
	14	1	sel	-	<u> </u>									10 B
	3:50 pm	Dep Andrews AF Ba	s el	<u> </u>	 	<u> </u>	<u> </u>							
	4:05	Arr White House					c							
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					6				101	TOTALS P				-
In comp vided: Sc Chap. 57 E.O. 116 Novembe	liance with the oblicitation of as implement to 30 of July 2 or 22, 1943, in 22, 1944, in 22, 19	In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Chap. 57 as implemented by the Federal Travel Regulations (FPMR 101-7), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 3937 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose	ormation is zed by 5 U.: (FPMR 101 2, E.O. 939 orimary purp	S.C. 7), 7 of	criminal, requireme employee, formance	or regulator nt by this the issuan of official Number (S	y investigati agency in c ce of a secu duty while ir SN) is solic	ons or prosecu onnection with rity clearance, Government sited under th	criminal, or regulatory investigations or prosecutions, or when pursuant to a requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal	ursuant to a firing of an of the per- cial Security the Internal	Enter grand (n), below a this form.	total of colun nd in item 13	Enter grand total of columns (I), (m) and (n), below and in item 13 on the front of this form.	J.
eligible is under at costs of used by performs approprie	ndividuals for properties and such reimbur officers and nice of their referal.	by the equasion information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to appropriate Federal State local or foreign appricial whose solutions.	Imbursemen penses incu d and main rmation will ormation in be disclosed	t to tain be the the	Revenue (1943, for is MAND) expense ryour SSN however,	Code (26 U use as a tax ATORY on eimburseme and other realiure to particular to partic	S.C. 6011(t) payer and/or vouchers c nt which is, requested information	and 6109) ar employee ider laiming travel or may be, ta ormation is vo	Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, 1943, for use as a tax payer and/or employee identification number; disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to	ovember 22, r; disclosure n allowance isclosure of er instances; required to	TOTAL AMOUNT			
		orace, rocar, or roleign agencies, when r	elevant to c	, 101	support to	e ciaim ma	result in de	support the claim may result in delay or loss of reimbursement	imbursement.					

U.S. GOVERNMENT PRINTING OFFICE 354-479 1981

THE WHITE HOUSE OFFICE OFFICIAL TRAVEL AUTHORIZATION

AVELER TO COMPLETE SECTIONS 1-8.)	Date of Request June 22, 1983
TRAVELER	
Name: Michael K. Deaver	X□ White House Staff
Extension: 6475 Room: West W	ing □ Other
PURPOSE(S) and DATE(S): Accompany the	President to Chicago, Illinois
June 23, 1983	
ITINERARYWashington to Chicago (Lis	and return st all cities where stopover occurs.)
DEPARTURE:	RETURN:
Date: June 23, 1983	Date: June 23, 1983
	- 4.05 n.m
Time: 8:55 a.m.	Time: 4.03 p.iii.
Mode: Government Air NATURE: 🗵 100% Official SIGNATURES: Traveler:	Mode: Government Air □ 100% Political
Mode: Government Air NATURE: 100% Official SIGNATURES: MICHAEL K. DEAVER (I have read and a)	Mode: Government Air □ 100% Political gree to the terms set forth on the reverse side)
Mode: Government Air NATURE: 🗵 100% Official SIGNATURES: Traveler:	Mode: Government Air □ 100% Political gree to the terms set forth on the reverse side)
Mode: Government Air NATURE: 100% Official SIGNATURES: MICHAEL K. DEAVER (I have read and a)	Mode: Government Air □ 100% Political gree to the terms set forth on the reverse side) Approving Officer
Mode: Government Air NATURE: 100% Official SIGNATURES: MICHAEL K. DEAVER (1 have read and a) Department Head	Mode: Government Air 100% Political gree to the terms set forth on the reverse side) Approving Officer (Special Assistant to the President for Administration) SPECIAL EXPENSES:
Mode: Government Air NATURE: 100% Official SIGNATURES: MICHAEL K. DEAVER (I have read and a) Department Head ESTIMATED COSTS:	Mode: Government Air 100% Political gree to the terms set forth on the reverse side) Approving Officer (Special Assistant to the President for Administration) SPECIAL EXPENSES: Registration Fee of \$
Mode: Government Air NATURE: 100% Official SIGNATURES: MICHAEL K. DEAVER (I have read and a) Department Head ESTIMATED COSTS: No. of Days Per Diem	Mode: Government Air 100% Political gree to the terms set forth on the reverse side) Approving Officer (Special Assistant to the President for Administration) SPECIAL EXPENSES: Registration Fee of \$
Mode: Government Air NATURE: 100% Official SIGNATURES: MICHAEL K. DEAVER (I have read and a) Department Head ESTIMATED COSTS: No. of Days Per Diem Hotel Name	Mode: Government Air 100% Political Gree to the terms set forth on the reverse side) Approving Officer (Special Assistant to the President for Administration) SPECIAL EXPENSES: Registration Fee of \$
Mode: Government Air NATURE: 100% Official SIGNATURES: MICHAEL K. DEAVER (I have read and a) Department Head ESTIMATED COSTS: No. of Days Per Diem Hotel Name Hotel Daily Rate \$	Mode: Government Air 100% Political Approving Officer (Special Assistant to the President for Administration) SPECIAL EXPENSES: Registration Fee of \$
Mode: Government Air NATURE: 100% Official SIGNATURES: MICHAEL K. DEAVER (I have read and a) Department Head ESTIMATED COSTS: No. of Days Per Diem Hotel Name Hotel Daily Rate \$	Mode: Government Air 100% Political Approving Officer (Special Assistant to the President for Administration) SPECIAL EXPENSES: Registration Fee of \$

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DOC Document Type NO Document Description No of

Doc Date Restric-

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2 **FORM** 6/20/1483 ND

B6

RNC WEEKLY REPORT FOR POLITICAL **EXPENSES**

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

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B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

THE WHITE HOUSE OFFICE OFFICIAL TRAVEL AUTHORIZATION

(TRAVELER TO COMPLETE SECTIONS 1-8.) Date of Request
1	TDAVELED
	Name: Michael K. Deaver A SWALT MAN X White House Staff
	Extension: Room: West Wing _ Other Other
2.	AND COVERNMENT-ISSUED TICKETS
4.	Accompany the President to Mississippi
	June 20, 1983
	1. ADVANCES FOR OFFICIAL TRAVEL ONLY
3.	
	(List all cities where stopover occurs)
4.	Advances will not be provided to anyone with an outstanding unaccounted-for sarutaged:
	Date: Politica Control of the Contro
	Date:June 20 in 1983 not stid Wood souton study Date: upon June 20 . 1983
	extension 2500, except in emergencies. mq 20:0 and mq
	Mode: Government Air Make Mode: Government Air
5.	NATURE: 100% Official WYVOOR Paller
6.	SIGNATURES: Ed Rollins
	Traveler: MANIALIAN
	MICHAEL K. DEAVER! have read and agree to the terms set forth on the reverse side)
	3. TOVERNMENT THEIS FOR OFFICIAL TRAVEL OFFICE
	Approving Officer
	Approving Officer (Special Assistant to the President for Administration) (Special Assistant to the President for Administration) ESTIMATED COSTS:
7.	ESTIMATED COSTS: Viginibroose dested accordingly.
	No. of Davis Dev Di-
	Hotel Name
	Hotel Name
	Hotel Daily Rate \$ Excess Baggage
	Other
•	TRAVEL ADVANCE REQUESTED: YES No Amount: \$
	Signature of Recipient: Date:
	REPAID: Amount Date Schedule Balance this trip
	FOR TRANSPORTATION OFFICE USE ONLY:
	GTR No Amount \$
	Amount \$

THE WHITE HOUSE WASHINGTON

June 20, 1983

Jeannie Bull:

Please send Mr. Deaver a copy of the State Dept orders for the attached trips.

Thanks.

PATRICIA BYE Adm Asst to M. Deaver

THE WHITE HOUSE OFFICE OFFICIAL TRAVEL AUTHORIZATION

	LETE SECTIONS 1-8.)	Date of Request	June 7, 1983
TRAVELER		THIS APPROVALTS SI	
Name: Mich	nael K. Deaver A SMA	White House S	Staff
Extension: 647		Ning Other	THE HOLD
PURPOSE(S) and DA	ATE(S): Presidential	Site Survey Trip	to Mexico
	Yano	FOR OFFICIAL TRAVEL C	I. ADVANCES I
ITINERARY	El Paso, Chihuahua,	Los Angeles, Puer (List all cities where stopover occurs.)	to Vallarta, Manzan
DEPARTURE:	e with an outstanding unacc	RETURN:	advance.
Date: June 8,	e to White House Adn E8@f a	Date: Jun	e 10, 1983
Time: 3:30 p.		except in emergencies. 9:0 Time:	extension 2500 mq 0
	y Aircraft HIMA YMAL		itary Aircraft
	vd 1 100% Official on 10 bi		
SIGNATURES: 1	oe repaid by a deduction from		voucher, within member's salar
Traveler:	Melleaun		
	(I have read an	nd agree to the terms set forth on the reverse	(side)
other than	Anni V Department Head O Depiseur	ued riches had not be req	Approving Officer
ost of any	ersonal travel). The entire co	OG TO ISOMHOG OF (Special Assi	stant to the President for Administration)
ESTIMATED COST			
	D.	TOODS DELEGIST SPECIAL EXPE	
	m		Fee of \$
No. of Days Per Dier		Registration I	
No. of Days Per Dier Hotel Name	m	☐ Registration F	Car Rental
No. of Days Per Dier Hotel Name Hotel Daily Rate \$	m	☐ Registration F☐ Commercial C☐ Excess Baggag	Car Rental
No. of Days Per Dier Hotel Name Hotel Daily Rate \$ Other	m	☐ Registration F☐ Commercial C☐ Excess Baggag	Car Rental ge
No. of Days Per Dier Hotel Name Hotel Daily Rate \$ Other TRAVEL ADVANCE	m	☐ Registration F ☐ Commercial C ☐ Excess Baggag ☐ Other ☐ ☐ No Amount: 9	Car Rental ge
No. of Days Per Dier Hotel Name Hotel Daily Rate \$ Other TRAVEL ADVANC Signature of Recipie	E REQUESTED:	☐ Registration F ☐ Commercial C ☐ Excess Baggag ☐ Other ☐ ☐ No Amount: S ☐ Schedule ☐	Date:Balance this trip
No. of Days Per Dier Hotel Name Hotel Daily Rate \$ Other TRAVEL ADVANC Signature of Recipie REPAID: Amount	E REQUESTED: YES	☐ Registration F ☐ Commercial C ☐ Excess Baggag ☐ Other ☐ ☐ No Amount: S ☐ Schedule ☐	Car Rental ge Date:

WILLIAM SBURG

THE WHITE HOUSE OFFICE OFFICIAL TRAVEL AUTHORIZATION

No. 3947

(TR.	PAVELER TO COMPLETE SECTIONS 1-8.) Date of Request 10. 1983
1.	THIS APPROVAL IS SUBJECT TO ALL SALEY STATEMENT OF THE SUBJECT TO ALL
	Name: MICHAEL K. DEAVER WALLE White House Staff
	Extension: 6475 Room: West Wing OT Other Lag
2.	PURPOSE(S) and DATE(S): Evaluation of Sites for Summit - May 18, 1983
	1. ADVANCES FOR OFFICIAL TRAVEL ONLY
3.	ITINERARY Williamsburg VA on 101 believed for life engage by level des
4.	Advances will not be provided to anyone with an outstanding unaccounted-for advance. : INSUTAR :: SAUTRAGED
	Date: 90 May 18 1211983 SeuoH Stidle of Soliton Study Date: 1983 Selection Study 18 20 1983
	extension 2500, except in emergencies. m q 00:6 :miT :miT
	Mode:Military Air 19313A VSAJAZ MOST Mode: DMilitary Air
5.	NATURE: nega na vd 1 100% Official or acceleration of 100% Political of State and vnA
6.	voucher, within 15 days after return, will be repaid by a deduction from the Staff :: safary.
	Traveler:
	RICHAEL K. DEAVER AND ADDRESS of the terms set forth on the reverse side)
	(Special Assistant to the President for Administration). The entire cost of any
7.	government-issued tickets that end being used for unofficial travel will be considered a persona: SZZOZATALIZAZ reated accordingly. : SZZOZ GZTAMITZZ
<i>'</i> ·	
	Hotel Name
	Hotel Daily Rate \$ Excess Baggage
	Other Other
8.	TRAVEL ADVANCE REQUESTED: YES No Amount: \$
	Signature of Recipient: Date:
	REPAID: Amount Date Schedule Balance this trip
9.	FOR TRANSPORTATION OFFICE USE ONLY:
	GTR No Amount \$

413 44513

THE WHITE HOUSE OFFICE OFFICIAL TRAVEL AUTHORIZATION

(TR	RAVELER TO COMPLETE SECTIONS 1-8.) Date of Request May 13, 1983
1.	THIS APPROVAL IS SUBJECT TO ALL SALEY TO ALL
	Name: Michael K. Deaver MAN White House Staff
	Extension: :mooR
2.	PURPOSE(S) and DATE(S): Site evaluation for Williamsburg Summit, May 13, 198
-	TON CODIC, and Divine, Day 13, 198
	A DVANCES FOR OFFICIAL TRAVEL ONLY
3.	ITINERARY Williamsburg, Virginia vote of ton Hiw zeonsybs levent dze
	(List all cities where stopover occurs.)
4.	Advances will not be provided to anyone with an outstanding unaccounted-for advance. : :ARUTARAGE : :ARUTARAGE
	Date: May 13, 1983 A supply stidly of soliton stup Date: Lips May 13, 1983 A
	extension 2500, except in emergencies. small sm
	Mode: Military Aircraft Mode: Mode: Military Aircraft
5.	NATURE: 100% Official on a collection of the property of the state of the property of the prop
6.	member's salary.
	Traveler: (I have read and agree to the terms set forth on the reverse side)
	5 3 COVERNMENT VINLETS FOR OFFICIAL TRAVEL ONLY
	and read of gridly (Department Head to be requested of bear approving Officer
	(noistratinimbA rof the President of the President of the Considered of the Consider
7.	ESTIMATED COSTS: Vignibioosa betae SPECIAL EXPENSES: norted a
	No. of Days Per Diem Registration Fee of \$
	Hotel Name
	Hotel Daily Rate \$ Excess Baggage
	Other
8.	TRAVEL ADVANCE REQUESTED: YES No Amount: \$
	Signature of Recipient: Date:
	REPAID: Amount Date Schedule Balance this trip
9.	FOR TRANSPORTATION OFFICE USE ONLY:
	GTR No Amount \$

THE WHITE HOUSE WASHINGTON

TO:

Your signed travel authorization form is attached.

The original is to be attached to your travel voucher when it is submitted for payment. In addition, there is a copy for you and your office respectively.

ADMINISTRATIVE OFFICE

THE WHITE HOUSE OFFICE OFFICIAL TRAVEL AUTHORIZATION

TRAVELER	CONTRACT OF A CHARACTER CHARACT
MARKET WII BORYON	White House Staff
ISTRATIVE POLICIES -	AS WELL AS THE FOLLOWING ADMIN
	West Wing Other 48
PURPOSE(S) and DATE(S): Preside	ntial Site Survey Trip to Mexico
	1. ADVANCES FOR OFFICIAL TRAVEL ONLY
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	(List all cities where stopover occurs.) Advances will not be provided to anyone with a
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NATURE: seque as yell 100% Officials and more northeads and the sequence of th	Approving Officer (Special Assistant to the President for Administration)

THE WHITE HOUSE WASHINGTON

STATE DEPARTMENT OF THE TRIP AS FOLLOWS: June 15, 1983

Depart New Mexico - 11:00 am MDT Arrive La Paz, Mexico - 12:00 Depart La Paz, Mexico - 2:00 pm Arrive Andrews AF Base - 9:15 pm EDT

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TRAVEL VOUCHERS 1981-1983 (1)

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3 **FORM** 6/16/1983 B6

TRAVEL VOUCHER (FORM SF1012) (FRONT ONLY)

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

Complete this

your SSN and other requested information is voluntary in all other instances; however, failure to provide the information (other than SSN) required to support the claim may result in delay or loss of reimbursement. 1943, for use as a tax payer and/or employee identification number, disclosure is MANDATORY on vouchers claiming travel and/or relocation allowance expense reimbursement which is, or may be, taxable income. Disclosure of criminal, or regulatory investigations or prosecutions, or when pursuant to a requirement by this agency in connection with the hiring or firing of an employee, the issuance of a security clearance, or investigations of the performance of official duty while in Government service. Your Social Security Account Number (SSN) is solicited under the authority of the Internal Revenue Code (26 U.S.C. 6011(b) and 6109) and E.O. 9397, November 22, costs of such reimbursements to the Government. The information will be used by officers and employees who have a need for the information in the performance of their official duties. The information may be disclosed to In compliance with the Privacy Act of 1974, the following information is provided: Solicitation of the information on this form is authorized by 5 U.S.C. Erbap. 57 as implemented by the Federal Travel Regulations (FPMR 1017), E.O. 11609 of July 22, 1971, E.O. 11012 of March 27, 1962, E.O. 93397 of November 22, 1943, and 26 U.S.C. 6011(b) and 6109. The primary purpose of the requested information is to determine payment or reimbursement to eligible individuals for allowable travel and/or relocation expenses incurred under appropriate administrative authorization and to record and maintain appropriate Federal, State, local, or foreign agencies, when relevant to civil

STANDARD FORM 1012 BACK (10-77)

CLAIMED ▶

AMOUNT

TOTAL

this form.

THE WHITE HOUSE OFFICE OFFICIAL TRAVEL AUTHORIZATION

(TRA	AVELER TO COMPLETE SECTIONS 1-8.) Date of Request
1.	Name:
	Extension: 6475 Room: West Ning Other 22
2.	PURPOSE(S) and DATE(S): Tennessee and New Mexico June 18 & 15, 7623
2.	Accompany the President
	L ADVANCES FOR OFFICIAL TRAVEL ONLY
3.	ITINERARY June 14 and 15 10 1983 abivorded for Iliv seemed by the lever HZEO (I ist all cities where stopoyer occurs.)
4.	Advances will not be provided to anyone with an outstanding unaccounted-loss advance. CList all cities where scopore occurs. Advances will not be provided to anyone with an outstanding unaccounted-loss advance. RETURN:
	Date: June 14, 1983 SauoH stirl World stirl Date: June 15, 1983
	extension 2500, except in emergencies. Time: Approx. 10:50 a.m. m.s 02:01. Approx. 4:15 p.m.
	Mode: Government Air STEAM SALARY MODE S Government Air
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	Approving Officer (Special Assistant to the President for Administration)
7.	government-issued tickets that end being used for unofficial travel will be considered a persona: Sagnaqxa Jaijaqq reated accordingly. : ST8O3 GATAMITES
	No. of Days Per Diem Registration Fee of \$
	Hotel Name
	Hotel Daily Rate \$
	Other
8.	TRAVEL ADVANCE REQUESTED: YES No Amount: \$
	Signature of Recipient: Date:
	REPAID: Amount Date Schedule Balance this trip
9.	FOR TRANSPORTATION OFFICE USE ONLY:
	GTR No Amount \$
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THE WHITE HOUSE WASHINGTON

STATE DEPARTMENT OF THE TRIP AS FOLLOWS:

June 15, 1983

Depart New Mexico - 11:00 am MDT

Arrive La Paz, Mexico - 12:00

Depart La Paz, Mexico - 2:00 pm

Arrive Andrews AF Base - 9:15 pm EDT

THE WHITE HOUSE OFFICE OFFICIAL TRAVEL AUTHORIZATION

(TR/	AVELER TO COMPLETE SECTIONS 1-8.) Date of Request
1.	Name: Michael K. Deaver WAIT/AM White House Staff Manage White House Staff White Hou
2.	PURPOSE(S) and DATE(S): Tennessee and New Mexico June 18 & 15, 7823
	Accompany the President
	1. ADVANCES FOR OFFICIAL TRAVEL ONLY
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	extension 2500, except in emergencies.
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	Hotel Daily Rate \$ Excess Baggage
	Other
8.	TRAVEL ADVANCE REQUESTED: YES No Amount: \$
	Signature of Recipient: Date:
	REPAID: Amount Date Schedule Balance this trip
9.	FOR TRANSPORTATION OFFICE USE ONLY:
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4 FORM

1 5/12/1983 B6

TEMPORARY DUTY (TDY) OFFICIAL TRAVEL AUTHORIZATION (OPTIONAL FORM 144)

Freedom of Information Act - [5 U.S.C. 552(b)]

- B-1 National security classified information [(b)(1) of the FOIA]
- B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
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- B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]
- C. Closed in accordance with restrictions contained in donor's deed of gift.

Washington, D.C. 20520

EUREAU OF ADMINISTRATION AUTHORIZATION OF OFFICIAL TRAVEL

Applicable Regulations: 6 FAM 100 and 1800 Foreign Service Regulation, Standardized Government and Joint Travel Pegulations

TRAVEL AUTHORIZATION Number 1043-390766, Dated May 23, 1983.

The employees on the attached list are authorized to perform official travel in conjunction with President Reagan's visit to Williamsburg, VA.

ITINERARY:

Travel from Washington, D.C. on or about 27 May 1983 to Williamsburg, VA and other places necessary to complete the mission and return to Washington, D.C. on or about 31 May 1983.

PURPOSE:

Support of President Reagan's visit to Williamsburg, VA for the Economic Summit.

AUTHORIZATIONS:

Use of military aircraft when applicable.

Less than first class travel on commerical airlines.

Per diem of \$23.00 when lodging is provided at no cost to the traveller. Deductions will be made when meals are provided by the Government (10% for Breakfast, 20% for Lunch, and 40% for Dinner).

Use of taxicabs for official business.

Appropriation	Allotment	Obligation	Organization	Object	Amount
1930113	1043	390766	201000	2151	\$3,000.00

Travel Requested by:

Funds Available:

Authorizing Officer:

Phillip J. Walls

Mary M. Collias

A/EX

Phillip J. Walls

A/EX

Ronald Reagan Library

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LIST OF NAMES AND SOCIAL SECURITY **NUMBERS**

Freedom of Information Act - [5 U.S.C. 552(b)]

- B-1 National security classified information [(b)(1) of the FOIA]
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- C. Closed in accordance with restrictions contained in donor's deed of gift.

THE WHITE HOUSE OFFICE OFFICIAL TRAVEL AUTHORIZATION

(TR	AVELER TO COMPLETE SECTIONS 1-8.) Date of Request	
1.	THIS APPROVAL IS SUBJECT TO ALL SALE	
	Name: Kichael K. Deaver	
2.	PURPOSE(S) and DATE(S): May 27 - May 31, 1983 to accompany the President	
	to Economic Summit	
	1. ADVANCES FOR OFFICIAL TRAVEL ONLY	
3.	Cash travel advances will not be provided for pAV cardenselike YASTELLIK YAS	
4.	Advances will not be provided to anyone with an outstanding unaccounted-for advance. : Advance: :Advance. : Advance : :Advance : :Ad	
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	Traveler: (I have read and agree to the terms set forth on the reverse side)	-
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7.	government-issued tickets that end being used for unofficial travel will be considered a person: sagnayaxa laisaya accordingly. : strop gatamates	
	No. of Days Per Diem Registration Fee of \$	
	Hotel Name Commercial Car Rental	
	Hotel Daily Rate \$ Excess Baggage	
	Other	
8.	TRAVEL ADVANCE REQUESTED: YES No Amount: \$	
	Signature of Recipient: Date:	
	REPAID: Amount Date Schedule Balance this trip	
9.	FOR TRANSPORTATION OFFICE USE ONLY:	=
	GTR No Amount \$	

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6 **FORM**

1 5/12/1983 B6

TEMPORARY DUTY (TDY) OFFICIAL TRAVEL **AUTHORIZATION (OPTIONAL FORM 144)**

Freedom of Information Act - [5 U.S.C. 552(b)]

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7 **FORM**

COPY OF DOC #6

5/12/1983 B6

Freedom of Information Act - [5 U.S.C. 552(b)]

- B-1 National security classified information [(b)(1) of the FOIA]
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- C. Closed in accordance with restrictions contained in donor's deed of gift.

THE WHITE HOUSE

WASHINGTON

August 12, 1982

MEMORANDUM FOR:

PAT BYE

FROM:

RICHARD D. WHITE

ADMINISTRATIVE OFFICER

SUBJECT:

PER DIEM AND LEAVE

In response to your questions on taking leave while travelling, a person may take leave in the middle of a trip, but the per diem allowance would not necessarily continue during that time. The calculation of when per diem stops and starts to dependent on the exact circumstances of the leave. I have summarized below the regulations on this, and have included examples to aid your understanding of the various situations.

Category 1 - leave is taken entirely within the same day.

- A. If the total leave taken during the day is four hours or less, there is no deduction from the per diem.
- B. If the total leave taken during the day is over four hours, per diem is reduced to one-half day.

Category 2 - leave extends over more than one day.

- A. If the leave starts after the end of the workday, or if the leave ends before the beginning of the workday, per diem is paid for the full day.
- B. If the leave starts during the workday, per diem is paid through the end of the quarter during which work ceased, and then stops until return from leave.
- C. If the leave ends during the workday, per diem will start at the beginning of the quarter in which work begins.
- D. If the leave starts in the afternoon of one workday and ends in the morning of the next consecutive workday and the total is less than four hours, there is no reduction from per diem.

Category 3 - non-workdays (Saturday, Sunday, or holiday).

A. Per diem is normally paid for weekends except when both the end of the workday Friday and the beginning of the workday on Monday are leave.

Examples are given below for each situation described above. The headings are keyed to categories and letters above. A standard workday of 9:00 to 5:30 is assumed for the purposes of these examples.

Category 1A.

If a person went on leave Tuesday afternoon at 2:30, but returned for the full day on Wednesday, there would be no reduction in per diem, as total leave is only 3 hours.

Category 1B.

If a person went on leave Tuesday morning at 10:00, but returned for the full day Wednesday, per diem for Tuesday would be one-half day, as total leave time is 7 hours.

Category 2A.

If a person departs on several days of leave starting at 5:30 Tuesday afternnon after working the full day, per diem is paid for the entire day (until midnight) Tuesday. Similarly, if a person returns from several days of leave at 7:00 Thursday morning, and then works a full day Thursday, per diem is paid for the entire day (from 12:01am) Thursday.

Category 2B.

If a person departs on several days leave starting at 10:00 Tuesday morning, per diem is paid through the second quarter (ending at noon) for Tuesday and then ceases until return to duty.

Category 2C.

If a person returns from several days leave at 2:30 Wednesday afternoon, per diem would start again in the third quarter (starting at noon) for Wednesday and continue as normal.

Category 2D.

If a person departs on overnight leave at 4:30 Tuesday afternoon, and returns Wednesday morning at 10:00, there would be no reduction in per diem as the total leave is only 2 hours.

Categor 3.

If a person works until the end of the day Friday and starts the day on time Monday morning, per diem is paid for Saturday and Sunday, even though the person might go somewhere else over the weekend for personal enjoyment. Note, however, we cannot pay more than we would otherwise have paid if the person had stayed at the place of temporary duty. Per diem is also paid for the weekend if the person takes leave either Friday afternoon or Monday moring. However, if the person takes leave for both Friday afternoon and Monday morning, per diem for the weekend is not paid.

If you have any further questions, I will be glad to answer them for you.

PAGE

2546 2545 AUTH 0719 0717 0716 0714 2574 2555 2553 2552 2551 2543 2540 2542 2541 6727 6726 0723 2572 2559 0400 DEAVER BYE BYE DEAVER DEAVER DEAVER DEAVER DEAVER DEAVER EVANS DEAVER DEAVER EVANS EVANS DEAVER DEAVER FISCHER EVANS EVANS FISCHER FISCHER NAME OIHO ILLINOIS/NEBRASKA SOUTH AMERICA NEW ORLEANS/MIAMI WY. /MT. /NV. /N. M. OIHO L.A./SANTA BARBARA RALEIGH, N.C SOUTH AMERICA IL./NE CAMP DAVID NEVADA/CALIFORNIA OIHO MIAMI/NEW ORLEANS RENO/SANTA BARBARA CHICAGO, IL. NEVADA/CALIFORNIA CAMP DAVID CHICAGO/SANTA BARB ILLINOIS/OMAHA, NE L.A./SANTA BARBARA DESTINATION 11/05/82-11/08/82 11/28/82-11/29/82 11/16/82-11/17/82 11/05/82-11/08/82 10/20/82-10/21/82 12/28/82-01/05/83 10/07/82-10/09/82 10/28/82-10/29/82 11/16/82-11/17/82 11/13/82-11/13/82 10/26/82-10/26/82 10/20/82-10/21/82 10/04/82-10/04/82 10/01/82-09/30/83 10/07/82-10/11/82 10/07/82-10/10/82 10/04/82-10/04/82 10/01/82-09/30/83 12/27/82-01/03/83 10/20/82-10/21/82 10/04/82-10/04/82 DATES TYPE 0 S 0 0 0 U 0 0 0 0 0 PRESIDENTIAL TRIP SURVEY SITE TRIP ACCOMPANY THE PRESIDENT ACCOMPANY THE PRESIDENT BLANKET AUTHORIZATION OFFICIAL TRAV ACCOMPANY THE PRESIDENT ACCOMPANY THE PRESIDENT ACCOMPANY THE PRESIDENT ACCOMPANY THE PRESIDENT SURVEY SITE TRIP ACCOMPANY THE PRESIDENT ACCOMPANY THE PRESIDENT JOIN THE PRESIDENT BLANKET AUTHORIZATION OFFICIAL TRAV ACCOMPANY THE PRESIDENT TRAVEL WITH THE PRESIDENT ACCOMPANY THE PRESIDENT PURPOSE **66M** M99 P05 P03 P10 TRIP P11 P10 P03 P02 P01 P07 P04 P03 P02 PO1 P08 P09 P08 P02 POI P11 AMOUNT 850.00 110.00 300.00 110.73 220.00 850.00 378.98 200.00 500.00 120.00 112.50 84.50 355.98 .00 . .00 .00 .00 00 .00 .00

125.25 800.00 And

6745 6731

FISCHER

L.A./SAN FRANCISCO WY./MT./NV./UT./N.M. ILLINOIS/NEBRASKA

> 10/28/82-10/29/82 10/20/82-10/21/82

12/27/82-01/01/83

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COMMERCIAL TRAVEL BACK TO WASH; D.C.

ACCOMPANY THE PRESIDENT

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PRESIDENT

PO3

78.75 25.25

FISCHER

FISCHER

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LEGEND FOR TYPE: 0 = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT

6750	6749	2867	0397	1142	1140	9973	2575	2573	2561	2557	2554	2544	2538	2537	1748	1747	1746	1745	1742	1740	1739	1738	6748	AUTH
OSBORNE	OSBORNE	OSBORNE	OSBORNE	MOORHEAD	MOORHEAD	MOORE	MOORE	MOORE	MOORE	MOORE	MOORE	MOORE	MOORE	MOORE	MCMANUS	MCMANUS	MCMANUS	MCMANUS	MCMANUS	MCMANUS	MCMANUS	MCMANUS	FISCHER	NAME
SANTA BARBARA/L.A.	NEW ORLEANS/MIAMI	RENO/SANTA BARBARA	AZ./CALIF.	BALTIMORE, MD.	HOUSTON/PHILADELPHIA	CAMP DAVID	CHICAGO, IL.	SANTA BARBARA/L.A.	L.A./PALM SPRINGS	LA./FL.	WY./MT./NV./UT./N.M.	OHIO	NORTH CAROLINA	CALIFORNIA	FRANCE/GERMANY	SOUTH AMERICA	NEW ORLEANS/MIAMI	WILLIAMSBURG, VA.	IL./NE.	NEVADA/CALIF./TEXAS	COLUMBUS, OH	VA./CALIF.	NEW ORLEANS/MIAMI	DESTINATION
11/23/82-11/29/82	11/16/82-11/17/82	10/07/82-10/11/82	12/27/82-01/02/83	10/27/82-10/27/82	12/08/82-12/10/82	10/01/82-09/30/83	11/13/82-11/13/82	11/23/82-11/29/82	12/28/82-01/05/83	11/16/82-11/17/82	10/28/82-10/29/82	10/04/82-10/04/82	10/26/82-10/26/82	10/07/82-10/11/82	10/25/82-10/30/82	11/05/82-11/08/82	11/16/82-11/17/82	11/12/82-11/12/82	10/20/82-10/21/82	10/07/82-10/11/82	10/04/82-10/04/82	09/29/82-10/01/82	11/16/82-11/17/82	DATES
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ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT		LUNCH WITH MAYOR SCHAEFER	ATTENDING VARIOUS CONFERENCES	BLANKET AUTHORIZATION OFFICIAL TRAV	ACCOMPANY THE PRESIDENT	PRE-ADVANCE PRESIDENTIAL TRIP	SURVEY SITE TRIP	TRAVEL WITH THE PRESIDENT	PHOTOGRAPHIC SITE SURVEY	TRAVEL WITH THE PRESIDENT	ACCOMPANY THE PRESIDENT		ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT	PURPOSE							
P09	P08	P02	P11	M99	9 9	M99	P07	P09	P11	P08	P05	P01	P04	P02	9 9	P10	P08	M99	P03	P02	P01	P02	P08	TRIP
105.50	112.50	196.85	850.00	15.35	430.00	500.00	.00	1,000.00	850.00	120.00	125.25	.00	.00	378.98	.00	.00	112.50	. 00	110.00	580.53	.00	.00	112.50	AMOUNT

FISCAL YEAR: 83

LEGEND FOR TYPE: 0 = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT

ORG-G	2560	2539	2416	2415	2414	2413	2412	2408	2407	AUTH
ORG-GP TOTAL	2560 SITTMANN	SITTMANN	SITTMANN	SITTMANN	SITTMANN	SITTMANN	SITTMANN	SITTMANN	SITTMANN	NAME
	L.A./SANTA BARBARA	NEVADA/CALIFORNIA	CHICAGO,IL.	WILLIAMSBURG, VA.	L.A./SANTA BARBARA	SOUTH AMERICA	WY./MT./NV./N.M.	ОІНО	IL./NE.	DESTINATION
	12/28/82-01/05/83	10/07/82-10/09/82	11/13/82-11/13/82	11/12/82-11/12/82	11/23/82-11/29/82	11/05/82-11/08/82	10/28/82-10/29/82	10/04/82-10/04/82	10/20/82-10/21/82	DATES
	0	D	0	S	0	S	Р	0	P	TYPE
	ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT	PHOTOGRAPHIC SITE SURVEY	ACCOMPANY THE PRESIDENT	SURVEY SITE TRIP	ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT	PURPOSE
	P11	P02	P07	M99	P09	P10	P05	PO1	P03	TRIP
12,551.63	850.00	156.73	.00	.00	513.00	.00	125.25	.00	110.00	AMOUNT

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PAGE

WH-

THE WHITE HOUSE WASHINGTON

February 25, 1982

MEMORANDUM FOR:

SHIRLEY MOORE

FROM:

SUZANNE SHEAN STANKE

SUBJECT:

Travel to Camp David & Air Force 1

Staff members traveling to Camp David are expected to pay the White House Staff Mess for all meals ordered. If your travel to Camp David is of an official nature, you may be reimbursed for your meals, but only while in official travel status.

The same rules apply to travel on board AF 1. No per diem is allowed when the travel period is 10 hours or less during the same calendar day, except when the travel period is 6 hours or more and begins before 6:00 a.m. or terminates after 8:00 p.m. If the total trip is of short duration (and meets the above criteria) and there are no expenses other than expenses on board AF 1, you may be reimbursed for those expenses from your mess bill. If the trip is of longer duration and there are additional travel expenses for that trip, you will be paid per diem for the entire trip including time aboard AF 1. In that case, you must pay the mess for your expenses out of the proceeds of your per diem voucher.