

Ronald Reagan Presidential Library  
Digital Library Collections

---

This is a PDF of a folder from our textual  
collections.

---

**Collection: Deaver, Michael**  
**Folder Title: Resumes and**  
**Recommendations (January 1981-March**  
**1981) (2)**  
**Box: 55**

---

To see more digitized collections  
visit: <https://reaganlibrary.gov/archives/digital-library>

To see all Ronald Reagan Presidential Library inventories  
visit: <https://reaganlibrary.gov/document-collection>

Contact a reference archivist at: [reagan.library@nara.gov](mailto:reagan.library@nara.gov)

Citation Guidelines: <https://reaganlibrary.gov/citing>

National Archives

Catalogue: <https://catalog.archives.gov/>

# WITHDRAWAL SHEET

## Ronald Reagan Library

**Collection:** Deaver, Michael K.: Files

**Archivist:** mjd/bcb

**File Folder:** Resumes - Recommendations - Jan-Mar 1981 (2) ~~261~~

**Date:** 4/7/98

OA 7621-10869 *gt 3/11/11*

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
1. memo	Michael Deaver to Jim Baker re Personnel, 1p.	3/23/81	P5 03/10/27/00

### RESTRICTION CODES

**Presidential Records Act - [44 U.S.C. 2204(a)]**

- P-1 National security classified information [(a)(1) of the PRA].
- P-2 Relating to appointment to Federal office [(a)(2) of the PRA].
- P-3 Release would violate a Federal statute [(a)(3) of the PRA].
- P-4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA].
- P-5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA].
- P-6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA].
- C. Closed in accordance with restrictions contained in donor's deed of gift.

**Freedom of Information Act - [5 U.S.C. 552(b)]**

- F-1 National security classified information [(b)(1) of the FOIA].
- F-2 Release could disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA].
- F-3 Release would violate a Federal statute [(b)(3) of the FOIA].
- F-4 Release would disclose trade secrets or confidential commercial or financial information [(b)(4) of the FOIA].
- F-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA].
- F-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA].
- F-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA].
- F-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA].

MRD-FILE

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

March 24, 1981

MEMORANDUM

TO: JAY MOORHEAD  
FROM: MICHAEL K. DEEVER  
SUBJECT: Jean Broward Shevlin Gerard

I strongly recommend this person for an Ambassadorship to UNESCO.

MRD-FILE

MEMORANDUM

THE WHITE HOUSE  
WASHINGTON

March 24, 1981

MEMORANDUM

TO: JAY MOORHEAD  
FROM: MICHAEL K. DEEVER  
SUBJECT: Ltr fm Howard University dtd Feb 12, 1981

Robert S. Early, Vice-President for Personnel Management at Columbia University, and a black, has been recommended as a nominee to a Presidential Commission or Advisory Panel.

If you desire any further information on him, let me know.

HOWARD UNIVERSITY  
WASHINGTON, D. C. 20008

*Received*

DEPARTMENT OF DEVELOPMENT

February 12, 1981

Mr. Michael Deaver  
Assistant to the President  
and Deputy Chief of the  
White House Staff  
The White House  
Washington, D.C. 20500

Dear Mike:

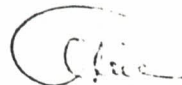
I am writing to ask you to pass along to the appropriate persons the following:

1. I have enclosed a resume for Robert S. Early-Vice President for Personnel Management at Columbia University. Bob Early is a skilled person in labor relations and negotiations. He is acquainted with Sam Pierce. He would be an excellent nominee to a Presidential Commission or Advisory Panel.

2. It was my pleasure to host Willie Stargell, 1979 World Series Most Valuable Player, at Howard University on January 29. During the course of his visit, Willie said that he would greatly appreciate the opportunity to meet President Reagan and to share with him some of his deep concerns about the status of black youth. Mr. Stargell is in Florida at the Pittsburgh Pirates training camp. Should you wish to proceed with scheduling, please let me know and I can help you reach him, if necessary.

Warmest regards.

Sincerely yours,



Alice Green Burnette  
Director of Development

*File*

*cc: Deaver  
computer*

March 26, 1981

Dear Mr. Boertlein:

Michael Deaver has forwarded your letter regarding Mr. John Ivey Jessup III to our office. I have directed Mr. Jessup's resume to our personnel specialists responsible for his areas of interest. Your recommendation will be given every consideration.

Thank you for bringing this support to our attention.

Sincerely,

Jay Moorhead  
Executive Assistant to  
E. Pendleton James

Mr. Paul L. Boertlein  
The Hannaford Company, Inc.  
1225 19th Street, N.W. Suite 750  
Washington, D.C. 20036

THE WHITE HOUSE  
WASHINGTON

March 24, 1981

Dear Paul:

Thank you for your letter of recommendation for Mr. John Ivey Jessup III. I have taken the liberty of forwarding his resume to Mr. E. Pendleton James, Director of Presidential Personnel, for review.

I appreciate your concern and interest in assisting the new Administration.

Sincerely,

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

Mr. Paul L. Boertlein  
The Hannaford Company, Inc.  
1225 19th Street, N.W. Suite 750  
Washington, D.C. 20036



THE WHITE HOUSE  
WASHINGTON

March 24, 1981

Dear Jack:

I found out the FCC spots have all been filled, however, let me know of other areas you are interested in and I will go to work on them.

Keep me posted.

Warm regards,

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

Mr. John V. Diepenbrock  
Diepenbrock, Wulff, Plant & Hannegan  
455 Capitol Mall  
Sacramento, CA 95814

THE WHITE HOUSE

WASHINGTON

March 23, 1981

MEMORANDUM TO MIKE DEEVER

FROM: JAY MOORHEAD *M*

SUBJECT: John Diepenbrock - FCC

Per your request for a possible appointment to the FCC - there are no more Republican appointments left.

Fowler will soon be Chairman. Weyforth will be appointed to fill second republican term.

There will be two democrat appointments within 90 days.

FORREST A. PLANT  
JOHN V. DIEPENBROCK  
JOHN J. HANNEGAN  
R. JAMES DIEPENBROCK  
ROBERT R. WULFF  
CYRUS A. JOHNSON  
JOHN S. GILMORE  
THOMAS A. CRAVEN  
PETER M. DOYLE  
DAVID A. RIEGELS  
DENNIS M. CAMPOS  
JAMES T. FREEMAN  
JACK V. LOVELL  
DENNIS R. MURPHY  
JOHN E. FISCHER  
WILLIAM W. SUMNER  
CHARITY KENYON  
CHRISTOPHER C. TAYLOR  
GREGORY J. HUGHES  
KAREN O. AHERN  
BRIAN T. REGAN  
PAMELA A. UNDERWOOD  
DONALD P. ASPERGER  
SUBJECT:

LAW OFFICES

**DIEPENBROCK, WULFF, PLANT & HANNEGAN**

455 CAPITOL MALL  
SACRAMENTO, CALIFORNIA 95814

(916) 444-3910

March 4, 1981

*Personnel meeting*

OUR FILE NO. 3A

Mr. Michael Deaver  
The White House  
Washington, D.C.

Dear Mike:

In line with our recent telephone conversation and my earlier letter to Pen James, I would still be interested in a position in the White House if something good were available there. Failing that, I would indeed be interested in serving on the Federal Communications Commission with a solid opportunity to be its chairman. Another copy of my resume is enclosed for your information.

I will be calling later in the week to discuss the foregoing, and I very much appreciate your interest.

Many, if not most, of Frank's good friends were in attendance at the recent funeral service, and I am sure you would have appreciated all the many good things that were said about him during the service itself and among his friends before and after.

I do hope to see you soon.

With personal regards.

Sincerely,

*John V. Diepenbrock*  
JOHN V. DIEPENBROCK *sew*

RESUME OF JOHN V. DIEPENBROCK

October 1, 1980

- Occupation: Lawyer; Partner - Diepenbrock, Wulff, Plant & Hannegan  
General civil and trial practice  
455 Capitol Mall, Suite 800, Sacramento, CA 95814  
(916) 444-3910
- Born: 1926, Sacramento, CA  
A. I. Diepenbrock and Lydia F. Diepenbrock
- Married: Kathleen Blumberg, 1951; Six children, ages 15 - 26
- Education: Arden Grammer School, Sacramento; Sacramento High School  
University of Santa Clara, B.S., magna cum laude (1949),  
President ASUSC (1948 - 1949)  
University of California, Boalt Hall, J.D. (1952)
- Military: A.U.S. (1943 - 1946); Infantry, Military Police
- Professional Activities: Sacramento, California and American Bar Associations;  
American Judicature Society, American College of Trial  
Lawyers, Fellow; State Bar Committee on Rules of Court  
Procedure, Member, Chairman (1974); McGeorge College,  
Professor of Law (1953 - 1957)
- Civic Activities: Pacific Legal Foundation, Trustee (1973 - ), Secretary  
(1973 - 1977), Vice Chairman (1977 - ); Sacramento Charter  
Commission, Member (1974); Citizens Committee to Investigate  
Police Practices (1973); Sacramento Host Committee, Member,  
Chairman (1977); Sutter Club, Past Director and President  
(1966); Mercy Hospitals Foundation, Past Director or Trustee;  
Stanford Settlement; Camellia Festival Association; Serra  
Club; California Chamber of Commerce, Director (1977 - )
- Political Activities: Reagan for President, California Finance Chairman; Republican  
Convention, Delegate (1972, 1980); Presidential Elector (1972,  
1976); Sacramento Committee to Re-elect President Nixon,  
County Chairman (1972); Sacramento Committee to Re-elect  
Governor Reagan, County Finance Chairman (1970); Sacramento  
Republican Fund, Director, Legal Counsel and Past President;  
Republican State Central Committee, Member, Executive  
Committee (1970 - 1976), Co-Chairman of Platform Committee  
(1973 - 1974); Californians for Lower Taxes; Flournoy for  
Governor, County Finance Chairman and Northern California  
Vice Chairman; Hayakawa for Senate, Sacramento Finance  
Chairman; President Ford Committee, California Organizing  
Committee; Wilson for Governor Committee, Younger Committee;  
Smoley for Congress
- Other: Director of Knudsen Corporation, Dolan Building Materials  
Company, Grass Valley Consolidated Gold Mines, etc.

OFFICE OF THE PRESIDENT-ELECT

WASHINGTON, DC 20270

December 15, 1980

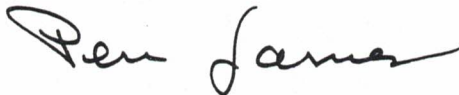
Mr. John V. Diepenbrock  
455 Capitol Mall, Suite 800  
Sacramento, CA 95814

Dear Mr. Diepenbrock

As you know, you have been suggested for consideration for a position in the Reagan Administration. We are presently collecting and evaluating information on many candidates for service in the new Administration. Your background will be given careful review when we start filling positions.

Although we cannot predict when we might be in touch, please be assured that you will be seriously considered as we seek the most qualified team to serve President-elect Reagan after he takes office in January.

Sincerely

A handwritten signature in cursive script that reads "E. Pendleton James". The signature is written in dark ink and is positioned below the word "Sincerely".

E. Pendleton James  
Director of Presidential Personnel

THE WHITE HOUSE

WASHINGTON

March 24, 1981

Dear Secretary Haig:

Following our discussion of last Thursday, I checked up on your concern about Presidential appointments to the Department of State being held up.

Attached is a current status report on all Secretary of State appointments. I hope this will answer any questions you have. Let me know if I can be of further help in this matter.

Sincerely,

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

cc: Wm P. Clark  
Ed Meese  
Jim Baker

The Honorable Alexander M. Haig, Jr.  
The Secretary of State  
Washington, D.C. 20520

THE WHITE HOUSE

WASHINGTON

March 20, 1981

MEMORANDUM FOR: Michael Deaver  
 FROM: Willa Ann Johnson  
 SUBJECT: Presidential Appointments  
 Department of State

<u>POSITION</u>	<u>CANDIDATE</u>	<u>ANNOUNCED</u>	<u>OTHER STATUS</u>
U/S, Economic Affairs	Myer Rashish	3/3/81	Nominated 3/17/81
U/S, Management	Richard Kennedy	2/29/81	Appointed 2/27/81
U/S, Political Affairs	Walter Stoessel	1/29/81	Appointed 2/27/81
U/S, Security Assistance	James Buckley	1/29/81	Appointed 2/27/81
Counselor	Robert McFarlane	1/29/81	Appointed 2/27/81
A/S, African Affairs	Chester Crocker	3/9/81	Nominated 3/17/81
A/S, Asia/Pacific Affairs	John Holdridge	3/3/81	Nominated 3/17/81
A/S, Near East/ South Asian Affairs	Nicholas Veliotos	3/3/81	Full field complete 3/18/81
A/S, European Affairs	Lawrence Eagleburger	3/4/81	In FBI full field
A/S, Inter-American Affairs	Thomas Enders		Decision memo w/ Senior Staff
A/S, Economic Affairs	Robert Hormats	3/3/81	Full field complete 3/16/81
A/S, International Organization Affairs	Elliot Abrams	2/4/81	Nominated 3/17/81

<u>POSITION</u>	<u>CANDIDATE</u>	<u>ANNOUNCED</u>	<u>OTHER STATUS</u>
A/S, Congressional Affairs	Richard Fairbanks	1/29/81	Appointed 2/27/81
A/S, Administration	James Hackett		On Hold/Wayne Roberts
A/S, Oceans/Scientific Affairs	James L. Malone	2/11/81	Nominated 3/2/81
A/S, Consular Affairs	Diego Asencio		Initial clearance papers submitted 1/29/81
A/S, Human Rights	Ernest Lefever	2/20/81	In FBI full field
A/S, Public Affairs			Decision pending w/Secretary
A/S, Intl. Narcotic			Decision pending w/Secretary
Legal Adviser			Decision pending w/Secretary
Amb at Large/Coord for Refugee Affairs	Julia Taft		Awaiting initial clearance
US Rep to OAS	J. William Middendorf	Announced	Initial clearance pending
Dep UN Rep			Decision pending w/Kirkpatrick
US Rep/Ecosoc/UN	Jose Sorzano		Initial clearance papers submitted 2/26/81
Commissioner, Int'l Boundry Commission (US-Canada)	Frank Whetstone	Announced	Initial clearance

\* Note: It should be noted that once an individual has been announced, the OPP no longer has a role.



THE WHITE HOUSE  
WASHINGTON

March 24, 1981

Dear Ed:

Thanks for your letter regarding Norm Hughes for National Science Advisor to the President. I appreciate your recommendation and will pass it on to both Ed Meese and Pen James. Let me know any time you have ideas or suggestions for us.

Sincerely,

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

cc: E. Meese  
P. James

The Honorable Ed Fredricks  
23rd District

THE SENATE  
LANSING, MICHIGAN

ED FREDRICKS  
23RD DISTRICT  
STATE CAPITOL  
LANSING, MICHIGAN 48909  
517-373-6920  
616-392-8418  
616-399-2810

COMMITTEES ON:  
STATE AND VETERANS' AFFAIRS  
HEALTH AND SOCIAL SERVICES  
UPPER PENINSULA INDUSTRIAL  
AND ECONOMIC AFFAIRS,  
VICE-CHAIRMAN

March 16, 1981

Mr. Michael K. Deaver  
Deputy Assistant to the President  
The White House  
Washington, D.C. 20500

Dear Mike:

I would like to add my support to Norm Hughes for National Science Advisor to the President. Norm will be meeting with Wayne Roberts later this week and possibly with Rich Williamson early next week.

Norm is a longtime Reagan loyalist and a Reagan delegate to the 1976 and 1980 Republican National Conventions. It would be hard to find a person who better combines wide ranging knowledge of the sciences with an acute appreciation of the political nuances that this position would entail. He will additionally apply a rigorous cost effectiveness to everything which will prove very helpful to the President.

Norm has an impressive array of contacts in the sciences, the military and in government. There should be many other recommendations sent to the White House in his behalf. I would greatly appreciate it if you could add your support.

Kindest personal regards.

Sincerely,



Ed Fredricks  
State Senator

*File*

THE WHITE HOUSE  
WASHINGTON

March 23, 1981

MEMORANDUM TO MIKE DEEVER

FROM: JAY MOORHEAD *jm*

SUBJECT: Armand Deutsh

Deutsh met with Pen James last week and Pen is recommending that he be considered for an available position on the Advisory Commission for Historic Preservation.

It will be brought up at the Senior Staff meeting on Monday or Tuesday.

- There are no vacancies on the National Endowment on the Arts.
- Historic Preservation was her second choice
- I'm working on the rest of my homework...

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

March 23, 1981

MEMORANDUM

TO: JIM BAKER  
FROM: MICHAEL K. DEEVER  
SUBJECT: Personnel

1. Ada Deer. Who appointed her? Haven't we got an American Indian who supported Ronald Reagan?
2. I would buy Nancy Kassenbaum over Millicent Fenwick.
3. Neither John Cheever nor David Suskind promoted us. How about Bill Moyers?
4. My choice would be George Will or Meg Greenfield before David Broder.
5. Jim Lynn over Constance Brennan and Jean Smith.
6. Midge Decter instead of Shirley Temple Black.
7. Albert Shanker, Tom Donahue and Thomas Harris all kicked our brains out during the campaign. Isn't there a union leader who supported us?
8. I also strongly recommend Michael T. Habouty, Dennis Bark and Nancy Reynolds.
9. As far as athletes, I am sure we didn't have Arthur Ashe or Thomas Seaver with us. Attached is a list of about 400 athletes who did endorse us.

WHITE HOUSE FELLOWS COMMISSION CANDIDATES  
(revised per discussion with Giamatti)

Bart Giamatti, Chairman

Don Devine (OPM Director)

Frank Hodson (White House Staff)

Dana Mead (President WH Fellows Association, International Paper,  
formerly Nixon WH)

Roger Porter (currently on Commission) *who appoint?*

Rosalyn Carter or Anne Wexler or Juanita Kreps

✓ Margaret Bush Wilson (currently on Commission, former  
Chairman NAACP)/Marva Collins

Ada Deer (currently on Commission, Native American Rights *who appoint?*  
Fund)/Rita Moreno

Nancy Kassenbaum/Al Simpson/Millicent Fenwick

John Cheever/David Suskind *BILL MOYERS*

✓ George Will/Meg Greenfield/David Broder

James Bostic (Black, VP Regal Paper Company, SC, former WH Fellow)

✓ Pen James

✓ Irving Kristol

(Better Hispanic), Pedro San Juan (AEI)/Rita Moreno

Jim Lynn/Constance Brennan

Jean Smith/Susan Herter (Currently on Commission)/Mary Scranton

Martha Peterson, President Beloit College, former President

Barnard, Board R.H. Macy & Co. (Chicago)/Marva Collins

Bob Strauss/Leon Jaworski

✓ Midge Decter (Podhoretz Wife)/Shirley Temple Black

Albert Shanker (Am. Fed. of Teachers), Tom Donahue (AFL-CIO),  
Thomas Harris (FERC)

David Gergen

Bruce Bower (Operating Partner of Winston and Strawn)

Michael T. Habouty/Edwin Land/Cy Ramo

Bruce Hasenkamp (VP Shaklee; former WH Fellows Exec. Dir.) *why?*

Deanell Tacha (recommended by Bob Dole); possible delete

✓ Dennis Bark (Hoover)

James Earl Jones/Moses Gunn *-mel Bradley*

Lewis Thomas/Cy Ramo

Thomas Seaver/Arthur Ashe

✓ Nancy Reynolds

Andy Goodpaster/Isaac Kidd

8 Women

3 Blacks

1 Hispanic

8 Dems

ATHLETES FOR REAGAN-BUSH

George Allen	California	Former Washington Redskins Coach
Alan Ameche	Pennsylvania	All-Pro Former Fullback Baltimore Colts
Eddie Arcaro	Florida	Winner, 6 Kentucky Derbys
Mark Arneson	Missouri	St. Louis Cardinals
Bob Aspromonte	Texas	Los Angeles Dodgers Coach
Ken Aspromonte	Texas	Manager, Cleveland Indians
Reds Bagnell	Pennsylvania	All-American, Univ. of Penn.
Deane Beman	Florida	Commissioner, PGA Tour
Jim Bakken	Missouri	Former St. Louis Cardinal
George Blanda	Illinois	Oakland Raider
Tom Brookshire	Pennsylvania	Former Philadelphia Eagle
Dale Brown	Louisiana	LSU Basketball Coach
Earl Bruce	Ohio	Head Football Coach, Ohio State
Mack Calvin	Ohio	Denver Nuggets
Bill Cannon	Louisiana	LSU Heisman Trophy Winner
Tommy Canterbury	Louisiana	Centenary College, Head Basket- ball Coach
Billy Casper	California	Golf Professional
Hopalong Cassidy	Ohio	Ohio State/Detroit Lions
Don Canham	Michigan	Athletic Director, University of Michigan
Warren Capone	Louisiana	LSU/Dallas Cowboys
Dennis Conner	California	Skipper, '80 America Cup
Billy Mulligan	California	Basketball Coach, Univ. of Calif. at Irvine
Willie Davenport	Louisiana	Olympic Medal Winner
Dan Dierdorf	Missouri	St. Louis Cardinals
Jumbo Elliot	Pennsylvania	Track Coach, Villanova Universi
Jim Finks	Illinois	General Manager, Chicago Bears

Bob Follen	Ohio	Cleveland Indians
John Forster	D. C.	Rowing Coach, Georgetown Univ.
Ken Forsch	Texas	Houston Astros
Al Geiberger	California	Golf Professional
Charles Gibson	Connecticut	President, U.S. Ski Association
Andy Granatelli	Pennsylvania	Professional Race Car Owner
Mel Gray	Missouri	St. Louis Cardinals
Ernie Green	Ohio	Cleveland Browns:
Hubert Green	Florida	Professional Golfer
Steve Grogan	Massachusetts	New England Patriots
Lou Groza	Ohio	Former Cleveland Brown
Dorothy Hamill	California	Olympic World Figure Skating Champion
Charles Hannah	Florida	Tampa Bay Buccaneers
John Hannah	Massachusetts	New England Patriots
Bruce Harper	New York	New York Jets
Jim Hart	Missouri	St. Louis Cardinals
Clark Hinkle	Ohio	Green Bay Packers
Jimmy Heuga	California	Olympic Medal, Slalom
Gene Hickerson	Ohio	Cleveland Browns
Winston Hill	Colorado	New York Jets/Los Angeles Rams
Dan Issel	Colorado	Denver Nuggets
Albert Jenkins	Georgia	Atlanta Falcons
Parnelli Jones	California	Professional Race Car Driver.
Jim Houston	Ohio	Cleveland Browns
Rick Kincaid	California	All Conference: '79 Football San Jose State University
Jack Kramer	California	Wimbledon Tennis Champion
Ernie Ladd	Texas	Former Houston Oiler

Tom Landry	Texas	Coach, Dallas Cowboys
Greg Lashutka	Ohio	Buffalo Bills
Sammy Lee	California	Olympic Diver
Bob Lilly	Texas	Dallas Cowboys
Kay McDaniel	Louisiana	Wimbledon Tennis Champion
Paul Martha	Pennsylvania	Pittsburgh Steelers
Bob Mathias	Colorado	Olympic Team Member
Pat Matson	Ohio	Cincinnati Bengals
Debbie Meisterlin	California	Professional Golfer
Eldon Miller	Ohio	Head Coach, Ohio State Basketball
Dick Modjewleski	Ohio	Cincinnati Bengals
Archie Moore	California	Light Heavy Weight Champion
Curly Morrison	Ohio	Former Cleveland Brown
Earl Morrall	Florida	Miami Dolphins
Craig Morton	Colorado	Denver Broncos
Bill Mussleman	Ohio	Cleveland Cavaliers
Steve Nelson	Massachusetts	New England Patriots
Jim Otis	Missouri	St. Louis Cardinals
Arnold Palmer	Florida	Professional Golfer
Joe Paterno	Pennsylvania	Head Coach, Penn State
Gabe Paul	Ohio	Owner, Cleveland Indians
Richard Petty	North Carolina	Professional Race Car Driver
Marvin Powell	New York	New York Jets
Joe Profit	Georgia	Atlanta Falcons
Craig Reynolds	Texas	Houston Astros
Bob Richards	Texas	Olympic Pole Vaulter
Kenny Roberts	California	World Motor Cycle Champion



Johnny Roland	Missouri	Former Coach, Notre Dame
Nolan Ryan	Texas	Houston Astros
Kyle Rote, Jr.	Texas	Houston Hurricanes
Andy Russell	Pennsylvania	Pittsburgh Steelers
Johnny Rutherford	Texas	Race Car Driver
Dick Schafrath	Ohio	Former Cleveland Brown
Bo Schembechler	Michigan	Head Coach, Univ. of Michigan Football
Willie Shoemaker	California	Jockey
Don Shollander	Oregon	Olympic Swimmer
Don Shula	Florida	Miami Dolphins Coach
Jackie Smith	Missouri	Former Dallas Cowboy
George Snider	Texas	University of Texas Track
Mark Spitz	California	Olympic Medal Swimmer
Bart Starr	Wisconsin	Head Coach, Green Bay Packers
Roger Staubach	Texas	Former Dallas Cowboy
Ernie Stautner	Texas	Assistant Coach, Dallas Cowboys
Al Unser, Jr.	New Mexico	Professional Race Car Driver
Ernie Vanderweghe	California	New York Nicks
Kiki Vanderweghe	California	UCLA Basketball
Tauna Vanderweghe	California	Olympic Swimmer
Tommy Vardeman	Louisiana	Assistant Basketball Coach Centenary College
Billy Vessels	Florida	University of Oklahoma Football
Wally Walker	Washington	Seattle Supersonics
Paul Warfield	Ohio	Miami Dolphins
Tom Weiskopf	Arizona	Professional Golfer
Bill White	Missouri	Chicago White Sox

Bud Wilkenson	Missouri	Former Coach, St. Louis Cardinals
---------------	----------	-----------------------------------

Keith Worthman	Missouri	St. Louis Cardinals
----------------	----------	---------------------

Additions:

Leroy Jordan	Texas	Dallas Cowboys
--------------	-------	----------------

MKD FIKÉ

THE WHITE HOUSE  
WASHINGTON

March 20, 1981

Dear Mrs. Hunt:

Thank you for your note forwarding the copy of your letter to the President.

I have taken the liberty of forwarding your correspondence to Mr. E. Pendleton James, Director of Presidential Personnel, for review.

Again, thank you for writing.

Sincerely,

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

Mrs. Olive Hunt  
5302 Albemarle Street, North West  
Washington, D.C. 20016

THE WHITE HOUSE  
WASHINGTON

March 20, 1981

Dear Mr. Morgan:

Thank you for your letter and comments concerning environmental issues. I appreciate your concern in this area and assure you that the President is aware of the problems.

I have taken the liberty of forwarding your letter and resume to Mr. E. Pendleton James, Director of Presidential Personnel, for review.

Again, thank you for your interest.

Sincerely,

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

Mr. Edgar Morgan  
Quebec House Apt. 1206  
2800 Quebec Street, N.W.  
Washington, D.C. 20008

THE WHITE HOUSE  
WASHINGTON

March 20, 1981

Dear Don:

Thank you for recommending Greg O'Brien for employment with this Administration.

If he has not already done so, I suggest you have Mr. O'Brien send his resume to Mr. E. Pendleton James, Director of Presidential Personnel, White House, West Wing, Washington, D.C. 20500.

Thanks, Don, for sharing this information with me.

Sincerely,

MICHAEL K. DEAVER  
Assistant to the President  
Deputy Chief of Staff

Mr. J. Donald Hanauer  
Los Angeles Area Chamber of Commerce  
404 South Bixel Street  
Los Angeles, CA 90017

THE WHITE HOUSE  
WASHINGTON

March 20, 1981

Dear Bernie:

I have received your letter to the President regarding consideration for Hispanic appointees. I have sent copies of these resumes to Lyn Nofziger, Pen James, and Elizabeth Dole for their consideration.

Hopefully, you will be hearing from someone soon.

Warm regards,

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

Mr. Bernard M. Kilbourn, D.D.S.  
Chairman  
New York Republican State Committee  
315 State Street  
New York, N.Y. 12210

RITA DI MARTINO  
1337 Arden Avenue  
Staten Island, New York 10312

Solid background working with the general public. Experience includes coordinating seminars and workshops and correlating promotional and public information activities. Heavy contact with educational institutions and business community. Implemented and expanded programs that have resulted in substantial rapport from the general media and the public. Have achieved recognition as a result of organizational skills, administrative ability and as an effective communicator. Ability to work under pressure and to work with a variety of projects and schedules concurrently. Good verbal skills. Talent for supervision and follow through. Education completed at the Masters level.

EDUCATION:

- 1977 - LONG ISLAND UNIVERSITY (C.W. POST) - M.P.A.
- 1976 - RICHMOND COLLEGE, STATEN ISLAND, N.Y. - B.A.
- 1974 - STATEN ISLAND COMMUNITY COLLEGE - Associate Degree - Liberal Arts
- 1975 - HARVARD BUSINESS SCHOOL, Boston, Massachusetts  
McBer & Co. Business Leadership Training Program  
Attended 40-hour intensive management seminar in Business Leadership Training

EXPERIENCE:

- 1979 - Present      AMERICAN TELEPHONE & TELEGRAPH COMPANY  
Public Relations & Employee Information Department  
195 Broadway  
New York, New York 10007

District Manager - Public Relations

Represent Operating Telephone Companies regarding their educational relations program needs and provide the Planning, Programming and Evaluation groups with information on the results of reviews. Act as liaison with Associated Companies on Community Relations and Educational Relations matters. Introduce and assist in the implementation of new and modified programs, methods, procedures and guidelines.

1974 - 1978 NEW YORK STATE DEPARTMENT OF COMMERCE  
Office of Minority Business Enterprise  
230 Park Avenue  
New York, New York 10017

Senior Business Consultant

Coordinated, developed and implemented New York State Education & Training Programs, seminars and workshops; assisted in the delivery of management and technical assistance to the business community at large; established and maintained liaison with State Education Department in Albany, governmental agencies, the corporate sector, and lending and bonding institutions.

1968 - 1974 THOMAS MC GRATH ASSOCIATES, INC.  
Insurance Brokers, New York City

Administrative Assistant

Managed details of office transactions with emphasis on accurate, systematic record keeping. Outlined and wrote annual reports, presenting facts and figures which clearly reviewed the year's work. Prepared agenda for Board meetings. Employed and directed secretarial and clerical staff.



### ORGANIZATIONS:

- Commissioner, New York City Commission on the Status of Women (Appointed by Mayor Koch)
- Officer, Board of Directors, United Way of Staten Island
- Member, Federal Executive Board, U.S. Small Business Administration
- Lay Advisory Board, Doctor's Hospital
- Overall Economic Planning Corporation
- Committee of 100 for Public Higher Education (Appointed by Borough President)
- President's Advisory Council, College of Staten Island (Appointed by Dr. Edmond L. Volpe, President)
- Citizens Union
- Board of Directors, National Puerto Rican Business and Marketing Association
- Board of Directors, Puerto Rican Home Attendants, Inc.
- National Conference of Puerto Rican Women

### FORMERLY:

- Member, U.S. Dept. of Justice, Immigration and Naturalization Service Advisory Committee (Appointed by Commissioner, U.S. INS.)
- Elected Delegate (NYS) - International Women's Year Conference, Houston, Texas
- Women's Affirmative Action Committee, New York State Dept. of Commerce
- Member, Community Board No. 4 (Appointed by the Borough President)
- Board of Directors, New York City Health Agencies, Inc.
- Member, Board of Visitors, Willowbrook Developmental Center (Appointed by Governor Nelson A. Rockefeller)
- Vice Chairman, New York State Education and Training Consortium
- Advisory Committees -- Colleges/Universities - SUNY, Albany, Cornell University, Westchester Community College

### SPECIAL AWARDS RELATIVE TO EQUAL EMPLOYMENT OPPORTUNITY, MINORITY AFFAIRS AND HUMAN RESOURCES:

- 1978 Certificate of Appreciation, Pace University (Center for Minority Business Education)
- Honoree, Kings County Puerto Rican Leadership Conference
- 1977 Certificate of Recognition, U.S. Immigration and Naturalization Service
- 1976 Honoree of the Staten Island Community Corporation
- 1975 Honoree of the Richmond County Spanish American Club
- Recipient New York State Dept. of Commerce Award
- Award of Merit - Office of the President of the Borough of Staten Island

## POLITICAL

### APPOINTMENTS:

- 1981 - Transition Team - HHS and Presidential Appointments
- 1980 - Surrogate Speaker-Reagan-Bush
- 1980 - Women's Policy Board-Reagan-Bush
- 1979 - Special Constituencies - Senator Roy Goodman (29th District-Manhattan)
- 1977 - Vice Chairman, Republican State Committee of New York
- 1977 - Executive Committee, Republican State Committee
- 1974 - Appointed member of the Spanish Advisory Committee, Republican National Committee (Vice Chairman to Chairman Manuel Lujan, Rep. -- Congressman-New Mexico)
- 1974 & 1978 - Member, Republican Platform Committee for New York State
- 1973 - Appointed by former Governor Nelson A. Rockefeller as a Member of the Board of Visitors, Willowbrook Developmental Center

### ELECTIVE:

- 9/78 - Present Elected State Committeeman, representing the 60th A.D., Staten Island
- 11/78 - Present Elected Vice-Chairman, Republican National Hispanic Assembly of the U.S.
- 2/76 - Present New York State Chairman, Republican National Hispanic Assembly of NY State
- 1/73 - Present Elected Committeeman, 53rd Election District, 60th A.D., Staten Island
- 1/70 - Present President, Spanish American Republican Club of Richmond County, Inc.
- 8/76 and 8/80 Alternate Delegate at Large, Republican National Conventions

### ORGANIZATIONAL ACTIVITIES:

- 1980 - National Co-Director, Hispanics for Reagan-Bush
- 1980 - Chairman, Statewide Hispanic Campaign for "Reagan for President"
- 1978 - Directed Statewide Hispanic Campaign for Republican Gubernatorial candidate in NYS
- 1975 - Founder/Organizer National, State & Local Republican National Hispanic Assembly Chapters
- 1973 - Founder/Organizer - Council of Republican Clubs
- 1970 - Founder/Organizer - First Spanish American Republican Club of Richmond County (Outgrowth of Campaign Efforts on Behalf of Governor Rockefeller)

## PROFESSIONAL EXPERIENCE

Nineteen years of practical progressive results-oriented responsibilities at the senior management level coupled with Academic experience of a Master of Public Administration.

December 1975 to Present

The Equitable Life Assurance Society of The United States

## ASSISTANT VICE PRESIDENT

Advanced through three positions of critical and strategic importance to the Equitable enterprise: Deputy/Social Planning Office (Presently), Deputy/Issues Management Office (Futurist), Director/Equal Opportunity Division (4 years).

Primarily responsible for directing, coordinating and supervising numerous projects entailing close collaboration, team-building, training, hiring, policy development and resolution of conflicting alternatives. Major accomplishments include:

Creation of an Issues Management Office to assist senior management in charting the future by detecting early opportunities for, as well as threats against the enterprise. Entails issue identification, prioritization, analysis, resource allocation, action, policy development and communications. (Examples: Ageism, Inflation, Governance, and societal need investments)

Developed and directed multi-faceted Affirmative Action program; Major phases included design of an on-line computer system (\$1 Million), career development programs, job-posting, tuition refund liberalizations, grievance mechanisms for internal and external complaints both formal and informal, 100% acceptance of all Compliance Reviews, adquisition of consultants on management and sensitivity development, training of twenty personnel specialists, creation of task forces (Urban Initiatives, Affirmative Action, Strategic Manpower, Hispanic Advisory, and Social Performance), launching of Handicapped and Vietnam Era Veterans programs, creation of a Clearinghouse on Special Employment (80 active), creation of get-togethers between the President and Senior Officers and top 300 Minorities and Women, Creation of Hispanic Week, national recruitment efforts towards Women, Blacks and Hispanics. Additionally, initiated proposals, attended national conferences, set up internal and external networks of experts, supervised all Spanish language translations of policy forms for Puerto Rico, commissioned the building of the replicas of the Nina, Pinta and Santa Maria floats for significant Hispanic parade promotional involvement, evaluated proposals for corporate contributions, and made public presentations at seminars, radio, etc., And, created the strategy proposal "Reach Out To Hispanic America,"--a first in private industry. Finally, seven of my subordinates were awarded for Outstanding Performance.

April 9, 1974 to November 1975  
The Civilian Complaint Review Board  
New York City Police Department

DEPUTY ASSISTANT DIRECTOR  
(Oath Administered)

Primarily responsible for the ADMINISTRATION and OPERATIONS MANAGEMENT of The Civilian Complaint Review Board. Specific responsibilities involved:

Directing 120 police and civilian personnel in receiving, recording, processing and reviewing of allegations of misconduct concerning Unnecessary Force, Abuse of Authority, Discourtesy and Ethnic Slurs. Supervised preparation of Budget, payroll, inventory, and statistical reports. Assumed total command during absences of the Executive Director.

July 1970 to April 1974  
Consolidated Edison of New York City

MANHATTAN PUBLIC AFFAIRS REPRESENTATIVE

Primarily directed Operations Management and Administration of the Manhattan Public Affairs Department of this Public Utility.

Directed the recruitment of over 600 disadvantaged individuals.  
Lectured on Energy Issues of the future.  
Improved the corporate image with the general public, local and State Legislators, and media.  
Coordinated Yankee Baseball youth program.  
Coordinated Multi-Cultural Arts program at Lincoln Center.  
Developed the largest exhibit of Puerto Rican Art in the continental United States.

August 1969 to June 1970  
East Harlem Redevelopment Project, Inc.

ADMINISTRATOR (DIRECTOR)

Primarily responsible for directing the successful negotiation of all contracts and dealings for the \$80 Million "Pilot Block"

Directed all phases vis-a-vis the Federal Housing Authority, New York State Urban Development Corporation, New York City Planning Commission and Board of Estimates, and The Council Against Poverty. Hired and trained staff and broke the red-tape morass which had stalled this project for 5 years. Presently, the 4 skyscrapers are called "Taino Towers" and can be seen from the Triboro Bridge at 123 Street in El Barrio.

October 1965 to July 1969  
ASPIRA OF NEW YORK

ASPIRA GUILD COORDINATOR AND SENIOR EDUCATIONAL COUNSELOR

REYNALDO PHILIP MADURO  
5436 Alta Vista Road  
Bethesda, Maryland 20034

Telephone-301/530-2426  
202/659-5025 (office)

EXPERIENCE:

RPM & Associates  
President  
Washington, D.C. December 1977 to Present

Involved with the provision of public relations and marketing services to various domestic and international companies, with interests in the Hispanic domestic and an international undertaking.

Vice President, International  
B & C Associates, Incorporated  
Washington, D.C. 20036 January 21, 1977 to  
December 30, 1977

Responsible for the development of the Hispanic market, both domestic and international, as it pertained to public relations services.

Duties also included the development of a dialogue with various Latin American countries, their Chief's of State, and private sector executives to market client services within this geographic area for Fortune 500 companies as well as smaller clients.

Deputy Special Assistant to the  
President of the United States  
Office of Public Liaison  
The White House  
Washington, D.C. 20500 August 1976 to  
January 1977

Responsible for the development and interchange of dialogue between the White House, the Hispanic and Ethnic Communities. Duties included the development, review and evaluation of the Administration's policies on these groups.

Extensive travel throughout the United States as a liaison between the White House, the Executive Departments and the Federal Agencies and the key legislators and leadership at the state and local and community levels. The purpose of this contact was to explain the Administration's goals and objectives and to develop appropriate programs within those parameters.

Also represented the President at certain ceremonies such as the inauguration of Carlos Romero-Barcelo as Governor of Puerto Rico.

Director, Executive Secretariat  
Law Enforcement Assistance Administration  
Department of Justice  
Washington, D.C. 20531

August 1975 to August 1976

---

Responsible for facilitating staff coordination and communication to assure timely and high quality LEAA decisions. Assured the smooth flow of staff recommendations to the Administration and monitored the implementation of administrative decisions.

As Director of the Executive Secretariat I was also the Chairman of the Sole Source Review Board. In this capacity, made recommendations to the Administration on non-competitive agreements and/or contracts amounting to approximately \$30 million annually.

Additionally, the office was responsible for the following:  
Coordinating the daily activities of four Presidential appointees assigned to the Agency (Administrator, Deputy Administrators and Assistant Administrator for Juvenile Justice and Delinquency Prevention); assigned action to staff offices on correspondence received by the Administration for format; determining which matters should be submitted to the Administrator for resolution and reply or whether action by an office head would be more appropriate; compiling the agenda and recording actions at the weekly operations staff meeting; formulating and implementing reports on the Freedom of Information Act and the Private Act of 1974.

Staff Assistant  
Office of the Deputy Commissioner  
Immigration and Naturalization Service  
Washington, D.C. 20534

April 1975 to August 1975

---

Primary responsibilities were to develop an appropriate management and public relations plan encompassing both internal and external elements relative to the concerns of the Hispanic community.

The item was of significant importance to the United States Government in view of the high percentage of illegal aliens of Hispanic ancestry. It also involved coordinating responsibility with members of Congress, the White House and community-based organizations.

Consultant to the President  
of the United States

The White House  
Washington, D.C. 20500

December 1974 to April 1975

---

Oriented and advised newly incumbent members of the Ford White House senior staff of the priorities and concerns of the Hispanic community in order that the appropriate policies, programs and budget allocations be carried through.

Cabinet Committee on Opportunities  
for Spanish-Speaking People  
Washington, D.C. 20506

September 1972 to December 31, 1974

Initial employment involved serving as the principal advisor to the Chairman, with the added responsibility for developing programs, initiating policy changes, identifying needs and coordinating manpower resources to channel new and existing programs to reach Spanish-speaking citizens at the Federal, State and local levels.

Additional duties included planning, organizing and providing overall direction to the Committee's professional and support elementing; directing task force and study groups in the preparation of reports, recommendations and position papers and related activities required for the Committee to function within its legislative mandate. Providing guidance through information obtained at the national policy level, evaluating the final product, and assuring adherence to current and long range goals. Initiated changes which included program emphasis, administrative operations and the Committee's role as it related to relationships with non-governmental organizations and community leaders.

Represented the Chairman at high level meetings with government officials or other groups concerned with the Cabinet Committee's mission. Assisted Chairman by providing leadership in implementing the goals of the Committee in negotiations with the sub-Cabinet and independent agency officials. Reviewed the government-wide minority assistance and Equal Employment Opportunity programs in order to evaluate progress and to develop action plans that related directly to Spanish-surnamed Americans.

Directed fact-finding for the preparation of annual reports to the President; attended Congressional committee hearings, as needed; represented the Chairman at meetings with the Office of Management and Budget; and supervised staff functions which included research, manpower, program development, management information, CCOSSP budget, personnel administration, public information, legislative and legal affairs and community liaison.

Deputy Manpower Administrator  
and Director, Equal Employment  
Opportunity Program  
Selective Service System  
Washington, D.C.

January 1971 to September 1972

Employment with the Selective Service System as Director of the Equal Employment Opportunity Program and Deputy Manpower Administrator involved the development of policy relative to 48,000 employees within the System. Duties included provision of guidance and instructions to subordinate supervisors throughout the System concerning interpretation of agency, Civil Service Commission, or internal policy. Within requirements from higher authority, it was necessary to determine the approach, means and methods

to be applied for implementation; made continuous analysis of all operational functions and, instituted improvements and changes. Made daily or project work assignments to subordinates outlining expectations, observations and objectives to be accomplished, followed by periodic and final review for compliance and preparation for the Manpower Administrator's review and approval. Position involved counseling of subordinate supervisors on work performance and, where appropriate, needs for improvement. Discussed annual performance evaluations with superiors and made recommendations on the individuals evaluated. Also served as Acting Manpower Administrator in his absence.

Initiated necessary measures to resolve discrepancies in analytical reports on manpower administration.

As Director of the System's Equal Employment Opportunity Program, it was necessary to plan and develop studies of major problems which develop in the EEO program areas. Studies were initiated which were geared to have direct impact on the growth of the EEO Program since they were relatively new areas in the governmental civilian personnel system. Also performed widespread and intensive research to establish individual and specific civilian personnel management approaches to those program areas. These studies included such areas in EEO as field activity operational problems because of patterns evidenced as opposed to isolated instances; lack of qualified applicant supply from the Civil Service Commission and Inter-Agency Boards which required coordinated efforts with the central office, Civil Service Commission. The major studies are all concerned with solutions of especially complex and differing problems of program improvement which require application of in-depth knowledge of other specialized personnel fields.

Worked closely with the White House, State Governors, and other government officials, national headquarters level union officials, officials of community and national level minority groups and women's organization, officials of the professional societies and the like, in carrying out the major studies.

Private Consulting Company  
Investigations Comercials  
Mexico City, Mexico D.F.

August 1970 to January 1971

---

Development of commercial and industrial security systems.  
Involved in attracting commercial accounts interested in establishing business ventures in Latin America.

The Post Company - Consulting  
Dallas, Texas

March 1970 to August 1970

---

Employment involved a complete analysis of a \$20 million investment earmarked for the construction of Tres Vidas En La Playa,



an exclusive resort country club in Acapulco, Mexico. This entailed an investigation of 5,000 employee personnel records, contract and sub-contract award and purchasing practices. It was necessary to establish the proper rapport with Mexican government officials in order to obtain sensitive information regarding large expenditures and bank accounts, in order to successfully close the investigation.

The survey was successfully terminated with the final product being delivered to Mr. Troy V. Post, President of the Post Company, for his use. I continued on with the Post Company in a review of their investments throughout the Mexican Republic until August 31, 1970.

Investors Overseas Service (IOS)  
119 Rue d'Lausanne  
Geneva, Switzerland

June 1967 to March 1970

---

Employment with IOS initially involved the developing of a Commercial intelligence network throughout Latin America. The network's output was the provision of information which would allow management to evaluate customer receptivity of its products and services.

After one year, I was promoted to Assistant to the Chief Financial Officer and delegated the responsibility of conducting negotiations with government and private sector officials for the introduction of mutual funds, banking services and the insurance products of IOS.

Federal Narcotic Agent  
United States Embassy  
Mexico City, Mexico D.F.  
(Deputy Chief in Latin America)

February 1963 to June 1967

---

My tenure with the Federal Bureau of Narcotics varied as to duties and responsibilities. The highlights of the particular work experience was the development of the Bureau's first Latin American operation. During this time, I was responsible for the development of cases and government relations in the area of narcotic enforcement throughout the hemisphere.

United States Treasury Department  
Washington, D.C.

January 1959 to June 1967

---

Involved in Domestic Operations relative to the suppression of the narcotic traffic.

EDUCATION:

1958 Los Angeles State University  
Los Angeles, California

1957-1958 Drake University  
Des Moines, Iowa

1955-1957 Modesto Junior College  
Modesto, California  
Associate of Arts

1947-1950 DeWitt Clinton High School  
Bronx, New York

MILITARY SERVICE

United States Marine Corps  
May 1952 to May 1955

Korea - First Marine Division  
December 1952 to October 1953

Fleet Marine Force, Pacific  
Basketball Team  
October 1953 to April 1954

Camp Lejeune  
Camp Basketball Team  
April 1954 to May 1955

MILITARY DECORATIONS:

National Defense Service Medal  
Korean Service Medal, with two  
Battle Stars  
United Nations Service Medal  
Korea  
Presidential Unit Citation  
Good Conduct Medal

TRAVEL EXPERIENCE:

Switzerland, France - 1967 to 1969  
Mexico, Central America, South  
America, 1959 to 1970 (U.S.  
Government and Investors  
Overseas Service)

PERSONAL:

Born - October 10, 1931  
New York, New York  
Height - 5'11"  
Weight - 170 pounds  
Married - Three children  
Health - Excellent

REFERENCES:

Available upon request



- a) I worked with the First Wisconsin National Bank of Milwaukee, the Charterhouse Bank and the Charterhouse Group of London Container Corporation of America (Marcor), the George Livanos and Oronzio de Nora groups, Electroquimica Andaluza Corporation's soda and chlorine plant in Jaen.
  - b) I was one of the two Vice Presidents of Iberport S.A., a company owned by Liga Financiera (Chase, Garrigues group, Banco Hispano Americano and a London Bank), Kabana, Odgen Corp., and H. Clarkson and Co. (London). Iberport S.A. planned the construction of the deepest port in Europe for big oil tankers transshipment operations.
  - c) Acquisition of Garsa meat products company by Plumrose, a subsidiary of the East Asiatic Co., Ltd. (Denmark), and Motorola S.A. acquisition of Elibsa Electronica S.A. to set up Motorola (Spain) and in the incorporation and development of Allis Chalmers (Spain).
  - d) I traveled to Iran and organized with the Omram Bank, the Omram Investment Corporation, owned by this bank and Spanish investors.
5. 1971-1975 - President of Leonso Corporation. A New York consulting firm. I worked in several feasibility studies for Seagram Corporation to acquire Bodegas Berberana in Spain; a study in the U.S. on the production of animal feed based on brewer yeast and others,
  6. 1973-1980 - Professor of Business Policies at Pace University, New York and Professor of International Finance of Fairleigh Dickinson University
  7. 1976-1980 - Attorney at Law admitted to New York and New Jersey Bar.

**GENERAL:**

5' 8"  
150 Lbs.  
American Citizen  
Good Health  
Married

**WORKS:**

The Control of Inflation; Postwar Economic Problems; The Latin American Entrepreneur How does the balance of payments reflect the Cuban Economy shortcomings; Economic Relations between the United States and Latin America and Analysis of Factors underlying Price Movements in the United States Sugar Market. (Thesis for the N.Y.U. Master of Business Administration).

**OTHERS:**

Economic Adviser of Spanish Grocers Association.  
Legal Adviser Latin American Chamber of Commerce.

ENRIQUE J. LEON

OFFICE: 30 East 42nd Street  
New York, New York 10017  
(212) 697-9611

- EDUCATION:
- 1) Master of Business Administration, NYU, 1963.
  - 2) B.S. Accounting, Santa Clara School of Business.
  - 3) Doctor of Law, Havana University School of Law.
  - 4) LL. B. Spain Univeristy School of Law.
  - 5) Attorney at Law-New York and New Jersey.
  - 6) Fluent in English and Spanish.

EXPERIENCE:

1. 1950-1960 - Director of Lobo Enterprises (the biggest Latin American conglomerate). I was a Director of corporations operating sugar mills, real estate, shipping, hotels, groceries, and other business.

Besides I handled several mergers and acquisitions:

- a) The Financier Bank. I was one of its stockholders and Directors.
  - b) Financing of the hotel Riviera and the acquisition of the land where this hotel was erected.
  - c) Acquisition of the Hershey group for \$24.5 million from Carl M. Loeb Co. I was a Director and an Executive VP of the Hershey group companies.
2. 1960-1966 - Vice President and Director of Olavarria and Company, Inc. and Galban Lobo Company, Ltd. in New York.

I oversaw several subsidiaries incorporated in the U.S., Panama, Puerto Rico, Bahamas, Spain and Phillippines, and other countries doing business in different fields.

I worked in the acquisition of the Godchaux Sugar Refining Co. (Louisiana) and Michigan Sugar (registered in the American Stock Exchange). I was a Director of Godchaux Sugar Refining Co.

I arranged the sale of a \$2 million factory from the Puertorican Government to a Phillippine buyer financed by the Chase Manhattan Bank.

3. 1960-1969 - Vice President of Czarnikow Rionda Sugar Company, a New York corporation, doing business for more than \$100 million a year. I was the Marketing Manager for the distribution of refined sugar in the Northeast.
4. 1969-1971 - The Executive Vice President and a Director of a Spanish investment company establishing and developing business enterpriges in Spain in association with multi-national corporations:

- a) I worked with the First Wisconsin National Bank of Milwaukee, the Charterhouse Bank and the Charterhouse Group of London Container Corporation of America (Marcor), the George Livanos and Oronzio de Nora groups, Electroquimica Andaluza Corporation's soda and chlorine plant in Jaen.
  - b) I was one of the two Vice Presidents of Iberport S.A., a company owned by Liga Financiera (Chase, Garrigues group, Banco Hispano Americano and a London Bank), Kabana, Odgen Corp., and H. Clarkson and Co. (London). Iberport S.A. planned the construction of the deepest port in Europe for big oil tankers transshipment operations.
  - c) Acquisition of Garsa meat products company by Plumrose, a subsidiary of the East Asiatic Co., Ltd. (Denmark), and Motorola S.A. acquisition of Elibsa Electronica S.A. to set up Motorola (Spain) and in the incorporation and development of Allis Chalmers (Spain).
  - d) I traveled to Iran and organized with the Omram Bank, the Omram Investment Corporation, owned by this bank and Spanish investors.
5. 1971-1975 - President of Leonso Corporation. A New York consulting firm. I worked in several feasibility studies for Seagram Corporation to acquire Bodegas Berberana in Spain; a study in the U.S. on the production of animal feed based on brewer yeast and others.
  6. 1973-1980 - Professor of Business Policies at Pace University, New York and Professor of International Finance of Fairleigh Dickinson University.
  7. 1976-1980 - Attorney at Law admitted to New York and New Jersey Bar.

**GENERAL:**

5' 8"  
150 Lbs.  
American Citizen  
Good Health  
Married

**WORKS:**

The Control of Inflation; Postwar Economic Problems; The Latin American Entrepreneur How does the balance of payments reflect the Cuban Economy shortcomings; Economic Relations between the United States and Latin America and Analysis of Factors underlying Price Movements in the United States Sugar Market. (Thesis for the N.Y.U. Master of Business Administration).

**OTHERS:**

Economic Adviser of Spanish Grocers Association.  
Legal Adviser Latin American Chamber of Commerce.

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

March 20, 1981

MEMORANDUM

TO: MR. ROBERT MANNING  
(Travel Office)

FROM: MICHAEL K. DEEVER

SUBJECT: Interview - Mr. Thomas S. Boston

I would consider it a personal favor if you would call Mr. Thomas S. Boston, United Airlines Representative, and set up an interview for employment in your shop. Mr. Boston performed many services for us during the campaign "above and beyond". I would appreciate your attention to this matter as soon as possible.



THE WHITE HOUSE  
WASHINGTON

March 20, 1981

Dear Larry:

Thanks for your note regarding Stuart Green being appointed U.S. Marshall for Northern California.

I have taken the liberty of forwarding your letter to E. Pendleton James, Director of White House Personnel, for his consideration.

Thanks again.

Sincerely,

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

Mr. Larry McConnell  
Vanguard Group, Inc.  
Park Mansion Building (Suite 406)  
1325 15th Street  
Sacramento, CA 95814

STUART GREEN

MKD-FILE

THE WHITE HOUSE  
WASHINGTON

March 20, 1981

Dear Mr. Camp:

Thank you for your letter of endorsement of Dave Moorhead for the Commissioner of the Office of Patents and Trademarks.

I will be watching that position, and when it comes to the White House for discussion, I'll pay close attention. I don't know who the other candidates are for this appointment, so I am unable to give him my unqualified support.

I trust he has submitted his resume to the White House Personnel Office, and if not, please have him do so soon.

Sincerely,

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

Mr. W. B. Camp  
W. B. Camp & Sons, Inc.  
701 Oleander Avenue  
Bakersfield, CA 93304

(DAVE MOORHEAD)



**W. B. CAMP & SONS, INC.**  
701 OLEANDER AVENUE  
BAKERSFIELD, CALIFORNIA 93304

*Received*

March 9, 1981

Mr. Michael Deaver  
Deputy Chief of Staff to the President  
The White House  
Washington, D. C. 20500

Dear Mr. Deaver:

Dave Moorhead of South Carolina has been nominated by Strom Thurmond, Senator Durenberger, and Fritz Hollings for the office of Commissioner of Patents and Trademarks. I am writing to ask you to give him your support.

I have known Dave through Clemson University for many, many years, and know him to be a completely honorable person of great integrity. He is one of the most enthusiastic, hardest-working persons I have ever known, and he never stops until the job is finished.

He has had twenty-four years of experience in the Patents and Trademarks Office. He is a graduate of the Industrial College of the Armed Forces, and is a Commerce Science and Technology Fellow. He is also a colonel in the Army Reserve, and he has served as vice-president and president of the Clemson Alumni Association. In 1980 he joined some of the rest of us in receiving Clemson's Distinguished Alumni Service Award.

The entire South Carolina delegation is backing Dave, as well as Congressman Wolf and Congressman Parris from Virginia. Tom Railsback, chairman of the House Judiciary Committee, is supporting him, as are Guy Vander Jagt and Senator Laxalt.

I have no doubt that Dave Moorhead would do an outstanding job, and I will certainly appreciate it if you can see your way clear to giving him your support also.

Sincerely,

*W. B. Camp*

W. B. Camp

WBC:jmw

*MKD-FILE*

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

March 20, 1981

MEMORANDUM

TO: MAX FRIEDERSDORF:  
FROM: MICHAEL K. DEEVER  
SUBJECT: Letter from Mike Bennett

The attached letter from Mike Bennett requests an internship for the summer. If you know anyone who would be interested in an outstanding young man, I would appreciate hearing from you.

THE WHITE HOUSE  
WASHINGTON

March 20, 1981

Dear Hugo:

I have already passed on the name of Jim Bond and trust he should be hearing from the Office of White House Personnel or the Department of Education in the near future.

Thanks sincerely for your suggestion.

Sincerely,

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

Mr. Hugo E. Becker  
Wisner and Becker Contracting  
Engineers  
7820 Folsom Blvd.  
Post Office Box 1168  
Sacramento, CA 95806

*BCC - Jay Moorhead*  
*M.F. TIM BOND*

*Wisner and Becker Contracting Engineers*

*7820 Tolson Boulevard / Post Office Box 11681 Sacramento, California 95806*

HUGO E. BECKER  
Executive  
Vice President

March 9, 1981

Mr. Mike Deaver  
White House  
1600 Pennsylvania Avenue  
Washington, D. C.

Dear Mike,

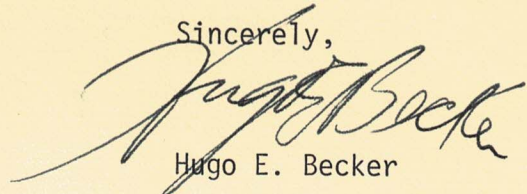
Ray Nesbit and Carlyle Reed have kept me reasonably well informed concerning your busy schedule. At this late date I add my congratulations to the many that are due you for the job that you have chosen to take on.

Since the original may have been misplaced, I attach a copy of my letter to you, dated November 12, 1980. Carlyle Reed, Henry Teichert and I are in full agreement that Jim Bond, who is black, is -

- 1) An excellent administrator.
- 2) A conservative in thought and action. His wife, Lois, is the same and is respected and liked by her associates.
- 3) Can be trusted to successfully perform the job to which he is assigned.
- 4) Is philosophically in tune with the Reagan administration objectives.

I hope that his name will be given serious consideration for a responsible appointment.

Sincerely,



Hugo E. Becker

/mm

*Wisner and Becker Contracting Engineers*

*7820 Tolson Boulevard / Post Office Box 11681 Sacramento, California 95806*

HUGO E. BECKER  
Executive  
Vice President

November 12, 1980

Mr. Mike Deaver  
1415 - 38th Street  
Sacramento, California 95816

Subject: James G. Bond, Deputy Director of the  
Selective Service System

Dear Mike:

This letter may be somewhat premature, but Dr. Bond could be a valuable asset to the new administration; I hope his name will receive consideration.

Dr. Bond was selected in 1972 by the Board of Trustees of the California State University at Sacramento. He became the first black President of a major western American university. Prior to that, he was given leave from Bowling Green (Ohio) State University to be consultant for the American Association of State Universities and Colleges in Washington, D.C.

While at Sacramento State University he made great improvements in administrative and teaching methods. His appointments of University Vice Presidents and departmental deans show in the improved quality of its educational system.

A major innovation during his presidency was an agreement with the Faculty Senate to promote faculty members through a system based essentially on merit, instead of seniority. This was one of the first such agreements in California universities.

Dr. Bond was Sacramento State University president from August 1972 to August 1978. This is the longest term any president has served, excepting Dr. Guy West, the University's founding President. He resigned in 1978 after physical threats toward himself and his family and organizational conflicts among faculty groups made the presidency undesirable to him.

After his resignation as President of C.S.U.S., Dr. Bond moved to Washington, D.C. Shortly after the Selective Service System was changed to its present status, he was appointed Deputy Administrator, which position he now has.

Mr. Mike Deaver

November 12, 1980  
Page 2

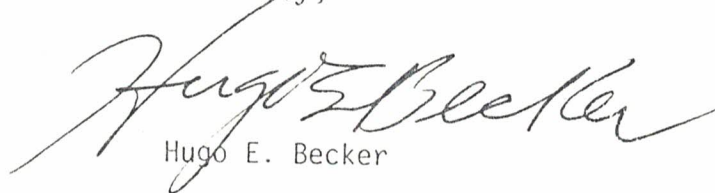
During Dr. Bond's Presidency, I served on his Advisory Board and for some years was its Chairman. Other Board Members whom you probably know were Carlyle Reed, Bill Gianelli, Henry Moss, and Henry Teichert, who also served as Chairman.

In his unique position as a black university president, he was placed under tremendous pressures and stresses by other racial groups and, of course, by two strong faculty factions. Throughout he remained an effective and objective administrator and submerged tendencies to overreact when the going was tough. His wife, Lois, remained a great asset to the university and the community.

He is normally a Democrat. However, he remained a moderate one and I was told voted accordingly. I know he is very conservative in his politics.

Without reservation, I can recommend him for a responsible position in the new regime.

Sincerely,

A handwritten signature in cursive script that reads "Hugo E. Becker". The signature is written in dark ink and is positioned above the printed name.

Hugo E. Becker

/pd



THE WHITE HOUSE  
WASHINGTON

March 19, 1981

Dear Mr. Huber:

Thank you for taking the time to write and for sending your resume. I am pleased that you have also corresponded with Mr. E. Pendleton James, Director of Presidential Personnel. I am sure your application will be given every consideration.

Again, thank you for writing.

Sincerely,

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

*cc + Resume fwd to Pen James*

Mr. D. Gravatt Huber  
3700 East Hiawatha Drive  
Okemos, Michigan 48864

THE WHITE HOUSE  
WASHINGTON

March 19, 1981

Dear Mr. Smith:

Thank you for your letter and recommendation of Mr. Merrill Butler for a position with the Federal National Mortgage Association.

I have taken the liberty of forwarding your letter to Mr. E. Pendleton James, Director of Presidential Personnel, for review.

Again, thank you for writing. I appreciate your interest in the Reagan Administration.

Sincerely,

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

Mr. Herman J. Smith  
National Association of  
Home Builders  
15th and M Streets, N.W.  
Washington, D.C. 20005

THE WHITE HOUSE  
WASHINGTON

March 19, 1981

Dear Miss Goeske:

Thank you for your letter and your expression of interest concerning volunteer programs in the Reagan Administration.

I have taken the liberty of forwarding your correspondence to Mr. E. Pendleton James, Director of Presidential Personnel, for review.

Again, thank you for writing.

Sincerely,

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

Miss Janet Goeske  
3900 Main Street  
City Hall  
Riverside, CA 92501

THE WHITE HOUSE  
WASHINGTON

March 19, 1981

Dear Mr. Hansen:

Thank you for your letter concerning your interest in obtaining a position within the Reagan Administration.

I have taken the liberty of forwarding your letter and resume to Mr. E. Pendleton James, Director of Presidential Personnel, for review.

Again, thank you for writing.

Sincerely,

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

Mr. Jake A. Hansen  
529 S. Fairfax  
Alexandria, VA 22314

MRD - FILE

THE WHITE HOUSE  
WASHINGTON

March 19, 1981

Dear Mr. Jennings:

Thank you very much for your letter concerning your recommendation of Mr. William J. Brown. I sincerely appreciate your comments and have taken the liberty of forwarding your letter to Mr. E. Pendleton James for his information.

Again, thank you for writing.

Sincerely,

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

Mr. John Q. Jennings  
15 Park Avenue  
New York, N. Y. 10016

Brown, Wm J.

MRD-FIRE

THE WHITE HOUSE

WASHINGTON

March 16, 1981

Dear Toshi:

Thanks for your letter and for sending along the pictures you took in Los Angeles at the January 13th luncheon.

I have taken the liberty of forwarding the resume of K. Patrick Okura to Mr. Pendleton James, Assistant to the President for Presidential Personnel, for his serious consideration of Mr. Okura for the position of Executive Director of the Commission on Wartime Relocation and Internment of Civilians.

Thanks again for your thoughtfulness, Toshi.

Sincerely,



Michael Deaver

Mrs. Toshi Yamamoto  
253 South Gerhart Avenue  
Los Angeles, CA 90022

*File*

cc: Mike Deaver  
Joe Ryan  
Willa Johnson

March 13, 1981

Dear Mr. Wootton:

E. Pendleton James, Assistant to the President and Director of Presidential Personnel, asked me to follow up with you about your inquiries to James Baker and Michael Deaver for a spot in Congressional relations.

I am sending your resume and Michael Deaver's recommendation to the appropriate personnel specialists at the Departments of State, Commerce and Interior.

If something comes up, we will be in touch right away.

Sincerely,

Jay Moorhead  
Executive Assistant to  
E. Pendleton James

Michael Wootton  
1075-E Palmetto Way  
Carpinteria, CA. 93013

MAR 10 1981

1075-E Palmetto Way  
Carpinteria, Ca. 93013

4 March 1981

*Per James  
for reply  
MKD*

Mr. Michael K. Deaver  
Deputy Chief of Staff  
The White House  
Washington, D.C. 20500

Dear Mike:

In early December 1980, you were kind enough to refer to James Baker my resume and application for a position as a congressional liaison or public affairs officer with the White House or a Department or Agency within the Executive branch.

I received an interim reply from Mr. Baker, copy enclosed, but have received no additional information since that time. Therefore, I am again contacting you in an effort to determine the status of my application and to again express my interest in serving in the Reagan Administration.

As you will note from my enclosed resume, I have served as Legislative Assistant and Administrative Assistant to Congressmen Charles M. Teague and Robert J. Lagomarsino respectively since 1971, both in Washington and in California. Additionally, I have done extensive work on behalf of various Republican candidates for Congress and State Legislature throughout California. I also worked for Governor Reagan's re-election in 1970, and for his tax reform initiative in California in 1973.

Although I anticipate by this time, Mr. Friedersdorf has filled all positions in the congressional liaison office of the White House, I am also interested in similar positions at State, Defense, Commerce and Interior.

Your consideration of my application for a position is appreciated. For reference about my character and job performance, I refer you to Mr. Holmes Tuttle, who has previously recommended me for a position in the Reagan Administration, Mrs. Marian Koonce of Santa Barbara and Congressman Bob Lagomarsino - all individuals with whom I am certain you are well acquainted.

I will be pleased to come to Washington for an interview upon request.

Sincerely,

*Michael Wootton*  
MICHAEL WOOTTON



OFFICE OF THE PRESIDENT-ELECT

WASHINGTON, DC 20270

December 17, 1980

Mr. Michael Wootton  
1075-E Palmetto Way  
Carpinteria, California 93013

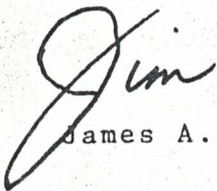
Dear Michael,

Mike Deaver has forwarded to me your resume.

I am glad to know of your interest and will try and help you on this end.

Hurriedly but with best regards.

Sincerely,

A handwritten signature in cursive script that reads "Jim".

James A. Baker, III

MICHAEL WOOTTON  
1075-E Palmetto Way  
Carpinteria, California 93013  
work: 805-963-1708  
home: 805-684-7022

CONGRESSIONAL LIAISON - have extensive administrative and managerial experience in operation and work of congressional offices; familiar with effective methods of dealing with Members of Congress and top congressional staff and Executive branch personnel; strong background in legislation; excellent writer and public speaker; sound experience in press relations

Present Position - District Assistant for Congressman Robert J. Lagomarsino, R-California, including Ventura, Santa Barbara and San Luis Obispo Counties, since March 1974

Administrative Responsibilities - manage three district offices, including seven staff members and four interns

- \* Hire all district personnel and handle all logistical matters for effective functioning of offices
- \* Serve as chief public affairs spokesman for Congressman, including press relations; public statements on matters of policy; draft press releases, speeches, testimony and newsletters; represent and speak on behalf of Congressman
- \* Organize and direct various projects and operations of congressional office
- \* Direct all scheduling for the Congressman in California
- \* Serve as congressional liaison to Federal, State and Local government officials and offices
- \* Organize Federal conferences in California on: procurement and foreign trade; small business opportunities; minority business enterprise; women in business

Legislative Responsibilities - two years experience as Legislative Assistant for Rep. Charles M. Teague (R-Calif.) in Washington, D.C. 1971-72

- \* Extensive experience in drafting legislation and moving bills through the House of Representatives, ie. Rep. Lagomarsino's legislation creating Channel Islands National Park in California (now Public Law 96-199)
- \* Work closely with Committee and Member's staffs in effectively amending legislation
- \* Draft Congressional and Executive branch testimony in support of legislation, ie. Social Security Reforms, National Park bills, OCS Energy Development, Public Lands bills.

Political Responsibilities - successfully managed six congressional campaigns between 1972 and 1980 in California

- \* Trained by Republican National Committee Campaign Management College (1973) and Political Fundraising (1976)
- \* Organize and Direct all political fundraising for Rep. Lagomarsino including major fundraising events with Sen. Barry Goldwater, Hon. William E. Simon, Dr. Henry Kissinger
- \* Design and Direct all political advertising and public relations activities for Rep. Lagomarsino
- \* Direct all scheduling for the Congressman in California
- \* Design and provide analysis for political public opinion surveys
- \* 1980, designed series of Reagan-for-President advertisements for media use in Santa Barbara County; worked with local newspapers to evoke pro-Reagan editorials on various issues, ie. Santa Barbara News-Press, Santa Maria Times, Lompoc Record
- \* Speak on behalf of Rep. Lagomarsino and/or Republican Party at debates, forums and social functions

Previous Positions

- \* District Assistant for Rep. Charles M. Teague (R-Calif.) 1973-74
- \* Legislative Assistant for Rep. Charles M. Teague, Washington, D.C. 1971-72
- \* Captain, U.S. Army, Signal Corps

Education

- \* Bachelor of Arts, Political Science, University of San Francisco, 1968
- \* Graduate studies in Government and International Relations, University of San Francisco, 1969-71

Personal

Age: 34      Married, no children

References available upon request