

Ronald Reagan Presidential Library  
Digital Library Collections

---

This is a PDF of a folder from our textual  
collections.

---

**Collection: Deaver, Michael**  
**Folder Title: [Radio Marti Status Sent by**  
**Charles Wick]**  
**Box: 54**

---

To see more digitized collections  
visit: <https://reaganlibrary.gov/archives/digital-library>

To see all Ronald Reagan Presidential Library inventories  
visit: <https://reaganlibrary.gov/document-collection>

Contact a reference archivist at: [reagan.library@nara.gov](mailto:reagan.library@nara.gov)

Citation Guidelines: <https://reaganlibrary.gov/citing>

National Archives

Catalogue: <https://catalog.archives.gov/>

APPENDIX A

INDEX

Appendix A - Index

Appendix B - CHRONOLOGY OF RADIO MARTI PROGRAM PROGRESS

Appendix C - STATUS OF FUNDS REPORT -- JULY 19, 1984

Appendix D - FLOOR PLAN

Appendix E - STAFFING CHART

## CHRONOLOGY OF RADIO MARTI PROGRAM PROGRESS

Sept. 13, 1983 Senate passes Radio Broadcasting to Cuba legislation  
 Sept. 29, 1983 Bill passes the House  
 Oct. 4, 1983 President signs Bill  
 Nov. 28, 1983 Appropriation passed

### OCTOBER 1983

- VOA Task Force formed composed of a chairman, and specialists in administration, personnel, technical operations, and research.

### NOVEMBER 1983

- Detailed planning of budget and staffing begins. Initial position descriptions written for critical positions, recruitment ads placed in major English and Spanish newspapers, and the first of several trips to Miami takes place to interview potential candidates. In the first trip 24 people are interviewed.
- Studio plans drawn up for two production studios, one recording booth, a master control and mini-bubble
- USIA Security personnel inspect Marathon, Florida transmitter site to determine security needs
- 400 6th St. SW, identified for Radio Marti Program headquarters. Located two blocks from the VOA building, space consists of 35,000 square feet on the 3rd and 4th floors

### DECEMBER 1983

- Excepted service authority granted by OPM
- 27 candidates are interviewed in Miami, and 19 are found qualified
- Procurement authority delegated to Radio Marti Program
- Temporary studio construction procurement process begins
- Investigation into possible purchase of Marathon site begins with private appraisal of the property

### JANUARY 1984

- SES Director of Radio Marti Program position advertised
- Staff applications begin to arrive at the rate of about 20 per week. To date 16 people submitted to Security. Delays begin to be encountered in receiving completed security forms from applicants
- Request made for solicitation of public bids for Washington studio construction.
- Security office approves Washington office location and interior design and floor plans of offices begin
- Security planning measures at Marathon underway which include fencing, guards, guard station, cameras

FEBRUARY 1984

- Personnel Chief comes on board, 50 more people are interviewed in Miami. 20 applications are sent to Security and interviews begin in Washington at the rate of about 15 per day
- Emilio Milian and Humberto Medrano, prominent Miami broadcasters, begin work in Washington as consultants, advising on recruitment and programming
- 30 CompuCorp computer terminals installed for news and programming staff and office equipment and furniture requirements identified and purchase orders submitted to contractors for procurement

MARCH 1984

- Assignment Chief hired and begins work on stringer network, identifying top journalists in Central and South America, Spain and Africa, to provide news reports on a contract basis
- Interviews begin in New York, Los Angeles and Chicago. 105 people interviewed in Miami and 30 are submitted to Security. Personnel office begins contacting applicants by phone urging them to complete security papers in an effort to cut back on delays. Interviews with people in the Washington area continue at the rate of about 10 per week
- Research analyst detailed from Department of Defense to begin assembling the library, identifying and ordering resource material until permanent research staff on board

APRIL 1984

- Chief of Administration comes on board
- Personnel Chief works with USIA Security Office to expedite security clearance process. Persons submitted to Security in December and January for the most part have not cleared due to lengthy security investigations. Security gives assurance it will try to clear 24 people by May 20.
- 50 people interviewed in Miami, 35 submitted to Security. Eight people submitted in December and January are cleared, but indicate that June would be the earliest date for reporting to work. Problems with receipt of incomplete security forms continue and followups made by phone with candidates to urge timely and complete submission of security forms.
- Sports Director comes on board
- OPM gives direct hire authority for broadcast technicians



- Solicitation for office in Miami for News and Program Bureau sent to GSA. Space located and approved by USIA Security and Task Force.
- 24-hour guard service begins at Washington offices
- Temporary studios under construction, installation of broadcast lines begins.
- Construction of security enhancements begins at Marathon transmitter site

MAY 1984

- Newswriter tests administered in Miami to 29 prospective candidates in Miami, 23 passed. 7 people clear security; 34 applicants submitted to Security for clearance
- Ernesto Betancourt, Director of Research and Policy and Humberto Medrano, Deputy Director come on board. Emilio Milian returns to Miami
- David Bartlett, Chief, VOA News and English Broadcasts is detailed to the Radio Marti Program to provide additional administrative and program support. Richard Araujo, Senior Program Advisor, VOA American Republics Division is named Acting Program Director on nine month detail
- Robert E. Lee, former FCC commissioner, begins investigation of lease time arrangements with commercial radio stations in Florida, in the event Radio Marti Program is jammed
- Temporary broadcast facility consisting of studio, 2 announce booths and control room completed at the Washington office
- Contract for satellite signal from Washington to Marathon advertised for public bids
- Security construction at Marathon completed
- Space earlier identified for the Miami bureau turned down by building owners, search for new space begins
- Security construction at Washington offices begins
- Research acquires 475 volume collection of rare, out of print Cuban books; Library of Congress search for Cuban material completed

JUNE 1984

- Saul Gefter, USIA Senior Foreign Service Officer returns from assignment in Cuba and appointed Deputy Director
- The first programming candidates begin to enter on duty. These are people who were submitted for security clearance in January. Offers extended to approximately 10 news and programming candidates. 15 names are forwarded to Security office mostly research and secretarial applicants. Problems on incomplete forms being returned by Security continue.
- In an attempt to speed up the clearance process, Security agrees to issue interim clearances after name checks and personal interviews are completed. 19 such clearances are granted, mostly for people living in Miami. Contacts are made with these people and only one accepted the employment offer. Other persons want some time to consider offer before they agree to accept, since their clearances are interim and not final
- Acting Program Director begins recruitment trip to Central and South America to interview stringer applicants and candidates
- Solicitations published to construct permanent studios at Washington offices
- Line ordered for feeds from Marathon to Washington
- Research panel of Cuba experts from Miami meet in Washington for two days to assist research and program personnel by identifying Cuban audience segments, and evaluating programming plans
- 114 reference books, 765 books and monographs, 49 newspapers and periodicals ordered for the library

RADIO MARTI PROGRAM

STATUS OF FUNDS REPORT -- JULY 19, 1984

<u>Item of Expense</u>	<u>FY-1984 Allotment Authority</u>	<u>Obligations &amp; Commitments</u>	<u>Balance 7/19/84</u>	<u>Percentage of Obligations</u>
PERSONAL COMPENSATION.....	\$1,560,210	\$212,324	\$1,347,886	13.6%
TOTAL-PROGRAMMING OPERATIONS.....	\$882,350	\$495,169	\$387,181	56.1%
TOTAL - RESEARCH & POLICY.....	\$800,000	\$341,048	\$458,952	42.6%
TOTAL-TECHNICAL OPERATIONS.....	\$652,645	\$247,189	\$405,456	37.8%
TOTAL-DIRECTION & MANAGEMENT.....	\$3,164,795	\$1,420,341	\$1,744,454	43.2%
TOTAL-ACQUISITION & CONSTRUCTION..	\$2,940,000	\$1,370,000	\$1,570,000	46.5%
GRAND TOTAL-RADIO MARTI PROGRAM...	\$10,000,000	\$4,086,071	\$5,913,929	40.9%



RADIO MARTI PROGRAM

STATUS OF FUNDS REPORT -- JULY 19, 1984

<u>Item of Expense</u>	<u>FY-1984 Allotment Authority</u>	<u>Obligations &amp; Commitments</u>	<u>Balance 7/19/84</u>	<u>Percentage of Obligations</u>
PERSONAL COMPENSATION.....	\$1,560,210	\$212,324	\$1,347,886	13.6%
<u>PROGRAMMING OPERATIONS</u>				
Travel.....	\$ 20,000	\$ 4,775	\$ 15,225	23.8%
Talent.....	247,000	14,511	232,489	5.9%
Telex.....	10,000	1,000	9,000	10.0%
Telephone.....	41,350	1,800	39,550	4.4%
News wire Service.....	75,000	39,089	35,911	52.1%
Spare Parts (Technical Equip).....	60,000	54,044	5,956	90.1%
Broadcasting Equipment.....	379,000	379,000	--	100.0%
Music Library.....	50,000	950	49,050	1.9%
<b>TOTAL-PROGRAMMING OPERATIONS.....</b>	<b>\$882,350</b>	<b>\$495,169</b>	<b>\$387,181</b>	<b>56.1%</b>
<u>RESEARCH AND POLICY</u>				
Travel.....	\$ 35,000	\$ 2,031	\$ 32,969	5.8%
Research Materials.....	40,000	26,714	13,286	66.8%
Bibliographic Research Consultants.	10,000	6,200	3,800	62.0%
Research Panels.....	72,500	2,800	69,700	3.8%
External Data Base.....	295,000	--	295,000	0.0%
ADP Equipment & Services.....	347,500	303,303	44,197	87.3%
<b>TOTAL - RESEARCH &amp; POLICY.....</b>	<b>\$800,000</b>	<b>\$341,048</b>	<b>\$458,952</b>	<b>42.6%</b>

Item of Expense	FY-1984 Allotment Authority	Obligations & Commitments	Balance 7/19/84	Percentage of Obligations
<u>TECHNICAL OPERATIONS</u>				
Travel.....	\$ 5,000	\$ 1,685	\$ 3,315	33.7%
Satellite Lines.....	20,000	--	20,000	0.0%
Lease Time.....	110,160	--	110,160	0.0%
Security (Marathon).....	485,735	243,880	241,855	50.2%
Operation (Marathon).....	26,250	1,624	24,626	6.1%
Miscellaneous Parts.....	5,500	--	5,500	0.0%
<b>TOTAL-TECHNICAL OPERATIONS.....</b>	<b>\$652,645</b>	<b>\$247,189</b>	<b>\$405,456</b>	<b>37.8%</b>

Item of Expense	FY-1984 Allotment Authority	Obligations & Commitments	Balance 7/19/84	Percentage of Obligations
<u>DIRECTION &amp; MANAGEMENT</u>				
Travel - Recruitment.....	\$ 20,000	\$ 9,976	10,024	49.8%
Space - (SLUC).....	439,690	39,228	400,462	8.9%
Renovation-Domestic Space.....	481,825	97,275	384,550	20.1%
ADP Equipment & Maintenance.....	373,050	373,050	--	100.0%
Telephone.....	17,000	10,000	7,000	58.8%
Postage/Shipping.....	2,000	796	1,204	39.8%
Newspapers.....	14,000	2,720	11,280	19.4%
Printing and Reproduction.....	5,000	1,616	3,384	32.3%
Recording Tape.....	67,000	33,635	33,365	50.2%
Miscellaneous Supplies.....	17,000	15,731	1,269	92.5%
Security (Washington).....	120,000	97,456	22,544	81.2%
Security (Miami).....	261,175	--	261,175	0.0%
Advisory Board.....	60,000	--	60,000	0.0%
Travel - Consultants.....	10,000	7,430	2,570	74.3%
Consultants - Compensation.....	140,000	35,000	105,000	25.0%
Recruitment Ads.....	5,000	3,695	1,305	73.9%
Appointment Travel.....	151,805	33,085	118,720	21.8%
Security Clearances.....	430,250	179,750	250,500	41.7%
Office Equipment/Furnishings.....	550,000	479,898	70,102	87.3%
<b>TOTAL-DIRECTION &amp; MANAGEMENT.....</b>	<b>\$3,164,795</b>	<b>\$1,420,341</b>	<b>\$1,744,454</b>	<b>43.2%</b>

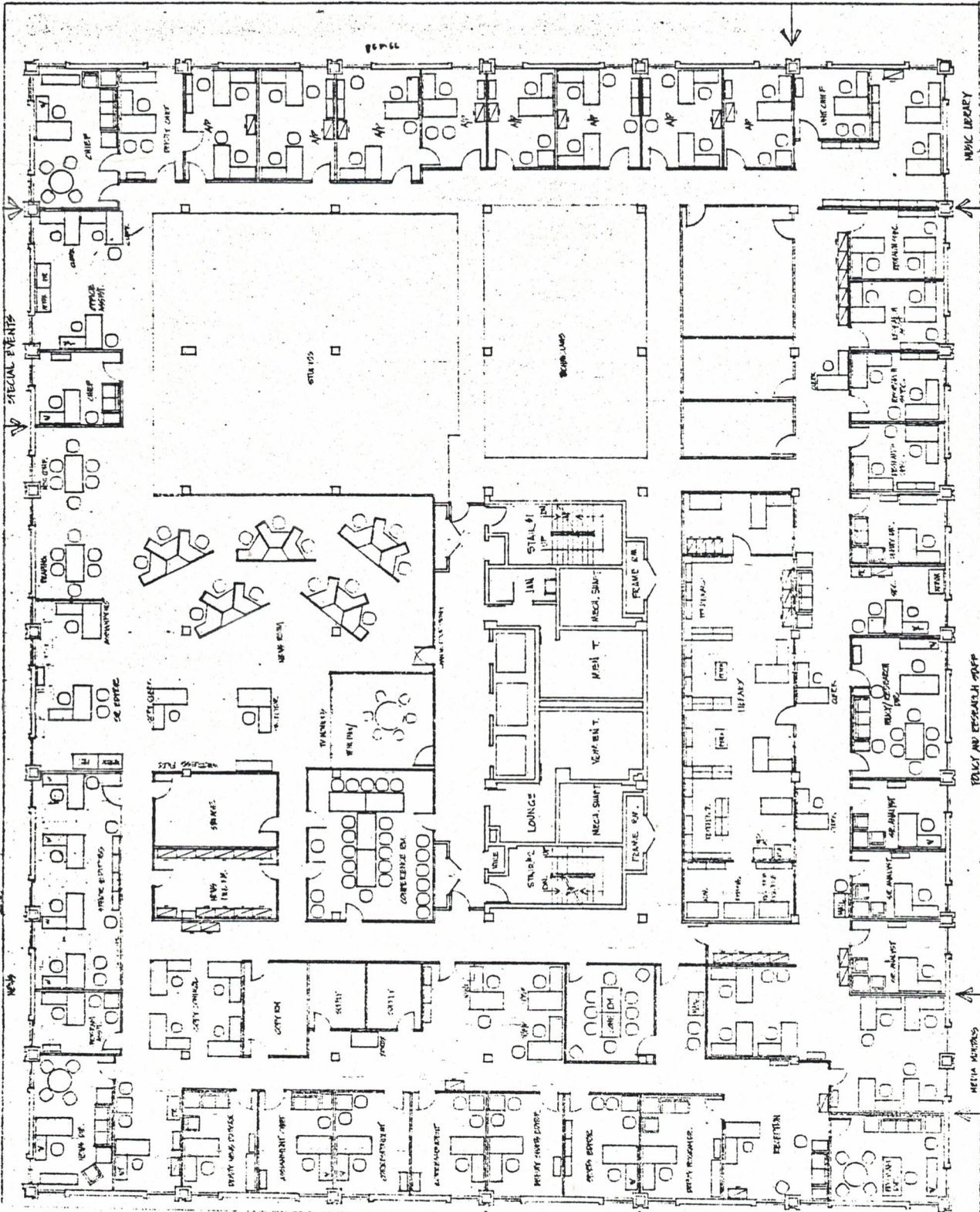
Item of Expense	FY-1984		Obligations & Commitments	Balance 7/19/84	Percentage of Obligations
	Allotment Authority				

ACQUISITIONS AND CONSTRUCTION

Washington Studios.....	\$1,020,000		\$1,020,000	--	100.0%
Miami Studios.....	480,000		--	480,000	0.0%
Lease/Purchase(Marathon).....	1,040,000		350,000	690,000	33.6%
Transmitter 50 KW (Marathon).....	300,000		--	300,000	0.0%
Refurbish Antenna (Marathon).....	100,000		--	100,000	0.0%
<b>TOTAL-ACQUISITION &amp; CONSTRUCTION..</b>	<b>\$2,940,000</b>		<b>\$1,370,000</b>	<b>\$1,570,000</b>	<b>46.5%</b>

<b>GRAND TOTAL-RADIO MARTI PROGRAM...</b>	<b>\$10,000,000</b>		<b>\$4,086,071</b>	<b>\$5,913,929</b>	<b>40.9%</b>
---	---------------------	--	--------------------	--------------------	--------------





DATE 08  
 4 FLOOR FURNITURE  
 SHEET 4 OF 4

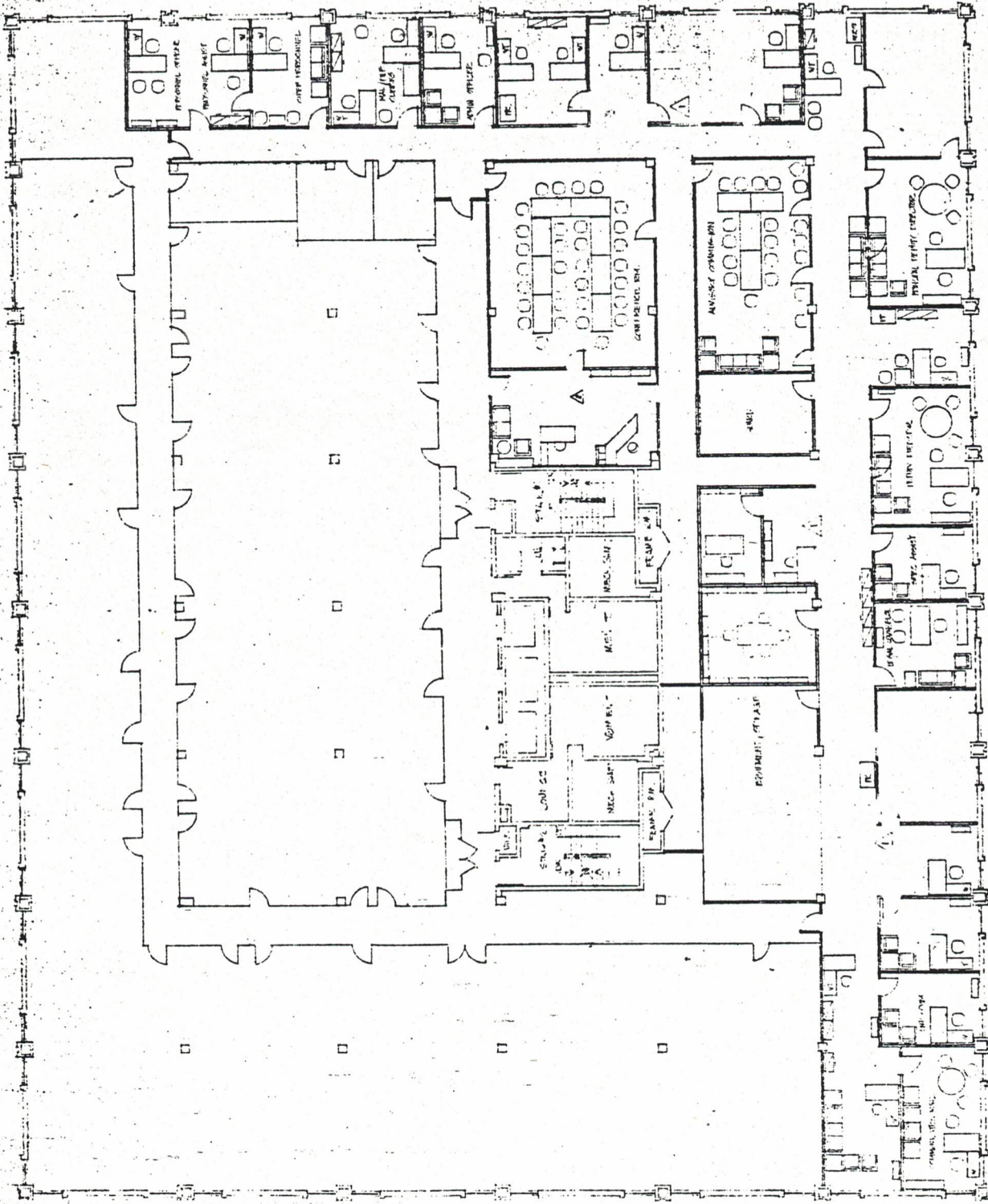
TITLE  
 SCALE 1/8" = 1'-0"  
 DRAWN  
 CHECKED  
 APPROVED  
 DATE

PROJECT  
 VOAS CUBA SERVICE  
 RADIO MARKET PROGRAM  
 LOCATION  
 DONAHOE BUILDING  
 214 1/2 ST. N.W. WASH. D.C.

CONSULTANT  
 USIA  
 W/AOD  
 OVERSEAS SERVICES AND SPACE PLANNING BRANCH  
 WASHINGTON, D.C. 20547

REVISIONS





DATE: 11/10/72	CONSULTANT: [Signature]
PROJECT: USIA - W. H. HOD	OVERSEAS SERVICES AND SPACE PLANNING BRANCH WASHINGTON, D.C. 20547
TITLE: 3RD FLOOR FURNITURE (EXISTING)	SCALE: 1/8" = 1'-0"
DESIGNER: [Signature]	LOCATION: DONALD W. RICHARDSON BUILDING
DATE: 11/10/72	PROJECT: USIA - W. H. HOD
DATE: 11/10/72	PROJECT: USIA - W. H. HOD



DATE: July 20, 1984

## STAFFING CHART

POSITION	NAME	STATUS
DIRECTORATE		
Director	Vacant	Actively Recruiting
Deputy Director	S. Gefter	On Board, 6/18/84
Deputy Director	H. Medrano	On Board, 5/27/84
Secretary	I. Najera	On Board, 6/11/84
Secretary	Vacant	Actively Recruiting
Secretary	Vacant	Actively Recruiting
ADMINISTRATION		
Chief	J. Scott	On Board, 4/2/84
Deputy Chief	S. Oakley	In Security
Management Analyst	Vacant	Selection Pending
Staff Assistant	A. Schrupp	On Board, 4/15/84
Procurement Spec.	R. Franklin	On Board, 6/3/84
Secretary	Vacant	Actively Recruiting
Receptionist(2)	Vacant	Actively Recruiting
	Vacant	
Mail/File Clerk(2)	Larry Braxton	Pending Salary
	Timothy Harrell	No Security Papers
Clerk-Typist(2)	Michelle Joy	In Security
	Martha Lopez	In Security
PERSONNEL		
Chief	B. Boyd	On Board, 2/17/84
Personnel Spec.	Vacant	Selection Pending
Employee Affairs Spec.	F. Baker	On Board, 6/11/84
Personnel Clerk	Vacant	Actively Recruiting
Secretary	Vacant	Actively Recruiting
Clerk-Typist	Vacant	Actively Recruiting

POSITION	NAME	STATUS	
NEWS			
Chief	Vacant	Actively Recruiting	
Deputy Chief	Vacant	Actively Recruiting	
Senior/Shift Editors(4)	A. Florez	In Security	
	N. Alba	Offer Pending	
	Vacant	Actively Recruiting	
	Vacant		
Senior Newscasters(3)	J. Riopedre	On Board, 7/2/84	
	J. Bustamante	On Board, 7/2/84	
	Vacant	Actively Recruiting	
Newscasters(8)	M. Lopez	On Board, 7/30/84	
	I. Capiro	In Security	
	C. Roque	In Security	
	M. Fouget	In Security	
	J. Betancourt	On Board, 8/6/84	
	I. Cabanas	Offer Pending	
	A. Suarez	On Board, 8/6/84	
	M. Florez	Offer Pending	
	Vacant	Actively Recruiting	
	Newswriters/Reporters(12)	D. Hall	Offer Pending
		M. Marquez	On Board, 7/9/84
		R. Alfonso	On Board, 7/9/84
S. Lopez		On Board, 7/16/84	
A. Lopez-Munoz		On Board, 7/9/84	
L. Fernandez-Marcane		Offer Pending	
M. Ballagas		In Security	
J. Ferreiro-Mora		In Security	
I. Llorente		In Security	
E. Diaz		In Security	
R. Menendez		On Board, 7/30/84	
Copy Control Clerks (6)		E. Maietta	On Board, 6/18/84
	D. Kohn	In Security	
	Vacant	Actively Recruiting	
	Vacant	Actively Recruiting	
	Vacant	Actively Recruiting	
	Vacant	Actively Recruiting	

POSITION	NAME	STATUS
Tape Gatherers (8)	C. Ferch	On Board, 7/16/84
	N. Richards	In Security
	I. Varela	Offer Pending
	I. Bahamonde	Offer Pending
	M. Garcia	In Security
	J. Alborna	On Board, 7/30/84
	J. Trujillio	In Security
	B. Flores	No Security Papers
Chief, Focus Unit	Vacant	Actively Recruiting
Focus Writers	B. Tamayo	In Security
	Vacant	Actively Recruiting
	Vacant	Actively Recruiting
	Vacant	Actively Recruiting
Sports Editor	Vacant	Actively Recruiting
Sports Writer/Casters(2)	G. Portuondo	On Board, 4/15/84
	L. Rodríguez	Voice Check Needed
Sports Reporter	Vacant	Actively Recruiting
Assignment Chief	Vacant	Actively Recruiting
Assignment Editors(3)	J. Valentine	On Board, 3/18/84
	Vacant	Actively Recruiting
	Vacant	Actively Recruiting
	Vacant	Actively Recruiting
Miami Bureau Chief	Vacant	Actively Recruiting
Miami Correspondents(3)	Vacant	Actively Recruiting
	Vacant	Actively Recruiting
	Vacant	Actively Recruiting
	Vacant	Actively Recruiting
Secretary (Washington)	M. Bailey	In Security
Secretary (Miami)	Vacant	Actively Recruiting

## PROGRAMS

Chief	Vacant	Actively Recruiting
Deputy Chief	Vacant	Actively Recruiting
Secretary	Vacant	Actively Recruiting
General Programs Head	Vacant	Actively Recruiting
Writers/Producers(5)	J.P. Somoza	On Board, 6/11/84
	J. Rodriguez	Offer Pending
	A. Sanchez-Ossorio	On Board, 7/23/84
	M. Bush	In Security
	A. Hernandez-Travieso	On Board, 7/23/84

POSITION	NAME	STATUS
Announcer/Producers (5)	A. Martin	Offer Pending
	L. Agüero	Offer Pending
	M. Estanillo	On Board, Aug., '84
	Vacant	Actively Recruiting
	Vacant	Actively Recruiting
Music Chief/Librarian	M. Lopez	Offer Pending
Music Library Tech	Vacant	Actively Recruiting
Senior Producer	L. Scully	On Board, 6/4/84
Producers (3)	G. Marquez	On Board, 7/9/84
	M. Cruz	Offer Pending
	Vacant	Actively Recruiting
RESEARCH AND POLICY		
Director	E. Betancourt	On Board, 5/15/84
Deputy Director	Vacant	Actively Recruiting
Secretary	A. Ramirez	On Board, 6/18/84
Research Assistants(2)	J. Hilfer	In Security
	S. Font	In Security
Research Analysts(7)	J. Clark (Miami)	On Board, 8/6/84
	O. Rodriguez	Offer Pending
	O. Nazario	On Board, 8/6/84
	J. Morris	In Security
	J. Alfonso	No Security Papers
	Vacant	Actively Recruiting
	Vacant	Actively Recruiting
Media Monitors(7)	A. Rivera	On Board, 8/6/84
	A. Rivero	In Security
	R. Mestre	In Security
	L. Negrete	In Security
	F. Morales	In Security
	R. Mandine	Need Sec. Papers
	A. Alberto	Need Sec. Papers
Audience Researchers(3)	B. Reed	On Board, 8/6/84
	L. Perdomo	In Security
	S. Benemelis	Need Sec. Papers
Clerk-Typists(3)	M. Flesch	In Security
	M. Lopez	Need Sec. Papers
	Vacant	Actively Recruiting
Librarians (2)	S. Sanchez	In Security
Library Asst.	J. Ponce	Final Sel. Pending
	B. Sherman	Pending Security



POSITION	NAME	STATUS
TECHNICAL OPERATIONS		
Chief	R. Kent	On Board, Feb., '84
Deputy Chief	L. Darrigo	On Board, 4/9/84
Secretary	V. Crider	On Board, Feb., '84
Supervisory Technicians (5)	S. Gimbert	On Board, 5/84
	T. Warden	On Board, 5/84
	L. Malinowski	No Security Papers
	Vacant	Actively Recruiting
	Vacant	Actively Recruiting
Technicians (21)	J. Ewing	In Security
	C. Hausheer	In Security
	D. Nielsen	In Security
	K. Silva	In Security
	Vacant	Actively Recruiting
	Vacant	Actively Recruiting
	Vacant	Actively Recruiting
	Vacant	Actively Recruiting
	Vacant	Actively Recruiting
	Vacant	Actively Recruiting
	Vacant	Actively Recruiting
	Vacant	Actively Recruiting
	Vacant	Actively Recruiting
	Vacant	Actively Recruiting
	Vacant	Actively Recruiting
	Vacant	Actively Recruiting
Traffic Manager	Vacant	Actively Recruiting
Clerk-Typist (2)	Vacant	Actively Recruiting
	Vacant	Actively Recruiting



POSITION	NAME	STATUS
Marathon Manager	Art Manning	On Board (VOA)
Marathon Technicians (8)	J. Nearn	On Board, May, '84
	S. Garrison	In Security
	R. Hatton	On Board (VOA)
	R. Gerner	On Board (VOA)
	W. Albrecht	On Board (VOA)
	G. Robinson	On Board (VOA)
	Vacant	Actively Recruiting
Secretary (Marathon)	Vacant	Actively Recruiting
	Vacant	Actively Recruiting