

Ronald Reagan Presidential Library
Digital Library Collections

This is a PDF of a folder from our textual
collections.

Collection: Deaver, Michael
Folder Title: Personnel 1983 S-Z [V-Z]
Box: 51

To see more digitized collections
visit: <https://reaganlibrary.gov/archives/digital-library>

To see all Ronald Reagan Presidential Library inventories
visit: <https://reaganlibrary.gov/document-collection>

Contact a reference archivist at: reagan.library@nara.gov

Citation Guidelines: <https://reaganlibrary.gov/citing>

National Archives
Catalogue: <https://catalog.archives.gov/>

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name DEAVER, MICHAEL: FILES

Withdrawer

KDB 8/17/2011

File Folder PERSONNEL 1983 S-Z [V-Z]

FOIA

F97-0066/19

Box Number 53

COHEN, D

143

DOC NO	Doc Type	Document Description	No of Pages	Doc Date	Restrictions
1	MEMO	TAP THARP TO BILL SITTMANN RE LETTER FROM PETER VOSS	1	9/28/1983	B6

Freedom of Information Act - [5 U.S.C. 552(b)]

- B-1 National security classified information [(b)(1) of the FOIA]
- B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- B-3 Release would violate a Federal statute [(b)(3) of the FOIA]
- B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

THE WHITE HOUSE
WASHINGTON

September 23, 1983

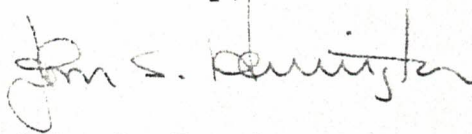
Dear Mr. Ventura:

Mike Deaver has shared with me your letter regarding your interest in changing positions in the Administration.

From all accounts you have done a very commendable job as Executive Director of the National Advisory Council on Adult Education. There is some movement with people switching jobs at midterm. I will make our staff aware of your current interests.

If there is any particular job you have in mind, please let us know. We truly appreciate your continued willingness to make the Reagan Administration a success.

Yours truly,



John S. Herrington
Assistant to the President
for Presidential Personnel

Mr. Rick Ventura
7 Sangamore Court
Bethesda, Maryland 20816

WHITE HOUSE CORRESPONDENCE TRACKING WORKSHEET

- O - OUTGOING
- H - INTERNAL
- I - INCOMING
Date Correspondence received (YY/MM/DD) 83/09/06

NAME OF CORRESPONDENT: Rick Ventura

DC Mail Report User Codes: (A) _____ (B) _____ (C) _____

SUBJECT: wants position within Administration

ROUTE TO:	ACTION	DISPOSITION			
Office/Agency (Staff Name)	Action Code	Tracking Date YY/MM/DD	Type of Response	Code	Completion Date YY/MM/DD
<u>DC S/H</u>	ORIGINATOR	<u>83/07/06</u> PVI		<u>C</u>	<u>83/07/06</u>
<u>PPTMAR</u>	Referral Note:	<u>A</u> <u>83/09/06</u> PVI		<u>S</u>	<u>83/09/07</u>
	Referral Note:	<u>MLO would like to</u> <u>help</u>		<u>C</u>	<u>83/09/23</u>
	Referral Note:				
	Referral Note:				

ACTION CODES: A - Appropriate Action I - Info Copy Only/No Action Necessary C - Comment/Recommendation R - Direct Reply w/Copy D - Draft Response S - For Signature F - Furnish Fact Sheet to be X - Interim Reply	DISPOSITION CODES: A - Answered B - Non-Special Referral C - Completed S - Suspended	FOR OUTGOING CORRESPONDENCE: Type of Response = Initials of Signer Code = "A" Completion Date = Date of Outgoing
---	---	--

COMMENTS: _____

Keep this worksheet attached to the original incoming letter. Send all routing updates to Central Reference (Room 75, OEOb). Always return completed correspondence record to Central Files. Refer questions about the Correspondence Tracking system to Central Reference, ext. 2590

THE WHITE HOUSE
WASHINGTON

Mr. Deaver:

Would you like this referred
to:

John Herrington / *Castine*

Approve _____

Disapprove _____

Would you like to acknowledge?

Yes No

*I would like
to help.*

10/26/82
August 24, 1983

166984

Mr. Michael K. Deaver
Deputy Chief of Staff and
Assistant to the President
The White House
Washington, D.C.

Dear Mike:

As you may be aware, these past 15 months I have had the privilege of serving the Administration in the capacity of Executive Director of the National Advisory Council on Adult Education.

During this time the Council has had the opportunity to address a number of issues of particular significance, including the proposed consolidation of adult and vocational education programs and the Secretary of Education's forthcoming Adult Literacy Initiative.

Additionally, by virtue of my position on the Council, I hold a seat on the Coalition for Literacy, an organization composed of a number of non-governmental organizations including the American Association of Advertising Agencies, the American Library Association, B. Dalton Bookseller and others whose intent is the promotion of awareness of adult illiteracy. Presently, I serve as Chairman of the Funding Committee, an area in which, as you may recall, I have had a great deal of experience.

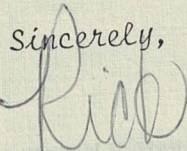
However, with respect to both the Council and the Coalition, I feel the major issues have been addressed and the responses formulated. The new challenges lie elsewhere.

Prior to coming to Washington, the focus of my professional life had been the promotion of clients and the encouragement of private sector involvement in education, the arts and politics. As a development officer at both the University of Southern California and the University of California San Diego and as a development consultant to the San Francisco Ballet, the majority of my energies were directed to the identification, cultivation and solicitation of prospective contributors to the client. It is in this area of interaction with the private sector that I assess my greatest strengths to be, and it is

this area in which I feel I am therefore most capable of contributing to the Administration.

I would appreciate the opportunity to talk with you regarding a review of my qualifications and a possible reassignment within the Administration.

My best regards.

Sincerely,

Rick Ventura

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name

DEAVER, MICHAEL: FILES

Withdrawer

KDB 8/17/2011

File Folder

PERSONNEL 1983 S-Z [V-Z]

FOIA

F97-0066/19

COHEN, D

Box Number

53

143

DOC Document Type

NO Document Description

No of Doc Date Restriction
pages *tions*

1 MEMO

1 9/28/1983 B6

TAP THARP TO BILL SITTMANN RE LETTER
FROM PETER VOSS

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name
DEAVER, MICHAEL: FILES

Withdrawer
KDB 8/17/2011

File Folder
PERSONNEL 1983 S-Z [V-Z]

FOIA
F97-0066/19
COHEN, D

Box Number
53

143

<i>DOC Document Type</i>	<i>No of</i>	<i>Doc Date</i>	<i>Restric-</i>
<i>NO Document Description</i>	<i>pages</i>		<i>tions</i>

1 MEMO

1 9/28/1983 B6

TAP THARP TO BILL SITTMANN RE LETTER
FROM PETER VOSS

Freedom of Information Act - [5 U.S.C. 552(b)]

- B-1 National security classified information [(b)(1) of the FOIA]
- B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]
- B-3 Release would violate a Federal statute [(b)(3) of the FOIA]
- B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]
- B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]
- B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]
- B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]
- B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

THE WHITE HOUSE
WASHINGTON

file

May 9, 1983

Dear Mr. Walker:

On behalf of the President, may I respond to your letter regarding an ambassadorship.

As you may know, each of the three posts you mentioned, Ireland, Switzerland, and Luxembourg are filled with our own non-career appointees. However, perhaps at a later time one may become available. We will certainly keep your interest in mind, should this happen.

I am sharing your good letter with the Vice President. In my position as American Ambassador-designate to Austria, I can say that it is indeed an honor to represent the United States abroad. We truly appreciate your willingness to serve.

Sincerely yours,

Helene v. Damm

Helene von Damm
Assistant to the President
for Presidential Personnel

Mr. Louis Walker
Vice-President
Tucker, Anthony & R.L. Day, Inc.
One Corporate Center
Hartford, Connecticut 06103

cc: Michael Deaver

5
HVD
TUCKER, ANTHONY & R. L. DAY, INC.

ONE CORPORATE CENTER
HARTFORD, CONNECTICUT 06103

LOUIS WALKER
VICE-PRESIDENT
203-241-8646

3 April 83

Dear Mr. President -

There is no way
you should recall our meeting but it was
at luncheon at the Alibi Club the day
after your election when I was a guest
of my nephew George Bush. We sat next
to each other at luncheon.

I thought your speech a week ago
Wednesday was fabulous along with the
follow up. We are so damn lucky to
have a man of your caliber as our
president. I have said before and
I'll say it again that I think you
and (forgive me) Harry Truman will
go down in history as our two greatest
Presidents in the 20th Century.

I know George would never propose
my name because of family ties but
when you are elected in '84 I would
like very much to be considered

as your Ambassador to Ireland, Switzerland
or Luxembourg. I do think George would
vouch for my ability to say nothing of a
very beautiful wife who would be a great
credit to his country as an Ambassador's
wife.

Regardless of the above I say
Thank God we have you in the
White House and please make it
another four years.

Sincerely

Louis Walker

THE WHITE HOUSE

WASHINGTON

February 22, 1983

Dear Mr. Connally:

Thank you for sending Mrs. Wallace's resume to Mr. Deaver. He has looked it over and asked that I send it to our Personnel Office, where it will be given consideration. Mr. Deaver asked me to thank you for your input and extend his very best wishes.

Sincerely,

Shirley Moore
Staff Assistant to
Michael K. Deaver


Mr. John B. Connally
Vinson & Elkins
Attorneys at Law
1101 Connecticut Avenue, N.W.
Suite 900
Washington, D. C. 20036

THE WHITE HOUSE

WASHINGTON

June 10, 1983

MEMORANDUM FOR BILL SITTMANN

FROM: T. A. D. THARP 

SUBJECT: George Wolfe

Of the four boards listed as preferences for Mr. Wolfe, only one is a possibility. There are no current vacancies on The President's Commission on Strategic Forces (MX Commission); The President's Committee on Small Business Policy is defunct; The Private Sector Survey expires this month. The only possibility is the Presidential Commission on Indian Reservation Economies. The current vacancy is for a CEO-level individual with some knowledge of Indian Affairs. If Mr. Wolfe fits this description, let us have a resume and we will start processing his appointment. If he doesn't, we could review his resume and recommend other commissions.

THE WHITE HOUSE

WASHINGTON

May 16, 1983

TAD
I'd like to
see George
get one of
these Bd's
a Commission

MEMORANDUM TO MICHAEL K. DEEVER

FROM: WILLIAM F. SITTMANN *WFS*

SUBJECT: George Wolfe

George Wolfe would be interested in the following positions:

1. President's Commission on Strategic Forces
2. President's Committee on Small Business Policy
3. Presidential Commission on Indian Reservations Economies
4. Private Sector Survey on Cost Control in the Federal Government

**PRESIDENT'S
COMMISSION ON WHITE HOUSE FELLOWSHIPS**

WASHINGTON, D.C. 20503

File

April 25, 1983

Dear Mike:

On May 24, 1983, a new group of 14-19 White House Fellows will be selected by the President's Commission. The new class will then report to Washington for the week of June 27-July 1 for job placement interviews and will begin their Fellowship year September 1.

The White House Fellowships program was founded in 1964 by President Lyndon Johnson to bring a select number of well qualified, highly motivated young leaders to Washington for one year and to give them the opportunity to work in the federal government at a high level and to gain firsthand knowledge of the governmental process.

Fellows are typically assigned as special assistants to the Vice President, to the heads of agencies and Cabinet departments and to senior members of the White House staff. Since 1964 almost 300 Fellows have come through this program. President Reagan is the fifth President to oversee the program and he is very supportive of it. I have also met with the officials who have Fellows this year and they have all spoken in extremely positive terms of the work the Fellows have done for them.

It is my hope that you would be interested in interviewing some of the new Fellows in June.

As I mentioned, the Fellowship year begins the first of September. The Fellows are paid by the departments they work for, at levels not to exceed GS 15, step 3. In addition, it is expected that they will be permitted to participate in field trips, not to exceed 15 working days during the year or \$3,000 in expenses (which the employing agency are asked to cover).

If you would be interested in having a White House Fellow this Fall, please advise me of the name of your staff assistant who would conduct the initial interviews. I will then give that individual a set of files on the new Fellows after the new class has been announced on May 24 and your representative can review them and decide which ones it would be productive to interview. Also, it would be helpful to us if you could provide me with an organizational chart of your department.

As I indicated, I think a White House Fellow could be a real asset to you and I hope you will decide to participate in the interviewing process.

*9 call
5/22*

YES

NO

YES

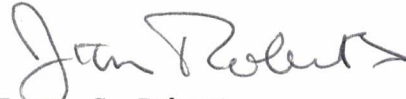
NO

*No record
interview
with*

If you or your staff have any questions, please feel free to give me a call at 395-4522. I am enclosing a copy of our brochure for your information.

I look forward to hearing from you.

Sincerely,

A handwritten signature in cursive script that reads "James C. Roberts". The signature is written in dark ink and is positioned above the typed name and title.

James C. Roberts
Director

Enclosures

The Honorable Michael K. Deaver
Assistant to the President and
Deputy Chief of Staff
The White House
Washington, D.C. 20500

IAN E.D. Williams

J. KENNETH ROBINSON
7TH DISTRICT, VIRGINIA

COMMITTEES:
APPROPRIATIONS
INTELLIGENCE

WASHINGTON OFFICE:
2233 RAYBURN HOUSE OFFICE BUILDING
TELEPHONE: (202) 225-6561

Congress of the United States
House of Representatives
Washington, D.C. 20515

OFFICES IN THE 7TH DISTRICT:
112 N. CAMERON STREET (P.O. Box 714)
WINCHESTER, VIRGINIA 22601
TELEPHONE: (703) 667-0990

100 COURT SQUARE ANNEX (P.O. Box 136)
CHARLOTTESVILLE, VIRGINIA 22902
TELEPHONE: (804) 295-2106

SUITE 305, 904 PRINCESS ANNE STREET
(P.O. Box 336)
FREDERICKSBURG, VIRGINIA 22404
TELEPHONE: (703) 373-0536

File

May 14, 1983

*But's
who's this.
Has he any
chance?*

The Honorable Michael K. Deaver
Deputy Chief of Staff and Assistant
to the President
The White House
Washington, D. C. 20500

Dear Mike:

Because of my understanding that you may be giving personal attention to the appointment referred to, I am enclosing a copy of a letter I have written to Chief of Protocol Selwa Roosevelt.

Sincerely,

Kenneth
J. Kenneth Robinson

Enclosure

J. KENNETH ROBINSON
7TH DISTRICT, VIRGINIA

COMMITTEES:
APPROPRIATIONS
INTELLIGENCE

WASHINGTON OFFICE:
2233 RAYBURN HOUSE OFFICE BUILDING
TELEPHONE: (202) 225-6561

Congress of the United States
House of Representatives
Washington, D.C. 20515

OFFICES IN THE 7TH DISTRICT:
112 N. CAMERON STREET (P.O. Box 714)
WINCHESTER, VIRGINIA 22601
TELEPHONE: (703) 667-0990

100 COURT SQUARE ANNEX (P.O. Box 136)
CHARLOTTESVILLE, VIRGINIA 22902
TELEPHONE: (804) 295-2106

SUITE 305, 904 PRINCESS ANNE STREET
(P.O. Box 336)
FREDERICKSBURG, VIRGINIA 22404
TELEPHONE: (703) 373-0536

May 14, 1983

The Honorable Michael K. Deaver
Deputy Chief of Staff and Assistant
to the President
The White House
Washington, D. C. 20500

Dear Mike:

Because of my understanding that you may be giving personal attention to the appointment referred to, I am enclosing a copy of a letter I have written to Chief of Protocol Selwa Roosevelt.

Sincerely,


J. Kenneth Robinson

Enclosure

May 13, 1983

The Honorable Selwa Roosevelt
Chief of Protocol
Department of State
Washington, D.C. 20520

Dear Ms. Roosevelt:

It is my understanding that Ian R. D. Williams, Esq., is among individuals under active consideration for the position of Deputy Chief of Protocol.

My purpose in writing is to let you know that Mr. Williams is a member of a family known favorably to me and that all of my information on him is favorable particularly as to his professionalism, tact and loyalty.

My impression is that Mr. Williams could be counted on to discharge any responsibility entrusted to him with diligence and discretion.

Sincerely yours,

J. Kenneth Robinson

May 13, 1983

The Honorable Selwa Roosevelt
Chief of Protocol
Department of State
Washington, D.C. 20520

Dear Ms. Roosevelt:

It is my understanding that Ian R. D. Williams, Esq., is among individuals under active consideration for the position of Deputy Chief of Protocol.

My purpose in writing is to let you know that Mr. Williams is a member of a family known favorably to me and that all of my information on him is favorable particularly as to his professionalism, tact and loyalty.

My impression is that Mr. Williams could be counted on to discharge any responsibility entrusted to him with diligence and discretion.

Sincerely yours,

J. Kenneth Robinson

IAN R. D. WILLIAMS

601 Colonial Avenue
Colonial Beach, Virginia
22443

(804) 224-0161 (office)
(804) 224-0063 (home)

PERSONAL

Marital status: married, two children
Date of birth: June 16, 1946
Health: Excellent

JOB OBJECTIVE

A challenging and responsible position commensurate with my particular experience in law, banking, government and public relations.

AVAILABILITY

Forty-five (45) days after notification of employment.

EXPERIENCE

June 1974 to present: partner, Mason, Williams and Mason, Attorneys at Law, Colonial Beach, Virginia; Counsel and Chairman of the board, First Virginia Bank--Northern Neck; Counsel and member of the board, Ingleside Plantation Nurseries, Inc.; Counsel and Secretary, Mount Rose Canning Company, Incorporated; Counsel, Ware Petroleum, Inc. Legal practice centering upon the representation of small corporations blended with extensive involvement in government, real estate, wills, domestic relations, land use and criminal law. Member of the Westmoreland County (VA) Board of Supervisors and Welfare Board; member of the Virginia State Bar, the Virginia Bar Association, The Virginia Trial Lawyers Association and The Northern Neck Bar Association; past President, Westmoreland Ruritan Club; Senior Warden and Vestryman, Saint Peter's Episcopal Church, Oak Grove, Virginia; member, The Society of Cincinnati; Secretary, James Monroe Chapter, Sons of the American Revolution; President and member of the Board of Directors, Westmoreland Players, Inc.; Westmoreland County (VA) Chairman, Congressman Paul Trible (R-VA) Campaign; considerable public relations experience involving the news media, citizens' groups and elected officials.

1971-1974--Law Student; Legislative Assistant to Delegate Raymond Guest, Jr. (R-Clarke), Virginia General Assembly.

1969-1971--Teacher, Clarke County (VA) public school system.

EDUCATION

Episcopal High School, Alexandria, Virginia-1965;
Roanoke College, Salem, Virginia-B.A., 1969;
University of Richmond, Richmond, Virginia-J.D.,
1974.

AWARDS AND
ACHIEVEMENTS

"Who's who in American Colleges and Universities"-
1969.

"Outstanding College Athletes of America"-1969.

"Clarke County Teacher of the Year"-1971.

"Community Leaders of Virginia"-1976.

SPECIAL
INTERESTS AND
HOBBIES

Politics, tennis, history, theater; member, The
Commonwealth Club, Richmond, Virginia; member,
Saint David's Society, New York; member, The
Monticello Association.

REFERENCES

The Honorable Paul S. Tribble
United States House of Representatives
Washington, D.C. 20515

The Honorable Calvin G. Sanford
Former Member, Virginia House of Delegates
Hague, Virginia 22469

The Honorable Everett W. O'Neill
Chairman, Westmoreland County Board of Supervisors
Montross, Virginia 22520

Others available on request.

IAN R. D. WILLIAMS

601 Colonial Avenue
Colonial Beach, Virginia
22443

(804) 224-0161 (office)
(804) 224-0063 (home)

PERSONAL

Marital status: married, two children
Date of birth: June 16, 1946
Health: Excellent

JOB OBJECTIVE

A challenging and responsible position commensurate with my particular experience in law, banking, government and public relations.

AVAILABILITY

Forty-five (45) days after notification of employment.

EXPERIENCE

June 1974 to present: partner, Mason, Williams and Mason, Attorneys at Law, Colonial Beach, Virginia; Counsel and Chairman of the board, First Virginia Bank--Northern Neck; Counsel and member of the board, Ingleside Plantation Nurseries, Inc.; Counsel and Secretary, Mount Rose Canning Company, Incorporated; Counsel, Ware Petroleum, Inc. Legal practice centering upon the representation of small corporations blended with extensive involvement in government, real estate, wills, domestic relations, land use and criminal law. Member of the Westmoreland County (VA) Board of Supervisors and Welfare Board; member of the Virginia State Bar, the Virginia Bar Association, The Virginia Trial Lawyers Association and The Northern Neck Bar Association; past President, Westmoreland Ruritan Club; Senior Warden and Vestryman, Saint Peter's Episcopal Church, Oak Grove, Virginia; member, The Society of Cincinnati; Secretary, James Monroe Chapter, Sons of the American Revolution; President and member of the Board of Directors, Westmoreland Players, Inc.; Westmoreland County (VA) Chairman, Congressman Paul Trible (R-VA) Campaign; considerable public relations experience involving the news media, citizens' groups and elected officials.

1971-1974--Law Student; Legislative Assistant to Delegate Raymond Guest, Jr. (R-Clarke), Virginia General Assembly.

1969-1971--Teacher, Clarke County (VA) public school system.

EDUCATION

Episcopal High School, Alexandria, Virginia-1965;
Roanoke College, Salem, Virginia-B.A., 1969;
University of Richmond, Richmond, Virginia-J.D.,
1974.

AWARDS AND
ACHIEVEMENTS

"Who's who in American Colleges and Universities"-
1969.

"Outstanding College Athletes of America"-1969.

"Clarke County Teacher of the Year"-1971.

"Community Leaders of Virginia"-1976.

SPECIAL
INTERESTS AND
HOBBIES

Politics, tennis, history, theater; member, The
Commonwealth Club, Richmond, Virginia; member,
Saint David's Society, New York; member, The
Monticello Association.

REFERENCES

The Honorable Paul S. Tribble
United States House of Representatives
Washington, D.C. 20515

The Honorable Calvin G. Sanford
Former Member, Virginia House of Delegates
Hague, Virginia 22469

The Honorable Everett W. O'Neill
Chairman, Westmoreland County Board of Supervisors
Montross, Virginia 22520

Others available on request.

THE WHITE HOUSE
WASHINGTON

May 16, 1983

sent to
MCO
5/16
[Signature]

MEMORANDUM TO MICHAEL K. DEEVER
FROM: WILLIAM F. SITTMANN
SUBJECT: George Wolfe

George Wolfe would be interested in the following positions:

1. President's Commission on Strategic Forces
2. President's Committee on Small Business Policy
3. Presidential Commission on Indian Reservations Economies
4. Private Sector Survey on Cost Control in the Federal Government

H. Paul Womack

Robert
Adams

THE WHITE HOUSE
WASHINGTON

December 23, 1982

1/3
Bill S.
Call Matt
& relay this pls.

MEMORANDUM FOR MICHAEL K. DEEVER

FROM: T.A.D. Tharp

SUBJECT: Senator Mattingly's Recommendation

According to our sources the current Administrator of the Health Care Financing Administration, Carolyn Davis, has no plans to resign. However, there are currently two SES vacancies at HCFA, Deputy Director for Program Policy and Deputy Director for Research and Demonstrations. You may tell Senator Mattingly that we will gladly consider Mr. Womack for one of these available slots.

File

THE WHITE HOUSE
WASHINGTON

TO: *Ted Thayer*

FROM: MICHAEL K. DEEVER
Assistant to the President
Deputy Chief of Staff

- Information
- Action

United States Senate
WASHINGTON, D.C. 20510

December 20, 1982

Mr. Michael K. Deaver
Assistant to the President
Deputy Chief of Staff
The White House
Washington, D.C. 20500

TAD
I need to get
back

Dear Mike:

I understand that Mr. H. Paul Womack, Jr. has contacted you regarding his interest in a possible position and I wanted to inform you of my vigorous support of him.

I am aware that the position of Administrator of the Health Care Financing Administration is currently filled, however I would like to recommend Mr. H. Paul Womack, Jr., should that position become vacant.

I have enclosed a copy of his resume to reacquaint you with his background. This will outline his relative experience and his political work. As you can gather from his resume, Paul is highly qualified. I feel he would excel in this position. Paul is a long time republican supporter and a hard working individual.

I recommend Paul without reservation. I feel he would be a strong asset if he were given the opportunity to serve in this capacity.

Every consideration of him would be greatly appreciated.

Sincerely,

Mack Mattingly

MM/nh

Enclosure

1884 Mercedes Ct., N.E.
Atlanta, Georgia 30345
(404) 325-5821

Birthdate: May 10, 1933
BBA: Univ. of Georgia

I. CAREER OBJECTIVE

Chief Operating Officer, Executive Vice President of growth and profit oriented private or public company or major division with national and/or international potential. Equity interest desired.

II. EXPERIENCE SUMMARY

July 1951 to July 1955, Staff Sergeant, United States Air Force, NCOIC, 49th Air Division, Communications and Operations, 3 years, Sculthorpe RAF Station, England. September 1955 to December 1958, University of Georgia, Bachelor of Business Administration. January 1959 to October 1959, Great American Insurance Company, Executive Training Program. November 1959 to December 1961, Special Agent, United States Treasury, Alcohol, Tobacco and Firearms Division, New York City. December 1961 to August 1962, managed family farm, Statesboro, Georgia. August 1962 to March 1965, Assistant Vice President, Sales, Robert H. Allen Company Atlanta, Georgia. March 1965 to December 1967, District Manager, Southern Couriers, Inc. January 1968 to October 1968, Assistant Vice President of American Courier Corp., (successor to Southern Couriers, Inc.) November 1968 to September 1969, Regional Vice President of American Courier Corp., responsible for states of Georgia, Alabama, Tennessee, Florida, Arkansas, North Mississippi. October 1969 to December 1972, President and Chief Executive Officer, Member of Board of Directors, Pony Express, Inc., wholly owned subsidiary of American Courier Corp., January 1973 to July 1973, Senior Regional Vice President, Purolator Courier Corp., (successor to American Courier Corp.) August 1973 to December 1974, Division Vice President. January 1975 to April 1977, Senior Division Vice President, with territorial responsibility for the states of Georgia, Alabama, Florida, Tennessee, Arkansas, Louisiana, Mississippi, Virginia, West Virginia, North Carolina, South Carolina, Texas, Nevada, Utah, Colorado, Arizona, New Mexico and Oklahoma. Revenue growth August 1973 to December 1976, on annualized basis of \$15,600,000 revenue in 1973 to \$38,800,000 revenue at the close of business December 1976. After-tax profit during this period was 9%. Georgia Courier Corp., Incorporated 1977, Chairman of the Board. Revenue September 1979 \$1,000,000.00 annually, Sold to Baker Industries 1979. April 1977 to Present, President, Medicare Equipment Company, active President, September 1979 to Present.

III. EXPERIENCE DETAILS

May 1977 to September 1979 Trailways, Inc. Atlanta, Georgia

Vice President, Governmental Affairs, Corporate Staff, Trailways, Inc., Dallas, Texas with office in Atlanta, Georgia. Responsible for the state legislative program for Trailways, Inc., on a national basis, both State and Federal. Solely responsible for the deregulation of the bus industry in the State of California, which was passed in the California assembly. Responsible for coordinating deregulation in various other states. Developed and maintained liaison with various United States Senators and Congressmen and State Public Service Commissions. Responsible for passing total Truck and Bus de-regulation for State of Arizona in 1979.

The legislative act as passed was a constitutional amendment which requires voter approval, and was confirmed by the people of Arizona in 1980.

Participated in the passing of congressional legislation to repeal the gasoline excise tax of 4.5¢ per gallon on diesel fuel and the 10% federal excise tax on parts, oil and tire rubber.

Participated in the passage of a bill authorizing \$30 million annually for a five year period to subsidize bus routes in unprofitable and sparsely populated areas of the United States. The same legislation provided \$40 million annually for five years to develop intermodal transportation terminals in the intercity. The third legislative act under the Mass Transportation Act of 1978 was for \$75 million annually to subsidize and encourage development of rural intercity bus traffic.

Responsible for selecting, screening and hiring all law firms which represented Trailways before the various State Public Service and Railroad Commissions. Direct responsibility for coordination with the various law firms presenting rate increases on behalf of Trailways to the various Public Service.

April 1977 to Present Medicare Equipment Company Atlanta, Georgia

President and Chief Executive Officer of Medicare Equipment Company. It is a Georgia Corporation which provides service to Medicare patients by lease, (i.e. wheelchairs, hospital beds, oxygen, etc.) This business is highly competitive and even in this highly competitive environment, this company has shown continued growth. Responsibilities of President include overall management, setting policy, negotiating loans, hiring and training of all personnel.

July 1967 to January 1977 Purolator Courier Corp. Atlanta, Georgia

Senior Division Vice President over 18 states, including President and Chief Operating Officer of one Florida subsidiary and management of one armored car company in New Mexico, and Executive Vice President and Chief Operating Officer of one Florida subsidiary armored car company, which continued growth in all areas to \$38,000,000 representing 35% of Purolator Courier Corp. United States total revenue, and 25% of Purolator Courier Corp. U. S. & Canadian after-tax dollars, in a specialized transportation company providing for the movement of time sensitive documents and items, operating a fleet in excess of 950 vehicles of all types, employing approximately 2,100 people. Indirect supervision of the operation and schedules of fifteen aircraft operating on a daily basis between all points in this division.

- * Developed long range planning, organized, monitored and implemented with the office of the President the expansion plans which resulted in growth in revenue and after-tax profits.
- * Planned, organized and established general commodity applications and concluded successfully before the ten state Commissions.

- * Planned, organized and implemented ICC block applications between eighteen states for general commodities.
- * Participated in the development of marketing, advertising and executive planning and training, budgeting and long range planning, industrial relation, personnel and input development on management information systems.
- * Participated in the establishment of long range planning processes and executive training programs.
- * Developed and negotiated the successful acquisition of three companies.
- * Monitored the expansion of employees from 15 to over 2,100, including working with the Industrial Relations Department, which has permitted all personnel in this division to remain free of union control. This division has been 100% successful in over six NLRB union recognized election attempts.
- * Participated in the planning and implementation of Sky Courier, connecting 25 states and most major cities in the United States and Canada.
- * Responsibility and authority for P&L and division budget planning and implementation.

March 1965 to July 1967 American Courier Corp. Atlanta, Georgia
(Previously Southern Couriers)

District Manager to Assistant Vice President. Supervised area growth from \$181,000 annually in 1965 to approximately \$1,000,000 in July 1967. Secured additional operating rights and authority in all areas of responsibility, with employees numbering fifteen initially, to in excess of 100 by July, 1967. Directly participated in state and federal regulatory procedures for expansion of courier service in all areas of supervision.

August 1962 to March 1965 Robert H. Allen Company Atlanta, Georgia

Assistant Vice President, Sales Manager. An Atlanta corporation specializing in industrial security and polygraph testing of employees. Developed a successful sales program and was responsible for additional sales in excess of \$200,000 per year during this period, on a permanent accounts basis. Annualized sales upon joining were \$100,000 and upon departure in excess of \$300,000, with no addition to the sales force.

December 1961 to August 1962 Family Farm Statesboro, Georgia

Managed family farm, due to severe illness of father.

November 1959 to December 1961 U. S. Treasury Dept. New York City

Special Agent, Alcohol, Tobacco and Firearms Division.

January 1959 to October 1959

Great American Insurance Co.

New York City

Executive Training Program for Special Agent multi-line insurance.

September 1955 to December 1958

University of Georgia

Athens, Georgia

Bachelor of Business Administration, General Business

IV. MILITARY SERVICE

July 1951 to July 1955

United States Air Force, NCOIC, 49th Air Division, Communications Center, Sculthorpe, Fakenham, Norfolk, England. Responsibility for communications center, radio intercept and telephone/teletype cryptography and participation in operation exercises involving NATO as a Communications NCOIC to Commanding General, 49th Air Division.

V. PUBLIC AFFAIRS ACTIVITIES

Member of the Board of Trustees, Georgia State University, Atlanta, Georgia, 1975-1981. Administrative Board of Oak Grove Methodist Church, 1978. Administrative Board 1982-1985, 3year term Oak Grove Methodist Church. Participated in the drafting and passing of scholarship programs for POW and MIA dependents. Recipient of award for the first state in the United States passing such legislation and area completing assignment for passage in three state legislatures assigned as my primary responsibility Honored by the Secretary of Defense, the Honorable Melvin Laird. Chairman of the Southern Division for Operation Free Enterprise, an organization working through the American Management Association to stimulate interest of high school seniors and college students to attend a two-week seminar on business principles, practices and management through the sponsorship of major business corporations.

VI. POLITICAL AFFAIRS ACTIVITIES

1972 to Present Member of Dekalb Republicans Executive Committee.

1972 to Present Member of State Republican Central Committee.

1972 to 1979 Treasurer of Georgia State Republican Party.

1974 Chairman of Finance Committee, Bob Guhl for Chairman Dekalb Board of Commissioners.

1972 to 1974 Member of Steering Committee, State Senator Bob
1976, 1978, 1980 Bell re-election.

1974 Member of Republican National Finance Committee.

1975 Chairman of Convention, Georgia Republican State Convention, Ronald Reagan, Key Note Speaker.

POLITICAL AFFAIRS ACTIVITIES (CONTINUED)

- 1976 Finance Chairman - Georgia - Reagan for President Committee.
- 1980 Elected, Republicans, Member of Dekalb County Board of Education, 4 years, 1/1981 - 12/1984, 1/1982 Elected Vice Chairman of Board of Education.
- 1980 Elected, 4 year term, Republican, Dekalb County Community College Board of Trustees. 1/1981 - 12/1982, 1982 elected Vice Chairman of Board of Trustees.
- 1982 Committee Member of Bob Bell for Governor.

VII. PERSONAL DATA

Married, height 6'2", weight 180 pounds, health-excellent, hobbies include golf, tennis, breeding, judging and showing show dogs. Club memberships include Georgia Republican Party.

LYNDA ELIZABETH WORNOM

112 State Street
Emporia, Virginia 23847
(804) 634-3673

EDUCATION
1981-1983

UNIVERSITY OF VIRGINIA, Charlottesville, Virginia.
All requirements completed for a Master of Arts in
American History. Special Fields: Social history
and Twentieth Century. Degree expected May, 1983.

1977-1981

UNIVERSITY OF THE SOUTH, Sewanee, Tennessee.
Bachelor of Arts in Modern European History. Cum
Laude. Dean's List. Order of Gownsmen (honorary
academic organization participating in student gov-
ernment). White Ribbon Society (honorary social
organization). Vice-President Women's Service
League. Altar Guild.

1979-1980

UNIVERSITY OF DURHAM, Durham, England.
Studied History and Law in rigorous Junior Year
Abroad program.

WORK EXPERIENCE
1980-1981

UNIVERSITY AND CHAPEL GUIDE.
University of the South, Sewanee, Tennessee.
Public Relations Department. Directed tours of
the University Chapel and campus for visitors
and prospective students.

Summer, 1979

YOUTH DIRECTOR.
Main Street Baptist Church, Emporia, Virginia.
Planned and directed regular and special activities
for children and youth. Assisted minister in church-
wide activities.

Summers 1977, 1978

FIRST NATIONAL BANK, Emporia, Virginia.
Data processing, Bookkeeping, Proof Departments.

RELATED EXPERIENCE

WUTS, FM, Sewanee, Tennessee.
Created, wrote, and produced a local weekly
Children's Radio Show in collaboration with other
students. Weekly disc-jockey.

PERSONAL

Traveled extensively in Europe and United States.
Fluent in French. Working knowledge of Italian.
Creative, organizational, and human relation skills.
Introductory knowledge of Basic computer language.
Typing and clerical skills.

REFERENCES

Available upon request.