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**Collection: Deaver, Michael**  
**Folder Title: Personnel 1981 (2)**  
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# WITHDRAWAL SHEET

## Ronald Reagan Library

Collection: Deaver, Michael K.: Files

Archivist: mjd/bcb

File Folder: Personnel - 1981[2 of 4]

OA 7621 10868

Date: 4/7/98

*9th 3/11/11*

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
1. memo	Craig L.Fuller to Mike Deaver re Rehiring James Mayo, 1p.	10/2/81	<del>P5, P6</del> B6
2. memo	"Missy" to C.L.F. re Dr.James Mayo/DOE/National Science Foundation, 1p.	7/29/81	<del>P5, P6</del> B6
3. memo	Kenneth Cribb, Jr. to Craig Fuller re Rehiring of James W.Mayo at Energy, 1p.	7/29/81.	<del>P5, P6</del> B6
4. memo	Michael Deaver to Craig Fuller re Dr. Mayo, 1p.	6/19/81	P5 open
5. memo	Michael Deaver to Jay Moorland re Hewitt, 1p.	n.d.	P5 open <i>CCB 10/27/00</i>

### RESTRICTION CODES

**Presidential Records Act - [44 U.S.C. 2204(a)]**

- P-1 National security classified information [(a)(1) of the PRA].
- P-2 Relating to appointment to Federal office [(a)(2) of the PRA].
- P-3 Release would violate a Federal statute [(a)(3) of the PRA].
- P-4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA].
- P-5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA].
- P-6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA].

C. Closed in accordance with restrictions contained in donor's deed of gift.

**Freedom of Information Act - [5 U.S.C. 552(b)]**

- F-1 National security classified information [(b)(1) of the FOIA].
- F-2 Release could disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA].
- F-3 Release would violate a Federal statute [(b)(3) of the FOIA].
- F-4 Release would disclose trade secrets or confidential commercial or financial information [(b)(4) of the FOIA].
- F-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA].
- F-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA].
- F-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA].
- F-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA].

From the desk of:

VERNON CRISTINA

*File*

Mike:

The applicant Mark Urdahl is very desirous of participating in some non-paying meaningful work in Washington D. C.

He, of course, is not looking for remuneration and is capable of paying his own way.

He is presently enrolled at University of California - Santa Barbara and will enroll in Stanford Law School shortly after graduation.

His only available time is Jan, Feb, & March of 1982.

He is a super kid and I hope you can find something for him.

BEST REGARDS to you and the President.

Sincerely,

*Vern*

JESS,

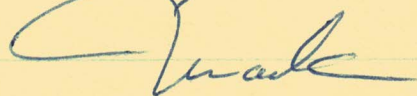
HERE'S ALL THE INFORMATION ON THE CAPITOL HILL PROGRAM. THIS IS WHAT THEY SEND TO MY POTENTIAL EMPLOYER.

I HAVE ALSO INCLUDED 2 ZEROX COPIES OF SPECIFIC INTERNSHIPS I WOULD LIKE TO DO: THE WHITE HOUSE INTERNSHIP AND THE JUDICIAL INTERNSHIP.

THE WHITE HOUSE INTERNSHIP IS WHAT I REALLY WANT TO DO - SERVE AS A SPECIAL ASSISTANT TO CABINET MEMBERS OR SENIOR STAFF MEMBERS. THE PRIMARY SKILL IS HIGHLY MOTIVATED - I WILL WORK MY BUTT OFF FOR WHOEVER I WORK FOR. IT IS SUPPOSED TO BE FOR A YEAR, BUT I THINK IT IS POSSIBLE TO WORK FOR A QUARTER (JANUARY 1 - MARCH 20). I AM ALSO WORKING FOR FREE.

I AM ALSO INTERESTED IN WORKING FOR JACK KEMP (REAGANOMICS). INFORMATION IS INCLUDED. ALSO BOTH GOLDWATERS.

I APPRECIATE EVERYTHING YOU ARE DOING. THANKS,



REPRESENTATIVE JACK KEMP  
ADMINISTRATIVE ASST.:  
DAVID SWICK  
(202) 225-5265

REP. BARRY GOLDWATER

-JANE HAVILCK  
(202) 225-4461



# CAPITOL HILL PROGRAM

UNIVERSITY OF CALIFORNIA • SANTA BARBARA, CALIFORNIA 93107

*JCSB*

## CAPITOL HILL PROGRAM - GENERAL INFORMATION

PLEASE READ BEFORE FILLING OUT APPLICATION

The UCSB Capitol Hill Program is a student-run internship program open to UCSB undergraduates who have exhibited exceptional ability in politically oriented activities and have expressed a desire to further these interests by serving in the office of a congressperson, senator, federal agency, interest group or private organization.

The program is designed to serve as a liason between participating office holders in Washington, D.C./Sacramento and interested students at UCSB. We relieve the potential employers of the burdensome selection process by endorsing qualified applicants who have been screened by the CHP's committee. And we assist students by offering advice on the availability and desirability of certain internship positions and by having ex-interns conduct evening seminars to prepare the applicant for his Washington/Sacramento experience.

The internship spaces available to CHP applicants are among the most substantive in Washington/Sacramento. Every effort has been made to eliminate from our portfolio those offices that have a reputation for using interns to perform only menial tasks. Offices with which we continue to be in touch indicate that the responsibilities delegated to interns include, of course, running errands, etc., but consist primarily of answering mail, monitoring the House and Senate floors, researching, composing legislation, writing speeches and floor statements, etc.

Internships usually last for one quarter during the school year and eight weeks in the summer. Most offices request that students arrive before or during the first week of classes for that particular quarter.

Academic credit is available to interns. Usually this consists of 12 units from a particular department for a quarter-long internship during which time the student is expected to write a detailed research paper. Credit arrangements must be cleared with that department.

*Has this been done?*

**INSTRUCTIONS:** Please fill out the attached application form, request a copy of your transcripts from the registrar's office, and have two faculty members (or T.A.'s) submit brief letters of recommendation to the CHP. These will be used in conjunction with personal interviews to select qualified students for spaces in Washington/Sacramento. If you are selected by the CHP, a portion of the application material will be forwarded (with our recommendation) to prospective employers who will then determine if they have the need and space for someone with your background.

9. Please submit the following: 3 copies of the application form, questions 3-10 and your writing sample (details inside); 1 copy of questions 1 & 2, and your transcripts; and 2 recommendations from faculty.

Submit your application, by the deadline specified, to the Capitol Hill Office, or leave it in the Capitol Hill mailbox (#29) located in the Student Resource Room #3137. Both rooms are located on the third floor of the UCEN. When you bring it in, please sign up to an interview. A sign-up sheet will be posted on the door of the CHP office.



# CAPITOL HILL PROGRAM

UNIVERSITY OF CALIFORNIA • SANTA BARBARA, CALIFORNIA 93107

Quarter desired: Fall \_\_\_\_\_ Alpha number 77165879  
 Winter X Home Cong. District 13<sup>th</sup>  
 Spring \_\_\_\_\_ Representative's Name Norman Mineta  
 Summer \_\_\_\_\_ Expected date of Graduation June, 1983

Full Name Mark Richard Urdahl Age 21  
 Campus Address 807 Embarcadero Del Norte, #14 Phone 968-4880  
 Address Between Quarters 6518 Crystal Springs Dr., San Jose, CA 95120 Phone (408) 268-0383  
 Class Rank Junior Major Bus. Economics Overall GPA 3.0 Major GPA 2.9

Education: Please list all high schools and colleges in order of attendance, and indicate any period of military service.

<u>School</u>	<u>Place</u>	<u>Dates</u>	<u>Degree</u>
Leland High School	San Jose	9/75-6/78	H.S. Diploma
University of California, Santa Barbara		9/79-present	

Scholarships, Awards, Honors

University Dean's List

Extracurricular: Offices held, group memberships, community projects, etc.  
 List three ranked in order of importance to you.

University 1. Sigma Chi Fraternity- Interfraternity Council, Alumni & P.R. Representative  
 2. College Republicans- Vice-President 3. Omicron Delta Epsilon-National Economic Honor Society

High school 1. Varsity Water Polo-All League Team Member 2. Varsity Swimming  
 3. Varsity Track & Field

Tell us why the extracurricular University activity you listed first is most important to you. I have gained a great deal of insight and knowledge about working cooperatively with others who may have views different than myself. Likewise, I have learned a lot about myself.

A fraternity is, in a sense, a small-scale government with all the emotion, opinion, politicking, organization, and law-making of larger government. A Fraternity also has the same financial, ethical, and moral obligations and responsibilities to meet both individually and as an organization.

List any office skills you have, i.e., typing, dictaphone, etc.

I type (35 w.p.m.), take notes well, and think in an organized and efficient manner. I also work well in public relations positions.

UNIVERSITY OF CALIFORNIA, SANTA BARBARA



BERKELEY • DAVIS • IRVINE • LOS ANGELES • RIVERSIDE • SAN DIEGO • SAN FRANCISCO

SANTA BARBARA • SANTA CRUZ

DEPARTMENT OF POLITICAL SCIENCE

SANTA BARBARA, CALIFORNIA 93106

October 29, 1981

Capitol Hill Program  
University of California  
Santa Barbara, CA 93107

To whom it may concern:

Mark Urdahl has been a student of mine during this Fall quarter. He has shown not only great interest and enthusiasm, but also an exceptional capability of reasoning and analysis.

His participation in class has been remarkable; his points are always coherent and worthwhile.

I really believe that he is an excellent candidate for an internship in Washington, D.C., and I am sure he will do a superior job if given the opportunity.

Sincerely,

A handwritten signature in dark ink, appearing to read "Fernando Lopez", is written over the typed name and title.

Fernando Lopez  
Political Science Dept.



## Capitol Hill Program

Mark Richard Urdahl

1. Do you feel you can work effectively for a legislator or organization whose political views are different than yours?

I can work effectively and responsibly for a legislator or organization whose views are different than mine; I enjoy dialectic and opposing opinion as a way to learn and expose myself to new and different ideas. This is my primary reason for applying to the Capitol Hill Program- to learn. I am, however, interested in working with a legislator whose interests are economic efficiency, a balanced budget, and smaller Federal and State government.

2. Please tell us candidly and explicitly why you would like to be an intern in Washington D.C.

I visited Washington, D.C. for a week over the past summer; I was extremely impressed, and for the first time in my life I felt patriotic. Since then, I have had a burning desire to go back and get involved in the entire political process, from the legislative decision-making to casual political conversations over drinks in the afternoon.

I want to expose myself to our nation's political system and learn as much and do as much as possible.

3. What, in your opinion, are the two key contemporary socio-political issues of today and, briefly, how do you feel about them?

Our Nation's economic policy is the most critical issue we face today. The economy will effect more people, more immediately, than any other single issue: the effects of Reagan's tax and budget programs have already produced significant consequences not only in the public and private sectors of the U.S. economy, but world-wide as well.

I support Reagan's economic program. I would, however, like to see him utilize more expertise from private sector analysts who are immediately involved in the dynamic result of his decisions.

Education of our people is the second most important issue because it will have the greatest long-term effect on our country's future. It is, perhaps, the most difficult to solve: the effects are not realized in the short-term, thereby reducing legislative incentive to tackle the problem; there is no widespread agreement on what the problems actually are, and the direction we should take to correct them. We see only the strife. More effective education of our people will only enhance the quality of life, and help to reduce social problems for future generations.

I believe the first step we must take is to promote educational competition in public schools. Educational vouchers have been proposed, giving parents the choice between schools, thereby eliminating community and district "monopolies" by area schools. There are difficulties, but in the long-run, competition in public schools would reduce costs and improve the quality of education. Perhaps public schools would become competitive with private in terms of educational quality.

4. What are your strongest interest areas in terms of your educational background, previous work experience, and future plans?

Educationally, my forte is economics. I have also studied a great deal of political science in specific interest areas such as Middle Eastern politics and intellectual development of political thought. In this day and age, economics is politics, and politics, economics. Previous work experience has always involved working with people through sales, and in the last year through management and organization. My future plans are not concrete, but will invariably involve business and economic enterprise.

I am interested in learning how government influences people's lives sociologically, politically, and economically. I am interested in learning why decision-makers make their decisions. And I am interested in learning how accurately their decisions reflect what is good for the individual in society, because I believe that individual freedom will help society gain.

5. Though specific requests are usually difficult to honor, in which special interest area would you like to work most?

I would like to work on the Hill with either a Congressman or a Senator on issues concerning the Federal budget, national economics, foreign policy (particularly Soviet and Middle Eastern policy), and the U.S. role in international economics. In particular, I want to get involved with legislators involved in supply-side economics such as the Kemp-Roth team.

6. How do you feel about a job that is primarily political?

Campaign work and partisan politics in our political system both intrigue me and lead me to question our election system. It is unfortunate that Congressmen must spend so much time and energy to insure their re-election. I would, however, find this a valuable learning experience. To be frank, I am interested in learning more what good government is than I am in learning what successful government is. In campaign work, I would want to campaign for a person or cause that I believe in. I have studied communications and advanced public speaking analysis utilizing Aristotle's Rhetoric; I feel I would be an asset to any organization involved with and speaking to the public.

7. How do you feel about a job that is primarily comprehensive research work?

I would find this extremely rewarding, particularly if I had a good deal of responsibility, and the research work involved something in which I have a working background knowledge. I would also prefer that this research had some meaningful and realizable effect on my employer. Research in economic or foreign policy would be excellent. I also have background knowledge in business law and our legal system.

8. How do you feel about a job that involves typing, writing, running errands and phone work: Generally, a jack of all trades?

I write very well, can type (35 w.p.m.), speak well, and get things done. I have worked in management and feel I would handle a job like this very capably. I like to have a lot of responsibility and make decisions; I also like to excel in whatever I do. I would enjoy any position which would challenge me.

## JUDICIAL INTERNSHIP PROGRAM

CONTACT: Dr. Mark Cannon  
Supreme Court of the  
United States  
1 First Street, N.E.  
Washington, D.C. 20543  
(202) 252-3400

INTERNS/YEAR: 12

TIME PERIOD: Year-round

PROGRAM DESIGN: The Judicial Internship Program offers an opportunity for a small number of law, management, and/or social science students to gain an appreciation for the field of judicial administration through firsthand work experience in the Office of the Administrative Assistant to the Chief Justice. Interns make important contributions through active exploration and analysis of issues currently or potentially impacting the administration of justice in the U.S. They monitor past and on-going research on means of modernizing the federal judicial system; collate and prepare materials for memoranda, correspondence, articles for publication and speeches; gather information to service a variety of needs; and conduct original research.

SKILLS NEEDED: Intellectual development, creativity, writing ability and a demonstrated capacity to absorb extensive information and analyze, summarize and derive conclusions from it; trustworthiness, discretion, and a non-doctrinaire approach to projects and issues; self-sustaining motivation and initiative; willingness and ability to undertake a variety of tasks as assigned.

BENEFITS OF THIS EXPERIENCE: Will gain an understanding of and familiarity with the way the Supreme Court functions as an institution.

## NATIONAL CONFERENCE OF STATE LEGISLATURES

CONTACT: Tim Mazanz  
Staff Associate  
444 N. Capital Street, N.W.  
Washington, D.C. 20001  
(202) 624-5400

INTERNS/TERM: varies

TIME PERIOD: Year-round

PROGRAM DESIGN: NCSL is a public interest group comprised of the nation's 7500 state legislators and their staffs. Its objectives are to improve the quality and effectiveness of state legislatures; to assure a strong, cohesive voice in the federal decision-making process; and to foster inter-state communication and cooperation. Interns are assigned to a special assistant in one of nine areas: transportation; criminal justice and consumer affairs; energy; education; committee on law and justice; government operations; rural and urban development committee; human resources (sub-committee on aging); and natural resources. The intern researches various issues, attends meetings and hearings, contributes to NCSL publications, and handles information requests.

(continued on next page)

THE PRESIDENT'S COMMISSION ON WHITE HOUSE FELLOWSHIPS

\*  
CONTACT: Gerry Newman or  
Andre Ramseur  
1900 E Street,  
N.W., Room 1308  
Washington, D.C. 20415  
(202) 653-6263

INTERNS/YEAR: 14-19

TIME PERIOD: Year-long

PROGRAM DESIGN: This program seeks to draw exceptionally promising young people from all sectors of national life: the professions, business, state and local government, the arts, and the academic world. Interns serve for one year (September-August) as special assistants to Cabinet members or to senior staff members on the President's or Vice President's staff.

SKILLS NEEDED: Highly motivated.

BENEFITS OF THIS EXPERIENCE: Provides firsthand experience in the process of governing the nation and a sense of personal involvement in the leadership of the society.

PRESIDENT'S COMMITTEE ON MENTAL RETARDATION

CONTACT: Fred J. Krause  
Executive Director  
GSA Building Room 2614  
7th and D Streets, S.W.  
Washington, D.C. 20201  
(202) 245-7623

INTERNS/TERM: 1-2

TIME PERIOD: Year-round

PROGRAM DESIGN: The Advisory Committee identifies and promotes public awareness on policy issues, model programs and makes annual reports to the President. Interns work in conjunction with the committee to research literature, gather data, review legislative bills and state and national organization reports, answer letters of inquiry and attend important policy meetings.

SKILLS NEEDED: Writing skills and an understanding of mental retardation required; must be graduate students.

BENEFITS OF THIS EXPERIENCE: Will gain exposure to leaders in the field of mental retardation in and out of government.

PRESIDENTIAL MANAGEMENT INTERN PROGRAM

CONTACT: Andrew W. Boesel  
Director  
1900 E Street, N.W.  
Washington, D.C. 20415  
(202) 254-7316

INTERNS/YEAR: 250

TIME PERIOD: Year-round

PROGRAM DESIGN: This federal service program is geared toward men and women who have received special training in the field of mental retardation.

# THE WHITE HOUSE OFFICE

## Personnel Ceilings

OFFICE	CURRENT LEVEL				PROPOSED LEVEL				
	White House Permanent Slots Allocated	White House Permanent	Reimbursable Details	Non Reimbursable Details	FOP Support	White House Permanent	Reimbursable Details	Non Reimbursable Details	FOP Support
<u>COUNSELLOR</u>									
-- Immediate Office*	9	9	--	--	1	8	--	--	1
-- Cabinet Admin.*	2	2	--	--	4	2	--	--	4
-- Planning & Eval.*	1	1	--	1	5	1	--	1	4
National Policy Dev.	5	5	--	--	40	3	--	--	36+2
National Security Affairs	2	2	--	1	64	2	--	1	59
<u>CHIEF OF STAFF</u>									
-- Immediate Office	8	7	--	--	--	6	--	--	--
-- Staff Coordination & Management**	6	6	--	--	5	4	--	--	5
Communications, Speech, and Press Operations	26	26	3	--	--	21	3	--	--
Intergovernmental Affairs	22	23	--	1	--	20	--	1	--
Legal Counsel	13	13	--	3	--	13	--	3	--
Legislative Affairs	17	17	4	2	--	15	4	2	--
Political Affairs	28	28	--	--	--	27	--	--	--
Presidential Personnel	7	8	10	--	--	5	4	--	--
Public Liaison	10	10	4	32	--	9	0	36	--
<u>DEPUTY CHIEF OF STAFF</u>									
-- Immediate Office	17	17	--	17	--	17	--	17	--
-- Office of the Pres.	6	6	2	--	--	5	2	--	--
-- Military Office	3	3	--	--	--	2	--	--	--
Sched. (8) & Advance (11)	2	1	1	32	--	--	1	33	--
First Lady's Office	19	19	1	3	--	17	0	3	--
TOTAL PRES. STAFF OFFICERS	<u>15</u>	<u>15</u>	<u>--</u>	<u>5</u>	<u>--</u>	<u>15</u>	<u>--</u>	<u>5</u>	<u>--</u>
	218	218	25	97	119	192	14	102	109+2

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\* Staff sup. from OPD  
\*\*Staff sup. from OA --  
Op. units report here.

THE WHITE HOUSE OFFICE

Personnel Ceilings

House Account Location	CURRENT LEVEL				PROPOSED LEVEL				CHANGE	MEESE BAKER DEAVER (Decision)
	White House Permanent	Reimbursable Details	Non Reimbursable Details	EOP Support	White House Permanent	Reimbursable Details	Non Reimbursable Details	EOP Support		
	9	--	--	1	8	--	--	1	Minus 1 permanent (11%)	
	2	--	--	4	2	--	--	4	No change	
	1	--	1	5	1	--	--	4	Minus 1 in EOP support	
	5	--	--	40	3	--	--	36+2	(2 moved to OPD)-8% cut in EOP support	
	2	--	1	64	2	--	--	59	8% cut in EOP support	
	7	--	--	--	6	--	--	--	Minus 2 permanent (25%)	
	6	--	--	5	4	--	--	5	Minus 2 permanent (33%)	
	26	3	--	--	21	3	--	--	Minus 5 permanent (19%)-due to reorganization	
	23	--	1	--	20	--	--	--	Minus 3 current ( 9%)-due to reorganization	
	13	--	3	--	13	--	3	--	No change	
	17	4	2	--	15	4	2	--	Minus 2 permanent (12%)	
	28	--	--	--	27	--	--	--	Minus 1 permanent ( 4%)	
	8	10	--	--	5	4	--	--	Minus 3 current (eliminate 6 reimbursable detailees) (38%)	
	10	4	32	--	9	0	36	--	Minus 1 permanent (10%) (transfer reimbursable detailees)	
	17	--	17	--	17	--	17	--	No change	
	6	2	--	--	5	2	--	--	Minus 1 permanent (17%)	
	3	--	--	--	2	--	--	--	Minus 1 permanent (33%)	
	1	1	32	--	--	1	33	--	Change accounting for 1 perm.	
	19	1	3	--	17	0	3	--	Minus 2 permanent (11%) (eliminate reimbursable detailees)	
	15	--	5	--	15	--	5	--	No change	
	218	25	97	119	192	14	102	109+2		

# THE WHITE HOUSE OFFICE

## Personnel Ceilings

OFFICE	CURRENT LEVEL				PROPOSED LEVEL				FOP Support	
	White House Permanent Slots Allocated	White House Permanent	Reimbursable Details	Non Reimbursable Details	FOP Support	White House Permanent	Reimbursable Details	Non Reimbursable Details		
OPERATING UNITS										
Budget and Control	3	4	--	--	--	3	--	--	--	Minus 1 from
Purchasing & Procurement	2	2	--	--	--	2	--	--	--	No change (i
Personnel Office	4	4	--	--	--	4	--	--	--	No change
Admin. Board Operators	17	17	--	--	--	17	--	--	--	No change (i
Travel & Telegraph	8	8	--	--	--	8	--	--	--	No change (p
Correspondence	60	61	--	--	--	60	--	--	--	Minus 1 from
Executive Clerk	5	5	--	--	--	5	--	--	--	No change
Central Records Manag.	33	34	--	--	--	32	--	--	--	Minus 2 from
Special Pres. Messages	4	4	--	--	--	4	--	--	--	(1 permanen
West Wing Receptionist	1	1	--	--	--	1	--	--	--	No change (i
Dir., Visitors Office	1	1	--	6	--	1	--	6	--	No change (i
Phot. to the President	1	1	--	9	--	1	--	9	--	No change
TOTAL OPERATING UNITS	139*	142	--	15	--	138*	--	15	--	
TOTAL PRESIDENTIAL STAFF	218	218	25	97	119	192	14	102	109+2	
	357***	360	25	112	119	330	14	117	109+2	
Approved FY1982 Budget	350					330				

\* Operating units were at 153 on Jan. 20, 1981.

\*\*\*Excess here due to overpromises.

NOTE: Opera cut at outse sion of Pres offices — c further than

\*\*Correspond yet twice

# THE WHITE HOUSE OFFICE

## Personnel Ceilings

	CURRENT LEVEL				PROPOSED LEVEL				CHANGE	MEISE BAKER DE/VER (Decision)
	White House Permanent	Reimbursable Details	Non Reimbursable Details	EOP Support	White House Permanent	Reimbursable Details	Non Reimbursable Details	EOP Support		
	4	--	--	--	3	--	--	--	Minus 1 from current level	
	2	--	--	--	2	--	--	--	No change (irreducible min.)	
	4	--	--	--	4	--	--	--	No change	
	17	--	--	--	17	--	--	--	No change (irreducible min.)	
	8	--	--	--	8	--	--	--	No change (personnel changes currently)	
	61	--	--	--	60	--	--	--	Minus 1 from current level**	
	5	--	--	--	5	--	--	--	No change	
	34	--	--	--	32	--	--	--	Minus 2 from current level (1 permanent)	
	4	--	--	--	4	--	--	--	No change (irreducible min.)	
	1	--	--	--	1	--	--	--	No change (irreducible min.)	
	1	--	6	--	1	--	6	--	No change (irreducible min.)	
	1	--	9	--	1	--	9	--	No change	
	142	--	15	--	138*	--	15	--		
	218	25	97	119	192	14	102	109+2		
	360	25	112	119	330	14	117	109+2		

NOTE: Operating units were cut at outset to allow expansion of Presidential staff offices -- cannot be cut further than from here.

\*\*Correspondence smaller staff, yet twice Carter load.



JOHN H. BAKER  
KENDALL L. MANOCK  
DOUGLAS B. JENSEN  
DONALD R. FISCHBACH  
JAMES M. PHILLIPS  
ROBERT G. FISHMAN  
HOWARD M. ZIDENBERG  
JOHN L. B. SMITH  
GEORGE L. STRASSER  
HAL H. BOLEN II  
RALPH W. TARR  
KENNETH J. FRANSEN  
JEFFREY A. JAECH  
CATHERINE BONNAR  
JOSEPH M. MARCHINI  
STUART R. CHANDLER  
CRAIG A. HOUGHTON  
DIANA B. CONSTANTINO  
MICHAEL E. SMITH  
ANDREW R. WEISS

BAKER, MANOCK & JENSEN  
A PROFESSIONAL CORPORATION  
ATTORNEYS AT LAW  
SIXTH FLOOR SECURITY BANK BUILDING  
1060 FULTON MALL  
FRESNO, CALIFORNIA 93721

TELEPHONE  
AREA CODE 209  
442-0550

October 29, 1981

*Two to  
Helene /  
J. Fielding  
11/3*

Mr. Michael K. Deaver  
Deputy Chief of Staff and  
Assistant to the President  
The White House Office  
1600 Pennsylvania Avenue N.W.  
Washington, D.C. 20500

Dear Mike:

It was great seeing you again. Linda and I certainly appreciate your taking so much time out of a very busy schedule to visit with us. Needless to say, our visit to the Oval Office was the highlight of our trip, for which we cannot thank you enough.

Both Linda and I found Washington, D.C. a beautiful city. You were right, now that we are back in California, we miss the lush environs of the District.

I am still very interested in being a part of the Reagan Administration, despite the fact that the position Helene had in mind did not work out. The position did not appear to permit me to utilize my skills and abilities sufficiently to hold my interest for the one-year period of commitment the Personnel Office required. You may be assured, though, that this decision did not come easily.

I am still most interested in working on the White House staff, and would appreciate your continuing consideration. In this regard, I enjoyed very much my conversation with Fred Fielding and would certainly appreciate being considered should a position in his office become available.

Once again, please accept my sincerest thanks and deep appreciation. At the same time, Linda and I extend our very best wishes to you and Carolyn and your family. By all means, keep up the good work.

Sincerely,

*Ralph*  
Ralph W. Tarr

THE WHITE HOUSE

WASHINGTON

October 26, 1981

Dear Vern:

Thanks for your letter and the offer of assistance. I am passing along the list of areas where your experience may be of value to Presidential Personnel. You should be hearing from them soon.

Your "leisurely chairmanship" sounds great to me. That's retirement at its best.

Sincerely,

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

Mr. Vern W. Cartwright  
Board Chairman  
Cartwright Aerial Surveys Inc.  
Executive Airport  
Sacramento, CA 95822



October 14, 1981

Mr. Michael K. Deaver  
Assistant to the President  
and Deputy Chief of Staff  
The White House  
1600 Pennsylvania Avenue, N.W.  
Washington, D.C. 20500

Dear Mike:

I recently stepped down as president of my company and, still owning all the stock, serve as its leisurely chairman. With time on my hands I again would like to help the Reagan team on some non-compensating board or commission which might be appropriate.

Attached is a list of areas where my experience may be of value in carrying on the Reagan philosophy. I have also enclosed a Beta II video tape of my interest.

Please keep up the good work and let me know if I can help in any way.

Yours very truly,

CARTWRIGHT AERIAL SURVEYS, INC.

Vern W. Cartwright  
Board Chairman

VWC:nb

Enclosures



## BOARDS OR COMMISSIONS OF INTEREST

VERN W. CARTWRIGHT

1. Land Remote Sensing Satellite Advisory Committee

I have been informed that the Department of Commerce under the NOAA/NESS group is forming this board. I understand that the composition of this board will be members from federal agencies, local government, data users, industry, academe, and the aerospace industries.

I understand the main object of this board is to get government out of some of the remote sensing business and turn it over to industry. Frankly, this is where it belongs. It could save millions if this concept is adopted.

2. Scientific Advisory Board

This is a high-technology board of the Air Force. I have contacted Vern Orr and told him of my interest, and he is trying to find out if a spot is available. Dr. Hans Mark suggested that I could really help our government on this board over a year ago, but there apparently has been no position open since that time.

3. Victims of Violent Crimes Task Force

As the public member of the State Board of Control for the eight years of the Reagan administration, I was deeply involved in setting up compensation for the victims of violent crimes. Possibly I could help on the federal level for this most important project.

4. Overlapping Technologies

The Defense Mapping Agency, the U.S. Geological Survey, and other agencies perform a considerable amount of duplication of effort. If a task force is ever necessary in this area, I again may be able to lend a hand. I have worked in top secret areas with the Defense Intelligence Agency in their satellite projects.

## B I O G R A P H Y

### VERN W. CARTWRIGHT

Vern Cartwright has been in the aerial survey business for over 35 years and is registered in the State of California as a Consulting Engineer, Industrial Engineer and as a Photogrammetric Surveyor. He has been instrumental in California in obtaining recognition and licensing of photogrammetrists.

After spending three years in the Navy as a photointerpreter during World War II, he founded and presently directs the following companies:

CARTWRIGHT AERIAL SURVEYS, INC. He organized this firm in 1946. It provides services in aerial photography, topographic mapping, computer cartography, remote sensing and photointerpretation on a worldwide basis. He has experimented with everything from World War II P-38's to jets as aerial platforms. In early 1974, he acquired and merged Datamap Systems, Inc., a computergraphics corporation, with the aerial survey company in order to enhance its capabilities in computer cartography and analytical aerotriangulation, and to complement the entire interactive graphics department.

CARTWRIGHT RESEARCH CORPORATION. After obtaining a patent on an automatic film numbering concept, he organized this subsidiary to develop, manufacture and market this equipment. The corporation is also performing research on a number of airborne data acquisition systems.

INTERNATIONAL REMOTE SENSING INSTITUTE. Cartwright established this non-profit organization in 1966. It has published the Journal of Remote Sensing on a worldwide basis and deals with the practical approach to data acquisition and photointerpretation and its relationship to photogrammetry and data banks.

SERVICE ON BOARDS AND COMMISSIONS. Vern served as national president of the American Society of Photogrammetry in 1977 and 1978, an organization of over 8,000 scientists and engineers. He also served as president of the National Legislative Council of Photogrammetry in 1971 and 1972. He has served two terms on the Board of Directors of the American Congress of Surveying and Mapping, Northern California Chapter.

In 1967, Governor Reagan appointed him to the California State Board of Control on which he served for 8 years as the Public Member. Also in 1967, he was appointed by Governor Reagan to the Engineers' Advisory Council to review and make recommendations on all legislative matters pertaining to engineering. In 1968, he served on a task force for aerospace education in the State of California. He was delegate-at-large at the 29th National Republican Convention.

In 1978, he was invited by the Secretary of Defense to participate in the Joint Civilian Orientation Conference to view, firsthand, the U.S. Armed Forces capabilities and personnel.

Also in 1978, he was appointed to, and continues to serve on, the advisory board at Harvard University's Graduate School of Design, which deals with computergraphics and spatial analyses. In 1979, he was appointed by the President of Fresno State University to serve a 3-year term on the Engineering Advisory Council.

Vern's aerial survey corporation is a sustaining member of the American Society of Photogrammetry, American Congress on Surveying and Mapping, the Society of American Military Engineers, and the California Land Surveyors Association.

THE WHITE HOUSE

WASHINGTON

October 26, 1981

Dear Elaine:

Thanks for your nice letter about Mel Bradley. I happen to be one of his biggest fans as you know, and know what he has done for Ronald Reagan over the years. He has been unselfish and philosophically committed to the President.

I passed your note on regarding his difficulty in functioning in the White House to Ed Meese, who has the responsibility for that particular effort. You should be hearing from him soon.

Sincerely,

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

Mrs. Elaine B. Jenkins  
3333 University Blvd. West  
Apartment 1101  
Kensington, MD 20795

*Orig to Ed Meese*

10-1  
10-1  
10-1

Elaine B. Jenkins  
3333 University Boulevard West • Apt. 1101  
Kensington, Maryland 20795

September 28, 1981

Honorable Michael K. Deaver  
Deputy Chief of Staff and  
Assistant to the President  
THE WHITE HOUSE  
Washington, D. C. 20500

*Actual*  
~~*[Signature]*~~

Dear Mr. Deaver:

This year the Council of 100 Black Republicans has worked hard to recruit people to work for the Administration. In each instance we have offered the names of Black Republicans. We have pushed and urged their appointment, and we appreciate the recognition that has been given to us.

We have received excellent cooperation from Melvin Bradley and we all know of the need to strengthen his office. Those of us who have been around awhile are well aware of the need to keep a cohesiveness of purpose and planning on all fronts in any Administration. We are the Blacks supporting President Reagan. Support for our point of view sends a message that no other can equal.

Please give these letters your careful consideration in recommendations to President Reagan.

Sincerely,

*Elaine B. Jenkins*  
Elaine B. Jenkins  
Chairman, Personnel Committee  
Council of 100 Black Republicans

EBJ/cdd

Enclosure(s)

THE WHITE HOUSE  
WASHINGTON

October 26, 1981

TO: JAY MOORHEAD  
FROM: MICHAEL K. DEEVER  
SUBJECT: Re: Paul Shirley

I have asked numerous times to find something for this cat. Have you come up with anything?

Please let me know.



# DISTRICT CALENDAR

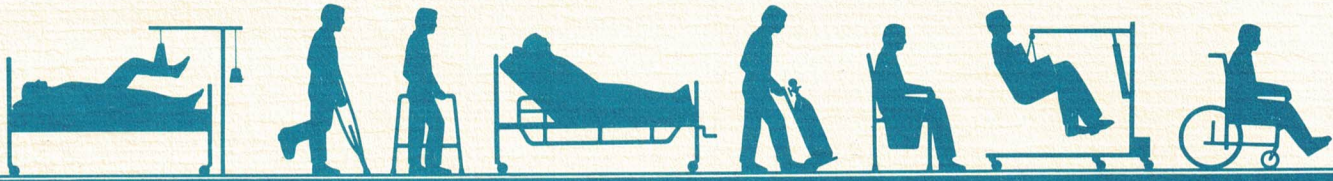
*Shuler*

## PENINSULA

- District Committee Meeting 7:00 a.m.  
Seasider, Seaside
- 7 District Commissioners Meeting 7:30 pm  
Roger's Office - Furniture Supply  
Monterey
- 8 Roundtable - 7:00 p.m. Chapel Annex  
Presidio of Monterey
- 10 Hike-A-Thon
- 12 Adult Leader Training - Session 2  
7:00 p.m. Seaside Library
- 21 Hike-A-Thon turn-in - 6-8:00 p.m.  
Monterey Youth Center
- 23-25 Peninsula Camp-out  
Camp Pico Blanco
- 26 Adult Leader Training - Session 3  
7:00 p.m. Home Savings, Seaside
- 17 Cub Leader Training - Chapel Annex  
Presidio of Monterey

## SALINAS

- 6 District Commissioners and Cub Committee  
7:30 p.m. - Louck's Home  
1880 Pescadero, Salinas
- 10 Hike-A-Thon - 8:00 a.m. Parking lot  
at Salinas Golf Course - Alisal  
and Chorro Blvd.



P.O. Drawer 1003  
116 Hubbard Street  
Santa Cruz, California 95061  
Telephone (408) 425-7755

*Distale*  
*Jay Moo*

October 2, 1981

Mr. Michael K. Deaver  
The White House  
Washington, D.C.

Dear Mike:

I was reading the Scout's Newsletter last night, and ran across a name from the distant past that made me think of you...Karl van Christierson. I thought he had gone to the big distillery in the sky a long time ago so perhaps this is his son.

Our Mike is in Webelos this year, and I am helping out, if you can believe that! It really looks like it will be a lot of fun for both the kids and the fathers. We are all going to the Coast Guard Station in Monterey in a couple of weeks to learn about water safety and check out the big cutter they have over there.

We had dinner at Penn Keller's cabin in Ben Lomond a couple of weeks ago, and Frank was down with his new girl friend, so I suppose he and Toni have finally split the sheets. I'm going to Sacramento next Monday, and I suppose we will have dinner and possibly play a little gin rummy. I guess you don't have much time for the finer things in life anymore!

Got to run, but thought you might get a kick out of thinking back to the days of Carlo. Say hi to the family.

Regards,

*Paul*

MKD

THE WHITE HOUSE  
WASHINGTON

October 26, 1981

Dear Guy:

The procedure for appointment to the U.S. District Court is through your U.S. Senator from Alabama. I suggest you get your recommendations to Senator Jeremiah Denton. I hope this is helpful.

Many thanks.

Sincerely,

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

Mr. Guy Hunt  
4321 Woodley Square, Apt. 239  
Montgomery, AL 36116

bcc: N. Belding

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

October 14, 1981

*dictated*

MEMORANDUM FOR MICHAEL K. DEEVER

FROM: FRED F. FIELDING

SUBJECT: Charles White-Spunner

Attached to refresh your memory is a telegram sent to you by Guy Hunt of Alabama concerning Charles White-Spunner, candidate for Judge on the United States District Court for the Southern District of Alabama. You directed it to me for comment. By the time your copy of Mr. Hunt's telegram reached my office, I had already responded to a different version of it.

The situation in the Southern District of Alabama is as follows. Senator Denton submitted three proposed candidates to the Department of Justice. Privately, however, he informed the Department that Emmett Ripley Cox was his candidate and should be selected. Senator Denton has not made known his personal preference to the public. Mr. Cox is being processed and was nominated October 14, 1981.

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ICS IPMWGWF WSH  
03521 09-01 0418P EDT  
PMS WHITE HOUSE DC  
4-044104S244 09/01/81  
ICS IPMBNGZ CSP  
2058327230 TDBN MONTGOMERY AL 271 09-01 0315P EST  
PMS PRESIDENT RONALD REAGAN RPT DLY MGM, DLR, DLR  
WHITE HOUSE  
WASHINGTON DC 20500

01 AUG 11 04:29

*Fredly  
for response*

CHARLES WHITE-SPUNNER OF MOBILE IS A CANDIDATE FOR FEDERAL JUDGE, SOUTHERN DISTRICT OF ALABAMA. SOMEONE IN THE JUSTICE DEPARTMENT THINKS CHARLES MADE A MISTAKE. WHEN I ASKED HIM TO BE A CO-CHAIRMAN FOR THE 1980 REAGAN CAMPAIGN, HE ACCEPTED. HE DUG IN AND FOUGHT IN THE TRENCHES WITH US. HE ALSO SERVED 3 YEARS AS FEDERAL DISTRICT ATTORNEY

IN THE SOUTHERN DISTRICT OF ALABAMA. WHILE THERE HE SUCCESSFULLY PROSECUTED A COUNTY COMMISSIONER FOR FRAUD IN THE CETA PROGRAM, TO THE EMBARRASSMENT OF MANY LOCAL FOLKS, EVEN ATTORNEYS WHOSE CHILDREN WERE DRAWING THESE POVERTY FUNDS. THESE PEOPLE OPPOSE HIM. CHARLES WHITE-SPUNNER IS QUALIFIED, HONEST, CAPABLE AND HAS THE RIGHT PHILOSOPHY. MR. PRESIDENT, I KNOW YOU WANT THE BEST. CHARLES WHITE-SPUNNER IS THE BEST. MR. COX, THE PERSON THAT THE JUSTICE DEPARTMENT IS HAVING THE FBI CHECK ON HAS NEVER, TO MY KNOWLEDGE, TURNED HIS HAND TO HELP IN ANY OF OUR BATTLES.

THE ALABAMA REPUBLICAN PARTY IS UNANIMOUS IN SUPPORT OF WHITE-SPUNNER. AT THEIR MEETING IN JULY THE STATE REPUBLICAN COMMITTEE, WHILE IN SESSION, VOTED WITHOUT A DISSENTING VOTE TO SUPPORT HIM.

I REQUEST THE OPPORTUNITY TO DISCUSS THIS MATTER WITH YOU, EITHER IN

PERSON OR BY TELEPHONE. OFFICE TELEPHONE (205)832-7230; APARTMENT  
(205)284-5833; HOME WEEKENDS ONLY (205)796-2232.  
THOSE ACTIONS OF WISDOM AND COURAGE PERSONALLY EXEMPLIFIED BY YOUR  
DECISIONS BEFORE THE CONGRESS AND ON THE WORLD SCENE AND YOUR GRACE  
IN PERSONAL CRISES LEAVE OUR NATION GRATIFIED AND MYSELF COMPLETED  
VINDICATED FOR MY BELIEF IN YOU WHICH I HAVE SHOWN IN THE MANY HOURS  
IT WAS MY PRIVILEGE TO WORK FOR YOUR ELECTION. MAY GOD GIVE YOU TO  
OUR NATION FOR MANY YEARS.

GUY HUNT, ALABAMA (4321 WOODLEY SQ APT 239 MONTGOMERY AL 36116)  
4321 WOODLEY SQ APT 239  
MONTGOMERY AL 36116

1516 EST  
NNNN

THE WHITE HOUSE  
WASHINGTON

October 26, 1981

Dear Bob:

Thanks for your good note. We are continuing to see if we can't put you together with something you would be interested in.

As far as the 1984 Olympic Committee is concerned - I am only a member. I will, however, let Pete Uberoth know of your interest and perhaps he will be in touch.

As to your second question, I am sorry it would be inappropriate to do anything other than get the Navy Department to review your requests. I have asked John Herrington to do that. If they find an interest in it independent of our interest, that's fine, and I am sure you understand that all we can do is open the bureaucratic doors.

Thanks again.

Sincerely,

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

Mr. Robert F. Hatch  
125 N. Layton Drive  
Los Angeles, CA 90049

*cc: Pete Uberoth*

Robert F. Hatch  
125 N. Layton Drive  
Los Angeles, California 90049  
(213) 476-3075

October 2, 1981

Mr. Michael K. Deaver  
Assistant to the President  
Deputy Chief of Staff  
The White House  
Washington, D. C. 20500

Dear Mike,

Thanks for your letter of September 21st. I regret that nothing happened to my November letter, however, I do appreciate your interest then and now.

Lynn Wood was kind enough to call me in August after seeing my resume and your letter. She asked if I still had an interest in being involved now. My answer would normally be yes, but I have made commitments with an energy company in which I am now involved, which will keep me tied up for awhile.

Two thoughts though - first, Lynn asked if I was interested in a Commission. I asked her about the 1984 Olympic Commission. She said I should ask you directly. Therefore, I would very much like to be involved and would like to be considered for such appointment.

Second, our company is trying to get the Navy Department to enter into an agreement wherein we would place gas turbine equipment at the Miramar Naval Air Station Sanitary Landfill, and convert the methane gas into electrical energy. We are offering the Navy a royalty unique in the gas business which would be high enough, among other things, to pay for the whole utility bill at Miramar. We tried the bureaucratic route and got nowhere.

What we do is very consistent with the President's policy that the Government should not fund synfuel and alternative fuel projects. Private Enterprise should and can! We are under contract with Pacific Lighting to develop projects for power generation and, therefore, the large capital expenditures of \$9 - 27 million can be adequately financed. I sent a package to Lynn for John Herrington's review. Any help from you and/or The White House would be helpful and gratifying. We are in the nice position of taking a wasted asset (garbage) and through technology - creating power. This power replaces foreign oil! What can be more timely?

Anyway, Mike, I appreciate your interest - past and present, appreciate what you and the President are trying to do generally for the country, and appreciate your consideration of my two requests.

Best regards.

Cordially,



Robert F. Hatch

RFH:gbc

cc: Lynn R. Wood



THE WHITE HOUSE

WASHINGTON

October 19, 1981

Dear Lois:

Thank you for providing me with a copy of your August 10, 1981 letter to Senator Hayakawa recommending Jim Knapp for appointment as U.S. Attorney for the Central District of California.

I appreciate your bringing Mr. Knapp to our attention, and, upon receipt, I forwarded your letter, together with Mr. Knapp's resume, to Fred F. Fielding, Counsel to the President, and to the Department of Justice for additional consideration.

I particularly enjoyed hearing from you and assure you that your views will be given careful attention.

With best regards,

Sincerely,

Michael K. Deaver  
Assistant to the President  
Deputy Chief of Staff

Ms. Lois Ann Lundberg  
Chairman, Republican Party of Orange County  
200 Town & Country  
777 South Main Street  
Orange, California 92668


MEMORANDUM

THE WHITE HOUSE

WASHINGTON

October 13, 1981

FOR: MICHAEL K. DEAVER

FROM: FRED F. FIELDING 

SUBJECT: Jim Knapp, Proposed Candidate for U.S. Attorney  
for the Central District of California (Los Angeles)

I have examined the material you forwarded to me concerning Jim Knapp (Tab A) and have asked my staff to prepare a response for your signature to Lois Lundberg's letter to you of August 10, 1981. Stephen S. Trott, recommended by Senator Hayakawa, was cleared for pre-nomination processing for this position on September 15, 1981. Please let me know if you think we should reexamine this decision.

THE WHITE HOUSE  
WASHINGTON

October 17, 1981

*Joe  
take a look  
at this*

MEMORANDUM FOR: MICHAEL K. DEAVER

FROM: JOHN F. W. ROGERS  
SPECIAL ASSISTANT TO THE PRESIDENT  
FOR ADMINISTRATION

SUBJECT: REVISED FY 1982 PERSONNEL ALLOCATIONS

As you know, The President has directed that the White House reduce its staff and budget as a symbol of his commitment to reducing the federal budget and government employment.

His public commitment on the budgetary issue requires at least a 12% budget cut for FY 1982. Because the White House budget is highly labor-intensive, the cut in White House staff will have to be at least an 8% cut. And because earlier cuts came disproportionately from the White House operating units, cuts this time will have to come disproportionately (i.e., greater than 8%) from the political and policy offices.

In order to implement The President's direction, revised staff allocations have been developed for each department and staff office. Attachment A provides you with the revised staffing allocation for your department. Attachment B provides the names of your staff members currently occupying permanent White House slots. The reductions which are noted for your office must be taken as soon as possible in order for the necessary budgetary savings to be achieved, as any further delays will ultimately require larger actual cuts in staffing to achieve the same amount of budgetary savings.

Will you please provide my office, by October 23, 1981, a specific plan for achieving the specified staff reductions.

Attachments

THE WHITE HOUSE OFFICE  
Personnel Ceilings

OFFICE	CURRENT LEVEL					NEW LEVEL			CHANGE	
	Original WII Slots Allocated	WII Permanent	Reim- bursable Details	Non Reim- bursable Details	EOP Support	WII Permanent	Reim- bursable Details	Non Reim- bursable Details		EOP Support
DEPUTY CHIEF OF STAFF										
-- Immediate Office	6	6	2	--	--	5	2	--	--	Minus 1 permanent (17%) Minus 1 permanent (33%) Change accounting for 1 permanent to DOD
Office of the President	3	3	--	--	--	2	--	--		
Military Office	2	1	1	32	--	--	1	33	--	
Scheduling(8) & Advance (11)	19	19	1	3	--	17	0	4	--	Minus 2 permanent (11%) elim- inate reimbursable detailees)
First Lady's Office	15	15	--	5	--	15	--	5	--	

DEPUTY CHIEF OF STAFF

Immediate Office

1. Michael K. Deaver
2. Joseph W. Canzeri
3. Shirley Moore
4. Patricia A. Bye
5. Mamie McDonough Close
6. Mark O. Hatfield Jr.

Office of the President

1. David C. Fischer
2. Kathy Osborne
3. Vacant

Military Office

1. Ed Hickey\*
2. Dennis LeBlanc

Scheduling

1. Gregory Newell
2. Helen Donaldson
3. Mary Rawlins
4. Patricia A.E. Rodgers
5. Cristina Valentine
6. Michael Castine
7. Fan Snodgrass

Advance

1. Stephen M. Studdert
2. Hugh O'Neill
3. Frederick Ahearn
4. Robert Gubitosi
5. Lanny Wiles
6. Dan Morris
7. James Kuhn
8. Rocky Kuonen
9. Cecile Kremer
10. Marti Frucci
11. Karen Roberts

First Lady's Office

1. Peter McCoy
2. Sheila Tate
3. Mabel Brandon
4. Ann Wrobleski
5. Linda Faulkner
6. Elaine Crispen

Page 2

First Lady's Office, cont.

7. Christine Hathaway
8. Barbara Cooke
9. Nina Wormser
10. Sheryl Eberly
11. Ramona Smith
12. Marcia Heimberger
13. Catherine Fenton
14. Betsy Koons
15. Diane LaSalle

THE WHITE HOUSE

WASHINGTON, D.C.

October 13, 1981

Dear Mr. Brant:

Mike Deaver kindly provided me with your August 27, 1981 letter recommending Jim Vidal for United States Attorney for the District of Montana. I apologize for the delay in responding to your communication.

I appreciate your taking the time to provide us with your views concerning this appointment. Please be assured that your endorsement of Mr. Vidal will be carefully considered during the selection process to fill this position.

Sincerely,

Orig. signed by FFF

Fred F. Fielding  
Counsel to the President

Mr. Dave Brant  
Ashley Creek Ranch  
Kila, MT 59920

DAVE BRANT  
ASHLEY CREEK RANCH  
KILA, MONTANA 59921  
(406) 257-0222 or 257-8833

To Field  
Jay Mark

August 27, 1981

Mr. Mike Deaver  
Assistant to President Reagan  
White House  
District of Columbia, Washington

Dear Mike:

The local press here informs us that the administration in Washington is in the process of selecting a new U.S. District Attorney for Montana. Mentioned as contenders are Jim Vidal and Pete Dunbar.

Jim is a local attorney and a good friend of mine. We've played tennis. His law firm is the best one in our little town and handles all my difficult legal problems for my real estate business. Jim has been very active in the Republican Party, both as Flathead County Chairman and as a member of the Montana State Republican Central Committee.

All I know about Pete Dunbar is that he didn't take down his campaign posters which he put up on our ranch without permission in the first place.

Let me encourage you to push for Jim for the position.

Miss your act at Rancheros.

49  
Dave



October 8, 1981

TO: MR. RAY ARNETT  
ASSISTANT SECRETARY OF INTERIOR  
FOR FISH, WILDLIFE AND PARKS  
DEPARTMENT OF THE INTERIOR

FROM: MICHAEL K. DEAVER  
ASSISTANT TO THE PRESIDENT  
DEPUTY CHIEF OF STAFF

SUBJECT: Norman Roberts

It was with regret that President Reagan today reluctantly withdrew his personal choice of Norman Roberts for Director of Fish and Wildlife Service.

There is no question in my mind that this action was necessary solely due to your vigorous negative campaign against Norm.

Sometime, I hope you'll find the time to drop a note of apology to Norm and the President.

cc: James G. Watt  
Norman Roberts  
Ray Nesbitt  
Edwin Meese III

RONALD W. REAGAN LIBRARY

THIS FORM MARKS THE FILE LOCATION OF ITEM NUMBER 1-3 LISTED ON THE  
WITHDRAWAL SHEET AT THE FRONT OF THIS FOLDER.

JAMES W. MAYO

- o Immediately prior to DOE, served for almost 7 years on an Excepted appointment at the National Science Foundation. Positions held were in the field of science education.
- o Hired by DOE on April 9, 1978, without a break in service as a Scientific Advisor to the Assistant Secretary for Energy Technology. The appointment was Excepted to serve at the pleasure of the Secretary.
- o The position of Scientific Advisor was no longer required as a result of a reorganization that abolished the Assistant Secretary for Energy Technology. On August 20, 1979, Mr. Mayo was detailed as acting Chief, Electrochemical Systems Branch, under the Assistant Secretary for Conservation and Solar Energy; a position that was not supportable at the SES level.
- o During a review after the inauguration of all DOE employees serving at the pleasure of the Secretary, went back 3 times to verify that the Secretary really wanted us to let him go.
- o He was separated after 30-days notice on March 9, 1981, with severance pay of \$20,237.70.
- o He appealed to the Merit System Protection Board alleging:
  - o he was reduced in grade;
  - o improper separation;
  - o harmful procedural error;
  - o discrimination on the basis of race (Black);
  - o reprisal for his actions as an EEO officer; and
  - o improper political reasons.
- o The Merit System Protection Board presiding official found it lacked jurisdiction over the alleged reduction in grade and upheld the Department on all other counts, i.e., that separation did not violate his rights under adverse action or reduction in force law and regulation, and there was no harmful procedural error, discrimination, reprisal, or improper political motivation in the agency's separation action.
- o The presiding officials' findings become the Merit System Protection Board's decision on August 24, 1981, unless Mr. Mayo's attorney files a petition for review or the full Board reopens the case on its own motion.
- o Lost authorization to hire EES with CSC Reform.
- o Now only Career or Schedule C  
(OPM problem)
- o 130 people under RIF in Mayo area, Schedule C exempt from RIF.

012718CA

THE WHITE HOUSE  
WASHINGTON

July 17, 1981

NOTE FOR KEN CRIBB

FROM: CRAIG L. FULLER 

RE: Dr. Mayo

You will note from the attached package that Dr. Mayo was apparently appointed by Nixon and held over by Carter in the Department of Energy. We let him go as part of our overall policy toward Carter appointees; however, interest has been expressed by Mike Deaver in finding him another place at the Department of Energy. Could you pursue this matter at DOE and keep me advised.


Attachment

THE WHITE HOUSE

WASHINGTON

July 8, 1981

NOTE TO CRAIG FULLER

FROM: MEL BRADLEY 

It's my understanding that Dr. Mayo was appointed by President Nixon and was held over by Carter.

While technically he may be a Carter holdover, he was not recruited and appointed by Carter. Dr. Mayo continues to hold interest in returning to the Department of Energy.

MEMORANDUM

THE WHITE HOUSE  
WASHINGTON

June 19, 1981

TO: CRAIG FULLER  
FROM: MICHAEL K. DEEVER *M*  
SUBJECT: Dr. Mayo

I asked Jay to look into this. I would very much like to see if we can't rescue Dr. Mayo, since he is supposed to be a good scientist and is a political and has been thrown out. Unless somebody has evidence he campaigned against us, why don't we strike a blow for freedom and reinstate him.

JUN 1 8

June 9, 1981

The Honorable Michael K. Deaver  
Deputy Chief of Staff and  
Assistant to the President  
The White House  
Washington, D.C. 20500

Dear Mr. Deaver:

My name is James W. Mayo. I was terminated at the Department of Energy, March 9, 1981. Prior to the termination, Melvin Bradley told me that you were familiar with my case.

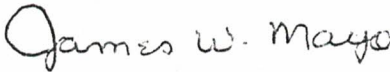
I am interested in continuing service under the Reagan administration and I am writing to you to ask for your active involvement in making that possible.

My termination was connected with, among other things, an Energy Department interpretation of a general directive from the White House. Also, my name erroneously appears on a computer-generated list of black "appointees" who served under the previous administration. In point of fact, however, I entered Federal service at the National Science Foundation in June 1971 to initiate a program mandated by President Nixon. I reached supergrade there in 1973 and remained there until 1978 when I was invited to come to the Department of Energy.

Because I am aware of the commitment of the President to maintain and increase the number of qualified and competent blacks in this administration, I am encouraged in seeking your assistance. Toward that end I will telephone your office in the next few days for an appointment to discuss this matter.

I am looking forward to meeting you.

Sincerely yours,

  
James W. Mayo

cc: The Honorable Melvin Bradley  
The Honorable E. Pendleton James

THE WHITE HOUSE  
WASHINGTON

JUN 18

June 12, 1981

NOTE TO SHIRLEY MOORE

FROM: MEL BRADLEY *MB*  
RE: Dr. James W. Mayo

Per our conversation, attached is some background information on Dr. Mayo.

*JAY - where is this now?*

*Mike - I looked into this for Bradley months ago*

- 1) Mayo is a holdover*
- 2) The Energy Dept was being pressured to remove holdovers like Connerly. He has worked on govt 10 yrs*
- 3) There was no discriminatory action here - only the following of normal procedures*
- 4) I recall, but can't confirm, that he is apolitical*

*If you want Mayo retained it will require a personal appeal to Secretary Edwards - it will also be against established procedures of keeping contractors. HOWEVER, we does sound solid & would help our relationship w/ the black community*



THE WHITE HOUSE  
WASHINGTON

June 11, 1981

Note to Mel Bradley

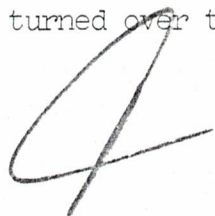
Issue: Personnel Problem of Dr. James W. Mayo  
Only black scientist at the Department  
of Energy

Several months ago, we received a call  
from a Dr. Esteppe, Howard University  
Development Office. (He works with Alice  
Green Burnett)

Dr. ESteppe was requesting, on behalf of  
a number of persons at Howard University,  
including the President, that something  
be done by the Administration and Presidential  
Personnel about the apparent discriminatory  
treatment toward Dr. James W. Mayo. According  
to Dr. Esteppe, Dr. Mayo is the highest  
qualified black scientist at the Department  
of Energy; he has not been used in his field;  
and he is being terminated.

We ~~was~~ asked to look into the matter and  
consider Dr. Mayo for an appointment.

The matter was turned over to Jay Morehead.

A large, stylized handwritten signature, possibly reading 'A', is written in dark ink over the bottom portion of the typed text.

BackgroundOrganization History

- o Initial recruitment was an affirmative action of the Assistant Secretary for Energy Technology with goal of assigning to line R&D management.
- o Recruited into DOE in 1978 based on background and experience; only Black Science/Technical EES (Energy Executive Service). But for non-conversion, would be only Black Science/Technical SES (Senior Executive Service) in DOE.

Experience

- o Academic: Twelve years science teaching - administration, 1955-71
- o Federal Service: Ten Years career-type; National Science Foundation, Department of Energy; eight years total supergrade 1971-1981.
- o Interagency Service: Committee of Visitors, U.S. Army Intelligence School, Fort Devens
- o Intramural Service: Designated EEO Officer for Administration/Personnel

Extramural Minority Organization Contacts:

- Academic - Carol Smith, National Advisory Committee on Black Higher Education and Black Colleges and Universities
  - Samuel Myers, NAFEOHE
  - Richard Neblett, National Action Council for Minorities in Engineering
- Business - Robert Jones, AMAF, Industries
  - Junius Hayes, PROGRESS
  - Eugene Baker, NABM
- Political - Louis Martin, Black Special Assistants
  - Ron Langston, Hill Staffers
  - Mary Stansel, Hill Staffers

Personnel Actions at DOE

- Appointed to position of record - April 1978
- Involuntary non-conversion to SES - July 1979
- Inaction on formal reassignment from position of record - October 1979
- Inaction on SES reassignment from position of record - January 1980
- Inaction on SES recruitment - April 1980
- Inaction on GS-15 reassignment from position of record - January 1980
- Demand for resignation from position of record - January/1981
- Termination of position of record and appointment - February 1981
- Amendment of termination to March 9, 1981 - February 1981
- Action on request to OPM for certification as GS-15 but with deliberate broadening of competitive coverage - March 1981

Issue:

Failing to take personnel actions, no attributable cause; termination, not for cause.



# HOWARD UNIVERSITY

WASHINGTON, D. C. 20059

March 3, 1981

DEPARTMENT OF CHEMISTRY

Mr. Melvin Bradley  
Senior Advisor to the White House  
1600 Pennsylvania Avenue  
Washington, D.C. 20500

Dear Mr. Bradley,

Dr. Aris T. Allen suggested that I write to you about the most senior Black science administrator in the Department of Energy, Dr. James Mayo, who appears to be on the verge of losing his position. Dr. Mayo has been in the Federal Service for ten years. He started at the National Science Foundation, and since January of 1978, he has been at the Department of Energy. His position of record at the Department of Energy is Science Advisor to the Assistant Secretary for Energy Technology, a position that was abolished a year and a half ago. Since that time he has been the acting Director of Electrochemical Systems, where he has consistently obtained fully satisfactory ratings. His supervisors, up to the Assistant Secretary level, during this time have filed papers to make his present position permanent. These papers have been held up by the Personnel Department. They are claiming that the White House is responsible for their inability to complete the required paper work on Dr. Mayo, but the enclosed legal description of the case suggest otherwise.

I am enclosing Dr. Mayo's resume which demonstrates that he is well qualified for the position that he has been acting in. I hope that you can do something about this case because it would be a shame to lose one of the best Black science executives in the Government.

Thanking you for your consideration in this matter, I remain,

Sincerely yours,

William M. Jackson  
Professor of Chemistry  
Phone (202) 636-6883



## SENATE OF MARYLAND

ANNAPOLIS, MARYLAND 21401

ARIS T. ALLEN, M. D.  
STATE SENATOR  
DISTRICT 30

ANNE ARUNDEL AND CALVERT COUNTIES  
SENATE FINANCE COMMITTEE  
SOUTH ANNE ARUNDEL COUNTY  
267-8712, EXT. 3572

ANNE ARUNDEL OFFICE:  
404 JAMES SENATE OFFICE BUILDING  
ANNAPOLIS, MARYLAND 21401  
BALTIMORE/ANNAPOLIS AREA  
841-3572  
WASHINGTON, D. C. AREA:  
858-3572

March 4, 1981

Mr. William S. Heffelfinger  
Vice Chairman  
Executive Personnel Board  
Department of Energy  
Washington, D.C. 20585

Dear Mr. Heffelfinger:

The name of Dr. James Mayo has been brought to my attention. I have had the opportunity to discuss his abilities with persons whose judgement I value and I have also had the opportunity to review his resume. From these sources I am impressed that he has excellent credentials. It is my impression that termination of his position is being considered and based on the information that I have, indicating his overall record, I would strongly urge the continuance of Dr. Mayo in his present position. I believe that he can render invaluable service in his present position.

I am communicating with Mr. Melvin Bradley at the White House expressing my sentiments to him as well.

Sincerely,

ARIS T. ALLEN, M.D.  
Senator-District 30

cc: Mr. Melvin Bradley  
Dr. James Mayo  
Dr. Joseph Morris  
Dr. William Jackson

ATA:cwk

LAW OFFICES  
IRVING KATOR  
CHARTERED  
1220 NINETEENTH STREET, N. W.  
SUITE 202  
WASHINGTON, D. C. 20036  
1202) 223-1497

February 20, 1981

Mr. William S. Heffelfinger  
Vice Chairman  
Executive Personnel Board  
Department of Energy  
Washington, D. C. 20585

Dear Mr. Heffelfinger:

Our firm has been retained by Dr. James W. Mayo to represent him concerning your proposal to terminate his services with the Department of Energy.

The following narrative describes our understanding of the facts in this case. Dr. Mayo, who is a preference eligible, was appointed to the Department under section 621 of the Department of Energy Organization Act (P.L. 95-91) which authorizes the Secretary to appoint not more than 511 scientific, engineering, professional and administrative personnel without regard to the civil service laws and to fix the compensation of such personnel at levels not in excess of the maximum rate payable for GS-18 of the General Schedule.

Dr. Mayo's position of record is Scientific Advisor in the Office of the Assistant Secretary for Conservation and Solar Energy. This is a nonconfidential, nonpolicy, career type position which is or was in the Energy Executive Service. The Energy Executive Service has no statutory basis, but was established by the Department of Energy as a high level professional and managerial corps similar in concept to the Foreign Service and the military.

On April 5, 1979, Dr. Mayo was advised that his position as Scientific Advisor did not meet the criteria for placement in the Senior Executive Service and that he had a right to

Mr. William S. Heffelfinger

Page Two

February 20, 1981

appeal this decision. Dr. Mayo did not file an appeal because he was led to believe that he would be reassigned to a position which would permit his conversion to the Senior Executive Service. Dr. Mayo was recommended as Program Manager for Electrical Systems, but was not reassigned to this position and was not appointed to the Senior Executive Service. The incumbent of this position, however, was converted to Senior Executive Service status and later reassigned to another position.

Dr. Mayo has been serving as Acting Director of the Electrochemical Energy Storage Division since July 1979. This is the same position, with a redesignated title, as the Program Manager for Electrical Systems. Dr. Mayo's superiors have attempted unsuccessfully to have him appointed to this position as a career member of the Senior Executive Service. Notwithstanding the fact that the position was designated as a Senior Executive Service position, thus providing the vehicle for the incumbent to become a member of the Senior Executive Service, Dr. Mayo has been informed that the position only warrants a GS-15 classification. Dr. Mayo offered to accept a GS-15 as an interim measure until the status of the position which he has been occupying is clarified.

By letter dated January 23, 1981, J. M. Schulman, Director of Personnel, requested, on behalf of the Secretary, that Dr. Mayo submit his resignation because of the change in administration. Dr. Mayo submitted his resignation, but Acting Assistant Secretary, Frank DeGeorge, and others requested, in a memorandum dated January 30, 1981, that the resignation not be accepted. Nonetheless, the Secretary was prepared to accept Dr. Mayo's resignation, had he not withdrawn it.

On February 5, 1981, you informed Dr. Mayo that his position of Scientific Advisor was no longer required and that his appointment would terminate on February 6, 1981. By letter dated February 6, 1981, you advised Dr. Mayo that Interim Management Directive 3390 pertaining to the Energy Executive Service expired on March 31, 1979 and that notification of its expiration had been given in DOE Notice 1321.14 dated October 10, 1978. You also advised Dr. Mayo that he was being given 30 days notice of separation and that his new separation date was March 9, 1981.

The Department of Energy is obviously acting under the misapprehension that it has authority to summarily dismiss all employees hired under section 621 of P.L. 95-91. This is simply

Mr. William S. Heffelfinger  
Page Three  
February 20, 1981

not the case. Section 621 empowers the Secretary to appoint certain personnel without regard to civil service laws and to fix their compensation. The words "without regard to civil service laws" apply only to the Secretary's appointment power and mean that persons appointed pursuant to this authority are in the excepted service.

The excepted service is defined at 5 U.S.C. 2103 as consisting of those civil service positions which are not in the competitive service or the Senior Executive Service. Positions may be excluded from the requirements of the Civil Service Act or the competitive service by the Office of Personnel Management or by statute. 5 C.F.R. 1.4. Excepted service employees in nonconfidential and nonpolicy making positions have a broad array of rights including those made available to preference eligibles by the Veterans Preference Act of 1944. Section 621 does not circumscribe these rights. There is nothing in the language of the section which even suggests that Congress intended to deny employees appointed under it the rights ordinarily associated with excepted service employees and most assuredly, the section cannot be read as abrogating, with respect to these employees, the long-standing and well-defined protections against arbitrary removal conferred on veterans by the Veterans Preference Act of 1944.

The Act is partially codified at 5 U.S.C. 7511 which defines those employees who are covered under Subchapter II of Chapter 75, pertaining, inter-alia to removals. Preference eligibles in the excepted service who have completed one year of continuous service in the same or similar positions, such as Dr. Mayo, are covered by virtue of subsection (a)(1)(B) of 5 U.S.C. 7511. A preference eligible is not covered, however, if he or she falls within one of the classes of employees specifically excluded from Chapter 75. These classes consist of employees whose appointments are made by and with the advice and consent of the Senate and employees whose positions have been determined to be of a confidential, policy determining, policy making or policy advocating character. 5 U.S.C. 7511 (b)(1) and (2). Since Dr. Mayo is not a member of either of these classes of employees and since he is not included in any of the exclusions listed at 5 C.F.R. 752.401(c),<sup>1/</sup> it follows that Dr. Mayo can only be removed

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<sup>1/</sup> National Guard Technicians (exclusion 13) are explicitly excluded from the provisions of 5 U.S.C. 7511 and 7512. See 32 U.S.C. 709(f). Physicians and other employees in the Department of Medicine and Surgery, Veterans Administration (exclusion 14) are covered by a statutory disciplinary procedure which makes the decision of the Administrator final. See 38 U.S.C. 4110.

for cause. Cause, of course means misconduct or unsatisfactory performance on the part of an employee, not the mere desire of an agency to dispense with his services. Moreover, an employee who is removed for cause is entitled to certain procedural rights including a due process hearing before the Merit Systems Protection Board. (5 U.S.C. 7513)

That an agency cannot circumvent these procedures was made abundantly clear in the now famous case of Ernest Fitzgerald. In that case, the Air Force, following Mr. Fitzgerald's testimony before Congress on the cost overruns on the Air Force's C-5A cargo plane, abolished Mr. Fitzgerald's position in a purported reduction-in-force. Mr. Fitzgerald appealed to the Civil Service Commission contending that his dismissal was in reality a retaliation for his having testified before Congress. The Commission found that the action taken against Mr. Fitzgerald was influenced by and resulted from reasons personal to him and that, therefore, it was improper and in violation of the Commission's regulations.

We recognize, of course, that persons employed under section 621 may be released in a bona fide reduction-in-force. However, their release may only be effected in accordance with statutory and regulatory law governing reductions-in-force. This law, which derives from the Veterans Preference Act of 1944, applies to each employee in or under an Executive agency except an employee whose appointment is required by Congress to be confirmed by or made with the advice and consent of the Senate, members of the Senior Executive Service and National Guard Technicians. 5 U.S.C. 3501; 5 C.F.R. 351.201 and 202. Thus, if Dr. Mayo's position is being abolished as part of a reduction-in-force, he is entitled to certain rights including the notice prescribed by 5 U.S.C. 351.802 and the appeal right set forth in 5 C.F.R. 351.901.

Very frankly, your letter of February 5, 1981 coming as it does on the heels of the Department's request for Dr. Mayo's resignation "in order to provide the administration the flexibility it needs to carry out its policies" and in the face of the recommendation of his immediate supervisors that he be retained, raises a strong presumption that Dr. Mayo is being removed for political reasons. As I'm sure you know, personnel actions based upon political affiliation violate the merit system principles laid down in 5 U.S.C. 2302 and may constitute a prohibited personnel practice under 5 U.S.C. 2302 (b) (1) (E).

The Supreme Court, as well as Congress, has severely proscribed the freedom of government officials to dismiss employees based upon political affiliation. In Elrod v. Burns, 427 U.S. 347



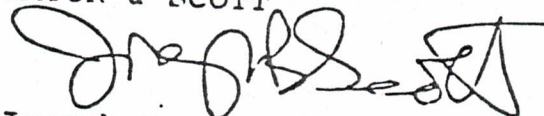
(1976) and Branti v. Finkel, 445 U.S. 507 (1980) the Court was confronted with county employees who admittedly had been employed under the patronage system and who were subsequently threatened with dismissal because of a change in administration. In both cases, the Court held that the dismissals violated the Fourteenth and First Amendments. The Court made it clear that what it termed "patronage dismissals" would not be countenanced except where it could be shown that the dismissals were justified by a paramount and overriding governmental interest. The court acknowledged that the discharge of persons holding policy making and confidential positions might meet this test, but cautioned that merely labeling a position as policy making or confidential would not suffice. Rather, it is necessary to examine the facts to determine if the position in question is indeed one in which the incumbent has far reaching responsibility for planning and implementing the broad goals of the office or agency, as opposed to responsibility of a limited nature. These cases must be seen as prohibiting the discharge of government employees, whether local or federal, holding nonpolicy making and nonconfidential positions, as defined by the Court, because of the desire of an incoming administration to fill those positions with its own political followers.

Finally, although it will hopefully be unnecessary to pursue this issue further, I am concerned that race and particularly Dr. Mayo's association with the Department's equal employment opportunity program may have been factors in your agency's steadfast opposition to appointing him to a position which he has occupied on an acting basis since 1979 and in terminating his services in spite of a request by his immediate superiors that he be retained on the basis of his performance record and the needs of the agency.

I would appreciate your giving this matter your prompt attention and advising me as to what course of action your agency intends to take in this matter. I would also appreciate your providing me with a copy of DOE Notice 1321.14 referred to in your February 6, 1981 letter to Dr. Mayo.

Sincerely yours,

KATOR & SCOTT



Joseph B. Scott

MEMORANDUM

THE WHITE HOUSE  
WASHINGTON

September 30, 1981

We should  
call

TOM  
EVANS

TO: JAY MOOREHEAD

FROM: MICHAEL K. DEEVER MKD

SUBJECT: Keith Atkinson

Can you check for me on Keith Atkinson (FTC) and Henry Folsom (Postal Rate Commission). When will they be announced?

- Atkinson was announced on 6/26. Fielding has his nomination on hold. He has not been sent to the Senate - and won't be until the problems are worked out. This is confidential, but talk to Fielding for details.

Folsom has not yet been approved by the Big Three - therefore he is not yet a ~~candidate~~ <sup>candidate</sup> in process. Wednesday's meeting should decide the position - then it will be six weeks for announcement.

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

September 30, 1981

TO: MAX FRIEDERSDORF  
FROM: MICHAEL K. DEEVER  
SUBJECT: Tom Evans Requests

Tom Evans thinks its time to get the CORE group down here again. You agree?

He also asked for support for Coastal Barrier Resources Act which is his Bill in the House. Can you advise me on these plans?

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

September 30, 1981

TO: FRANK HODSOLL  
FROM: MICHAEL K. DEEVER  
RE: Mary Paige Evans

Can we keep Mary Paige Evans in mind for one of the Arts Boards? (Tom Evans wife)

THE WHITE HOUSE

WASHINGTON

September 24, 1981

MEMORANDUM FOR MICHAEL K. DEEVER

FROM: MAMIE McDONOUGH

SUBJECT: SUE LONG

Art Quern has informed me that Sue Long has taken a job as a Manpower Planner with the Department of Commerce and Community Affairs for the State of Illinois.

Her salary is in the \$25,000 range.

THE WHITE HOUSE  
WASHINGTON

*Mamie?*

7/1/81

TO: Micheal Deaver

FR: Mamie *m*

RE: Update on Sue Long

*Mamie*

Per your request to help Sue Long find a job, here's where she stands now.

Art Quern of Gov. Thompson's Office called this morning to say that she has been to Springfield for a number of interviews. She's been offered a number of jobs, and she's thinking about taking one.

Art indicated that she seems to be "undazzled" by the White House and Gubernatorial involvement. He thinks she will be very appreciative once all this sinks in.

Thanks.

*Thanks  
Keep me posted*

*m.*

RR

*Private*

*Joe/Von*

April 22, 1981

*Can I have a copy of this one?  
RR*

Ms. Sue Long  
2710 Sunset Drive  
Carbondale, Illinois 62901

President Ronald Regan  
White House - Capitol Hill  
Washington, D.C.

Dear President Regan:

Many people of this nation are quick to criticize your decisions, but I support you in the elimination of many CETA projects. I happen to be an employee of a grant (CETA) funded through the Department of Commerce and Community Affairs. There are three of us working at a state hospital helping to find jobs for those leaving the institution. I feel this is a worthwhile project yet one of us could handle the whole operation. There is not enough work for three people to do to create three full time positions.

The end of FY 80 I was told I had to spend X amount of dollars so they would not cut spending for FY 81. I was told to order a new desk, file cabinet, chair, and office supplies. I told my supervisors I did not need all this and found it a waste of money and suggested they send the excess money back to be used in another capacity. I had no choice and was compelled to do so. I now sit at an executive size desk with not enough to keep me busy more than 2-3 days a week. I as a taxpayer feel so many of these programs are a waste of money and even if it means I will loose my job I am glad you are doing something about the unnecessary jobs, programs and spending of money.

I SALUTE YOU!!!

Sincerely,

*Sue Long*  
Sue Long

*Manpower Planner & ~~Coordinator~~  
Dept. of Commerce & Community Affairs  
\$25,000 K*

Re:

HEWITT

Hold

THE WHITE HOUSE  
WASHINGTON

To

Joy Moorhead

FROM:

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

Information

Action

Mike - This is your call.  
If I were you I would simply  
write back - say you are putting his  
name into the ~~system~~ mix for Spain -  
don't endorse him unless JAB makes  
personal pitch. As you know, not everyone  
is 100% behind him for a key post -



THIS ITEM IS STILL UNDER REVIEW  
IN ACCORDANCE WITH E.O. 13233

THE WHITE HOUSE  
WASHINGTON

*Just  
come in*

9/10

Dear Mike,

JAB would sincerely appreciate it if you would agree to see this man. JAB can go into greater detail with you - attached is all the written matter I have.

I have had this letter answered saying that JAB has asked you to please see him.

NICE KNOW YOU LOVE HAVING THIS BALL IN YOUR COURT !

Cheers,

MDT

*Jay  
what has  
happened.  
MKO*

— 3 September 1981

WILLIAM A. HEWITT JOHN DEERE ROAD, MOLINE, ILLINOIS 61265

9/9 How handle?

Dear Jim,

It was good to see you in Chicago last night and I was pleased by your suggestion that I write to you, George Bush, Mike Deaver and Al Haig to tell of my interest in serving in Spain. I'm mailing those letters today. — Incidentally, Mike Deaver is the only key individual who I have not met in person. Would it be desirable and feasible for me to meet him sometime?

Best Bill

## DEERE & COMPANY

JOHN DEERE ROAD, MOLINE, ILLINOIS 61265

WILLIAM A. HEWITT  
Chairman

3 September 1981

Mr. James A. Baker, III  
Chief of Staff and Assistant to the President  
The White House  
Washington, D. C. 20500

Dear Jim:

It is my understanding that my name was given serious consideration in the selection process for a new United States Ambassador to France. Naturally, I was deeply disappointed when I learned that another candidate has been selected.

None-the-less, I continue to feel a strong desire to serve our country in an overseas post. At the present time it would be my preference to serve in Spain. I believe that my general qualifications apply just as well to Spain as they did to France. More specifically, I have visited Spain a great many times since 1952, both for business reasons and for vacations with my family. My wife, our three adult children and I all feel a deep admiration and respect for the people and the culture of Spain.

Several years ago it was my privilege to meet King Juan Carlos while he was visiting New York. That meeting plus my general knowledge of his leadership abilities cause me to believe that I could work well with him and his government in representing our country and our current administration in our relationships with Spain.

I would also like to mention that in 1970 the Spanish government awarded me "La Orden Civil del Merito Agricola, con la categoria de Comendador de Numero" (Agricultural Merit Order, with rank of Commander, First Class.)

Page Two

Mr. James A. Baker, III

3 September 1981

I realize that the appointment of a new United States Ambassador to Spain may not be made in the immediate future, but when that post needs to be filled I will greatly appreciate it if I am considered as a candidate.

Sincerely,



William A. Hewitt

WAH/hm

THE WHITE HOUSE  
WASHINGTON

Mike:

This is everything we have in  
our file on him.

MKD

~~MEMORANDUM~~

THE WHITE HOUSE  
WASHINGTON

April 30, 1981

MEMORANDUM

TO: JAY MOORHEAD  
FROM: MICHAEL K. DEAVER  
SUBJECT: Personnel Recommendations

Don't forget George Bush is very interested in William Hewitt and is now recommending him for Paris.

Speaking of Paris, remember that Bill Brock is interested in Dan Galbraith for that post.

Also, here are Bill Casey's nominations for Ambassadors. In addition, Malcolm Baldrige's candidates.

HEWITT  
GALBRAITH

THE WHITE HOUSE  
WASHINGTON

June 9, 1981

Dear Chuck:

Thank you for your letter expressing your endorsement of Mr. William Alexander Hewitt as U.S. Ambassador to France. He is under active consideration and we will keep your thoughts in mind as we move thru the process.

Many thanks.

Sincerely,

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

The Honorable Charles E. Grassley  
United States Senate  
Washington, D. C. 20510

*HEWITT, Wm ALEXANDER*



THE WHITE HOUSE

WASHINGTON

July 14, 1981

Dear Senator Mathias:

Thank you for your letter and endorsement of Mr. William Hewitt for the position of U.S. Ambassador to France. I have taken the liberty of forwarding your comments to Mr. E. Pendleton James, Director of Presidential Personnel. We will keep your thoughts in mind as we move through the process.

Many thanks.

Sincerely,

MICHAEL K. DEEVER  
Assistant to the President  
Deputy Chief of Staff

The Honorable Charles McC. Mathias, Jr.  
United States Senate  
Washington, D. C.

HEWITT, WM