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EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF ADMINISTRATION  
Washington, D.C. 20503

April 25, 1985

MEMORANDUM FOR: GAIL LEDWIG  
FROM: MICHELE M. DEMAG *MMW*  
SUBJECT: FACILITIES EXPENDITURES

Attached you will find the summary of your Facilities Expenditures for the month of March, 1985. This monthly total is summarized below, with both the expenditures and number of service requests.

If you have any further questions or comments regarding this Facilities Summary or requests in general, please feel free to call me at (456)-7130.

TOTAL:

March: -0-

Attachments

Office of Michael K. Deaver  
1F1/WW

THE WHITE HOUSE

WASHINGTON

April 10, 1985

*DB*  
*ps feel*

MEMORANDUM FOR: MICHAEL K. DEEVER  
FROM: CHRISTOPHER HICKS *CH*  
DEPUTY ASSISTANT TO THE PRESIDENT  
FOR ADMINISTRATION  
SUBJECT: STATUS OF FY 1985 TRAVEL AND  
ENTERTAINMENT BUDGET

The table below indicates the status of the travel and entertainment charges incurred by your offices as of March 31, 1985 and the funds available for your use during fiscal year 1985.

OFFICE OF THE DEPUTY CHIEF OF STAFF  
March 31, 1985

<u>Account</u>	<u>Annual Budget</u>	<u>Obligated to date</u>	<u>Remaining funds</u>
Travel	41,000.00	10,860.00	30,140.00
Entertainment	1,000.00	0.00	1,000.00

DEPUTY TO THE DEPUTY CHIEF OF STAFF  
March 31, 1985

<u>Account</u>	<u>Annual Budget</u>	<u>Obligated to date</u>	<u>Remaining funds</u>
Travel	5,000.00	1,767.00	3,233.00
Entertainment	2,000.00	15.00	1,985.00

The charges include only those obligations reported to the Administrative Office by March 31, 1985; obligations incurred during this period but not yet reported will be included in future reports. Attached to this memorandum is the itemized list showing the details of the travel and entertainment charges summarized above.

Attachments



LEGEND FOR TYPE: 0 = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT; R = OFFICIAL/POLITICAL  
 \* ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT

AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE	
1723	BAROODY	PHILADELPHIA, PA.	10/11/84-10/12/84	P	ACCOMPANY VICE PRESIDENT	.00	.00	
7976	MATHIS	CHICAGO, IL.	10/09/84-10/09/84	0	SPEAK TO PUBLIC RELATIONS SOCIETY	238.00		
8733	MCMANUS	NEW YORK, NY.	10/07/84-10/09/84	0	ATTEND MEDIA MEETINGS	172.85		
8737	MCMANUS	NEW YORK, NY.	10/22/84-10/22/84	0	ATTEND MEDIA MEETINGS	120.05		
TRIP TOTAL							530.90	
8738	BAROODY	KY./NC./MD.	10/07/84-10/08/84	P	ACCOMPANY THE PRESIDENT	.00	.00	
8739	MACK	KY./NC./MD.	10/07/84-10/08/84	P	ACCOMPANY THE PRESIDENT	.00	.00	
8740	MUSKETT	KY./NC./MD.	10/07/84-10/08/84	P	ACCOMPANY THE PRESIDENT	.00	.00	
TRIP TOTAL							.00	.00
8736	MCMANUS	NEW YORK CITY	10/18/84-10/18/84	P	ACCOMPANY THE PRESIDENT	.00	.00	
TRIP TOTAL							.00	.00
MONTH TOTAL							530.90	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
7975	SPAETH	NEW YORK, NY.	11/27/84-11/27/84	0	MEETING WITH MAGAZINE EDITORS	100.00	
TRIP TOTAL						100.00	
MONTH TOTAL						100.00	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
7974	MATHIS	SAN ANTONIO, TX.	12/04/84-12/09/84	0	NEWS DIRECTORS CONVENTION	538.45	
	TRIP TOTAL					538.45	
	MONTH TOTAL					538.45	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
8735	MCMANUS	NEW YORK, NY.	02/13/85-02/18/85	P	ATTEND LINCOLN DAY DINNER	.00	
TRIP TOTAL							.00
2591	BOARD	SANTA BARBARA, CA.	02/15/85-02/16/85	0	ASSIST WITH RADIO ADDRESS	598.00	*
TRIP TOTAL							598.00
MONTH TOTAL							598.00
ORGANIZATION TOTAL							1,767.35

AS OF DATE: MARCH 31, 1985

DEPUTY TO THE DEPUTY CHIEF OF STAFF

PAYEE	ACCOUNT	PURPOSE	DATE	AMOUNT
W.H. STAFF MESS ORGANIZATION TOTAL	0CC0-01	OCTOBER MESS CHARGES	10/31/84	15.00
				15.00

LEGEND FOR TYPE: 0 = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT; R = OFFICIAL/POLITICAL  
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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE	
7999	FISCHER	CAMP DAVID, MD.	10/31/84-09/30/85	0	ACCOMPANY THE PRESIDENT	1,000.00		
TRIP TOTAL							1,000.00	
4807	DEAVER	QUEBEC, CANADA	12/17/84-12/17/84	0	PRE-ADVANCE THE PRESIDENT	.00	*	
4808	SITTMANN	QUEBEC, CANADA	12/17/84-12/17/84	0	PRE-ADVANCE THE PRESIDENT	.00	*	
5642	KUHN	CAMP DAVID, MD.	11/30/84-12/02/84	0	ACCOMPANY THE PRESIDENT	41.45	*	
5643	KUHN	CAMP DAVID, MD.	12/07/84-12/09/84	0	ACCOMPANY THE PRESIDENT	36.60	*	
6572	KUHN	CAMP DAVID, MD.	02/22/85-09/30/85	0	ACCOMPANY THE PRESIDENT	650.00	*	
TRIP TOTAL							728.05	
MONTH TOTAL							1,728.05	



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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
4983	DEAVER	MI./MS./TX.	10/01/84-10/03/84	P	ACCOMPANY THE PRESIDENT	.00	.00
4990	SITTMANN	MI./MS./TX.	10/01/84-10/03/84	P	ACCOMPANY THE PRESIDENT	.00	.00
4991	BLUME	MI./MS./TX.	10/01/84-10/03/84	P	ACCOMPANY THE PRESIDENT	.00	.00
5043	FISCHER	MI./MS./TX.	10/01/84-10/03/84	O	ACCOMPANY THE PRESIDENT	278.25	278.25
5050	OSBORNE	MI./MS./TX.	10/01/84-10/03/84	O	ACCOMPANY THE PRESIDENT	278.25	278.25
8474	EVANS	MI./MS./TX.	10/01/84-10/03/84	O	ACCOMPANY THE PRESIDENT	300.84	300.84
	TRIP TOTAL					857.34	
4901	BLUME	KY./NC./MD.	10/07/84-10/08/84	P	ACCOMPANY THE PRESIDENT	.00	.00
4923	DEAVER	KY./NC./MD.	10/07/84-10/08/84	P	ACCOMPANY THE PRESIDENT	.00	.00
4924	SITTMANN	KY./NC./MD.	10/07/84-10/08/84	P	ACCOMPANY THE PRESIDENT	.00	.00
5044	FISCHER	KY./NC./MD.	10/07/84-10/08/84	O	ACCOMPANY THE PRESIDENT	113.94	113.94
5045	OSBORNE	KY./NC./MD.	10/07/84-10/08/84	O	ACCOMPANY THE PRESIDENT	113.94	113.94
8475	EVANS	KY./NC./MD.	10/07/84-10/08/84	O	ACCOMPANY THE PRESIDENT	113.94	113.94
	TRIP TOTAL					341.82	
4676	EVANS	DETROIT, MI.	10/10/84-10/10/84	O	ACCOMPANY THE PRESIDENT	.00	.00
4902	BLUME	DETROIT, MI.	10/10/84-10/10/84	P	ACCOMPANY THE PRESIDENT	.00	.00
4903	DEAVER	DETROIT, MI.	10/10/84-10/10/84	P	ACCOMPANY THE PRESIDENT	.00	.00
5033	OSBORNE	DETROIT, MI.	10/10/84-10/10/84	O	ACCOMPANY THE PRESIDENT	.00	.00
5046	FISCHER	DETROIT, MI.	10/10/84-10/10/84	O	ACCOMPANY THE PRESIDENT	.00	.00
5450	SITTMANN	DETROIT, MI.	10/10/84-10/10/84	P	ACCOMPANY THE PRESIDENT	.00	.00
	TRIP TOTAL					.00	.00
4677	EVANS	OHIO	10/12/84-10/12/84	O	ACCOMPANY THE PRESIDENT	22.50	22.50

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\* ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT

AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
4904	DEAVER	OHIO	10/12/84-10/12/84	P	ACCOMPANY THE PRESIDENT	.00	.00
4905	SITTMANN	OHIO	10/12/84-10/12/84	P	ACCOMPANY THE PRESIDENT	.00	.00
4906	BLUME	OHIO	10/12/84-10/12/84	P	ACCOMPANY THE PRESIDENT	.00	.00
5041	FISCHER	OHIO	10/12/84-10/12/84	O	ACCOMPANY THE PRESIDENT	22.50	22.50
5042	OSBORNE	OHIO	10/12/84-10/12/84	O	ACCOMPANY THE PRESIDENT	22.50	22.50
	TRIP TOTAL					67.50	67.50
4678	EVANS	AL./GA./SC.	10/15/84-10/15/84	O	ACCOMPANY THE PRESIDENT	22.50	22.50
4907	DEAVER	AL./GA./SC.	10/15/84-10/15/84	P	ACCOMPANY THE PRESIDENT	.00	.00
4908	SITTMANN	AL./GA./SC.	10/15/84-10/15/84	P	ACCOMPANY THE PRESIDENT	.00	.00
4909	BLUME	AL./GA./SC.	10/15/84-10/15/84	P	ACCOMPANY THE PRESIDENT	.00	.00
5151	FISCHER	AL./GA./SC.	10/15/84-10/15/84	O	ACCOMPANY THE PRESIDENT	22.50	22.50
5153	OSBORNE	AL./GA./SC.	10/15/84-10/15/84	O	ACCOMPANY THE PRESIDENT	22.50	22.50
	TRIP TOTAL					67.50	67.50
4679	EVANS	ILLINOIS	10/16/84-10/16/84	O	ACCOMPANY THE PRESIDENT	.00	.00
4910	SITTMANN	ILLINOIS	10/16/84-10/16/84	P	ACCOMPANY THE PRESIDENT	.00	.00
4911	DEAVER	ILLINOIS	10/16/84-10/16/84	P	ACCOMPANY THE PRESIDENT	.00	.00
4912	BLUME	ILLINOIS	10/16/84-10/16/84	P	ACCOMPANY THE PRESIDENT	.00	.00
5152	FISCHER	ILLINOIS	10/16/84-10/16/84	O	ACCOMPANY THE PRESIDENT	.00	.00
5154	OSBORNE	ILLINOIS	10/16/84-10/16/84	O	ACCOMPANY THE PRESIDENT	.00	.00
	TRIP TOTAL					.00	.00
4680	EVANS	NEW YORK CITY	10/18/84-10/18/84	O	ACCOMPANY THE PRESIDENT	.00	.00
4915	DEAVER	NEW YORK CITY	10/18/84-10/18/84	P	ACCOMPANY THE PRESIDENT	.00	.00

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
4916	SITTMANN	NEW YORK CITY	10/18/84-10/18/84	P	ACCOMPANY THE PRESIDENT	.00	.00
5156	FISCHER	NEW YORK CITY	10/18/84-10/18/84	O	ACCOMPANY THE PRESIDENT	15.00	15.00
5157	OSBORNE	NEW YORK CITY	10/18/84-10/18/84	O	ACCOMPANY THE PRESIDENT	15.00	15.00
	TRIP TOTAL					30.00	
4681	EVANS	MD./CA./OR./WA./OH.	10/21/84-10/22/84	O	ACCOMPANY THE PRESIDENT	267.63	267.63
4913	DEAVER	MD./CA./OR./WA./OH.	10/21/84-10/24/84	P	ACCOMPANY THE PRESIDENT	.00	.00
4914	SITTMANN	MD./CA./OR./WA./OH.	10/21/84-10/24/84	P	ACCOMPANY THE PRESIDENT	.00	.00
4917	BLUME	MD./CA./OR./WA./OH.	10/21/84-10/24/84	P	ACCOMPANY THE PRESIDENT	.00	.00
5158	OSBORNE	MD./CA./OR./WA./OH.	10/21/84-10/24/84	O	ACCOMPANY THE PRESIDENT	320.22	320.22
5159	FISCHER	MD./CA./OR./WA./OH.	10/21/84-10/24/84	O	ACCOMPANY THE PRESIDENT	311.74	311.74
	TRIP TOTAL					899.59	
4682	EVANS	NY./NJ./CT.	10/26/84-10/26/84	O	ACCOMPANY THE PRESIDENT	.00	.00
4918	DEAVER	NY./CT./NJ.	10/26/84-10/26/84	P	ACCOMPANY THE PRESIDENT	.00	.00
4919	SITTMANN	NY./CT./NJ.	10/26/84-10/26/84	P	ACCOMPANY THE PRESIDENT	.00	.00
4920	BLUME	NY./CT./NJ.	10/26/84-10/26/84	P	ACCOMPANY THE PRESIDENT	.00	.00
5160	OSBORNE	NY./CT./NJ.	10/26/84-10/26/84	O	ACCOMPANY THE PRESIDENT	.00	.00
5161	FISCHER	NY./CT./NJ.	10/26/84-10/26/84	O	ACCOMPANY THE PRESIDENT	.00	.00
	TRIP TOTAL					.00	.00
4802	DEAVER	PA./WV.	10/29/84-10/29/84	P	ACCOMPANY THE PRESIDENT	.00	.00
4921	SITTMANN	PA./WV.	10/29/84-10/29/84	P	ACCOMPANY THE PRESIDENT	.00	.00
4922	BLUME	PA./WV.	10/29/84-10/29/84	P	ACCOMPANY THE PRESIDENT	.00	.00
5165	FISCHER	PA./WV.	10/29/84-10/29/84	O	ACCOMPANY THE PRESIDENT	.00	.00

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
5168	OSBORNE	PA./WV.	10/29/84-10/29/84	0	ACCOMPANY THE PRESIDENT	.00	
TRIP TOTAL						.00	
MONTH TOTAL						2,263.75	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
4683	EVANS	IA./WI./IL./MO./CA.	11/01/84-11/07/84	0	ACCOMPANY THE PRESIDENT	577.75	
4801	BLUME	CAMPAIGN SWING	11/01/84-11/07/84	P	ACCOMPANY THE PRESIDENT	.00	
4804	SITTMANN	CAMPAIGN SWING	11/01/84-11/07/84	P	ACCOMPANY THE PRESIDENT	.00	
4805	DEAVER	☉ CAMPAIGN SWING	11/01/84-11/07/84	P	ACCOMPANY THE PRESIDENT	.00	
5163	OSBORNE	CAMPAIGN SWING	11/01/84-11/07/84	0	ACCOMPANY THE PRESIDENT	577.75	*
5167	FISCHER	CAMPAIGN SWING	11/01/84-11/07/84	0	ACCOMPANY THE PRESIDENT	1,481.75	
TRIP TOTAL						2,637.25	
4803 DEAVER						532.50	
4806 SITTMANN						532.50	
5169 OSBORNE						480.00	
TRIP TOTAL						1,545.00	
MONTH TOTAL						4,182.25	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE	
6592	KUHN	CAMP DAVID, MD.	12/21/84-12/23/84	0	ACCOMPANY THE PRESIDENT	27.75	*	
TRIP TOTAL							27.75	
4811	DEAVER	PALM SPRINGS, CA.	12/27/84-12/30/84	0	ACCOMPANY THE PRESIDENT	565.00	*	
4812	SITTMANN	PALM SPRINGS, CA.	12/27/84-12/30/84	0	ACCOMPANY THE PRESIDENT	720.00	*	
5162	OSBORNE	PALM SPRINGS, CA.	12/30/84-01/02/85	0	ACCOMPANY THE PRESIDENT	705.00	*	
TRIP TOTAL							1,990.00	
MONTH TOTAL							2,017.75	

3/29/85

TRAVEL REPORT FOR: DEPUTY CHIEF OF STAFF  
AS OF DATE: MARCH 31, 1985

FOR MONTH: FEBRUARY 1985

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE	
4684	EVANS	SANTA BARBARA, CA.	02/13/85-02/17/85	0	ACCOMPANY THE PRESIDENT	313.00	*	
5170	OSBORNE	SANTA BARBARA, CA.	02/13/85-02/17/85	0	ACCOMPANY THE PRESIDENT	355.00	*	
TRIP TOTAL							668.00	
4685	EVANS	QUEBEC CITY, CAN.	03/17/85-03/18/85	S	ACCOMPANY THE PRESIDENT	.00		
4814	SITTMANN	QUEBEC CITY, CAN.	03/17/85-03/18/85	S	ACCOMPANY THE PRESIDENT	.00		
4815	DEAVER	QUEBEC CITY, CAN.	03/17/85-03/18/85	S	ACCOMPANY THE PRESIDENT	.00		
5171	OSBORNE	QUEBEC CITY, CAN.	03/17/85-03/18/85	S	ACCOMPANY THE PRESIDENT	.00		
TRIP TOTAL							.00	
4809	DEAVER	EUROPE	02/19/85-02/27/85	S	SITE SURVEY; ECONOMIC SUMMIT	.00		
4813	SITTMANN	EUROPE	02/19/85-02/27/85	S	SITE SURVEY; ECONOMIC SUMMIT	.00		
TRIP TOTAL							.00	
MONTH TOTAL							668.00	
ORGANIZATION TOTAL							10,859.80	





EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF ADMINISTRATION  
Washington, D.C. 20503

February 26, 1985

MEMORANDUM FOR: GAIL LEDWIG  
FROM: MICHELE M. DEMAG *mae*  
SUBJECT: FACILITIES EXPENDITURES

Attached you will find the summary of your Facilities Expenditures for the month of February, 1984. This monthly total is summarized below, with both the expenditures and number of service requests.

For your records, GSA hourly labor costs for FY 85 are as follows:

Custodial	\$12.90/hour
Craftsmen	\$19.06/hour
Movers	\$16.16/hour
Sheet Metal Workers	\$20.57/hour

Please note that the hourly rate for movers was incorrectly reported in previous memos. All jobs for FY 85 have been billed at the higher rate.

If you have any further questions or comments regarding this Facilities Summary or requests in general, please feel free to call me at (456)-7130.

TOTAL:

February: -0-

Attachments

Office of Michael K. Deaver  
1F1/WW

THE WHITE HOUSE

WASHINGTON

March 13, 1985

*DB*  
*File*

MEMORANDUM FOR:

MICHAEL K. DEAVER

FROM:

CHRISTOPHER HICKS  
DEPUTY ASSISTANT TO THE PRESIDENT  
FOR ADMINISTRATION

*CH*

SUBJECT:

STATUS OF FY 1985 TRAVEL AND  
ENTERTAINMENT BUDGET

The table below indicates the status of the travel and entertainment charges incurred by your office as of February 28, 1985 and the funds available for your use during fiscal year 1985.

OFFICE OF THE DEPUTY CHIEF OF STAFF  
February 28, 1985

<u>Account</u>	<u>Annual Budget</u>	<u>Obligated to date</u>	<u>Remaining funds</u>
Travel	\$41,000	\$11,448	\$29,552
Entertainment	\$1,000	\$0	\$1,000

The charges include only those obligations reported to the Administrative Office by February 28, 1985; obligations incurred during this period but not yet reported will be included in future reports. Attached to this memorandum is the itemized list showing the details of the travel and entertainment charges summarized above.

Attachments

2/28/85

TRAVEL REPORT FOR: DEPUTY CHIEF OF STAFF  
AS OF DATE: FEBRUARY 28, 1985

FISCAL YEAR: 85

FOR MONTH: OCTOBER 1984

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LEGEND FOR TYPE: O = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT; R = OFFICIAL/POLITICAL  
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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
4983	DEAVER	MI./MS./TX.	10/01/84-10/03/84	P	ACCOMPANY THE PRESIDENT	.00	
4990	SITTMANN	MI./MS./TX.	10/01/84-10/03/84	P	ACCOMPANY THE PRESIDENT	.00	
4991	BLUME	MI./MS./TX.	10/01/84-10/03/84	P	ACCOMPANY THE PRESIDENT	.00	
5043	FISCHER	MI./MS./TX.	10/01/84-10/03/84	O	ACCOMPANY THE PRESIDENT	278.25	
5050	OSBORNE	MI./MS./TX.	10/01/84-10/03/84	O	ACCOMPANY THE PRESIDENT	278.25	
8474	EVANS	MI./MS./TX.	10/01/84-10/03/84	O	ACCOMPANY THE PRESIDENT	300.84	
	TRIP TOTAL					857.34	
4901	BLUME	KY./NC./MD.	10/07/84-10/08/84	P	ACCOMPANY THE PRESIDENT	.00	
4923	DEAVER	KY./NC./MD.	10/07/84-10/08/84	P	ACCOMPANY THE PRESIDENT	.00	
4924	SITTMANN	KY./NC./MD.	10/07/84-10/08/84	P	ACCOMPANY THE PRESIDENT	.00	
5044	FISCHER	KY./NC./MD.	10/07/84-10/08/84	O	ACCOMPANY THE PRESIDENT	113.94	
5045	OSBORNE	KY./NC./MD.	10/07/84-10/08/84	O	ACCOMPANY THE PRESIDENT	113.94	
8475	EVANS	KY./NC./MD.	10/07/84-10/08/84	O	ACCOMPANY THE PRESIDENT	113.94	
	TRIP TOTAL					341.82	
4676	EVANS	DETROIT, MI.	10/10/84-10/10/84	O	ACCOMPANY THE PRESIDENT	.00	
4902	BLUME	DETROIT, MI.	10/10/84-10/10/84	P	ACCOMPANY THE PRESIDENT	.00	
4903	DEAVER	DETROIT, MI.	10/10/84-10/10/84	P	ACCOMPANY THE PRESIDENT	.00	
5033	OSBORNE	DETROIT, MI.	10/10/84-10/10/84	O	ACCOMPANY THE PRESIDENT	.00	
5046	FISCHER	DETROIT, MI.	10/10/84-10/10/84	O	ACCOMPANY THE PRESIDENT	.00	
5450	SITTMANN	DETROIT, MI.	10/10/84-10/10/84	P	ACCOMPANY THE PRESIDENT	.00	
	TRIP TOTAL					.00	
4677	EVANS	OHIO	10/12/84-10/12/84	O	ACCOMPANY THE PRESIDENT	22.50	



LEGEND FOR TYPE: O = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT; R = OFFICIAL/POLITICAL  
 \* ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT

AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
4904	DEAVER	OHIO	10/12/84-10/12/84	P	ACCOMPANY THE PRESIDENT	.00	
4905	SITTMANN	OHIO	10/12/84-10/12/84	P	ACCOMPANY THE PRESIDENT	.00	
4906	BLUME	OHIO	10/12/84-10/12/84	P	ACCOMPANY THE PRESIDENT	.00	
5041	FISCHER	OHIO	10/12/84-10/12/84	O	ACCOMPANY THE PRESIDENT	22.50	
5042	OSBORNE	OHIO	10/12/84-10/12/84	O	ACCOMPANY THE PRESIDENT	22.50	
	TRIP TOTAL					67.50	
4678	EVANS	AL./GA./SC.	10/15/84-10/15/84	O	ACCOMPANY THE PRESIDENT	22.50	
4907	DEAVER	AL./GA./SC.	10/15/84-10/15/84	P	ACCOMPANY THE PRESIDENT	.00	
4908	SITTMANN	AL./GA./SC.	10/15/84-10/15/84	P	ACCOMPANY THE PRESIDENT	.00	
4909	BLUME	AL./GA./SC.	10/15/84-10/15/84	P	ACCOMPANY THE PRESIDENT	.00	
5151	FISCHER	AL./GA./SC.	10/15/84-10/15/84	O	ACCOMPANY THE PRESIDENT	22.50	
5153	OSBORNE	AL./GA./SC.	10/15/84-10/15/84	O	ACCOMPANY THE PRESIDENT	22.50	
	TRIP TOTAL					67.50	
4679	EVANS	ILLINOIS	10/16/84-10/16/84	O	ACCOMPANY THE PRESIDENT	.00	
4910	SITTMANN	ILLINOIS	10/16/84-10/16/84	P	ACCOMPANY THE PRESIDENT	.00	
4911	DEAVER	ILLINOIS	10/16/84-10/16/84	P	ACCOMPANY THE PRESIDENT	.00	
4912	BLUME	ILLINOIS	10/16/84-10/16/84	P	ACCOMPANY THE PRESIDENT	.00	
5152	FISCHER	ILLINOIS	10/16/84-10/16/84	O	ACCOMPANY THE PRESIDENT	.00	
5154	OSBORNE	ILLINOIS	10/16/84-10/16/84	O	ACCOMPANY THE PRESIDENT	.00	
	TRIP TOTAL					.00	
4680	EVANS	NEW YORK CITY	10/18/84-10/18/84	O	ACCOMPANY THE PRESIDENT	15.00	
4915	DEAVER	NEW YORK CITY	10/18/84-10/18/84	P	ACCOMPANY THE PRESIDENT	.00	

LEGEND FOR TYPE: O = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT; R = OFFICIAL/POLITICAL  
 \* ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT

AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
4916	SITTMANN	NEW YORK CITY	10/18/84-10/18/84	P	ACCOMPANY THE PRESIDENT	.00	
5156	FISCHER	NEW YORK CITY	10/18/84-10/18/84	O	ACCOMPANY THE PRESIDENT	15.00	
5157	OSBORNE	NEW YORK CITY	10/18/84-10/18/84	O	ACCOMPANY THE PRESIDENT	15.00	
	TRIP TOTAL					45.00	
4681	EVANS	MO./CA./OR./WA./OH.	10/21/84-10/22/84	O	ACCOMPANY THE PRESIDENT	267.63	
4913	DEAVER	MO./CA./OR./WA./OH.	10/21/84-10/24/84	P	ACCOMPANY THE PRESIDENT	.00	
4914	SITTMANN	MO./CA./OR./WA./OH.	10/21/84-10/24/84	P	ACCOMPANY THE PRESIDENT	.00	
4917	BLUME	MO./CA./OR./WA./OH.	10/21/84-10/24/84	P	ACCOMPANY THE PRESIDENT	.00	
5158	OSBORNE	MO./CA./OR./WA./OH.	10/21/84-10/24/84	O	ACCOMPANY THE PRESIDENT	320.22	
5159	FISCHER	MO./CA./OR./WA./OH.	10/21/84-10/24/84	O	ACCOMPANY THE PRESIDENT	311.74	
	TRIP TOTAL					899.59	
4682	EVANS	NY./NJ./CT.	10/26/84-10/26/84	O	ACCOMPANY THE PRESIDENT	.00	
4918	DEAVER	NY./CT./NJ.	10/26/84-10/26/84	P	ACCOMPANY THE PRESIDENT	.00	
4919	SITTMANN	NY./CT./NJ.	10/26/84-10/26/84	P	ACCOMPANY THE PRESIDENT	.00	
4920	BLUME	NY./CT./NJ.	10/26/84-10/26/84	P	ACCOMPANY THE PRESIDENT	.00	
5160	OSBORNE	NY./CT./NJ.	10/26/84-10/26/84	O	ACCOMPANY THE PRESIDENT	.00	
5161	FISCHER	NY./CT./NJ.	10/26/84-10/26/84	O	ACCOMPANY THE PRESIDENT	.00	
	TRIP TOTAL					.00	
4802	DEAVER	PA./WV.	10/29/84-10/29/84	P	ACCOMPANY THE PRESIDENT	.00	
4921	SITTMANN	PA./WV.	10/29/84-10/29/84	P	ACCOMPANY THE PRESIDENT	.00	
4922	BLUME	PA./WV.	10/29/84-10/29/84	P	ACCOMPANY THE PRESIDENT	.00	
5165	FISCHER	PA./WV.	10/29/84-10/29/84	O	ACCOMPANY THE PRESIDENT	.00	

2/28/85

TRAVEL REPORT FOR: DEPUTY CHIEF OF STAFF  
AS OF DATE: FEBRUARY 28, 1985

FISCAL YEAR: 85

FOR MONTH: OCTOBER 1984

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LEGEND FOR TYPE: O = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT; R = OFFICIAL/POLITICAL  
\* ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT

AUTH	NAME	DESTINATION	DATES	TYPE	ACCOMPANY THE PRESIDENT	PURPOSE	AMOUNT	CHANGE
5168	OSBORNE	PA./WV.	10/29/84-10/29/84	O			.00	
TRIP TOTAL							.00	
MONTH TOTAL							2,278.75	



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TRAVEL REPORT FOR: DEPUTY CHIEF OF STAFF  
AS OF DATE: FEBRUARY 28, 1985

FISCAL YEAR: 85

FOR MONTH: NOVEMBER 1984

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\* ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT

AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
4683	EVANS	IA./WI./IL./MO./CA.	11/01/84-11/07/84	O	ACCOMPANY THE PRESIDENT	577.75	*
4801	BLUME	CAMPAIGN SWING	11/01/84-11/07/84	P	ACCOMPANY THE PRESIDENT	.00	
4804	SITTMANN	CAMPAIGN SWING	11/01/84-11/07/84	P	ACCOMPANY THE PRESIDENT	.00	
4805	DEAVER	CAMPAIGN SWING	11/01/84-11/07/84	P	ACCOMPANY THE PRESIDENT	.00	
5163	OSBORNE	CAMPAIGN SWING	11/01/84-11/07/84	O	ACCOMPANY THE PRESIDENT	950.00	
5167	FISCHER	CAMPAIGN SWING	11/01/84-11/07/84	O	ACCOMPANY THE PRESIDENT	1,481.75	*
TRIP TOTAL						3,009.50	
4803	DEAVER	SANTA BARBARA, CA.	11/16/84-11/20/84	O	ACCOMPANY THE PRESIDENT	532.50	*
4806	SITTMANN	SANTA BARBARA, CA.	11/16/84-11/20/84	O	ACCOMPANY THE PRESIDENT	532.50	*
5169	OSBORNE	SANTA BARBARA, CA.	11/17/84-11/25/84	O	ACCOMPANY THE PRESIDENT	480.00	*
TRIP TOTAL						1,545.00	
MONTH TOTAL						4,554.50	

2/28/85

TRAVEL REPORT FOR: DEPUTY CHIEF OF STAFF  
AS OF DATE: FEBRUARY 28, 1985

FISCAL YEAR: 85

FOR MONTH: 10/84 - 09/85

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE	
7999	FISCHER	CAMP DAVID, MD.	10/31/84-09/30/85	0	ACCOMPANY THE PRESIDENT	1,000.00		
TRIP TOTAL							1,000.00	
4807	DEAVER	QUEBEC, CANADA	12/17/84-12/17/84	0	PRE-ADVANCE THE PRESIDENT	22.50		
4808	SITTMANN	QUEBEC, CANADA	12/17/84-12/17/84	0	PRE-ADVANCE THE PRESIDENT	22.50		
TRIP TOTAL							45.00	
MONTH TOTAL							1,045.00	

2/28/85

TRAVEL REPORT FOR: DEPUTY CHIEF OF STAFF

AS OF DATE: FEBRUARY 28, 1985

FISCAL YEAR: 85

FOR MONTH: DECEMBER 1984

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
4811	DEAVER	PALM SPRINGS, CA.	12/27/84-12/30/84	0	ACCOMPANY THE PRESIDENT	650.00	
4812	SITTMANN	PALM SPRINGS, CA.	12/27/84-12/30/84	0	ACCOMPANY THE PRESIDENT	650.00	
5162	OSBORNE	PALM SPRINGS, CA.	12/30/84-01/02/85	0	ACCOMPANY THE PRESIDENT	650.00	
TRIP TOTAL						1,950.00	
MONTH TOTAL						1,950.00	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE	
4684	EVANS	SANTA BARBARA, CA.	02/13/85-02/17/85	O	ACCOMPANY THE PRESIDENT	810.00		
5170	OSBORNE	SANTA BARBARA, CA.	02/13/85-02/17/85	O	ACCOMPANY THE PRESIDENT	810.00		
TRIP TOTAL							1,620.00	
4809	DEAVER	EUROPE	02/19/85-02/27/85	S	SITE SURVEY:ECONOMIC SUMMIT	.00		
4813	SITTMANN	EUROPE	02/19/85-02/27/85	S	SITE SURVEY:ECONOMIC SUMMIT	.00		
TRIP TOTAL							.00	
MONTH TOTAL							1,620.00	
ORGANIZATION TOTAL							11,448.25	



EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF ADMINISTRATION  
Washington, D.C. 20503

February 26, 1985

MEMORANDUM FOR: GAIL LEDWIG  
FROM: MICHELE M. DEMAG *MD*  
SUBJECT: FACILITIES EXPENDITURES

Attached you will find the summary of your Facilities Expenditures for the month of January, 1984. This monthly total is summarized below, with both the expenditures and number of service requests.

For your records, GSA hourly labor costs for FY 85 are as follows:

Movers	\$12.90/hour
Craftsmen	\$19.06/hour
Sheet Metal Workers	\$20.57/hour

If you have any further questions or comments regarding this Facilities Summary or requests in general, please feel free to call me at (456)-7130.

TOTAL:

January: -0-

Attachments

Office of Michael K. Deaver  
1F1/WW



THE WHITE HOUSE  
WASHINGTON

*J.W.*

February 14, 1985

MEMORANDUM FOR: MICHAEL K. DEEVER

FROM: D. EDWARD WILSON, JR. *D.E.W.*  
SPECIAL ASSISTANT TO THE PRESIDENT  
FOR ADMINISTRATION  
DEPUTY DIRECTOR, OFFICE OF ADMINISTRATION

SUBJECT: STATUS OF FY 1985 TRAVEL AND  
ENTERTAINMENT BUDGET

The table below indicates the status of the travel and entertainment charges incurred by your office as of January 31, 1985 and the funds available for your use during fiscal year 1985.

OFFICE OF THE DEPUTY CHIEF OF STAFF  
January 31, 1985

<u>Account</u>	<u>Annual Budget</u>	<u>Obligated to date</u>	<u>Remaining funds</u>
Travel	\$41,000	\$11,811	\$29,189
Entertainment	\$1,000	\$0	\$1,000

The charges include only those obligations reported to the Administrative Office by November 30, 1984; obligations incurred during this period but not yet reported will be included in future reports. Attached to this memorandum is the itemized list showing the details of the travel and entertainment charges summarized above.

Attachments

2/01/85

TRAVEL REPORT FOR: DEPUTY CHIEF OF STAFF  
AS OF DATE: JANUARY 31, 1985

FISCAL YEAR: 85

FOR MONTH: 10/84 - 09/85

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
7999	FISCHER	CAMP DAVID, MD.	10/31/84-09/30/85	O	ACCOMPANY THE PRESIDENT	1,000.00	
	TRIP TOTAL					1,000.00	
4807	DEAVER	QUEBEC, CANADA	12/17/84-12/17/84	O	PRE-ADVANCE THE PRESIDENT	22.50	
4808	SITTMANN	QUEBEC, CANADA	12/17/84-12/17/84	O	PRE-ADVANCE THE PRESIDENT	22.50	
	TRIP TOTAL					45.00	
	MONTH TOTAL					1,045.00	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
4983	DEAVER	MI./MS./TX.	10/01/84-10/03/84	P	ACCOMPANY THE PRESIDENT	.00	
4990	SITTMANN	MI./MS./TX.	10/01/84-10/03/84	P	ACCOMPANY THE PRESIDENT	.00	
4991	BLUME	MI./MS./TX.	10/01/84-10/03/84	P	ACCOMPANY THE PRESIDENT	.00	
5043	FISCHER	MI./MS./TX.	10/01/84-10/03/84	O	ACCOMPANY THE PRESIDENT	278.25	
5050	OSBORNE	MI./MS./TX.	10/01/84-10/03/84	O	ACCOMPANY THE PRESIDENT	278.25	
8474	EVANS	MI./MS./TX.	10/01/84-10/03/84	O	ACCOMPANY THE PRESIDENT	300.84	
	TRIP TOTAL					857.34	
4901	BLUME	KY./NC./MD.	10/07/84-10/08/84	P	ACCOMPANY THE PRESIDENT	.00	
4923	DEAVER	KY./NC./MD.	10/07/84-10/08/84	P	ACCOMPANY THE PRESIDENT	.00	
4924	SITTMANN	KY./NC./MD.	10/07/84-10/08/84	P	ACCOMPANY THE PRESIDENT	.00	
5044	FISCHER	KY./NC./MD.	10/07/84-10/08/84	O	ACCOMPANY THE PRESIDENT	113.94	
5045	OSBORNE	KY./NC./MD.	10/07/84-10/08/84	O	ACCOMPANY THE PRESIDENT	113.94	
8475	EVANS	KY./NC./MD.	10/07/84-10/08/84	O	ACCOMPANY THE PRESIDENT	113.94	
	TRIP TOTAL					341.82	
4676	EVANS	DETROIT, MI.	10/10/84-10/10/84	O	ACCOMPANY THE PRESIDENT	.00	
4902	BLUME	DETROIT, MI.	10/10/84-10/10/84	P	ACCOMPANY THE PRESIDENT	.00	
4903	DEAVER	DETROIT, MI.	10/10/84-10/10/84	P	ACCOMPANY THE PRESIDENT	.00	
5033	OSBORNE	DETROIT, MI.	10/10/84-10/10/84	O	ACCOMPANY THE PRESIDENT	.00	
5046	FISCHER	DETROIT, MI.	10/10/84-10/10/84	O	ACCOMPANY THE PRESIDENT	.00	
5450	SITTMANN	DETROIT, MI.	10/10/84-10/10/84	P	ACCOMPANY THE PRESIDENT	.00	
	TRIP TOTAL					.00	
4677	EVANS	OHIO	10/12/84-10/12/84	O	ACCOMPANY THE PRESIDENT	22.50	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
4904	DEAVER	OHIO	10/12/84-10/12/84	P	ACCOMPANY THE PRESIDENT	.00	
4905	SITTMANN	OHIO	10/12/84-10/12/84	P	ACCOMPANY THE PRESIDENT	.00	
4906	BLUME	OHIO	10/12/84-10/12/84	P	ACCOMPANY THE PRESIDENT	.00	
5041	FISCHER	OHIO	10/12/84-10/12/84	O	ACCOMPANY THE PRESIDENT	22.50	
5042	OSBORNE	OHIO	10/12/84-10/12/84	O	ACCOMPANY THE PRESIDENT	22.50	
TRIP TOTAL						67.50	
4678	EVANS	AL./GA./SC.	10/15/84-10/15/84	O	ACCOMPANY THE PRESIDENT	22.50	
4907	DEAVER	AL./GA./SC.	10/15/84-10/15/84	P	ACCOMPANY THE PRESIDENT	.00	
4908	SITTMANN	AL./GA./SC.	10/15/84-10/15/84	P	ACCOMPANY THE PRESIDENT	.00	
4909	BLUME	AL./GA./SC.	10/15/84-10/15/84	P	ACCOMPANY THE PRESIDENT	.00	
5151	FISCHER	AL./GA./SC.	10/15/84-10/15/84	O	ACCOMPANY THE PRESIDENT	22.50	
5153	OSBORNE	AL./GA./SC.	10/15/84-10/15/84	O	ACCOMPANY THE PRESIDENT	22.50	
TRIP TOTAL						67.50	
4679	EVANS	ILLINOIS	10/16/84-10/16/84	O	ACCOMPANY THE PRESIDENT	.00	
4910	SITTMANN	ILLINOIS	10/16/84-10/16/84	P	ACCOMPANY THE PRESIDENT	.00	
4911	DEAVER	ILLINOIS	10/16/84-10/16/84	P	ACCOMPANY THE PRESIDENT	.00	
4912	BLUME	ILLINOIS	10/16/84-10/16/84	P	ACCOMPANY THE PRESIDENT	.00	
5152	FISCHER	ILLINOIS	10/16/84-10/16/84	O	ACCOMPANY THE PRESIDENT	.00	
5154	OSBORNE	ILLINOIS	10/16/84-10/16/84	O	ACCOMPANY THE PRESIDENT	.00	
TRIP TOTAL						.00	
4680	EVANS	NEW YORK CITY	10/18/84-10/18/84	O	ACCOMPANY THE PRESIDENT	15.00	
4915	DEAVER	NEW YORK CITY	10/18/84-10/18/84	P	ACCOMPANY THE PRESIDENT	.00	



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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE	
4916	SITTMANN	NEW YORK CITY	10/18/84-10/18/84	P	ACCOMPANY THE PRESIDENT	.00		
5156	FISCHER	NEW YORK CITY	10/18/84-10/18/84	0	ACCOMPANY THE PRESIDENT	15.00		
5157	OSBORNE	NEW YORK CITY	10/18/84-10/18/84	0	ACCOMPANY THE PRESIDENT	15.00		
TRIP TOTAL							45.00	
4681	EVANS	MO./CA./OR./WA./OH.	10/21/84-10/22/84	0	ACCOMPANY THE PRESIDENT	267.63	*	
4913	DEAVER	MO./CA./OR./WA./OH.	10/21/84-10/24/84	P	ACCOMPANY THE PRESIDENT	.00		
4914	SITTMANN	MO./CA./OR./WA./OH.	10/21/84-10/24/84	P	ACCOMPANY THE PRESIDENT	.00		
4917	BLUME	MO./CA./OR./WA./OH.	10/21/84-10/24/84	P	ACCOMPANY THE PRESIDENT	.00		
5158	OSBORNE	MO./CA./OR./WA./OH.	10/21/84-10/24/84	0	ACCOMPANY THE PRESIDENT	320.22		
5159	FISCHER	MO./CA./OR./WA./OH.	10/21/84-10/24/84	0	ACCOMPANY THE PRESIDENT	311.74		
TRIP TOTAL							899.59	
4682	EVANS	NY./NJ./CT.	10/26/84-10/26/84	0	ACCOMPANY THE PRESIDENT	.00		
4918	DEAVER	NY./CT./NJ.	10/26/84-10/26/84	P	ACCOMPANY THE PRESIDENT	.00		
4919	SITTMANN	NY./CT./NJ.	10/26/84-10/26/84	P	ACCOMPANY THE PRESIDENT	.00		
4920	BLUME	NY./CT./NJ.	10/26/84-10/26/84	P	ACCOMPANY THE PRESIDENT	.00		
5160	OSBORNE	NY./CT./NJ.	10/26/84-10/26/84	0	ACCOMPANY THE PRESIDENT	.00		
5161	FISCHER	NY./CT./NJ.	10/26/84-10/26/84	0	ACCOMPANY THE PRESIDENT	.00		
TRIP TOTAL							.00	
4802	DEAVER	PA./WV.	10/29/84-10/29/84	P	ACCOMPANY THE PRESIDENT	.00		
4921	SITTMANN	PA./WV.	10/29/84-10/29/84	P	ACCOMPANY THE PRESIDENT	.00		
4922	BLUME	PA./WV.	10/29/84-10/29/84	P	ACCOMPANY THE PRESIDENT	.00		
5165	FISCHER	PA./WV.	10/29/84-10/29/84	0	ACCOMPANY THE PRESIDENT	.00		

2/01/85

TRAVEL REPORT FOR: DEPUTY CHIEF OF STAFF  
AS OF DATE: JANUARY 31, 1985

FOR MONTH: OCTOBER 1984  
FISCAL YEAR: 85

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AUTH	NAME	DESTINATION	DATES	TYPE	ACCOMPANY THE PRESIDENT	PURPOSE	AMOUNT	CHANGE
5168	OSBORNE	PA./WV.	10/29/84-10/29/84	O			.00	
TRIP TOTAL							.00	
MONTH TOTAL							2,278.75	

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 \* ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT

AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE	
4683	EVANS	IA./WI./IL./MD./CA.	11/01/84-11/07/84	O	ACCOMPANY THE PRESIDENT	950.00		
4801	BLUME	CAMPAIGN SWING	11/01/84-11/07/84	P	ACCOMPANY THE PRESIDENT	.00		
4804	SITTMANN	CAMPAIGN SWING	11/01/84-11/07/84	P	ACCOMPANY THE PRESIDENT	.00		
4805	DEAVER	CAMPAIGN SWING	11/01/84-11/07/84	P	ACCOMPANY THE PRESIDENT	.00		
5163	OSBORNE	CAMPAIGN SWING	11/01/84-11/07/84	O	ACCOMPANY THE PRESIDENT	950.00		
5167	FISCHER	CAMPAIGN SWING	11/01/84-11/07/84	O	ACCOMPANY THE PRESIDENT	1,396.75	*	
TRIP TOTAL							3,296.75	
4803	DEAVER	SANTA BARBARA, CA.	11/16/84-11/20/84	O	ACCOMPANY THE PRESIDENT	820.00		
4806	SITTMANN	SANTA BARBARA, CA.	11/16/84-11/20/84	O	ACCOMPANY THE PRESIDENT	820.00		
5169	OSBORNE	SANTA BARBARA, CA.	11/17/84-11/25/84	O	ACCOMPANY THE PRESIDENT	1,600.00		
TRIP TOTAL							3,240.00	
MONTH TOTAL							6,536.75	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
4811	DEAVER	PALM SPRINGS, CA.	12/27/84-12/30/84	0	ACCOMPANY THE PRESIDENT	650.00	
4812	SITTMANN	PALM SPRINGS, CA.	12/27/84-12/30/84	0	ACCOMPANY THE PRESIDENT	650.00	
5162	OSBORNE	PALM SPRINGS, CA.	12/30/84-01/02/85	0	ACCOMPANY THE PRESIDENT	650.00	
TRIP TOTAL						1,950.00	
MONTH TOTAL						1,950.00	
ORGANIZATION TOTAL						11,810.50	





EXECUTIVE OFFICE OF THE PRESIDENT  
OFFICE OF ADMINISTRATION  
Washington, D.C. 20503

January 30, 1985

MEMORANDUM FOR: DONNA BLUME  
FROM: MICHELE M. DEMAG *MMW*  
SUBJECT: FACILITIES EXPENDITURES

Attached you will find the summary of your Facilities Expenditures for the month of December, 1984. This monthly total is summarized below, with both the expenditures and number of service requests.

For your records, GSA hourly labor costs for FY 85 are as follows:

Movers	\$12.90/hour
Craftsmen	\$19.06/hour
Sheet Metal Workers	\$20.57/hour

Please check this summary carefully as I will be calling each office near the end of next week to verify the status of requests that GSA has no record of completing. I would appreciate it if you would determine this status before I call so that we can expedite the completion of these outstanding requests.

If you have any further questions or comments regarding this Facilities Summary or requests in general, please feel free to call me at (456)-7130.

TOTAL:

December: -0-

Attachments

Office of Michael K. Deaver  
1F1/WW

*File here*

THE WHITE HOUSE  
WASHINGTON

December 12, 1984

MEMORANDUM FOR: DONNA BLUME  
OFFICE OF THE DEPUTY CHIEF OF STAFF

FROM: BETTY UBBENS *Bu*  
ADMINISTRATIVE OFFICE

SUBJECT: '84 Entertainment Expenses

Attached to this memo you will find:

- My December 11, 1984 memo to Ed Wilson requesting approval to pay \$23.03 in entertainment expenses from the official FY '84 entertainment account. This memo has been approved.
- A copy of the December 11, 1984 request to Angela Jackson to pay \$41.22 in entertainment expenses from Reagan-Bush.
- And, the original Staff Mess bills for Mr. Deaver's accounts DEAV-00 and DEAV-01 from March through September 1984.

The total entertainment expenses from March through September 1984 is \$64.25. The checks will be made payable to the Staff Mess and upon receipt I will forward them directly to the Mess.

After you have an opportunity to go over the October Mess bills, I would be happy to help you with them. Either give me a call or send them over.

Thank you.

Attachments