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## **EXECUTIVE OFFICE OF THE PRESIDENT** OFFICE OF ADMINISTRATION Washington, D.C. 20503

April 25, 1985

MEMORANDUM FOR: GAIL LEDWIG

FROM:

MICHELE M. DEMAG

SUBJECT:

FACILITIES EXPENDITURES

Attached you will find the summary of your Facilities Expenditures for the month of March, 1985. This monthly total is summarized below, with both the expenditures and number of service requests.

If you have any further questions or comments regarding this Facilities Summary or requests in general, please feel free to call me at (456) - 7130.

TOTAL:

March: -0-

Attachments

Office of Michael K. Deaver 1F1/WW

#### THE WHITE HOUSE

WASHINGTON

April 10, 1985

MEMORANDUM FOR:

MICHAEL K. DEAVER

FROM:

CHRISTOPHER HICKS DEPUTY ASSISTANT T HE PRESIDENT FOR ADMINISTRATION

SUBJECT:

STATUS OF FY 1985 TRAVEL AND ENTERTAINMENT BUDGET

The table below indicates the status of the travel and entertainment charges incurred by your offices as of March 31, 1985 and the funds available for your use during fiscal year 1985.

> OFFICE OF THE DEPUTY CHIEF OF STAFF March 31, 1985

Account	Annual Budget	Obligated to date	Remaining funds
Travel	41,000.00	10,860.00	30,140.00
Entertainment	1,000.00	0.00	1,000.00

DEPUTY TO THE DEPUTY CHIEF OF STAFF March 31, 1985

Account	Annual Budget	Obligated to date	Remaining funds
Travel	5,000.00	1,767.00	3,233.00
Entertainment	2,000.00	15.00	1,985.00

The charges include only those obligations reported to the Administrative Office by March 31, 1985; obligations incurred during this period but not yet reported will be included in future reports. Attached to this memorandum is the itemized list showing the details of the travel and entertainment charges summarized above.

Attachments

PAGE

TRAVEL REPORT FOR: DEPUTY TO THE DEPUTY CHIEF OF STAFF AS OF DATE: MARCH 31, 1985

3/29/85

FOR MONTH: OCTOBER 1984 FISCAL YEAR: 85

DESTINATION	TION	DATES	TYPE	PURPOSE	AMOUNT
PHILADELPHIA,PA. 10/11/84-10/12/84	10/11/84-1		۵	ACCOMPANY VICE PRESIDENT	00.
CHICAGO, IL. 10/09/84-10/09/84	10/09/84-1		0	SPEAK TO PUBLIC RELATIONS SOCIETY	238.00
NEW YORK,NY. 10/07/84-10/09/84	10/07/84-1		0	ATTEND MEDIA MEETINGS	172.85
NEW YORK,NY. 10/22/84-10/22/84	10/22/84-1		0	ATTEND MEDIA MEETINGS	120.05
					530.90
KY./NC./MD. 10/07/84-10/08/84	10/07/84-10		, Д.	ACCOMPANY THE PRESIDENT	00.
KY./NC./MD. 10/07/84-10/08/84	10/07/84-10		Д	ACCOMPANY THE PRESIDENT	00.
KY./NC./MD. 10/07/84-10/08/84	10/01/84-10/		Ь	ACCOMPANY THE PRESIDENT	00.
					00.
NEW YORK CITY 10/18/84-10/18/84	10/18/84-10/		· d	ACCOMPANY THE PRESIDENT	00.
					00.
					530.90

100.001

MONTH TOTAL

AUTH

75

LEGEND FOR TYPE: O = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT; R = OFFICIAL/POLITICAL \* ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT

CHANGE 538.45 538.45 538.45 AMOUNT NEWS DIRECTORS CONVENTION PURPOSE TYPE . 12/04/84-12/09/84 DATES DESTINATION SAN ANTONIO, TX. NAME 7974 MATHIS TRIP TOTAL AUTH

MONTH TOTAL

16

AMDUNT CHANGE	00.	100.	* 00.865	598.00	598.00	1,767.35
PURPOSE	ATTEND LINCOLN DAY DINNER		ASSIST WITH RADIO ADDRESS			
TYPE	۵					
DATES	02/13/85-02/18/85		02/15/85-02/16/85			
DESTINATION	NEW YORK, NY.		SANTA BARBARA, CA.			
AUTH	8735 MCMANUS	TRIP TOTAL	2591 BOARD	TRIP TOTAL	MONTH TOTAL	ORGANIZATION TOTAL

PAGE

AS OF DATE:

WHITE

DEPUTY TO THE DEPUTY CHIEF OF STAFF

MARCH 31, 1985

PURPOSE

ACCOUNT 00000

W.H. STAFF MESS ORGANIZATION TOTAL

PAYEE

OCTOBER MESS CHARGES

10/31/84 DATE

15.00

AMOUNT

00 -

4/01/85

TRAVEL REPORT FOR: DEPUTY CHIEF OF STAFF AS OF DATE: MARCH 31, 1985

3/29/85

FISCAL YEAR:

FOR MONTH: 10/84 - 09/85 85

PAGE

AMOUNT	1,000.00	1,000.00	*	*	* * **********	* 09.98	* 00.059	728.05	1,728.05
PUKPUSE	ACCOMPANY THE PRESIDENT		PRE-ADVANCE THE PRESIDENT	PRE-ADVANCE THE PRESIDENT	ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT		
TYPE	0		0	0	0	0	0		
DATES	10/31/84-09/30/85		12/17/84-12/17/84	12/17/84-12/17/84	11/30/84-12/02/84	12/07/84-12/09/84	02/22/85-09/30/85		
DESTINATION	CAMP DAVID, MD.		AGNAD CANADA	QUEBEC, CANADA	CAMP DAVID, MD.	CAMP DAVID, MD.	CAMP DAVID, MD.		
NAME	FISCHER	TOTAL		SITTMANN		KUHN	KUHN	TRIP TOTAL	MONTH TOTAL
AUTH	7999	TRIP TOTAL	100	4808	5642	5643	6572	TRIP	MONTH

FISCAL YEAR:

FOR MONTH: OCTOBER 1984 85

PAGE

CHANGE																						
AMOUNT	00.	00.	00.	278.25	278.25	300.84	857.34	00.	00.	00.	113.94	113.94	113.94	341.82	00.	00.	00.	00.	00.	00.	00:	22.50
PURPOSE	ACCOMPANY THE PRESIDENT		ACCOMPANY THE PRESIDENT		ACCOMPANY THE PRESIDENT		ACCOMPANY THE PRESIDENT															
TYPE	۵	۵	۵	0	0	0		<u> </u>	۵	۵	0	0	0		0	۵	۵	0	0	۵		0
DATES	10/01/84-10/03/84	10/01/84-10/03/84	10/01/84-10/03/84	10/01/84-10/03/84	10/01/84-10/03/84	10/01/84-10/03/84		10/07/84-10/08/84	10/07/84-10/08/84	10/07/84-10/08/84	10/07/84-10/08/84	10/07/84-10/08/84	10/07/84-10/08/84		10/10/84-10/10/84	10/10/84-10/10/84	10/10/84-10/10/84	10/10/84-10/10/84	10/10/84-10/10/84	10/10/84-10/10/84		10/12/84-10/12/84
DESTINATION	MI./MS./TX.	MI./MS./TX.	MI./MS./TX.	MI./MS./TX.	MI./MS./TX.	MI./MS./TX.		KY./NC./MD.	KY./NC./MD.	KY./NC./MD.	KY./NC./MD.	KY./NC./MD.	KY./NC./MD.		DETROIT, MI.	DETROIT, MI.	DETROIT,MI.	DETROIT, MI.	DETROIT, MI.	DETROIT, MI.		OHIO
AUTH NAME	4983 DEAVER	4990 SITTMANN	4991 BLUME	5043 FISCHER	5050 OSBORNE	8474 EVANS	TRIP TOTAL	4901 BLUME	4923 DEAVER	4924 SITTMANN	5044 FISCHER		8475 EVANS	TRIP TOTAL	4676 EVANS	4902 BLUME	4903 DEAVER	5033 OSBORNE	5046 FISCHER	5450 SITTMANN	TRIP TOTAL	4677 EVANS

TRAVEL REPORT FOR: DEPUTY CHIEF OF STAFF AS OF DATE: MARCH 31, 1985 3/29/85

FOR MONTH: OCTOBER 1984 85 FISCAL YEAR: LEGEND FOR TYPE: 0 = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT; R = OFFICIAL/POLITICAL \* ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT

AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
4904	DEAVER	ОНІО	10/12/84-10/12/84	۵	ACCOMPANY THE PRESIDENT	00.	
4905	SITTMANN	ОНІО	10/12/84-10/12/84	۵	ACCOMPANY THE PRESIDENT	00.	
4906	BLUME	ОНІО	10/12/84-10/12/84	۵	ACCOMPANY THE PRESIDENT	00.	
5041	FISCHER	ОНІО	10/12/84-10/12/84	0	ACCOMPANY THE PRESIDENT	22.50	
5042	OSBORNE	OHIO	10/12/84-10/12/84	0	ACCOMPANY THE PRESIDENT	22.50	
TRIP	TRIP TOTAL					67.50	
4678	4678 EVANS	AL./GA./SC.	10/15/84-10/15/84	0	ACCOMPANY THE PRESIDENT	22.50	
4907	DEAVER	AL./GA./SC.	10/15/84-10/15/84	۵	ACCOMPANY THE PRESIDENT	00.	
4908	SITTMANN	AL./GA./SC.	10/15/84-10/15/84	۵	ACCOMPANY THE PRESIDENT	00.	
4909	BLUME	AL./GA./SC.	10/15/84-10/15/84	۵	ACCOMPANY THE PRESIDENT	00.	
5151	FISCHER	AL./GA./SC.	10/15/84-10/15/84	0	ACCOMPANY THE PRESIDENT	22.50	
5153	OSBORNE	AL./GA./SC.	10/15/84-10/15/84	0	ACCOMPANY THE PRESIDENT	22.50	
TRIP	TRIP TOTAL					67.50	
4679	EVANS	ILLINOIS	10/16/84-10/16/84	0	ACCOMPANY THE PRESIDENT	80.	
4910	SITTMANN	ILLINOIS	10/16/84-10/16/84	۵	ACCOMPANY THE PRESIDENT	00.	
4911	DEAVER	ILLINOIS	10/16/84-10/16/84	<u>а</u>	ACCOMPANY THE PRESIDENT	00.	
4912	BLUME	ILLINOIS	10/16/84-10/16/84	۵	ACCOMPANY THE PRESIDENT	00.	
5152	FISCHER	ILLINOIS	10/16/84-10/16/84	0	ACCOMPANY THE PRESIDENT	00.	
5154	5154 OSBORNE	ILLINOIS	10/16/84-10/16/84	0	ACCOMPANY THE PRESIDENT	00.	
TRIP	TRIP TOTAL					00.	
4680	4680 EVANS	NEW YORK CITY	10/18/84-10/18/84	0	ACCOMPANY THE PRESIDENT	00.	*
4915	DEAVER	NEW YORK CITY	10/18/84-10/18/84	۵	ACCOMPANY THE PRESIDENT	00.	

7

PAGE

PAGE

3/29/85

FISCAL YEAR: 85

CHANGE																						
AMOUNT	00.	15.00	15.00	30.00	267.63	00.	00.	00.	320.22	311.74	899.59	00.	00.	00.	00.	00.	00.	00.	00.	00.	00.	00.
PURPOSE	ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT		ACCOMPANY THE PRESIDENT		ACCOMPANY THE PRESIDENT		ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT										
TYPE	۵	0	0		0	۵	۵	۵	0	0		0	۵	۵	۵	0	0		<u> </u>	۵	۵	0
DATES	10/18/84-10/18/84	10/18/84-10/18/84	10/18/84-10/18/84		10/21/84-10/22/84	10/21/84-10/24/84	10/21/84-10/24/84	10/21/84-10/24/84	10/21/84-10/24/84	10/21/84-10/24/84		10/26/84-10/26/84	10/26/84-10/26/84	10/26/84-10/26/84	10/26/84-10/26/84	10/26/84-10/26/84	10/26/84-10/26/84		10/29/84-10/29/84	10/29/84-10/29/84	10/29/84-10/29/84	10/29/84-10/29/84
DESTINATION	NEW YORK CITY	NEW YORK CITY	NEW YORK CITY		MO./CA./OR./WA./OH.	MO./CA./OR./WA./OH.	MO./CA./OR./WA./OH.	MO./CA./OR./WA./OH.	MO./CA./OR./WA./OH.	MD./CA./OR./WA./OH.		NY./NJ./CT.	NY./CT./NJ.	NY./CT./NJ.	NY./CT./NJ.	NY./CT./NJ.	NY./CT./NJ.		PA./WV.	PA./WV.	PA./WV.	PA./WV.
NAME	SITTM	FISCHER		TRIP TOTAL	EVANS			BLUME	OSBORNE	5159 FISCHER	TRIP TOTAL	EVANS	DEAVER	SITTMANN	BLUME	OSBORNE	FISCHER	TRIP TOTAL	4802 DEAVER	SITTMANN	BLUME	FISCHER
AUTH	4916	5156	5157	TRIP	4681	4913	4914	4917	5158	5159	TRIP	4682	4918	4919	4920	5160	5161	TRIP	4802	4921	4922	5165

5		
3/29/85 TRAVEL REPORT FOR: DEPUTY CHIEF OF STAFF AS OF DATE: MARCH 31, 1985 FISCAL YEAR: 85	LEGEND FOR TYPE: O = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT; R = OFFICIAL/POLITICAL * ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT	
3/5		

CHANGE 8. 8 2,263.75 AMOUNT ACCOMPANY THE PRESIDENT PURPOSE TYPE 0 10/29/84-10/29/84 DATES DESTINATION PA./WV. NAME 5168 OSBORNE MONTH TOTAL TRIP TOTAL AUTH

3/29/85

14

MARCH 31, 1985

	CHANGE			
OFFICIAL/POLITICAL	AMOUNT	577.75	00.	00.
LEGEND FOR TYPE: O = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT; R = OFFICIAL/POLITICAL * ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT	PURPOSE	ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT
E DEPA	TYPE	0	۵	۵
POLITICAL; S = STAT SIGNATES CHANGE IN A	DATES	11/01/84-11/07/84	11/01/84-11/07/84	11/01/84-11/07/84
: TYPE: O = OFFICIAL; P = * ASTERISK DE	DESTINATION	IA./WI./IL./MO./CA.	CAMPAIGN SWING	CAMPAIGN SWING
LEGEND FOR	NAME	EVANS	BLUME	4804 SITTMANN
	AUTH	4683	4801	4804

8

ACCOMPANY THE PRESIDENT ACCOMPANY THE PRESIDENT ACCOMPANY THE PRESIDENT

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11/01/84-11/07/84 11/01/84-11/07/84

CAMPAIGN SWING CAMPAIGN SWING

OSBORNE FISCHER

5163 5167

DEAVER

4805

& CAMPAIGN SWING

11/01/84-11/07/84

1,481.75 2,637.25

577.75

532.50 532.50 480.00 1,545.00

ACCOMPANY THE PRESIDENT ACCOMPANY THE PRESIDENT ACCOMPANY THE PRESIDENT

0 0 0

11/16/84-11/20/84

SANTA BARBARA, CA.

SANTA BARBARA, CA. SANTA BARBARA, CA.

SITTMANN

4806

4803 DEAVER

TRIP TOTAL

5169 OSBORNE

TRIP TOTAL

11/16/84-11/20/84 11/17/84-11/25/84 4,182.25

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TOTAL
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15

FISCAL YEAR:

AUTH	DESTINATION	DATES TYPE	E	AMOUNT	CHANGE
KUHN	CAMP DAVID, MD.	12/21/84-12/23/84 0	ACCOMPANY THE PRESIDENT	27.75	*
TRIP TOTAL				27.75	
4811 DEAVER	PALM SPRINGS, CA.	12/27/84-12/30/84 0	ACCOMPANY THE PRESIDENT	565.00	*
4812 SITTMANN	PALM SPRINGS, CA.	12/27/84-12/30/84 0	ACCOMPANY THE PRESIDENT	720.00	*
5162 OSBORNE	PALM SPRINGS, CA.	12/30/84-01/02/85 0	ACCOMPANY THE PRESIDENT	705.00	*
TRIP TOTAL				1,990.00	
MONTH TOTAL				2,017.75	

TRAVEL REPORT FOR: DEPUTY CHIEF OF STAFF AS OF DATE: MARCH 31, 1985

3/29/85

FOR MONTH: FEBRUARY 1985 FISCAL YEAR: 85

16

PAGE

AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
4684 EVANS	INS	SANTA BARBARA, CA.	02/13/85-02/17/85	0	ACCOMPANY THE PRESIDENT	313.00	*
5170 OSB	OSBORNE	SANTA BARBARA, CA.	02/13/85-02/17/85	0	ACCOMPANY THE PRESIDENT	355.00	*
TRIP TOTAL	1L					668.00	
4685 EVANS	NS	QUEBEC CITY, CAN.	03/17/85-03/18/85	S	ACCOMPANY THE PRESIDENT	00.	
4814 SIT	SITTMANN	QUEBEC CITY, CAN.	03/17/85-03/18/85	S	ACCOMPANY THE PRESIDENT	00.	
4815 DEA	DEAVER	QUEBEC CITY, CAN.	03/17/85-03/18/85	S	ACCOMPANY THE PRESIDENT	00.	
5171 OSB	OSBORNE	QUEBEC CITY, CAN.	03/17/85-03/18/85	S	ACCOMPANY THE PRESIDENT	00.	
TRIP TOTAL	AL.					00.	
4809 DEAVER	IVER	FLIROPE	02/19/85-02/27/85	S	SITE SURVEY; ECONOMIC SUMMIT	00.	
4813 SIT	SITTMANN	EUROPE	02/19/85-02/27/85	S	SITE SURVEY; ECONOMIC SUMMIT	00.	
TRIP TOTAL	1L					00.	
MONTH TOTAL	FAL					668.00	
SANIZAT	ORGANIZATION TOTAL					10,859.80	



## EXECUTIVE OFFICE OF THE PRESIDENT OFFICE OF ADMINISTRATION Washington, D.C. 20503

February 26, 1985

MEMORANDUM FOR: GAIL LEDWIG

FROM:

MICHELE M. DEMAG

SUBJECT:

FACILITIES EXPENDITURES

Attached you will find the summary of your Facilities Expenditures for the month of February, 1984. This monthly total is summarized below, with both the expenditures and number of service requests.

For your records, GSA hourly labor costs for FY 85 are as follows:

\$12.90/hour Custodial \$19.06/hour Craftsmen \$16.16/hour Movers \$20.57/hour Sheet Metal Workers

Please note that the hourly rate for movers was incorrectly reported in previous memos. All jobs for FY 85 have been billed at the higher rate.

If you have any further questions or comments regarding this Facilities Summary or requests in general, please feel free to call me at (456) - 7130.

TOTAL:

February:

Attachments

Office of Michael K. Deaver 1F1/WW

## THE WHITE HOUSE

WASHINGTON

March 13, 1985

Ph jele

MEMORANDUM FOR:

MICHAEL K. DEAVER

FROM:

CHRISTOPHER HICKS
DEPUTY ASSISTANT TO THE PRESIDENT

FOR ADMINISTRATION

SUBJECT:

STATUS OF FY 1985 TRAVEL AND

ENTERTAINMENT BUDGET

The table below indicates the status of the travel and entertainment charges incurred by your office as of February 28, 1985 and the funds available for your use during fiscal year 1985.

OFFICE OF THE DEPUTY CHIEF OF STAFF February 28, 1985

Account	Annual Budget	Obligated to date	Remaining funds
Travel	\$41,000	\$11,448	\$29,552
Entertainment	\$1,000	\$0	\$1,000

The charges include only those obligations reported to the Administrative Office by February 28, 1985; obligations incurred during this period but not yet reported will be included in future reports. Attached to this memorandum is the itemized list showing the details of the travel and entertainment charges summarized above.

Attachments

0

	22.50	ACCOMPANY THE PRESIDENT	0	10/12/84-10/12/84	ОНО	EVANS	4677
	.00					TOTAL	TRIP TOTAL
	.00	ACCOMPANY THE PRESIDENT	, <b>D</b>	10/10/84-10/10/84	DETROIT, MI.	SITTMANN	5450
	.00	ACCOMPANY THE PRESIDENT	0	10/10/84-10/10/84	DETROIT, MI.	FISCHER	5046
	.00	ACCOMPANY THE PRESIDENT	0	10/10/84-10/10/84	DETROIT, MI.	OSBORNE	5033
	.00	ACCOMPANY THE PRESIDENT	P	10/10/84-10/10/84	DETROIT, MI.	DEAVER	4903
	.00	ACCOMPANY THE PRESIDENT	P	10/10/84-10/10/84	DETROIT, MI.	BLUME	4902
	.00	ACCOMPANY THE PRESIDENT	0	10/10/84-10/10/84	DETROIT, MI.	EVANS	4676
	341.82					TRIP TOTAL	TRIP
	113.94	ACCOMPANY THE PRESIDENT	0	10/07/84-10/08/84	KY./NC./MD.	EVANS	8475
	113.94	ACCOMPANY THE PRESIDENT	0	10/07/84-10/08/84	KY./NC./MD.	OSBORNE	5045
	113.94	ACCOMPANY THE PRESIDENT	0	10/07/84-10/08/84	KY./NC./MD.	FISCHER	5044
	.00	ACCOMPANY THE PRESIDENT	Р	10/07/84-10/08/84	KY./NC./MD.	SITTMANN	4924
	.00	ACCOMPANY THE PRESIDENT	P	10/07/84-10/08/84	KY./NC./MD.	DEAVER	4923
	.00	ACCOMPANY THE PRESIDENT	P	10/07/84-10/08/84	KY./NC./MD.	BLUME	4901
	857.34					TRIP TOTAL	TRIP
	300.84	ACCOMPANY THE PRESIDENT	0	10/01/84-10/03/84	MI./MS./TX.	EVANS	8474
	278.25	ACCOMPANY THE PRESIDENT	0	10/01/84-10/03/84	MI./MS./TX.	OSBORNE	5050
	278.25	ACCOMPANY THE PRESIDENT	0	10/01/84-10/03/84	MI./MS./TX.	FISCHER	5043
	.00	ACCOMPANY THE PRESIDENT	Ъ	10/01/84-10/03/84	MI./MS./TX.	BLUME	4991
	.00	ACCOMPANY THE PRESIDENT	P	10/01/84-10/03/84	MI./MS./TX.	SITTMANN	4990
	.00	ACCOMPANY THE PRESIDENT	P	10/01/84-10/03/84	MI./MS./TX.	DEAVER	4983
CHANGE	AMOUNT	PURPOSE	TYPE	DATES	DESTINATION	NAME	AUTH

1

	.00	ACCOMPANY THE PRESIDENT	Р	10/18/84-10/18/84	NEW YORK CITY	DEAVER	4915
				10/10/04	NEW TOXA CL	EVANO	4000
	15.00	ACCOMPANY THE PRESIDENT	0	10/18/84-10/18/84	NEW YORK CITY	EVANS	2680
	.00					TRIP TOTAL	TRIP
	.00	ACCOMPANY THE PRESIDENT	0	10/16/84-10/16/84	ILLINOIS	OSBORNE	5154
	.00	ACCOMPANY THE PRESIDENT	0	10/16/84-10/16/84	ILLINOIS	FISCHER	5152
	.00	ACCOMPANY THE PRESIDENT	P	10/16/84-10/16/84	ILLINOIS	всиме	4912
	.00	ACCOMPANY THE PRESIDENT	Р	10/16/84-10/16/84	ILLINOIS	DEAVER	4911
	.00	ACCOMPANY THE PRESIDENT	P	10/16/84-10/16/84	ILLINOIS	SITTMANN	4910
	.00	ACCOMPANY THE PRESIDENT	0	10/16/84-10/16/84	ILLINOIS	EVANS	4679
	67.50					TRIP TOTAL	TRIP
	22.50	ACCOMPANY THE PRESIDENT	0	10/15/84-10/15/84	AL./GA./SC.	OSBORNE	5153
	22.50	ACCOMPANY THE PRESIDENT	0	10/15/84-10/15/84	AL./GA./SC.	FISCHER	5151
	.00	ACCOMPANY THE PRESIDENT	Р	10/15/84-10/15/84	AL./GA./SC.	BLUME	4909
	.00	ACCOMPANY THE PRESIDENT	P	10/15/84-10/15/84	AL./GA./SC.	SITTMANN	4908
	.00	ACCOMPANY THE PRESIDENT	ъ	10/15/84-10/15/84	AL./GA./SC.	DEAVER	4907
	22.50	ACCOMPANY THE PRESIDENT	0	10/15/84-10/15/84	AL./GA./SC.	EVANS	4678
	67.50					TRIP TOTAL	TRIP
	22.50	ACCOMPANY THE PRESIDENT	0	10/12/84-10/12/84	ОПО	OSBORNE	5042
	22.50	ACCOMPANY THE PRESIDENT	0	10/12/84-10/12/84	ОНІО	FISCHER	5041
	.00	ACCOMPANY THE PRESIDENT	Р	10/12/84-10/12/84	ОНО	BLUME	4906
	.00	ACCOMPANY THE PRESIDENT	Ф	10/12/84-10/12/84	0H10	SITTMANN	4905
	.00	ACCOMPANY THE PRESIDENT	Ъ	10/12/84-10/12/84	ОНІО	DEAVER	4904
CHANGE	AMOUNT	PURPOSE	TYPE	DATES	DESTINATION	NAME	AUTH

FISCAL YEAR: FOR MONTH: OCTOBER 1984 85

PAGE

12

ACCOMPANY THE	10/26/84-10/26/84 10/26/84-10/26/84 10/26/84-10/26/84 10/26/84-10/26/84 10/26/84-10/26/84 10/26/84-10/26/84 10/29/84-10/29/84 10/29/84-10/29/84	NY./NJ./CT.  NY./CT./NJ.  NY./CT./NJ.  NY./CT./NJ.  NY./CT./NJ.  PA./WV.  PA./WV.	TRIP TOTAL 4802 DEAVER 4921 SITTMANN 4922 BLUME	4802 4921 4922
ACCOMPANY THE	10/26/84-10/26/84 10/26/84-10/26/84 10/26/84-10/26/84 10/26/84-10/26/84 10/26/84-10/26/84 10/26/84-10/26/84 10/29/84-10/29/84	NY./CT./NJ.  NY./CT./NJ.  NY./CT./NJ.  NY./CT./NJ.  NY./CT./NJ.  PA./WV.	-	4802
ACCOMPANY THE ACCOMPANY THE ACCOMPANY THE ACCOMPANY THE ACCOMPANY THE ACCOMPANY THE	10/26/84-10/26/84 10/26/84-10/26/84 10/26/84-10/26/84 10/26/84-10/26/84 10/26/84-10/26/84 10/26/84-10/26/84	NY./CT./NJ.  NY./CT./NJ.  NY./CT./NJ.  NY./CT./NJ.  NY./CT./NJ.  PA./WV.		4802
ACCOMPANY THE ACCOMPANY THE ACCOMPANY THE ACCOMPANY THE ACCOMPANY THE	10/26/84-10/26/84 10/26/84-10/26/84 10/26/84-10/26/84 10/26/84-10/26/84 10/26/84-10/26/84	NY./CT./NJ. NY./CT./NJ. NY./CT./NJ. NY./CT./NJ. NY./CT./NJ.	TOTAL	
ACCOMPANY THE ACCOMPANY THE ACCOMPANY THE ACCOMPANY THE ACCOMPANY THE	10/26/84-10/26/84 10/26/84-10/26/84 10/26/84-10/26/84 10/26/84-10/26/84 10/26/84-10/26/84	NY./NJ./CT. NY./CT./NJ. NY./CT./NJ. NY./CT./NJ. NY./CT./NJ.		TRIF
ACCOMPANY THE ACCOMPANY THE ACCOMPANY THE ACCOMPANY THE	10/26/84-10/26/84 10/26/84-10/26/84 10/26/84-10/26/84 10/26/84-10/26/84	NY./NJ./CT. NY./CT./NJ. NY./CT./NJ. NY./CT./NJ.	FISCHER	5161
ACCOMPANY THE ACCOMPANY THE ACCOMPANY THE	10/26/84-10/26/84 10/26/84-10/26/84 10/26/84-10/26/84	NY./NJ./CT. NY./CT./NJ. NY./CT./NJ.	OSBORNE	5160
ACCOMPANY THE ACCOMPANY THE	10/26/84-10/26/84	NY./NJ./CT. NY./CT./NJ. NY./CT./NJ.	BLUME	4920
ACCOMPANY THE	10/26/84-10/26/84	NY./NJ./CT. NY./CT./NJ.	SITTMANN	4919
ACCOMPANY THE		NY./NJ./CT.	DEAVER	4918
ACCOMPT AIN	10/26/84-10/26/84		EVANS	4682
ACCOMP AINT			TRIP TOTAL	TRIP
O ACCOMPANY THE PRESIDENT	10/21/84-10/24/84	MO./CA./OR./WA./OH.	FISCHER	5159
O ACCOMPANY THE PRESIDENT	10/21/84-10/24/84	MO./CA./OR./WA./OH.	OSBORNE	5158
P ACCOMPANY THE PRESIDENT	10/21/84-10/24/84	MO./CA./OR./WA./OH.	BLUME	4917
P ACCOMPANY THE PRESIDENT	10/21/84-10/24/84	MO./CA./OR./WA./OH.	SITTMANN	4914
P ACCOMPANY THE PRESIDENT	10/21/84-10/24/84	MO./CA./OR./WA./OH.	DEAVER	4913
O ACCOMPANY THE PRESIDENT	10/21/84-10/22/84	MO./CA./OR./WA./OH.	EVANS	4681
			TRIP TOTAL	TRIP
O ACCOMPANY THE PRESIDENT	10/18/84-10/18/84	NEW YORK CITY	OSBORNE	5157
O ACCOMPANY THE PRESIDENT	10/18/84-10/18/84	NEW YORK CITY	FISCHER	5156
P ACCOMPANY THE PRESIDENT	10/18/84-10/18/84	NEW YORK CITY	SITTMANN	4916
TYPE PURPOSE	DATES	DESTINATION	NAME	AUTH

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	2/28/85	
	TRAVEL REPORT FOR:	
AS OF DATE:	RT FOR: DEPUTY CHIEF OF STAFF	
FEBRUARY 28	STAFF	
1985		
FISCAL YEAR		
85	FOR MONTH:	
	OCTOBER	
	1984	

PAGE

13

LEGEND FOR TYPE: 0 = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT; R = OFFICIAL/POLITICAL
\* ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT

5168 AUTH TRIP TOTAL OSBORNE NAME PA./WV. DESTINATION 10/29/84-10/29/84 DATES TYPE 0 ACCOMPANY THE PRESIDENT PURPOSE AMOUNT .00 . CHANGE

MONTH TOTAL

2,278.75

LEGEND FOR TYPE: 0 = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT; R = OFFICIAL/POLITICAL

\* ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT

PAGE

14

FISCAL YEAR: FOR MONTH: NOVEMBER 1984 85

TRIP TOTAL	5169 OSBORNE	4806 SITTMANN	4803 DEAVER	TRIP TOTAL	5167 FISCHER	5163 OSBORNE	4805 DEAVER	4804 SITTMANN	4801 BLUME	4683 EVANS	AUTH
									0	I	NAME
	SANTA BARBARA, CA.	SANTA BARBARA,CA.	SANTA BARBARA,CA.		CAMPAIGN SWING	IA./WI./IL./MO./CA.	DESTINATION				
	11/17/84-11/25/84	11/16/84-11/20/84	11/16/84-11/20/84		11/01/84-11/07/84	11/01/84-11/07/84	11/01/84-11/07/84	11/01/84-11/07/84	11/01/84-11/07/84	11/01/84-11/07/84	DATES
	0	0	0		0	0	ס	ס	ס	0	TYPE
	ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT		ACCOMPANY THE PRESIDENT	PURPOSE					
1,545.00	480.00	532.50	532.50	3,009.50	1,481.75	950.00	.00	.00	.00	577.75	AMOUNT
	*	*	*		*					*	CHANGE

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TRAVEL REPORT FOR: DEPUTY CHIEF OF STAFF
AS OF DATE: FEBRUARY 28, 1985

FISCAL YEAR:

FOR MONTH: 10/84 - 09/85 85

PAGE

9

MONTH TOTAL	TRIP TOTAL	4808 SITTMANN	4807 DEAVER	TRIP TOTAL	7999 FISCHER	AUTH	
						NAME	
		QUEBEC, CANADA	QUEBEC, CANADA		CAMP DAVID, MD.	DESTINATION	
		12/17/84-12/17/84	12/17/84-12/17/84		10/31/84-09/30/85 0	DATES	
		0	0		0	TYPE	
		PRE-ADVANCE THE PRESIDENT	PRE-ADVANCE THE PRESIDENT		ACCOMPANY THE PRESIDENT	PURPOSE	
1,045.00	45.00	22.50	22.50	1,000.00	1,000.00	AMOUNT	
						CHANGE	

	2/28/85
	TRAVEL REPORT FOR:
AS OF DATE:	F
FEBRUARY 28, 1985	STAFF
FISCAL YEAR:	
85	FOR MONTH:
	DECEMBER 1984
	PAGE

15

MONTH TOTAL	TRIP TOTAL	5162	4812	4811	AUTH	
TOTAL	DTAL	OSBORNE	SITTMANN	DEAVER	NAME	
		PALM SPRINGS, CA.	PALM SPRINGS, CA.	PALM SPRINGS, CA.	DESTINATION	
		12/30/84-01/02/85	12/27/84-12/30/84	12/27/84-12/30/84	DATES	
		0	0	0	TYPE	
		ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT	PURPOSE	
1,950.00	1,950.00	650.00	650.00	650.00	AMOUNT	
					CHANGE	

2/28/85	
TRAVEL REPORT FOR:	
DEPUTY CHIEF OF STAFF AS OF DATE: FEBRUARY 28, 1985	
28, 19	
35 FISCAL YEAR:	
FOR MONTH:	
FEBRUARY 1985	

PAGE

16

LEGEND FOR TYPE: 0 = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT; R = OFFICIAL/POLITICAL \* ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT AS OF DATE: FEBRUARY 28, 1985 FISCAL YEAR:

AUTH NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
4684 EVANS	SANTA BARBARA, CA.	02/13/85-02/17/85	0	ACCOMPANY THE PRESIDENT	810.00	
5170 OSBORNE	SANTA BARBARA, CA.	02/13/85-02/17/85	0	ACCOMPANY THE PRESIDENT	810.00	
TRIP TOTAL					1,620.00	
4809 DEAVER	EUROPE	02/19/85-02/27/85	S	SITE SURVEY; ECONOMIC SUMMIT	. 00	
4813 SITTMANN	EUROPE	02/19/85-02/27/85	S	SITE SURVEY; ECONOMIC SUMMIT	.00	
TRIP TOTAL					.00	
MONTH TOTAL					1,620.00	
ORGANIZATION TOTAL					11,448.25	



#### **EXECUTIVE OFFICE OF THE PRESIDENT** OFFICE OF ADMINISTRATION Washington, D.C. 20503

February 26, 1985

MEMORANDUM FOR: GAIL LEDWIG

FROM:

MICHELE M. DEMAG

SUBJECT:

FACILITIES EXPENDITURES

Attached you will find the summary of your Facilities Expenditures for the month of January, 1984. This monthly total is summarized below, with both the expenditures and number of service requests.

For your records, GSA hourly labor costs for FY 85 are as follows:

Movers

\$12.90/hour

Craftsmen

\$19.06/hour

Sheet Metal Workers

\$20.57/hour

If you have any further questions or comments regarding this Facilities Summary or requests in general, please feel free to call me at (456) - 7130.

TOTAL:

January: -0-

Attachments

Office of Michael K. Deaver 1F1/WW

#### THE WHITE HOUSE

WASHINGTON



February 14, 1985

MEMORANDUM FOR:

MICHAEL K. DEAVER

FROM:

D. EDWARD WILSON, JR. D. M. SPECIAL ASSISTANT TO THE PRESIDENT

FOR ADMINISTRATION

DEPUTY DIRECTOR, OFFICE OF ADMINISTRATION

SUBJECT:

STATUS OF FY 1985 TRAVEL AND

ENTERTAINMENT BUDGET

The table below indicates the status of the travel and entertainment charges incurred by your office as of January 31, 1985 and the funds available for your use during fiscal year 1985.

OFFICE OF THE DEPUTY CHIEF OF STAFF January 31, 1985

Account	Annual Budget	Obligated to date	Remaining funds
Travel	\$41,000	\$11,811	\$29,189
Entertainment	\$1,000	\$0	\$1,000

The charges include only those obligations reported to the Administrative Office by November 30, 1984; obligations incurred during this period but not yet reported will be included in future reports. Attached to this memorandum is the itemized list showing the details of the travel and entertainment charges summarized above.

Attachments

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	TRAVEL REPORT FOR:	
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LEGEND FOR TYPE: 0 = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT; R = OFFICIAL/POLITICAL
\* ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT AS OF DATE: JANUARY 31, 1985 FISCAL YEAR: FOR MONTH: 10/84 - 09/85 85

PAGE

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AUTH NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
7999 FISCHER	CAMP DAVID, MD.	10/31/84-09/30/85	0	ACCOMPANY THE PRESIDENT	1,000.00	
TRIP TOTAL					1,000.00	
		12/17/84-12/17/84	0	PRE-ADVANCE THE PRESIDENT	22.50	
4808 SITTMANN	QUEBEC.CANADA	12/17/84-12/17/84	0	PRE-ADVANCE THE PRESIDENT	22.50	
TRIP TOTAL					45.00	
MONTH TOTAL					1,045.00	

FISCAL YEAR: 85

FOR MONTH: OCTOBER 1984 85

PAGE

9

4677	TRIP	5450	5046	5033	4903	4902	4676	TRIP	8475	5045	5044	4924	4923	4901	TRIP TOTAL	8474	5050	5043	4991	4990	4983	AUTH
EVANS	TOTAL	SITTMANN	FISCHER	OSBORNE	DEAVER	BLUME	EVANS	TOTAL	EVANS	OSBORNE	FISCHER	SITTMANN	DEAVER	BLUME	TOTAL	EVANS	OSBORNE	FISCHER	BLUME	SITTMANN	DEAVER	NAME
ОІНО		DETROIT,MI.	DETROIT,MI.	DETROIT,MI.	DETROIT,MI.	DETROIT,MI.	DETROIT, MI.		KY./NC./MD.	KY./NC./MD.	KY./NC./MD.	KY./NC./MD.	KY./NC./MD.	KY./NC./MD.		MI./MS./TX.	MI./MS./TX.	MI./MS./TX.	MI./MS./TX.	MI./MS./TX.	MI./MS./TX.	DESTINATION
10/12/84-10/12/84		10/10/84-10/10/84	10/10/84-10/10/84	10/10/84-10/10/84	10/10/84-10/10/84	10/10/84-10/10/84	10/10/84-10/10/84		10/07/84-10/08/84	10/07/84-10/08/84	10/07/84-10/08/84	10/07/84-10/08/84	10/07/84-10/08/84	10/07/84-10/08/84		10/01/84-10/03/84	10/01/84-10/03/84	10/01/84-10/03/84	10/01/84-10/03/84	10/01/84-10/03/84	10/01/84-10/03/84	DATES
0		ס	0	0	P	P	0		0	0	0	P	ъ	70		0	0	0	ס	P	٦	ТүрЕ
ACCOMPANY THE PRESIDENT		ACCOMPANY THE PRESIDENT		ACCOMPANY THE PRESIDENT		ACCOMPANY THE PRÉSIDENT	ACCOMPANY THE PRESIDENT	PURPOSE														
22.50	.00	.00	.00	.00	.00	. 00	.00	341.82	113.94	113.94	113.94	.00	.00	.00	857.34	300.84	278.25	278.25	. 00	.00	.00	AMOUNT CHANGE

FISCAL YEAR: FOR MONTH: OCTOBER 1984 85

PAGE

10

AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT CHANGE
	DEAVER	0110	10/12/84-10/12/84	P	ACCOMPANY THE PRESIDENT	.00
4905	SITTMANN	0110	10/12/84-10/12/84	P	ACCOMPANY THE PRESIDENT	. 00
4906	вгиме	0110	10/12/84-10/12/84	ס	ACCOMPANY THE PRESIDENT	. 00
5041	FISCHER	ОІНО	10/12/84-10/12/84	0	ACCOMPANY THE PRESIDENT	22.50
5042	OSBORNE	0HI0	10/12/84-10/12/84	0	ACCOMPANY THE PRESIDENT	22.50
TRIP TOTAL	ОТАL					67.50
4678	EVANS	AL./GA./SC.	10/15/84-10/15/84	0	ACCOMPANY THE PRESIDENT	22.50
4907	DEAVER	AL./GA./SC.	10/15/84-10/15/84	Р	ACCOMPANY THE PRESIDENT	.00
4908	SITTMANN	AL./GA./SC.	10/15/84-10/15/84	P	ACCOMPANY THE PRESIDENT	. 00
4909	BLUME	AL./GA./SC.	10/15/84-10/15/84	Р	ACCOMPANY THE PRESIDENT	.00
5151	FISCHER	AL./GA./SC.	10/15/84-10/15/84	0	ACCOMPANY THE PRESIDENT	22.50
5153	OSBORNE	AL./GA./SC.	10/15/84-10/15/84	0	ACCOMPANY THE PRESIDENT	22.50
TRIP TOTAL	TOTAL					67.50
4679	EVANS	ILLINOIS	10/16/84-10/16/84	0	ACCOMPANY THE PRESIDENT	.00
4910	SITTMANN	ILLINOIS	10/16/84-10/16/84	Р	ACCOMPANY THE PRESIDENT	.00
4911	DEAVER	ILLINOIS	10/16/84-10/16/84	Ф	ACCOMPANY THE PRESIDENT	.00
4912	BLUME	ILLINOIS	10/16/84-10/16/84	P	ACCOMPANY THE PRESIDENT	.00
5152	FISCHER	ILLINOIS	10/16/84-10/16/84	0	ACCOMPANY THE PRESIDENT	. 00
5154	OSBORNE	ILLINOIS	10/16/84-10/16/84	0	ACCOMPANY THE PRESIDENT	.00
TRIP TOTAL	TOTAL					.00
4680	EVANS	NEW YORK CITY	10/18/84-10/18/84	0	ACCOMPANY THE PRESIDENT	15.00
4915	DEAVER	NEW YORK CITY	10/18/84-10/18/84	Р	ACCOMPANY THE PRESIDENT	.00

PAGE

5165	4922	4921	4802	TRIP TOTAL	5161	5160	4920	4919	4918	4682	TRIP TOTAL	5159	5158	4917	4914	4913	4681	TRIP 1		5157	5156	4916	AUTH
FISCHER	BLUME	SITTMANN	DEAVER	TOTAL	FISCHER	OSBORNE	BLUME	SITTMANN	DEAVER	EVANS	TOTAL	FISCHER	OSBORNE	BLUME	SITTMANN	DEAVER	EVANS	TOTAL	000000000000000000000000000000000000000	OSBORNE	FISCHER	SITTMANN	NAME
PA./WV.	PA./WV.	PA./WV.	PA./WV.		NY./CT./NJ.	NY./CT./NJ.	NY./CT./NJ.	NY./CT./NJ.	NY./CT./NJ.	NY./NJ./CT.		MO./CA./OR./WA./OH.	MO./CA./OR./WA./OH.	MO./CA./OR./WA./OH.	MO./CA./OR./WA./OH.	MO./CA./OR./WA./OH.	MO./CA./OR./WA./OH.			NEW YORK CITY	NEW YORK CITY	NEW YORK CITY	DESTINATION
10/29/84-10/29/84	10/29/84-10/29/84	10/29/84-10/29/84	10/29/84-10/29/84		10/26/84-10/26/84	10/26/84-10/26/84	10/26/84-10/26/84	10/26/84-10/26/84	10/26/84-10/26/84	10/26/84-10/26/84		10/21/84-10/24/84	10/21/84-10/24/84	10/21/84-10/24/84	10/21/84-10/24/84	10/21/84-10/24/84	10/21/84-10/22/84			10/18/84-10/18/84	10/18/84-10/18/84	10/18/84-10/18/84	DATES
0	Р	P	P		0	0	ס	P	Р	0		0	0	P	P	P	0			0	0	ס	ТҮРЕ
ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT		ACCOMPANY THE PRESIDENT		ACCOMPANY THE PRESIDENT			ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT	PURPOSE										
.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	899.59	311.74	320.22	. 00	.00	.00	267.63		45 00	15.00	15.00	.00	AMOUNT
																	*						CHANGE

12

5168 AUTH TRIP TOTAL OSBORNE NAME PA./WV. DESTINATION 10/29/84-10/29/84 DATES TYPE 0 ACCOMPANY THE PRESIDENT PURPOSE AMOUNT .00 . CHANGE

MONTH TOTAL

2,278.75

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2/01/85

TRAVEL REPORT FOR: DEPUTY CHIEF OF STAFF

AS OF DATE: JANUARY 31, 1985

FISCAL YEAR: FOR MONTH: NOVEMBER 1984 85

PAGE

13

MONTH	TRIP TOTAL	5169	4806	4803	TRIP TOTAL	5167	5163	4805	4804	4801	4683	AUTH
MONTH TOTAL	TOTAL	OSBORNE	SITTMANN	DEAVER	TOTAL	FISCHER	OSBORNE	DEAVER	SITTMANN	BLUME	EVANS	NAME
		SANTA BARBARA, CA.	SANTA BARBARA, CA.	SANTA BARBARA, CA.		CAMPAIGN SWING	IA./WI./IL./MO./CA.	DESTINATION				
		11/17/84-11/25/84	11/16/84-11/20/84	11/16/84-11/20/84		11/01/84-11/07/84	11/01/84-11/07/84	11/01/84-11/07/84	11/01/84-11/07/84	11/01/84-11/07/84	11/01/84-11/07/84	DATES
		0	0	0		0	0	Ð	ס	P	0	TYPE
		ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT	ACCOMPANY THE PRESIDENT		ACCOMPANY THE PRESIDENT	PURPOSE					
6,536.75	3,240.00	1,600.00	820.00	820.00	3,296.75	1,396.75	950.00	. 00	. 00	. 00	950.00	AMOUNT
						*						CHANGE

	85	YEAR:	FISCAL	1985	JANUARY 31, 1985	AS OF DATE:		
DECEMBER .	FOR MONTH:				STAFF	DEPUTY CHIEF OF STAFF	TRAVEL REPORT FOR:	2/01/85

LEGEND FOR TYPE: 0 = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT; R = OFFICIAL/POLITICAL
\* ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT

984 PAGE

14

AUTH NAME	DESTINATION	DATES TYPE	E PURPOSE	AMOUNT	CHANGE
4811 DEAVER	PALM SPRINGS, CA.	12/27/84-12/30/84 0	ACCOMPANY THE PRESIDENT	650.00	
4812 SITTMANN	PALM SPRINGS, CA.	12/27/84-12/30/84 0	ACCOMPANY THE PRESIDENT	650.00	
5162 OSBORNE	PALM SPRINGS, CA.	12/30/84-01/02/85 0	ACCOMPANY THE PRESIDENT	650.00	
TRIP TOTAL				1,950.00	
MONTH TOTAL				1,950.00	
ORGANIZATION TOTAL				11,810.50	



#### **EXECUTIVE OFFICE OF THE PRESIDENT OFFICE OF ADMINISTRATION** Washington, D.C. 20503

January 30, 1985

MEMORANDUM FOR: DONNA BLUME

FROM:

MICHELE M. DEMAG

SUBJECT:

FACILITIES EXPENDITURES

Attached you will find the summary of your Facilities Expenditures for the month of December, 1984. This monthly total is summarized below, with both the expenditures and number of service requests.

For your records, GSA hourly labor costs for FY 85 are as follows:

Movers

\$12.90/hour

Craftsmen

\$19.06/hour

Sheet Metal Workers

\$20.57/hour

Please check this summary carefully as I will be calling each office near the end of next week to verify the status of requests that GSA has no record of completing. I would appreciate it if you would determine this status before I call so that we can expedite the completion of these outstanding requests.

If you have any further questions or comments regarding this Facilities Summary or requests in general, please feel free to call me at (456) - 7130.

TOTAL:

December: -0-

Attachments

Office of Michael K. Deaver 1F1/WW

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#### THE WHITE HOUSE

#### WASHINGTON

December 12, 1984

MEMORANDUM FOR:

DONNA BLUME

OFFICE OF THE DEPUTY CHIEF OF STAFF

FROM:

BETTY UBBENS (SUCADMINISTRATIVE OFFICE

SUBJECT:

'84 Entertainment Expenses

Attached to this memo you will find:

- My December 11, 1984 memo to Ed Wilson requesting approval to pay \$23.03 in entertainment expenses from the official FY '84 entertainment account. This memo has been approved.
- A copy of the December 11, 1984 request to Angela Jackson to pay \$41.22 in entertainment expenses from Reagan-Bush.
- And, the original Staff Mess bills for Mr. Deaver's accounts DEAV-00 and DEAV-01 from March through September 1984.

The total entertainment expenses from March through September 1984 is \$64.25. The checks will be made payable to the Staff Mess and upon receipt I will forward them directly to the Mess.

After you have an opportunity to go over the October Mess bills, I would be happy to help you with them. Either give me a call or send them over.

Thank you.

Attachments