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File

THE WHITE HOUSE
WASHINGTON

September 10, 1983

Bill why am I charged for PSI entertainment? Dept of State lunch? and rest of way entertainment?

MEMORANDUM FOR:

MICHAEL K. DEEVER

FROM:

THERESA A. ELMORE
DIRECTOR, WHITE HOUSE ADMINISTRATION

SUBJECT:

STATUS OF FY 1983 TRAVEL AND ENTERTAINMENT BUDGET

The table below indicates the status of the travel and entertainment charges incurred by your office as of August 31, 1983 and the funds available for your use until September 30, 1983.

OFFICE OF THE DEPUTY CHIEF OF STAFF
August 31, 1983

<u>Account</u>	<u>Annual Budget</u>	<u>Obligated to date</u>	<u>Remaining funds</u>
Travel	\$33,000	\$35,100	\$-2,100
Entertainment	\$2,000	\$1,648	\$352

why? whoopee!

Note that the charges include only those obligations reported to the Administrative Office by the above date and additional obligations incurred during this period but not yet reported will be included in the charges when reported. Attached to this memorandum is the itemized list showing the details of the travel and entertainment charges summarized above. This document will be provided to you on a monthly basis so that your office may budget funds for these accounts accordingly.

As we are preparing for the end of the fiscal year, it is requested that all travel authorizations and vouchers be submitted immediately. Also, if you have any upcoming projects for the beginning of the fiscal year that involve an exceptional amount of travel and entertainment, please review them with John F. W. Rogers so that we may adjust our projections.

Thank you.

Attachments

LEGEND FOR TYPE: O = OFFICIAL; P = POLITICAL; S = STATE DEPARTMENT; N = NON-GOVERNMENT
 * ASTERISK DESIGNATES CHANGE IN AMOUNT FROM PREVIOUS MONTH END REPORT

AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
1748	MCMANUS	FRANCE/GERMANY	10/25/82-10/30/82	S	PRE-ADVANCE PRESIDENTIAL TRIP	.00	.00
TRIP TOTAL							.00
0714	EVANS	OHIO	10/04/82-10/04/82	P	ACCOMPANY THE PRESIDENT	.00	.00
1739	MCMANUS	COLUMBUS, OH.	10/04/82-10/04/82	O	ACCOMPANY THE PRESIDENT	.00	.00
2408	SITTMANN	OHIO	10/04/82-10/04/82	O	ACCOMPANY THE PRESIDENT	.00	.00
2544	MOORE	OHIO	10/04/82-10/04/82	O	ACCOMPANY THE PRESIDENT	.00	.00
2546	DEAVER	OHIO	10/04/82-10/04/82	O	ACCOMPANY THE PRESIDENT	.00	.00
6726	FISCHER	OHIO	10/04/82-10/04/82	O	ACCOMPANY THE PRESIDENT	.00	.00
TRIP TOTAL							.00
0716	EVANS	RENO/SANTA BARBARA	10/07/82-10/11/82	O	ACCOMPANY THE PRESIDENT	378.98	378.98
1738	MCMANUS	VA./CALIF.	09/29/82-10/01/82	P	ACCOMPANY THE PRESIDENT	.00	.00
1740	MCMANUS	NEVADA/CALIF./TEXAS	10/07/82-10/11/82	P	ACCOMPANY THE PRESIDENT	580.53	580.53
2537	MOORE	CALIFORNIA	10/07/82-10/11/82	O	ACCOMPANY THE PRESIDENT	378.98	378.98
2539	SITTMANN	NEVADA/CALIFORNIA	10/07/82-10/09/82	P	ACCOMPANY THE PRESIDENT	156.73	156.73
2543	DEAVER	NEVADA/CALIFORNIA	10/07/82-10/09/82	P	ACCOMPANY THE PRESIDENT	110.73	110.73
2867	OSBORNE	RENO/SANTA BARBARA	10/07/82-10/11/82	O	ACCOMPANY THE PRESIDENT	196.85	196.85
6727	FISCHER	NEVADA/CALIFORNIA	10/07/82-10/10/82	O	ACCOMPANY THE PRESIDENT	355.98	355.98
TRIP TOTAL							2,158.78
0717	EVANS	ILLINOIS/OMAHA, NE.	10/20/82-10/21/82	O	ACCOMPANY THE PRESIDENT	112.50	112.50
1742	MCMANUS	IL./NE.	10/20/82-10/21/82	P	TRAVEL WITH THE PRESIDENT	34.50	34.50
2407	SITTMANN	IL./NE.	10/20/82-10/21/82	P	ACCOMPANY THE PRESIDENT	87.50	87.50
2542	BYE	ILLINOIS/NEBRASKA	10/20/82-10/21/82	O	PRESIDENTIAL TRIP	84.50	84.50

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE	
2551	DEAVER	IL./NE.	10/20/82-10/21/82	O	ACCOMPANY THE PRESIDENT	28.75		
6729	FISCHER	ILLINOIS/NEBRASKA	10/20/82-10/21/82	O	ACCOMPANY THE PRESIDENT	78.75		
TRIP TOTAL							426.50	
2538	MOORE	NORTH CAROLINA	10/26/82-10/26/82	O	ACCOMPANY THE PRESIDENT	.00		
2553	DEAVER	RALEIGH, N.C.	10/26/82-10/26/82	P	TRAVEL WITH THE PRESIDENT	.00		
TRIP TOTAL							.00	
2412	SITTMANN	WY./MT./NV./N.M.	10/28/82-10/29/82	P	ACCOMPANY THE PRESIDENT	125.25		
2540	DEAVER	WY./MT./NV./N.M.	10/28/82-10/29/82	P	ACCOMPANY THE PRESIDENT	.00		
2554	MOORE	WY./MT./NV./UT./N.M.	10/28/82-10/29/82	O	ACCOMPANY THE PRESIDENT	125.25		
6731	FISCHER	WY./MT./NV./UT./N.M.	10/28/82-10/29/82	P	ACCOMPANY THE PRESIDENT	125.25		
TRIP TOTAL							375.75	
MONTH TOTAL							2,961.03	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
2416	SITTMANN	CHICAGO, IL.	11/13/82-11/13/82	O	ACCOMPANY THE PRESIDENT	.00	.00
2574	DEAVER	CHICAGO, IL.	11/13/82-11/13/82	O	ACCOMPANY THE PRESIDENT	.00	.00
2575	MOORE	CHICAGO, IL.	11/13/82-11/13/82	O	ACCOMPANY THE PRESIDENT	.00	.00
TRIP TOTAL							.00
0719	EVANS	MIAMI/NEW ORLEANS	11/16/82-11/17/82	O	ACCOMPANY THE PRESIDENT	120.00	120.00
1746	MC MANUS	NEW ORLEANS/MIAMI	11/16/82-11/17/82	O	TRAVEL WITH THE PRESIDENT	112.50	112.50
2555	DEAVER	NEW ORLEANS/MIAMI	11/16/82-11/17/82	O	ACCOMPANY THE PRESIDENT	5.67	5.67
2557	MOORE	LA./FL.	11/16/82-11/17/82	O	ACCOMPANY THE PRESIDENT	120.00	120.00
6748	FISCHER	NEW ORLEANS/MIAMI	11/16/82-11/17/82	O	ACCOMPANY THE PRESIDENT	112.50	112.50
6749	OSBORNE	NEW ORLEANS/MIAMI	11/16/82-11/17/82	O	ACCOMPANY THE PRESIDENT	112.50	112.50
TRIP TOTAL							583.17
2414	SITTMANN	L.A./SANTA BARBARA	11/23/82-11/29/82	O	ACCOMPANY THE PRESIDENT	513.00	513.00
2572	DEAVER	L.A./SANTA BARBARA	11/28/82-11/29/82	O	JOIN THE PRESIDENT	105.50	105.50
2573	MOORE	SANTA BARBARA/L.A.	11/23/82-11/29/82	O	ACCOMPANY THE PRESIDENT	513.00	513.00
6750	OSBORNE	SANTA BARBARA/L.A.	11/23/82-11/29/82	O	ACCOMPANY THE PRESIDENT	105.50	105.50
TRIP TOTAL							1,237.00
0722	EVANS	SOUTH AMERICA	11/30/82-12/04/82	O	ACCOMPANY THE PRESIDENT	.00	.00
1743	MC MANUS	SOUTH AMERICA	11/26/82-12/04/82	S	ADVANCE PRESIDENTIAL TRIP	.00	.00
1744	MC MANUS	POINTS IN SOUTH AMER	11/17/82-11/22/82	S	ADVANCE THE PRESIDENT	.00	.00
1747	MC MANUS	SOUTH AMERICA	11/05/82-11/08/82	S	SURVEY SITE TRIP	.00	.00
2413	SITTMANN	SOUTH AMERICA	11/05/82-11/08/82	S	SURVEY SITE TRIP	.00	.00
2422	SITTMANN	SOUTH AMERICA	11/30/82-12/04/82	S	ACCOMPANY THE PRESIDENT	.00	.00

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
2423	FISCHER	SOUTH AMERICA	11/30/82-12/04/82	S	ACCOMPANY THE PRESIDENT	.00	
2541	BYE	SOUTH AMERICA	11/05/82-11/08/82	S	SURVEY SITE TRIP	.00	
2552	DEAVER	SOUTH AMERICA	11/05/82-11/08/82	S	SURVEY SITE TRIP	.00	
9780	DEAVER	SOUTH AMERICA	11/30/82-12/04/82	S	ACCOMPANY THE PRESIDENT	.00	
TRIP TOTAL							
MONTH TOTAL						1,820.17	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
0397	OSBORNE	AZ./CALIF.	12/27/82-01/02/83	0	ACCOMPANY THE PRESIDENT	945.00	
0723	EVANS	CHICAGO/SANTA BARB	12/27/82-01/03/83	0	ACCOMPANY THE PRESIDENT	1,382.14	
2559	DEAVER	L.A./SANTA BARBARA	12/28/82-01/05/83	0	ACCOMPANY THE PRESIDENT	912.50	
2560	SITTMANN	L.A./SANTA BARBARA	12/28/82-01/05/83	0	ACCOMPANY THE PRESIDENT	912.50	
2561	MOORE	L.A./PALM SPRINGS	12/28/82-01/05/83	0	ACCOMPANY THE PRESIDENT	1,028.27	*
6745	FISCHER	L.A./SAN FRANCISCO	12/27/82-01/01/83	0	COMMERCIAL TRAVEL BACK TO WASH;D.C.	556.50	
TRIP TOTAL						5,736.91	
MONTH TOTAL						5,736.91	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE	
0725	KORODY	WASHINGTON, D.C.	01/23/83-01/25/83	P	ORGANIZE PRESIDENTIAL SLIDE SHOW	.00	.00	
4028	ALLEN	CALIFORNIA	01/27/83-01/31/83	O	ATTEND BEAR BRYANT FUNERAL	677.00	677.00	
TRIP TOTAL							677.00	
0724	EVANS	DALLAS TX	01/11/83-01/11/83	O	ACCOMPANY THE PRESIDENT	.00	.00	
2999	DEAVER	DALLAS TX	01/11/83-01/11/83	O	ACCOMPANY THE PRESIDENT	.00	.00	
3000	BYE	DALLAS TX	01/11/83-01/11/83	O	ACCOMPANY THE PRESIDENT	.00	.00	
3147	SITTMANN	DALLAS TX	01/11/83-01/11/83	O	ACCOMPANY THE PRESIDENT	.00	.00	
6732	FISCHER	DALLAS TX	01/11/83-01/11/83	O	ACCOMPANY THE PRESIDENT	.00	.00	
TRIP TOTAL							.00	.00
2976	BYE	CHICAGO, IL.	01/19/83-01/20/83	O	ACCOMPANY THE PRESIDENT	15.00	15.00	
2996	DEAVER	CHICAGO, IL.	01/19/83-01/20/83	O	ACCOMPANY THE PRESIDENT	15.00	15.00	
3127	SITTMANN	CHICAGO, IL.	01/19/83-01/20/83	O	ACCOMPANY THE PRESIDENT	15.00	15.00	
4452	EVANS	CHICAGO	01/19/83-01/20/83	O	ACCOMPANY PRESIDENT	15.00	15.00	
6730	FISCHER	CHICAGO	01/19/83-01/20/83	O	ACCOMPANY THE PRESIDENT	15.00	15.00	
TRIP TOTAL							75.00	
1709	MCMANUS	BOSTON	01/26/83-01/26/83	O	ACCOMPANY PRESIDENT	.00	.00	
2994	MOORE	BOSTON	01/26/83-01/26/83	O	ACCOMPANY PRESIDENT	.00	.00	
2998	DEAVER	BOSTON	01/26/83-01/26/83	O	ACCOMPANY PRESIDENT	.00	.00	
3126	SITTMANN	BOSTON	01/26/83-01/26/83	O	ACCOMPANY PRESIDENT	.00	.00	
4453	EVANS	BOSTON	01/26/83-01/26/83	O	ACCOMPANY PRESIDENT	.00	.00	
6741	FISCHER	BOSTON	01/26/83-01/26/83	O	ACCOMPANY PRESIDENT	.00	.00	
TRIP TOTAL							.00	.00

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
MONTH TOTAL							752.00

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
2980	DEAVER	NEW YORK	02/07/83-02/08/83	0	ACCOMPANY MRS REAGAN/SUMMIT PREP	110.00	
TRIP TOTAL							110.00
1710	MCMANUS	ST LOUIS MO	02/01/83-02/01/83	0	ACCOMPANY THE PRESIDENT	.00	
2562	MOORE	ST LOUIS MO	02/01/83-02/01/83	0	ACCOMPANY THE PRESIDENT	.00	
2997	DEAVER	ST LOUIS MO	02/01/83-02/01/83	0	TRAVEL WITH PRESIDENT	.00	
4454	EVANS	ST LOUIS MO	02/01/83-02/01/83	0	ACCOMPANY THE PRESIDENT	.00	
6733	FISCHER	ST LOUIS MO	02/01/83-02/01/83	S	ACCOMPANY THE PRESIDENT	.00	
TRIP TOTAL							.00
1712	MCMANUS	LA/SF/OREGON	02/28/83-03/05/83	S	MEET W/ OLIMPIC COMM JOIN PRESIDENT	137.50	
2420	SITTMANN	SEATTLE/CALIFORNIA	12/04/82-12/08/82	S	SITE SURVEY FOR QUEEN'S VISIT	.00	
2563	MOORE	SB/LA/SF	02/28/83-03/05/83	S	TRAVEL WITH THE PRESIDENT	.00	
2868	OSBORNE	CALIF./OREGON	02/28/83-03/05/83	0	ACCOMPANY THE PRESIDENT	.00	
2979	DEAVER	SD/PS/LA/SB/SF/SEATL	02/28/83-03/08/83	S	TRAVEL WITH THE QUEEN	.00	
3129	SITTMANN	SD/PS/LA/SB/SF	02/28/83-03/08/83	S	QUEEN VISIT WEST COAST	.00	
3130	BLUME	QUEEN WEST COAST	02/25/83-03/08/83	S	QUEEN WEST COAST	.00	
3145	SITTMANN	CALIFORNIA	01/27/83-02/01/83	S	PRE ADVANCE QUEEN'S TRIP	.00	
4455	EVANS	SB/LA/SF	02/28/83-03/05/83	S	TRAVEL WITH THE PRESIDENT	.00	
6734	FISCHER	LA/SF/SANTA BARBARA	02/28/83-03/05/83	S	TRAVEL WITH PRESIDENT	.00	
9781	BLUME	SAN FRANCISCO CA	12/02/82-12/08/82	S	ADVANCE THE QUEENS VISIT	.00	
TRIP TOTAL							137.50
MONTH TOTAL							247.50

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
3932	DEAVER	NEW YORK	05/26/83-05/27/83	0	REPRESENT PRESIDENT AT FUNCTION	164.08	
	TRIP TOTAL					164.08	
2869	OSBORNE	TX./AZ./CA./OH	05/05/83-05/09/83	0	TRAVEL WITH THE PRESIDENT	720.60	
2977	DEAVER	TEXAS/AZ/CALIF/OHIO	05/05/83-05/09/83	0	ACCOMPANY THE PRESIDENT	627.50	
2978	MOORE	TEXAS/AZ/CALIF/OHIO	05/05/83-05/09/83	0	ACCOMPANY THE PRESIDENT	444.60	
3138	SITTMANN	TEXAS/AZ/CALIF/OHIO	05/05/83-05/09/83	0	ACCOMPANY THE PRESIDENT	720.60	
4462	EVANS	ARIZONA/CALIF/OHIO	05/05/83-05/09/83	0	ACCOMPANY THE PRESIDENT	444.60	
6736	FISCHER	TEXAS/AZ/CALIF/OHIO	05/05/83-05/09/83	0	ACCOMPANY THE PRESIDENT	444.60	
	TRIP TOTAL					3,402.50	
3902	SITTMANN	MIAMI, FL.	05/20/83-05/20/83	0	ACCOMPANY THE PRESIDENT	.00	
3946	DEAVER	MIAMI, FL.	05/20/83-05/20/83	0	ACCOMPANY THE PRESIDENT	.00	
3949	MOORE	MIAMI, FL.	05/20/83-05/20/83	0	ACCOMPANY THE PRESIDENT	.00	
6742	FISCHER	MIAMI, FL.	05/20/83-05/20/83	0	ACCOMPANY THE PRESIDENT	.00	
	TRIP TOTAL					.00	
2872	OSBORNE	S. ORANGE, N. J.	05/21/83-05/21/83	0	ACCOMPANY THE PRESIDENT	.00	
3903	SITTMANN	NEW JERSEY	05/21/83-05/21/83	0	ACCOMPANY THE PRESIDENT	.00	
3945	DEAVER	NEW JERSEY	05/21/83-05/21/83	0	ACCOMPANY THE PRESIDENT	.00	
3948	MOORE	NEW JERSEY	05/21/83-05/21/83	0	ACCOMPANY THE PRESIDENT	.00	
6743	FISCHER	NEW JERSEY	05/21/83-05/21/83	0	ACCOMPANY THE PRESIDENT	.00	
	TRIP TOTAL					.00	
	MONTH TOTAL					3,566.58	

FISCAL YEAR: 83
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 * ASTERISK DESIGNATES CHANGE IN AMOUNT

AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE	
2878	OSBORNE	MINNEAPOLIS, MN.	06/09/83-06/09/83	0	ACCOMPANY THE PRESIDENT	22.50	*	
3058	MCMANUS	MINNEAPOLIS/ST. PAUL	06/09/83-06/09/83	0	TRAVEL WITH THE PRESIDENT	15.00	*	
3941	BYE	MINNESOTA	06/09/83-06/09/83	0	ACCOMPANY THE PRESIDENT	22.50	*	
6739	FISCHER	MINNEAPOLIS, MN.	06/09/83-06/10/83	0	TRAVEL WITH THE PRESIDENT	22.50	*	
TRIP TOTAL							82.50	
2879	OSBORNE	TN./N.MEX.	06/14/83-06/15/83	0	ACCOMPANY THE PRESIDENT	94.00	*	
3931	BYE	TN./N.MEX.	06/14/83-06/15/83	0	ACCOMPANY THE PRESIDENT	94.00	*	
3942	DEAVER	TN./N.MEX.	06/14/83-06/15/83	0	ACCOMPANY THE PRESIDENT	37.50	*	
4475	EVANS	TN./N.MEX.	06/14/83-06/15/83	0	ACCOMPANY THE PRESIDENT	94.00	*	
6738	FISCHER	TN./N.MEX.	06/14/83-06/15/83	0	ACCOMPANY THE PRESIDENT	94.00	*	
9116	SITTMANN	TN./N.MEX.	06/13/83-06/15/83	0	ACCOMPANY THE PRESIDENT	108.55	*	
TRIP TOTAL							522.05	
2880	OSBORNE	JACKSON, MS.	06/20/83-06/20/83	0	TRAVEL WITH THE PRESIDENT	15.00		
3930	DEAVER	JACKSON, MS.	06/20/83-06/20/83	P	ACCOMPANY THE PRESIDENT	.00		
6740	FISCHER	JACKSON, MS.	06/20/83-06/20/83	0	TRAVEL WITH THE PRESIDENT	15.00		
9117	SITTMANN	JACKSON, MS.	06/20/83-06/20/83	0	ACCOMPANY THE PRESIDENT	15.00		
TRIP TOTAL							45.00	
2881	FISCHER	CHICAGO, IL.	06/23/83-06/23/83	0	ACCOMPANY THE PRESIDENT	.00		
2882	OSBORNE	CHICAGO, IL.	06/23/83-06/23/83	0	ACCOMPANY THE PRESIDENT	.00		
3059	MCMANUS	CHICAGO, IL.	06/23/83-06/23/83	0	TRAVEL WITH THE PRESIDENT	.00		
3927	DEAVER	CHICAGO, IL.	06/23/83-06/23/83	0	ACCOMPANY THE PRESIDENT	.00		
4464	EVANS	CHICAGO, IL.	06/23/83-06/23/83	0	ACCOMPANY THE PRESIDENT	.00		

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE	
MONTH TOTAL							5,406.40	

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AUTH	NAME	DESTINATION	DATES	TYPE	PURPOSE	AMOUNT	CHANGE
2885	FISCHER	HOLLYWOOD, FL.	07/18/83-07/18/83	0	ACCOMPANY THE PRESIDENT	.00	
2886	OSBORNE	HOLLYWOOD, FL.	07/18/83-07/18/83	0	ACCOMPANY THE PRESIDENT	.00	
TRIP TOTAL						.00	
MONTH TOTAL						.00	

WHITE HOUSE ENTERTAINMENT REPORT

AS OF DATE: AUGUST 31, 1983

DEPUTY CHIEF OF STAFF

PAYEE	ACCOUNT	PURPOSE	DATE	AMOUNT
CENTURY PLAZA		OFFICIAL MEETING	10/08/82	45.32
RANCHO LAS PALMAS		OFFICIAL MEETINGS	01/02/83	55.10
W.H. STAFF MESS	DEAV-04	LUNCHEONS FOR VARIOUS MEETINGS	01/17/83	405.77
BLAIR HOUSE		RECEPTION	06/02/83	45.00
DEPT. OF STATE		RECEPTION	06/02/83	318.40
MICHAEL MCMANUS		SUMMIT LUNCHEON, WILLIAMSBURG INN ✓	05/18/83	156.16
MICHAEL MCMANUS		LUNCHEON MEETING W/LUCKY ROOSEVELT ✓	08/04/83	59.61
W.H. STAFF MESS		BLAIR HOUSE FUNCTION	06/02/83	283.60
GUEST SERVICES INC.	WWSA-01	PSI SUMMER YOUTH EMPLOYMENT PROGRAM	08/09/83	154.11
ORGANIZATION TOTAL				1,523.07

9/01/83

WHITE HOUSE ENTERTAINMENT REPORT

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AS OF DATE: AUGUST 31, 1983

FIRST LADY'S OFFICE

PAYEE	ACCOUNT	PURPOSE	DATE	AMOUNT
ROSEBUSH VOUCHER		PETER NERO AUDITION	10/27/82	25.00
W.H. STAFF MESS	FLPO-02	REFRESHMENTS/OPERA HOUSE/JFK	01/19/83	18.81
ORGANIZATION TOTAL				43.81

AS OF DATE: AUGUST 31, 1983

SCHEDULING OFFICE

PAYEE	ACCOUNT	PURPOSE	DATE	AMOUNT
WH STAFF MESS	SCHE-01	OCTOBER EXPENSES	10/31/82	14.85
WH STAFF MESS	SADL-00	OCTOBER EXPENSES	10/31/82	3.17
WILLIAM K. SADLEIR	SADL-00	LUNCHEON: ROSS PEROT	11/10/82	29.20
WILLIAM K. SADLEIR	SCHE-01	LUNCHEON: SCHEDULING	11/18/82	25.75
WILLIAM SADLEIR	SADL-00	JOHNSON/LAUGHTER LUNCH	12/17/82	8.50
ORGANIZATION TOTAL				81.47

recd. 8/19/83



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF ADMINISTRATION
Washington, D.C. 20503

August 19, 1983

FOR: DONNA BLUME
FROM: SALLY KORTLANG *SK*
SUBJECT: FACILITIES EXPENDITURES FOR JULY 1983

Attached you will find the monthly summary of your facilities expenditures for the month of July.

TOTAL \$105.05

If you have any questions regarding these charges, please do not hesitate to call me on extension 5809.

Attachment

FACILITIES EXPENDITURES - FY83

<u>CHARGE TO</u>	<u>LOCATION/ PHONE</u>	<u>DESCRIPTION</u>	<u>SHOP</u>	<u>HOURS</u>	<u>LABOR</u>	<u>MAT'L.</u>	<u>TOTAL</u>	<u>COMPLETIO DATE</u>
OMKD	1WW x7005	Brass plaques for mail holders (5)	-	2	36.36	50.00	86.36	07-15
OMKD	1WW x6475	Tie-back draperies	Carp.	1	18.69	-	18.69	07-25
TOTAL				3	55.05	50.00	105.05	



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF ADMINISTRATION
Washington, D.C. 20503

May 23, 1983

FOR: PATRICIA BYE
FROM: SALLY KORTLANG
SUBJECT: FACILITIES EXPENDITURES FOR APRIL 1983

Attached you will find the monthly summary of your facilities expenditures for the month of April.

TOTAL \$.0

If you have any questions regarding these charges, please do not hesitate to call me on extension 5809.

Effective immediately, all Building Service Request Forms should be sent to Room 52. Thank you for your cooperation.

Attachment

THE WHITE HOUSE
WASHINGTON

April 20, 1983

J. Deaver

MEMORANDUM FOR: MICHAEL K. DEEVER
FROM: THERESA A. ELMORE *JK*
SUBJECT: Entertainment Fund

Attached for your signature are memoranda for the members of the Communication Strategy meeting to have your entertainment fund reimbursed for the period of October, 1982 - February 4, 1983 (the last bill received to date).

Your entertainment fund will be reimbursed a total of \$801.24 when these memoranda are returned to me so that the funds can be transferred. However, your entertainment fund will show your charges of \$141.56 and that of Mr. McManus of \$141.56.

THE WHITE HOUSE

WASHINGTON

April 20, 1983

MEMORANDUM FOR: CRAIG L. FULLER
FROM: MICHAEL K. DEEVER *M*
SUBJECT: Communication Strategy
Meeting Expenses

To equitably distribute the cost of our communication strategy meetings from October, 1982 to February 4, 1983, below you will find a breakdown of your costs of these meetings.

I am sure you would have no objection to paying your portion of these bills. This payment will be handled by a transfer of funds from your entertainment account.

Please sign the bottom of this memorandum and return it to me so that a transfer of funds can be made from your entertainment account. Thank you.

<u>Meeting Date</u>	<u>Amount</u>
10/15/82	7.72
10/22/82	16.02
10/25/82	13.57
11/5/82	19.63
11/9/82	16.72
1/7/83	13.85
1/14/83	8.08
1/21/83	13.69
1/28/83	16.30

TOTAL \$125.58

Craig Fuller

Signature

THE WHITE HOUSE

WASHINGTON

April 20, 1983

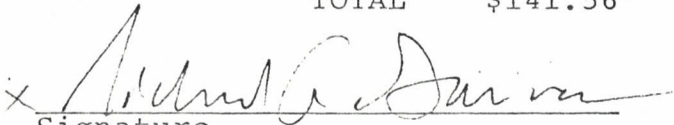
MEMORANDUM FOR: RICHARD G. DARMAN
FROM: MICHAEL K. DEEVER 
SUBJECT: Communication Strategy
Meeting Expenses

To equitably distribute the cost of our communication strategy meetings from October, 1982 to February 4, 1983, below you will find a breakdown of your costs of these meetings.

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1/7/83	13.85
1/14/83	8.08
1/21/83	13.69
1/28/83	16.30
2/4/83	15.98
TOTAL	\$141.56


Signature

THE WHITE HOUSE

WASHINGTON

April 20, 1983

APR 26 1983

MEMORANDUM FOR: RICHARD S. WILLIAMSON
FROM: MICHAEL K. DEEVER *MD*
SUBJECT: Communication Strategy
Meeting Expenses

To equitably distribute the cost of our communication strategy meetings from October, 1982 to February 4, 1983, below you will find a breakdown of your costs of these meetings.

I am sure you would have no objection to paying your portion of these bills. This payment will be handled by a transfer of funds from your entertainment account.

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1/7/83	13.85
1/14/83	8.08
1/21/83	13.69
1/28/83	16.30
2/4/83	15.98
TOTAL	\$141.56

Richard S. Williamson

Signature

THE WHITE HOUSE

WASHINGTON

April 20, 1983

MEMORANDUM FOR: DAVID R. GERGEN
FROM: MICHAEL K. DEAVER *MK*
SUBJECT: Communication Strategy
Meeting Expenses

To equitably distribute the cost of our communication strategy meetings from October, 1982 to February 4, 1983, below you will find a breakdown of your costs of these meetings.

I am sure you would have no objection to paying your portion of these bills. This payment will be handled by a transfer of funds from your entertainment account.

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1/7/83	13.85
1/14/83	8.08
1/21/83	13.69
1/28/83	16.30
2/4/83	15.98
TOTAL	\$141.56

Signature

THE WHITE HOUSE

WASHINGTON

April 20, 1983

MEMORANDUM FOR: JAMES A. BAKER
FROM: MICHAEL K. DEEVER *MD*
SUBJECT: Communication Strategy
Meeting Expenses

To equitably distribute the cost of our communication strategy meetings from October, 1982 to February 4, 1983, below you will find a breakdown of your costs of these meetings.

I am sure you would have no objection to paying your portion of these bills. This payment will be handled by a transfer of funds from your entertainment account.

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10/22/82	16.02
10/25/82	13.57
11/5/82	19.63
11/9/82	16.72
1/7/83	13.85
1/21/83	13.69
2/4/83	15.98
TOTAL	<u>\$109.46</u>

Signature *James Baker*



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF ADMINISTRATION
Washington, D.C. 20503

April 15, 1983

MEMORANDUM FOR: PAT BYE
FROM: SALLY KORTLANG *SK*
SUBJECT: FACILITIES EXPENDITURES FOR MARCH 1983

Attached you will find the monthly summary of your facilities expenditures for the month of March.

TOTAL \$.0

If you have any questions regarding these charges, please do not hesitate to call me on extension 5809.

Attachment