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KDB 9/9/2011

File Folder DAILY STATUS REPORTS - BILL SITTMANN [1984-1985]
(2)

FOIA

F97-066/19

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ID	Doc Type	Document Description	No of Pages	Doc Date	Restrictions
118305	LIST	NOTES TO THE READ FILE (W/NOTATIONS)	2	4/9/1984	B1 B3
118306	LIST	NOTES TO THE READ FILE (W/NOTATIONS) (PAGE 2, PARTIAL)	1	3/21/1984	B6

The above documents were not referred for declassification review at time of processing

Freedom of Information Act - [5 U.S.C. 552(b)]

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C. Closed in accordance with restrictions contained in donor's deed of gift.

THE WHITE HOUSE

WASHINGTON

May 4, 1984

File

MEMORANDUM TO THE READ FILE FROM BILL SITTMANN

1. PSI Summer Jobs proposal in the READ FILE.
2. Military office will get Photos of First Lady on AF one.
3. Advance has been advised about bed.
4. WHCA will hang on to China tapes.
5. Lee A. will come up with ideas for Colorado.
6. John Rogers and Lee will setup mechanism for the payment of out of Washington trips.
7. Scenario for Olympic Coin Ceremony is in the READ FILE.
8. Kimmitt will get agenda for Summit briefing.
9. List of guests for Press reception by Speakes is in the READ FILE.
10. I spoke to Drew Lewis office - they will send us table seating charts.
11. Reservation will be made at the Century Plaza for 13 - and 14th.
12. Luncheon for Advance(China participants) is May 11 at noon.
13. Kimmitt will look into getting a copy of DOD report on Spare Parts audit.
14. List of Mexican Dinner is in the READ FILE.
15. Gahl Hodges has been notified about John Gavin and wife only at the Dinner.
16. Fred Ryan is looking for ideas for Alabama and New Jersey.
17. We're planning on bringing in Samaranch for 5 minutes May 8 at 12:00 noon.

File

THE WHITE HOUSE
WASHINGTON

Bill

MEMO TO THE READ FILE FROM BILL SITTMANN - May 3, 1984

1. I spoke to Margaret and she will coordinate with Kimmitt and Lee and myself on foreign dignitaries at the Convention.
2. MT is checking into Maureen's letter on comparable pay.
3. TAD is checking on Noreen for HHS - Child support Job.
4. Craig Fuller feels we don't have to meet with Jay Hair anytime soon but he will talk with Ruckeslhaus.
5. Spoke to John Rogers about Jackson Place. He will paint and carpet but major repair will have to be done after the election per Baker.
6. Herrington's office will get draft letters to all Political Ambassadors about rotation. *TAD*
7. Kimmitt is looking into Legislation for FSO Widows. *Keep me posted.*
8. Herrington will look into possible job for Mrs. Keough. *Let me know.*
9. Personnel is looking into evaluation on appt' for second term. *what's this mean?*
10. Kimmitt will get date for Li and Hui and Crown Prince of Japan.
11. HST luncheon list in Read File.
12. Sue Mathis is working on press plan for Joe Louis event Will get to us ASAP.
13. NSC will get you an agenda for Sherpa Meeting.
14. Proposed invitees to the Torch Ceremony in the READ FILE.

*Ruckeslhaus
feels strongly
C-7 has already
approved.
I want to see
before they
go out.*

THE WHITE HOUSE

WASHINGTON

April 18, 1984

File

MEMO TO READ FILE FROM BILL SITTMANN

1. I spoke to Kimmit and he will draw up a preliminary schedule for bilaretal - as of right now we have Thatcher and possible with Mitterand.
2. Amb. Rentschler is working on press guidelines for Summit and he will send you a paper on proposal.
3. Henkel will factor in radio show during summit.
4. Fred Ryan and Kimmitt are working on a briefing schedule for Summit.
5. *when?* RE: Lee Quan Yu - NSC is looking at possibility of bringing him in after China and will submit a proposal.
7. Henkel will send Studdert to Ohio re: Lee's ideas.
8. I spoke to Margaret and a proposal script is in the READ FILE. They can't make first taping but she is working on the next tapes.
9. Handicapped Olympic event will be scheduled for January 1. We'll get you a scenario once we get someone up there.
10. Dan Terra will do a response for the RR letter.
11. Wirthlin memo to Fred Ryan on Schedule Allocation is in READ FILE.
12. Working with Protocol on Photo of Great Wall for Deng.
13. I spoke with John Rogers re: Gift Unit. They are in the process of changing Appraisers and going to start averaging the appraisals. It should work better.
14. Henkel will see that you get your scheduling sheet.
15. A Statement on General Clark was released yesterday.
16. Schedule for May 3 - 12 will be in the READ FILE.

17. Re: Inaugural of President of Taiwan at present the thinking was to send Wm. French Smith because it was assumed he would be out of office. However if he is still in office we will have to come up with another name.

18. DB will set up meeting after China for military office, USSS and ADVANCE on campaign.

19 Re: Little girl who lit the Xmas Tree. John Rogers will work something out and then send her a copy of switch with a message from POTUS.

20. John Herrington is still compiling a list of those Amb. who will be leaving after the election.

21. I spoke to Kimmitt about NSC briefing time he totally agrees that it's much too lax and he will coordinate better with Fischer. Also he will keep numbers down, have briefing papers in the night before.

22. Re: Honduras - NSC will will come up with an alternate date.

23. Spoke to Lee about RR's participation in Reagan Roundup. He's meeting on it today and will get you a paper ASAP.

24. Lee is also meeting on 10,000 club with Mary Jane Wick. He will report to you.

~~25. MT will get~~

26. Bill Martin has called Bobby DeP and will get him a showing of the China Film.

27. Motorcade List in the READ FILE.

28. Larry Speakes has been notified about Prince Andrew and NR.

29. The China toast are not going to be interpreted they will be pre-printed and handed out.

30. Ben Elliott will work on a Radio Speech for PSI.

31. Fred Ryan will get RNC Reception info. from MT and clear date in September.

32. I called Lloyd Waring in Boston 617/451-6178 and Chamber of Commerce.

Keep me posted!

Let me know!

Follow-up!

see today's notes.

How LA

well

gone

ITS new

we

The raised this 3 times.

left message

THE WHITE HOUSE
WASHINGTON

Shackles

File

April 17, 1984

MEMO TO THE READ FILE FROM BILL SITTMANN

1. RE: GW half dollars I will have 25 sent to you.
2. NATO wives tea is laid on - Rosebush will be sure to send a list and scenario to us before NR sees.
3. I have a call into Rev. Moomaw.
4. China remarks will be ready for you at noon tomorrow.
5. I spoke to Mrs. Betty Lord - the street name is LIU LI CHANG - it's a famous area.
6. We sent letters to Masters Winners and both Male and Female winners of the Boston Marathon.
7. I've spoken to Fischer and Cicconi and Photo office about Colenade picture with Bishops - we will do after the meeting.
8. I spoke to Bill Horn at Interior and he has sent the itinerary it is in the READ FILE.
9. I spoke to Sec. Shultz office Re Li They will get us a paper ASAP on possible visit.
10. Kimmitt will talk with you about Lee of Singapore
11. We have set up briefing time of one hour in Guam 6 -7 PM.
12. I spoke to Gaston Sigur - He will get you proposal on WH trade mission.
13. Press Conference dates passed to Fred Ryan with the exception of date for August.
14. Manifests for the Trip are in the READ FILE.
15. Charlie Wick event we've scaled down to Photo op for 15 minutes.
16. Alaska Scenario will be discussed at 5:00 PM today.
17. I've spoken to Fred Fielding and John Rogers re: Jim Curtis letter = we'll find out what's going on.

Let Embassy know NR wants to visit

18. Bowling list sent to Vice President - Copy in READ FILE FYI.
19. PSI 10 Most Innovative Projects will be sent to us today or tomorrow.
20. I spoke to John Herrington about Amb. Dean. Herrington will make sure he is not replaced.
21. San Deran Art Festival will be brought up at our 5:00 PM today.
22. I spoke to See Study office ref:
Li & Hu they will get us a paper
ASAP on possible visit

THE WHITE HOUSE
WASHINGTON

File

April 16, 1984

MEMO TO THE READ FILE FROM BILL SITTMANN

1. Spoke with Chinese and Rosebush re: Pandas. The Chinese are not giving away any Pandas at present. I've notified Sen. Danforth.
2. ADVANCE notified that First Lady is not going to Seattle.
3. I spoke to Lee - He will have Ohio ideas for you Tuesday. AM.
4. Spoke to Cicconi - Staff participants for Bishop meeting are: Meese, Baker, Deaver, McFarlane, Whittlesey.
5. List of Participants in China Meeting in READ FILE.
6. Kimmitt will come up with ideas for Chinese students and trade mission for June or July.
7. Kimmitt will also look into Chinese delegation to High-Tech site.
8. Fred Ryan will work on schedule for June 11 - July 26th that would include Senior Staff - Agriculture and Balanced Budget.
9. First Lady will see China movie today.
10. Judge Clark's Alaska Schedule is in the READ File
11. Farm Broadcasters Convention and invitation has not been received.
12. MIA schedule - we will have tomorrow.
13. Senior Citizen, CIA, Handicapped Olympic event - He will bring up at 5:00 PM today - by Fred Ryan.
14. Hurling Match event concept will be in READ FILE.
15. John Herrington will get us new number on Career and Political appointees and the audit of Ambassadors who will leave after the election.
16. Craig Fuller will work on China Shuttle for the summer.

When?

see

April 16, 1984 Continued

17. Craig Fuller will work with the Cabinet and get a list of substantive action items for the White House.

18. Military office says that you will get a secure phone in the car.

THE WHITE HOUSE

WASHINGTON

April 13, 1984

File

NOTES TO THE READ FILE FROM BILL SITTMANN

1. Advance is researching Nixon and Ford in Alaska - will have ASAP. ✓
2. Freidersdorf's letters are in the READ FILE. ✓
3. Menus in the READ FILE. ✓
4. Spoke with Fred Ryan re: National Day of Prayer - falls on May 3rd. Will discuss at 5:00 PM today.
5. Spoke with Embassy in London - They really don't like the call in idea.
6. State Chairmen list sent to the First Lady today.
7. Meeting with Lyn Nofziger, Donatteli, JAB and POTUS for 15 minutes is scheduled for May 7 for 15 minutes at 4:30 PM.

file

THE WHITE HOUSE

WASHINGTON

File

April 10, 1984

NOTES TO THE READ FILE FROM BILL SITTMANN

1. I've Spoken to Ben Elliot and he will work on intro. and Chaplain remarks.
2. I've talked to Bill Henkel about Armand Hammer and he will talk to Chinese.
3. We will get MIA scenario as soon as possible.
4. Spoke to TAD about Cran Montgomery to Jordan. Jordan has already been decided as of last week a Mr. Boken, a careerist was chosen.
5. Manifest for Dallas in READ FILE.
6. Temp. Chart for Hawaii in Read File.
7. Spoke to British Embassy besides Prince Philip and the Wrights they recommend Viscount Hambleden.
8. Crime victims event will be April 13, 1984.
9. Spoke to Jay, Peter Ueberroth may go to Russia. Jay will let us know.
10. Donatelli will get us conservative list.
11. May 3rd Far East Eco. Rev. is a photo opportunity with submitted written questions.
12. NSC and State are looking into Soviet and Olympics. Kimmitt will have paper by Friday.
13. TAD will take care of Ambassador Dean.
14. Kimmitt will have talking points on Prem by Thursday.

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THE WHITE HOUSE

WASHINGTON

April 6, 1984

MEMO TO THE READ FILE FROM BILL SITTMANN

*Donna
I want to meet
with C of MME
4/6am.*

1. I have spoken to Jim Cicconi and he will handle Bishops meeting and the topic of Homeless.
2. RE: Hone Rule. I'm talking to Dick Hauser and Steve Rhodes who will get you a report and analysis. However Hauser thinks it best that White House not get involved. Especially if Mayor Barry called you.
3. Kimmit and NSC are working on policy for bilateral and Olympics.
4. I have spoken to Alexander Gregory 212/838-8991 and informed him that Roger Stone will be getting in touch.
5. I've checked with Fred Fielding about NR writing thank you to friends who contribute. There is no problem if she does it and I have passed this message on to her.
6. The Lynn Martin tape is at video - You may call up on your TV anytime.
7. Kimmitt is working on idea for photo with VP before the trip to Europe.
8. Spoke to Press officier regarding Ladder in the East Room durring the Press Conf. Apparently that ladder is used for roving crews to get out away and over view shots of RR entering and departing.
9. I spoke to George Will - everything is OK.

What am I supposed to say to Barry?

Pls follow thru

Kimmit me for my 8:30 meeting.

File

THE WHITE HOUSE
WASHINGTON

File

April 4, 1984

NOTES TO THE READ FILE FROM BILL SITTMANN

1. I've spoken to Cicconi, Oglesby and Donatelli - They will come up with names for the Mexican State Dinner.
2. Henkel will have Kansas City report report on Thursday.
3. Fred Ryan will schedule Chicago World Trade Conference.
4. Fred Ryan will analyze 81-83 and have on Friday.
5. If we do Kansas City we would leave at approximately 9:00 AM and return at 4:30 - No overnight - the schedule here is rather light.
6. List of 1980 GOP delegates in the READ FILE.
7. The letter and resume of Steve from EOB have been sent to camp for consideration. Lee will keep us posted.
8. I have spoken to Coyne's office and they will send an update on little girl who lit the Christmas tree.
9. I will speak to Marty Coyne,
10. Gail is working on getting a good picture of Sen. Stevens with RR.
11. Henkel will look at an Indian event in Alaska. *give me idea!*
12. Research will have the Alice Columns tomorrow.
13. Cicconi is doing a paper on Mexican State visit with ideas.
14. Tape of Lynn Martin should arrive tomorrow. Jan Duval will let video know.
15. Fred Ryan working on events for after convention.
16. Cicconi will take charge of Bishop event.
17. Canadian papers are hung up a State. But paper Sec. Shultz has should be sent over by the weekend.
18. Peter Ueberroth will he here on the 6th do you want to see?

I want to see

Yes _____ No _____

April 4, 1984 Continued.

19. Reagan-Bush reception is 40 minutes because we are doing remarks, photos with each one and mix and mingle.
20. Solar panels were installed by President Carter.
21. I will call Morgan Mason and Berger Bensen.

THE WHITE HOUSE

WASHINGTON

April 3, 1984

Fee

Kansas City?

MEMO TO THE READ FILE FROM BILL SITTMANN

1. Fred Ryan will hold Chesapeake event til July - Studdert will go to St. Louis today - Weyerhouser is on.
2. Spoke to Billy Graham - will go with other story.
3. Jim Rosebush - will get you Nancy Reagan's schedule.
4. RR and Pope remarks in Fairbanks - Henkel is working on with Pia Laghi.
5. Spoke to Lyn Nofziger - He will get Material with Emil Velan for Oval and recommend a call to the Rabbi.
6. Spoke to Kimmitt - He will send us every Monday a weekly list of Briefing Questions.
7. Craig Fuller will get an update on Carolinas. / *Shel do some*
8. Kimmitt is checking on Whistleblower story.
9. Lunch with Potus and Sec. Regan set for 4/4.
10. Next Press Cocktail is 4/9 at 4:30 list of possible invites in the READ FILE.
11. Kimmitt will handle Art. Burns Birthday call.
12. Chinese are sending film - Henkel will set up for you before Potus sees.
13. Fred will work on calendar events for July and 4th of July idea
14. Spoke to Rosebush The Solar Panels are used to heat hot water for complex, mineral savings and we have yet saved enough money from them to justify initial cost of between \$50,000 and \$100,000. However it was good PR for Solar industry
15. Spoke with George Allen's office in Phoenix - He is not planning to come to DC til July.

w75 - pls put on agenda for 5:00 staff meeting.

Diff we do? or contn?

Stay on top - I want to push the R. Hill thing -

THE WHITE HOUSE

WASHINGTON

File

April 2, 1984 Notes to the READ FILE from Bill Sittmann

1. Spoke to Lee and Ed Rollins has spoken to Bob Nessen. Lee didn't know the outcome but will let me know .
2. FF will meet re: tax signing Tuesday at 5:00 PM
3. List of President's Council on Physical Fitness is in the READ FILE. TAD will get me the scope on the Deputy Director - He believes it is a schedule C slot and we can pick. ✓
4. NSC and Cabinet time this week has been scratched.
5. Guest list of the HST lunch will come in on Thursday.
6. Draft for New York is in the READ FILE.
7. Colorado Springs - we have not sent Studdert out yet. Will try to do this week.
8. The Career Candidate for OECD is an Eleanor Constable, as of yet we do not have a political candidate.
9. The Ambassador in Luxemburg is a very good Ambassador, our only one from Ohio and he's of Luxemburg ancestry. They are trying again for Tunisia for Pretzloft.
10. Fred Ryan is looking into Wheaton College
11. At the present we have tentatively scheduled the China meeting as follows:
 1. Substantive group ~~Sat. April 7th~~ at Camp David ^{7/11 - 12 - 2:30} ~~Ca~~ at 10:00 AM for 90 minutes.
 2. Other group Thursday, April ~~14~~ ^{12:30} at 7:00 PM Dinner for 90 minutes. ~~12:130~~
12. Henkel will talk to you about Normandy and Salinger idea for St. Mere Eglriere.
13. I spoke to Kimmitt about a meeting with the Summit Group and Price and Streator. He likes the idea but doesn't feel that we should do at Camp David. He thinks that 90 minutes is all that would be needed.
14. Mike Wood has sent us a list of Recommendations Re: Home-builder's event - it is in the READ FILE. ✓

FR
Not at David

Continued - April 2, 1984

15. Apparently there is a vacancy on the Kennedy Center Board now. Herrington is waiting for the First Lady to make a recommendation.
16. Homeless Briefing is Wednesday at 11:30 AM
17. Craig Fuller will get you the papter on Brock's trade Minister.
18. Wall Street Journal Article on David Murdock is in the READ FILE.
19. Spoke to Herrington re: Drug Abuse Panel and Ian McDonald. They should be able to work out with McDonald. John will discuss with you - Friday.
20. Rainfall and temp. paper for the China trip is in READ FILE ✓
21. Homeless march on Sunday was not taped, however in the READ FILE is an article from the Post that was very good.
22. Kimmitt will get follow up report on Trident missiles to POTUS.
23. WHCA report re: Archbishop call we will have tomorrow.
24. John Rogers will get report on barricades to you today.
25. Elaine = Book list is in the READ FILE.
26. POTUS pen pal has only written one letter and they go to KO.
27. Brent Scowcroft saw POTUS 3/8 and would like you to schedule again.

→ schedule
with FR

THE WHITE HOUSE

WASHINGTON

March 26, 1984

File

NOTES FOR THE READ FILE FROM MR. SITTMANN

1. Spoke to Lee RE: endorsement letter for Bill Carter. Lee recommends against doing it. He feels we should not get involved in Local/State politics. and Pat Jacobson should know better.
2. NSC would like to bring Amb. Pickering El Salvador in tomorrow for 10 Minutes
YES _____ NO _____
3. Spoke to Fred Ryan - Vacation date will not be published.
4. Pat Jacobson will be added to the State Dinner list.
5. Lamb Fry will be 7:15 until 9:00 P,M
6. Fred and I are looking and thinking about good ethnic restaurants in the area. *looking an*
7. I spoke with Brian Stafford. *the*
8. Spoke to Bobbie About Dug-Out at the Baseball game he prefers Cincinnati but would need to really see both.
9. Jack Courtemanche will get Pat DeProspero - parking permit as soon as he gets over there.
10. I spoke to John Herrington about CIA general counsel.
11. I spoke to David Waller and he will have first draft of gift list in a few days for you and the first LAdy.
12. I spoke to Bud's office and he is preparing a draft response to Chernenko letter and will bring up at 9:30 NSC

and PJ.

It's pretty obvious in new school.

*Tell BP
what he says?*

THE WHITE HOUSE
WASHINGTON

File

READ FILE NOTES FROM BILL SITTMANN March 22, 1984

1. Mrs. Shultz is not going to Europe because one of her daughters is due to have a baby during that time frame.
2. John Rogers will take care of Bill Henkel and salary increase.
- no* 3. **Olympic Event** paper is in the READ FILE. *we need to send slides*
- no* 4. Washington Post Article from Dei Spiegel in READ FILE.
5. Mitterand's Schedule is in the READ FILE.
- alone?* 6. Reporters doing New York Times interview is Steve Weisman.
7. Summer Jobs announcement - Scenario is in the READ FILE.
8. Aircraft Carrier at Normandy - I spoke to Hickey about this idea. He really did not know but report is forth coming. He feels that if one is there it would be part of USN participation in the ceremony.
9. Frank Farenkopf is on vacation but I will pursue Canzeri matter upon his return. I have left message with him.
10. Last name on Old Network Meeting was B. Lukens.
- no* 11. TAD 's report on Boards and Commissions is in the READ FILE.
12. Spoke to Bobby DeP - he is out today and will have report tomorrow. He did mention that you were going to talk with Sec. of Defense about Don Edwards and the War College.
13. Hilton Hotel memo is in the READ FILE.
14. Spoke to Lee - and he will get us ideas for New York.
15. Spoke to Jerry Zipkin and Jim Lake. -- will take care of Mr. Mitchell.
16. CANcer Award info in READ FILE / Amanda Blake is the recipient.
17. Opening Game of National League is in Cincinnati vs. Mets on April 2nd.
American League - April 2nd
Baltimore vs. Chicago Cubs in Baltimore

Continued March 22, 1984

18. White House Correspondence Dinner scenario in READ FILE
From Pete Roussel.
19. Participants for the Womens Lunch next Friday - Craig Fuller
will get it to me tomorrow.
20. Reminder to talk with RR about meeting with Al Shrobacker(sp)
on Fri, Sat. or Sun.
21. Lee Verstandig's memo on Black Meeting in READ FILE.
22. Falwell scenario in the READ FILE.
23. Mrs. Reagan would like just to invite Prince Philip and Amb.
Wright to lunch. Do you concur?
Yes No
24. I spoke to Mr. Baker re: Europe. Mrs. Baker has not definitely
decided to go but she is leaning towards it.
25. We have received the tapes of Kennedy trip to Ireland - let me k
and we'll call them up for your TV viewing.
26. Re: RR portrait in Sacramento - there was minor damage 6-8 week
ago = apparently some one threw soda at it. It is presently
down and being repaired.
27. FYI State and NSC are issuing an invitation to de La Madrid
for a State Visit in May - tomorrow.

*I have talked to Kim. If news does
not accept: we will not have dinner in May*

THE WHITE HOUSE

WASHINGTON

March 26, 1984

Free

Notes TO THE READ FILE from Bill Sittmann

1. Democratic Commercial - Lee Atwater will bring over tomorrow.
2. Spoke to Elaine Re: tailor - It will be taken care of.
3. Checking on private beach.
4. We will try to edit Kennedy tape and request for Carter tape has gone forth.
5. Bill Casey request is forth coming.
6. Central American President's concept in READ FILE. We turned it down last week.
7. Anchorage concept in the READ FILE.
8. H.J. Resolution 454 is a bill Honoring Black American who help us gain independence.
9. Volunteer Action Award is Scheduled to take place on May 7th.
10. Spoke to the First Lady and I'm working on reducing her Schedule.
11. I gave Fred Ryan a new date for California in August.
12. Roosevelt Room (Creative People) lunch and Salinger lunch will be official. *Political - per DB / corrected*
13. We should know about State visit of Mexico tomorrow.

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WJF

File

THE WHITE HOUSE

WASHINGTON

Notes to the READ FILE - MARCH 21, 1984 - from Bill Sittmann

1. Spoke to Fred Ryan - the Press Conference changed to April 4th.
2. Possible new date for Foreign Policy speech is April 6, 10 AM
Kimmitt will confirm.
3. Amb. Swaebe of Belgium has been notified that RR can not attend
Bastonne.
4. Spoke to Kimmitt - Vietnam Vet to tomb. Bud has concept paper
and we should have on Thursday.
5. Afghan for National Afghan Day - we turned down Tues. 20th.
6. Mrs. Reagan will attend the Trilateral Reception.
7. Stewards will be stationed at Room 208
8. Notified Sec. Shultz office of M. Coyne.
9. Next informal Cocktails with Press is scheduled for March 26th.
10. Speech Conf. Meeting with RR will be Thursday, Mar 22 at 1:30.
Speakers will send list
11. Spoke to Bobby DeP - he will talk to RR about talking with
nut.
12. Spoke to Lyn Nofziger - we will invite to Medal of Freedom
the three names given.
13. Participants for Old Team Meeting are:
 - A. Carter
 - F. Whetstone
 - D. Toten
 - K. Bullin
 - C. White
 - L. Nofziger
 - B. Lwean *Lukens*
14. We will have paper on China Working group on Thursday.
15. U.S. Representative to Australian Week will be Wm. French Smith.
16. Los Angeles Times articles on Olympic Security in the READ FILE. ✓
17. I spoke to Ken Hill re: CHina Olympics in 1992. At present
the bid has not been announced or accepted. The Chinese
may want them but they have not been chosen. Ken will check
further.

who LUKENS

Notes from BS - March 21, continued

18. Fred Ryan will get you an analysis of Lou Cannon's article - will be in READ FILE.
19. The New York Post Article in READ FILE -
20. List of remarks for Europe Trip in READ FILE. (from Henkel)
21. Spoke to Lee and two of his staff will be at the Medal of Freedom luncheon.
22. Lee's RPD's will be scheduled for April 2 at 4:30 PM Lee will get me list.
23. Bill Henkel and I agree re: Jim Rosebush and we will discuss with him about dropping off in London.

b(6) 24.

[REDACTED]

25. You asked about the floor plans for Winfield House - I have them for you to see when you wish to.

26.

[REDACTED]

b(6)

27.

[REDACTED]

28

Fyi Mrs. Shuly will not accompany the Secretary to ~~London~~ London + ~~Wormley~~ Wormley per sec office

Why?

File

THE WHITE HOUSE

WASHINGTON

NOTES TO THE READ FILE from Bill Sittmann - March 19, 1984

Call
info to Mrs
R
tell WR →

1. State Dinners in Ireland and Buckingham Palace are BLACK TIE.
2. List of Invitees to Winfield House Dinner is coming from EMBASSY.
3. RNC campaign ads are available to you for viewing - can be called up at anytime.

lets discuss
with →

4. ³⁰ GOP function in Hawaii - is basically a 10 minute handshake for 25 Republican Leaders at Hotel.

5. Pennsylvania Judgeship has been dropped.
6. Have spoken with British Embassy and they will try and re-schedule Prince William to late AM of June 8th.
7. Spoke to Bobby DeP - the Oval Office is searched every night by TSD - a complete sweep is done once a month. He knew nothing about D. Regan and security meeting in China.

8. Fred Ryan will look into ideas of Catholics
 1. Degree at DePaul University
 2. Retirement function for B'ball coach
 3. Knights of Columbus
 4. Catholic Education

lets discuss
with →

9. ⁹ NATO dinner has gone back to a working dinner.
10. Craig Fuller will get you a paper on Newpark Acquisition.
11. Fred Ryan is working on list of Bass Tournament.
12. Gahl and Lee will get ua list of Atheletes for RR.
13. Fred Ryan is working on Michigan 500.
14. George Allen has sent Physical Fitness Test information - It is in the READ FILE - also I need to talk with you on this.

15. I'm looking into Olympic Village idea for Colorado Springs.
16. NSC SECRET meeting has been scheduled for March 27 - 2:00 PM for 60 minutes.

File

Notes from BS continued March 19, 1984

17. We will make a joint release about Ireland in the next couple of days.
18. Gasten Sigur provided you with a list of the major industries exporting to China - it is in the READ FILE. ✓
19. Kimmitt will get you an update on our relations with Mexico - ASAP.
20. Fred Ryan is looking into West coast long-shore event.
21. Fred is working on 2 day scenario for Steel, Auto, Home-builders
22. Fred Ryan will check out and get to you good Patriotic event etc.
23. I spoke to C. Wick and Speakes - have Turned Down Figaro publication - due to the fact the Publication is very anti- Mitterand.
24. NSC is totally against bringing in VP of Brazil also. Sec. Shultz is not ready to fall on his sword. We have TD and Tony Motley understands.
25. We are in the process of getting you a copy of The President's Trip to Europe - should have it by tomorrow. ~~today~~
- OK 26. Re: Alisha Hareck in Protocol - I need to discuss w/ you
27. Henkel and Ryan have been notified about departure date to Europe as June 1.
28. NSC will get you a recommended policy for those Business representatives who do business in China - ASAP.
29. FYI - David Waller is sending over to Elaine and to you the first draft of President and First Lady's gift Print out. Just wanted you to know -
30. What do you wish to do about Clare Booth Luce and 3 consevatives. At present we have 102 people at the Medal of Freedom luncheon.
- 31 Spoke to Dorcas Hardy - she has sent a list of Senior Citizen events to Pam Bailey for the Washington area. She will work with Fred Ryan on a Nation-wide list.

THE WHITE HOUSE

WASHINGTON

March 16, 1984

F.D.
good

NOTES TO THE READ FILE from BILL SITTMANN

1. Reminder: to think of guests for PM Thatcher's dinner in London on April 4th.
2. I have spoken to Ray Seitz in Sec. Shultz's office about Mrs. Shultz and sent him copies of the First Lady's Schedule. They will return with her wishes. Also Ray will inform Secretary of Queens dinner exclusion of Mrs. Shultz.
3. Frank Donatelli is working on telephone call to Bishop in Boston - he will do phone memo recommends delegation is Clark and Hickey or possibly Heckler.
4. FYI we have rescheduled
Kitchen Cabinet - to May 14 at 4:30 PM
Old Network - to April 9 at 4:30 PM
Laxalt's office has been notified.
5. Ben Elliott = speech writer resume - on your desk.
6. Gridironn speech = Elliott says POTUS will have first draft today. - *was at Camp David*
7. Senator Stevens memo - I have sent to Henkel - we will work into schedule in Alaska. - *Steven's has been notified*
8. Memo from Kimmitt - Secret Memo in READ File - ✓
Subject of the Meeting.
9. Fred Ryan will come up with ideas for Flag Day, Memorial Day - National Prayer.
10. Fred Ryan will get Lamb Fry scenario from Laxalt's Office. We have told them we want it to be an early evening.
11. Fred Ryan will clear 5/2 - 5/3 5/4.
12. Small Business Day Bill signing Scenario is in the READ FILE. ✓
13. Fred Ryan has rescheduled Dick Wirthlin for 3/21 at 1 PM
14. NSC memo to Cabinet Secretaries re: China trip in READ FILE. ✓
15. Fred Ryan - re: Mother's Day - Father's Day - Family Week - He will come up with some ideas and work with Pam Bailey and Bruce.

16. Jim Hooly is working with CJD and will talk with her today.
17. Talked to Jim Cicconi - his first impression about NAACP pres. was a good idea - however, he will look into and get back to us.
18. Spoke to Lee RE: Blue Collar visit pre. China He thinks good idea possibly Ohio - will get back to us.
19. NSC has not substituted Argentine for Venezuela - they are waiting to see if Venezuela cancels.
20. Agricultural Day - scenario - you have.
21. Fred Ryan and Bill Henkel will look into prospects of University event after we return from China, also the Normandy idea.
22. Spoke to Drew Lewis' office about prioritizing these requests. Midge in his office will take care of request.
23. NSC will take care of letters to Kissinger Commission.

File

THE WHITE HOUSE

WASHINGTON

NOTES TO THE READ FILE FROM BILL SITTMANN - March 15, 1984

1. PM Dinner in London is April 4th at Winfield House
They have a few seats left, can you think of anyone
to be included. *yes.*
2. Spoke to Wick's and Laxalt's people and they will prioritize
scheduling requests.
3. Floor plans for Wenefield House and Buckingham - Bill Henke
will get for you.
4. Spoke to Kimmitt again and tired to impress on him the
need for 24 hours advance.
5. Spoke to Jack Courtemanche - RE: Pat DeProspero - he will
get a parking permit.
6. It has come to my attention that the members of the Kissing
Commission have never received a written thank you from th
President. Do you think NSC should draft a thank you.

Yes No