Ronald Reagan Presidential Library Digital Library Collections

This is a PDF of a folder from our textual collections.

Collection: Deaver, Michael Folder Title: Daily Status Reports-Bill Sittman and Donna Blume to MKD [1983-1984] (1)

Box: 36

To see more digitized collections visit: https://reaganlibrary.gov/archives/digital-library

To see all Ronald Reagan Presidential Library inventories visit: https://reaganlibrary.gov/document-collection

Contact a reference archivist at: reagan.library@nara.gov

Citation Guidelines: https://reaganlibrary.gov/citing

National Archives

Catalogue: https://catalog.archives.gov/

272555

THE WHITE HOUSE

WASHINGTON

5/1/85

Bif - For Central Files to be filed as you wish.

DEAVER

THE WHITE HOUSE

WASHINGTON

July 6, 1983

| MEMORANDUM TO MICHAEL K. DEAV | EF |
|-------------------------------|----|
|-------------------------------|----|

| FROM | 1: | DONNA BLUME | | |
|------|------------------------------|--|--|-----------------------------------|
| SUBJ | JECT: | Daily Status Report | | |
| 1. | A reminde | r for you to call Bil | l Adler (212/972 | -1445) |
| 2. | at noon? | like to have lunch we how about Romeo & Ju | liet's, Le Pavil | t tomorrow lion is still |
| 3. | Y.H. Pao at 4:00 p | is schedule to meet w .m. for 10 minutes. be in Hong Kong later | ith the Presiden I told Mr. Lee t | t on July 12th hat you were |
| 4. | Per your Coyne thi | request, I've schedul s Friday at 7:30 a.m. | ed breakfast for | you with Jim |
| 5. | | request, Elizabeth Dr at 10:00 a.m. | ew is coming in | to see you |
| 6. | Per your for fifte for you. | request, Doug Brew is een minutest to discus | coming in to se s the diary. I | e you tomorrow have his letter |
| 7. | you decid | is sending swatches o de what you want, I'll He is holding suits that we'll receive to | . call him and wo in your style ar | ork out the necessary |
| 9. | APPROVE I've four leaving I | a like to have dinner o.m. (July 11th)? Mr. By Manual Description of the control | K's of Hay Adam DISAPPROVE From Los Angels to arriving Reno 11 | to Reno on 8/21 |
| | YES _ | | NO | |

| 10. | tomorrow for 10 minutes to discuss menus. |
|-----|--|
| 11. | Per your request, I've set-up a Cabinet Meeting on PSI for this Friday, July 8th at 10:00 a.m. Michael Castine will be sending us all the necessary information. |
| 12. | With your approval, I would like to bring Marion Smoak and Austin Kiplinger in to have sunch with you this Friday at noon in the mess. |
| | APPROVEDISAPPROVE |
| 13. | Hedrick Smith would like to come in to see you for fifteen minutes. You could see him this Friday at 1:30 p.m. |
| | APPROVE DISAPPROVE SET-UP FOR FRIDAY |
| 14. | Per your request, you wanted to see Fred Fielding regarding his memo on the letter in Safire's new book. I've scheduled him for this Friday at 2:15 p.m. |
| | APPROVE DISAPPROVE |
| 15. | You wanted to have breakfast with Ambassador Monroe Browne, with your approval I would like to schedule it for Thursday, July 14th at 7:30 a.m. in the Mess. (See attached letter) |
| | APPROVE DISAPPROVE |
| | a K |
| 16. | Dick Wirthlin is meeting with the President tomorrow at 1:00 p.m. |
| 17. | Dick Wirthlin is meeting with the President tomorrow at 1:00 p.m. Would you like to take Michael Castine up on his offer to go sailing? Per Mike McManus Gubitosi is "on Board" but needs to see |
| 18. | Per Mike McManus Gubitosi is "on Board" but needs to see you. Would you like to do this? |
| 19. | Dave Gergen would like to come in for 5 minutes before your 2:00 p.m. meeting. |
| | DISADDROVE |

THE WHITE HOUSE

WASHINGTON

June 28, 1983

MEMORANDUM TO MICHAEL K. DEAVER

FROM:

DONNA BLUME

SUBJECT:

Daily Status Report

1. Your check has been deposited and all bills paid except for The Wilger Company which is attached.

- 2. Craig Fuller promised us a memo on the John Naisbitt update by this afternoon.
- 3. Under duress, Bill is meeting with Clem Conger at 4:30 p.m. this afternoon.
- 4. Please note the letter that John Simpson sent to Mrs. Robinson regarding the death of her husband.
- 5. Your personal note was sent to Ardeshir Zahedi.
- 6. Bill spoke to John Herrington this morning regarding Stella Sandefel -- it doesn't look promising, John will give you update later.

DEPARTMENT OF THE TREASURY UNITED STATES SECRET SERVICE

WASHINGTON, D.C. 20223
DIRECTOR

m.

June 23, 1983

Du

Mrs. Lois Robinson 133 Forest Lake Drive Andover, New Jersey 07821

Dear Lois:

It was gratifying to hear from you as you have remained very much on my mind over the past weeks and months. It is important to us that you and your family always think of the Secret Service as a source of support when it is needed.

Your concern regarding the financial burden resulting from forced relocation is one which has also been on our minds. We have researched all of the applicable regulations and statutes and unfortunately have found that there is no relief available to families of civilian government employees. Dependents of military personnel, on the other hand, are entitled to such benefits. I am at a loss to explain this disparity. With this in mind, the Secret Service is presently pursuing a legislative initiative which addresses this problem. As is often the case, however, in matters pertaining to the legislative process, change comes slowly.

I was very moved by the concern which you expressed for other Secret Service families that might someday have to face what you have. As I've indicated, we are equally concerned and have for some weeks now been actively exploring the internal option of creating an emergency fund. This fund would be developed and sponsored by our agent personnel and would be intended to provide immediate emergency assistance to families that in the future find themselves facing this kind of situation.

I wish that my response could be more encouraging but unfortunately we are bound by the statutes and regulations which currently exist. Should something develop which might offer some assistance or encouragement in this area, I will see to it that you are informed.

Lois, I hope that our failure to be of help in this instance will not deter you in the future from coming to us for assistance. Please remember that you, Matthew, and Janice are an important part of our family and as such, there will always be a special place in our hearts reserved for each of you.

Sincerely,

John R. Simpson



MKD

I ve spoken u/ Ed.

cand he sweem he

men committeed or promised

carythy.

He said he nould Submitt the prespond and that all

Ed recommend we Sterned frim House of Representatives

MEMORANDUM

MEMORANDUM

MARIANA

MARIAN

ROBERT J. LAGOMARSINO
19TH DISTRICT, CALIFORNIA

2332 RAYBURN BUILDING WASHINGTON, D.C. 20515 202-225-3601

SSISTANT REGIONAL WHIP, PLAINS AND WESTERN STATES

Congress of the United States House of Representatives

Washington, P.C. 20515

27 June 1983

COMMITTEE ON FOREIGN AFFAIRS

SUBCOMMITTEES:
INTERNATIONAL ECONOMIC POLICY

AND TRADE
RANKING MINORITY MEMBER
INTER-AMERICAN AFFAIRS

COMMITTEE ON INTERIOR AND INSULAR AFFAIRS

SUBCOMMITTEES:
INSULAR AFFAIRS
RANKING MINORITY MEMBER
PUBLIC LANDS AND NATIONAL PARKS

Honorable William P. Clark Assistant to the President for National Security Affairs The White House Washington, D.C. 20500

Dear Judge Clark:

As you recall from our conversation many months ago when I agreed to leave the Trade Subcommittee and take the ranking position on Western Hemisphere Subcommittee to assist the President on Central American issues, I indicated I might need some political help in my district to counter balance some of the negative political effects.

Last March, I wrote to the President requesting him to speak at a fundraiser in Ventura County on my behalf on a date convenient to his schedule. After several months of phone calls to Ken Duberstein and Ed Rollins, I was advised by Ed to select preferred dates between August 22 and 31, when the President would be at the ranch. I immediately suggested August 25, 26, 27 or 28 per the attached letter of June 7. Thereafter, Secret Service contacted my office in Santa Barbara to coordinate security planning and inspected the proposed site at the Oxnard Civic Auditorium. Kay Haley and my campaign supporters in Ventura and Santa Barbara Counties have organized their ticket sales operation to be ready to go upon notification from the White House as to the exact time and date.

Needless to say, I was shocked and personally disappointed when a secretary from Ed Rollins' office called me last Friday to advise that such an appearance would not fit into the President's schedule. This announcement came on the heels of Ed's comments to a congressional group earlier in the week that my seat was considered by the White House to be "vulnerable" and that the Democrats would "target a major effort" against me in 1984.

Your help in getting the President scheduled to make an appearance for me would be deeply appreciated.

Sincerely,

ROBERT J. LAGOMARSINO Member of Congress

RJL:mw enc.

ROBERT J. LAGOMARSINO 19TH DISTRICT, CALIFORNIA

> 2332 RAYBURN BUILDING WASHINGTON, D.C. 20515 202-225-3601

ASSISTANT REGIONAL WHIP, PLAINS AND WESTERN STATES

Congress of the United States

House of Representatives

Washington, D.C. 20515

COMMITTEE ON FOREIGN AFFAIRS

SUBCOMMITTEES: INTERNATIONAL ECONOMIC POLICY AND TRADE RANKING MINORITY MEMBER

INTER-AMERICAN AFFAIRS

COMMITTEE ON INTERIOR AND INSULAR AFFAIRS

SUBCOMMITTEES: INSULAR AFFAIRS RANKING MINORITY MEMBER PUBLIC LANDS AND NATIONAL PARKS

7 June 1983

Mr. Edward J. Rollins Assistant to the President for Political Affairs The White House Washington, D.C. 20500

Dear Ed:

As a follow up to our phone conversation last week concerning preferred dates for the President to speak at a fundraising event on my behalf in Ventura County, my Re-Election Committee has recommended the following dates:

Thursday, August 25

Friday, August 26

Saturday, August 27

Sunday, August 28

Sunday, August 28, would be the preferred date for maximum attendance. The event would be scheduled for late afternoon, 4:00 PM - 7:00 PM, with the President making his appearance around 6:00 PM.

Your assistance in confirming a date as soon as possible is appreciated so that all details can be worked out to assure a successful and flawless occasion.

Sincerely,

ROBERT J. LAGOMARSINO Member of Congress

RJL: mw

ROBERT J. LAGOMARSINO

2332 RAYBURN BUILDING WASHINGTON, D.C. 20515 202-225-3601

ASSISTANT REGIONAL WHIP, PLAINS AND WESTERN STATES

Congress of the United States House of Representatives Washington, D.C. 20515

COMMITTEE ON FOREIGN AFFAIRS

SUBCOMMITTEES;
INTERNATIONAL ECONOMIC POLICY
AND TRADE
RANKING MINORITY MEMBER
INTER-AMERICAN AFFAIRS

COMMITTEE ON INTERIOR AND INSULAR AFFAIRS

SUBCOMMITTEES:
INSULAR AFFAIRS
RANKING MINORITY MEMBER
PUBLIC LANDS AND NATIONAL PARKS

18 March 1983

President Ronald Reagan The White House Washington, D.C. 20515

Dear Mr. President:

As you may know, the Democrats in the California State Legislature have reapportioned my district substantially reducing Republican registration to only 35%. I have lost some areas of past strength such as Ojai where I began my political career. The state legislators and most local office holders in my district are now Democrats.

Under these circumstances, I anticipate a substantial challenge in the 1984 election. To successfully fend off this challenge, I will have to be prepared with a formidable campaign treasury.

- My re-election committee in California is currently planning fundraising strategy. I would be most appreciative if you would consent to appear and speak at a fundraising event on my behalf in Ventura County. The date and time can be determined by your scheduling demands provided I am given sufficient notice to organize the event and maximize its fundraising potential.
- Your consideration of this personal request is deeply appreciated. Many liberals and Democrats would relish defeating the President's own congressman. I'm determined to prevent that from ever coming about.

Sincerly,

ROBERT J. LAGOMARSINO Member of Congress

RJL: mw

THE WHITE HOUSE

WASHINGTON

June 27, 1983

MEMORANDUM TO MICHAEL K. DEAVER

FROM:

DONNA BLUME

SUBJECT:

FOLLOW-UP ON SUMMARY SHEET

I've made calls to all staff with outstanding items on the daily summary sheet and have compiled the following:

| Copy of response from Ryan attached |
|--|
| You have memo from Elaine, a copy is attached |
| Mike Baroody is preparing clean copy of education kit. |
| Re: The Mountain School; draft response is attached from Craig Fuller |
| Letter to Mr. Gwaltney is attached from Fred Ryan |
| Craig Fuller's office is preparing draft |
| This item is closed; held up in JAB's office- took too long missed event |
| John Herrington sending response on your behalf (attached) |
| John Herrington sending response to Hasenkamp on your behalf(see attached) |
| Memo from Gahl sent to you |
| Letters sent from Bakshian to candidates for Medal of Freedom (he's sending us copies) |
| Letter to Russian gymnast from F. Fielding's Office is attached |
| Gahl sent you memo will inform us when invitations are sent |
| <pre>\$ being raised for family Bobby DeProspero will send memo explaining</pre> |
| |

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

TO : Michael K.

FROM : Elaine D. C

SUBJECT : Howard Hous

Donna-per your reguest

At your request, some additional information on the Howard House Ear Research Foundation Annual Dinner:

Average attendance in the past has been 700, and the dinners have traditionally been held at the Beverly Wilshire Hotel. In order to accommodate more people, this year they are planning to hold the dinner at the Beverly Hilton. March 13, 1984 is the scheduled date.

The dinner is a Black Tie event and has been chaired in previous years by:

1982 - Fred Green

1981 - Henry Singleton

1980 - Justin Dart

1979 - Charles Thornton

There is a good possibility that Earle Jorgensen will be the dinner chairman for the 1984 dinner and Bob Hope, who has traditionally been the Master of Ceremonies, will serve as MC.

The President sent a filmed message to the 1981 dinner. As you know, the President has been a patient of Dr. House.

Mrs. Adams will be sending me copies of previous years programs and I will forward those to you when received.

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

June 13, 1983

Bul out some Jude about This

MEMORANDUM FOR: MICHAEL K. DEAVER

Invitation for Mrs. Reagan

Betty Adams called to let us know that The Howard House Ear Research Foundation would like to honor Mrs. Reagan with their Humanitarian Award for Exceptional Service at their annual dinner, which is scheduled to take place in Los Angeles at the Beverly Hilton on March 13, 1984. Bob Hope would be the Master of Ceremonies and Earle Jorgensen may be the dinner chairman.

Mrs. Reagan would like to have your recommendation before Mrs. Adams advises the Foundation to extend a formal invitation to Mrs. Reagan.

WHERED HOUSE CORRESPONDENCE THRA CHENG WORKSHIDE

| E OF DUTGOING | | |
|--|--|-----------------------------------|
| H INTERNAL INCOMING- Date Correspondence received (W/MM/DD) Fig. 1 O.U. | | |
| NAME OF CORRESPONDENCE DC Mail Report | TENERS (N) | G) |
| | anole de marale U nacht herena | <u> </u> |
| | ACTION: | DISPOSITION Type Completion |
| Office/Agency (Staff Name) | Action Date Code TYMMIDD ORIGINATION | Date Response Code WYMM/DD |
| <u> 20sau</u> / <u>12 crs</u> | Referal Note: Referal Note: Referal Note: | C MOLE MILE |
| | Reienal Notes | |
| A Appropriate Action to into Cop. A Appropriate Action Robins Robins Comments Recommendation Robins Comments Resource Social Robins Ro | y Only No Action Necessary y Only No Action Necessary a Answered B-Non-Special Carolinature C-Completed S-Suspended | j Properti (espoise a intra a pri |
| COMMENTES: | | |

Year his worksheer attached to the original dronning letter. Send all routing-updates to central relations (Room 2), 0108). Alway completed correspondence (reading system to central rules relations about the correspondence (reading system to central rules rules represented correspondence (reading system to central rules rules represented correspondence).

June 10, 1983

Dear Joe:

We are sorry that, because of the President's heavy schedule demands, it will not be possible to arrange a brief photo for Reverend Niwano.

Thank you, nevertheless, for contacting us on behalf of Reverend Niwano.

With all best wishes,

Sincerely,

FREDERICK J. RYAN, JR. Director, Presidential Appointments and Scheduling

The Honorable Joseph W. Canzeri
The Canzeri Company
3213 P Street N.W.
Washington, D.C. 20007

cc: Bill Stittman

FJR:MHR:kr-30B

Ms. Deborah S. Flood Trustee The Mountain School P. O. Box 2047 Ketchum, Idaho 83340

Dear Ms. Flood:

There are no direct federal funds for the purposes of acquiring microcomputers for individual schools. However, under the Consolidation and Improvement Act of 1981 it is possible for states to choose to make funds available to both private and public schools for computer related activities.

We are also pleased to note that a number of private companies have made computers available for use in schools. Ms. Flood might wish to contact the following for further information about these programs.

- Dr. Barbara Bowen, Director, Apple Foundation Apple Computer Company, Cupertino, California
- Dr. William Howard, IBM, 1241 E. Main Street Stanford, Connecticut 06902
- Dr. Daniel W. Kunz, Commodore Business Machines, Inc. 487 Devon Park Drive, Wayne, Pennsylvania 19087
- Mr. William Gattis, Radio Shack, 400 Atrium, One Tandy Center, Forth Worth, Texas 76102
- Mr. Kenneth Hollingsworth, Times/Sinclair, Waterbury, Connecticut 06725

Ms. Flood might also contact her local computer store for additional information concerning services and opportunities available locally. Most of the companies have some form of assistance to the schools. Some of it is simply training, but all companies have provided assistance with computers.

Page 2 - Ms. Deborah S. Flood

The Department does have a number of training materials that can be made available to the school on a loan basis in video formats. For further information on these materials Ms. Flood might contact Dr. Frank Withrow, Center for Educational Improvement, Office of Educational Research for Improvement, 400 Maryland Avenue, S.W., Washington, D.C. 20202, phone number 254-5833.

Sincerely,

WHITE HOUSE CORRESPONDENCE TRACKING WORKSHEET

| H INTERNAL I INCOMING Date Correspondence 83 106 10 3 Received (YY/MM/DD) Name of Correspondent: User Codes: (A) (B) (C) | | | | | | |
|--|---|--------------------------------|--|---------------------------------------|---------------|--|
| Name of Correspondent: | O · OUTGOING | | | | | |
| Date Correspondence Sciolo 10 3 Name of Correspondent: Date Sciolo 10 3 Name of Correspondent: Date Sciolo 10 3 Name of Correspondent: Date Sciolo 10 3 ROUTE TO: ACTION DISPOSITION Office/Agency (Staff Name) Action Tracking Date Sciolo Date | | | | | | |
| Name of Correspondent: | Date Correspondence | | | | | |
| ROUTE TO: ACTION DISPOSITION Office/Agency (Staff Name) OFFIce/Agency (Staff Name) OFFIce/Agency (Staff Name) OFFIce/Agency (Staff Name) ORIGINATOR Referral Note: ACTION CODES: A Appropriate Action A Appropriate Action OFFIce/Agency (Staff Name) ACTION CODES: A Appropriate Action OFFIce/Agency (Staff Name) ORIGINATOR Referral Note: A STOCK OFFI Referral Note: I I Referral Note: I I Referral Note: I I Referral Note: ACTION CODES: A Appropriate Action OFFI COMPLETION CODES: A Answered S Suppended S Suppended S Suppended S Suppended S Type of Response = Initials of Signer Completion Code OFFI COMPLETION DISPOSITION CODES: A Answered S Suppended S Suppended S Suppended S Type of Response = Initials of Signer Completion Date C Completed S Suppended S Type of Response = Initials of Signer Completion Date C DISPOSITION CODES: Type of Response = Initials of Signer Completion Date C DISPOSITION CODES: Type of Response = Initials of Signer Completion Date C DISPOSITION CODES: Type of Response = Initials of Signer Completion Date C Date Office/Agency C Disposition Codes: Type of Response = Initials of Signer Completion Date C Date Office/Agency C Date Office/Agency | Received (YY/MM/DD) 65/06/10 | 2 | | | | |
| ROUTE TO: ACTION ACTION DISPOSITION Office/Agency (Staff Name) ORIGINATOR Referral Note: Referral Note: ACTION CODES: A Appropriate Action C - Comment/Recommendation D - Furnish Faci Sheet To be used as Enclosure ACTION CODES: A Appropriate Action C - Comment/Recommendation D - Furnish Faci Sheet To be used as Enclosure ACTION CODES: A Appropriate Action C - Comment/Recommendation D - Furnish Faci Sheet To be used as Enclosure ACTION CODES: A - Appropriate Action C - Comment/Recommendation D - Furnish Faci Sheet To be used as Enclosure ACTION CODES: A - Appropriate Action C - Comment/Recommendation D - Furnish Faci Sheet To be used as Enclosure ACTION CODES: A - Appropriate Action C - Comment/Recommendation D - Furnish Faci Sheet To be used as Enclosure ACTION CODES: A - Appropriate Action C - Comment/Recommendation D - Furnish Faci Sheet To be used as Enclosure ACTION CODES: A - Appropriate Action C - Comment/Recommendation D - Interview wide oppy S - Use of Standard S - Suspended S - Suspended C - Completed D - Appropriate Action D - Interview wide oppy S - Use of Standard D - Interview wide oppy S - Use of Standard D - Interview wide oppy S - Use of Standard D - Interview wide oppy S - Use of Standard D - Interview wide oppy D - Use of Standard | Name of Correspondent: Delson | ch 3 | boalt. | _ | | |
| Subject: Subject: ACTION DISPOSITION Office/Agency (Staff Name) ORIGINATOR Action Date Tracking Date Ocde Ty/IMM/IDD Response Code Ty/IMM/IDD ORIGINATOR Referral Note: Referral Note: ACTION CODES: A Appropriate Action Concentration Do Date Tracking Date Ty/IMM/IDD Response Code Ty/IMM/IDD Response Code Ty/IMM/IDD Response Code Ty/IMM/IDD PY Solid Date Referral Note: ACTION CODES: A Appropriate Action Code Service Se | TV | | | | | |
| ROUTE TO: ACTION DISPOSITION Office/Agency (Staff Name) ORIGINATOR Referral Note: Referral Note: ACTION CODES: A - Appropriate Action C - Comment/Recommendation D - Draft Response F - Furnish Fact Sheet to be used as Enclosure To be used as Enclosure ACTION CODES: A - Appropriate Action C - Comment/Recommendation D - Draft Response F - Furnish Fact Sheet to be used as Enclosure ACTION CODES: A - Appropriate Action C - Comment/Recommendation D - Draft Response F - Furnish Fact Sheet to be used as Enclosure ACTION CODES: A - Appropriate Action C - Comment/Recommendation D - Draft Response F - Furnish Fact Sheet to be used as Enclosure Type of Response = Initials of Signer Completion Date = Date of Outgoing | □ ₩FMail Report User C | Codes: (A) | (B |)((| C) | |
| ROUTE TO: ACTION DISPOSITION Tracking Date of Pesponse Code PY/IMM/DD ORIGINATOR BIOLODS Referral Note: Referral Note: Referral Note: ACTION CODES: A Appropriate Action C - Commendation D - Draft Response F - Furnish Fact Sheet to be used as Enclosure ACTION CODES: A - Appropriate Action C - Commendation D - Draft Response F - Furnish Fact Sheet to be used as Enclosure ACTION CODES: A - Answered B - Non-Special Referral Solution C - Commendation D - Draft Response F - Furnish Fact Sheet to be used as Enclosure ACTION CODES: A - Answered B - Non-Special Referral C - Completted B - Non-Special Referral F - For OUTGOING CORRESPONDENCE: Type of Response = Initials of Signer Code = "A" Complettion Date = Date of Outgoing | 1:0 | | - (_ | | | |
| ROUTE TO: ACTION DISPOSITION Action Code | Subject: Philosophy | of! | na | antown | | |
| ROUTE TO: ACTION DISPOSITION Action Code | Le vie Joodson | is gra | tohum | 1 sunt | Jacoby | |
| ROUTE TO: ACTION DISPOSITION Action Code | Conin adale Ou | | The state of the s | 1 | | |
| Action Code Tracking Date of Response Code PY/IMM/DD ORIGINATOR CODES: A - Appropriate Action Comment/Recommendation D. Draft Response F. Furnish Fact Sheet to be used as Enclosure Action Code Py Code Py Code Py/IMM/DD ORIGINATOR CODES: A - Appropriate Action Comment/Recommendation D. Draft Response F. Furnish Fact Sheet to be used as Enclosure Action Code Py Code Py Code Py/IMM/DD ORIGINATOR CODES: A - Appropriate Action Comment/Recommendation D. Draft Response F. Furnish Fact Sheet to be used as Enclosure Action Code Py Code Py/IMM/DD ORIGINATOR CODES: A - Appropriate Action Comment/Recommendation D. Draft Response F. Furnish Fact Sheet to be used as Enclosure Type of Response Initials of Signer Code Py/IMM/DD ORIGINATOR CODES: A - Appropriate Action Comment/Recommendation D. Draft Response P. For Outgoing Correspondence Propriate Suspended FOR OUTGOING CORRESPONDENCE: Type of Response Initials of Signer Code Py/IMM/DD ORIGINATOR CODES: A - Appropriate Action Code Py Code Py/IMM/DD ORIGINATOR CODES: A - Appropriate Action Code Py Code Py/IMM/DD ORIGINATOR CODES: A - Appropriate Action Code Py Code Py/IMM/DD ORIGINATOR CODES: A - Appropriate Action Code Py Code Py/IMM/DD ORIGINATOR CODES: A - Appropriate Action Code Py Code Py/IMM/DD ORIGINATOR CODES: A - Appropriate Action Code Py Code Py/IMM/DD ORIGINATOR CODES: A - Appropriate Action Code Py Code Py/IMM/DD ORIGINATOR CODES: A - Appropriate Action Code Py Code Py/IMM/DD ORIGINATOR CODES: A - Appropriate Action Code Py Code Py/IMM/DD ORIGINATOR CODES: A - Appropriate Action Code Py Code Py/IMM/DD ORIGINATOR CODES: A - Appropriate Action Code Py Code Py/IMM/DD ORIGINATOR CODES: A - Appropriate Action Code Py Code Py/IMM/DD ORIGINATOR CODES: A - Appropriate Action Code Py Code Py/IMM/DD ORIGINATOR CODES: A - Appropriate Action Code Py/IMM/DD OR | EXCIGIO GIECE | | | | | |
| Action Code Actio | | | | | | |
| Action Code Action Date Response ORIGINATOR ORIGINA | POLITE TO: | AC | TION | DISPOS | ITION | |
| Action Codes: Action Code YY/MM/DD Response Code YY/MM/DD ORIGINATOR BIOLOG PF CS IOLOG Referral Note: Referral Note: Action Codes: A - Appropriate Action C - Comment/Recommendation D - Draft Response F - Furnish Fact Sheet to be used as Enclosure Action Codes: A - Appropriate Action C - Comment/Recommendation D - Draft Response F - Furnish Fact Sheet to be used as Enclosure Action Codes: A - Answered C - Completed B - Non-Special Referral S - Suspended FOR OUTGOING CORRESPONDENCE: Type of Response Initials of Signer Code "A" Completion Date = Date of Outgoing | NOOTE TO. | | Tracking | Type | Completion | |
| ORIGINATOR SI DA DS Referral Note: Referral Note: Referral Note: ACTION CODES: A - Appropriate Action C - Comment/Recommendation D - Draft Response F - Furnish Fact Sheet to be used as Enclosure ORIGINATOR Referral Note: Referral Note: Referral Note: I - Info Copy Only/No Action Necessary R - Direct Reply w/Copy S - For Signature X - Intertim Reply Topposition Codes: A - Answered B - Non-Special Referral S - Suspended FOR OUTGOING CORRESPONDENCE: Type of Response = Initials of Signer Code = "A" Completion Date = Date of Outgoing | | Action | Date | of | Date | |
| Referral Note: Referral Note: ACTION CODES: A - Appropriate Action C - Comment/Recommendation D - Draft Response F - Furnish Fact Sheet to be used as Enclosure Referral Note: | Office/Agency (Staff Name) | Code | YY/MM/DD | Response Co | de TT/MM//DD | |
| Referral Note: Referral Note: ACTION CODES: A - Appropriate Action C - Comment/Recommendation D - Draft Response F - Furnish Fact Sheet to be used as Enclosure Referral Note: | 4.5 ~ | ODICINATOR | 42, NG DB | P# C | 83,06,03 | |
| Referral Note: ACTION CODES: A - Appropriate Action C - Comment/Recommendation D - Draft Response F - Furnish Fact Sheet to be used as Enclosure Referral Note: 1 | 16. 2111 | ORIGINATOR | 001000 | | | |
| Referral Note: DISPOSITION CODES: A - Answered B - Non-Special Referral S - Suspended S - Suspended S - Suspended S - Suspended Referral Note: Type of Response = Initials of Signer Code "A" Completion Date = Date of Outgoing | 21 - | Referral Note: | F | Y 114 | - N 24 | |
| Referral Note: ACTION CODES: A - Appropriate Action C - Comment/Recommendation D - Draft Response F - Furnish Fact Sheet to be used as Enclosure Tope of Response Initials of Signer Tope of Response Disposition Codes Tope of Response Initials of Signer Tope of Response Initials of Signer Tope of Response Date of Outgoing Date of Outgo | CHHOLL | K | 83106103 | | 851061 DAY | |
| Referral Note: ACTION CODES: A - Appropriate Action C - Comment/Recommendation D - Draft Response F - Furnish Fact Sheet to be used as Enclosure Type of Response I - Interim Reply Type of Response I - Interim Reply Type of Response Initials of Signer Code = "A" Completion Date = Date of Outgoing | | Referral Note: | | | | |
| Referral Note: ACTION CODES: A - Appropriate Action C - Comment/Recommendation D - Draft Response F - Furnish Fact Sheet to be used as Enclosure Type of Response I - Interim Reply Type of Response I - Interim Reply Type of Response Initials of Signer Code = "A" Completion Date = Date of Outgoing | DC Sitt | A | 83 106124 | | | |
| Referral Note: Compensation | V = 0111 | - | Dowlt | MESPONSE | attached | |
| Referral Note: ACTION CODES: A - Appropriate Action C - Comment/Recommendation D - Draft Response F - Furnish Fact Sheet to be used as Enclosure Referral Note: DISPOSITION CODES: A - Answered C - Completed B - Non-Special Referral S - Suspended FOR OUTGOING CORRESPONDENCE: Type of Response = Initials of Signer Code = "A" Completion Date = Date of Outgoing | | Referral Note: | - 01001 | 1007 | 1 1 | |
| Referral Note: ACTION CODES: A - Appropriate Action C - Comment/Recommendation D - Draft Response F - Furnish Fact Sheet to be used as Enclosure Referral Note: DISPOSITION CODES: A - Answered C - Completed B - Non-Special Referral S - Suspended FOR OUTGOING CORRESPONDENCE: Type of Response = Initials of Signer Code = "A" Completion Date = Date of Outgoing | | | | | | |
| ACTION CODES: A - Appropriate Action C - Comment/Recommendation D - Draft Response F - Furnish Fact Sheet to be used as Enclosure I - Info Copy Only/No Action Necessary R - Direct Reply w/Copy S - For Signature X - Interim Reply Y - Interim Reply To be used as Enclosure DISPOSITION CODES: A - Answered B - Non-Special Referral B - Non-Special Referral C - Completed B - Non-Special Referral D - Date D - D | | Referral Note: | | | | |
| ACTION CODES: A - Appropriate Action C - Comment/Recommendation D - Draft Response F - Furnish Fact Sheet to be used as Enclosure I - Info Copy Only/No Action Necessary R - Direct Reply w/Copy S - For Signature X - Interim Reply Y - Interim Reply To be used as Enclosure DISPOSITION CODES: A - Answered B - Non-Special Referral B - Non-Special Referral C - Completed B - Non-Special Referral D - Date D - D | | | | | | |
| ACTION CODES: A - Appropriate Action C - Comment/Recommendation D - Draft Response F - Furnish Fact Sheet to be used as Enclosure I - Info Copy Only/No Action Necessary R - Direct Reply w/Copy S - For Signature X - Interim Reply Y - Interim Reply To be used as Enclosure DISPOSITION CODES: A - Answered B - Non-Special Referral B - Non-Special Referral C - Completed B - Non-Special Referral D - Date D - D | | Referral Note: | | | - Carlos | |
| A - Appropriate Action C - Comment/Recommendation D - Draft Response F - Furnish Fact Sheet to be used as Enclosure I - Info Copy Only/No Action Necessary R - Direct Reply w/Copy S - For Signature X - Interim Reply FOR OUTGOING CORRESPONDENCE: Type of Response Initials of Signer Code = "A" Completion Date = Date of Outgoing | | | | | | |
| A - Appropriate Action C - Comment/Recommendation D - Draft Response F - Furnish Fact Sheet to be used as Enclosure S - For Signature X - Interim Reply FOR OUTGOING CORRESPONDENCE: Type of Response = Initials of Signer Code = "A" Completion Date = Date of Outgoing | | | | | C - Completed | |
| F - Furnish Fact Sheet X - Interim Reply FOR OUTGOING CORRESPONDENCE: to be used as Enclosure Type of Response = Initials of Signer Code = "A" Completion Date = Date of Outgoing | C - Comment/Recommendation R - | Direct Reply w/Copy | Action Necessary | | | |
| to be used as Enclosure Type of Response = Initials of Signer Code = "A" Completion Date = Date of Outgoing | D - Draft Response S - F - Furnish Fact Sheet X - | For Signature Interim Reply | | FOR OUTCOING CORRECT | ONDENCE: | |
| Code = "A" Completion Date = Date of Outgoing | | | | Type of Response = Initials of Signer | | |
| | | | | Code = "A | " - | |
| Comments: | | | | | | |
| | Comments: | | | | | |

Keep this worksheet attached to the original incoming letter.

Send all routing updates to Central Reference (Room 75, OEOB).

Always return completed correspondence record to Central Files.

Refer questions about the correspondence tracking system to Central Reference, ext. 2590.



UNITED STATES DEPARTMENT OF EDUCATION

WASHINGTON, D.C. 20202

OFFICE OF THE SECRETARY

June 22, 1983

NOTE TO THE HONORABLE CRAIG L. FULLER
ASSISTANT TO THE PRESIDENT
FOR CABINET ADMINISTRATION

SUBJECT: Your Staffing Memorandum #148711CA

Attached is the draft of a letter for Michael Deaver's signature in response to The Mountain School request for information on the availability of government funds for the purchase of computers.

If we can be of further assistance, please let me know.

Mary Jean Legendre Special Assistant to the Secretary

Attachment

6/23-Draft OK per ChF

THE WHITE HOUSE WASHINGTON

CABINET AFFAIRS STAFFING MEMORANDUM

| TE: June 10, 1983 Corresponden BJECT:availability | ce from Th | e Mount | DUE BY: 12 main School requesting information for purchase of computations. | omation c | n n |
|--|------------|-----------------------|---|---------------|----------------|
| | ACTION | FYI | | ACTION | FYI |
| Vice President State Treasury Defense Attorney General Interior Agriculture Commerce Labor HHS HUD Transportation Energy Education Counsellor OMB CIA UN | | 0 0000000000000000000 | Baker Deaver Clark Darman (For WH Staffing) Harper Jenkins CCCT/Gunn | 0000000000000 | 00000000000000 |
| CEA CEQ OSTP | 0 00000 | 0 00000 | CCEA/Porter CCFA/Boggs CCHR/Carleson CCLP/Uhlmann CCMA/Bledsoe CCNRE/Boggs | | an |

Please prepare a <u>draft</u> reply for Michael Dear REMARKS: 12 noon, Thursday, June 16.

Thanks.

RETURN TO:

Assistant to the President for Cabinet Affairs

Becky Norton Dunlop Director, Office of Cabinet Affairs 456-2800



Beel we a get me a

POST OFFICE BOX 2047

KETCHUM, IDAHO 83340

148711

May 24, 1983

Mr. Michael Deaver 4521 Dexter St., N.W. Washington, D.C. 20007

Dear Michael:

The recent President's report on education certainly concurs with the philolophy of The Mountain School in creating a better learning foundation in our schools. The Mountain School is a new school in the Ketchum/Sun Valley, Idaho area that will open September, 1983. The primary purpose of this school is to provide students in grades 1 - 6 with an excellent education based on a traditional curriculum and a personalized learning environment.

The Mountain School does not discriminate on the basis of race, creed, color or sex in the administration of educational policy, admission, award of scholarships or other related programs.

We plan to offer a computer program for our students, therefore need assistance in acquiring six computers. I am writing to you to see if there are Federal Funds available for computers in schools, and that you might direct this letter to or advise me who to contact.

Enclosed is The Mountain School's brochure. Please note son Rondy on the cover on the right who is Blair's age. Someday the two boys will ski together.

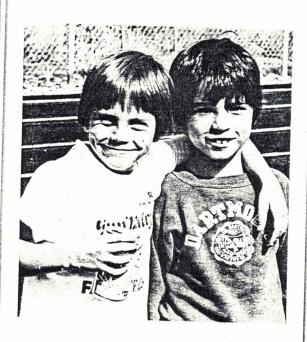
Thank you for your time.

Fondly,

Deborah S. Flood

Trustee





...A NEW AND UNIQUE LEARNING ENVIRONMENT IN SUN VALLEY IDAHO

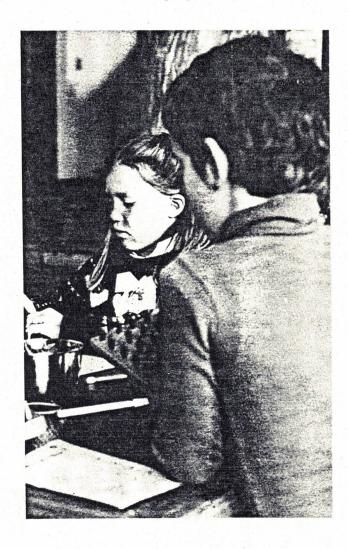
Statement of the School's Purposes and Objectives

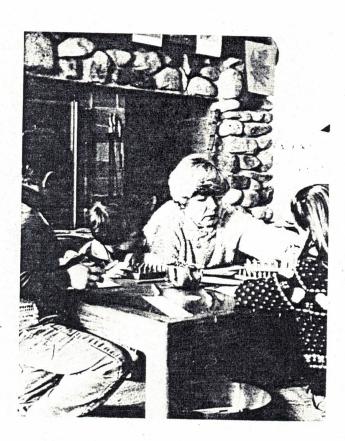
The primary purpose of The Mountain School is to provide students in grades one through six with an excellent education. Basic to this education will be the skillful nurturing of the intellectual, social, physical and emotional development of children. This will be achieved by the efforts of a talented and dedicated faculty, a strong curriculum and a personalized learning environment where children are given numerous opportunities to think independently, seek answers to their questions, interact with other children of varying ages, and to succeed in all aspects of learning. The academic day will be so designed as to provide sufficient time for the learners to master basic skills in reading, language and mathematics and also will have numerous opportunities to experience the humanities, sciences and the fine arts. Thus, the individual will better understand his changing world, his individual talents and interests, and importantly himself. We aim to create an environment of trust coupled with success where children can grow more independent.

Leadership experiences are critical in the learning process. These not only help students develop independence but also set the stage for further pursuits in learning. The Mountain School will have an environment where crossgrade grouping will occur regularly.

Our major goal is to help students learn how to learn, experience success daily, appreciate the wonders of the human experience and thus develop strong self-images which will give them confidence in the more difficult growing years that follow this, the first stage of formal education.

Through the example and precepts of its teachers, The Mountain School seeks to develop a set of moral values based on personal integrity, sensitivity toward others, a sense of responsibility for the quality of life in his community and a humane, informed commitment to the welfare of people everywhere.





A Typical School Day during the Fall or Spring Term*

| 8:15-8:30 | Review of previous day; enrichment period. |
|-------------|--|
| 8:30-10:00 | Developmental Reading and Language Arts |
| 10:00-10:25 | Recess — Snack |
| 10:30-11:15 | School Assembly (author presentation or performing artist) |
| 11:15-12:00 | Mathematics (individualized math, math lab or computer sciences) |
| 12:00-12:45 | Lunch — Recess ("Book of the Day" presented) |
| 12:45-1:00 | Field Study Preparation (students in grades four through six gather to prepare materials for field study) |
| 1:00-1:10 | Little Brothers, Little Sisters (students assemble in pairs as follows: grades one and six; grades two and five; grades three and four) |
| 1:10-2:20 | Science — Ecology (student pairs go to their individual stream sites to investigate environmental changes, observe animal behaviors, gather materials and raise questions for further study at school) |
| 2:20-2:40 | School Assembly (sixth graders review science study; review of the week by Headmaster; singing of a closing song) |
| | |

^{*}During the Winter Term the academic day will be somewhat shorter.

Curriculum and Learning

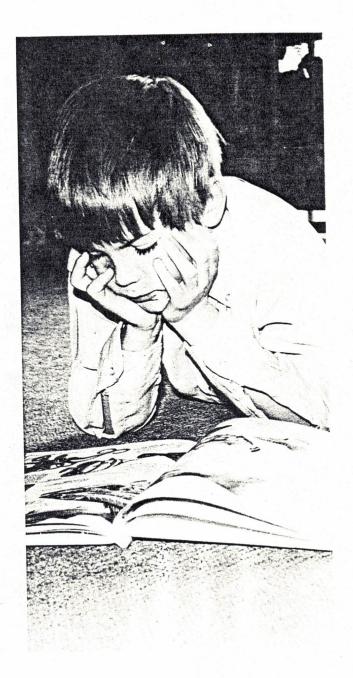
The Mountain School offers a unique curriculum geared to the specific needs and interests of our students. Reading, language arts and mathematics form the core of the curriculum.

Reading will include researched methods of teaching decoding and comprehension skills using phonetics, linguistics and language experience. A basal program will be used by all students along with supplementary enrichment and library books used to enhance individual levels of proficiency.

Our language arts program throughout the grades includes learning experiences in spelling, grammar, handwriting, oral language, written expression, creative writing and listening.

In mathematics our students will master computational skills and develop inquiry methods using math concepts applied in problem solving. Included will be numerous "hands on" experiences with math materials. We recognize the need for students to develop computer literacy and every attempt will be made to provide students with computer experiences as soon as it is feasible.

These core subjects will be taught in all the grades. Their application will be fostered by group and independent research in the social sciences which focus on units including our community, our national heritage, world history, cultures and geography. Because of the natural uniqueness of the Sun Valley area, investigatory and experimental science units will include trees, stream site investigation, conservation, ecology, astronomy, wildlife, mountains and introductory classical and regional archaeology. Our goal is for our students to develop an inquiry into the world in which they live.



The total curriculum will be enriched by integrated experiences in the arts including painting, drawing, print-making, ceramics, music, drama, dance and physical education.

The Mountain School

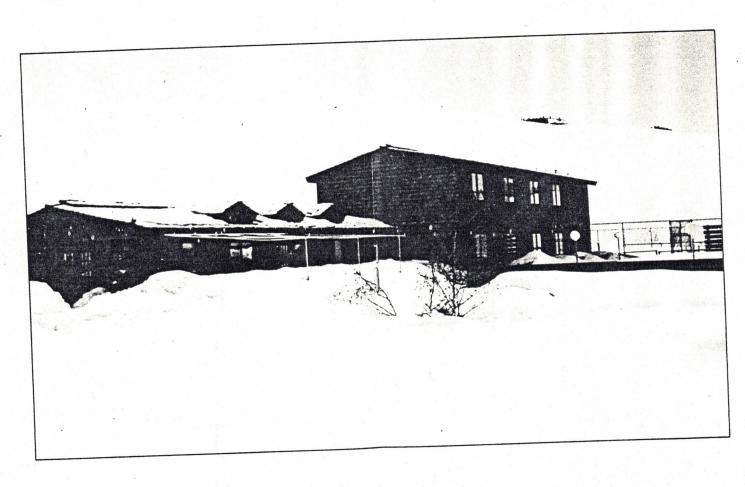
The history of Sun Valley, its growth and diversity, is unique—an area unlike any other in the United States. Its famous ski resort and varied outdoor activities along with natural beauty have attracted people from around the world. As the area has grown, so has the need for an excellent elementary school that meets the individual needs of the children of the area. The School will offer its students the opportunity to experience learning techniques and curriculum that will prepare them for an ever-changing world.

Grounds and Buildings

The School has two buildings leased on the

grounds of the John Gardiner Tennis Ranch facility at Elkhorn, Sun Valley. The main classroom building contains four classrooms, locker and shower room, administrative offices, a computer room, kitchen and a small dining area. The annex is a large condominium unit which will be used by the first and second grades. It contains two large rooms, a kitchen area and bathroom.

The School has a regulation-sized soccer field and numerous tennis courts which will be used as a part of the physical education program. Rolling hills and a mountain runoff stream are adjacent to our campus. The tranquility and natural beauty of the area will afford many outdoor experiences.



Headmaster/Founder

Mr. George F. Weston, Jr. comes to Sun Valley from a variety of experiences in public and private education. He completed his undergraduate studies in Early Childhood and Elementary Education at Westfield State College and his master's degree in Reading and Language Development at Boston University. He has earned advanced graduate and doctoral candidate status at both Boston and Harvard Universities.

He has taught elementary grades in the Lexington (Massachusetts) Public Schools and in the American International Schools in Vienna, Austria and Brasilia, Brazil. He served as Reading Director for the Dunn School in Los Olinos, California and as Administrative Assistant for kindergarten through grade twelve at Hawaii Preparatory Academy. He most recently served as Headmaster's Intern at the Belmont Hill School in Belmont, Massachusetts, where he was responsible for the learning environment and the development of a fine arts program.

Mr. Weston believes in a learning environment where students succeed and build strong self-images. As Headmaster and Founder of the Mountain School he will create a setting where sound academic principles and numerous creative experiences will help students develop an appreciation for learning.

Mr. Weston serves on the Educational Advisory Board of the Metropolitan Opera and the Harvard Semitic Museum. He has also worked with educational programs of the Boston Museum of Fine Arts.

Faculty

At the time of this printing faculty applicants are being interviewed. Candidates under consideration have come to us as a result of a local and national search. The School will hire master teachers with numerous elementary school experiences and advanced graduate degrees. It will also contract with teaching interns who can work with and learn from our master teachers.



Admissions

The Mountain School realizes that learning is a complex process such that no standardized test can measure the full range of intellectual learning. The Admissions Committee looks for two factors when interviewing children for the primary grades:

- (a) evidence of curiosity
- (b) evidence that the child can relate to people and things

For children applying for admission to the intermediate grades, achievement in their previous schools along with the above mentioned factors will be considered.

In order for a child to be considered for admission, the candidate's family should arrange for the following:

- 1. receipt by the School of a completed application form accompanied by the \$20 application fee
- 2. a student interview (whenever possible)
- 3. a parent interview (whenever possible)
- 4. receipt by the School of a transcript from the candidate's previous school

Mail completed application forms to:

Admissions Committee Attention: Mr. Weston, Headmaster The Mountain School Post Office Box 2047 Ketchum, Idaho 83340

Expenses — 1983-84

| Tuition | \$2750.00 |
|--------------------|-----------|
| Books & Supplies | 125.00 |
| Special Activities | 25.00 |

Whenever possible The Mountain School will accept students for part of a year.

If a class is full, an accepted student may reserve space for a term but must pay the full tuition.

When a student is accepted, a \$300 deposit is required to reserve a space. The remainder of the tuition is payable in two equal payments of \$1300 billed on July 1st and November 15th and due respectively on July 31st and December 15th. A finance charge of 1½ percent per month (18 percent annual percentage rate) will be charged on all overdue accounts.

Financial Aid

Students who could not otherwise afford to attend The Mountain School are urged to apply to the Headmaster for financial aid at the time of the initial application for admission.

Financial aid is awarded to students with unusual potential as students and as citizens whose families present evidence of needing assistance. After admissions decisions are made, the Financial Aid Committee reviews applications for aid. Parents of students applying for assistance are required to complete a Financial Aid Application, including forms from the School Scholarship Service, a division of the Educational Testing Service in Princeton, New Jersey. Financial aid grants are reviewed annually.

Board of Trustees

Ms. Valerie Dumke Ketchum, Idaho

Mrs. Peter Flood Ketchum, Idaho

Mrs. Robert Hoagland Ketchum, Idaho

Mrs. Baldo Lucaroni Chairman Ketchum, Idaho

Mr. William McMahan Bellevue, Idaho

Mrs. Michael Menzies Vice-Chairman Ketchum, Idaho

Mr. Gary Shelton Treasurer Ketchum, Idaho

Mr. George F. Weston, Jr. Headmaster The Mountain School

Mrs. Douglas Woodcock Secretary Ketchum, Idaho

Advisory Board

Mr. Cornelius Bull Executive Director and Founder Center for Interim Programs 233 Mount Lucas Road Princeton, New Jersey 08540

Miss Kay E. Dillmore National Consultant — Early Childhood Lexington Public Schools Lexington, Massachusetts 02173

Mr. and Mrs. Thomas DiMare 3524 Wycliffe Drive Modesto, California 95355

Mr. Chrisopher DuPont Scholarship Advisor Sun Valley, Idaho 83333

Mrs. Gloria Fitzgerald Visual Arts Educator and Therapist Lexington Public Schools Lexington, Massachusetts 02173

Mrs. Marjorie Q. Kozak National Consultant on Foreign Languages 3205 Apperson Drive Midland, Texas 79701

Mr. and Mrs. Robert Kraft 260 Heath Street Chestnut Hill, Massachusetts 02167

Mr. Christopher Wadsworth Headmaster Belmont Hill School Belmont, Massachusetts 02178



The Mountain School does not discriminate on the basis of race, color, sex or national or ethnic origin in the administration of its educational policies, admissions policies and financial programs.