

Ronald Reagan Presidential Library
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This is a PDF of a folder from our textual
collections.

Collection: Deaver, Michael
**Folder Title: Outgoing Memoranda/
Request for R.R. Letters**
Box: 28

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Memo for the Record

Date: September 21, 2011

From: Kelly D. Barton

Re: Folder in Michael Deaver collection

While I was reboxing the unprocessed portions of Mr. Deaver's collection, checking the folders against the new Deaver inventory, I came across an entry for a folder titled "Outgoing Memoranda/Requests for RR Letters." However, I was unable to find such a folder anywhere in Deaver's collection. The material in question originally consisted of an entire partial OA (OA 8545).

I brought this issue to Diane, and we looked for the material. We determined that at some point, OA 8545 had been transferred to the collection of Holly Stewart (Office of Private Sector Initiatives). However, since it had originally been considered part of Deaver's collection, and had been included in his inventory when the Office of the Deputy Chief of Staff was arranged, we decided to leave a folder for it in his collection. The folder will simply note that the material was transferred to Ms. Stewart's collection.

RONALD REAGAN LIBRARY
TRANSFER/PARALLEL/OVERSIZE FILE SHEET

Please circle "preservation" (put in AV, etc.), "classified" (parallel filed in vault/annex), "collection" (misfile, provenance), "RD/FRD" (parallel file), "NATO" (parallel file), "SAP" (parallel file)

PRESERVATION CLASSIFICATION COLLECTION RD/FRD NATO SAP

FROM:

Collection

Deaver, Michael: Files

Series

File Folder Title/Casefile #/NSC #

DA 8545

Box Number

Description of Material:

TO:

Collection:

Stewart, Holly: Files

Series:

File Folder Title/Casefile #/NSC #

Box Number:

Transferred by:

K. BARTON

Date:

9/21/11

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SECOND COPY WITH ITEM PARALLEL FILED OR TRANSFERRED
THIRD/FOURTH* COPY FOR COLLECTION FOLDERS - * IF TRANSFERRING TO/FROM TWO
COLLECTIONS



U.S. National Archives & Records Administration

RONALD REAGAN CTRH (C-Trak) RECORD

FIELDS	VALUES
RECID	198197
MAIN SUBCODE	FG006-01
CROSS_REF SUBCODE	WE BE003
DOCDATE	
SUBJECT	FILE ON HOLLY STEWART OUTGOING MEMORANDA / REQUEST FOR RR LETTERS MICHAEL DEEVER
STAFF	
NAME	
TITLE	
ORG	
STREET	
ADDR	XX 00000
STATE	
ZIP	
COUNTRY	
ACTION	RM RSZ 840114 C 840114
COMMENT	INCOMING ADDRESSED FOR WILLIAM ENCLOSURES FILED IN OVERSIZE ATTACHMENTS 8545
SPOUSE	
PSAL	
INDCODE	1110
DOCDATE	
RCVDATE	1984-01-14
CREDATE	1984-01-14
ACTDATE	1984-01-14
DSPDATE	1984-01-14
UPDATE	
RECTYPE	HBA
MEDIA	X
NAME	
OPID	ZZ
ADDNUMB	
ADDNAME	
USERCODE	
PRTCODE	

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