

## SENIOR STAFF MEETING ACTION ITEMS

(1/3/85)

ITEM	ACTION
1. <u>Today's Schedule:</u> There will be no photo opportunities today.	Speakes
2. <u>Arms Control:</u> McFarlane will conduct a background briefing at noon regarding the Geneva talks. Questions regarding possible Soviet violation of the ABM Treaty will also be handled during that briefing.	McFarlane
3. <u>African Famine Relief:</u> An announcement on further relief measures will be made at 10:00 this morning.	McFarlane
4. <u>Title IX:</u> The Attorney General will meet with the President today regarding Administration support for Senator Dole's legislation. This is the same bill we supported at the end of the last session.	Fuller Svahn
5. <u>Housing Sales:</u> Single family housing sales fell 10.6% in November, the second lowest level this year.	Niskanen Speakes
6. <u>Budget:</u> The President will hear appeals today from Transportation, Justice and Interior.	Darman Fuller
7. <u>Legislative Activity:</u> Senator Dole is preparing a resolution in support of the President's arms control efforts, which also calls upon the President to appoint members of Congress as part of the delegation to Geneva. Though we had offered to work out an arrangement for Congressional observers at the talks, there were no plans for them to be part of the official delegation. Oglesby and McFarlane will check into the situation.	Oglesby McFarlane
It was noted that House Democrats will refuse to seat the Republican winner of the 8th District in Indiana. Also, the Democrats will vote today on whether Representative Price will retain his chairmanship of the House Armed Services Committee.	Oglesby
8. <u>International Trade:</u> A Presidential decision is due by Saturday on an ITC finding regarding Duracell batteries. A paper is being circulated, and will be discussed tomorrow at Senior Staff.	Darman
9. <u>Nominations:</u> A large number of renominations will be forwarded to the Hill shortly.	Darman
10. <u>Consumer Product Safety Commission:</u> Although Scanlon was appointed chairman during the recess, his designation is still subject to Senate confirmation. Senator Kasten has expressed an interest in the nomination, and may seek a White House meeting to discuss the matter.	Herrington Oglesby

SENIOR STAFF MEETING -- Thursday, January 3, 1984

A. Senior Staff Agenda

- ✓ 1. Review President's schedule (attached).
  - Meeting with Attorney General
  - Budget Appeals meeting
- ✓ 2. Title IX legislation-- what will be discussed and announced today?
- ✓ 3. Geneva talks-- guidance will be needed re today's Post story that the US will charge the Soviets with a violation of the ABM Treaty. (Perhaps Bud can handle in his backgrounder today.)
4. Cabinet vacancies-- now that there are two open positions, we will continue to be asked about our timetable for filling them. Guidance.
5. Cabinet/issues activity for the coming week (Fuller).
6. Budget-- status and timetable for resolving appeals.
7. Legislative activity for the coming week (Oglesby).

B. Items with the President

RR  
✓ (1) DOJ - minors?  
appeals  
retiree; DOJ; DOT  
✓ (2) abortion  
(3) Fri - Changes to the contract  
for 11 minors - Senior Staff

THE SCHEDULE OF  
PRESIDENT RONALD REAGAN



Thursday, January 3, 1985

10:00 am (15 min)	<u>Staff Time</u>	Oval Office
10:15 am (15 min)	<u>National Security Briefing</u> (McFarlane)	Oval Office
10:30 am (75 min)	<u>Personal Staff Time</u>	Oval Office
11:45 am (15 min)	Meeting with Attorney General <u>William French Smith</u> (Meese)	Oval Office
12:00 m (90 min)	<u>Lunch and Personal Staff Time</u>	Oval Office
1:30 pm (90 min)	<u>Budget Appeals Meeting</u> (Darman/Fuller)	Cabinet Room
3:00 pm (90 min)	<u>Personal Staff Time</u>	Oval Office
4:30 pm (30 min)	<u>Administrative Time</u> 1. Photo with Frank Ruddy, Ambassador to Equatorial Guinea (McFarlane) 2. Photo with Nancy Steorts (Fuller) 3. Photo with new Secretary of the Senate, JoAnne Coe (Oglesby)	Oval Office

1/2/85  
4:00 pm

Friday, January 4

9:00 am (60 min)	<u>Meeting with Bipartisan Congressional Leadership</u> (Oglesby)	Cabinet Room
10:00 am (15 min)	<u>Staff Time</u> (Baker/Meese/Deaver)	Oval Office
10:15 am (15 min)	<u>National Security Briefing</u> (McFarlane)	Oval Office
10:30 am (30 min)	* <u>Personal Staff Time</u>	Oval Office
11:00 am (60 min)	* <u>Budget Appeals Meeting</u> (Darman/Fuller)	Cabinet Room
12:00 m (60 min)	<u>Lunch with the Vice President</u>	Oval Office
1:00 pm (30 min)	<u>Personal Staff Time</u>	Oval Office
1:30 pm (30 min)	<u>Meeting with Secretary Shultz</u>	Oval Office
Afternoon	TN <u>Depart for Camp David</u>	South Lawn

SENIOR STAFF MEETING ACTION ITEMS

(1/4/85)

ITEM	ACTION
1. <u>Today's Schedule:</u> Wire photos will be taken during the meeting with Secretary Shultz. Also, today's Bipartisan Leadership meeting will discuss arms control.	Speakes Oglesby
2. <u>Budget:</u> The President will hear budget appeals today from HHS, VA, and DOT.	Fuller Darman
3. <u>Title IX Legislation:</u> A White House statement on this subject will be released once Senator Dole introduces his bill. At the present time, Dole is seeking more cosponsors.	Svahn Oglesby
4. <u>International Trade:</u> A decision regarding the ITC recommendation on Duracell batteries must be made by tomorrow. Comments from White House staff favor rejection of the recommendations, though agency opinion is apparently divided.	Darman
5. <u>Arms Control Talks:</u> The President will be briefed before the Leadership meeting regarding differences on the role of Congressional designees at the Geneva talks. The Administration's position is that members of Congress are welcome as observers, though they will not be part of the official delegation. Secretary Shultz has sent a letter to Senator Byrd explaining our position.	McFarlane Oglesby

SENIOR STAFF MEETING -- Friday, January 4, 1985

A. Senior Staff Agenda

- ✓ 1. Review President's schedule (attached).
  - Meeting with bipartisan congressional leadership
  - Budget appeals meeting
  - Meeting with Secretary Shultz (this might be a good photo due to Geneva talks) *Wino*
  - Departure for Camp David
- ✓ 2. Legislative activity-- summary of the first day's activity, and what can be expected next week.
- ✓ 3. Budget-- what appeals will be heard today? Also, what is the timetable for resolving all appeals?
- ✓ 4. Title IX legislation-- will a statement be issued regarding our support for Dole's bill?
5. Arms talks-- has the question of congressional observers at the talks been worked out?
- ✓ 6. International trade-- a decision is due tomorrow on the case involving Duracell batteries.
- ✓ 7. Goals - story of day

B. Items with the President

*AB*  
*AB*  
*RR:*  
(1) Congl. observer  
advise from designated grp. go to Geneva;  
arrang mtgs. w/ Russians.  
(See Shultz ~~mtg.~~) in briefing paper.

THE SCHEDULE OF  
PRESIDENT RONALD REAGAN



Friday, January 4, 1985

9:00 am (60 min)	<u>Meeting with Bipartisan Congressional Leadership</u> (Oglesby)	Cabinet Room
10:00 am (15 min)	<u>Staff Time</u>	Oval Office
10:15 am (15 min)	<u>National Security Briefing</u> (McFarlane)	Oval Office
10:30 am (30 min)	<u>Personal Staff Time</u>	Oval Office
11:00 am (60 min)	<u>Budget Appeals Meeting</u> (Darman/Fuller)	Cabinet Room
12:00 m (60 min)	<u>Lunch with the Vice President</u>	Oval Office
1:00 pm (30 min)	<u>Budget Appeals Meeting</u> (Darman/Fuller)	Cabinet Room
1:30 pm (30 min)	<u>Meeting with Secretary Shultz</u>	Oval Office
Afternoon	N <u>Depart for Camp David</u>	South Lawn

01/03/85  
4:00 pm

\* Monday, January 7

9:00 am (30 min)	<u>Staff Time</u> (Baker/Meese/Deaver)	Oval Office
9:30 am (15 min)	<u>National Security Briefing</u> (McFarlane)	Oval Office
9:45 am (15 min)	<u>Senior Staff Time</u>	Oval Office
10:00 am (60 min)	<u>Personal Staff Time</u>	Oval Office
11:00 am (45 min)	<u>Budget Appeals Meeting</u> (Darman/Fuller)	Cabinet Room
12:00 m (90 min)	<u>Lunch and Personal Staff Time</u>	Oval Office
1:30 pm (30 min)	<u>Meeting with Committee for the Single Six-Year Presidential Term</u> (Baker)	Oval Office
2:00 pm (30 min)	<u>Personal Staff Time</u>	Oval Office
2:30 pm (30 min)	<u>Senior Staff Time</u> (Darman/Fuller)	Oval Office
3:00 pm (75 min)	<u>Personal Staff Time</u>	Oval Office
4:15 pm (15 min)	<u>Interview with British Broadcasting Company for Thatcher Documentary</u> (Speakes)	Map Room
5:00 pm (45 min)	<u>Haircut</u>	West Basement



SENIOR STAFF MEETING ACTION ITEMS

(1/7/85)

ITEM	ACTION
1. <u>Today's Schedule</u> : There will be no press coverage today, though the President will be interviewed by the BBC.	Speakes
2. <u>Budget</u> : The State Department's budget appeal has been resolved, therefore, the 11:00 meeting on the subject has been cancelled. The VA's budget appeal will be heard at 2:30.	Fuller Darman
3. <u>Geneva Talks</u> : At this time, Gromyko and Shultz are having their first meeting. The current plan is for Shultz to forward a proposed opening statement, along with Q&A, for the President's press conference on Wednesday. We will formally announce the press conference today.	McFarlane Speakes
4. <u>Legislative Activity</u> : Congress will formally announce the electoral college results during today's session.	Oglesby
5. <u>Federal Judgeships</u> : We will delay forwarding our judicial renominations due to problems that have arisen with one of the nominees.	Fielding Herrington

SENIOR STAFF MEETING -- Monday, January 7, 1985

A. Senior Staff Agenda

- ✓ 1. Review President's schedule (attached).
  - Budget appeals meetings (2)
  - Meeting with the Committee for the Single Six-Year Presidential Term
  - Photo with members of BYU football team
  - Interview with BBC for Thatcher documentary
- ✓ 2. Budget-- which agency appeals will be heard today?
- ✓ 3. Geneva talks-- press speculation (and hype) are very high regarding today's talks. If the President is exposed to the press today, he will probably be asked about the talks (if only to get a clip that can be included in tonight's news shows).
- ✓ 4. News conference-- word is out that the President will hold a press conference on Wednesday (after the Geneva talks end). Will we confirm this today?
5. Whittlesey-- guidance will be needed regarding press reports that she will be returning to Switzerland.
6. Title IX legislation-- what is the status of Senator Dole's bill? Is he having success in attracting more co-sponsors?
- ✓ 7. Cabinet/issues activity for the week (Fuller).
8. Legislative calendar for the week (Oglesby).

B. Items with the President

*RR*  
① *Centros - can't afford to lose (Secs. will end it.)*

② *Sec's "writing the book" - Def. decision re ratification means we are walking away*

③ *Hispanic - Hodel's reservations.*

THE SCHEDULE OF  
PRESIDENT RONALD REAGAN



Monday, January 7, 1985

9:00 am (30 min)	<u>Staff Time</u>	Oval Office
9:30 am (15 min)	<u>National Security Briefing</u> (McFarlane)	Oval Office
9:45 am (15 min)	<u>Senior Staff Time</u>	Oval Office
10:00 am (60 min)	<u>Personal Staff Time</u>	Oval Office
11:00 am (45 min)	<u>Budget Appeals Meeting</u> (Darman/Fuller)	Cabinet Room
12:00 m (1 hr 20 min)	<u>Lunch and Personal Staff Time</u>	Oval Office
1:20 pm (5 min)	<u>Audiotape for Inaugural Message</u> (McManus)	Oval Office Study
1:25 pm (5 min)	<u>Audiotape for Groundbreaking</u> <u>of Bob Hope Cultural Center</u> (McManus)	Oval Office Study
1:30 pm (30 min)	<u>Meeting with Committee for the Single</u> <u>Six-Year Presidential Term</u> (Baker)	Roosevelt Room
2:00 pm (30 min)	<u>Personal Staff Time</u>	Oval Office
2:30 pm (30 min)	<u>Budget Appeals Meeting</u> (Darman/Fuller)	Cabinet Room
3:00 pm (60 min)	<u>Personal Staff Time</u>	Oval Office
4:00 pm (5 min)	<u>Photo with Coach and Quarterback</u> <u>of BYU Football Team</u> (Oglesby)	Oval Office
4:15 pm (15 min)	<u>Interview with British Broadcasting</u> <u>Company for Thatcher Documentary</u> (Speakes)	Map Room

01/04/85  
4:00 pm

Tuesday, January 8

9:00 am (30 min)	<u>Staff Time</u> (Baker/Meese/Deaver)	Oval Office
9:30 am (15 min)	<u>National Security Briefing</u> (McFarlane)	Oval Office
9:45 am (15 min)	<u>Senior Staff Time</u>	Oval Office
10:00 am (60 min)	<u>Personal Staff Time</u>	Oval Office
11:00 am (60 min)	T <u>NSC Time</u> (McFarlane)	Cabinet Room
12:00 m (60 min)	<u>Lunch</u>	Oval Office
	<u>HOLD AFTERNOON</u>	
4:15 pm (15 min)	<u>Interview with Dallas Morning News</u> (Speakes/McManus)	Oval Office
4:30 pm (60 min)	<u>Personal Staff Time</u>	Oval Office/ Residence
5:30 pm (15 min)	<u>Reception for Human Events</u> (Rosebush/Whittlesey)	Residence

SENIOR STAFF MEETING ACTION ITEMS

(1/8/85)

ITEM	ACTION
1. <u>Today's Schedule:</u> Wire photos will be taken during the presentation of inaugural medals.	Speakes
2. <u>News Conference:</u> A briefing session for tomorrow's news conference will be held this afternoon. Domestic issues will be discussed from 2:00 to 3:00, and foreign policy from 3:00 to 4:00.	Speakes
3. <u>Tax Reform:</u> It was noted that the only working group formed on this subject is an internal Treasury group.	
4. <u>Official Vehicles:</u> The decision regarding portal-to-portal service for senior officials is that we will seek language from GAO, and then submit it as legislation.	Wright

SENIOR STAFF MEETING -- Tuesday, January 8, 1985

A. Senior Staff Agenda

- ✓ 1. Review President's schedule (attached).
  - ✓ -- Presentation of inaugural medals
  - ✓ -- Interview with Dallas Morning News
  - ✓ -- Reception for Human Events (remarks) *2-3 domestic*  
*3-4 foreign*
- ✓ 2. News conference-- preparation for tomorrow night's press conference begins today.
- ✓ 3. Geneva talks-- status and guidance. *(12:30)*
4. Social security-- Broder reports our position correctly today (i.e. would consider COLA freeze only if Demos endorse). Is further guidance needed?
5. Joint US-Soviet space mission-- there are reports that we intend to propose such a mission. Guidance may be needed.
6. Inaugural-- the actors' union has raised objections\* to ads asking for "clean-cut, all-American" performers to volunteer their services at inaugural events. (This could come up tomorrow night.)
7. Legislative activity for the day (Oglesby).

B. Items with the President

*RR*  
*(1) Phone call from Skutumpah*

THE SCHEDULE OF  
PRESIDENT RONALD REAGAN



THE PRESIDENT'S SCHEDULE  
Tuesday, January 8, 1985

9:00 am (30 min)	<u>Staff Time</u>	Oval Office
9:30 am (15 min)	<u>National Security Briefing (McFarlane)</u>	Oval Office
9:45 am (15 min)	<u>Senior Staff Time</u>	Oval Office
10:00 am (90 min)	<u>Personal Staff Time</u>	Oval Office
11:30 am (15 min)	<u>Presentation of Inaugural Medals (Rogers)</u>	Oval Office
12:00 m (60 min)	<u>Lunch</u>	Oval Office
1:00 pm (60 min)	<u>Personal Staff Time</u>	Oval Office
2:00 pm (2 hrs)	<u>Briefing for News Conference (Speakes)</u>	Family Theater
4:15 pm (15 min)	<u>Interview with Dallas Morning News (McManus)</u>	Oval Office
4:30 pm (30 min)	<u>Personal Staff Time</u>	Oval Office/ Residence
5:00 pm (15 min)	<u>Reception for Human Events (Rosebush/Whittlesey)</u>	Residence

01/07/85  
4:00 pm

01/07/85 12:00 noon

Wednesday, January 9

9:00 am (30 min)	<u>Staff Time</u> (Baker/Meese/Deaver)	Oval Office
9:30 am (15 min)	<u>National Security Briefing</u> (McFarlane)	Oval Office
9:45 am (15 min)	<u>Senior Staff Time</u>	Oval Office
10:00 am (2 hrs)	<u>Personal Staff Time</u>	Oval Office
12:00 m (60 min)	* <u>Lunch with the Vice President</u>	Oval Office
1:00 pm (60 min)	<u>Personal Staff Time</u>	Oval Office
2:00 pm (2 hrs)	* <u>Briefing for News Conference</u> (Speakes)	Family Theater
4:00 pm (20 min)	* <u>Meeting with Secretary Shultz</u>	Oval Office
8:00 pm (30 min)	* <u>News Conference</u> (Speakes)	East Room



## SENIOR STAFF MEETING ACTION ITEMS

(1/9/85)

ITEM	ACTION
1. <u>Today's Schedule</u> : A full photo op will be held during the President's 2:00 meeting with Secretary Shultz.	Speakes
2. <u>News Conference</u> : Today's briefing session will begin at 2:30 with foreign affairs covered in the first hour, and domestic issues in the second. A proposed opening statement, prepared by NSC, will also be discussed.	Speakes Poindexter
3. <u>Unemployment</u> : Though total employment rose by 300,000 in December, the civilian jobless rate increased from 7.1 to 7.2%. The rise in employment in the manufacturing sector is considered a good sign, however,	Speakes Niskanen
4. <u>Budget</u> : News stories regarding formulation of a Senate budget package are somewhat exaggerated, and simply reflect the initial meeting of Dole's working group. We will, however, discuss ways of dealing with reports that control of the budget process has passed out of our hands.	Oglesby Speakes
5. <u>Bhopal Tragedy</u> : India is apparently inviting U.S. government representatives to a conference on this accident, and on hazardous materials in general. Since the conference is private, the decision is not to send representatives.	Fuller
6. <u>Management Efficiency</u> : General reorganization authority will be sought as part of the Omnibus Management Efficiency Act which we will submit. Also, Joe Wright will be meeting with Congressman Brooks today regarding legislation on portal-to-portal vehicle service.	Wright
7. <u>Cabinet Activity</u> : Tomorrow's Cabinet meeting will include a briefing by Secretary Shultz on the Geneva talks, and a discussion of reorganization issues.	Fuller
8. <u>White House Staff</u> : Secretary Regan briefly discussed the upcoming transition involving himself and Jim Baker, and indicated that he will be talking with individual members of the senior staff in the near future.	

SENIOR STAFF MEETING -- Wednesday, January 9, 1985

A. Senior Staff Agenda

- ✓ 1. Review President's schedule (attached).
  - Lunch with the Vice President
  - Meeting with Secretary Shultz (photo op?)
  - Briefing for news conference
- ✓ 2. News conference-- any additional topics which the President should be briefed on prior to tonight?
- ✓ 3. Geneva talks-- agreement has been reached to start negotiations. Has the proposed opening statement been received from Shultz?
4. Baker-Regan job switch-- it may be appropriate to say something to the staff, especially since this move creates uncertainties from top to bottom.
- ✓ 5. Unemployment-- the jobless rate for December will be released today.
6. Interior Department-- news reports claim that the President will name Don Hodel to Interior. Hodel is saying the President has not talked with him about the job. Guidance.
7. Inaugural-- the actors' unions have called on the President to reverse a decision to seek non-union performers who will donate their services. This subject may come up tonight.
8. Legislative activity for today (Oglesby).

2:30 to  
3:30 foreign

B. Items with the President

RR:  
(1) Some will leave  
Some will stay  
Don't speculate.

THE SCHEDULE OF  
PRESIDENT RONALD REAGAN



Wednesday, January 9, 1985

9:00 am (30 min)	<u>Staff Time</u>	Oval Office
9:30 am (15 min)	<u>National Security Briefing</u> (McFarlane)	Oval Office
9:45 am (15 min)	<u>Senior Staff Time</u>	Oval Office
10:00 am (2 hrs)	<u>Personal Staff Time</u>	Oval Office
12:00 m (60 min)	<u>Lunch with the Vice President</u>	Oval Office
1:15 pm (30 min)	<u>Meeting with Secretary Shultz</u>	Oval Office
2:00 pm (2 hrs)	<u>Briefing for News Conference</u> (Speakes)	Family Theater
8:00 pm (30 min)	<u>News Conference</u> (Speakes)	East Room

01/08/85  
4:00 pm

Thursday, January 10

9:00 am (30 min)		<u>Staff Time</u> (Baker/Meese/Deaver)	Oval Office
9:30 am (15 min)		<u>National Security Briefing</u> (McFarlane)	Oval Office
9:45 am (15 min)		<u>Senior Staff Time</u>	Oval Office
10:00 am (2 hrs)		<u>Personal Staff Time</u>	Oval Office
12:00 m (60 min)		<u>Lunch</u>	Oval Office
1:00 pm (60 min)		<u>Personal Staff Time</u>	Oval Office
2:00 pm (60 min)	T	<u>Cabinet Time</u> (Fuller)	Cabinet Room
3:00 pm (60 min)		<u>Personal Staff Time</u>	Oval Office
4:00 pm (30 min)		<u>Personnel Time</u> (Herrington)	Oval Office
4:30 pm (15 min)		<u>Administrative Time</u>	Oval Office
4:45 pm (10 min)		<u>Drop by Reception for William Ruckelshaus</u> (Fuller)	Roosevelt Room
5:00 pm (30 min)		<u>Taping Session</u> (Elliott) 1. National Automobile Association (Whittlesey) 2. International Amateur Athletic Association (Elliott) 3. National Religious Broadcasters (Whittlesey) 4. National Association of TV Program Executives (McManus) 5. Presidential Message for General Distribution (Elliott) 6. Republican National Committee's 1985 Meeting (McManus)	Diplomatic Reception Room

SENIOR STAFF MEETING ACTION ITEMS

(1/10/85)

ITEM	ACTION
1. <u>Today's Schedule:</u> There will be no photo opportunities today.	Speakes
2. <u>Presidential News Conference:</u> The consensus is that last night's press conference went very well.	
3. <u>Cabinet Activity:</u> Today's Cabinet meeting will include a briefing by Secretary Shultz on the Geneva talks, and a discussion of reorganization issues. Specific subjects within the latter include trade, banking, the Education Department, Interior-Energy, miscellaneous small agencies, and general reorganization authority.	Fuller

SENIOR STAFF MEETING -- Thursday, January 10, 1985

A. Senior Staff Agenda

1. Review President's schedule (attached).
  - Cabinet meeting
  - Drop-by reception for Bill Ruckelshaus
2. News conference-- what was reaction to last night's press conference? Are there any statements that will require clarification? (... a very good conference)
3. Budget-- we may be asked about today's meeting with GOP members regarding the budget.
4. Medicare-- there are now news reports that we may try to freeze Medicare payments by administrative action instead of by legislation. We will probably have to clarify our intentions.

B. Items with the President

*RR*

(1) *Inst. - Energy*  
*Education -*  
*Commit to fold Energy up*  
*Ed. up.*  
*(i) - Pres. see all 3*  
*(ii) but ~~the~~ commit of Ed. + Energy to fold up*  
*if that's the req. decision.*

(2) *RGP -*  
*(upper story*  
*mid quarter)*

(3) *See the Hamer*  
*(4) Talk to Reagan*  
*(5) Talk to [unclear]*

*See*  
*Pres.*  
*Plan.*

THE SCHEDULE OF  
PRESIDENT RONALD REAGAN



Thursday, January 10, 1985

9:00 am (30 min)	<u>Staff Time</u>	Oval Office
9:30 am (15 min)	<u>National Security Briefing</u> (McFarlane)	Oval Office
9:45 am (15 min)	<u>Senior Staff Time</u>	Oval Office
10:00 am (2 hrs)	<u>Personal Staff Time</u>	Oval Office
12:00 m (60 min)	<u>Lunch</u>	Oval Office
1:00 pm (60 min)	<u>Personal Staff Time</u>	Oval Office
2:00 pm (60 min)	<u>Cabinet Meeting</u> (Fuller)	Cabinet Room
3:00 pm (1 hr 45 min)	<u>Personal Staff Time</u>	Oval Office
4:45 pm (10 min)	<u>Drop by Reception for William Ruckelshaus</u> (Fuller)	Roosevelt Room
5:00 pm (30 min)	<u>Taping Session (Elliott)</u> 1. National Automobile Association (Whittlesey) 2. National Association of TV Program Executives (McManus) 3. Presidential Message for General Distribution (Elliott) 4. Republican National Committee's 1985 Meeting (McManus) 5. Inaugural Taping (Sittmann) 6. Audiotape for Central America Refugee Fundraising (McFarlane)	Diplomatic Reception Room

01/09/85  
4:00 pm

Friday, January 11

9:00 am (30 min)		<u>Staff Time</u> (Baker/Meese/Deaver)	Oval Office
9:30 am (15 min)		<u>National Security Briefing</u> (McFarlane)	Oval Office
9:45 am (15 min)		<u>Senior Staff Time</u>	Oval Office
10:00 am (60 min)		<u>Personal Staff Time</u>	Oval Office
11:00 am (60 min)	T	<u>NSC Time</u> (McFarlane)	Cabinet Room
12:00 m (90 min)		<u>Lunch and Personal Staff Time</u>	Oval Office
1:30 pm (30 min)		<u>Meeting with Secretary Shultz</u>	Oval Office
2:00 pm (15 min)		<u>Briefing for Interview</u> (Speakes)	Oval Office
2:15 pm (30 min)		<u>Interview with People Magazine</u> (Speakes)	Oval Office
Afternoon	N	<u>To Camp David</u>	South Lawn



## SENIOR STAFF MEETING ACTION ITEMS

(1/11/85)

ITEM	ACTION
1. <u>Today's Schedule</u> : There will be no photo op except for the departure this afternoon. Also, a question was raised regarding the photo with Douglas Bennet of National Public Radio.	Speakes
2. <u>Producer Price Index</u> : The PPI was up 0.1% in December, a rate of only 1.8% over the past 12 months. This is the best two-year PPI inflation record since 1963-64.	Speakes Niskanen
3. <u>Economic Report</u> : The CEA's report is now scheduled for release on February 7, the day after the State of The Union. We prefer, however, to release the Economic Report prior to the speech, perhaps on February 4 or 5.	Niskanen Darman
4. <u>Legislative Activity</u> : Hill reaction to yesterday's Cabinet announcements has been positive, and indications are that there are no confirmation obstacles.	Oglesby
5. <u>MX Missile</u> : Questions have been raised regarding whether we will seek a delay in the vote on continued funding for the MX. Guidance at this point is that our plans to go ahead with the MX are unchanged, and that we are not seeking a delay. Since the timing of the vote is uncertain, though, a legislative strategy meeting should be held to discuss the matter.	Speakes Oglesby Darman
6. <u>South Africa</u> : It was suggested that we begin examining closely the possibility that legislation adverse to our policies may be introduced. A small group chaired by the State Department has been meeting on the subject, and it was agreed that NSC would monitor and attempt to accelerate their work.	Kimmitt

SENIOR STAFF MEETING -- Friday, January 11, 1985

A. Senior Staff Agenda

1. Review President's schedule (attached).
  - Meeting with Secretary Shultz
  - Interview with People magazine
  - Departure for Camp David
2. Producer price index-- this figure for December will be released today.
3. Social Security-- Jim Wright is quoted as saying the House will not go along with any plan to freeze Social Security COLAs. Should we respond, or is guidance unchanged?
4. Jimmy Carter-- yesterday, he attacked the President on several points, including human rights, Middle East policy, and Star Wars. We (and perhaps RR) may be asked for comment.
5. Legislative activity (Oglesby).

B. Items with the President

*RR*  
① DITI? Need decision? - Hear Shultz; Reagan; Block - W.H. app to coord. ? I haven't heard about.  
② Tower - Germany?  
③ For. aid - Class separate - Dow/a-supp.  
EM - water policy - cost sharing  
Go slow!  
Reagan

THE SCHEDULE OF  
PRESIDENT RONALD REAGAN



Friday, January 11, 1985

9:00 am (30 min)		<u>Staff Time</u>	Oval Office
9:30 am (15 min)		<u>National Security Briefing (McFarlane)</u>	Oval Office
9:45 am (15 min)		<u>Senior Staff Time</u>	Oval Office
10:00 am (1 hr 45 min)		<u>Personal Staff Time</u>	Oval Office
11:45 am (5 min)		<u>Photo with Douglas Bennet, President, National Public Radio (Ryan)</u>	Oval Office
11:50 pm (5 min)	*	<u>Photo for La Libre Belgique (Speakes)</u>	Oval Office
12:00 m (90 min)		<u>Lunch and Personal Staff Time</u>	Oval Office
1:30 pm (30 min)		<u>Meeting with Secretary Shultz</u>	Oval Office
2:00 pm (15 min)		<u>Briefing for Interview (Speakes)</u>	Oval Office
2:15 pm (30 min)		<u>Interview with People Magazine (Speakes)</u>	Oval Office
Afternoon	N	<u>To Camp David</u>	South Lawn

01/10/85  
5:00 pm  
REVISED

Monday, January 14

9:00 am (30 min)	<u>Staff Time</u> (Baker/Meese/Deaver)	Oval Office
9:30 am (15 min)	<u>National Security Briefing</u> (McFarlane)	Oval Office
9:45 am (15 min)	<u>Senior Staff Time</u>	Oval Office
10:00 am (60 min)	<u>Personal Staff Time</u>	Oval Office
11:00 am (30 min)	<u>Briefing for Martens Meeting</u> (McFarlane)	Oval Office
11:30 am (45 min)	<u>Meeting with Prime Minister</u> <u>Martens of Belgium</u> (McFarlane)	Oval Office/ Cabinet Room
12:15 pm (75 min)	<u>Lunch with Prime Minister Martens</u> (Rosebush/McFarlane)	Residence
1:30 pm (10 min)	<u>Departure Statements</u> (McFarlane)	Diplomatic Entrance
1:40 pm (2 hrs 20 min)	<u>Personal Staff Time</u>	Oval Office
4:00 pm (20 min)	<u>Administrative Time - Photos</u> 1. Glamour Magazine's Outstanding Young Working Women (McManus) 2. Colby Chandler, Eastman Kodak Company (Fischer) 3. Paul Gottlieb, President of Harry Abrams, Inc. (Evans) 4. Reuben Edwards, BYU Football Coach (Oglesby)	
7:30 pm	N <u>Drop by Michael Evans Exhibit</u> (Henkel)	Corcoran Gallery

SENIOR STAFF MEETING ACTION ITEMS

(1/14/85)

ITEM	ACTION
1. <u>Today's Schedule:</u> There will be press coverage of the meeting with Prime Minister Martens and the departure statements.	Speakes
2. <u>Cabinet Activity:</u> Tomorrow's Cabinet meeting will include an update on the budget, and a continuation of the discussion on reorganization issues.	Fuller
3. <u>Legislative Activity:</u> It was noted that the leadership and Committee Chairman are being quite helpful in speeding up the confirmation process for the President's new Cabinet nominees.	Oglesby
4. <u>Arms Talks:</u> It was mentioned that yesterday's press session by Gromyko demonstrates that the Soviets are becoming more adept at handling the public affairs and propaganda aspects of arms control.	
5. <u>Budget for the Executive Office of the President:</u> Budget authority for the EOP in 1986 will be slightly under the current level. Total personnel will remain roughly constant (1,612 FTE versus the current level of 1,620). Budget for the White House Office will remain at around \$25 million.	Wright

SENIOR STAFF MEETING -- Monday, January 14, 1985

A. Senior Staff Agenda

✓ 1. Review President's schedule (attached).

-- Meeting and lunch with PM Martens of Belgium

-- Budget appeals meeting (topics?)

-- Photo with Lavell Edwards, coach of BYU

✓ 2. Cabinet/issues activity for the week (Fuller). *True -  
Planned.*

✓ 3. Legislative activity expected this week (Oglesby).

✓ 4. ~~Industrial production~~-- this figure for December will be released today.

✓ 5. Budget-- press stories are increasingly reporting that our budget is already dead, and that the initiative has passed to Senate Republicans. We might consider steps to correct this.

✓ 6. Title IX-- what is status of Dole's efforts to secure co-sponsors for this legislation?

7. Arms talks-- there is some press confusion about whether there is linkage between the three areas of talks. The AP implies that Shultz feels there is a linkage, while Weinberger says there is none. Other stories say that Shultz has sidestepped the question of linkage. (Gromyko said the Soviets are linking progress on strategic weapons to agreement on space weapons.) More precise guidance may be needed.

B. Items with the President

THE SCHEDULE OF  
PRESIDENT RONALD REAGAN

Monday, January 14, 1985

9:00 am (30 min)	<u>Staff Time</u>	Oval Office
9:30 am (15 min)	<u>National Security Briefing</u> (McFarlane)	Oval Office
9:45 am (15 min)	<u>Senior Staff Time</u>	Oval Office
10:00 am (60 min)	<u>Personal Staff Time</u>	Oval Office
11:00 am (30 min)	<u>Briefing for Martens Meeting</u> (McFarlane)	Oval Office
11:30 am (45 min)	<u>Meeting with Prime Minister</u> <u>Martens of Belgium</u> (McFarlane)	Oval Office/ Cabinet Room
12:15 pm (75 min)	<u>Lunch with Prime Minister Martens</u> (Rosebush/McFarlane)	Residence
1:30 pm (10 min)	<u>Departure Statements</u> (McFarlane)	Diplomatic Entrance
2:00 pm (45 min)	<u>Budget Appeals Meeting</u> (Darman/Fuller)	Cabinet Room
2:45 pm (1 hr 15 min)	<u>Personal Staff Time</u>	Oval Office
4:00 pm (20 min)	<u>Administrative Time - Photos</u> 1. Glamour Magazine's Outstanding Young Working Women (McManus) 2. Colby Chandler, Eastman Kodak Company (Fischer) 3. Paul Gottlieb, President of Harry Abrams, Inc. (Evans) 4. Lavell Edwards, BYU Football Coach (Oglesby)	
7:13 pm	<u>The President and Mrs. Reagan</u> <u>depart for Corcoran Gallery for</u> <u>Dropby at Michael Evans Exhibit</u> (Henkel)	South Lawn
7:57 pm	<u>Arrive back at the White House</u>	South Lawn

01/11/85

4:00 pm

Tuesday, January 15

Martin Luther King's Birthday

9:00 am (30 min)		<u>Staff Time</u> (Baker/Meese/Deaver)	Oval Office
9:30 am (15 min)		<u>National Security Briefing</u> (McFarlane)	Oval Office
9:45 am (15 min)		<u>Senior Staff Time</u>	Oval Office
10:00 am (60 min)		<u>Personal Staff Time</u>	Oval Office
11:00 am (60 min)	T	<u>NSC Time</u> (McFarlane)	Cabinet Room
11:45		<i>Disrupt Meeting w/ Council on a Black Econ. Agenda</i>	
12:00 m (60 min)		<u>Lunch</u>	Oval Office
1:00 pm (30 min)		<u>Meeting with Business Leaders</u> <u>on Deficit Reduction</u> (Donatelli)	Roosevelt Room
1:30 pm (30 min)		<u>Personal Staff Time</u>	Oval Office
2:00 pm (60 min)	T	<u>Cabinet Time</u> (Fuller)	Cabinet Room
3:00 pm (60 min)		<u>Personal Staff Time</u>	Oval Office
4:00 pm (30 min)	*	<u>Presentation of Diplomatic Credentials</u> (McFarlane)	Oval Office
4:30 pm (15 min)		<u>Meeting with Lee Morgan,</u> <u>CEO, Caterpillar Corporation</u> (Oglesby)	Oval Office
7:30 pm	N	<u>Depart for Hoover Institution Reception</u> (Henkel)	Corcoran Gallery
7:55 pm	N	<u>Arrive back at the White House</u>	South Lawn



SENIOR STAFF MEETING ACTION ITEMS

(1/15/85)

ITEM	ACTION
1. <u>Today's Schedule</u> : Photo ops will be held during meetings with the Council for a Black Economic Agenda and with business leaders.	Speakes
2. <u>Economic Figures</u> : Retail sales were down 0.1% in December, mainly due to a decline in auto sales. However, retail sales have been up 8.2% over the past 12 months. Industrial production was up 0.6% in December, for an increase of 6.4% over the past 12 months.	Speakes Niskanen
3. <u>Cabinet Activity</u> : Today's Cabinet meeting will discuss OMB's new regulatory procedures and trade reorganization.	Fuller

SENIOR STAFF MEETING -- Tuesday, January 15, 1985

A. Senior Staff Agenda

✓ 1. ~~Review President's schedule (attached).~~

~~-- Drop by meeting with Council for a Black Economic Agenda~~

~~-- Meeting with business leaders on deficit reduction~~

-- Cabinet meeting (budget update and reorganization)

-- Diplomatic credentials ceremony

✓ -- Meeting with Lee Morgan of Caterpillar

✓ 2. Retail sales-- this figure for December will be released today.

*Retail Sales*  
*1/10 9 1%*

3. Chernenko-- there is again press speculation about his health due to postponement of a Warsaw Pact meeting he had planned to attend.

*Index*  
*Prod.*

4. Stock markets-- the Fed has recommended that the Government return authority re use of credit in stock purchases to the stock exchanges. Such margin requirements have been regulated since the Depression. (Sources say Regan agrees with the Fed.)

5. House GOP press conference-- are there particular items on their "new ideas" list that we will have to respond to today?

6. Martin Luther King birthday-- a Presidential statement has been prepared for release.

B. Items with the President

THE SCHEDULE OF  
PRESIDENT RONALD REAGAN



Tuesday, January 15, 1985

9:00 am (30 min)	<u>Staff Time</u>	Oval Office
9:30 am (15 min)	<u>National Security Briefing</u> (McFarlane)	Oval Office
9:45 am (15 min)	<u>Senior Staff Time</u>	Oval Office
10:00 am (45 min)	<u>Personal Staff Time</u>	Oval Office
10:45 am (15 min)	<u>Drop by Meeting of the Council</u> <u>for a Black Economic Agenda</u> (Chapman)	Roosevelt Room
11:00 am (60 min)	<u>Personal Staff Time</u>	Oval Office
12:00 m (60 min)	<u>Lunch</u>	Oval Office
1:00 pm (30 min)	<u>Meeting with Business Leaders</u> <u>on Deficit Reduction (Donatelli)</u>	Roosevelt Room
1:30 pm (30 min)	<u>Personal Staff Time</u>	Oval Office
2:00 pm (60 min)	<u>Cabinet Meeting</u> (Fuller)	Cabinet Room
3:00 pm (60 min)	<u>Personal Staff Time</u>	Oval Office
4:00 pm (20 min)	<u>Presentation of Diplomatic Credentials</u> (McFarlane)	Oval Office
4:30 pm (15 min)	<u>Meeting with Lee Morgan,</u> <u>CEO, Caterpillar Corporation</u> (Oglesby)	Oval Office
7:30 pm	<u>The President and Mrs Reagan</u> <u>depart for Hoover Institution Reception</u> <u>at the Corcoran Gallery (Henkel)</u>	South Lawn
7:55 pm	<u>Arrive back at the White House</u>	South Lawn

01/14/85  
4:00 pm

01/11/85 12:00 noon

Wednesday, January 16

9:00 am (30 min)	<u>Staff Time</u> (Baker/Meese/Deaver)	Oval Office
9:30 am (15 min)	<u>National Security Briefing</u> (McFarlane)	Oval Office
9:45 am (15 min)	<u>Senior Staff Time</u>	Oval Office
10:00 am (90 min)	<u>Personal Staff Time</u>	Oval Office
11:30 am (15 min)	* <u>Meeting with Geneva Delegation</u> (McFarlane)	Oval Office
12:00 m (75 min)	<u>Lunch and Personal Staff Time</u>	Oval Office
1:15 pm (5 min)	<u>Drop by Meeting of Republican Mayors</u> (Verstandig)	450 EOB
1:30 pm (30 min)	<u>Meeting with Secretary Shultz</u>	Oval Office
2:00 pm	<u>Personal Staff Time Remainder of the Day</u>	Oval Office/ Residence