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November 7, 1984

Dear Mr. Huff:

Thank you for your letter of October 23.

Per your request, I am forwarding a biography and photograph of James A. Baker, III, Chief of Staff and Assistant to President Reagan. Should you need additional information, please do not hesitate to contact me.

Thank you once again for taking the time to write.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mr. Fred Huff
Head Librarian
Senior High School Library
Sikeston, MO. 63801

September 28, 1984

MEMORANDUM TO: FRED FIELDING
FROM: KATHY CAMALIER
SUBJECT: U.S. District Judge, District of Hawaii

The attached copy of a September 4 letter from George Dyer to John Herrington was sent to my attention by George Schweitzer, a Washington, D.C. attorney with Schweitzer, Hirschmann & Farrar.

Mr. Schweitzer speaks highly of George Dyer's credentials as an attorney and a long-time and active member of the Republican Party. Coincidentally, I was taught by George Dyer's sister, Ann Dyer, who is the principal at Stone Ridge School in Bethesda, MD.

I am passing George Daly's letter and resume along for whatever consideration you deem appropriate in your final review of candidates for the position of United States District Judge for the District of Hawaii.

If appropriate, I would appreciate it if a member of your staff could provide any additional information regarding the status of this appointment that I might pass along to Mr. Schweitzer.

Thank you.

December 12, 1984

Dear George:

Thank you for your letter of November 29.

I appreciate your sending me a copy of the Political Research Report on the Hispanic Vote in Texas. I read this with interest and will be sure to share your report with my colleagues.

The Party effort in Texas was tremendous, as evidenced by the unprecedented gains at all levels of government. I know that you did much to encourage this effort and I thank you.

Susan joins me in sending our best wishes for a happy holiday season.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

The Honorable George W. Strake, Jr.
State Chairman
Republican Party of Texas
Suite 205
1300 Guadalupe
Austin, TX. 78701

October 19, 1984

Dear Mr. President:

Thank you for your letter of October 8 regarding a possible interview for Kansai Telecasting Corporation of Japan with President Reagan.

I have discussed this request with Mike Deaver and Larry Speakes who have assured me that they will look into this further. Larry should be back in touch with your office in the near future regarding the possibility of arranging such an interview after the election.

Thank you once again for bringing this request to my attention.

With best wishes,

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

The Honorable Gerald R. Ford
Box 927
Rancho Mirage, CA. 92270

September 28, 1984

Dear Ms. Amthor:

Thank you for your recent letter.

Mr. Baker appreciates your taking the time to share your views regarding the separation of church and state. He will be sure to share your comments with the appropriate members of the White House staff.

Mr. Baker thanks you once again for bringing your views to his attention. He sends his best wishes and apologizes for not being able to respond personally at this time.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Ms. Gertrude S. Amthor
Apartment B
1809 Aberdeen Road
Baltimore, MD. 21234

October 23, 1984

Dear Gil:

Thank you for your sending me a copy of Grenada--The Untold Story.

As we approach the first anniversary of the freeing of Grenada, I will look forward to reading Gregory Sandford's and Richard Vigilante's new book. I appreciate your thinking of me.

Thank you once again. Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

The Honorable Gilbert A. Robinson
Special Advisor to the Secretary of
State for Public Diplomacy
Department of State
Washington, D.C. 20520

November 7, 1984

Dear Gil:

Thank you for your recent letters.

It was good to hear from you! With our resounding victory last night, I am ready and willing to slow down a bit. I'd love to get in a game of tennis. I'll be sure to contact you should I be traveling west and I hope that you'll give me a call should you be heading our direction.

Thanks again for taking the time to write. Susan joins me in sending our best wishes.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Gilbert A. Bogley
Publisher
The Mail Tribune
Fir at Sixth Street
P.O. Box 1108
Medford, OR. 97501

October 23, 1984

Dear Gordon:

Thank you for your letter of October 3.

I was pleased to have your input regarding the Presidential and Vice Presidential debates. I can assure you that your views were taken into consideration by those of us who worked closely with the President. I was pleased with the October 21 debate in Kansas City and am hopeful that these next two weeks will add to the President's "victory."

It was good to hear from you.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. R. Gordon Hoxie
President
Center for the Study
of the Presidency
208 East 75th Street
New York, N.Y. 10021

September 28, 1984

Dear Harry:

Thank you for sending me a copy of "Gray Matter."

I have only had an opportunity to glance through these reprints of your Wall Street Journal messages, but I will look forward to a more thorough review of your publication in the near future.

Thank you once again for thinking of me.

With best wishes,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Harry J. Gray
Chairman and
Chief Executive Officer
United Technologies Corporation
United Technologies Building
Hartford, CT. 06101

September 24, 1984

MEMORANDUM TO: DAN SULLIVAN
FROM: KATHY CAMALIER
SUBJECT: Invitation for the Vice President

Howard Horne, a "friend of Jim Baker's from Houston," called Mr. Baker last Friday. As Mr. Baker was not available, I spoke to Mr. Horne.

He was calling to invite the Vice President to a breakfast in Houston on October 3 -- hoping that he would consider staying overnight following the October 2 Victory '84 dinner. Mr. Horne would like the Vice President to address the Realty Breakfast Club, a political group of realtors, developers, contractors, architects and engineers. They hope to have 300-400 attendees, and will work the time and place around the Vice President's schedule. Mr. Horne suggested holding this breakfast at the River Oaks Club.

Would you please put this "into the mill" for consideration as you deem appropriate and contact Mr. Horne at your earliest convenience with a response? His phone number is 713/654-7300.

Thank you.

JAMES A. BAKER, III INAUGURAL SCHEDULE

SATURDAY, JANUARY 19, 1985

JAB 9:30 a.m. WHITE HOUSE PICK-UP
*** JAB bring in Black Tie

JAB 10-12 p.m. MOCK SESSION FOR CONFIRMATION HEARINGS
(Julie will drop SGB at Blair House. JAB to walk over)

JAB/SGB 12:30 p.m. RR LUNCHEON
Blair House - Hosted by the Tuttles
& Annenbergs

(Terry to pick up SGB at Blair House at 2:15 p.m. to drop her home.)

JAB 2:15-3:15 p.m. BRIEFING FOR TV INTERVIEW

JAB 3:15 p.m. STUDY/PERSONAL TIME

(Terry to pick up SGB at 5:50 p.m. at residence. Will take her to Decatur House for Philip Caldwell/Donald Peterson reception. Terry will return to the WH for JAB then.)

JAB 6:30 p.m. DEPART WHITE HOUSE
Drop-by Caldwell/Peterson Reception
at Decatur House or meet SGB

JAB/SGB 6:45 p.m. DROP-BY TIMMONS & CO. RECEPTION
F Street Club-1925 F Street, N.W.

JAB/SGB 7:15 p.m. DEPART F STREET CLUB FOR GALA
(or stop for a drink/kill time)

JAB/SGB 8:00 p.m. 50th AMERICAN PRESIDENTIAL INAUG. GALA
Washington Convention Center-BLACK TIE
Guests of Carolyn & Mike Deaver

SUNDAY, JANUARY 20, 1985

JAB/SGB 9:30 a.m. RR NATIONAL PRAYER SERVICE
The Washington Cathedral

JAB/SGB 11:15 a.m. RR & GB OATH OF OFFICE
Arrival by Southeast Gate

JAB 11:30-12:30 p.m. LIVE TV INTERVIEWS
ABC-"This Week with David Brinkley"
NBC-"Meet the Press"
White House location-Kim
Hoggard will coordinate

JAB/SGB 12:00 p.m. RR & GB RECEPTION
White House-State Floor

JAB/SGB 1:00-4:00 p.m. PERSONAL/FAMILY TIME

4:00 p.m. SUPERBOWL -- Family will watch at
JAB home and Julie will prepare
snacks/dinner

Page two

SUNDAY, JANUARY 20, 1985 (cont.)

JAB/SGB 4:00-6:00 p.m. MIKE DEEVER & RON WALKER RECEPTION
Blair House

JAB/SGB 5:00-7:00 p.m. CITIZENS FOR THE REPUBLIC RECEPTION
For Cabinet & R-B '84 State Chairmen
Vista International Hotel - Main
Ballroom - Hosted by Clement Ston

JAB/SGB 8:00-9:00 p.m. NCPAC COCKTAIL RECEPTION FOLLOWED BY
(must arrive DINNER - "A SALUTE TO PRES. REAGAN"
by 8:15 p.m.) Old Post Office Building

9:00 p.m. JAB REMARKS AT NCPAC DINNER

MONDAY, JANUARY 21, 1985

JAB 7:10 a.m. LIVE TV INTERVIEW-NBC "TODAY"
NBC Studio, 4001 Nebraska Ave., N.W.

JAB/SGB 9:15 a.m. RR PRIVATE CHURCH SERVICE
St. Johns Episcopal Church

JAB/SGB 9:00-11:00 a.m. MORNING BUFFET AND OPEN HOUSE
Natl. Republican Congressional Comm.
320 First Street, S.E.

JAB/SGB 11:30 a.m. RR INAUGURAL CEREMONY
The Capitol

JAB/SGB 2:00 p.m. RR INAUGURAL PARADE
President's Reviewing Stand on
Pennsylvania Ave., N.W.

JAB/SGB 5:30-8:00 p.m. TIME, INC. COCKTAIL BUFFET
Decatur House

JAB/SGB 6:00-10:20 p.m. AMERICAN COALITION FOR TRADITIONAL
(7:30-8:30p.m.= VALUES (TIM LAHAYE)
Ideal drop-by Shoreham Hotel
time) 6:00 p.m.-Reception, Polladium Room
6:30 p.m.-Banquet

JAB/SGB 8:00 p.m. INAUGURAL BALL
Washington Hilton
Guests of Carolyn & Mike Deaver

December 28, 1984

Dear Mr. Patacell:

Thank you for your recent letter.

Mr. Baker appreciates your interest in attending the Inaugural activities. Unfortunately, Mr. Baker does not have access to any extra tickets this year. Due to the overcrowding problems in 1980, the Committee for the 50th American Presidential Inaugural has decided to cut down on the number of available tickets for most of the 1984 Inaugural activities. The Swearing-In Ceremony and the Inaugural Parade will be operated on a first come-first serve basis, so I am sure that you would have the opportunity to attend these two events if you arrive early enough.

Should you need additional information, I would suggest that you contact the Committee for the 50th American Presidential Inaugural directly at 1900 Anacostia Drive, S.E., Washington, D.C. 20599, phone: 202/433-7100.

Thank you for taking the time to write and I am sorry that we cannot be of more assistance to you. Mr. Baker sends his best wishes.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mr. Theodore C. Patacell
The Patacell Corporation
89 TEC Street
Hicksville, N.Y. 11801

November 5, 1984

Dear Mr. Goldman:

Thank you for your letter of October 20.

Mr. Baker has asked me to send you the enclosed signed photograph. He appreciates your interest and sends his best wishes to you and the Cadets of Patch American High School.

Thank you once again for taking the time to write.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mr. Jack Goldman
c/o Pattonville Installation
Coordinator Office
APO New York 02979

September 28, 1984

Der Mr. Tannehill:

Thank you for your recent letter.

I appreciate your warm words of encouragement and was pleased to read of your strong support for the President and his Administration. I am happy to send you the enclosed signed photograph from President Reagan.

It was good to hear from you. Thank you once again for taking the time to write.

Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Jack M. Tannehill
18 Lumahai Street
Honolulu, HA. 96825

December 7, 1984

MEMORANDUM TO: JOHN HERRINGTON
FROM: JAMES A. BAKER, III
SUBJECT: Jackie McGregor

I have attached the "biography" of Jackie McGregor which has been brought to my attention by Betty Rendel of the National Federation of Republican Women.

I would appreciate it if you would put Ms. McGregor's resume "into the mill" for consideration as you deem appropriate. I want to ensure that any position that Jackie might be considered for or offered is done so based solely on her qualifications.

Thank you.

1/3/85

JAB:

You asked me to remind you that you would like to reimburse the Inaugural Committee for the events that you and Susan will attend as the guests of Mike Deaver.

According to the "Inaugural Fact Sheet," you would owe the following if you were to purchase "box tickets" to attend each of these events:

A Salute to the Vice President
Friday, January 18
A box for 10 costs \$6,000. so 2 "seats" would be \$1,200.

Presidential Inaugural Gala
Saturday, January 19
A box for 10 costs \$12,000. so 2 "seats" would be \$2,400.

Inaugural Ball
Monday, January 21
A box for 8 costs \$2,500. so 2 "seats" would be \$625.

If you attend these 3 events, your total comes to \$4,225.

If you do not want to reimburse the Inaugural Committee based on the "box rate," but would rather handle this on a "ticket rate," you would owe the following:

A Salute to the Vice President (\$100,\$75,\$50 per person)
2 tickets would be \$200.(used high rate because good seats)

Presidential Inaugural Gala(\$200,\$175,\$150 per person)
2 tickets would be \$400.(used high rate because good seats)

Inaugural Ball (\$125 per person)
2 tickets would be \$250.

Your total, using these rates, would be \$850.

How would you like to handle this? Shall I have Barbara draw a check and send it to MDT for processing?

KC

January 19, 1985

To Whom It May Concern:

This will authorize Terry Lee to pick up my two tickets to the President's Gala tonight. These tickets were ordered by telephone at 6:45 p.m. on January 3, 1985. They were billed to Dr. Tom Arnold's American Express card. I would be happy to provide his account number, should this be necessary.

My office has not been able to ascertain if these tickets are ready for pick-up as the 371-5061 number we were given is consistently busy and, I am told by the Operator, was out of order this afternoon.

Thank you for your prompt attention to this. Please call Kathy Camalier at 456-6797 if you have any questions.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

September 28, 1984

Dear Mr. Calvert:

Thank you for your letter of September 6.

I read with interest the copy of your recent letter to the President. As you know, President Reagan remains committed to the reduction of waste and fraud in the federal government and has done everything in his power to attain results from the findings of the Grace Commission. I will be sure that your letter is brought to the attention of the President and the appropriate members of the White House staff.

It was good to hear from you. I wish that my schedule would allow me more time so that I could get done to "God's country" and my ranch. It sure is beautiful down there.

Please give my best to Richard, Jonathan and Joe.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. James S. Calvert
Vice President
Joske's
P.O. Box 961
San Antonio, TX. 78294

DATE

Dear _____:

Thank you for your recent letter.

Mr. Baker appreciates your interest in joining his staff. Unfortunately, he does not have a position available in his office at this time and does not anticipate any openings in the near future. He has asked me to forward your letter and resume to John Herrington, Assistant to the President for Presidential Personnel, for his information and attention. Please be assured that his office will be in touch with you should a position commensurate with your credentials be available.

Mr. Baker thanks you for your interest and sends his best wishes.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

NAME
ADDRESS

November 5, 1984

Dear Mr. McNeilus:

Thank you for sending me a copy of your book, The Three Legged Chair. I will look forward to reading this as soon as my schedule settles down a bit.

Thank you once again for thinking of me. Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. James A. McNeilus
202 River View
Marble Rock, IO. 50653

October 31, 1984

Dear Mr. Harris:

Thank you for your letter of October 16 providing me with your very thoughtful proposals on how we might try to enhance peace.

We have noted that some aspects of your suggestions coincide with core elements of our foreign policy. President Reagan has no greater commitment than to strengthen the peace and to reach effective, verifiable arms control agreements -- especially those calling for deep reductions in nuclear arms. The President also has made it clear that he is open to the idea of having a summit meeting with his Soviet counterpart. Such a meeting, to be successful, would naturally need to be carefully prepared and have some prospect of positive results.

We have an active dialogue with the Soviet Union on a wide range of issues, including those areas where we have serious disagreements. The President laid out in a comprehensive fashion in a major address on January 16, and again on June 27, his desire and his proposals for improving the U.S.-Soviet relationship. He elaborated upon this once again in his recent speech to the United Nations General Assembly. I am enclosing copies of these addresses by the President, for your information.

In the arms control area, the United States has made several proposals for deep reductions in both strategic and intermediate nuclear forces. We also have proposed a comprehensive, global ban on chemical weapons. And, working with our Allies, we have made several proposals for conventional force reductions and confidence-building measures in Europe. Finally, we have reached agreement with the Soviet Union to upgrade the communications "Hotline" between our two countries, and we have presented to the Soviets additional proposals for further improvement in U.S./Soviet crisis communications. To give you further information on our arms control policies, I am enclosing a copy of a recent publication by the Department of State: "Security and Arms Control: The Search for a More Stable Peace."

We consider this pursuit of specific and meaningful agreements to reduce arms levels and to ease tensions a much better way of securing the peace than that offered by the nuclear "freeze" proposal. In our view, a freeze would make permanent some very important Soviet advantages in key areas of military strength, and it would be extremely difficult -- if not impossible -- to verify. Negotiating a freeze, particularly the needed verification elements, could take years. We feel strongly that it is far better to use this time to seek real reductions in nuclear weapons levels. We have repeatedly urged the Soviet Union to return to the nuclear arms control negotiations which they walked out on late last year.

Your suggestion for diverting military funds into a new "World Bank for Human Resources" is thoughtful and creative. As you have indicated, however, consideration of any such ideas would have to await the achievement of significant arms control progress. In any event, the U.S. has already been and will continue to be generous in providing emergency food assistance in areas such as the drought-stricken regions of Africa and in our support for the World Bank and other international financial institutions. In addition, in the President's Caribbean Basin Initiative, we have put together a comprehensive development program for an area of vital importance to the United States.

I hope this provides a useful description for you of Administration policies in the areas in which you have expressed interest. As you can see, we agree on many points, while disagreeing in other areas -- such as the nuclear "freeze" issue. We appreciate having received your thoughts as we further develop our policies in these areas.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Jay Harris
Editor
Lubbock Avalanche-Journal
Lubbock, TX. 79408

October 16, 1984

Dear Jay:

Thank you for sending me a copy of Newt Gingrich's new book, entitled Window of Opportunity. I respect Newt's political wisdom and will look forward to reading his book in the near future.

You were thoughtful to take the time to send me a copy of Window of Opportunity. Thanks again.

Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

The Honorable George A. Keyworth
Science Advisor to the President
Office of Science and Technology
Policy
Executive Office of the President
Washington, D.C. 20506

December 12, 1984

Dear Mr. Stephens:

I apologize for our delay in getting back to you, but I had ordered several photographs from President Reagan's October 2 visit to Brownsville in the hopes that I might find you in one of the group shots. Our contact sheets were not very clear and I had a difficult time identifying people.

Unfortunately, your picture was not amongst the ones that I had ordered. In rechecking with our Photo Office, I was advised that some of the film from that particular trip had been damaged by an X-ray machine. I am sorry, but your photograph must have been on one of those rolls.

Mr. Baker arranged for the enclosed signed photograph from the President which he asked me to send you with his best wishes. I wish that we could have been of more assistance!

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

The Honorable Jerry D. Stephens
Regional Director, Region VI
Federal Emergency Management Agency
Federal Center, 800 North Loop 288
Denton, TX. 76201-3698

October 23, 1984

Dear Jervis:

Thank you for your recent letter and please forgive my delay in responding. My schedule has been hectic during these final weeks of the campaign.

I appreciate your generous offer to contribute your expertise on Canadian-American relations. I have advised Bud McFarlane, Assistant to the President for National Security Affairs, of your offer and am sure that his office will be in touch with you should an appropriate opportunity arise.

It was good to hear from you.

With best wishes,

James A. Baker, III
Chief of Staff and
Assistant to the President

The Honorable Jervis S. Finney
Ober, Kaler, Grimes & Shriver
1600 Maryland National Bank Bldg.
10 Light Street
Baltimore, MD. 21202

October 23, 1984

Dear Jess:

Thank you for sending Mr. Baker a sponsoring form for your school's second Walk/Jog-A-Thon.

While Mr. Baker would like to contribute to this worthy cause, I am afraid that he will not be able to. As he receives many similar fund-raising requests from individuals across the country, we have had to set a policy of turning them all down. Also, Mr. Baker has eight children of his own, so he is very busy with all of their school and fund-raising activities.

Mr. Baker thanks you for thinking of him and sends his best wishes to you and your classmates at St. Bernard's School. I thought that you might enjoy this enclosed booklet about the White House.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Jess Baseilles
St. Bernard's Elementary School
115 Henderson
Eureka, CA. 95501

August 31, 1984

Dear Jim:

I'd like to take credit for the attached letter, but I can't!

I've heard from a number of people -- one of them being my staff assistant, Kathy Camalier, who worked with Ron Walker for ten days prior to the Convention -- that you did a spectacular job.

Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Jim Baker
Republican National Committee
310 First Street, S.E.
Washington, D.C. 20003

December 13, 1984

Dear Jim:

Thank you for your letter of December 4.

I appreciate your letting me know of your strong interest in being appointed to the Commission on the Bicentennial of the United States Constitution. As you know, the competition is stiff and the legislative slots have basically been filled.

I have spoken with John Herrington to advise him of your strong interest. He has assured me that your credentials will be given serious consideration in their final review of qualified individuals for this commission.

Thank you once again for taking the time to write. I send my best wishes to you and yours for a happy holiday season.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. James M. Cannon
Chief of Staff for the
Majority Leader
Office of the Majority Leader
U.S. Senate
Washington, D.C. 20510

September 10, 1984

MEMORANDUM TO: FRED RYAN
FROM: KATHY CAMALIER
SUBJECT: Sertoma International Invitation

Last week, Jim Hooper, the Executive Director of Sertoma International, called Jim Baker at the recommendation of former Governor Jim Rhodes of Ohio. Mr. Hooper was trying, once again, to arrange a meeting with the President for Jimmy Crum, the recipient of Sertoma's annual award for outstanding community service.

It is my understanding that Judi Buckalew and B Oglesby have both submitted scheduling proposals to your office and that these have both been regretted. I advised Mr. Hooper that a Oval Office meeting would not be possible and suggested a message from the President that Sertoma could read at an event that they would schedule. Mr. Hooper was not happy with this suggestion and stressed that it was Governor Rhodes who suggested that he pursue the Oval Office request.

Following this conversation, I spoke with Judi Buckalew. We agreed on the following compromise, should you feel that this is worth pursuing.

Would it be possible for Jimmy Crum to have his photograph taken with the President on an upcoming trip to Ohio? I am assuming that the President will make another campaign swing through Ohio and, as this is Crum's home state, I am sure that he would be happy to travel to whatever city the President might visit. I don't think that any sort of an "event" needs to be scheduled -- simply a quiet photo-op in a holding room prior to another planned event.

What do you think? If this group simply does not merit this recognition from the President, then I will once again decline their request and go back to the Presidential message recommendation.

Please let me know what you think so that I can get back to Jim Hooper of Sertoma International. Thanks.

December 13, 1984

Dear Joe:

Margaret Tutwiler has advised me of your continued interest in joining the Reagan Administration.

I have been in touch with John Herrington on your behalf and understand that you have interviewed with Bob MacKichan of his staff. I told John of my strong support for your interest in the position of Deputy Assistant Secretary of Commerce for East Asia and the Pacific. I am sure that his office will give serious consideration to your credentials in their final review of qualified individuals for this position.

Best wishes to you and yours for a happy holiday season!

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Joseph W. Harrison
Chairman
The Washington Pacific Group
Pacific House
1670 Pine Street
San Francisco, CA. 94109

Dear Mr. Galbraith:

Thank you for your recent letter.

Mr. Baker has asked me to send you the enclosed signed photograph from the President. He, too, enjoyed his recent visit with you.

Mr. Baker sends his best wishes to you and your family for a happy holiday season.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

The Honorable John A. Galbraith
Member of the House of Representatives
of the State of Ohio
Columbus, OH. 43215

November 28, 1984

MEMORANDUM TO: JOHN HERRINGTON

FROM: JAMES A. BAKER, III

SUBJECT: Presidential Appointees in the National
Security Community

To confirm our conversation of this morning, I would like to ensure that Bud McFarlane is offered an opportunity to comment on candidates being considered for nomination to positions in the Departments of State and Defense as well as the CIA, ACDA, USIA and their subordinate boards and commissions. I think that Bud also should have the opportunity to comment on candidates for those Assistant Secretaryships responsible for international affairs in the Departments of Agriculture, Treasury and Commerce.

I would appreciate it if you would notify your staff of this arrangement. Thank you.

September 18, 1984

Dear Mr. McNeill:

Thank you for your recent letter.

Mr. Baker appreciates your letting him know of your interest in visiting the White House. I would be happy to arrange a tour for you. Please contact me regarding specific dates and any other pertinent information and I will coordinate a tour for you.

Thank you once again for taking the time to write.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mr. John W. McNeill
Route 2, Box 443
Lumberton, N.C. 28358

October 19, 1984

Dear Mr. McNeill:

As requested, I am enclosing four White House tour tickets for Friday, November 2, at 8:15 a.m. You will need to fill in the names of your guests at the top of each ticket.

On November 2, you should take your tickets to the East Gate of the White House on East Executive Avenue. I have also enclosed, for your information, a history of the White House and the Old Executive Office Building.

I hope that you will enjoy your visit to Washington, D.C.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mr. John William McNeill
Route 2, Box 443
Lumberton, N.C. 29358

October 23, 1984

Dear Mr. Monagan:

Thank you for your letter of October 9.

Mr. Baker has asked me to send you the enclosed signed photograph from the President. He appreciates your interest and sends his best wishes. With his hectic travel schedule during the final weeks of the campaign, Mr. Baker has asked me to apologize that he was not able to respond personally.

Thank you once again for taking the time to write.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

The Honorable John S. Monagan
3043 West Lane Keys, N.W.
Washington, D.C. 20007

December 28, 1984

Dear John Paul:

Thank you for your recent letter and please forgive my delay in responding.

My office has been in touch with Dave Stockman's office and has been assured that he has received the November 29 telegram from the National Commanders of the veterans organizations. An Office of Management and Budget Analyst is currently reviewing this telegram and I am sure that a follow-up response will be forthcoming.

Thank you once again for taking the time to write. With best wishes for the holiday season,

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

The Honorable John Paul Hammerschmidt
U.S. House of Representatives
Washington, D.C. 20515

December 6, 1984

MEMORANDUM TO: JOHN ROGERS
FROM: KATHY CAMALIER
SUBJECT: Use of Records & Management Services

Jim Baker's office has been well-served by both Central Files and the Stripping Desk. I am constantly amazed, however, by the number of White House offices that are not familiar with these "services."

While this may be premature, I would strongly suggest that your office prepare some sort of required seminar for each White House office in this next term. There is a great deal of inefficiency that comes about because one writer might send the same letter to ten different offices. There are also those writers who have been corresponding for months or even years about the same subject.

I recently discovered that one individual has received 11 signed photos from the President, several letters under the President's signature and assorted other memorabilia. This was accomplished by writing to different offices. By checking Central Files, many offices could eliminate such extra work.

The Stripping Desk, as you know, is another valuable resource for proof-reading correspondence, distributing documents and avoiding such oversights as neglecting to include something that might be referenced in a letter.

I feel very strongly about this and am constantly amazed by the number of times that I have discovered "inefficiencies" caused by workers who do not take the time to check with Central Files.

I know that you're busy with the Inaugural, but maybe you could staff this out for future consideration.

October 23, 1984

Dear John:

Thank you for sending me a copy of your letter to the Editor of Venture Magazine expressing your views on the Administration's relationships with entrepreneurs.

Once again, you and NFIB have helped to set the record straight and I wish to express the President's appreciation.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. John Sloan, Jr.
President and
Chief Executive Officer
National Federation of
Independent Business
150 West 20th Avenue
San Mateo, CA. 94403

October 23, 1984

Dear John:

Thank you for your recent letter.

I appreciate your generous offer to help in any way during the final weeks of the campaign. I have advised the appropriate campaign officials of your interest and am sure that they will contact you should the need arise in these final weeks.

It was good to hear from you. Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. John Tabor
1776 F Street, N.W.
Washington, D.C. 20006

October 23, 1984

Dear John:

Thank you for your recent letter.

I appreciate your letting me know of the Parsons' Mounted Cavalry's interest in participating in the Inaugural Parade. As no official committee will be established until after the November 6 election, I have forwarded your letter to Fred Biebel, White House Liaison at the Republican National Committee. Fred is organizing and coordinating such requests. I can assure you that the Parsons' Mounted Cavalry will be given every consideration at the appropriate time.

Thank you once again for taking the time to bring this fine group to my attention.

Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

The Honorable John Tower
U.S. Senate
Washington, D.C. 20510

September 17, 1984

Dear Mr. Wagner:

Thank you for your letter of September 5.

Mr. Baker appreciates your interest in obtaining a copy of the President's remarks at the Ecumenical Prayer Breakfast in Dallas on August 23, 1984. As requested, I have enclosed a copy of those remarks.

Mr. Baker thanks you for your interest and sends his best wishes.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mr. John E. Wagner
2108 First City Place
Oklahoma City, OK. 73102

December 10, 1984

Dear John:

Jim Cicconi gave me the book, *THE ROA STORY*, which you brought over for me during your recent visit. I appreciate your thinking of me and will look forward to reading this history of the Reserve Officers Association as soon as my schedule settles down a bit.

I am sorry that we were not able to get together when you were in town. I hope that you enjoy a happy holiday season.

With best wishes,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. John C. Wallace
1645 South Killdeer Drive
Naperville, IL. 60565

December 6, 1984

Dear Johnathan:

As discussed, attached are several copies of Rita Boyle's resume.

My uncle speaks very highly of her and her credentials appear sound. Would you take a look at Rita's resume and either give her a call or write her a letter? I know that she'd come to Washington if you feel that an interview would be in order.

Thanks for looking this over. Please let me know what you end up doing.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mr. Johnathan Miller
Department of State
Room 6253
2201 C Street, N.W.
Washington, D.C. 20520

November 5, 1984

Dear Mr. Moore:

Thank you for sending Mr. Baker a copy of The Campaign for President, 1980 in Retrospect. As you may know, Mr. Baker has been travelling with the President on the final campaign swing before tomorrow's election.

I know that Mr. Baker will look forward to reading your book as soon as his schedule settles down a bit.

Thank you once again for thinking of Mr. Baker. He sends his best wishes.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mr. Jonathan Moore
Institute of Politics
John F. Kennedy School of
Government
Harvard University
79 Boylston Street
Cambridge, MA. 02138

October 31, 1984

Dear Mrs. Spataro:

Thank you for your letter of October 14.

I do not know if the President personally read your letter of August 1. In my earlier letters to you, I was speaking for Mr. Baker and myself. Should you wish a further clarification of whether or not the President acted on your August 1 letter, I would suggest that you write to Anne Higgins, Special Assistant to the President and Director of his Correspondence Office.

Thank you once again for taking the time to write.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mrs. Josephine Spataro
P.O. Box 1714
McCormack Station
Boston, MA. 02105

9/17/84

JAB:

Per the Advance Office, the President goes on to Grand Rapids from Cedar Rapids (you had told me to look into flights to Texas from Cedar Rapids). The President will be visiting the GRF Museum and doing a big rally with GRF in Grand Rapids -- I thought that you would want/need to do this.

Air Force I leaves Grand Rapids at 5:50 p.m.. You could do the following:

AMERICAN AIRLINES #305
Departs Grand Rapids at 6:21 p.m.
Arrives Chicago at 6:05 p.m. (time change)

AMERICAN AIRLINES #529
Departs Chicago at 6:46 p.m.
Arrives San Antonio at 9:22 p.m.

I was not sure when you wanted to return, but looking into late flights on Saturday, 9/22. The best connection is:

CONTINENTAL #126
Departs San Antonio at 5:05 p.m.
Arrives Houston 5:50 p.m.

CONTINENTAL #196
Departs Houston at 6:35 p.m.
Arrives Wash. Dulles at 10:35 p.m.

Round trip airfare is \$497. By returning to D.C. on Air Force I, you would only save \$93. and would not get to San Antonio until after midnight on Thursday. You do not save any money by flying out of Cedar Rapids. Per our travel office, there are no non-stop flights from San Antonio to D.C.

Do you want me to have SGB's travel agent try to work on a lower fare? Please advise.

KC

9/17/84

JAB:

New scenario would include your doing the full RR trip on Thursday and taking an early a.m. flight to San Antonio on Friday:

FRIDAY, SEPTEMBER 21

CONTINENTAL #195
Depart Wash. Dulles at 8 a.m.
Arrive Houston at 10:09 a.m.

CONTINENTAL #149
Depart Houston at 10:45 a.m.
Arrive San Antonio at 11:32 a.m.

SUNDAY, SEPTEMBER 23

CONTINENTAL #149
Depart San Antonio at 9:45 a.m.
Arrive Houston at 10:32 a.m.

CONTINENTAL #122
Depart Houston at 11:10 a.m.
Arrive New York Laguardia at 3:23 p.m.

Roundtrip airfare is \$305. Can't beat that!

What do you think?

KC

9/17/84

JAB:

The following proposed travel would allow you to do 2 out of the 3 events in Cedar Rapids. You would attend the Airport Rally and the farm tour, and miss the Catholic Church picnic lunch.

THURSDAY, 9/20

OZARK #665
Depart Cedar Rapids at 12:25 p.m.
Arrive St. Louis at 1:30 p.m.

OZARK #621
Depart St. Louis at 2:30 p.m.
Arrive San Antonio at 4:48 p.m.

(There is no earlier flight you can make from Cedar Rapids).

SUNDAY, 9/23

CONTINENTAL #140
Depart San Antonio at 9:45 a.m.
Arrive Houston at 10:32 a.m.

CONTINENTAL #122
Depart Houston at 11:10 a.m.
Arrive New York Laguardia at 3:23 p.m.

Roundtrip airfare is \$339. There is a 3:05 p.m. Braniff flight that gets you into New York at 9:10 p.m. if you are interested (same fare). The President arrives in New York at noon....1-2 p.m. lunch with Secy. Genl. Perez de Cuellar (apparently you did not attend this last year)....3 p.m. briefing for Argentine bilateral w/that bilateral from 3:15 p.m. - 3:45 p.m.....bilateral w/Zaire at 4:15 p.m. and w/Norway at 5:15 p.m.....Jeanne Kirkpatrick reception from 6:25 - 7:30 p.m.

What do you think? Can't beat the price!

KC