

Ronald Reagan Presidential Library
Digital Library Collections

This is a PDF of a folder from our textual collections.

Collection: Baker, James A.: Files
Folder Title: [Diskette JAB: Printouts
(Correspondence and Memos 1981-1984)] (5)
Box: 11

To see more digitized collections
visit: <https://reaganlibrary.gov/archives/digital-library>

To see all Ronald Reagan Presidential Library inventories visit:
<https://reaganlibrary.gov/document-collection>

Contact a reference archivist at: reagan.library@nara.gov

Citation Guidelines: <https://reaganlibrary.gov/citing>

National Archives Catalogue: <https://catalog.archives.gov/>

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name BAKER, JAMES: FILES

Withdrawer

KDB 5/18/2009

File Folder [DISKETTE JAB: PRINTOUTS (CORRESPONDENCE AND MEMOS 1981-1984)] (5)

FOIA

F97-0066/15

Box Number 11

COHEN, D

7

DOC NO	Doc Type	Document Description	No of Pages	Doc Date	Restrictions
1	LETTER	DRAFT LETTER SENT TO DAVID WALLER FOR APPROVAL	1	11/28/1983	B6
2	LETTER	LATER VERSION OF DOC #1	1	12/6/1983	B6

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name

BAKER, JAMES: FILES

Withdrawer

KDB 5/18/2009

File Folder

[DISKETTE JAB: PRINTOUTS (CORRESPONDENCE AND MEMOS 1981-1984)] (5)

FOIA

F97-0066/15

COHEN, D

Box Number

11

7

DOC Document Type

No of Doc Date Restric-

NO Document Description

pages

tions

1 LETTER

1 11/28/1983 B6

DRAFT LETTER SENT TO DAVID WALLER FOR APPROVAL

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

WITHDRAWAL SHEET

Ronald Reagan Library

Collection Name

BAKER, JAMES: FILES

Withdrawer

KDB 5/18/2009

File Folder

[DISKETTE JAB: PRINTOUTS (CORRESPONDENCE AND MEMOS 1981-1984)] (5)

FOIA

F97-0066/15

COHEN, D

Box Number

11

7

DOC Document Type

No of Doc Date Restric-
pages tions

NO Document Description

2 LETTER

1 12/6/1983 B6

LATER VERSION OF DOC #1

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

October 31, 1983

Dear Dick:

With the creation of "Reagan-Bush '84," the White House Office of Political Affairs has ceased to exist as such.

However, certain responsibilities heretofore performed by that office, will continue to be performed as follows:

Margaret Tutwiler, Special Assistant to the President and Executive Assistant to the Chief of Staff, will become the White House Liaison with the Republican National Committee, the Republican Congressional Campaign Committee, the Republican Senatorial Campaign Committee, and the Reagan-Bush '84 Committee. Her office (in conjunction with the Administrative Office) will also coordinate and approve any political travel by White House staff or any White House event in which Republican National Committee funds might be used, and will be responsible for coordinating White House assistance to the reelection efforts of Republican Members of Congress.

Michael A. McManus, Assistant to the President and Deputy to the Deputy Chief of Staff, will be the White House liaison on all matters relating to the 1984 Republican Convention. He will also coordinate with the Reagan-Bush '84 Committee on Presidential scheduling and advance activities, as well as the surrogate program.

We have asked that all contacts from the White House with the various campaign committees be coordinated through Margaret Tutwiler, except those contacts that Mike McManus will have in the performance of his responsibilities, as noted above.

We hope this information will be useful to you in your dealings with the White House as we approach 1984.

With best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

The Honorable Richard G. Lugar
Chairman
Republican Senatorial Campaign
Committee
404 C Street, N.E.
Washington, D.C. 20002

December 27, 1983

Dear Paul:

Mayor Richard "Dick" Carver has contacted me regarding his strong interest in working for President Reagan's reelection campaign, should the President decide to run again in 1984.

Dick would do an outstanding job for you. I have been in frequent touch with him during this Administration and, as you may recall, he was a top candidate for a Presidential appointment at H.U.D. He has been a real asset to the Republican Party and has a good grip on a full range of issues, especially those affecting urban areas.

I endorse and strongly recommend Dick's interests. I hope that you will follow-up with Dick by calling him in for an interview.

Thanks again for your consideration and please keep me advised.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

The Honorable Paul Laxalt
Chairman
Reagan-Bush '84
440 First Street, N.W.
Washington, D.C. 20003

July 15, 1983

To Whom It May Concern:

I understand that Lt. General Richard E. Carey has been nominated for one of the Horatio Alger Association's annual awards.

I came to know Lt. General Carey in his capacity as Commanding General of the Marine Corps' Development and Education Command at Quantico, Virginia. His hard work, determination and personal initiative distinguished this Command as one of the the leading Marine Corps' Commands in the country. He also established a successful drug abuse program which has served as a model for other drug abuse programs across the country. I am sure that this segment of Lt. General Carey's career is only a small example of his distinguished service to his country.

At Lt. General Carey's invitation, I addressed one of the Quantico Basic School's Mess Nights. Once again, I was impressed by the quality of this event and the respect and camaraderie that was evidenced between Lt. General Carey and those serving under him.

As a friend and an associate of Lt. General Carey's, I wholeheartedly endorse his nomination for this award and join with the numerous others whom I know would be pleased to see such a fine individual honored by the Horatio Alger Association.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Ohio Department of Liquor Control
Attn: Rozanne Glass
Chief of Public Information
2323 West Fifth Avenue
Columbus, OH. 43204

December 7, 1983

Dear Dick:

It was a pleasure seeing you and Monty Lazarus November 25 and we thank you for taking the time to come by to express your concerns. Following the meeting, we were in touch with the Federal Aviation Administration and have been provided with pre and post strike staffing levels for the Chicago Center. The FAA numbers do not totally correspond to the ones presented by Mr. Lazarus.

Craig Fuller, Assistant to the President for Cabinet Affairs, has suggested a meeting of United officials and Federal Aviation Administration officials here at the White House to try to help resolve some of the issues you raised in our meeting. Assuming this meets your approval, Katherine Anderson of Cabinet Affairs will be contacting Mr. Lazarus to make appropriate arrangements for such a meeting.

Thank you again. The President sends his regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Richard Ferris
Chairman and Chief
Executive Officer
United Airlines
P. O. Box 66100
Chicago, IL. 60666

October 26, 1983

Dear Mr. President:

Thank you for sending me a copy of your new book. I appreciate your thinking of me and will look forward to reading this in the near future.

Once again, many thanks for your thoughtfulness.

With best regards,

James A. Baker, III
Chief of Staff and
Assistant to the President

The Honorable Richard M. Nixon
Federal Building
26 Federal Plaza
New York, N.Y. 10278

January 3, 1984

Dear Bob and Betty:

Many thanks for the delicious See's candies that you sent me. See's candy has been a long-time favorite of my family's and I can assure you that every bite was enjoyed. I appreciate your thinking of me during the Christmas season.

Susan joins me in sending our very best wishes for a happy and a healthy new year.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. and Mrs. Robert H. Adams
Box 468
Valley Center, CA. 92082

October 6, 1983

Dear Mr. Arpin:

Thank you for your recent letter.

If you would send your Inaugural Book to my attention, I would be pleased to arrange for the signatures that you requested. While it may take several weeks, I will try to be as expeditious as possible.

Thank you once again for taking the time to write.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mr. Robert Arpin
2795 Rockwell
Windsor, Ontario
CANADA N9E2A2

August 29, 1983

Dear Mr. Bruce:

Thank you for sending me the photographs from my visit to the Delaware Law School of Widener University. I was honored to participate in your commencement ceremony and to be the recipient of your honorary degree.

Thank you once again for sending me these photographs. Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Robert J. Bruce
President
Widener University
Chester, PA. 19013

October 6, 1983

Dear Senator Byrd:

Thank you for your recent letter.

I appreciate your letting me know of your concerns regarding the acid rain issue. I will be sure to share your comments with the Cabinet Council and the appropriate members of the White House staff.

Thank you once again for taking the time to write. Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

The Honorable Robert C. Byrd
Democratic Leader
United States Senate
Washington, D.C. 20510

September 12, 1983

Dear Mr. Green:

Thank you for your letter of August 25.

I appreciate your kind invitation to address the '21' Club at Princeton University in mid-October. I will be leaving with the President for his trip to the Far East on October 27. Because I will be travelling until November 16, I am afraid that the three weeks in October which I will spend in the office will be hectic ones. Unfortunately, the heavy demands on my schedule then will preclude a trip to Princeton.

Thank you once again for your kind invitation. I wish you much success in your endeavors this year.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Robert K. Green
528 1903 Hall
Princeton University
Princeton, N.J. 08544

January 3, 1984

Dear Mr. Moreno:

Thank you for your recent letter.

Mr. Baker appreciates your advising him of your interest in a promotion within the Small Business Administration. While neither he nor the President can lend their support to individuals whom they do not personally know, Mr. Baker has asked me to forward your letter to James Sanders, Administrator of the SBA. I can assure you that your letter will get into the proper channels for consideration.

Mr. Baker appreciates your bringing your interests to his attention. He is grateful for your support of this Administration and wishes you much success with your future endeavors.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mr. Robert V. Moreno
2319 Overbrook Drive
Arlington, TX. 76014

November 28, 1983

Dear Bob:

Thank you for your recent letter.

I appreciate your warm words of encouragement and support, especially during these past few difficult weeks. Susan and I have just returned from our Thanksgiving holiday in Texas. We visited with my mother and then went down to the ranch for some hunting. The family had a wonderful time together and we all hated to leave!

It was good to hear from you. Susan joins me in sending our best wishes to you and Phyllis.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

The Honorable Robert B. Oakley
American Ambassador
Mogadishu, Somalia

October 25, 1983

Dear Mrs. Wieman:

Margaret Tutwiler has asked me to return the enclosed signed photographs from Mr. Baker. We apologize for the delay in getting these to you, but, as you can imagine, our office has been busy.

Margaret asked me to explain why Mr. Baker did not sign three of the photographs. He did not care for his picture with Mike Curb and General Lyon and he signed only one photograph to Dr. Hammer.

Margaret and Mr. Baker send their best wishes.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mrs. Roberta Wieman
Pacific Holding Corporation
10900 Wilshire Boulevard
Suite 1600
Los Angeles, CA. 90024

January 9, 1984

MEMORANDUM FOR: ED ROLLINS
LEE ATWATER

FROM: JAMES A. BAKER, III

SUBJECT: Laura Easton

Laura Easton has contacted me regarding her interest in working for Reagan-Bush '84.

Laura is a very talented and competent young lady. She is a hard worker whom I am sure would contribute much to your staff. I have attached a copy of Laura's resume and hope that you will give serious consideration to her credentials. While Laura is not a "must hire," I would appreciate it if a member of your staff would contact her for an interview.

If you cannot use Laura in Washington, D.C, I would appreciate it if you would pass her resume along to John Tower and the Texas organization.

Thank you.

October 17, 1983

NOTE FOR: RON WALKER

FROM: KATHY CAMALIER
 Staff Assistant to
 James A. Baker, III

SUBJECT: 1984 Convention

I have attached two letters from individuals who have contacted Jim Baker regarding their interest in working on the 1984 convention in Dallas. Mr. Baker knows both of them, but asks only that you give them routine consideration and send some sort of a follow-up response at an appropriate time.

Also, I assume that similar letters will begin to come into our office. Is there a particular procedure that you would like me to use for these requests?

If easier, maybe you (or Lee) could give me a call about this at 456-6797.

Thanks.

January 31, 1985

Dear Ms. York:

Thank you for your recent letter.

Mr. Baker appreciates your interest in his contributing an appropriate piece of memorabilia for use by WVPT at their "GREAT TV AUCTION" the week of April 14. Unfortunately, Mr. Baker has had to set a policy of turning down such requests, due to the large number of similar letters that he receives. He apologizes, but hopes that you will understand that he cannot make an exception in this case.

Mr. Baker thanks you once again for your interest and wishes you much success with your upcoming fundraiser.

Sincerely,

Katherine J. Camalier
Staff Assistant to
James A. Baker, III

Ms. Deborah M. York
Auction Coordinator
WVPT
Port Republic Road
Harrisonburg, VA. 22801

January 3, 1984

Dear Mr. Fink:

Thank you for sending me the duck stamp prints. I have added these pages to my collection and will certainly enjoy them in the years ahead. I appreciate your thinking of me.

Thank you once again for your kind gift. With best wishes for a happy new year,

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Russell A. Fink
P. O. Box 250
Lorton, VA. 22079

January 27, 1984

Dear Sam:

Thank you for the delicious cashews that you and Paula sent me. My family certainly enjoyed your special treat during the holiday season. You were kind to think of us.

Susan joins me in sending our sincere thanks and our best wishes for a happy and a prosperous new year. We look forward to seeing you in 1984.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Sam Douglass
Equus International Corporation
River Oaks Bank & Trust Building
P. O. Box 13197
Houston, TX. 77019

December 29, 1983

Dear Mr. Marasco:

I wanted to send off a quick note to let you know that I received your material. Mr. Baker has forwarded it to Jim Roberts with a cover note requesting that he give serious consideration to your credentials. This will guarantee that your application is in the proper channels.

I wish you much success in your endeavors and hope that you will let me know if I can be of further assistance.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mr. C. Samuel Marasco
Vice President,
General Counsel
Ernest W. Hahn, Inc.
3666 Kearny Villa Road
San Diego, CA. 92123

January 24, 1984

Dear Mr. Reed:

Thank you for sending me the American Treasures 1984 engagement calendar. You have done my family a great favor and we will certainly enjoy our new organization. I appreciate your thinking of me during the holiday season.

Thank you once again for your kind gift. Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Samuel P. Reed
Chairman
American Heritage
Publishing Company
10 Rockefeller Plaza
New York, N.Y. 10020

September 28, 1983

Dear Sandy:

Thank you for your letter of September 15.

I appreciate your letting me know of your views regarding acid rain. I have been following closely the Cabinet Council on Natural Resources and Environment's discussion of this important issue, and can assure you that I will share your thoughts with the appropriate members of that group.

As always, it was good to hear from you.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Alexander B. Trowbridge
President
National Association of
Manufacturers
1776 F Street, N.W.
Washington, D.C. 20006

September 15, 1983

Dear Mr. Murakami:

Thank you for your recent letter.

I appreciate your taking the time to write. You were kind to apologize and I can assure you that it was totally unnecessary. With my own hectic schedule, I can certainly understand the unintentional slip-ups that we all have.

Thank you once again for your kind letter. Your warm words of support and encouragement are much appreciated.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Seiko Murakami
4555 Candlewood Place, #206
Rapid City, S.D. 57701

April 12, 1983

Dear Paul:

In keeping with our discussion at lunch on April 7, enclosed are copies of letters from various individuals who are interested in becoming involved in the 1984 campaign. You might note that some letters make recommendations regarding suggested campaign stops should President Reagan choose to run again.

I would appreciate it if your office would respond to these letters as you deem appropriate.

Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

The Honorable Paul Laxalt
U.S. Senate
Washington, D.C. 20510

Enclosures

January 3, 1984

Dear Mr. Minister:

Thank you for the lovely cloisonne vase which you gave me on my recent trip to Japan with President Reagan. I appreciate your thinking of me.

With best wishes for a happy and a healthy new year,

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

His Excellency
Shintaro Abe
Minister for Foreign Affairs
of Japan
Tokyo

September 15, 1983

Dear Mr. Costillo:

A belated note of thanks for sending me the delicious Mexican candies. My family certainly enjoyed your special treat.

I know, too, that the President and the Vice President both appreciated your thoughtfulness.

Thank you once again for your kindness. Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Simon H. Costillo
609 Hogan
Houston, TX. 77009

November 2, 1983

Dear Mr. Castillo:

Mr. Baker appreciates your taking the time to leave his favorite candy for him on your most recent trip to Washington, D.C. He has certainly been enjoying your treat. You were kind to think of him.

Mr. Baker apologizes for not being able to personally respond, but hopes that you understand the demands on his schedule due to the events of the past two weeks.

Mr. Baker sends his thanks and best wishes to you.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mr. Simon Castillo
Vice President
Mi Tierra Cafe & Panaderia
218 Produce Row
San Antonio, TX. 78207

September 16, 1983

Dear Staman:

Thank you for your recent letter.

I appreciate your sending me information regarding the new Galleria complex in Dallas. I will be sure to share this material with Senator Paul Laxalt at the Republican National Committee, as well as with Ed Rollins and Michael McManus of the White House staff. Please be assured that they will give serious consideration to your generous offer should the President decide to seek reelection in 1984.

Thank you once again for your interest and your support. It was good to hear from you.

Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. E. Staman Ogilvie
Senior Vice President
Gerald D. Hines Interests
2100 Post Oak Tower
Houston, TX. 77056

January 27, 1984

Dear Stanley:

Thank you for sending me the quartz clock for Christmas. I will look forward to using your gift in the months ahead. You were kind to think of me.

Thank you once again for your thoughtful gift. Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Stanley Ebner
Senior Vice President,
Government Relations
1000 Wilson Boulevard
Suite 2300
Arlington, VA. 22209

January 27, 1984

Dear Strom:

Thank you for the lovely poinsettia plant that you and Nancy sent me. My family enjoyed the holiday spirit that it added to our home. You were kind to think of us.

Susan joins me in sending our best wishes for a happy and a healthy new year.

Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

The Honorable Strom Thurmond
President pro tempore
of the Senate
Washington, D.C. 20510

211 Princess Street
Alexandria, VA. 22314

October 25, 1983

Mr. Stuart Hotchkiss
The Oval Office
9118 Galbreth Court
Springfield, VA. 22153

Dear Mr. Hotchkiss:

Thank you for following up so promptly on our telephone conversation this past August. I apologize for my delay in getting back to you, but, needless to say, things have been busy at work.

I have finally had an opportunity to get a consensus on orders for your jellybean tie. We would like to order 30 ties at \$10.00 a piece. I would appreciate it if you could send them to me at the White House. My address is The White House, West Wing - 1st floor, Washington, D.C. 20500.

Thank you once again for your prompt follow-up to my telephone call. As you said in your letter, I will forward a check to you as soon as you send an invoice.

Sincerely,

Katherine Camalier
456-6797 (0)

P. O. Box 327
William Smith College
Geneva, N.Y. 14456

October 11, 1983

Admissions Office
Beaver College Center
for Education Abroad
Beaver College
Glenside, PA. 19038

To Whom It May Concern:

Enclosed are the six photographs that you requested in order to complete my application for the spring semester at the City of London Polytechnic. I apologize for my delay in sending these, but I have been in the hospital for the past two weeks with a knee injury and have only just had an opportunity to take care of this.

I hope that my application is complete now and will look forward to hearing from you in the near future. Please do not hesitate to contact me if additional information is necessary.

Thank you.

Sincerely,

Susan A. Johnston

October 11, 1983

Dear Susan Mary:

A belated note of thanks for taking the time to write. I appreciate your sending me the paperback and will look forward to reading it as soon as my schedule settles down a bit.

I, too, enjoyed our visit at the State Dinner September 15. I hope that you did not go to too much trouble in researching your notes about the magnolias on the South Lawn.

It was good to hear from you. Susan joins me in sending our best wishes.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Ms. Susan Mary Alsop
1611 - 29th Street, N.W.
Washington, D.C. 20007

December 2, 1983

Dear Susan:

Thank you for your recent phone call.

Mr. Baker appreciates your interest in his position as White House Chief of Staff. He has asked me to send you the enclosed booklet about the White House along with an organizational chart of the White House staff. I have also enclosed a photograph of Mr. Baker, per your request.

As you may have heard, the President has cancelled his trip to the Philippines.

Mr. Baker thanks you once again for taking the time to write. He wishes you much success with your studies this year.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Ms. Susan Webb
Route 2, Box 236
Piedmont, S.C. 29673

Enclosures

September 20, 1983

Dear Ms. Miller:

Thank you for your letter of September 15.

Mr. Baker appreciates your interest in working for the Reagan Administration. He has asked me to forward a copy of your resume to John Herrington, Assistant to the President for Presidential Personnel, for his information and attention. You might want to contact his office directly to see if an appropriate position in a department or agency is available.

Mr. Baker does not have any openings on his staff at this time. As there is no one office which handles placement on the White House staff, I have enclosed a copy of our organizational chart. You might want to contact directly those offices of specific interest to you.

Mr. Baker appreciates your interest in assisting the Reagan Administration.

Sincerely,

Katherine J. Camalier
Staff Assistant to
James A. Baker, III

Ms. Suzanne Miller
414-½ Fifth Street, S.E.
Washington, D.C. 20003

August 29, 1983

MEMORANDUM FOR: SECRETARY BELL'S OFFICE

FROM: KATHERINE J. CAMALIER
Staff Assistant to James A. Baker, III

SUBJECT: L.E. Scarr - Scheduling Request

The attached correspondence from L.E. Scarr was sent to Jim Baker.

Mr. Baker asked that Secretary Bell, or the appropriate member of his staff, please meet with Mr. Scarr regarding Project 2001 when he is in town September 25 - 27. If you do not feel that a meeting would be appropriate, then Mr. Baker asked that a member of your staff please advise Mr. Scarr of this decision.

Thank you for your attention to this and please forgive our delay in forwarding this letter to your office.

August 23, 1983

Dear Mr. Fritz:

I understand that Aileen Anderson has interviewed with you for a responsible position with the Dallas Chamber of Commerce.

Aileen has worked for Jim Cicconi here on my staff for a year and a half. She has proved herself as a dedicated and hard-working individual whom I am sure would contribute much to your staff. I might also note that Aileen, too, is a native Texan and hence has a solid working knowledge of the state.

I hope that you will give serious consideration to Aileen's credentials in your search for responsible individuals at the Dallas Chamber of Commerce.

Sincerely,

James A. Baker, II
Chief of Staff and
Assistant to the President

Mr. Terry Fritz
President
Dallas Chamber of Commerce
Fidelity Union Tower
Dallas, TX. 75201

October 27, 1983

Dear Mr. Barrow:

Thank you for yur letter of October 20 regarding H.R. 3366.

Please be advised that Mr. Baker, as well as members of his family, have financial interests in energy-related businesses. Because of the strict restrictions of the federal conflict-of-interest laws and regulations, for the duration of his service in this Administration, Mr. Baker has excused himself from

participation in any matters that are energy-related. Although this may not be required by law in each instance, Mr. Baker feels that it is the most prudent procedure. Accordingly, Mr. Baker has requested that I, and other members of his immediate staff, take steps to insulate him from any matters directly affecting or involving energy.

I hope that you wil understand Mr. Baker's restrictions and I apologize for not being able to share your views with him. Please be assured that Mr. Baker appreciates your interest and your understanding.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mr. Thomas D. Barrow
Vice Chairman
The Standard Oil Company
P. O. Box 4587
Houston, TX. 77210

August 31, 1983

Dear Tom:

Thank you for your recent letter.

I appreciate your following-up on our conversation at Dick Cheney's dinner. It was a pleasure to visit with you that evening. I read your views with interest and will be sure to share them with my colleagues.

It was good to hear from you. Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Thomas A. McKeever
AMAX Coal Company
105 South Meridian Street
P. O. Box 967
Indianapolis, IN. 46206

January 9, 1984

Dear Mr. Chisum:

Thank you for your recent letter.

Mr. Baker appreciates your generous offer to provide housing for his staff or family during the 1984 Republican National Convention. He will keep your invitation on file and will be in touch at a later date should he need a "retreat" while in Dallas.

Mr. Baker thanks you once again for your interest and your support.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mr. T. Tolbert Chisum, C.L.U.
9229 LBJ Freeway
Suite 146
Dallas, TX. 75243

September 15, 1983

Dear Tom:

Thank you for sending me a copy of KGB TODAY: THE HIDDEN HAND. I have heard much about this book and will look forward to reading it. While I would enjoy an opportunity to meet the author, I am afraid that my schedule for this fall does not look very promising.

I just received the National Chamber Foundation's study of the effect of the federal minimum wage as an anti-poverty device. I appreciate your bringing this information to my attention and will be sure to take a look at Professor Fleisher's findings.

It was good to hear from you. Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Thomas J. Donohue
Group Vice President,
Development
Chamber of Commerce of the
United States of America
1615 H Street, N.W.
Washington, D.C. 20062

January 23, 1984

Dear Tom:

Thank you for sending me the leather jotter. Now I have a place to summarize the list of my lists. As each month goes by, they seem to get longer and longer! You were thoughtful to think of me during the holiday season.

Thank you once again for your gift. Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Thomas Korologos
Timmons and Company, Inc.
1850 K Street, N.W.
Washington, D.C. 20006

August 9, 1983

MEMO TO: W. ANTOINETTE FORD
FROM: JAMES A. BAKER, III
SUBJECT: Suzanne Majors

I understand that Suzanne Majors has interviewed for the position of Special Assistant in your office.

I have known Suzanne for several years and can speak for her honesty, integrity and capabilities. She is an articulate and hard-working individual whom I am sure would contribute much to your staff.

I hope that you will give serious consideration to Suzanne's credentials.

211 Princess Street
Alexandria, VA. 22314

July 7, 1983

Dear Mr. Huff:

My brother, Bob Johnston, told me of your kind and efficient response to both his and my party. I am looking forward to having Stroh's at Thompson's Boat House (Virginia Avenue, N.W. at Rock Creek Parkway) this Saturday, July 9. My party begins at 8:00 p.m. and Bob told me that your man would be there in plenty of time to have everything set up. I will be at the Boat House by 7:00 p.m.

Bob told me that Stroh's will provide the cups. Please let me know tomorrow morning if there is any problem with this as I will have to go out and buy some.

Thank you once again for your help and cooperation. Bob has nothing but good things to say about you. I have also spoken with some of my colleagues here at the White House who have told me that Stroh's has worked several events here; all were very successful.

Hope that you can use these "goodies." Once again, my thanks for everything.

Sincerely,

Katherine Camalier
Phone: 456-6797 (0)

Mr. Tony Huff
Potomac Distributing Co.
3137-45 V Street, N.E.
Washington, D.C. 20018

December 27, 1983

Dear Vern:

Thank you for your letter of December 12.

I appreciate your kind invitation to address the Association for Advanced Life Underwriting on February 14. While I would enjoy this opportunity to meet and visit with the AALU, I am afraid that I will have to regret this event. 1984 promises to be a busy year for me and, due to extensive travel plans with the President, I have found a need to limit my "outside speaking engagements." You were thoughtful to think of me.

Please extend my best wishes to the members of the AALU during their 1984 Annual Meeting. Susan joins me in sending our warm wishes to you and Betsy for a happy 1984.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Vernon W. Holleman, Jr., CLU
Secretary-Treasurer
Association for Advanced Life
Underwriting
1922 F Street, N.W.
Washington, D.C. 20006

August 24, 1983

Dear Professor Achenbaum:

Thank you for your recent letter and please forgive our delay in responding. In the unexpected rush of these summer months, Mr. Baker has only just had an opportunity to review his correspondence.

Mr. Baker has asked me to advise you that he discussed, with Dick Darman, his meeting with Ball and that they agreed he should meet. Mr. Baker pointed out that they had know each other before that meeting in mid-December.

Mr. Baker sends his best wishes and apologizes for not being able to personally respond at this time.

Sincerely,

Katherine J. Camalier
Staff Assistant to
James A. Baker, III

W. Andrew Achenbaum
Associate Professor of
History
Carnegie-Mellon University
Schenley Park
Pittsburgh, PA. 15213

July 26, 1983

Dear Professor Skurnik:

Thank you for your recent letter.

Mr. Baker appreciates your interest in obtaining copies of the correspondence between Senators Laxalt, Hatfield and Eagleton and Zimbabwe Prime Minister Robert Mugabe. Mr. Baker has asked me to forward your letter to Senator Laxalt's office for their information and attention. Please be assured that a follow-up response regarding your request will be forthcoming.

Mr. Baker thanks you once again for taking the time to write.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Professor W.A.E. Skurnik
Professor, Political Science
University of Colorado, Boulder
106 Ketchum
Campus Box 333
Boulder, CO. 80309

August 16, 1983

Dear Walter:

Thank you for your recent letter and please forgive my delay in responding.

I have forwarded a memo of recommendation on your behalf to the Office of Presidential Personnel. Please be assured that they will give serious consideration to your credentials in light of any appropriate appointments to a board or commission.

It was good to hear from you. Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Walter W. Durham
President
MESBIC Financial Corporation
of Dallas
Empire Central Building
Suite 836
7701 N. Stemmons Freeway
Dallas, TX. 75247

August 16, 1983

MEMORANDUM TO: BARBARA McQUOWN
FROM: JAMES A. BAKER, III
SUBJECT: Walter W. Durham

I understand that Walter Durham is interested in an appointment to the AID Advisory Council, or any other Commission, Board, or Advisory Council that has international or economic development connotations.

I have known Walt in his capacity as president and CEO of the MESBIC Financial Corporation of Dallas. He is a hard-working and qualified businessman whom I am sure would contribute much to this Administration.

I have attached a copy of Walt's resume and hope that you will review his credentials.

Thank you.