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Collection Name BAKER, JAMES: FILES

Withdrawer

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File Folder [DISKETTE JAB: PRINTOUTS (CORRESPONDENCE AND MEMOS 1981-1984)] (4)

FOIA

F97-0066/15

Box Number 11

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6

DOC NO	Doc Type	Document Description	No of Pages	Doc Date	Restrictions
1	LIST	"TO DO" LIST (2 PAGES, PARTIAL)	2	ND	B6 B7(C)
2	MEMO	KATHY CAMILER AND ANDREA DES COTEAUX RE JAN. 20 CONGRESS HEIGHTS EVENT (2 PAGES, PARTIAL)	2	1/20/1984	B6 B7(C)

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA]

B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA]

B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

C. Closed in accordance with restrictions contained in donor's deed of gift.

November 2, 1983

Dear John:

Thank you for your recent letter.

Mr. Baker appreciates your interest in pursuing a career in politics. He has asked me to send you his enclosed biography so that you can see the "course" that he followed in building his own career. Mr. Baker graduated from Princeton University with a B.A. in History.

Regarding your interest in working on the reelection campaign, Mr. Baker suggests that you contact Edward Rollins who would be actively involved in any reelection effort should the President decide to run again in 1984. Mr. Rollins' office address is Reagan-Bush '84, 440 First Street, N.W., Suite 600, Washington, D.C. 20001. I am sure that Mr. Rollins' office could provide you with the names and addresses of individuals in Pennsylvania who will be actively involved in the campaign.

Mr. Baker thanks you once again for your interest and your support. He wishes you much success in your studies and with your career in politics.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mr. John C. Kline
217 Patterson Hall
Slippery Rock University
Slippery Rock, PA. 16057

Enclosure

January 23, 1984

Dear John:

Thank you for the bookends which you sent me for Christmas. I both admire and respect the job that you and your men and women do and am pleased to have an opportunity to work with you. You were thoughtful to think of me during the holiday season.

Thank you once again for your gift. Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. John Simpson
Director
United States Secret Service
1800 G Street, N.W.
Washington, D.C. 20223

November 17, 1983

Dear John:

I have heard recently from Alan McNeill of Beaumont, Texas.

Alan has expressed an interest in an appointment to the federal judiciary. I would like to add my strong recommendation and endorsement of Alan's interests. I have forwarded his name to Fred Fielding so that his credentials will be on file for consideration by the Federal Judicial Selection Committee at the appropriate time.

Thank you for your consideration and support of Alan McNeill.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

The Honorable John Tower
U.S. Senate
Washington, D.C. 20510

October 6, 1983

Dear Mr. Summerville:

Thank you for your recent letter.

Mr. Baker has asked me to send you the enclosed information about the President and the White House. He hopes that your penpal in Singapore will enjoy reading this material.

Thank you once again for taking the time to write.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mr. Joseph E. Summerville III
3044 McArthur Drive
LaMarque, TX. 77568

Enclosure

September 29, 1983

MEMORANDUM FOR: CHARLES WICK
FROM: JAMES A. BAKER, III
SUBJECT: Judy McLennan

I understand that Judy McLennan is interested in the position of Director of Program Coordination and Development at the United States Information Agency.

As you may know, Judy was most recently the Manager of Blair House. She is a capable and hard-working individual whom I know would add much to your staff.

Judy has been in touch with Dr. Scott Thompson's office, as well as with the White House Personnel Office. I hope that you will review Judy's resume and give serious consideration to her credentials.

Please keep me advised of your decision. Thank you.

BIOGRAPHICAL SKETCH

OF

JAMES A. BAKER, III

Jim Baker is Chief of Staff and Assistant to President Ronald Reagan. Prior to this time he was a partner in the Houston law firm of Andrews, Kurth, Campbell & Jones. He first became associated with Andrews, Kurth in 1957 and practiced law with that firm for 23 years.

From August 1975 and until May 1976, Mr. Baker served as Under Secretary of Commerce. In May 1976, he was appointed Deputy Chairman for Delegate Operations of the President Ford Committee. In August 1976, he was named Chairman of the President Ford Committee. Mr. Baker was appointed by President Ford in January 1977 to serve a five-year term on the Board of Trustees of the Woodrow Wilson International Center for Scholars in the Smithsonian Institution.

Mr. Baker was the Republican nominee for Attorney General of Texas in 1978. In 1979 and 1980, he was Chairman of the George Bush for President Committee. During the 1980 general election campaign, Mr. Baker acted as Senior Advisor to the Reagan-Bush Committee.

Baker, a native Houstonian, attended secondary schools in Texas and Pennsylvania. After graduating from Princeton University with a B.A. degree in 1952, he served as a Lieutenant in the U.S. Marine Corps for two years. Mr. Baker began his graduate work at the University of Texas Law School in Austin in 1954, and graduated in 1957 (J.D.) with honors.

Mr. Baker is a member of the American, Texas and Houston Bar Associations, the American Judicature Society, and Phi Delta Phi honorary legal fraternity.

He was very active in many civic endeavors, including Texas Children's Hospital and M.D. Anderson Hospital and Tumor Institute.

An avid tennis player, he also enjoys hunting and fishing.

Mr. Baker and his wife, the former Susan Garrett, reside in Washington, D.C., with their eight children.

January 3, 1984

Dear Mr. Secretary General:

Thank you for the Korean red ginseng which you sent me. I enjoyed my visit to your country and appreciate your thinking of me.

With best wishes for a happy and a healthy new year,

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

His Excellency
Kyong-Shik Kang
Secretary General to the President
of the Republic of Korea
Seoul

January 24, 1984

Dear Mr. Ambassador:

Thank you for sending me the lovely 1984 calendar. I will certainly enjoy this gift in the months ahead. You were thoughtful to think of me during the holiday season.

Thank you once again for your kind gift. Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

His Excellency
L.R. Adams-Schneider
Ambassador of New Zealand
3700 Observatory Circle, N.W.
Washington, D.C. 20008

January 23, 1984

Dear Larry:

Thank you for the "Foxhall Review" shirt that you sent me. I'll have to wear it when I'm doing work in the front yard of my home. You were kind to think of me during the holiday season.

Thank you once again for your gift. Please accept my best wishes for a happy and a prosperous new year.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

The Honorable Lawrence A. Kudlow
President
Lawrence Kudlow & Associates, Inc.
600 New Hampshire Avenue, N.W.
The Watergate, Suite 715
Washington, D.C. 20037

January 9, 1984

Dear Laura:

Thank you for your letter of December 19.

I appreciate your letting me know of your interest in working at the White House or for Reagan-Bush '84. While I would love to help you out here, there are no positions available on the White House staff at this time. I will keep your resume on file for future consideration.

I have forwarded your resume to Ed Rollins at Reagan-Bush '84 with a request that his office please contact you for an interview. Please let me know if you do not hear anything in the next few weeks.

It was good to hear from you and I wish you much success with your future endeavors.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Ms. Laura Easton
2112 Kingston
Houston, TX. 77019

January 9, 1984

MEMORANDUM TO: PAUL LAXALT
FROM: JAMES A. BAKER, III
SUBJECT: David J. Mahoney

David Mahoney has been in touch with me regarding his interest in working on the reelection campaign, should an appropriate opportunity be available. David, who is the head of Avis, is a fine and extremely competent individual. I would appreciate it if you would please contact him to discuss how he might fit into the Reagan-Bush '84 effort.

David Mahoney's address is:

9 West 57th Street
48th Floor
New York, N.Y. 10019

His telephone number is 212/872-9400.

Thank you.

May 17, 1983

Dear Mrs. Major:

Thank you for your letter of May 7.

Mr. Baker appreciates your interest in some memorabilia for use by your Republican Women's Club. Unfortunately, Mr. Baker has had to set a policy of not sending personal items for auction use, due to the large number of similar requests that he receives. He hopes that you will understand that he cannot make an exception in this case.

Mr. Baker thanks you once again for your interest and wishes you much success with your Celebrity Auction.

Sincerely,

Katherine J. Camalier
Staff Assistant to
James A. Baker, III

Mrs. J. S. Major, Jr.
C.M.R.W.C.
2221 Roswell Avenue
Charlotte, N.C. 28207

December 7, 1983

MEMORANDUM FOR: FRED RYAN
JOHN HILBOLDT

FROM: KATHY CAMALIER

SUBJECT: Leon McFadden

Patrick O'Melveny of Union Bank in San Francisco sent the enclosed information about Leon McFadden and his work via a friend of Mr. Baker's.

According to Pat O'Melveny, Leon McFadden wanted the President to be aware of his work. He said that Mr. McFadden would be happy to personally present his work to the President or to send a sample of his work as a gift to the President.

Would you please review the attached information and coordinate an appropriate response to Mr. McFadden? Mr. Baker suggested something to the effect of "Dear Mr. McFadden, Patrick O'Melveny has brought your fine work to our attention. We/the President enjoyed reading your material and..." and then insert your determination.

Mr. Baker simply wants to ensure that "the loop is closed on this." He has no personal recommendation.

Would you please send a copy of your response to Mr. McFadden to me, as well as to:

Mr. Stockton Rush
HR Oil & Gas Company
25 Winchester Street
Warrenton, VA. 22186

Mr. Patrick O'Melveny
Union Bank
P. O. Box 45510
San Francisco, CA. 94145

Thank you.

October 5, 1983

Dear Congressman AuCoin:

Thank you for your recent letter concerning Mr. Theodore Gianoutsos' proposed removal from his position as a management analyst at the Department of Interior.

While I appreciate your concern, I believe this is a matter which more properly comes within the purview of the Special Counsel of the Merit Systems Protection Board, pursuant to his authority as set forth in Title 5 of the United States Code. Accordingly, I have asked the Counsel to the President to forward your inquiry to the Special Counsel, for his review.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

The Honorable Les AuCoin
U.S. House of Representatives
Washington, D.C. 20515

September 12, 1983

Dear Mr. Smith:

Thank you for your letter of August 22. Mr. Baker was pleased to hear that you enjoyed your visit to Washington, D.C.

He appreciates your generous offer to visit Port O'Connor as your guest. His family enjoyed their visit to Mr. Raymond's property and was pleased to have an opportunity to rent his house.

In checking his long-range schedule, Mr. Baker said that he does not foresee a time in the near future when he could take you up on your kind offer. He will, however, keep your letter on file so that he can contact you should an appropriate opportunity arise.

Mr. Baker sends his best wishes and thanks you once again for your kind invitation.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mr. Lester H. Smith
800 Americana Building
P. O. Box 52890
Houston, TX. 77052

September 15, 1983

Dear Linda:

A belated note of thanks for sending me the new King James Version of the Bible.

You know how much my family values our religion and we have enjoyed your fine gift. You were thoughtful to think of me.

Thank you once again for your kind gift. Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Ms. Linda Palmer
200 Locust Street
Philadelphia, PA. 19106

November 3, 1983

Dear Louis:

Thank you for your letter of October 3.

I appreciate your following up on our recent visit. I have forwarded copies of your resume to Senator Paul Laxalt and to Ed Rollins who would be involved in any reelection effort. As the President has made no official announcement regarding the 1984 election, any campaign organization is still in its preliminary stages. Please be assured that Ed Rollins' office will follow-up with your offer of assistance at an appropriate later date.

It was good to see you and Cricket. Susan joins me in sending our best wishes.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Louis F. Laun
American Paper Institute, Inc.
260 Madison Avenue
New York, N.Y. 10016

October 17, 1983

Dear Mac:

Thank you for your letter of October 3.

I appreciate your letting me know of Don Davison's recommendation and endorsement of Don Duvall for the Court of Appeals. I have forwarded your letter to Fred Fielding, who chairs the President's Federal Judicial Selection Committee, for his information and attention.

Thank you once again for taking the time to write. Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

The Honorable Malcolm Baldrige
Secretary
U.S. Department of Commerce
14th between E St. and Constitution Ave., N.W.
Washington, D.C. 20230

October 25, 1983

MEMROANDUM TO: MARTIN FELDSTEIN
FROM: JAMES A. BAKER, III
SUBJECT: The Forum Club Invitation

John Cater has sent me a copy of his October 11 invitation for you to attend The Forum Club's luncheon meeting in January 1984.

I would appreciate it if you would review this invitation and respond as you deem appropriate, in light of your long-term schedule. I am not asking for any special consideration; simply that a decision is made as soon as your office can determine your schedule.

Thank you for your consideration of John Cater's invitation.

Attachment

November 1, 1983

MEMORANDUM FOR: MARY ALICE NOYES

FROM: KATHERINE CAMALIER
Staff Assistant to James A. Baker, III

SUBJECT: Glomar Java Sea

Our office received a call today from a gentleman who was interested in helping a client of his, Bob McCurry, secure information about the Glomar Java Sea incident. Bob McCurry has a son, Mark, who was on board this vessel.

If appropriate, would a member of your staff please contact Mr. McCurry with whatever information you can offer him. His phone numbers are 713/977-0670 (O) and 713/332-2828 (H).

Our office does not want to request any special attention, but we would appreciate it if you would handle this as you deem appropriate.

Thank you.

October 3, 1983

Dear Ms. Higgins:

Thank you for your recent letter.

Mr. Baker appreciates your interest in serving in the Reagan Administration. He has asked me to forward your resume to John Herrington, Assistant to the President for Presidential Personnel, for his information and attention. Please be assured that his office will give careful consideration to your credentials in light of any any appropriate openings in this Administration.

Mr. Baker thanks you once again for your interest and your support.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Ms. Mary Celeste Higgins
8014 S. Campbell
Chicago, IL. 60652

January 25, 1984

Dear Max:

Thank you for the Wilson "Sting" tennis racket which you sent me for Christmas. Unfortunately the Counsel's Office has determined that I must return this gift to you. Because of its value, they want to avoid any potential "conflict of interest" that could arise should we have a need to discuss business.

I appreciate your thinking of me and am sorry that I will not have a chance to use your racket this spring. As you know, I have been trying to keep up my tennis, but this Administration seems to be successfully claiming any, and all, of the "free time" that I used to set aside for such activity.

It was good to hear from you. Susan joins me in sending our best wishes to you. I look forward to our keeping in touch and wish you much success with Pepsi.

With best wishes,

James A. Baker, III
Chief of Staff and
Assistant to the President

The Honorable Max L. Friedersdorf
Vice President, Public Affairs
Pepsi Co., Inc.
Purchase, N.Y. 10577

September 27, 1983

Dear Mr. Como:

Thank you for your recent letter.

Mr. Baker appreciates your interest in securing the President's signature on his photograph with the three former Presidents. The White House has set a policy of not signing this photograph until the signatures of the three former Presidents have been obtained. I am returning your photograph and would be pleased to have the President inscribe it once you have completed this.

Mr. Baker thanks you for your interest and your understanding.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mr. Michael M. Como
1144 24th Street, #3
San Diego, CA. 92102

Enclosure

October 17, 1983

MEMORANDUM FOR: MICHELE DAVIS
FROM: KATHY CAMALIER
SUBJECT: Resumes for 1984 Campaign

As discussed, I have attached copies of all correspondence that Jim Baker has received from individuals who are interested in working on the 1984 campaign, should the President decide to seek reelection.

Mr. Baker has asked that these resumes simply "get into the mill" for routine consideration and that they each receive some sort of a follow-up response at an appropriate time. You might note that some of these individuals are interested in the national campaign, while others are only seeking the names of contacts within their state. It appears, also, that the majority of these writers are recent college graduates.

I am keeping a tracking system of these resumes over here that will reflect the writer's name, address, specific interests and any additional comments. I can print that alphabetically, by state or by volunteer vs. paid status. Please let me know if a list like that would ever interest you. We do not have many people on that list yet and you will, in any case, be receiving their original correspondence.

Good luck! As I promised earlier, our office will do our best not to burden you all with anymore paperwork than you already have.

October 25, 1983

Dear Mickey:

Thank you for your letter of October 12.

I appreciate your forwarding Ted Adams' summary of his thoughts and observations following his September 22 meeting with members of the Administration and the Republican Party. I read his views with interest and have shared them with my colleagues. Please extend my personal thanks to Ted Adams for his valued input and his active support.

It was good to hear from you.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

The Honorable Mickey Edwards
U.S. House of Representatives
Washington, D.C. 20515

November 21, 1983

Dear Mickey:

Thank you for your recent letter and please forgive my delay in responding.

I appreciate your recommendation and endorsement of Patience Latting. I have forwarded a copy of your letter to John Herrington, Assistant to the President for Presidential Personnel, for his information and attention. Please be assured that John will give serious consideration to her credentials.

I also have passed along your words of praise to Steve Rhodes. I agree wholeheartedly that he is doing a terrific job and know that he will appreciate your taking the time to thank him.

It was good to hear from you. Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

The Honorable Mickey Edwards
U.S. House of Representatives
Washington, D.C. 20515

October 25, 1983

Dear Mr. Kruse:

Thank you for your recent letter.

Mr. Baker appreciates your interest in collecting the names of students who might be interested in working with or for your Students for Reagan Committee. He has asked me to forward your letter to Edward Rollins who would be involved in any possible reelection effort should the President decide to run again in 1984. The address of the Reagan-Bush '84 Committee is 440 First Street, N.W., Washington, D.C. 20001.

Mr. Baker thanks you once again for your interest and your support.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mr. Mitchell D. Kruse
Students for Reagan
Campaign Committee
P. O. Box 190
Auburn, IN. 46706

October 5, 1983

Dear Mr. Minister:

Thank you for the lovely gold cartouche that you sent me. I am sorry that our tennis match did not work out, but perhaps we will have an opportunity sometime in the future to reschedule this match.

Thank you once again for your kind gift.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Field Marshall
Mohammed Abdel Halim Abu Ghazala
Deputy Prime Minister and Minister
of Defense and War Production
Cairo, Egypt

October 3, 1983

Dear Mr. Adams:

Thank you for your recent letter.

Mr. Baker has asked me to send you the enclosed signed photograph from the President. He hopes that Northwest Academy will enjoy this picture.

Mr. Baker sends his best wishes and apologizes for not being able to personally respond at this time.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mr. Moody Adams
President
Matcote International
P. O. Box 10762
Houston, TX. 77292

January 3, 1984

Dear Morris:

Thank you for sending me a copy of Traditions and Challenges, The Story of Sidley & Austin. I had a chance to browse through it over the holidays and will look forward to a more in-depth reading once my schedule settles down a bit.

It was good to hear from you and I appreciate your taking the time to send me this book. Susan joins me in sending our best wishes for a happy new year.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Morris I. Leibman, Esq.
Sidley & Austin
One First National Plaza
Chicago, IL. 60603

August 29, 1983

Dear Mrs. Cyprow:

Thank you for your recent letter and please forgive our delay in responding.

Mr. Baker appreciates your interest in arranging a White House tour for your son's class. The White House does offer tours for the public. Group tours for 10 - 50 people are arranged through the White House Visitors Office which is run by Carol McCain. If you are interested in this, you should contact her at the White House, Visitors Office, Washington, D.C., 20500. Please be sure to provide the specifics as to group size and the dates of your visit to Washington. Ms. McCain will also need the name of the individual in charge of your group.

The President does invite guests to fly on Air Force I though they are generally Members of Congress or key individuals who are involved in the event(s) to which the President might be travelling. I do not know of an occasion when the President has invited guests to spend the night at the White House.

I have enclosed some information about the White House as well as a photograph of the President. I hope that your son will enjoy this information. I know that Mr. Baker was pleased to read of his interest in our government.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mrs. Bill Cyprow
12027 Chessington
Houston, TX. 77031

October 6, 1983

Dear Mrs. Lawrence and Mrs. Hamric:

Thank you for your recent letter.

Mr. Baker appreciates your interest in obtaining a personal memento for auction by the Northwest Forest Republican Women's Club. Unfortunately, we will have to decline your request. Because of the large number of similar requests that Mr. Baker receives, he has had to set a policy of turning them all down. He hopes that you will understand that he cannot make exceptions to this.

Thank you once again for your interest and your understanding. Mr. Baker sends his best wishes for the success of your fund-raising auction.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mrs. Mickey Lawrence
Mrs. Peggy Hamric
6515 Trailway Lane
Spring, TX. 77379

September 7, 1983

Dear Mrs. Remington:

Thank you for your recent letter.

Mr. Baker appreciates your support of the President and this Administration. He has asked me to send you the enclosed mementos of the White House. I hope that you and your husband will enjoy this material.

Thank you once again for taking the time to write.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mrs. William E. Remington, Sr.
602 Bridge Street
Phoenix, N.Y. 13135

July 26, 1983

Dear Nancy:

Thank you for your recent letter and please forgive my delay in responding.

I appreciate your letting me know of Kimberly-Clark's invitation to the President to visit their New Milford facility for their "Quest for Excellence" celebration. I have been in touch with Mike Deaver and Fred Ryan regarding this request and it appears that the President will not be able to travel to New Milford in the near future. I have been advised that a special message from the President will be prepared for this event.

Thank you once again for your interest and your understanding. Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

The Honorable Nancy L. Johnson
U.S. House of Representatives
Washington, D.C. 20515

January 27, 1984

Dear Nolan:

Thank you for the delicious cashews that you sent. They were a special treat that did not last long in my household. All join in sending their thanks and appreciation for your thoughtfulness.

Susan and I send our best wishes to you and yours for a happy and a healthy new year.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Nolan Lehmann
Equus International Corporation
River Oaks Bank & Trust Building
P. O. Box 13197
Houston, TX. 77019

June 27, 1983

Dear Norman:

Thank you for your recent letter.

I appreciate your gracious offer to house my White House and related papers at Rice University. I am seriously considering your invitation, but would like to discuss this at a later date. I hope that you will contact me again sometime closer to the end of this Administration.

It was good to hear from you. Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Norman Hackerman
President
Rice University
Houston, TX. 77001

October 4, 1983

Dear Mr. Bergson:

Mr. Baker thanks you for your recent letter and for the selection of R.J. Reynolds' products that Paul Sticht asked you to send to Ken Duberstein and him.

Mr. Baker has been advised by the White House Counsel's Office that his retention of the gifts that you presented him could be viewed as being inconsistent with the strict White House standards of conduct regarding acceptance of gifts. He has asked me to please return this package with his deepest appreciation for your thoughtfulness and his apologies for any inconvenience to you and your office.

Mr. Baker sends his sincere thanks and his best wishes to you and Paul Stricht.

Sincerely,

Katherine Camalier
Staff Assistant to
James A. Baker, III

Mr. Paul C. Bergson
Manager, Federal Public Affairs
R.J. Reynolds Tobacco Company
Suite 770
2550 M Street, N.W.
Washington, D.C. 20037

July 25, 1983

Dear Dr. Laird:

Thank you for your recent correspondence.

I appreciate your interest in meeting with me. Unfortunately, the demands of my schedule are such that I am afraid that I will not have an opportunity to visit with you in the near future. I will be travelling with the President for most of August.

Thank you once again for your interest in meeting with me. I appreciate your support and your understanding.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Dr. Paul C. Laird
122 South Jefferson Street
Irving, TX. 75060

January 11, 1984

Dear Pete:

Many thanks for the delicious fruit basket that you sent me during the holiday season. My family enjoyed this special treat and appreciate your thinking of us.

Thank you once again for your kind gift. Susan joins me in sending our best wishes for a happy and a healthy new year.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

The Honorable Pete Wilson
U.S. Senate
Washington, D.C. 20510

September 20, 1983

Dear Mr. Burwash:

Mr. Baker has asked me to thank you for your recent letter. He appreciates your following-up on Alan Levy's letter and hopes that he will have an opportunity to meet you.

Our office phone number is 202/456-6797. Please be sure to give Mr. Baker a call should your travels bring you through Washington.

Mr. Baker sends his best wishes.

Sincerely,

Katherine J. Camalier
Staff Assistant to
James A. Baker, III

Mr. Peter Burwash
President
Peter Burwash International
2203 Timberloch Place
Suite 126
The Woodlands, TX. 77380

October 11, 1983

Dear Peter:

Thank you for your letter of September 27.

I appreciate your sending Kenji Tamiya's letter to my attention. I read his views with interest and have forwarded his correspondence to Jack Svahn, Assistant to the President for Policy Development, for his information and attention. Please be assured that a follow-up response to Mr. Tamiya will be forthcoming.

It was good to hear from you. Hurriedly, but with best regards.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Peter D. Hannaford
Chairman of the Board
The Hannaford Company, Inc.
905 - 16th Street, N.W.
Washington, D.C. 20006

October 17, 1983

Dear Philip:

Thank you for sending me a copy of the special study done by the Institute for Foreign Policy Analysis. I read this with interest and will share its findings with my colleagues.

Thank you for taking the time to write. It was good to hear from your.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. Philip F. Anschutz
2400 Anaconda Tower
Denver, CO. 80202

September 12, 1983

MEMORANDUM FOR THE SECRETARY OF HOUSING AND URBAN DEVELOPMENT

I have attached a copy of an invitation that was sent to your office by John Fonteno. He would like you to address the Regional Banquet of the Black Republican Council of Texas on November 4, 1985.

I am aware of the many demands on your schedule, so please handle this invitation as you deem appropriate.

Thank you.

James A. Baker, III
Chief of Staff and
Assistant to the President

Attachment

October 17, 1983

Dear Porter:

Thank you for your recent letter. It has, indeed, been a hectic month!

I appreciate your strong recommendation and endorsement of Rusty Bergen for a position in the 1984 campaign, should the President decide to seek reelection. I have forwarded his resume to Ed Rollins with a request that the appropriate member of his staff please contact Mr. Bergen directly for an interview.

It was good to hear from you. Susan joins me in sending our best wishes.

Sincerely,

James A. Baker, III
Chief of Staff and
Assistant to the President

Mr. C.A. Porter Hopkins
P. O. Box 298
Cambridge, MD. 21613

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"TO DO" LIST (2 PAGES, PARTIAL)

B7(C)

Freedom of Information Act - [5 U.S.C. 552(b)]

B-1 National security classified information [(b)(1) of the FOIA]

B-2 Release would disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA]

B-3 Release would violate a Federal statute [(b)(3) of the FOIA]

B-4 Release would disclose trade secrets or confidential or financial information [(b)(4) of the FOIA]

B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA]

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B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA]

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TO DO:

- (1) Type clearance form for students and teachers. List teachers first and note that they are adults. Note that children will not have ID's and attach a tentative schedule of events.
- (2) Leave a copy of this form with West Basement Officer and ask him to notify ██████████ of USSS. ██████████ will pick it up and arrange for "USSS Certificates" for the students.
- (3) Receive luncheon memo from Ron Jackson and "walk through" luncheon set-up and clean-up with him (will have to be done during or after USSS presentation). Discuss billing (put on JAB's bill).
- (4) Walk through entire schedule. Note time for:
 - Ask Pennsylvania Ave. entrance officers how long will take to clear individuals.
 - Walk from OEOB entrance to OEOB 474
 - Walk from OEOB 474 to East Wing
 - Walk from residence to helicopter departure
 - Walk from helicopter departure to OEOB 450
 - Walk from OEOB 450 to OEOB exit
- (5) Note where bathrooms are/pertinent locations
- (6) Name tags
- (7) Type schedules for distribution to students
- (8) Order necessary equipment
 - Betty Monkman set-up
 - USSS presentation - need screen, table for carousel, and extension cords
- (9) Check on bus parking, if necessary
- (10) Put together "packets": WH folders containing schedule, file cards, pen, photos, Welcome to the WH brochure
- (11) Confirm ██████████ of USSS - review equipment we will provide vs. what she brings, presentation of certificates, "clean-up of equipment" when leave for WH tour, WH tour - length and depth, children will bring coats on WH tour
- (12) Helicopter departure - which exit from the residence, where place children, need to notify RR, need to notify Advance and/or Military Office (?), which entrance for re-entry to WH

FOIA(b) (b)

FOIA(b) (7)(c)

FOIA(b) (b)

FOIA(b) (7)(c)

- (13) OEOB 474 and 450 - note electrical outlets, chairs, shades, podium, loudspeaker(?), coatrack
- (14) JAB - advise BH of times during which he will be involved, tell him of RR notification at helicopter departure if pertinent, advise him of appropriate remarks and Q & A
- (15) Final confirmations:
 - Holly Stewart x6676
 - Ron Jackson
 - [REDACTED]
 - Betty Monkman
 - Appointments Center
 - Lucille Price
 - JAB schedule
 - RR departure time
 - Caron and Marianne
 - Correspondence assistance

FOIA(b) (6)
FOIA(b) (7)(c)

January 5, 1984

Attached is a proposed schedule for the Baker staff's participation in the Education Partnerships Project sponsored by Jim Coyne's office. We have selected Friday, January 20, as the day on which we will invite approximately 25 sixth graders (11 year olds) to the White House.

Please sign off on this schedule or make any changes or appropriate comments and return to Kathy Camalier or Andrea DesCoteaux by close of business Friday, January 6.

Thank you.

<u>NAME:</u>	<u>APPROVE:</u>	<u>COMMENTS:</u>
James A. Baker, III	_____	
Margaret Tutwiler	_____	
James Cicconi	_____	
Barbara Hayward	_____	
Kathy Camalier	_____	
Andrea DesCoteaux	_____	
Caron Jackson	_____	
Marianne Andrews	_____	

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KATHY CAMILER AND ANDREA DES COTEAUX
RE JAN. 20 CONGRESS HEIGHTS EVENT (2
PAGES, PARTIAL)

B7(C)

Freedom of Information Act - [5 U.S.C. 552(b)]

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C. Closed in accordance with restrictions contained in donor's deed of gift.

January 20, 1984

MEMORANDUM FOR: BAKER STAFF

FROM: KATHY CAMALIER
 ANDREA DES COTEAUX

SUBJECT: JANUARY 20 CONGRESS HEIGHTS EVENT

Attached is our schedule of events for this afternoon. In reading through this schedule, we would like you to note several things:

- (1) The students will arrive between 12:30 and 12:45 p.m. at the OEOB Pennsylvania Avenue entrance. Holly Stewart of Private Sector Initiatives will be there to meet them. Kathy and Marianne will assist. All other Baker staff please be in the Indian Treaty Room by 12:45 p.m.
- (2) We would like you to stand by the door of the Indian Treaty Room to greet the students and teachers as they arrive. Please assist them in hanging up their coats (coatrack will be outside doors). Encourage the students to come into the room and stand by a seat. Note attached seating chart for your seating.
- (3) JAB will give brief welcome remarks and then all will proceed to the buffet line for lunch.
- (4) Following lunch, we will review the WH folder with the students and advise them of their schedule for the remainder of the afternoon. Lunch plates should be collected by the Baker staff and deposited in trash cans. JAB, MDT, and JWC may leave now.
- (5) At 1:30 p.m., Officers [REDACTED] and [REDACTED] will show a slide presentation of the U.S.S.S. history, etc. Baker staff will need to assist students in turning their chairs and in closing the blinds and turning down the lights. Following the slide show, [REDACTED] will give a canine presentation and then present certificates to the children.

FOIA(b) (6)
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- (6) At the conclusion of the U.S.S.S. presentation, we will prepare to depart for the residence. All should assist the students in putting on their coats and picking up their White House folders. Nothing may be left in this room. Also, please have each child take an American flag out of the centerpiece for later use at the helicopter departure.
- (7) Officer ██████████ will conduct the White House tour. Our only function will be to keep the children together and to answer any questions.
- (8) Officer ██████████ will take the children out to the helicopter departure and we will accompany her.
- (9) At the conclusion of the helicopter departure, we will bring the students back to OEOB room 450. Andrea has set up a "History of the White House" slide presentation and a member of the Curator's office will be there if there are any questions.
- (10) JAB will speak at approximately 3:50 p.m. He will speak about his role as Chief of Staff, etc. etc. Following his remarks, we will "open the floor" for questions addressed to any member of the Baker staff.
- (11) By 4:25 p.m., we will need to conclude our Q & A. JAB will thank the students and all Baker staff who can will escort the students back to the Pennsylvania Avenue OEOB entrance. Please make sure the students have all coats, hats, gloves, boots and memorabilia.
- (12) MISCELLANEOUS NOTES:
 - The closest restrooms to the Indian Treaty Room are straight ahead (as you walk out of OEOB 474) on either side at the end of the hall.
 - There is a ladies room to the left (as enter) of OEOB 450 and a mens room to the right.
 - Bring your coats, boots, etc. to lunch as we will go directly to the residence and then on to the helicopter departure.
 - Please review the attached clearance list. Bill Dalton is the principal, Delores Evans is a parent and the other three adults are teachers. Please make an effort to speak to each of the children at some point during the day.
 - There will be file cards in their WH folders. Encourage the students to write down questions as they think of them during the day.