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WITHDRAWAL SHEET

Ronald Reagan Library

Collection: Baker, James: Files

Archivist: ggc/jet

File Folder: Personnel (1 of 2) GA-40515 Box 9

FOIA ID: F98-024

Date: 08/18/1999

DOCUMENT NO. & TYPE	SUBJECT/TITLE	DATE	RESTRICTION
1. Memo	From Office of Vice President to Margaret. <i>2p</i>	6/27/84	P5 P6, P6 B6
2. Memo	From Vice President to John Herrington re: Joseph F. Glennon. 1p.	12/20/83	P5 P6, P6 B6
3. Letter	Typewritten. From William F. Buckley Jr. to James Baker. 4p.	6/12/84	P5
4. Memo	Memorandum to File from James Baker. 1p.	5/30/84	P5 P6, P6
5. Memo	Memorandum for James Baker from James Cicconi re: African Development Foundation. <i>2p. 1-p. note + 1-p. memo</i>	5/22/84	P5 P6, P6 B6
6. Memo	Memorandum for James Baker through John Herrington from Maryann Urban re: Kenneth L. Horak Candidate for Regional Director Region I (Boston) Federal Emergency Management Agency. <i>2p 1p.</i>	5/21/84	P5 P6, P6 B6
7. Memo	Memorandum from James Baker to Maryann Urban re: Kenneth L. Horak. 1p.	3/26/84	P5 P6, P6
8. Memo	Memorandum for James Baker from T.A.D. Tharp re: International Trade Commission. 1p.	5/10/84	P5
9. Memo	Memorandum for James Baker from Becky Norton Dunlop re: TVA Appointment. 2p.	3/8/84	P5 P6, P6 B6

*CCB
10/5/00*

RESTRICTIONS

- P-1 National security classified information [(a)(1) of the PRA].
- P-2 Relating to appointment to Federal office [(a)(2) of the PRA].
- P-3 Release would violate a Federal statute [(a)(3) of the PRA].
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- P-5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA].
- P-6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA].

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- F-7 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA].
- F-8 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA].

C. Closed in accordance with restrictions contained in donor's deed of gift.

WITHDRAWAL SHEET

Ronald Reagan Library

Collection: Baker, James: Files

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File Folder: Personnel (1 of 2) OA 10515

FOIA ID: F98-024

Date: 08/18/1999

DOCUMENT NO. & TYPE	SUBJECT/TITLE	DATE	RESTRIC
10. Letter	From John Herrington to Margaret Heckler. <i>2 p. 1-p. letter + 1 p memo</i>	6/22/84	<i>PS</i>
11. Memo	From JC to James Baker. 1p.	5/2/84	<i>PS</i> <i>LCB</i> <i>10/5/00</i>

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THE WHITE HOUSE

WASHINGTON

November 28, 1984

MEMORANDUM TO: JOHN HERRINGTON

FROM: JAMES A. BAKER, III *JAB III*

SUBJECT: Presidential Appointees in the National Security Community

To confirm our conversation of this morning, I would like to ensure that Bud McFarlane is offered an opportunity to comment on candidates being considered for nomination to positions in the Departments of State and Defense as well as the CIA, ACDA, USIA and their subordinate boards and commissions. I think that Bud also should have the opportunity to comment on candidates for those Assistant Secretaryships responsible for international affairs in the Departments of Agriculture, Treasury and Commerce.

I would appreciate it if you would notify your staff of this arrangement. Thank you.

cc: Bud McFarlane

THE WHITE HOUSE

WASHINGTON

ADMINISTRATIVELY CONFIDENTIAL

November 27, 1984

MEMORANDUM FOR JAMES A. BAKER III

FROM:

ROBERT C. MCFARLANE *RCM*

SUBJECT:

Presidential Appointees in the National Security
Community

7. | Today it came to my attention that a candidate is in advanced processing for nomination to one of the top four jobs in the Pentagon. I was unaware of this nomination which raises the larger issue of the clearance process. While I have great respect for the preference of the Cabinet officer concerned, it seems reasonable to me that the President have the benefit of comment from his National Security Advisor so that those aspects of each candidate's qualifications which extend beyond his parent Department can be evaluated from the White House perspective.

Basically, I propose that I be offered an opportunity to comment on candidates being considered for nomination to positions in the Departments of State and Defense as well as the CIA, ACDA, USIA and their subordinate boards and commissions. Further, I would appreciate the chance to comment on candidates for those Assistant Secretaryships responsible for international affairs in the Departments of Agriculture, Treasury and Commerce. I would appreciate your views if this presents any problem. Many thanks.


ADMINISTRATIVELY CONFIDENTIAL

THE WHITE HOUSE

WASHINGTON

MEMORANDUM FOR JAMES A. BAKER III

FROM: JOHN S. HERRINGTON



DATE: NOVEMBER 1, 1984

SUBJECT: PRESIDENTIAL PERSONNEL OFFICE STAFFING

Confirming our plans to accomodate the influx of new resumes from persons wishing to be considered for positions in the second term if the President is re-elected, I am fleshing out my staff to the full level of forty-one (41) persons, and adding an additional eighteen (18) persons. We plan to stay on course with five (5) White House slots, and continue the balance of the staff as "other governmental personnel" since they do the work of the departments and agencies in the White House.

In the event the work load reaches anticipated levels, I will request authority to expand by an additional eighteen (18) persons to carry us through the months of January through April.

These plans are estimated to be needed through June 30th at the maximum. I will begin reducing staff at the first appropriate time when the work load lightens.

THE WHITE HOUSE
WASHINGTON

*CALL
A.G. AGAIN*
✓

August 17, 1984

MEMORANDUM FOR JAMES A. BAKER

FROM: JOHN HERRINGTON *JSH*

SUBJECT: Presidential Appointments for
Cabinet Wives

Several times in the past few years the subject of presidential appointments for high-ranking administration wives has been discussed in our regular Senior Staff personnel meetings and each time the consensus has been that our policy should be that wives should not, except in extraordinary circumstances, receive presidential appointments. The reason being that to do so would open up a whole Pandora's box including charges of nepotism.

As recently as January of last year, the Attorney General asked that his wife receive a top-level part-time appointment. Helene brought up the request at the personnel meeting and it was turned down.

In point of fact, Jean Smith is the only cabinet wife to hold a presidential appointment -- since June of 1981 she has been a member of the Presidential Commission on White House Fellowships. Marilyn Lewis became a member of White House Fellows only after Drew resigned from the Cabinet.

Furthermore, there are currently no vacancies on the United States Advisory Commission on Public Diplomacy nor are any expected. President Reagan has appointed the four Republican members and there is no indication that Tom Korologos, Ed Feulner, Dick Scaife, or Priscilla Buckley have any intention of resigning anytime soon. (The membership list is attached)

How about Hershey Gold vacancy? Dem. - July 1 '84
Ans: Has to be filled w/ a Dem.

UNITED STATES ADVISORY COMMISSION ON PUBLIC DIPLOMACY (7) (BIPARTISAN)

Clin C. Robison	D	Vt.	7/2/79	4/6/82
Mae Sue Talley	R	Ariz.	7/2/79	7/1/82
Leonard Silverstein	R	Md.	9/26/80	7/1/82
Hershey Gold	D	Calif.	4/5/83	7/1/84
Tom C. Korologos	(R)	Va.	10/29/81	7/1/84
Edwin J. Feulner, Jr. (CHAIRMAN)	(R)	Va.	9/23/82	7/1/85
E. Robert Wallach	D	Calif.	12/10/82	7/1/85
Richard M. Scaife	R	Pa.		7/1/85
Herbert Schmertz	D	N.Y.		4/6/85
Richard M. Scaife	(R)	Pa.		7/1/85
Priscilla L. Buckley	(R)	Conn.		7/1/85

THE WHITE HOUSE
WASHINGTON

8/16/84

TO: TAD THARP

FROM: BARBARA HAYWARD

Attached is a copy of the letter from Ken Towery, which we discussed yesterday. Mr. Baker asked that when a decision has been made one way or the other, that nothing be done until after you have discussed it with him.

Thanks.

Barbara

THE WHITE HOUSE
WASHINGTON

JAB wants
to know
which way
it goes
before they
do anything.

JAB:

Re the attached letter from Ken Towery.

I spoke to John Herrington's office, and they informed me that there are three vacancies on the CPB. They have nominated two members -- Hanley, a Republican and Kaiser, an independent. There is one more vacancy for an independent, which is Gutin. He has been cleared by Fieldings office, but the law says that one independent member must be from public television and the other from public radio. They are making sure that Kaiser is from radio, as they know Gutin is from t.v. Once that is cleared the whole package will be sent up to the Hill. They hope to have it done in time for the next board meeting on September 20.

If they do not get the necessary okay, they will have to reassess the situation.

8/9
How handle?
To BH for JAB personnel
file? R.F.? Herrington
respond?

8/15
BH: Check on
status of the
appointment &
desires w/ me
pls. Thank
JAB-E

✓ R.F.

Ken Towery

August 6, 1984

Mr. James Baker
The White House
1600 Pennsylvania Ave.
Washington, D. C. 20500

Dear Jim:

The gremlins have evidently struck again.

We thought we had Howard Gutin wired to be the new non-Republican member of The Corporation for Public Broadcasting, and Senate hearings have been on and off and on again. Now, we are told, they are off again, because the White House has not forwarded the name to the Senate. The rumors I hear are that both sides, ie, Goldwater on our side and Hollings on the other side, are extremely unhappy.

I don't know what is happening, and therefore can't offer much in the way of suggestions. Except I should say that Gutin would make us an excellent member (he is general-manager of the public television stations in San Antonio and Austin) and would not use his spare time to belabor the President, in my opinion. In fact, I submitted his name originally because of that.

As far as I know there are no security reasons for the holdup. Nor political, for that matter. Bentsen is said, by Christian, to be favorably inclined.

Anything you can do to work out the kinks quickly would be appreciated.

By the way. Since we last talked, I've bought a couple weekly newspapers out in West Texas, where we strike periodic blows for liberty and the Republic. It's fun, even if only marginally profitable.

Sincerely,



Ken Towery

KT/lt

THE WHITE HOUSE
WASHINGTON

8/16/84

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806 / 983-3737⁽⁰⁾
983-3369

Ken Towery

August 6, 1984

Mr. James Baker
The White House
1600 Pennsylvania Ave.
Washington, D. C. 20500

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KT/lt

—

THE WHITE HOUSE

WASHINGTON

July 30, 1984 JUL 30 P1:30

MEMORANDUM FOR MARGARET TUTWILER

FROM: BECKY NORTON DUNLOP *BN*

SUBJECT: EDWARD CRAIN, JR.

Pursuant to Mr. Baker's request, Bob Tuttle contacted Crain several weeks ago. He is taking the Texas Bar exam at the end of this month. He indicated to Bob that he wants a job in the campaign or in government. Bob told him that if he decided on government we would arrange for interviews for him.

THE WHITE HOUSE
WASHINGTON

May 24, 1984

MEMORANDUM FOR JOHN HERRINGTON

FROM: MARGARET TUTWILER *MDT*
SUBJECT: ATTACHED RESUME FOR EDWARD CRAIN, JR.

Mr. Baker gave me the attached resume earlier today and asked that someone from Presidential Personnel contact this man about his interest in serving the Administration.

Mr. Baker asked that your office let him know what actions are taken.

Thanks a million.

EDWARD B. CRAIN, JR.

Current Address
2115 Argonne, #3
Houston, TX 77019
(713) 529-4644

Mailing Address
P. O. Box 13324
Houston, TX 77219

Permanent Address
5 Huntington Circle
Longview, TX 75601
(214) 758-7911

PERSONAL

Birthdate: November 22, 1957
Birthplace: Houston, Texas
Marital Status: Single

LEGAL EDUCATION

August 1981 -
May 1984

South Texas College of Law, Houston, Texas
Doctor of Jurisprudence, May 1984
(Final class standing not available at time of typing)
Leroy Jeffers Memorial Moot Court Competition
Octa-Finalist
Brief: 4th out of 35
To sit for Texas Bar Exam, July 1984

UNDERGRADUATE

1976 - 1980

University of Texas at Austin
Bachelor of Business Administration, May 1980
Honors and Activities:
University of Texas Silver Spurs - Honorary Men's Service
Organization (Officer, Executive Council)
Alpha Tau Omega Fraternity
Pledge Trainer
Correspondence Secretary
Area Rush Captain
Rules, Finance, and Housing Committee
Executive Committee
Second Place, UT Golf Intramurals (Spring, 1979)
UT Intramural Football Champions (C Division)
(Fall, 1977, 1978, 1979)
Dean's List

SECONDARY EDUCATION

1973 - 1976

Longview High School, Longview, Texas
Graduated Top 14%
National Honor Society
Golf Team (Captain, Junior and Senior Years)
Alpine Golf Association Outstanding Senior Scholarship

1970 - 1973

Forest Park Junior High, Longview, Texas
President of the Student Body, 1973 (9th grade year)

EMPLOYMENT

May 1982 - May 1984	Andrews & Kurth 4200 Texas Commerce Tower Houston, Texas 77002 (713) 220-4200 Briefing Clerk
Summer 1981	Butler, Binion, Rice, Cook and Knapp 1600 Allied Bank Plaza Houston, Texas 77002 Docket Clerk
1980 - 1981	J. L. Proctor and Associates Manufacturer's Representatives 3003 Yale Houston, Texas 77018
1973 - 1976	Pinecrest Country Club Pro Shop Longview, Texas Shop Assistant
1971 - 1972	Longview Parks and Recreation Department Longview, Texas

REFERENCES

Mr. Lyon L. Brinsmade
Partner
Porter and Clements
3500 RepublicBank Center
Houston, Texas 77002
(713) 226-0638 (Office)
(713) 757-1326 (Home)

Mr. Bradley Westmoreland
Partner
Andrews & Kurth
4200 Texas Commerce Tower
Houston, Texas 77002
(713) 220-4088 (Office)
(713) 522-8829 (Home)

Mr. Neal Hawthorne
President
R. Lacy, Inc.
P. O. Box 2146
Longview, Texas 75606
(214) 758-8276 (Office)
(214) 758-8806 (Home)

Family

Mr. B. W. Crain, Jr. (Uncle)
Partner
Crain and Anderson, Architects

5433 Westheimer
Houston, Texas 77056
(713) 626-0350

also:

P. O. Box 352
Longview, Texas 75606
(214) 758-2704 (Office)
(214) 753-0368 (Home)

Dr. Edward L. Crain (Cousin)
3606 Chevy Chase
Houston, Texas 77019
(713) 797-0171 (Office)
(713) 622-3718 (Home)

Mr. C. W. W. "Tex" Cook (Uncle)
Former Chairman of The Board
General Foods Corporation
White Plains, NY 10625

also:

1116 Challenger
Lakeway
Austin, Texas 78734
(512) 261-6832

THE WHITE HOUSE

WASHINGTON

July 13, 1984

MEMORANDUM FOR RONALD I. SPIERS
UNDERSECRETARY FOR MANAGEMENT

FROM: JOHN S. HERRINGTON
ASSISTANT TO THE PRESIDENT

SUBJECT: UNITED STATES DELEGATION TO THE SECOND
INTERNATIONAL CONFERENCE ON POPULATION
MEXICO CITY, AUGUST 6-13, 1984

The discussion regarding this delegation has been quite extensive and the following listing represents the White House selections:

Representatives

Pro-life
The Honorable James L. Buckley
(Chairman)
Director, Radio Free Europe

Former U.S. Senator
Former Counsellor,
State Department
Former Undersecretary
for Security Assistance

Pro-life
Ambassador Alan Keyes
(Vice-Chairman)
U.S. Representative on the Economic and Social Council
of the United Nations
Foreign Service Officer, African Affairs

Vincent Barabba
Former Director
Bureau of Census
1979-1981

or

Pro-Pop Control
Bill Draper, Jr.
President
Ex-Im Bank

Alternate Representatives

Pro-life
The Honorable Danny Boggs
Deputy Secretary
Department of Energy

Former Special Assistant
to the President
for Policy Development
(Global 2000 report)

Jacqueline Schafer
Member, Council on
Environmental Quality

Pro-Pop Control
Ben Wattenberg
AEI Fellow
Author

*Rollins
Atwater
Dassman
Wistling*

*Rollins
probs.
come back*

*early
ridges
on
questionnaire
+ talk about what
was out of the data.*

THE WHITE HOUSE

WASHINGTON

July 3, 1984

MEMORANDUM FOR JAMES A. BAKER

FROM: T. A. D. THARP

SUBJECT: Chairmen, National Advisory Committee
on Oceans and Atmosphere

The Committee was established by President Nixon on August 16, 1971. Since then there have been five chairmen designated by the President:

Nixon	10/71	William A. Nierenberg (R-CA) Director of Scripps Institution of Oceanography
Ford	2/75	William J. Hargis, Jr. (VA) Director of the Virginia Institute of Marine Science.
Carter	1/78	Donald J. McKernan (I-WA) Director of the Institute for Marine Studies, University of Washington.
Carter	9/79	Evelyn F. Murphy (D-MA) Fellow at the Institute of Politics at Harvard's Kennedy School of Government. Former Secretary of Environmental Affairs for Massachusetts.
Reagan	12/81	John A. Knauss (I-RI) Provost for Marine Affairs at The University of Rhode Island.

You will note that President Carter appointed a woman chairman, Evelyn Murphy, who had real professional training in environmental sciences. She had only served as the Secretary of Environmental Affairs for Massachusetts for four years. Prior to this her background was as an economist and urban planner. (See enclosed resume.)

Also, it may be of interest to you that President Reagan's first Chairman was a marine scientist who was a Carter reappointment and not a Republican. Our current Vice Chairman, S. Fred Singer is a Professor of Environmental Sciences at the University of Virginia and, coincidentally, was a former Deputy Assistant Administrator of the EPA in 1970-71.

The Executive Order which created NACOA is attached for your information. Please let me know if you need anything further.

FOR IMMEDIATE RELEASE

SEPTEMBER 11, 1979

Office of the White House Press Secretary

THE WHITE HOUSE

The President today announced that he has designated Evelyn F. Murphy to be chairman of the National Advisory Committee on Oceans and Atmosphere (NACOA).

Murphy has been a member and vice chairman of NACOA since 1978. She replaces the late Donald L. McKernan as chairman. Murphy is a fellow at the Institute of Politics of Harvard's Kennedy School of Government. She is a former secretary of environmental affairs of the Commonwealth of Massachusetts.

#

EVELLYN F. MURPHY
20 DAWES ROAD
LEXINGTON, MASSACHUSETTS 02173

PERSONAL:

D.O.B. May 14, 1940
Marital Status: Single

EDUCATION:

Duke University, A.B. Mathematics, 1961
Columbia University, M.A. Monetary Economics, 1963
Duke University, Ph.D. Fiscal Economics, 1965

PROFESSIONAL
EXPERIENCE:

Secretary of Environmental Affairs, Commonwealth of Massachusetts
Boston, Massachusetts, 1975 to present

Dr. Murphy is the chief environmental policy-maker for Massachusetts, reporting directly to the Governor. She has statutory authority for the management and administration of five departments consisting of 5,000 employees, with an annual operating budget of \$80 million and an annual capital budget of \$250 million. The programs under her authority include the supply of water and sewage to metropolitan Boston communities; the operation of state forests and parks, beaches, and recreation facilities; the management of fish and wildlife; the enforcement of environmental regulatory statutes; and land use planning of coastal as well as inland environmental resources.

Partner, Llewelyn-Davies Associates, New York 1974 and
Partner, Llewelyn-Davies Weeks Forrestier-Walker and Bor, London, England, 1974

Dr. Murphy was the partner in charge of social and health planning practices of Llewelyn-Davies Associates. The New York firm specializes in planning for new towns, existing cities, hospitals and medical schools in the Americas and provides technical support to the work of the international firm in some 20 countries abroad. She was involved in a comprehensive plan for a city in upstate New York, a plan for location and design of multi-service centers in Tucson, Arizona. In both projects, parks and recreational facilities were important aspects in the plan.

President, Ancon Associates, Boston, 1971-74

As the founder and manager of this firm, Dr. Murphy advised non-profit firms on management and operations. Clients include a new town enterprise in Minneapolis, an educational materials and curriculum development in Newton, and a health service firm in Providence, Rhode Island.

Ancon Associates became an affiliate of Llewelyn-Davies Associates in December 1973.

General Manager, Organization for Social and Technical Innovation
Cambridge, Massachusetts 1966-1971

As general manager of OSTI, she supervised and directed all projects and the business affairs of the firm.

Senior staff, Organization for Social and Technical Innovation,
Cambridge, 1966-1969

As a senior staff member, she directed projects on the collection of solid waste in Boston neighborhoods and the design of demonstrations of integrated environmental management. She worked on low-income housing development in Detroit and New York City, as well as a plan for the southside of Racine, Wisconsin that featured the conversion of streets into linear parks creating access to the lake-front for residents.

Academic: Brandeis University, taught a course on housing policy
Lectured at the Massachusetts Institute of Technology,
Duke University, the London School of Economics,
University College (London)

PUBLICATIONS:

The Business of Social Change in the 1960's
Several articles on technical and social change

NATIONAL ADVISORY COMMITTEE ON OCEANS AND ATMOSPHEREIndependent

AUTHORITY: P. L. 92-125, August 16, 1971 (Repealed)
 P. L. 95-63, July 5, 1977
 P. L. 95-304, June 29, 1978 (term expiration extensions)
 33 U.S.C. 857-13, 14, 15, 16

METHOD: Appointed by the President

MEMBERS: EIGHTEEN, who may not be full-time officers or employees of the U.S. Members shall be appointed only from among individuals who are eminently qualified by way of knowledge and expertise in the following areas of direct concern to the Committee:

- (1) one or more of the disciplines and fields included in marine science and technology, marine industry, marine related State and local governmental functions, coastal zone management, or other fields directly appropriate for consideration of matters of ocean policy; or
- (2) one or more of the disciplines and fields included in atmospheric science, atmospheric-related State and local governmental functions, or other fields directly appropriate for consideration of matters of atmospheric policy.

CHAIRMAN & VICE CHAIRMAN: Designated by the President. The Vice Chairman shall act as Chairman in the absence or incapacity of, or in the event of a vacancy in the office of, the Chairman.

TERM: THREE YEARS, except that in the case of original appointees:

SIX shall be appointed for a term of ONE year,
SIX shall be appointed for a term of TWO years, and
SIX shall be appointed for a term of THREE years.

NOTE: SEE NOTE #2 AT BOTTOM OF PAGE TWO
 Vacancies shall be filled for the remainder of the term. A member may serve after the date of the expiration of the term of office for which appointed until his or her successor has taken office, or until 90 days after such date, whichever is

NATIONAL ADVISORY COMMITTEE ON OCEANS AND ATMOSPHERE (Cont'd)

earlier. (HOLDOVERS - 90 Days) The terms of office for members first appointed after the date of enactment shall begin on July 1, 1977.

SEE NOTE #2 BELOW

SALARY:

\$100 per day for each day, including traveltime, during which members are engaged in the actual performance of duties of the Committee. In addition, while away from their homes or regular places of business in the performance of the duties of the Committee, each member shall be allowed travel expenses, including per diem in lieu of subsistence.

PURPOSE:

The Committee shall:

- (1) undertake a continuing review, on a selective basis, of national ocean policy, coastal zone management, and the status of the marine and atmospheric science and service programs of the United States; and
- (2) advise the Secretary of Commerce with respect to the carrying out of the programs administered by the National Oceanic and Atmospheric Administration.

NOTE:

The Secretary of Commerce shall make available to the Committee such staff, information, personnel, and administrative services and assistance as may reasonably be required to carry out the provisions of the Act.

NOTE #2:

P. L. 95-304, 6/29/78, requires that of the original appointees, 6 shall be appointed for a term to expire on 7/1/79, 6 for a term to expire on 7/1/80, and 6 for a term to expire on 7/1/81. Thus, the 18 original appointees of 1/24/78 are so extended.



WHENEVER NEXT PERSONNEL MEETING PER JAB3 PLEASE

THE PRESIDENT'S COMMISSION ON EXECUTIVE EXCHANGE THE WHITE HOUSE

84 JUN 29 P4:49

June 29, 1984

Dear Mr. Herrington:

[Handwritten signature]

Since early March, I have repeatedly tried to reach you regarding the status of the Commissioners of the President's Commission on Executive Exchange. In mid-April, I finally was able to make contact with you; however, you have not yet responded to my request. The attached memorandum dated May 2, 1984, will refresh your memory.

Your failure to respond has placed the Commissioners and me in an extremely awkward position. Members of the Commission, because of their heavy commitments, have repeatedly contacted me regarding their status. I have been unable to give them a definite answer because of the lack of communication from your office.

To complicate this matter even further, it has been brought to my attention that no official action was taken on my original request for an extension, which was discussed and confirmed with you in the Fall of 1983.

I am particularly concerned about the status of the Commissioners because they have recently testified on the Commission's behalf and have been officially recorded by Congressional committees as current members of the Commission. This congressional testimony and our pending legislation was one of the critical reasons that I requested the original extension. The legislation is still pending and the continuity of the Commission is critical.

I appreciate your heavy schedule and the demands which are placed upon your office; however, we are at a critical point and need immediate action.

Sincerely,

[Handwritten signature]

June Grace Walker

Mr. John S. Herrington Assistant to the President for Presidential Personnel The White House

COMMISSIONERS

- Chairman James E. Burke Chairman & Chief Exec. Officer Johnson & Johnson James A. Baker, III Chief of Staff The White House Robert E. Kirby Chairman & Chief Exec. Officer (Retired) Westinghouse Electric Corp. Samuel H. Armacost President & Chief Exec. Officer Bank of America Malcolm Baldrige Secretary Department of Commerce William M. Batten Chairman New York Stock Exchange A. George Battle Managing Partner Arthur Andersen & Co. Roger E. Birk Chairman, President and Chief Executive Officer Merrill Lynch & Co., Inc. Thornton F. Bradshaw Chairman & Chief Exec. Officer RCA Corporation Willard C. Butcher Chairman & Chief Exec. Officer Chase Manhattan Bank N.A. David W. Christopher Partner in Charge Price Waterhouse William P. Clark Secretary Department of the Interior Ralph P. Davidson Chairman Time Incorporated Willie D. Davis President Willie Davis Distributing Company Donald J. Devine Director Ofc. of Personnel Management Coy G. Eklund Chairman and Chief Executive Officer (Retired) Equitable Life Assurance Society Max L. Friedersdorf Vice President, Public Affairs PEPSICO, Inc. Harry J. Gray Chairman & Chief Exec. Officer United Technologies Corp. David T. Kearns President & Chief Exec. Officer Xerox Corporation James L. Ketelsen Chairman & Chief Exec. Officer Tenneco Inc. Jewel S. Lafontani, Esq. Full Partner Vedder, Price, Kaufman & Kammholz John F. McGillicuddy Chairman & Chief Exec. Officer Manufacturers Hanover Corp. John K. McKinley Chairman & Chief Exec. Officer Texaco Inc. Ruben F. Mettler Chairman & Chief Exec. Officer TRW Inc. Betty Southard Murphy Partner Baker and Hostetler Frederick W. O'Green Chairman & Chief Exec. Officer Litton Industries, Inc. John R. Opel Chairman of the Board & Chief Exec. Officer IBM Corp. Donald T. Regan Secretary Department of the Treasury David Rockefeller Chairman Chase International Advisory Committee David M. Roderick Chairman & Chief Exec. Officer U.S. Steel Corporation James Roosevelt President James Roosevelt & Co. Spyros S. Skouras Chairman, President and Chief Executive Officer Prudential Lines, Inc. Helene A. von Damm U.S. Ambassador to Austria William B. Walsh, M.D. President & Chief Exec. Officer Project HOPE John C. Whitehead Senior Partner Goldman, Sachs & Co. Dr. Marina v. N. Whitman Vice President

The President's Commission on Executive Exchange
THE WHITE HOUSE

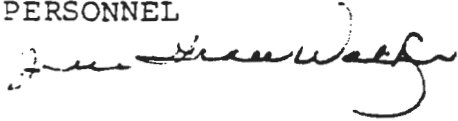
May 2, 1984



Executive Director

MEMORANDUM FOR JAMES A. BAKER, III
CHIEF OF STAFF

JOHN S. HERRINGTON
ASSISTANT TO THE PRESIDENT
FOR PRESIDENTIAL PERSONNEL

FROM: JUNE GRACE WALKER 
EXECUTIVE DIRECTOR

SUBJECT: Extension of Commissioners' Terms until
November 10, 1984

The Commission is presently pursuing a number of critical activities in which many of the current Commissioners, particularly those who are Chairmen and Chief Executive Officers, who are the lifeblood of this Commission, are actively involved. This includes:

- (1) Legislative Activities - Hearings have recently been held by the Senate Subcommittee on Civil Service on S. 2115. This bill will allow corporations to continue to fully compensate their executives while they are assigned to the federal government for one year as a participant in the President's Commission on Executive Exchange. This is in keeping with President Reagan's policy of reducing federal spending. The President's Commission on Executive Exchange's Chairman, James E. Burke, Chairman and Chief Executive Officer of Johnson & Johnson, assisted me in initiating this legislation, and will continue to be actively involved in facilitating its passage. When this legislation reaches the floor of the Senate and the House, other Commissioners, particularly Chairmen and Chief Executive Officers, as well as Max Friedersdorf, who recently testified in our behalf, will become actively involved.
- (2) Corporate Outreach - To continue the credibility now established by this Commission, a Videotape, totally underwritten by private sector funds, has recently been produced and distributed to 700 major corporations. Chairman Burke and many current Commissioners who are Chairmen and Chief Executive Officers, are featured in

this Videotape. Production of this Videotape was delayed until Congress, early this year, authorized expenditure of private sector funds for promotional and educational activities such as the International Seminar.

Brochure - Over 5,000 1984 brochures have recently been received by major corporations and government agencies. The Brochure features Chairman Burke and current Commission members.

The positive promotional effects of the Videotape and the 1984 brochure will be insured by retaining our current Commission membership, particularly those who are Chairmen and Chief Executive Officers.

- (3) Management Continuity - We are currently interviewing and placing Presidential Exchange Executives for the 1984-85 program. In order to maintain this continued momentum, no change should presently be made in Commission membership.

I also wish to bring to your attention and emphasize that the Commissioners who are Chairmen or Chief Executive Officers of major corporations are active participants in the Commission's program, in so much that their corporations are nominators and/or hosts of Presidential Exchange Executives. Commission meetings are extremely well attended and this level of interest is maintained by the continuous two-way communication between the Executive Director and the Commissioners.

At this particular time, the legislative initiative, the promotional activities, and the management continuity of this Commission would suffer with the disruption of the current Commission membership. To extend the Commissioners' terms through November 10, 1984, would accomplish the full corporate outreach impact of the new brochure and the Videotape and guarantee continued, stable corporate support of the overall program.

RONALD W. REAGAN LIBRARY

THIS FORM MARKS THE FILE LOCATION OF ITEM NUMBER 1 LISTED ON THE
WITHDRAWAL SHEET AT THE FRONT OF THIS FOLDER.

RONALD W. REAGAN LIBRARY

THIS FORM MARKS THE FILE LOCATION OF ITEM NUMBER 2 LISTED ON THE
WITHDRAWAL SHEET AT THE FRONT OF THIS FOLDER.

ennon.

Ocean Avenue

Beach, Florida 33435

Home Phone: ~~201-652-6129~~ 305 736-1523

Education: Seton Hall University
BS Degree, Business Administration 1947

Language: French - fluent

Travel: Extensive travel in Europe, Africa, Middle East and Latin America

Employment:

1956 - 1980: Foreign Service Officer, U.S. Department of State

1960 - 1980: Counselor, Host Country Relations,
U.S. Mission to United Nations, New York.

The Counselor for Host Country Relations acts for the Alternate U.S. Representative for Special Political Affairs (Ambassadorial rank) and/or the Permanent U.S. Representative to the UN (A.E. & P. and Chief of Mission) to assure that the Host Country obligations towards the UN community in New York and environs are fully met. He exercises full and direct responsibility for the interpretation, implementation, and administration of all U.S. Federal laws and international agreements governing the privileges and immunities and protection of foreign diplomats and Secretariat members at the United Nations.

The Host Country Relations Section has the following principal functions: (1) to handle legal and para-legal problems arising between Americans and members of the United Nations community; (2) to advise on privileges and immunities of foreign diplomats; (3) to provide for the security of 154 Missions to the United Nations and a diplomatic community consisting of approximately 30,000 personnel; (4) to maintain liaison between the United Nations community and New York City authorities. The Counselor directs and provides policy guidance for the Section. He advises the Alternate U.S. Representative for Special Political Affairs, when he represents the United States on the United Nations Committee on Host Country Relations.

1956 - 1960: Attache, American Embassy, Ankara, Turkey

Responsible for security of our Embassy and all other U.S. Diplomatic Posts throughout Turkey (Istanbul, Izmir and Eskenderun).

1956:

Assistant Director of Personnel, Radio Free Europe,
New York

Chief of Security, Radio Free Europe, Munich, Germany

1947 - 1950: FBI Agent

Served in New York City, Memphis, and Kansas City

activities:

Community: Sustained participation in church and civic
activities--PTA, Boy Scouts, Little League, etc.

Political: Executive Director of the Law Enforcement
for Reagan-Bush Committee

Marital Status: Married
Seven Children

Wm. F. Buckley Jr.
National Review
150 E. 35th St.
New York 10016

June 12, 1984

Hon. James Baker III
The White House
Washington, D. C.

Dear Jim:

It was good to talk to you the other day however briefly and I am glad that my recommendation of Grover Rees interested you. I worked quite feverishly for a day or to trying to come up with someone as deputy of the USIA position, but it happened that on the same day I met with a negative on someone I thought would be good, I read the report in the Times that you had decided to go with the gentleman whose name has so many syllables my tired mind declines to memorize it. Anyway, good luck.

I write now on the matter of the nominations for board members of the National Endowment for the Arts.

I need a two-sentence introduction to my thoughts here, as of contextual relevance. If I had the votes, I would abolish both the NEA and the NEH for reasons I don't need to elaborate to you. But having said this, I do think that it is important, in dealing with the arts, to have first-rate people on its board, important both because we may as well do the thing well, and because we don't want the Reagan Administration to be associated with second-raters.

George White (also "Theater") is a Republican. He had the bad luck to be born white, but is otherwise splendidly endowed, as author, educator, and producer.

Phyllis Curtin (under "Music") is very widely respected in the entire music world, a singer, and Dean of the School of Arts at Boston U. Probably a Democrat.

Margaret Hillis (again, "Music") is a Republican supported by Senator Percy, a well known choral conductor, director of the Chicago Symphony Choir.

Willie Ruff ("Jazz") teaches at the Yale Music school, is a black, a jazz musician who recently consummated a tour de force in a trip through China. He is almost certainly a Democrat

Max Roach (jazz) is a musician recognized as an expert in his field.

Arthur Mitchell ("Dance") is also a black, founder of the Harlem Dance Theater, a highly recognized figure in the dance world, and probably a Democrat.

Katherine Dunham ("Dance," obviously) is, of course, the Katherine Dunham. She was given one of the Kennedy Center awards last year.

Helen Frankenthaler the artist was the choice of the Art Museum Directors. Her party affiliation is unknown.

Chuck Close ("Visual") is a prominent curator and conservatory teacher, probably a Republican.

James Wood ("Museums") is the boss of the Chicago Art Institute, and the first choice of top advisers.

Richard Oldenburg ("Museums") is the director of

I am a friend of long standing of Schuyler Chapin, the Dean of the School of Arts of Columbia University, and former General Manager of the Metropolitan Opera. He is also a member of the President's Task Force on the Arts and Sciences, whose head is Andrew Heiskell. Now: Chapin et al, in collaboration with Frank Hodson, have done a huge amount of work trying to come up with the dozen names you need. They have come up with twenty names. By "they" I mean to say that these are names that have the support of Hodson, and of the Task Force.

The purpose of this memo is to urge on you and John Herrington, to whom I'll send a copy, that you give great attention to the names.

That is my general recommendation and request.

Beyond that, I have one major, and one or two minor points I think you ought to hear.

The first is these. Under the category of "Music" don't, please, under any circumstances fail to name Carlos Moseley. To ignore Moseley^e as a member of this body would be the equivalent of ignoring St. Francis of Assisi as a patron of nature. I know Moseley, as it happens, and he is a supremely engaging and learned gentleman, a South Carolinian, chairman of the New York Philharmonic, a political independent and, believe it or not, probably a Republican in sympathy.

You should know (under "Theater") that Lloyd Richards, the dean of the Yale Drama School, is a black; a playwright, and a teacher, and probably a Democrat.

the Museum of Modern Art in New York, and brother of the sculptor. Probably a Dem.

Joseph Epstein (Arts Education/Literature) is the principal enthusiasm of Sam Lippman who is already on the board.

Talbot McCarthy, unlikely though it appears, is a she. High recommended, and has considerable Republican congressional support.

So there were are. Just for heavens sakes, don't let them slip up on Carlos Moseley.

With warm personal regards,

Bill

6/27 - Per JAB, hold
for next Personnel.

THE WHITE HOUSE
WASHINGTON

June 26, 1984

MEMORANDUM FOR KATHY CAMALIER

FROM: T. A. D. THARP *jad*

SUBJECT: Bill Buckley Recommendations for
National Council on the Arts

There will be ten vacancies for this 26-member, PAS, 6-year term Council in September. As of yet we have not made any final decisions on the vacancies. It does appear likely, given Moseley's strong support, that he will be among those selected. John Herrington has received Frank Hodsoll's recommendations and right now they are being reviewed carefully by Susan Borchard on our staff who handles all part-time commissions. Final recommendations for the Council should be going forward to the Senior Staff Personnel Meeting in the next few weeks.

THE WHITE HOUSE
WASHINGTON



6/20/84

T.A.D.:

Mr. Baker asked for a status report on the attached.

He wanted to know which, if any, of the attached individuals were under serious consideration. Mr. Baker was especially interested in the status of Carlos Moseley and said that he should be given serious consideration.

Please get back to me as soon as possible as Bill Buckley has called JAB about this.

Thanks.

Kathy C.

KATHERINE J. CAMALIER
Office of James A. Baker III
456-6797

THE WHITE HOUSE
WASHINGTON

June 22, 1982

To Margaret
Here it is in
writing!
D

MEMORANDUM TO: Margaret D. Tutwiler
FROM: Helene von Damm
SUBJECT: Sterling Cole

According to Assistant Secretary Rob Odle of the Energy Department, Mr. Cole's job was eliminated because it was not necessary to have a Federal representative on the Southern States Energy Board.

Further, he stated that Mr. Cole cost the government \$80,000 last year and "he never did a thing to earn it." All he reportedly did was attend meetings. Nothing was produced--no reports, no records. There is no real job to be performed.

Mr. Odle's action was taken in the intent of cutting out waste.

—
THE WHITE HOUSE
WASHINGTON

called Henry 6/22
he said fine —

Herby Cole — former Cong.

Energy Dept. terminated

a year ago —

spent too much on expenses

a long time hold over ✓

Definitely not one of our people ✓

Joe Ryan — he has
action on this —

MARGARET D. TUTWILER
Office of James A. Baker III
456-6797

5/28 Sunday sending over
11:50am

2044

BARBER B. CONABLE, JR.
NEW YORK, 35TH DISTRICT

WASHINGTON OFFICE:
237 CANNON HOUSE OFFICE BUILDING
WASHINGTON, D.C. 20515
(202) 225-3615

DISTRICT OFFICE:
311 FEDERAL OFFICE BUILDING
100 STATE STREET
ROCHESTER, NEW YORK 14614
(716) 263-3156

COMMITTEES:
WAYS AND MEANS
STANDARDS OF OFFICIAL
CONDUCT
JOINT COMMITTEE ON
TAXATION

Congress of the United States
House of Representatives
Washington, D.C. 20515

May 25, 1982

Xerox for
Helene -

Mr. James A. Baker III, Chief of Staff
The White House Office
Washington, D. C. 20500

Helene pls.
GIVE ME
OR JAB
YOUR ANSWER

Dear Jim:

Sterling Cole, who was appointed as the federal government representative on the Southern States Energy Board by President Nixon in 1969, has recently appealed to me for support of his reinstatement to that position. He contends he was dismissed last October in a letter from Pendleton James upon complaint of Robert Odle, Assistant Secretary at the Department of Energy, because he attended the annual meeting of the Board in San Juan without approval of Mr. Odle.

AS WE
DISCUSSED ON
PHONE -
THANKS TOMS
MOT
G/IS

Sterling Cole was for twenty-five years a Member of Congress from a neighboring area to mine in Upstate New York. Recognized as the eminent authority on nuclear energy in the House, he left Congress at President Eisenhower's request to become the first director of the International Atomic Energy Commission. Obviously he has a long-time interest and involvement in public energy policy.

Mr. Cole tells me he has the support of the senior members of the Energy Committees of Congress and was cleared by Lynn Nofziger. Everyone but Mr. Odle endorses him, he maintains.

I would like to be supportive of Sterling Cole, and am writing to you about the matter with the request that you seek reconsideration of the Administration's position on him.

Very truly yours,

Barber B. Conable
Barber B. Conable, Jr.

C/nm

you wanted to
look at -

January 8, 1982

Dear Senator Warner:

Thank you for your recent message recommending Sterling Cole for consideration for a post in the Reagan Administration.

Your reference will become a permanent part of your candidate's credentials in our files. The information you have provided has been forwarded to professionals on my staff who deal with the area in which your candidate has expertise or an interest.

As you undoubtedly know, the Presidential Personnel Office has received thousands of resumes from outstanding candidates willing to serve in the Reagan Administration. We are grateful for your effort to bring talented and interested persons to our attention.

Again, many thanks for your willingness to provide input to our office as we work to choose the most able personnel to support our President and his program.

Sincerely,

E. Pendleton James
Assistant to the President
for Presidential Personnel

The Honorable John W. Warner
United States Senate
Washington, D.C. 20510

United States Senate
WASHINGTON, D.C. 20510

811201203 ✓
ARMED SERVICES COMMITTEE
Chairman, Strategic and Theater Nuclear Forces
Subcommittee
ENERGY AND NATURAL RESOURCES COMMITTEE
Chairman, Energy and Mineral Resources
Subcommittee
RULES AND ADMINISTRATION COMMITTEE
JOINT COMMITTEE ON PRINTING
REPUBLICAN SENATORIAL COMMITTEE

1981 DEC 8 PM 12 18

December 1, 1981

ERTS
C: MF

Mr. E. Pendleton James
Assistant to the President
for Presidential Personnel
The White House
Washington, D. C. 20500

Dear Pen:

I understand that former [REDACTED],
who served for 20 years in the United States Congress,
is being considered for [REDACTED] as the federal
[REDACTED] of the Southern States Energy Board.

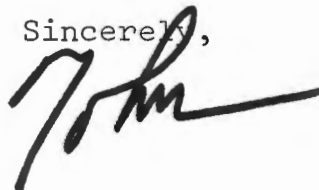
I have known Congressman Cole for many years and
it would appear to me that he is certainly well qualified
to continue serving in this part-time position. He advises
that there is some speculation that this position may be
abolished. If this be the case, I have been advised by the
Staff Director of the Senate Energy and Natural Resources
Committee that it should take legislative action inasmuch
as the Congress created this position.

I respectfully request that Congressman Cole be given
every consideration as a member of this Energy Board and
appreciate the fact that he has been a long-time member of
this organization.

Thank you for your personal attention to this matter.

Kindest regards,

Sincerely,



John W. Warner

JWW/cbn

8 December 1981

Dear Charlie:

Thank you for your letter of 18 November 1981 regarding the current status of Sterling Cole. I appreciate your comments, as well as those of many others, and I am grateful for the time you have taken to write.

Your letter and the attachments which you enclosed are being forwarded to Pen James, and I suggest that you contact him before proceeding any further on this matter.

Best personal wishes.

Sincerely,

EDWIN MEESE III
Counsellor to the President

+
The Honorable Charles K. Fletcher
x Association of Former Members of
Congress
1800 Connecticut Avenue, N.W.
Washington, D.C. 20009

✓ cc: Ed Meese
✓ cc: Pen James w/copy of incoming

em;nh;vml

✓

Dear Charlie:

Thank you for your letter of 18 November 1981 regarding the current status of Sterling Cole. I appreciate your comments, as well as those of many others, ~~on this matter~~ and I am grateful for the time you have taken to write.

Your letter and the attachments which you enclosed are being forwarded to Pen James, and I suggest that you contact him before proceeding any further on this matter.

Best personal wishes,

Sincerely,

EM

cc to Meese
cc w/copy of incoming to Pen James
EM:nh

NOV 1 8 1981

JOHN S. MONAGAN
PRESIDENT

CHARLES E. CHAMBERLAIN
VICE-PRESIDENT

FRANK E. MOSS
TREASURER

CATHERINE MAY BEDELL
SECRETARY

WILLIAM S. MAILLIARD
IMMEDIATE PAST PRESIDENT



*re: comments
contact P.J.
before proceeding
further*

ASSOCIATION OF
Former Members of Congress
1800 CONNECTICUT AVENUE, N.W.
WASHINGTON, D.C. 20009
(202) 332-3532

JED JOHNSON, JR.
EXECUTIVE DIRECTOR

CARLTON R. SICKLES
COUNSELLOR

FRANCES R. VALEO
CONSULTANT

ACADEMIC ADVISORY COMMITTEE
LANDRUM R. BOLLING
HARLAN CLEVELAND
ALTON FRYE
FORREST C. POGUE
JOHN RICHARDSON, JR.

November 18, 1981

Honorable Ed Meese
The White House
Washington, D. C.

Dear Ed:

A number of friends of Hon. Sterling Cole feel we must do our best to see that he continues to be on the Reagan Team, in the capacity he has been occupying for a number of years through the Nixon, Ford and Carter administrations and from which he was separated on October 14, 1981 as indicated by letter enclosed from E. Pendleton James, and other pertinent letters.

Hon. W. Sterling Cole, Federal Representative
So. Int. N.V.C. B.D.
1735 Eye Street, N. W., #804
Washington, D. C. 20006 (202) 452-0166

If in the judgment of the Reagan administration, the position he has been holding is to be eliminated, we hope he can receive some suitable appointment to continue his government services and he is ready and willing to be interviewed in this regard.

Money is not the object of his wanting to continue on the Reagan Team. After these many years of experience and capable performance in Congress and as an administrator, he feels let down and his pride is hurt. He does not wish to be retired and will accept a cut in his salary, if necessary, if he can be kept busy in a suitable position commensurate with his experience.

He is much loved and admired by his associates presently in Congress and his congressional friends of long standing.

I know how busy you are as I have tried for the last several days to get an appointment with you. I am leaving for San Diego this afternoon, which necessitates this letter.

1982

Brock Adams
Gordon L. Allott
Andrew J. Biemiller
Daniel B. Brewster
Charles E. Chamberlain
Charles K. Fletcher
James B. Pearson
James M. Quigley

1983

Catherine May Bedell
Elford A. Cederberg
Richard C. Clark
Martha Keys
Gale W. McGee
William S. Mailliar
John S. Monagan
Hugh Scott

1984

J. Glenn Beall, Jr.
William L. Hungate
John V. Lindsay
Abner J. Mikva
Frank E. Moss
William L. Springer
Robert Taft, Jr.
John H. Ware III

Honorary — Without Term
Brooks Hays — Walter H. Judd

*(3-4) J-P
11-18-81*

Honorable Ed Meese
November 18, 1981
Page Two

Please, will you arrange to have him interviewed and hopefully he can be reappointed or hopefully something can be worked out to mutual satisfaction.

Respectfully yours,

A handwritten signature in cursive script that reads "Charlie" followed by a horizontal flourish.

Charles K. Fletcher
Board of Directors

Enclosures

18 November 1981.

Dear John:

Thank you for your letter of 13 November 1981. I appreciate your letting me know of your interest in the reappointment of former Congressman Sterling Cole to the Southern States Energy Board.

Please be assured that your request will be given serious consideration.

With best personal regards,

Sincerely,

EDWIN MEESE III
Counsellor to the President

The Honorable John J. Rhodes
House of Representatives
Washington, D.C. 20515

EM:ES:ds II A-13

h

JOHN J. RHODES
1ST DISTRICT, ARIZONA

MEMBER:
COMMITTEE ON
RULES

Congress of the United States
House of Representatives
Washington, D.C. 20515

2310 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, D.C. 20515
(202) 225-2635

FREDERICK K. ALDERSON
ADMINISTRATIVE ASSISTANT

DISTRICT OFFICES:
ROBERT J. SCANLAN
ADMINISTRATIVE ASSISTANT

2990 VALLEY CENTER
PHOENIX, ARIZONA 85073
(602) 261-3181

2111 EAST BROADWAY ROAD
SUITE 4
TEMPE, ARIZONA 85282
(602) 968-7297

November 13, 1981

The Honorable Edwin Meese
Counselor to the President
The White House

Dear Ed:

It is my understanding that former Congressman Sterling Cole is under consideration for reappointment to the Southern States Energy Board. The purpose of this letter is to endorse his candidacy.

I have known Sterling for a number of years, in fact I was helpful to him in getting him appointed to the Board several years ago. I have complete confidence in his abilities and am hopeful that he will be reappointed.

Thank you, and best wishes.

Yours sincerely,



JJR:ad

THE WHITE HOUSE
WASHINGTON

5/30/84

MEMORANDUM TO FILE

FROM: JAMES A. BAKER, III

I spoke to Herrington and Meese today about Nick Brady as Chairman of the Pay Commission. October 1 is the deadline for appointment. Both of them told me that they think it would be a good idea.

JAB

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RONALD W. REAGAN LIBRARY

THIS FORM MARKS THE FILE LOCATION OF ITEM NUMBER 5 LISTED ON THE
WITHDRAWAL SHEET AT THE FRONT OF THIS FOLDER.

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WITHDRAWAL SHEET AT THE FRONT OF THIS FOLDER.

THE WHITE HOUSE
WASHINGTON

MAR 27 REC'D

March 26, 1984

MEMORANDUM TO: MARYANN URBAN
FROM: JAMES A. BAKER, III *JAB III*
SUBJECT: Kenneth L. Horak

I understand that you met with Ken Horak last week regarding his interest in the position of Regional Director, Region I, of the Federal Emergency Management Agency.

According to David Sparks, a close associate of mine, Ken has proven to be a dedicated, hard-working and extremely competent Public Affairs Officer at FEMA. I see from Ken's attached resume that his Republican/political credentials are in order too.

I hope that you will give Ken's resume every consideration in the final decision-making process for the Regional Director, Region I, position at FEMA.

Thank you.

KENNETH L. HORAK
29 Newport Street
Hummrock, MA 02047
(617) 837-5554

EDUCATION

High School - Milton Academy, MA, graduated 1961.
College - Harvard, B.A., American Government, 1965.
Military Schools - U.S. Navy Officer Candidate School, 1966.
Eight courses in computer programming/analysis, Naval Command Systems Support Activity, Washington, D.C.

EMPLOYMENT

Public Affairs Officer, Federal Emergency Management Agency, Region I, Boston, MA.

As staff assistant to the Regional Director, I have served as chief spokesman for the Agency in the New England region. My responsibilities have included the preparation and distribution of news releases and public affairs materials; monitoring regional news media; and responding to media inquiries. As a member of the federal Regional Assistance Committee, I have participated in the analysis and evaluation of preparations and testing of off-site emergency planning at seven existing or proposed nuclear power plants in New England. In addition, I have performed a variety of analytical and supervisory tasks for the Regional Director including participation in the implementation of an integrated emergency management system, and the administration of the Agency's regional work plan. 1/83 to present.

Consultant to the U.S. Department of Health and Human Services. Served as a grant application reviewer for the Discretionary Grant Program of the Office of Community Services, July 1982 and 1983.

Consultant, The Westchester Group, MA.

As a senior staff member of a consulting firm, I was involved in the coordination of a campaign of public support for reform legislation pertaining to the Massachusetts automobile insurance system. Instrumental in the successful creation of a coalition of business, professional, and law enforcement associations, my activities included field coordination, strategy, and regular media appearances and public speaking engagements. 4/80 to 12/81.

President, Joseph W. Horak, Inc., Boston, MA.

Serving in an established family retail business, my responsibilities included a wide range of tasks leading to supervisory and management assignments and the position of president of the firm. 7/72-7/79.

Computer Programmer/Analyst, Naval Command Systems Support Activity, Washington, D.C.

As a civilian employee of the U.S. Navy, my responsibilities included development, testing, and documentation of computer programs, and the training of maintenance programmers in Washington, D.C., Norfolk, Virginia, and London, England. 7/69-5/71.

POLITICAL

Executive Director, Massachusetts Baker Committee, Boston, MA.
Directed a State Presidential Primary campaign with a full range of management responsibilities, including staff recruitment and supervision, strategy, budgeting, scheduling, and media relations.
9/79-3/80.

Consultant and Finance Director, John Sears Campaign, Boston, MA.
Supervised a professional staff in a comprehensive fund-raising program for a political campaign for the office of Secretary of the Commonwealth of Massachusetts. 7/78-12/78.

State Field Director, President Ford Campaign, Boston, MA.
Directed a professional staff in the recruitment, training, and direction of a volunteer field organization for the Massachusetts primary and general election campaign. 11/75-11/76.

Delegate to the Republican National Convention, 1980.

Director, The Republican Club of Massachusetts, 1980-1982.

Director, The Middlesex Club, 1979-1982.

MILITARY

Active Duty - Commissioned Ensign USNR, July 1966.
Served as Computer Programmer, Naval Command Systems Support Activity, Washington, D.C. 7/66-7/69.

Letters of Commendation - 1) For outstanding leadership, U.S. Navy OCS, 7/66; 2) For outstanding performance, Naval Command Systems Support Activity, 6/68; 3) For public service relating to volunteer work for Boy Scouts of America, Naval Command Systems Support Activity, 8/69.

COMMUNITY SERVICE

Boy Scouts of America - Performed a variety of volunteer organizational assignments, Washington, D.C. and Milton, MA. 1967-1979.

St. Michael's Church, Milton, MA - Youth Advisor, 1971-1976.
Member of the Vestry, 1972, 1976-1977; Lay Reader, 1971-1978.

The Blue Hills Program, Milton, MA - Tutor and Education Consultant, 1972.

REFERENCES

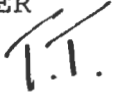
Furnished upon request.

THE WHITE HOUSE

WASHINGTON

May 10, 1984


MEMORANDUM FOR JAMES A. BAKER

FROM: T.A.D. THARP 

SUBJECT: International Trade Commission

Robert Ludwiczak, Senator Grassley's A.A., was interviewed last week by Bob MacKichan on our staff. Bob was favorably impressed with Mr. Ludwiczak who appears to be "a pretty solid free trader." He is definately on the short list at this time. There are several other candidates from the Hill and from among them Ludwiczak is the strongest. (We must decide whether, indeed, we want to place yet another Hill candidate on the ITC.)

Veronica Haggart's term expires on June 16th and she has submitted her resignation effective then. It is a Republican 9 year term appointment. The ITC membership list is attached for your information.

 John Herrington already spoke with Senator Grassley yesterday about Ludwiczak and told him the situation.

NAMEPOL.STATEDATE
APPOINTEDTERM
EXPIRESUNITED STATES INTERNATIONAL TRADE COMMISSION (6) (BI-PARTISAN)

Veronica A. Haggart	R	Va.	3/9/82	6/16/84
David B. Rohr	D	Md.	3/23/84	12/16/85
Paula Stern	D	D.C.	9/29/78	6/16/87
Susan Wittenberg Liebeler	I	Calif.	3/16/84	12/16/88
Alfred E. Eckes, Jr. (<u>CHAIRMAN-tm exp 6/16/84</u>)	R	Va.	9/18/81	6/16/90
Seeley Lodwick	R	Iowa	8/5/83	12/16/91

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WITHDRAWAL SHEET AT THE FRONT OF THIS FOLDER.

June 22, 1984

The Honorable
Margaret Heckler
Secretary of Health and Human Services
Department of H.H.S.
200 Independence Avenue, S.W.
Washington, D.C. 20410

Dear Margaret:

I have not heard from you since our last telephone conversation regarding major personnel changes though I assume that you are happy with the arrangement as it stands. In an effort to avoid any misunderstanding in the coming months, I am enclosing a memorandum of understanding for your review. If this is not agreeable to you, I would like to hear from you.

Yours truly,

John S. Herrington
Assistant to the President
for Presidential Personnel

JSH:mt
ENCLOSURE

June 22, 1984

TO: Margaret Heckler
Secretary of Health and Human Services

FROM: John S. Herrington
Assistant to the President
for Presidential Personnel

IN RE: Memorandum of Understanding for Personnel Actions

1. The Presidential Personnel Office will recommend to the President that he nominate Charles Baker to the position of Under Secretary of HHS.
2. Robert Helms will will serve as Acting Assistant Secretary of HHS for Planning and Evaluation until PPO and HHS agree on a permanent candidate for this position and he/she is confirmed by the Senate.
3. Frank Young, Dean of the University of Rochester Medical School will become FDA Commissioner.
4. Dodie Livingston will become Commissioner for Children, Youth and Families.
5. Martha McSteen will continue to serve as Acting Commissioner of the Social Security Administration until PPO/HHS can recruit, interview, and select a permanent Commissioner who will be nominated to this post in late 1984.
6. PPO will no longer actively recruit candidates for General Counsel and Juan del Real will continue to serve in that capacity for the time being.
7. John Scruggs will become Assistant Secretary for Legislation.
8. The Director of the National Institute of Mental Health will be selected by PPO/HHS and will be acceptable to Dr. Ian McDonald, head of ADAMHA.
9. A Deputy Inspector General will be selected who will be acceptable to PPO/HHS.
10. A Director of the Office of Child Support will be selected who will be acceptable to PPO/HHS.
11. A Director of HCFA will be selected who will be acceptable to PPO/HHS.

THE WHITE HOUSE
WASHINGTON

May 2, 1984

TO: JAB III

The attached is something we should definitely do.

Gallegos has done a great job, and has been very helpful to the Administration among Hispanics.

We should end the suspense on this, too, by reappointing Gallegos as soon as possible. We should not wait till the last minute, and should not give him another unexpired term if we have any choice in the matter-- that would be seen as a real slap in the face (correctly).

Suggest you might want to raise this with John Herrington.

Thanks.

JC

(NOTE TO KATHY: this letter from Sanchez should get our standard "thanks for your recommendation" response for now.)

~~WOODSIDE INDUSTRIES, INC.~~

PHILLIP V. SANCHEZ
President

2925 Woodside Rd., Woodside, CA 94062 (415) 851-8131

WOODSIDE INDUSTRIES, INC.
2925 WOODSIDE ROAD
WOODSIDE, CA. 94062

PHONE:
AREA CODE 415
851-8131

April 13, 1984

The Honorable James Baker
Counsellor to The President
The White House
Washington, D.C. 20500


Dear Jim:

Tony Gallegos is serving an unexpired term on the Equal Employment Opportunities Commission (EEOC). This term ends this year. However, instead of a full 5-year term, Mr. Gallegos is under consideration for another unexpired 1-year term. This makes little sense. Speaking in the most frank, pragmatic political terms, this makes no sense at all for the following reasons:

- (1) Tony Gallegos was key in "Democrats for Reagan";
- (2) Tony Gallegos has consistently supported the President's policies during his term as Commissioner;
- (3) The spot is to be filled by a Democrat;
- (4) Tony Gallegos represents the "bridge" between those Hispanics already in our Party and those who may either join or be supportive.

For those of us out here who are working in the Party's political vineyards, we need to have people like Tony in key places. I urge you to support his willingness to serve us in a full, 5-year slot on the Commission.

Best personal regards,


Ambassador Phillip V. Sanchez,
President

PVS:gr