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WITHDRAWAL SHEET

Ronald Reagan Library

Collection: BAKER, JAMES A. III: FILES

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F99-016

Date 7/9/99

10/24/00
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~~GA-9108~~

DOCUMENT NO. AND TYPE	SUBJECT/TITLE	DATE	RESTRICTION
1. form	Personal Qualifications Statement - Joseph William Annunziata, 7p.	n.d.	P6, F6 B6
2. form	Personnel Performance Counseling and Evaluation - Joseph Annunziata, 2p.	6/17/80	P6, F6 B6

RESTRICTION CODES

Presidential Records Act - [44 U.S.C. 2204(a)]

- P-1 National security classified information [(a)(1) of the PRA].
- P-2 Relating to appointment to Federal office [(a)(2) of the PRA].
- P-3 Release would violate a Federal statute [(a)(3) of the PRA].
- P-4 Release would disclose trade secrets or confidential commercial or financial information [(a)(4) of the PRA].
- P-5 Release would disclose confidential advice between the President and his advisors, or between such advisors [(a)(5) of the PRA].
- P-6 Release would constitute a clearly unwarranted invasion of personal privacy [(a)(6) of the PRA].

C. Closed in accordance with restrictions contained in donor's deed of gift.

Freedom of Information Act - [5 U.S.C. 552(b)]

- F-1 National security classified information [(b)(1) of the FOIA].
- F-2 Release could disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA].
- F-3 Release would violate a Federal statute [(b)(3) of the FOIA].
- F-4 Release would disclose trade secrets or confidential commercial or financial information [(b)(4) of the FOIA].
- F-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA].
- F-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA].
- F-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA].
- F-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA].

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THE WHITE HOUSE

WASHINGTON

April 2, 1981

NOTE FOR ED HARPER

FROM: FRANK HODSOLL *Frank*

SUBJECT: Joe Annunziata

I was given a copy of the memo to you from Joe Annunziata. I would like to weigh in to recommend him as a good civil servant who I think can be useful to OMB. Phil Odeen, who you may remember from the Nixon Administration, knows him well and thinks highly of him. From my experience, he would be loyal to any Administration; he is apolitical and, I believe, philosophically conservative.



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET
WASHINGTON, D.C. 20503

March 31, 1981

MEMORANDUM FOR ED HARPER

FROM: JOE ANNUNZIATA, OMB/ORG, Rm. 10235 NEOB, x5180

SUBJECT: My Status at OMB

*Thank,
Joe Annunziata*

As you know, the position I currently occupy at OMB is scheduled to be terminated next Monday, April 6. Unless I move to another, permanent position at OMB, the useful contribution I believe I can make will also end. It is also likely that my 16 years of continuous government service (all career, except for the last 3 when I worked on government reorganization and management issues on a non-political appointment basis) will be terminated. I unfortunately will probably have to collect unemployment compensation after April 6.

For your information, I have applied for a number of open positions in OMB from which I believe I can continue to make my experience available to this Administration. A copy of the announcement for one of these positions is enclosed. I also believe my experience would be helpful with regard to the new Council on Integrity and Efficiency.

I would greatly appreciate whatever personal attention you could turn to this matter, and hope we will have the opportunity to discuss it before April 6.

Enclosures: Announcement No.: OMB-81-29-LE
SF-171
Resume
Personnel Performance Counseling & Evaluation

✓ Copy: Frank Hodson

Merit Promotion Program

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF ADMINISTRATION

VACANCY ANNOUNCEMENT

TITLE, SERIES, & GRADE:

Chief, Interior Branch
Senior Executive Service (SES)

VACANCY LOCATION:

Office of Management & Budget
Natural Resources Division
Interior Branch

AREA OF CONSIDERATION: U.S. Governmentwide.

This position has been designated as a Senior Executive Service (SES) Career-Reserved position. If not already a member of the SES serving under a career appointment, the individual selected must have his/her executive qualifications certified by a qualifications review board of the Office of Personnel Management before appointment to the position. The annual salary rate for the position is \$50,112 (the current maximum payable rate in the Senior Executive Service for this position). All applicants must hold or previously have held a position at or equivalent to the GS-15 level or above in the Federal Service.

DUTIES:

Under the general direction of the Deputy Associate Director for Natural Resources, manages a branch concerned with formulation of the budget, legislation, and management activities of the U.S. Department of the Interior and associated smaller agencies.

The incumbent manages a branch of up to 10 professional and clerical members engaged in continued review and analysis of assigned programs to allocate budget resources, ascertain program effectiveness, to stimulate program and management improvements, and to review and assist in development of legislative proposals. Representation of OMB in major interagency efforts is expected, along with initiative in delivering completed staff work to policy levels in OMB and the President.

QUALIFICATION REQUIREMENTS:

Mandatory Professional/Technical Qualifications:

1. Senior level experience in program and policy analysis with emphasis on use of quantitative techniques.
2. Senior level experience in budgeting, management analysis and legislative work, including both technical analysis and negotiation of issues.
3. Demonstrated ability to communicate concisely and effectively both orally and in writing.

Desirable Professional/Technical Qualifications:

1. Experience in working with land management, minerals, outdoor recreation, Indian affairs or related issues.
2. Educational background in economics, natural resource or environmental areas, public administration or other directly related field.

Chief, Interior Branch, SES

QUALIFICATION REQUIREMENTS:

Mandatory Management/Executive Qualifications:

1. Ability to work effectively at the highest levels of management, both within and outside an organization, with development of continuing effective relations and the ability to represent the organization and its policies and objectives.
2. Demonstrated managerial and/or supervisory skills, including a positive attitude toward the Federal equal employment opportunity program in the utilization of human resources.
3. Ability to formulate long-range objectives and goals, to evaluate progress toward objectives, and plan program improvements.

HOW TO APPLY:

Applicants must submit a current Personal Qualifications Statement (SF-171) reflecting experience, education, training, and awards. Appraisals of performance, professional references and copies of letters of commendation may be provided. Applicants are reminded to highlight in their submissions those executive qualifications, listed below, that indicate competence to assume a leadership role as a member of the Senior Executive Service.

1. Integration of Internal and External Program/Policy Issues

This area involves seeing that key national and agency-wide goals, priorities, values, and other issues are taken into account in carrying out the responsibilities of the immediate work unit, including:

- Responding to the general public and clientele groups
- Keeping up-to-date with relevant social, political, economic and technological developments
- Coordinating with other parts of the agency and other agencies as relevant
- Understanding the role of political leadership in the Administration and Congress

2. Organizational Representation and Liaison

This area covers functions related to establishing and maintaining relationships with key individuals and groups outside the immediate work unit and serving as a spokesperson for one's unit and organization. Types of actions generally required to carry out these functions include:

- Briefings, speeches, congressional testimony, inter-unit staff meetings, professional society presentations, question-and-answer sessions, etc. involving information giving and receiving, recommendations, persuasion, selling, negotiation and program defense

3. Direction and Guidance of Program, Projects, or Policy Development

This area involves activities related to establishing goals and the structure and processes necessary to carry them out. These include:

- long-term and short-term planning; needs, forecasts, objectives, priorities, feasibility, options
- productivity and other effectiveness-efficiency standards
- information gathering and analysis
- research and development
- work organization structure and operational procedures
- scheduling and work assignment

4. Resource Acquisition and Administration

This area concerns procedures and activities related to obtaining and allocating the resources necessary to support program or policy implementation. These include:

- staffing: work force planning, recruitment and selection, including affirmative action and EEO
- budgeting: organizational and congressional procedures and processes
- contracting and/or procurement

5. Utilization of Human Resources

This area involves processes and activities for seeing that people are appropriately employed and dealt with fairly and equitably. These include:

- evaluation of individual capabilities and needs
- delegation of work
- provision of career development opportunities
- use of performance standards and appraisals
- utilization of government-wide personnel programs and EEO

6. Review of Implementation and Results

This area involves activities and procedures for seeing that plans are being implemented and/or adjusted as necessary and that the appropriate results are being achieved. These include:

- periodic monitoring and review
- program evaluation

APPLICATIONS SHOULD BE SUBMITTED TO:

Executive Office of the President
Office of Administration, Personnel Division
Room 4013, New Executive Office Building
726 Jackson Place, NW
Washington, DC 20503

Your Personal Qualifications Statement should cite the vacancy announcement number of this position and it should be received in this office not later than the closing date on this announcement.

RONALD W. REAGAN LIBRARY

THIS FORM MARKS THE FILE LOCATION OF ITEM NUMBER 1 LISTED ON THE
WITHDRAWAL SHEET AT THE FRONT OF THIS FOLDER.

JOSEPH W. ANNUNZIATA

3132 Wynford Drive
Fairfax, Virginia 22031

(202) 395-5180 (Business)
(703) 560-8688 (Residence)

INTERNATIONAL MANAGEMENT EXECUTIVE. Significant federal experience in organization and management, international affairs, Congressional operations, public communications, education. Particular interests:

- Anticipate problems and initiate timely action.
- Negotiate reconciliation of differing views.
- Verify implementation of decisions.
- Assure consistency among policies and actions.
- Facilitate communication among managers, employees, public.
- Organize and manage meetings, conferences, seminars.

THE WHITE HOUSE, Washington, D.C. 1978-1981
Senior Staff Member, Office of Management and Budget.

Non-political appointment to recommend to President improvements in organization and management of federal agencies.

- Developed issues, selected consultants and staff, drafted reports, consulted affected agencies, briefed Congressional representatives and press, oversaw implementation of approved recommendations.
- Recommendations improved policy coordination and management in State and Defense departments, IDCA/AID, Selective Service System, Corps of Engineers, Nuclear Regulatory Commission, Arms Control and Disarmament Agency, National Security Council, Office of Management and Budget.

U.S. DEPARTMENT OF DEFENSE, Washington, D.C. 1975-1977
Adviser, International Security Affairs.

Assistant to Secretary of Defense on international issues, particularly Europe and NATO.

- Proposed policies regarding crisis situations, arms control, foreign aid, base negotiations, public attitudes toward defense issues.
- Liaison with field Defense units regarding policy implementation.
- Represented Defense in negotiations with foreign governments.

U.S. CONGRESS, HOUSE OF REPRESENTATIVES/SENATE 1973-1974
Legislative Aide, Domestic/Foreign/Military issues.

Assignments with House Majority Leadership and a senior Senator.

- Analyzed legislative agendas, bill sponsors, Committee actions, amendments, lobbyists, voting strategy, Whip counts, floor action.
- Prepared bills, amendments, remarks, press releases.
- Represented legislators at hearings, meetings, Conference Committees.

U.S. DEPARTMENT OF DEFENSE, Washington, D.C. 1967-1973
Analyst, Policy and News Media.

Executive agent providing government officials analyses of policy and media commentary on defense and international issues.

- Directed a staff of researchers, writers, editors preparing speeches, policy statements, Congressional testimony, news analyses on defense issues.
- Oversaw preparation of daily and periodic publications containing media and policy syntheses, commentary and analysis.

AIR UNIVERSITY, MAXWELL AIR FORCE BASE, ALABAMA 1965-1967
Assistant Professor, International Affairs.

Faculty member at Air War College, George Washington University, and Troy State College.

- Taught, researched and wrote on political, military, economic and social issues in Europe and Southeast Asia.

EDUCATION

YALE UNIVERSITY, 1963-1965, Graduate Fellow.
SORBONNE, UNIVERSITY OF PARIS, 1960-1963, Ph.D.
MIDDLEBURY COLLEGE, 1960-1961, M.A.
FAIRFIELD UNIVERSITY, 1956-1960, A.B.

HONORS

Fulbright, French Government and Yale University Fellowships.
American Political Science Association Congressional Fellow.
Air Force Special Achievement Award.
Fairfield University Man of the Year.
Meritorious Civilian Service.

PERSONAL

Born 1938. Married, three children.

RONALD W. REAGAN LIBRARY

THIS FORM MARKS THE FILE LOCATION OF ITEM NUMBER 2 LISTED ON THE
WITHDRAWAL SHEET AT THE FRONT OF THIS FOLDER.

THE WHITE HOUSE
WASHINGTON

March 9, 1981

NOTE FOR DAVID STOCKMAN

FROM: FRANK HODSOLL

You will have received the attached letter to you directly. In case you are not familiar with the Commonwealth Club, I may just say that it is a good organization which offers reputable exposure.

ATTACHMENT

BRUCE H. HASENKAMP
SHAKLEE TERRACES, 444 MARKET STREET
SAN FRANCISCO, CALIFORNIA 94111

February 27, 1981

Dear Frank,

Here are the copies of the Commonwealth Club invitation letters to Dave Stockman.

The best days are Fridays, because they include guarantee of 13-state, 130-station radio broadcast of the speech. The next available Fridays are May 15, 22, June 19, 26. The Club usually books about that far in advance.

Thanks for seeing this receives proper consideration. It would be an excellent forum for the administration.

Regards,
Bruce.



Commonwealth Club of California

681 Market Street, San Francisco, California 94105 • (415) 362-4903

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Transportation
Urban Affairs
Water
Western Hemisphere

The Honorable David Stockman
Director of Office of Management & Budget
Old Executive Office Building
17th & Pennsylvania Avenue, N.W.
Washington, D.C. 20503

Dear Mr. Stockman:

The Commonwealth Club of California extends to you an invitation to address its members at a luncheon meeting on a mutually agreeable date.

The Commonwealth Club is dedicated to "getting the facts." The Club is an educational, non-profit organization with a membership of 14,000. The largest public forum in the United States, the Club offers its podium to national and international figures to present their views on vital issues.

If you can arrange to address the Club on a Friday, your speech will be broadcast on our radio network of 130 stations throughout the thirteen western states of California, Washington, Oregon, Hawaii, Nevada, Colorado, Arizona, New Mexico, Idaho, Louisiana, Nebraska, Indiana and Wisconsin. If arrangements are made for a date other than a Friday, a tape will be made and offered to our radio network. This will allow you to reach a potential audience of millions of people in an effort to achieve vast public awareness and to answer questions which might otherwise remain unanswered.

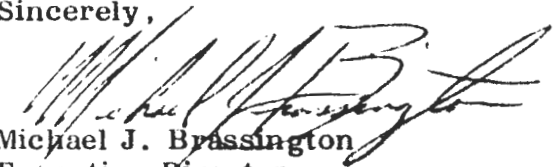
Copies of your speech are made available here and abroad to schools and universities for research and educational purposes, thus greatly expanding your audience.

Your remarks will also be distributed in the Club's weekly publication, The Commonwealth, to over 200 libraries, in addition to our vast membership throughout the United States and overseas.

I have enclosed materials about the Club: a Club brochure, a speakers' information sheet and a list of a few of our past speakers.

Hoping to hear from you in the affirmative.

Sincerely,


Michael J. Brassington
Executive Director

MJB:jr
Enclosures



Commonwealth Club of California

681 Market Street, San Francisco, California 94105 • (415) 362-4903

Michael J. Brassington
Executive Director
James L. Coplan
Assistant Executive Director

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February 25, 1981

The Honorable David Stockman
Director of Office of Management & Budget
Old Executive Office Building
17th St. & Pennsylvania Avenue, NW
Washington, D.C. 20503

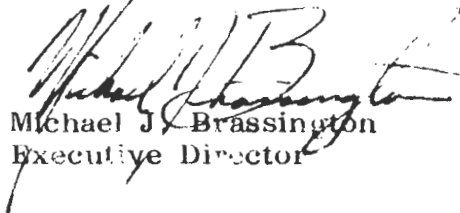
Dear Mr. Stockman:

The Commonwealth Club of California renews its invitation, sent in January, to you to address its membership at a luncheon meeting on a mutually agreeable date.

The Commonwealth Club is the appropriate forum in the West for you to present the Administration's budget. In addition to having your remarks reprinted in our weekly newsletter and distributed to our 14,000 members, your speech will be broadcast on the Club's radio network of 130 stations in thirteen states, if you are scheduled for a Friday. If arrangements are made for a date other than a Friday, a tape of your speech will be offered to the radio network.

We are hoping to hear from you in the near future.

Sincerely,


Michael J. Brassington
Executive Director

MJB:jr