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INFORMATION KIT

PRESERVATION COPY



**PUBLIC AFFAIRS OFFICE  
WASHINGTON, D.C. 20505  
703-351-7676**

**PRESERVATION C**

THE WHITE HOUSE

WASHINGTON

May 18, 1981

Dear Herb:

I would like to thank you, on behalf of Jim Baker and myself, for the excellent tour we had the other day at your CIA facility. The briefings and demonstrations were informative and well organized.

Please convey our thanks to the Base Commander and all of those who participated.

Best regards,

Sincerely,

  
F.S.M. Hodson  
Deputy Assistant to the President

Mr. Herbert E. Hetu  
Director of Public Affairs  
Central Intelligence Agency  
Washington, D.C. 20505



CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D. C. 20505

PUBLIC AFFAIRS

Phone: (703) 351-7676

7 May 1981

The Honorable Francis S. M. Hodson  
Deputy Assistant to the President and  
Deputy to the Chief of Staff  
The White House  
Washington, D.C. 20500

Dear Mr. Hodson:

We are very pleased that you will attend our presentations on security threats and countermeasures on the 13th of May.

Please plan to arrive at the CIA Headquarters Building in Langley, Virginia (a map is enclosed) a bit before 7:00 a.m., at which time a bus will depart for National Airport. You can enter the Agency from Route 123 in McLean or from the George Washington Parkway. Tell the guard at the gate you are attending the Office of Public Affairs conference and he will direct you to the main entrance where parking has been arranged.

Details concerning the air transportation and the conference facilities you will visit are protected for security reasons and we ask that you not publicly associate CIA with either. If asked you can say you are flying from the National Airport on a charter aircraft to a Department of the Army training facility near Williamsburg, Virginia. More specific instructions will be provided upon your arrival at the CIA Headquarters. Anyone wishing to contact you during the day can do so by calling the CIA's Office of Public Affairs at 351-7676. I look forward to being with you on Wednesday. For your information, a list of those attending is attached.

For your comfort we suggest you wear casual clothing (sweaters, sport shirts, slacks, etc.) and bring a light jacket or raincoat since part of the program will take place outside.

Sincerely,

A handwritten signature in cursive script, reading "Herb Hetu".

Herbert E. Hetu  
Director of Public Affairs

Attachments

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This is not a presidential record. This marker is used as an administrative marker by the Ronald W. Reagan Presidential Library Staff. This marker identifies that there was an object in this folder that could not be scanned due to its size.

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