

## Reagan Library Topic Guide – Role of First Lady

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### [White House Staff and Office Collections](#)

White House Office of Records Management (WHORM) [Subject Files](#)

White House Office of Records Management (WHORM) [Alphabetical Files](#).

The folders and case files listed on these topic guides may still have withdrawn material due to Freedom of Information Act (FOIA) restrictions. Most frequently withdrawn material includes national security classified material, personal privacy issues, protection of the President, etc.

### **FIRST LADY, ROLE OF**

**See also:**     [Office of the First Lady: Records](#)  
                  [Office of the First Lady: Advance: Records](#)  
                  [Office of the First Lady: Press: Records](#)  
                  [Office of the First Lady: Projects: Records](#)

### **WHORM SUBJECT FILE**

<a href="#">CO030</a>	casefile 231904
<a href="#">CO044</a>	casefile 512448
<a href="#">CO071</a>	casefile 468916
<a href="#">CO078</a>	casefile 032097
<a href="#">CO079</a>	casefile 342869
<a href="#">CO137</a>	casefile 479783
<a href="#">CO164</a>	casefile 251123
<a href="#">FE008</a>	casefile 087676
<a href="#">FG006-01</a>	casefiles 057120, 194277, 261476, 263446, 264425, 315331, 346630, 353140, 426171, 477507, 484592, 575258, 577373, 609099, 612339
<a href="#">FG006-12</a>	casefile 619005
<a href="#">FG038</a>	casefiles 013245, 017156, 047188, 053003, 081929, 084851, 085712, 120518, 122086, 126218, 126812, 135580, 189260, 210765, 219201, 223605, 251777, 219959, 298544, 317590, 387165, 440855
<a href="#">FG099</a>	casefile 492125
<a href="#">FO003-02</a>	casefile 074744

<a href="#">FO006-10</a>	casefile 392205
<a href="#">FO006-11</a>	casefiles 546510, 549650, 561182
<a href="#">FO006-14</a>	casefile 561182
<a href="#">FO008</a>	casefiles 600982, 601653, 601680
<a href="#">GI002</a>	casefiles 017519, 051513, 182866, 182868, 202304, 269420, 277082, 279626, 370740, 453740, 571156, 572820, 597880
<a href="#">GI003</a>	casefile 554602
<a href="#">HE001</a>	casefiles 346144, 381947, 430991, 467074
<a href="#">HE006-01</a>	casefile 145543, 433831, 450119
<a href="#">HO</a>	casefiles 440730, 440731
<a href="#">IM</a>	casefile 571200
<a href="#">IV081</a>	casefiles 010994, 011983, 022504, 024120, 038096
<a href="#">IV084</a>	casefiles 184870, 202129, 251068
<a href="#">IV085</a>	casefiles 271843, 296077, 336260
<a href="#">IV086</a>	casefile 416726
<a href="#">IV087</a>	casefiles 468179, 485411, 486978, 512635, 519431, 523004, 523569, 531077
<a href="#">IV088</a>	casefiles 540896, 577748, 586596, 591306, 593054
<a href="#">JL003</a>	casefile 028345
<a href="#">MC003</a>	casefile 087385
<a href="#">ME001</a>	casefiles 195145, 415231, 446631
<a href="#">ME001-02</a>	casefiles 322505, 416597, 492183
<a href="#">ME002</a>	casefiles 014859, 034033, 210311, 249599, 309913, 314981, 390673, 397572, 414805, 438824, 440827, 514663, 600069
<a href="#">ME002-02</a>	casefiles 059869, 313259
<a href="#">ND016</a>	casefile 184579
<a href="#">ND018</a>	casefile 369195

[PU](#) casefile 051810

[SO003](#) casefile 400612

[SO005](#) casefile 151374

[SP501](#) casefile 575647

[TR001](#) casefiles 005514, 070557

[TR004](#) casefiles 126199, 360462, 615519

[TR137](#) casefiles 342690, 342715, 342848, 379650

[TR139](#) casefile 354723

[TR155](#) casefiles 411380, 413078

[TR211-01](#) casefiles 562031, 595831

[TR221-01](#) casefile 575552

[WE](#) casefile 047385

[WE003](#) casefiles 203936, 471412

[WH002-02](#) entire category

## **WHITE HOUSE STAFF AND OFFICE FILES**

ADMINISTRATION, OFFICE OF  
Peck, Ralph: Files  
OA 1531  
First Lady

ADMINISTRATIVE OFFICE, WHITE HOUSE OPERATIONS  
Ubbens, Betty: Files  
Box 11197  
First Lady Travel

CHIEF OF STAFF, OFFICE OF THE  
Baker, James A. III: Files  
Box 2  
[\[White House\] First Lady's Office \(McCoy\)](#)

Darman, Richard: Files  
Box 3  
First Lady

Thomas, W. Dennis: Files (Chief of Staff)  
Box 4  
First Lady

COMMUNICATIONS, OFFICE OF  
Gergen, David: Files  
OA 9423  
R [Nancy Reagan - Health October 1983]

Maseng, Mari: Files (Communications)  
Box 4  
First Lady Talking Points

COUNSEL TO THE PRESIDENT, OFFICE OF THE  
Bryan, Patricia: Files  
OA 19243  
PMB Nancy Reagan Drug Abuse Foundations

Cox, Christopher: Files  
OA 15509  
First Lady TV Special  
First Lady - Various Matters (1)(2)

Duke, Meg Shields  
OA 4556  
MSD First Lady Requests

Fielding, Fred: Files  
Box 39F  
Travel-First Lady

Garrett, Lawrence: Files  
OA 12251  
Nancy Reagan - First Lady's Log  
Nancy Reagan: Vietnam Veteran's Memorial Fund  
  
OA 12253  
HHG/First Lady Charity Fund

Koch, Kathleen: Files  
Box 18941  
First Lady's Borrowed Wardrobe

Kruger, Robert: Files  
OA 18405  
Reagan, Nancy Documentary (1)-(5)  
RMK/Reagan, Nancy Documentary – “The Law of Politics” (1)(2)

Rusthoven, Peter J.: Files  
OA 11408

PJR/Common Cause Inquiry Concerning Salaries for First Lady's Staff

OA 11419

PJR/Nancy Reagan: Drug Survival News Item

PJR/Nancy Reagan: "First Love" Article

PJR/Nancy Reagan - Foster Grandparents Book (1)-(4)

Reagan, Nancy - Foster Grandparents Book (1)-(4)

PJR/Nancy Reagan: Godparent Invitation

PJR/Nancy Reagan: Invitation to be Honorary Chairman of Second World  
Congress of Pediatric Cardiology

Nancy Reagan : Letter to Palmer Drug Abuse Program

PJR/Nancy Reagan: Message to "Friends of Artist Equity"

PJR/Nancy Reagan: National Sympathy Orchestra

PJR/Nancy Reagan: Outside Photography

PJR/Nancy Reagan: Participation in Cultural Exchange with India

Nancy Reagan: Rastar Project

PJR/Nancy Reagan: Use of "Different Strokes" Tape

Nancy Reagan: Winston Offer of Jewelry

[Contract with Rusconi, Inc. re: French and Italian Translation Rights to Nancy]

OA 11422

[Release of Official White House Photos for Revised First Lady Autobiography]

Waller, David: Files

OA 7511

Income Tax Return - President and Mrs. Reagan 1981

OA 12687

Mrs. Reagan Special

Dress Memos

[Sotheby Appraisal]

Willkie, Wendell: Files

OA 10637

WLW/Nancy Reagan: Marc de Costar Hairdresser

COUNSELLOR TO THE PRESIDENT, OFFICE OF THE

Meese, Edwin, III: Files

OA 6191

NR Luncheon - WH Preservation Fd. - 04/22/1982 (Cancelled)

OA 6192

NR Reception for Congressional Children - 07/13/1982

OA 11212

Christmas Brunch w/VP & Mrs. Bush - 12/17/1983 [Empty]

OA 11213

Rec. for Vice President & Mrs. Bush - 02/23/1984

DEPUTY CHIEF OF STAFF, OFFICE OF THE

Canzeri, Joseph: Files

Box 1

Mrs. Reagan's Mississippi Trip (Ticonderoga)

Box 5

Mrs. Reagan's Visit to England Background Material

Mrs. Reagan's Visit to England Master Schedule (1)-(3)

Mrs. Reagan's Visit to London (1)(2)

Mrs. Reagan's Visit to London 07/24/1981-07/30/1981

[Mrs. Reagan's Visit to London, July 1981] (1)-(5)

Box 6

Ford Library Dedication – Grand Rapids, Michigan 09/17/1981-09/18/1981

Box 10

Mrs. Reagan: [Mrs. Reagan January 1982]

Mrs. Reagan: NDR Hospital Visits after Airplane Crash January 1982

Mrs. Reagan: Events to Consider

Mrs. Reagan: Tampa, FL 02/17/1982

Mrs. Reagan: ACTION Program for Mrs. Reagan

Mrs. Reagan: Mrs. Reagan's Chron File

Mrs. Reagan: First Lady's Press Office (1)

Box 11

Mrs. Reagan: First Lady's Press Office (2)

Mrs. Reagan: Frank Sinatra Schedule

Mrs. Reagan: Social Office Lists

Mrs. Reagan: First Lady General

Mrs. Reagan: China Presentation

Mrs. Reagan: White House Tour Book

Mrs. Reagan: [First Lady Staff List and Residence Redecoration]

Deaver, Michael: Files

Box 40

[First Family – Residence \(1\)](#)

[First Family – Residence \(2\)](#)

[First Family – Residence \(3\)](#)

[First Family – Residence \(4\)](#)

[\[First Lady\] Mrs. Reagan \(1\)](#)

[\[First Lady\] Mrs. Reagan \(2\)](#)

[\[First Lady\] Mrs. Reagan \(3\)](#)

Box 41

[Candidates for First Lady Chief of Staff](#)

[East Wing – First Lady \(1\)](#)

[East Wing – First Lady \(2\)](#)

[East Wing – First Lady \(3\)](#)

[East Wing – First Lady \(4\)](#)

[East Wing – First Lady \(5\)](#)

[\[First Lady\] The President and Muffie](#)

[First Lady-Media-Press Requests Files \[empty\]](#)

[First Lady's Visit to the Royal Wedding of Prince Charles and Princess Diana](#)

[07/26/1981 \(1\)](#)

[First Lady's Visit to the Royal Wedding of Prince Charles and Princess Diana](#)

[07/26/1981 \(2\)](#)

McManus, Michael: Files

Box 26

First Lady's Schedule [Europe 06/02/1982-06/11/1982]

Advance - First Lady

Box 32

Margie Crawford Working File: First Lady Box

Margie Crawford Working File: First Lady's Office (1)(2)

Box 36

First Lady's Office

Sittmann, William: Files

Box 10

[Voter Registration - Ronald Reagan, Nancy Reagan, Ron Reagan and Patti Davis]

DRUG ABUSE POLICY OFFICE

Daoulas, Sue: Files

Box 4

[Presidential/First Lady Contacts Regarding: Drug Abuse] I (1)-(7)

[Presidential/First Lady Contacts Regarding: Drug Abuse] II (1)-(4)

Turner, Carlton: Files

Box 19

*Diff'rent Strokes* with Mrs. Reagan

Box 28

First Lady to First Lady Vienna – 1987 [1986 Planning Material]

Box 54

Possible Program Visits by Mrs. Reagan

Box 57

Mrs. Reagan (1)-(3)

Mrs. Reagan, 02/11/1986 - 11:15 am

Mrs. Reagan's Program

Mrs. Reagan's Report (1)(2)

Box 97

First Lady's Letter to 6th Graders (National Soft Drink Association Comic Book Packet)

FIRST LADY, OFFICE OF THE

Tate, Sheila: Files

OA 4553  
Tish Baldrige [former personnell (sic)]  
Nancy Reynolds  
Peter McCoy

Wormser, Nina: Files  
OA 18739  
England – Royal Wedding – 07/23/1981 (1)-(3)

LEGISLATIVE AFFAIRS, OFFICE OF

Legislative Affairs, Office of: Files

OA 13528  
Completed Briefing Papers with Schedule Proposals/Leadership/First Lady/Special  
Events Regrets (also includes original schedule proposals - not used) (97th) [First  
Lady only]  
Schedule Proposals, 1981 - Congressional Hour/First Lady/Special Event/Standing  
Committees [First Lady only]

MEDIA RELATIONS, OFFICE OF

Mahan-Duvall, Janice: Files

Box 14739  
01/13/1983 - Mrs. Reagan  
Mrs. Reagan 06/22/1983  
Mrs. Reagan - NHL 04/22/1983  
Nancy Taping 09/15/1983

Media Relations, Office of: Records

Box 51  
Barbara Walters Interview 05/17/1981-05/18/1981  
Mrs. Reagan 01/13/1983  
Mrs. Reagan - NHL 04/22/1983  
Mrs. Reagan, 06/22/1983  
Nancy Taping, 09/15/1983 [McDonalds, Bob Gubitosi]  
First Lady Taping 06/12/1984  
First Lady Taping Session 10/16/1984  
Log / Mrs. Reagan Taping and Interviews [1985]  
First Lady Taping 01/10/1985  
First Lady Interview 01/15/1985

Box 52

Mrs. Reagan Taping 01/18/1985 [ABC, NBC, CBS Interviews]  
[First Lady Interviews 04/18/1985 and 04/26/1985]  
Mrs. Reagan Taping 11/04/1985 [Drug PSA, NFL (Drug) PSA, Raleigh Warner  
Message]  
FLOTUS Taping Session 01/13/1986  
FLOTUS UNICEF 01/13/1986  
FLOTUS ABC 01/13/1986  
FLOTUS Big Sisters 01/13/1986  
Mrs. Reagan PGA Taping 03/19/1986)  
BBC/Grange Hill Kids 05/19/1986



RR/NR for Ron Jr. 05/28/1986  
FLOTUS Keebler "I Believe in Me"- Bessie S. Speed Center for Alcohol and Drug  
Education 06/19/1986  
FLOTUS - Povich PSA Interview 07/10/1986  
Mrs. Reagan - Meet the Press 09/12/1986  
National Institute on Drug Abuse FLOTUS PSA 10/17/1986  
FLOTUS Generic Drug Taping 11/10/1986  
FLOTUS/POTUS Camp David 11/14/1986 Maryland Public TV  
Mrs. Reagan Taping Session 01/21/1987 [Childhelp PSA, Drug PSA (Kiwanis and  
UN)]  
FLOTUS Taping 03/10/1987 [Our Kids (Drug)]  
FLOTUS Taping: Melanoma for the American Academy of Dermatology 03/30/1987  
FLOTUS and Mrs. Perez de Cuellar UN Taping 04/03/1987  
FLOTUS Taping 10/05/1987 [AIDS Education, Youth Suicide]  
Mrs. Reagan Taping 10/15/1987 PBS - Chicago  
FLOTUS Audiotape 02/01/1988  
FLOTUS Interview with Barbara Walters 02/03/1988  
Mrs. Reagan American Cancer Society 02/19/1988  
First Lady / Ted Koppel 02/29/1988  
First Lady - USIA 3/21/1988  
FLOTUS - National Association of Broadcasters 03/28/1988  
FLOTUS 05/10/1988  
FLOTUS Great American Family Event 08/11/1988  
Hanna-Barbera 09/09/1988  
FLOTUS Education/Drugs 09/12/1988  
FLOTUS/Jill Eikenberry Cancer Documentary 09/14/1988  
FLOTUS / Disney - cancelled  
Mrs. Reagan / Youth Suicide National Center PSA  
First Lady

POLITICAL AFFAIRS, OFFICE OF

Tutwiler, Margaret D.: Files  
OA 10587  
First Lady's Office 1981 and 1982

PRESIDENT, OFFICE OF THE

President, Office of the: Presidential Briefing Papers  
Box 1  
[02/12/1981 \(case file 043323\)](#)

PRESS SECRETARY, OFFICE OF THE

Fitzwater, Marlin: Files  
Box 5  
The First Lady

PUBLIC AFFAIRS, OFFICE OF

Baroody, Michael: Files  
OA 11221  
Drugs/Alcohol, Mrs. Reagan

Rickett, Nikki: Files  
OA 19172  
First Lady Drugs

Public Affairs, Office of: Records  
OA 18020  
Nancy Reagan

PUBLIC LIAISON, OFFICE OF  
Borcherdt, Wendy: Files  
Box 5  
First Lady Requests

Kojelis, Linas: Files  
Box 16009  
NIAF [National Italian American Foundation] on Drug Abuse - First Lady 09/14/1984

Morrison, Trudi: Files  
OA 11137  
Schedule Proposal - Mrs. Bush

Villalpando, Catalina (Cathi): Files  
OA 11940  
Mrs. Bush – 11/29/1985

RECORDS MANAGEMENT, OFFICE OF  
Records Management, Office of: White House Staff Exit Interviews  
Borcherdt, Wendy Hawley (Mrs. Edward R. Borcherdt): Office of Public Liaison  
Coyne, Martin: Office of the First Lady  
Daoulas, Susan: Drug Abuse Policy Office  
Eberly, Sheryl: Office of the First Lady  
Healy, Abigail J.: Office of Drug Abuse Policy  
Kazanjian, Dodie: Office of Public Affairs, Office of the First Lady  
Lozano, Diana: Office of Public Liaison (Hispanic and Women)  
McCoy, Peter: Staff Director, Office of the First Lady  
Millstein, Richard: Drug Abuse Policy Office  
Perreault, Linda: Office of the First Lady  
Richard, Susan Mathis: Office of Media Relations  
Schnepper, Mary (Marty) McGreen: Office of Public Liaison

SOCIAL AFFAIRS, OFFICE OF  
Social Affairs, Office of: Records  
OA 13341  
Reception: Victory '84 Committee, 03/26/1985 (1)-(3)  
Reception: Presidential Trust Members, 04/02/1985 (1)-(4)  
  
OA 13342  
Briefing/Reception for New Republican Office Holders, 06/19/1985 (1)-(4)  
  
OA 13343

Reception for Republican Eagles, 09/12/1985 (1)-(3)

OA 14246

Reception in Recognition of the Republican National Committee, 01/23/1986 (1)-(6)

SPEECHWRITING, OFFICE OF

Dolan, Anthony "Tony" R: Files

Box 5

Ford Museum Dedication Remarks - Grand Rapids, MI - 09/18/1981 (1)-(3)

Speechwriting, Office of: Speech Drafts

Box 434

Nancy Reagan: Toast to President (KK) 02/06/1981

Nancy Reagan: Taping, Foundation for New American Music-April, 1981

Nancy Reagan: Presentation to Wolf Trap (Maseng/Parvin) 06/01/1981

Nancy Reagan: Toast to Mrs. Sadat 08/06/1981

Nancy Reagan: Introduction to RR/National Federation of Republican Women (Parvin)  
09/18/1981

Nancy Reagan: Young American Artists in Performance at W.H. (Dolan)  
09/14/1981

Nancy Reagan: Remarks for Coleman Reception (Rohrabacher) 09/24/1981

Nancy Reagan: Hoban Stamp Ceremony (Rohrabacher) 09/29/1981

Nancy Reagan: Al Smith Dinner (Landon/Tony) 10/22/1981

Nancy Reagan: Daytop Village (Rohrabacher) 10/27/1981

Nancy Reagan: Ad Council Silver Bell Award 10/28/1981

Nancy Reagan: Filmex Salute to Elizabeth Taylor November 1981

Nancy Reagan: Gown Presentation (Parvin) 11/03/1981

Nancy Reagan: Annual Joint Officers Wives Club Dinner Luncheon (Maseng)  
11/06/1981

Nancy Reagan: Scopus Award Dinner 11/05/1981

Nancy Reagan: White House Historical Association Reception 11/18/1981

Nancy Reagan: Young America Artists in Performance at the White House  
(Parvin/TD) 11/22/1981

Nancy Reagan: One-Liners in Response to Newsweek Article (Parvin) 12/03/1981

Nancy Reagan: Jim Brady Fundraising Letter 12/03/1981

Nancy Reagan: American Council on Marijuana Conference 12/04/1981

Nancy Reagan: PBS-TV Program (In Performance at the WH) 12/20/1981

Nancy Reagan: Newsweek Article (Replies to) [Undated]

Nancy Reagan: UPI Feature 12/21/1981

Nancy Reagan: Cerebral Palsy Telethon (Talking Points) January 1982

Nancy Reagan: Cabinet Wives Luncheon 01/20/1982

Nancy Reagan: Acceptance of American Legion Auxiliary's Award for the President  
02/19/1982

Nancy Reagan: Governors' Wives Luncheon 02/22/1982

Nancy Reagan: Letter for White House Guidebook [Undated]

Nancy Reagan: PTA Conference 03/01/1982

Nancy Reagan: USC Town and Gown Scholarship (Nursing) 03/02/1982

Nancy Reagan: PBS Young Artists Series 03/07/1982

Nancy Reagan: American Association of Museum Trustees 03/15/1982

Nancy Reagan: Republican Women of D.C. (League of) 03/19/1982

## 12-Role of the First Lady

Nancy Reagan: W.H. Drug Conference (Opening Remarks) 03/22/1982  
Nancy Reagan: W.H. Drug Conference (Closing Remarks) 03/22/1982  
Nancy Reagan: Gridiron Dinner 03/27/1982  
Nancy Reagan: PBS Young Artists Series 03/28/1982  
Nancy Reagan: Luncheon with Mrs. Schreyer April 1982  
Nancy Reagan: Pride Conference in Atlanta 04/02/1982  
Nancy Reagan: Volunteer Action Awards Luncheon 04/15/1982  
Nancy Reagan: Teacher of the Year Awards 04/15/1982  
Nancy Reagan: Ad Council Luncheon 04/23/1982  
Nancy Reagan: Washington Press Club Opening 05/06/1982

### Box 435

Nancy Reagan: Normandy Ceremony (Talking Points) 06/06/1982  
Nancy Reagan: Youth and Shelter Services Reception 08/05/1982  
Nancy Reagan: Palmer Drug Abuse Conference 08/06/1982  
Nancy Reagan: Arts and Humanities Luncheon 09/21/1982  
Nancy Reagan: Governor's Conference on Drug Awareness 09/27/1982  
Nancy Reagan: Little Rock High School 09/28/1982  
Nancy Reagan: Woman of the Year Award 09/29/1982  
Nancy Reagan: National Federation Of Parents Conference 10/11/1982  
Nancy Reagan: Sadat Ceremony (Parvin) 10/13/1982  
Nancy Reagan: To Love a Child (Parvin) 10/19/1982  
Nancy Reagan: Taping, National Association Independent Insurers 10/21/1982  
Nancy Reagan: Taping, Endow a Dream Award 10/21/1982  
Nancy Reagan: Taping, Youth for Christ (Parvin) 10/21/1982  
Nancy Reagan: PBS Performance (Parvin) 10/21/1982  
Nancy Reagan: Love a Child Party (Parvin) 10/27/1982  
Nancy Reagan: Salvation Army (Parvin) 12/01/1982  
Nancy Reagan: Diplomatic Child Party (Parvin) 12/13/1982  
Nancy Reagan: Share/ECF Dedication (Parvin) 01/03/1983  
Nancy Reagan: Amazing Blue Ribbon Lunch 01/04/1983  
Nancy Reagan: Healthy Mothers Healthy Babies Dinner 01/13/1983  
Nancy Reagan: Superbowl Spot (Parvin) 01/13/1983  
Nancy Reagan: Pride Conference Greeting (Parvin) 01/13/1983  
Nancy Reagan: Vatican Collection Remarks 01/24/1983  
Nancy Reagan: Heart Association (Parvin) 02/10/1983  
Nancy Reagan: Bishop McNamera High School (Parvin) 02/16/1983  
Nancy Reagan: RKO Studio (Parvin) 03/16/1983  
Nancy Reagan: The Chemical People Luncheon (Parvin) 03/21/1983  
Nancy Reagan: American Cancer Society (Parvin) 03/25/1983

## NATIONAL SECURITY COUNCIL STAFF & OFFICES

Executive Secretariat, NSC: System File

System I: 8506944, 8803350, 8803633

System II: 8890466

Matlock, Jack: Files

Box 49

Briefing Book-Mrs. Reagan's Visit to Geneva, 11/16/1985-11/21/1985

Geneva Meeting: Background Papers for Mrs. Reagan (1)(2)