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**Collection:** Appointments and Scheduling, Office of: Records  
**Folder Title:** [Christmas Card from  
City of Westminster, MD 12/20/1985]  
**Box:** OA 18819

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# WITHDRAWAL SHEET

## Ronald Reagan Library

*Appointments and Scheduling, Office of*  
**Collection:** ~~Ryan, Frederick J. Jr.: Files~~ *SERIES V: EVENT FILES*  
**OA/Box:** OA 16855 *18819*  
**File Folder:** [Christmas Card from City of Westminster, MD]  
 12/20/1985]

**Archivist:** kdb / *gtn*  
**FOIA ID:** F2001-071, Powell  
**Date:** 04/07/2005 / *08/04/2006*

DOCUMENT NO. & TYPE	SUBJECT/TITLE	DATE	RESTRICTION
1. form	Request for Appointments (SSF 2037), 1p [includes Social Security numbers]	12/19/85	B6

### RESTRICTIONS

- B-1 National security classified information [(b)(1) of the FOIA].
- B-2 Release could disclose internal personnel rules and practices of an agency [(b)(2) of the FOIA].
- B-3 Release would violate a Federal statute [(b)(3) of the FOIA].
- B-4 Release would disclose trade secrets or confidential commercial or financial information [(b)(4) of the FOIA].
- B-6 Release would constitute a clearly unwarranted invasion of personal privacy [(b)(6) of the FOIA].
- B-7 Release would disclose information compiled for law enforcement purposes [(b)(7) of the FOIA].
- B-7a Release could reasonably be expected to interfere with enforcement proceedings [(b)(7)(A) of the FOIA].
- B-7b Release would deprive an individual of the right to a fair trial or impartial adjudication [(b)(7)(B) of the FOIA].
- B-7c Release could reasonably be expected to cause unwarranted invasion or privacy [(b)(7)(C) of the FOIA].
- B-7d Release could reasonably be expected to disclose the identity of a confidential source [(b)(7)(D) of the FOIA].
- B-7e Release would disclose techniques or procedures for law enforcement investigations or prosecutions or would disclose guidelines which could reasonably be expected to risk circumvention of the law [(b)(7)(E) of the FOIA].
- B-7f Release could reasonably be expected to endanger the life or physical safety of any individual [(b)(7)(F) of the FOIA].
- B-8 Release would disclose information concerning the regulation of financial institutions [(b)(8) of the FOIA].
- B-9 Release would disclose geological or geophysical information concerning wells [(b)(9) of the FOIA].

C. Closed in accordance with restrictions contained in donor's deed of gift.

THE WHITE HOUSE

WASHINGTON

December 19, 1985

PRESENTATION OF CHRISTMAS CARD BY THE CITY OF WESTMINSTER, MARYLAND

DATE: Friday, December 20, 1985  
TIME: Upon Departure for Camp David  
FROM: Frederick J. Ryan, Jr. *FJR*

I. PURPOSE

Presentation of a Christmas Card that has been signed by the 10,000 residents of Westminster, Maryland.

II. BACKGROUND

The City of Westminster, Maryland has constructed an 8 feet by 16 feet Christmas Card that has been signed by all of the residents of the city.

This presentation of a Christmas card is a thank you from the people of Westminster for your support of the small towns of America.

Those presenting the card are the Mayor of Westminster, Council members, and city employees.

III. PARTICIPANTS

The President and Mrs. Reagan  
Mayor Leroy Conaway  
Councilman William Haifley  
Councilman Kenneth Yowan  
Chief of Police Sam Leppo  
Eight City Employees

IV. PRESS PLAN

Full Press  
White House Photographer

V. SEQUENCE OF EVENTS

Upon Departure  
for Camp David

The twelve representatives of Westminster, Maryland will be placed outside the Diplomatic Reception Room on the East Side.

They will present you with the Christmas Card.



# The City of Westminster

LEROY L. CONAWAY  
Mayor  
CITY COUNCIL  
David S. Babylon, Jr.  
President  
Thomas W. Eckard  
William F. Haifley  
Kenneth J. Hornberger  
Kenneth A. Yowan

P.O. BOX 010-CITY HALL  
WESTMINSTER, MARYLAND 21157  
TELEPHONE:  
Local 848-9000  
Baltimore Line 876-1313

Carroll R. Dell  
Director Planning and Public Works  
John D. Dudderar  
City Clerk  
Stephen V. Dutterer  
Director of Finance - Treasurer  
Sam R. Leppo  
Chief of Police

January 3, 1986

The Honorable Dennis Thomas  
Assistant to the President  
White House  
Washington, D. C. 20500

Dear Cathy:

As requested, the following people were present on December 20th:

Mayor Leroy L. Conaway  
255 E. Main Street  
Westminster, Maryland 21157

Mr. Carroll R. Dell  
2405 Trevanion Road  
Taneytown, Maryland 21787

Mr. Stephen V. Dutterer  
1255 Cherrytown Road  
Westminster, Maryland 21157

Mr. John Dudderar  
1310 S. Pleasant Valley Road  
Westminster, Maryland 21157

Mr. C. Richard Lindsay  
252 Bachman's Valley Road  
Westminster, Maryland 21157

Mrs. Mary Ann Kelly  
1051 Old Manchester Road  
Westminster, Maryland 21157

Mrs. Carol Donovan  
806 Uniontown Road  
Westminster, Maryland 21157

Mr. Donald Gross  
54 Webster Street  
Westminster, Maryland 21157

Chief Sam R. Leppo  
10 Whyte Street  
Union Bridge, Maryland 21157

Mr. G. Wayne Reifsnider  
1001 Baltimore Blvd., Trailer #24  
Westminster, Maryland 21157

Mr. William F. Haifley  
149 E. Main Street  
Westminster, Maryland 21157

Mr. Kenneth A. Yowan  
29 Middle Grove Court W.  
Westminster, Maryland 21157

Thanks again for all your help and your hospitality.

Very truly yours,

Carol Donovan  
Activities Director

**RONALD W. REAGAN LIBRARY**

THIS FORM MARKS THE FILE LOCATION OF ITEM NUMBER 6 LISTED ON THE  
WITHDRAWAL SHEET AT THE FRONT OF THIS FOLDER.

THE WHITE HOUSE

WASHINGTON

December 19, 1985

PRESENTATION OF CHRISTMAS CARD BY THE CITY OF WESTMINSTER, MARYLAND

DATE: Friday, December 20, 1985  
TIME: Upon Departure for Camp David  
FROM: Frederick J. Ryan, Jr. *FJR*

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II. BACKGROUND

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This presentation of a Christmas card is a thank you from the people of Westminster for your support of the small towns of America.

Those presenting the card are the Mayor of Westminster, Council members, and city employees.

III. PARTICIPANTS

The President and Mrs. Reagan  
Mayor Leroy Conaway  
Councilman William Haifley  
Councilman Kenneth Yowan  
Chief of Police Sam Leppo  
Eight City Employees

IV. PRESS PLAN

Full Press  
White House Photographer

V. SEQUENCE OF EVENTS

Upon Departure  
for Camp David

The twelve representatives of Westminster, Maryland will be placed outside the Diplomatic Reception Room on the East Side.

They will present you with the Christmas Card.

THE WHITE HOUSE

WASHINGTON

NOTE FOR FRED

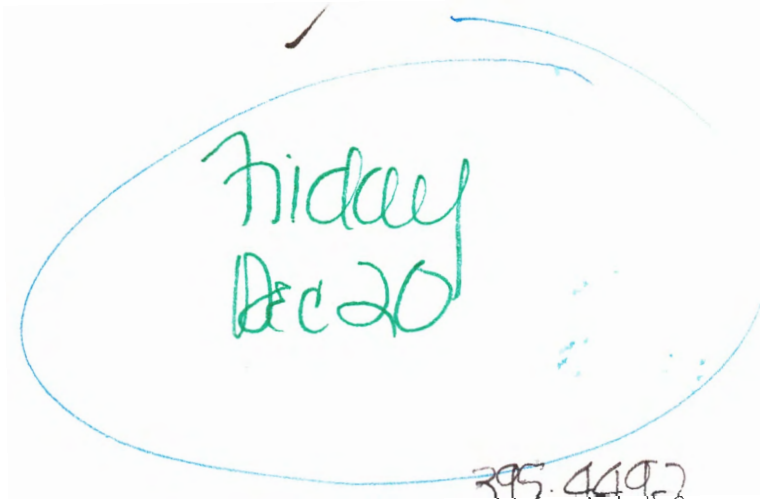
FROM: ANN BROCK

would you want to consider having this  
Christmas card presentation made before the  
Reagan's depart for Camp David this week?

(something similiar to this was done last year  
upon a Camp David departure)

*OK on  
Departure*

12/16



*395.4492  
agent jacebs*

12/23/85

37  
Scheduling



# The City of Westminster

LEROY L. CONAWAY  
Mayor  
CITY COUNCIL  
David S. Babylon, Jr.  
President  
Thomas W. Eckard  
William F. Haifley  
Kenneth J. Hornberger  
Kenneth A. Yowan

P.O. BOX 010-CITY HALL  
WESTMINSTER, MARYLAND 21157  
TELEPHONE:  
Local 848-9000  
Baltimore Line 876-1313

Carroll R. Dell  
Director Planning and Public Works  
John D. Dudderar  
City Clerk  
Stephen V. Dutterer  
Director of Finance - Treasurer  
Sam R. Leppo  
Chief of Police

November 6, 1985

The President  
White House  
Washington, D.C. 20500

Dear Mr. President:

During your administration, you have often found time to visit or honor America's small towns. The City of Westminster, Maryland, would like to return the recognition this Christmas.

We are making an 8 ft by 16 ft Christmas card for you signed by the residents of our City. We hope to get up to 10,000 signatures on the card and deliver it to the White House on Monday, December 23rd. We would very much like to present it to you personally or to a member of your staff.

Your consideration in this matter is much appreciated.

Sincerely,

*Carol Donovan*

Carol Donovan  
Activities Director

CD:ms

12/17  
9,000 townspeople  
as of today, 9,000 + signatures  
3 Baltimore TV stations  
- stations themselves  
should call the press office  
Friday am for clearance -



THE WHITE HOUSE

WASHINGTON

MEMORANDUM

TO: FREDERICK J. RYAN, JR.

FROM: FREDERICK J. RYAN, JR. *FJR*

SUBJECT: APPROVED PRESIDENTIAL ACTIVITY

MEETING: Receive Christmas Card from Westminster, Maryland

DATE: December 20, 1985

TIME: Upon departure for Camp David

DURATION: 5 minutes

LOCATION: South Lawn

REMARKS REQUIRED: To be covered in briefing paper

MEDIA COVERAGE: Coordinate with Press Office

FIRST LADY PARTICIPATION: Yes

NOTE: PROJECT OFFICER, SEE ATTACHED CHECKLIST

cc: K. Barun  
P. Buchanan  
D. Chew  
E. Crispen  
M. Daniels  
T. Dawson  
B. Elliott  
J. Erkenbeck  
L. Faulkner  
C. Fuller  
W. Henkel  
C. Hicks  
J. Hooley  
A. Kingon  
J. Kuhn  
C. McCain  
B. Oglesby  
R. Riley  
J. Rosebush  
R. Scouten  
R. Shaddick  
B. Shaddix  
L. Speakes  
WHCA Audio/Visual  
WHCA Operations  
N. Yates