

Ronald Reagan Presidential Library  
Digital Library Collections

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**WHORM Subject File Code:** FE008-01  
(Federal Government: Library, Incumbent President)  
**Case file Number(s):** 406000-415299  
**Box:** 21

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To see more digitized collections visit:

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<https://www.reaganlibrary.gov/archives/white-house-inventories>

Contact a reference archivist at: **reagan.library@nara.gov**

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*EF*

The President has seen 8/4

40617155

FED08.01

PR005-02

THE WHITE HOUSE  
WASHINGTON

July 31, 1986

*RR  
Thanks*

PI

MEMORANDUM FOR THE PRESIDENT

*jud*

FROM: FREDERICK J. RYAN, JR.

SUBJECT: Ronald Reagan Library

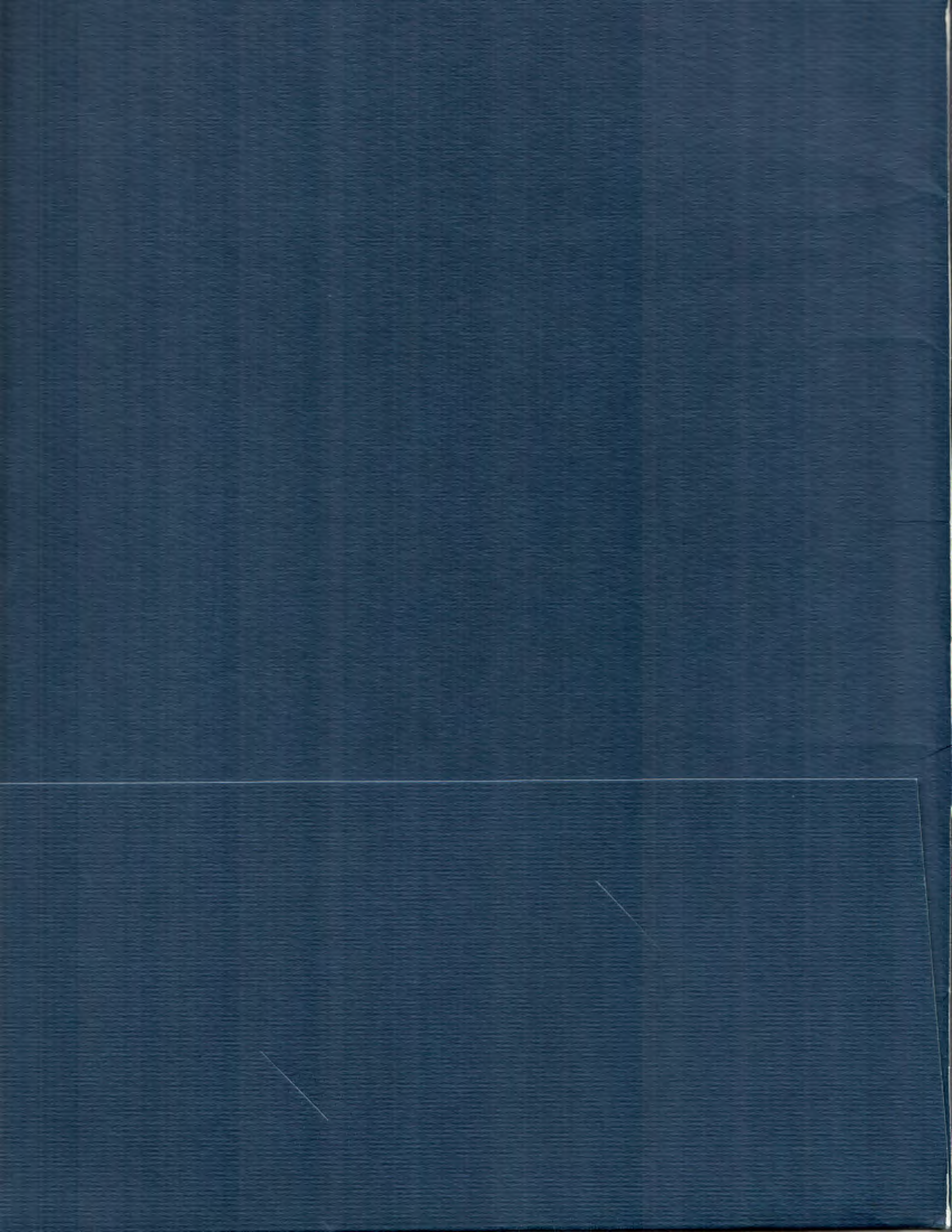
Attached is the latest information that has been prepared for The Ronald Reagan Presidential Foundation.

I thought you might like to see it.



Ronald Reagan







EF  
THE  
RONALD REAGAN  
PRESIDENTIAL FOUNDATION

RECEIVED  
AUTOMATED SYSTEMS DIV.

06 APR 19 4:28

406843  
4900  
FEDD8-01  
WH004  
FG006-19  
CM009  
FG006-01  
NDD11-01

April 8, 1986

Mr. Jules DePeza  
Director, Automated Services Division  
Office of Administration  
New Executive Office Building  
Washington, D. C. 20503

Dear Mr. DePeza:

I am writing at the suggestion of Clarence Henley. The Ronald Reagan Presidential Foundation is currently preparing a Program Statement for the Reagan Presidential Library, describing the space requirements and functional relationships of the various rooms that will constitute the Library building. Access to the computer-based files that make up a part of the Library's collection will be an essential feature of the Library's program.

In this connection it would be very much appreciated if you could assist us in answering the following questions:

What hardware is being used to operate the system?

What is the software language used? Who wrote the software?

How many megabytes of storage will be required for the database?

What security precautions will be necessary to protect the national security classified information in the data base?

1025 THOMAS JEFFERSON STREET, N.W., SUITE 820 WASHINGTON, D.C. 20007 202-342-2900

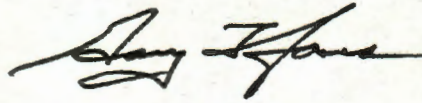
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In addition, I would appreciate receiving any general descriptions of the system.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Gary L. Jones". The signature is fluid and cursive, with the first name "Gary" being the most prominent.

Gary L. Jones  
Executive Director

# Gift Opportunities





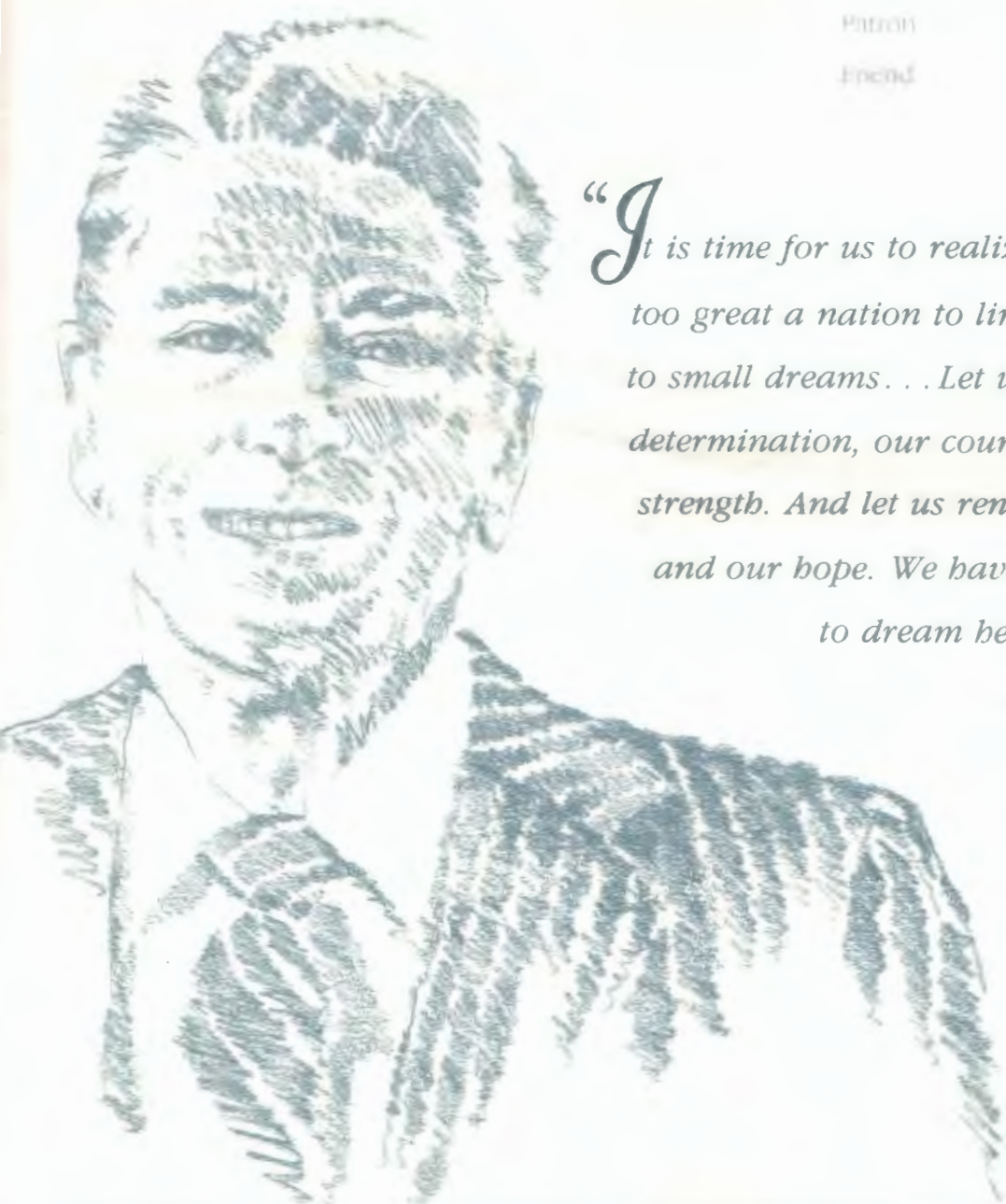


The Ronald Reagan Presidential Foundation is funding the design, construction and maintenance of the Reagan Presidential Library and Center for Public Affairs.

To accomplish this the Foundation provides a way supporters can express their appreciation for the President. The Foundation will recognize major donations from individuals, corporations and foundations by naming specific areas of the facilities after the donor.

Other donors will be listed on prominently displayed plaques at the Reagan Presidential Library and the Center for Public Affairs according to the following categories:

President's Circle	\$100,000
Founder	\$75,000
Benefactor	\$50,000
Patron	\$25,000
Friend	\$10,000



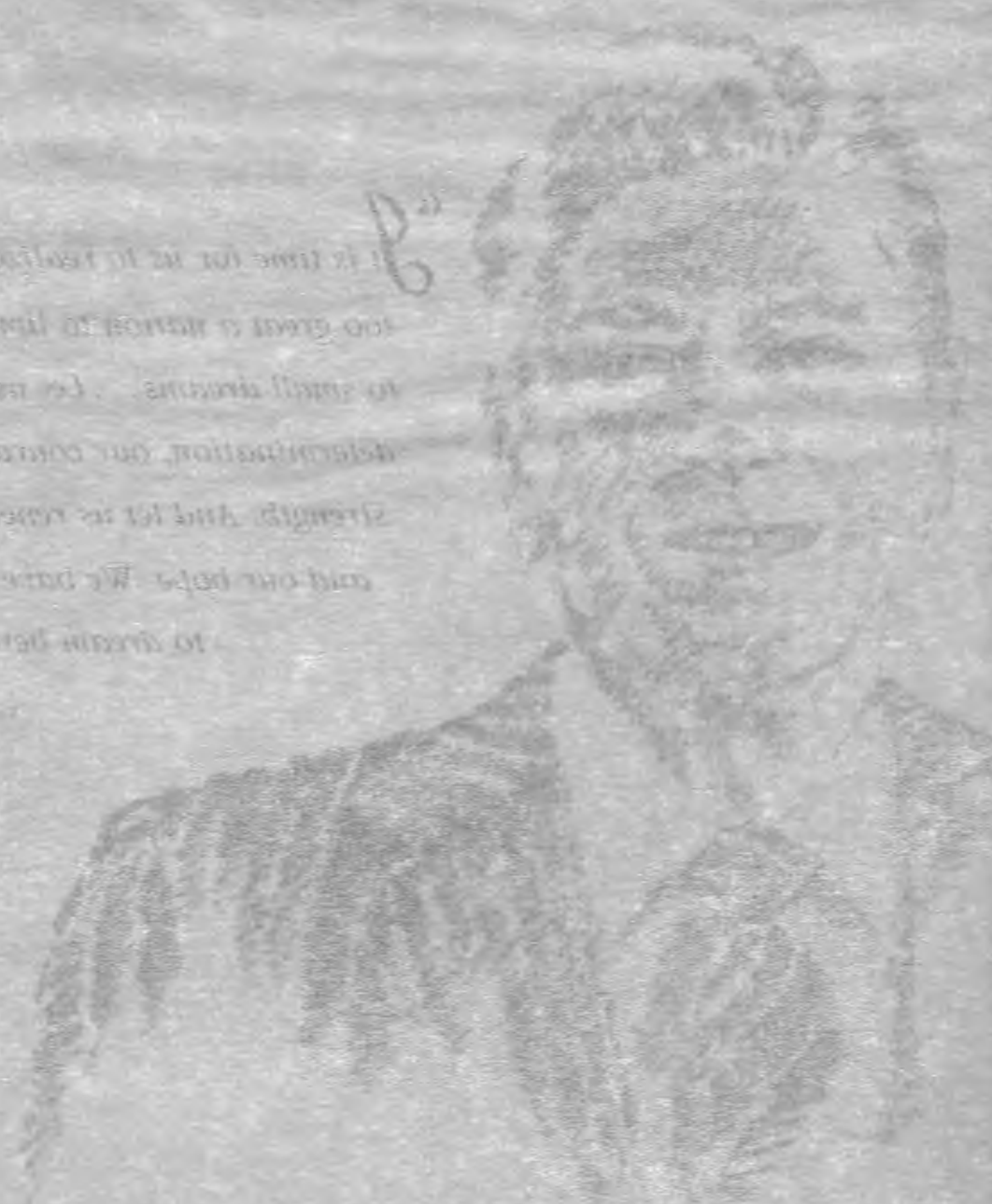
*“It is time for us to realize that we’re too great a nation to limit ourselves to small dreams. . . Let us renew our determination, our courage and our strength. And let us renew our faith and our hope. We have every right to dream heroic dreams.”*

Ronald Wilson Reagan  
January 20, 1981  
Inaugural Address

It is time for us to realize that we are  
too great a nation to limit ourselves  
to small dreams. Let us renew our  
dedication, our courage and our  
strength. And let us renew our faith  
and our hope. We have every right  
to remain heroic again.

B

John F. Kennedy  
1961  
Inauguration





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The Ronald Reagan Presidential Foundation is funding the design, construction and endowment of the Reagan Presidential Library and Center for Public Affairs.

To accomplish this the Foundation provides several ways supporters can express their appreciation for the President. The Foundation will recognize major donations from individuals, corporations and foundations by naming specific areas of the facilities after the donor.

Other donors will be listed on prominently displayed plaques at both the Presidential Library and the Center for Public Affairs according to the following categories:

President's Circle	\$100,000
Founder	\$ 75,000
Benefactor	\$ 50,000
Patron	\$ 25,000
Friend	\$ 10,000

# The Ronald Reagan Presidential Library

## The Development Fund

The Foundation is seeking \$30 million to construct and furnish the Presidential Library, planned to be 115,000 square feet. Stanford University is providing the land for the Library (20 acres estimated to be worth \$15 million). Major building gifts will be recognized on appropriate plaques naming specific areas of the building.

Exhibition Pavilion will serve the Library's exhibit program. Original Presidential documents, photographs, and videotapes will show how government policy is formulated and document the themes and events of the Reagan Presidency.

Presidential Suite will include a working office with space for support staff.

Executive Auditorium will be used for educational films, public programs, conferences and symposia.

First Lady's Theater will be available for films introducing visitors to the Presidential exhibits.

Administrative Suite will include offices for the Library Director and support staff.

Scholars' Research Reading Room will be open to all visiting researchers for study of the President's papers.

Seminar Rooms will be available to university faculty and students in order to hold classes and study group sessions at the Library and make the fullest possible use of the Presidential papers.

Multi-purpose Conference Rooms will provide flexible space for use during conferences, social gatherings, luncheons and meetings.

Executive Dining Room will be used for hosting distinguished visitors.

## The Endowment Fund

An endowment, supporting certain Presidential Library projects, will offer additional opportunities for recognizing major gifts.

Special Programs of the Presidential Library are not funded by the government. Gift opportunities may include named endowment funds for grants-in-aid to scholars, prizes for publications based on the papers, publication grants, conferences, and exhibitions.



# The Ronald Reagan Center for Public Affairs

## The Development Fund

The Foundation is seeking over \$30 million to construct and furnish the Center for Public Affairs which is planned to be 145,000 square feet. Major building gifts will be recognized on appropriate plaques naming specific areas of the facility after donors.

Heads of State Suites will be made available as residential suites to heads of state.

Guest Living Quarters will be offered to distinguished guests as temporary lodging.

Fellows Residences will be offered to Visiting Fellows who need long-term living accommodations.

Executive Office Suites will include areas for a small staff and conference room.

Administrative Suite will include offices for the Director of the Center and staff, and a conference room.

Guest Offices will be available to visiting heads of state and distinguished guests.

Fellows Pavilion will contain clusters of individual offices for a distinguished group of Resident and Visiting Fellows who will constitute the major thrust of the Center's research program.

Center Dining Room will be used by the Director, Fellows, and participants in programs of the Center. It will be appropriately appointed for hosting distinguished visitors.

Center Library will house books, periodicals and newspapers for public policy research.

Center Meeting Room will be the principal meeting area.

Multi-media and Communications Center will house state-of-the-art audio-visual equipment, including television and communications via satellite, a motion picture and video projection facility, a simultaneous translation capability, and computer services with network linkages.

Seminar Rooms will be used by Fellows, visiting scholars and other guests.

Senior Commons Lounge will be an informal area for impromptu discussion and communication among the Fellows.

## The Endowment Fund

An endowment, supporting the programs of the Center for Public Affairs, will offer additional opportunities for recognizing major gifts.

Endowed Chairs will be established at the Center.

The Center will award fellowships to individuals for various periods of residence from a few months to a year or more.

Special Programs of the Center are not funded by the government. Gift opportunities may include named endowment funds for grants-in-aid to scholars, prizes for publications based on the papers, publication grants, conferences, and exhibitions.

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The Foundation invites the general public to participate in the project. Both facilities will be built with private funds contributed by thousands of individuals and organizations from across the country and around the world.

The greatest assistance and flexibility to the Foundation in pursuing its goals are gifts of:

- Cash
- Stocks and Bonds

Other types of useful gifts include:

- Bequests, which provide estate tax advantages for the donor and are valuable tools in building an endowment.
- Multi-year gifts pledged for periods from three to five years, which produce immediate impact as well as continuing support for the program.
- Deferred Giving Programs, which provide immediate tax benefits to donors without loss of income capital and are also valuable in building an endowment.
- Computers, audio-visual equipment, and art works would be helpful to both the Library and the Center.

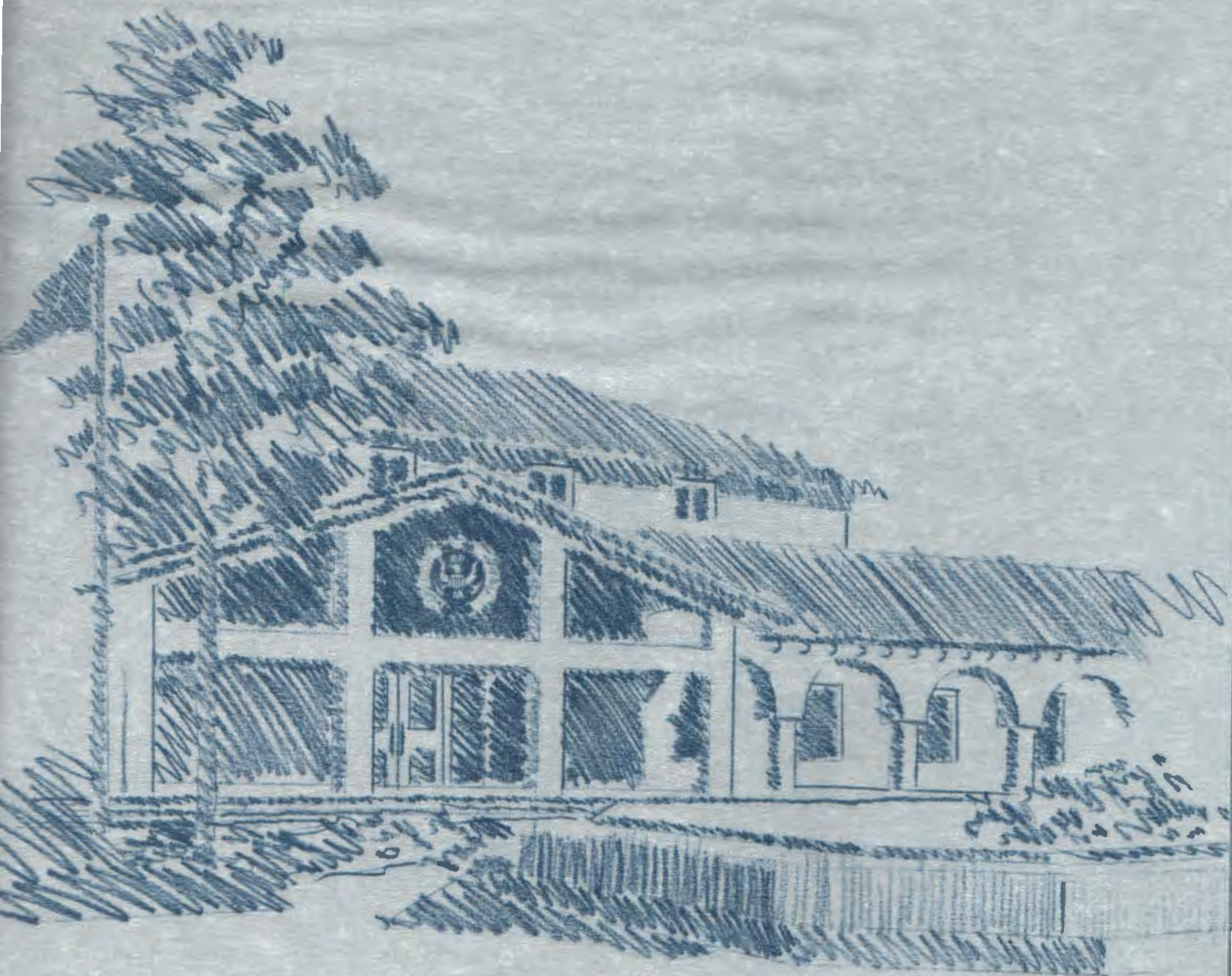
For those donors who, in addition to their personal gift, would like to participate actively in the creation of the Presidential Library and Center for Public Affairs, the Foundation will provide assistance in scheduling luncheons or receptions to let others know about its mission.



*O*n a hillside overlooking Stanford University  
will rise the Ronald Reagan Presidential Library.

*It is no monument, because this is a  
man who would never want one.*

*It will be a home to ideas. . . a hearth to  
keep aflame the prairie fire that gave  
passion to Ronald Reagan's life.*





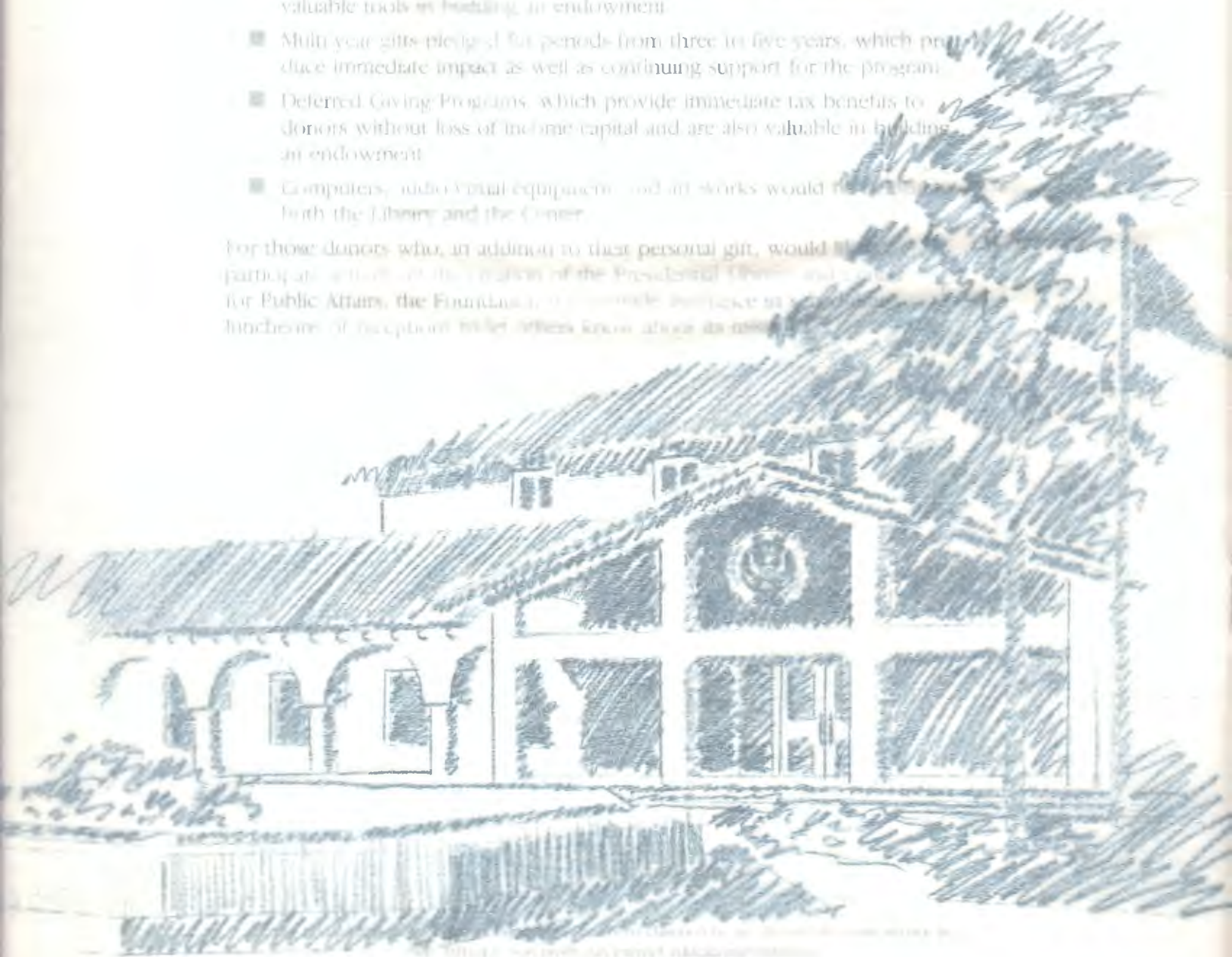


It is no monument, because this is a  
 man who would never want one.  
 It will be a home to ideas... a heart to  
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 passion to Ronald Reagan's life

Requests which offer tax advantages for the donor and are  
 valuable in building an endowment  
 Multi-year gifts (ranging from three to five years) which pro-  
 duce immediate impact as well as continuing support for the program  
 Deferred Giving Programs which provide immediate tax benefits to  
 donors without loss of income capital and are also valuable in building  
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- Requests which offer tax advantages for the donor and are valuable in building an endowment
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- Deferred Giving Programs which provide immediate tax benefits to donors without loss of income capital and are also valuable in building an endowment
- Computers, audio-visual equipment and art works would be both the Library and the Center

For those donors who, in addition to their personal gift, would like to participate in the creation of the Presidential Center and the Center for Public Affairs, the Foundation will provide assistance in the form of inclusion of recipient in their will or other means.







The Ronald Reagan Presidential Foundation  
1025 Thomas Jefferson Street, N.W.  
Suite 820  
Washington, D.C. 20007  
(202) 342-2900



# THE RONALD REAGAN PRESIDENTIAL FOUNDATION

On February 27, 1985, The Ronald Reagan Presidential Foundation was created to fund the design, construction, endowment, and supervision of a Presidential Library and a Center for Public Affairs and to develop and maintain other activities related to the study of the Presidency and public affairs.

The Reagan Presidential Library will be the ninth library in the Presidential Library system. The practice, begun by President Franklin D. Roosevelt with the dedication of his library in 1940, preserves all documents of the President, provides public access to Presidential records in a single facility meeting the highest professional standards, and enhances research opportunities for scholars and students through the generosity of private philanthropy.

The Ronald Reagan Center for Public Affairs will encourage and facilitate the advanced study of public affairs in the United States, focusing on the major national and international policy issues this country will face in the years ahead. To support this program, the Foundation seeks to build and operate the finest research center in the world.

1025 THOMAS JEFFERSON STREET, N.W.  
SUITE 820  
WASHINGTON, D.C. 20007  
(202) 342-2900

# THE RONALD REAGAN PRESIDENTIAL FOUNDATION

THE RONALD REAGAN PRESIDENTIAL FOUNDATION HAS BEEN CLASSIFIED  
BY THE INTERNAL REVENUE SERVICE AS A SEC 501(c)(3) NON-PROFIT,  
TAX EXEMPT EDUCATIONAL INSTITUTION.



## BOARD OF TRUSTEES

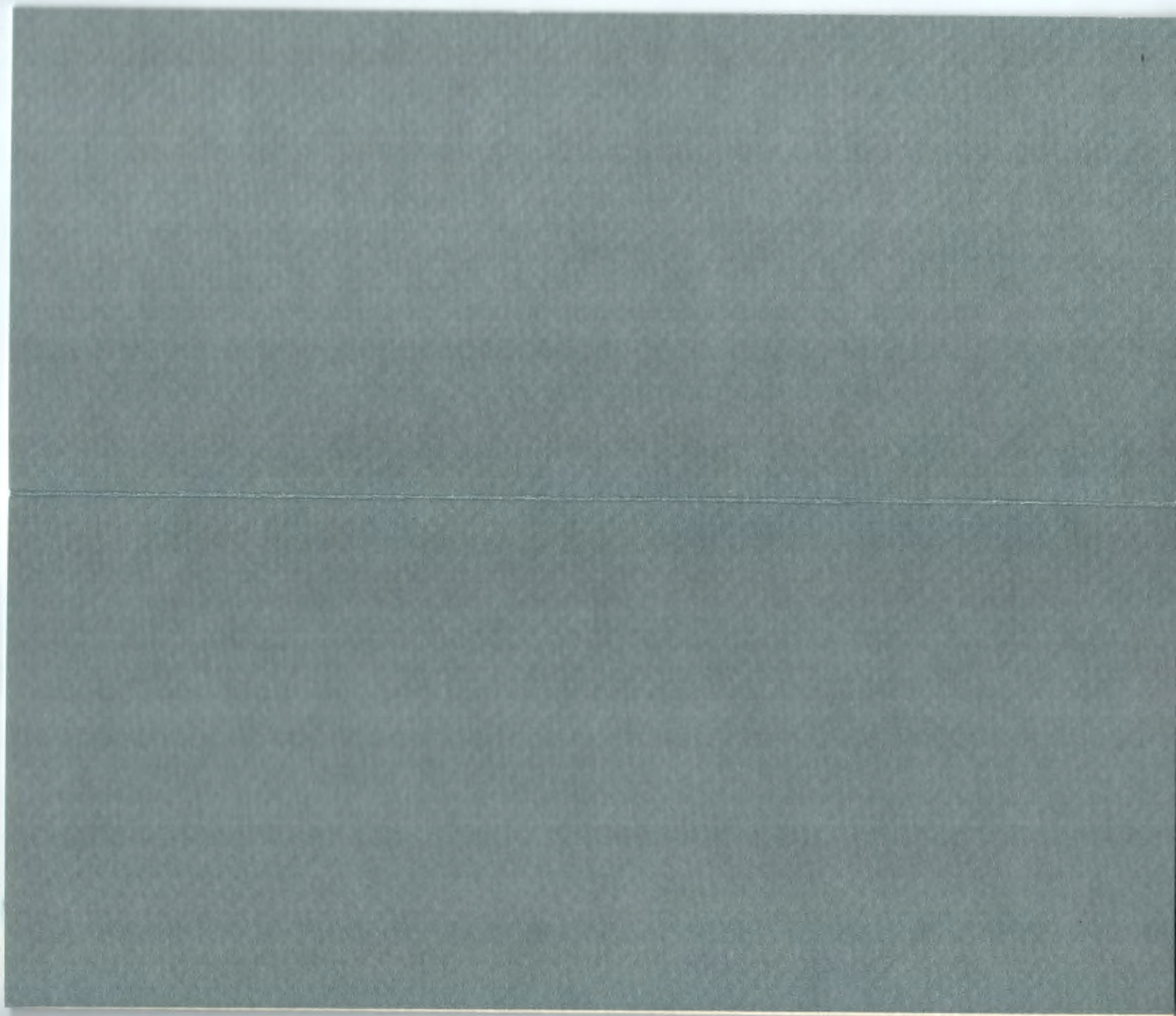
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James H. Lake	*Executive Committee
*Drew Lewis	





Your opportunity to contribute

THE  
RONALD REAGAN  
PRESIDENTIAL FOUNDATION

\_\_\_\_\_  
Name  
\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Address  
\_\_\_\_\_  
City State ZIP

In consideration of the pledges of others and the mission of the Foundation, I hereby  
pledge to The Ronald Reagan Presidential Foundation the sum of

\$ \_\_\_\_\_ Amount to be paid now

\$ \_\_\_\_\_ Balance to be paid by \_\_\_\_\_  
Date

\_\_\_\_ President's Circle \$ 100,000  
\_\_\_\_ Founder \$ 75,000  
\_\_\_\_ Benefactor \$ 50,000  
\_\_\_\_ Patron \$ 25,000  
\_\_\_\_ Friend \$ 10,000  
\_\_\_\_ other

Please send to:

The Ronald Reagan  
Presidential Foundation  
Department 0001  
Washington, DC 20073-0001

\_\_\_\_ Please contact me about a deferred giving plan

The Internal Revenue Service has ruled that  
The Ronald Reagan Presidential Foundation  
is a sec.501(c)(3) tax exempt, educational  
organization and contributions are tax  
deductible to the donor under sec.170  
of the Internal Revenue Code.

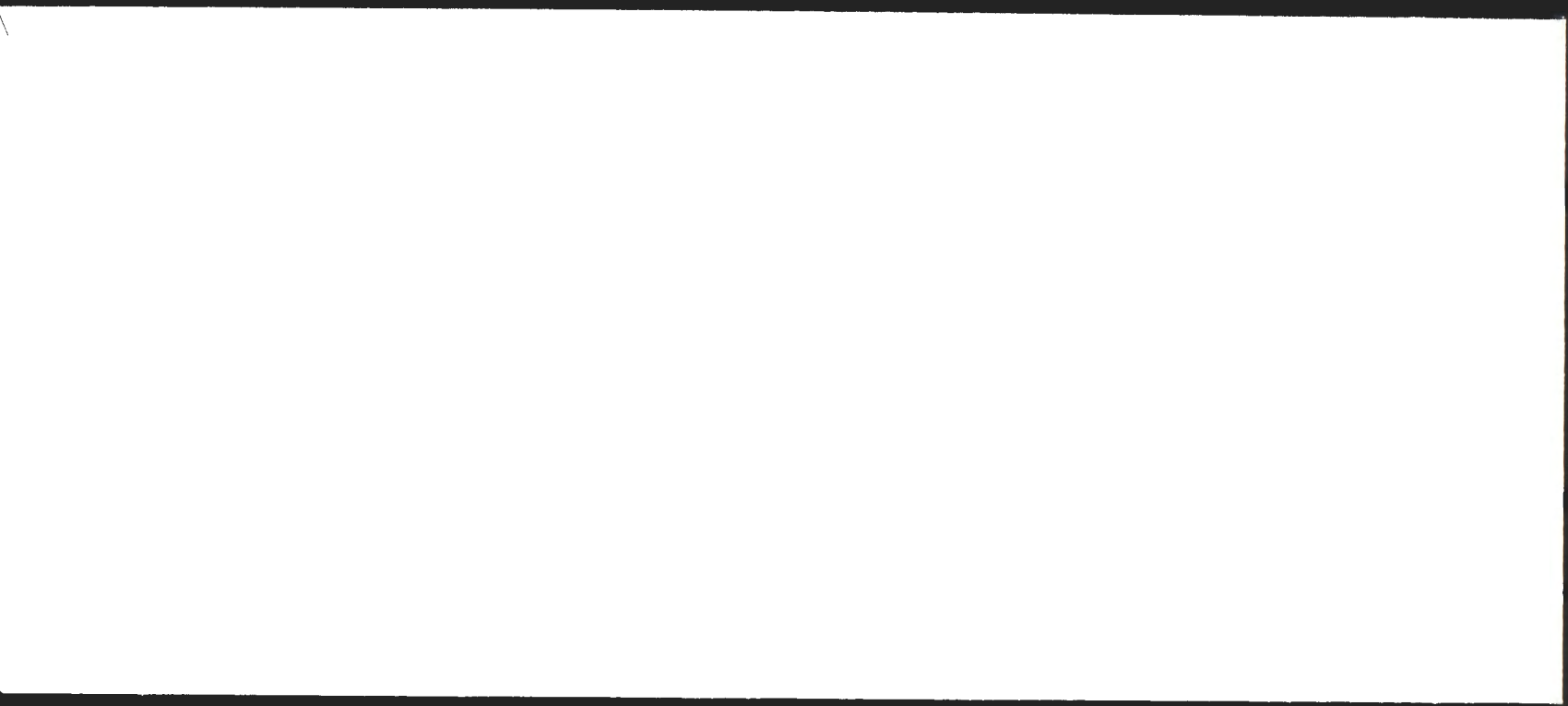


*Your contribution may be made payable to  
The Ronald Reagan Presidential Foundation*



Mr. Holmes Tuttle  
The Ronald Reagan Presidential Foundation  
Department 0001  
Washington, DC 20073-0001







The Proposed

Ronald Reagan Presidential Library  
to be constructed on the grounds of  
Stanford University, California







## The Ronald Reagan Presidential Library

When President Ronald Reagan concludes his second term, his Presidential papers will be shipped to the Ronald Reagan Presidential Library which will become a preeminent resource for scholarly research.

The Boards of Trustees of The Ronald Reagan Presidential Foundation and Stanford University have chosen a twenty-acre hillside site on the Stanford campus with views of the San Francisco Bay and the coastal mountain range. The building is expected to project a Western ambiance with extensive use of redwood, Spanish tile, adobe tile, functional patios, roof overhangs, frequent and easy access to the out-of-doors and the sound of moving water. Once constructed by the Foundation, the Library will be turned over to the Federal government for maintenance and operation.

The interior will accommodate the unprecedented volume of Presidential documents while providing easy access for researchers as well as meeting their functional needs. The Library will contain extensive archives (an estimated 60,000 linear feet) of the nation's first full two-term Presidency in nearly 30 years, including the personal and White House papers of the President and his associates, as well as photographs, motion pictures, sound and video tapes. An exhibition area will provide a vivid educational experience for both students and the general public by showing the formulation of public policy, the operation of government, and the record of the Reagan Presidency. Additional library programs will include documentary publications and an oral history project.

The Library will require extensive storage space to protect thousands of documents from deterioration and theft. State-of-the-art audio-visual and computer equipment will facilitate access to and use of the historic material.

Reading rooms, conference and seminar rooms, and an auditorium for films and scholarly lectures will be necessary in addition to basic facilities and amenities found in other research libraries and public buildings.

President Reagan's association with Stanford University dates from 1975, when he placed his gubernatorial papers at the Hoover Institution. He has continued to deposit his non-Presidential papers there and is also an Honorary Fellow of the Institution.

## The Ronald Reagan Center for Public Affairs

President Reagan's distinguished public career has been devoted to achieving and maintaining peace and economic prosperity while protecting and expanding our individual liberties. The Center for Public Affairs will facilitate advanced study in these areas and provide the resources for objective research and analysis upon which sound public policy must be based.

The Center will sponsor small conferences enabling the world's leading experts to meet heads of state and other distinguished leaders in order to discuss and analyze the most important public affairs issues of the time. Residential units for key conference participants will create a congenial setting for the exchange of ideas.

A group of visiting fellows, for whom the Center will provide residential units as well as offices and research support, will constitute the major portion of the research effort. The visiting fellows, appointed for specific terms, are expected to come from colleges and universities, other research institutions, government, the media, business, and the professions. Interacting in a scholarly, interdisciplinary environment, they will pursue independent inquiries and publish works on public policy issues.

The Board of Trustees of the Foundation is actively seeking a site for the Center in the San Francisco Peninsula area near the Reagan Presidential Library. The Center will consist of a state-of-the-art conference facility with audio-visual and computer capabilities, simultaneous translation equipment and television and recording studios. Seminar rooms, meeting rooms and a small auditorium will be available to meet the Center's conference requirements. Offices for the staff and resident scholars of the Center, as well as a small library, will be included.

Through the activities of its fellows and conference program, the Center will attract worldwide attention and make a substantial contribution to the nation's continued prosperity and to the preservation of its freedom.





The Ronald Reagan Presidential Foundation  
1025 Thomas Jefferson Street, N.W.  
Suite 820  
Washington, DC 20007  
(202) 342-2900



JV

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(213) 208-8800

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4800

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FED01-01

FB001

ED002

FB298

ARMAND HAMMER  
CHAIRMAN AND  
CHIEF EXECUTIVE OFFICER

April 14, 1986

President and Mrs. Reagan  
The White House  
Washington, D.C. 20500

Dear President and Mrs. Reagan:

I am pleased to commit \$1 million to the Ronald Reagan Presidential Foundation for support of the Ronald Reagan Presidential Library and the Ronald Reagan Center for Public Affairs. Your work for these past five years has inspired our nation and our world. I know the remainder of your term will continue that spirit of American capacity for progress which has been the hallmark of your administration.

I am therefore very pleased to make this pledge to the Foundation for its work in preserving in perpetuity the papers, memorabilia, and spirit of Ronald and Nancy Reagan which our country has been fortunate to experience.

Armand have sent a check in the amount of \$100,000 from the Armand Hammer Foundation to Mary Jane Wick, Trustee of the Ronald Reagan Presidential Foundation, which represents the first payment of \$100,000 annually for the next nine years to pay the balance of the commitment.

Frances and I look forward to seeing you both very soon.

With warmest regards.

Sincerely,

*Armand*

cc: Mrs. Wick  
AH:rdj

Apr 17 86 Kathy Osborne memo to David Chew



THE WHITE HOUSE  
WASHINGTON

**TO:** David Chew

**FROM:** KATHY OSBORNE

**DATE:** 4-17-86

You may want to discuss this  
"small" contribution in your  
meeting also.

Don't forget the Dixon Boyhood  
Home Visitor Center fundraisers  
too--how do we respond to them....

THE  
RONALD REAGAN  
PRESIDENTIAL FOUNDATION

TO: Kathy Osborne  
FR: Mary Jane Wick  
RE: Armand Hammer  
DATE: 15 April 1986

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For your information, I have enclosed a letter from  
Mr. Armand Hammer.

1025 THOMAS JEFFERSON STREET, N.W., SUITE 820 WASHINGTON, D.C. 20007 202-342-2900

BOARD OF TRUSTEES

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WHITE HOUSE  
CORRESPONDENCE TRACKING WORKSHEET

FG00801

- O - OUTGOING
- H - INTERNAL
- I - INCOMING  
Date Correspondence Received (YY/MM/DD) 1/1

Name of Correspondent: Peter J. Wallison

MI Mail Report User Codes: (A) \_\_\_\_\_ (B) \_\_\_\_\_ (C) \_\_\_\_\_

Subject: Letter for the President to send to Chairman of the Board of Trustees of the Ronald Reagan Presidential Library Foundation

ROUTE TO:	ACTION	DISPOSITION		
Office/Agency (Staff Name)	Action Code	Tracking Date YY/MM/DD	Type of Response Code	Completion Date YY/MM/DD
<u>cu hall</u>	<u>ORIGINATOR</u>	<u>86105109</u>	<u>L</u>	<u>86105109</u>
	Referral Note:			
<u>cu wall</u>	<u>A/D</u>	<u>86105109</u>	<u>L</u>	<u>86105109</u>
	Referral Note: <u>see comments</u>			
		<u>1/1</u>		<u>1/1</u>
	Referral Note:			
		<u>1/1</u>		<u>1/1</u>
	Referral Note:			
		<u>1/1</u>		<u>1/1</u>
	Referral Note:			

- ACTION CODES:**
- A - Appropriate Action
  - C - Comment/Recommendation
  - D - Draft Response
  - F - Furnish Fact Sheet to be used as Enclosure
  - I - Info Copy Only/No Action Necessary
  - R - Direct Reply w/Copy
  - S - For Signature
  - X - Interim Reply
- DISPOSITION CODES:**
- A - Answered
  - B - Non-Special Referral
  - C - Completed
  - S - Suspended
- FOR OUTGOING CORRESPONDENCE:**
- Type of Response = Initials of Signer
  - Code = "A"
  - Completion Date = Date of Outgoing

Comments: May 986 PSW memo to David Chew, Kathy Osborne, and Fred Ryan with copy of letter attached

Keep this worksheet attached to the original incoming letter.  
Send all routing updates to Central Reference (Room 75, OEOB).  
Always return completed correspondence record to Central Files.  
Refer questions about the correspondence tracking system to Central Reference, ext. 2590.



## RECORDS MANAGEMENT ONLY

### CLASSIFICATION SECTION

No. of Additional Correspondents: \_\_\_\_\_ Media: 0 Individual Codes: 1110

Prime Subject Code: FG008.01 Secondary Subject Codes: FG011 ED  
W4004 PR001  
B9003

### PRESIDENTIAL REPLY

Code	Date	Comment	Form
C	_____	Time: _____	P-
DSP	_____	Time: _____	Media: _____

**SIGNATURE CODES:**

- CPn - Presidential Correspondence**
  - n - 0 - Unknown
  - n - 1 - Ronald Wilson Reagan
  - n - 2 - Ronald Reagan
  - n - 3 - Ron
  - n - 4 - Dutch
  - n - 5 - Ron Reagan
  - n - 6 - Ronald
  - n - 7 - Ronnie
- CLn - First Lady's Correspondence**
  - n - 0 - Unknown
  - n - 1 - Nancy Reagan
  - n - 2 - Nancy
  - n - 3 - Mrs. Ronald Reagan
- CBn - Presidential & First Lady's Correspondence**
  - n - 1 - Ronald Reagan - Nancy Reagan
  - n - 2 - Ron - Nancy

**MEDIA CODES:**

- B - Box/package
- C - Copy
- D - Official document
- G - Message
- H - Handcarried
- L - Letter
- M - Mailgram
- O - Memo
- P - Photo
- R - Report
- S - Sealed
- T - Telegram
- V - Telephone
- X - Miscellaneous
- Y - Study



415064 *cu*

THE WHITE HOUSE  
WASHINGTON

May 9, 1986

~~7/5/14~~  
*Dome*

*orig signed by PJW*

MEMORANDUM FOR: DAVID CHEW  
KATHY OSBORNE  
FRED RYAN

FROM: PETER J. WALLISON  
COUNSEL TO THE PRESIDENT

I have attached a proposed letter for the President to send to the chairman of the board of trustees, or other appropriate governing organization, for certain of the charities which raise funds implicitly or explicitly with his blessing. I would like your comments on whether this would be satisfactory for the purposes we want to achieve.

Letter to the Chairman of the Board of Trustees of the Ronald  
Reagan Presidential Library Foundation

Dear :

I hope you will accept my personal thanks for your work and that of your fellow trustees in developing financing for the Presidential Library that will be established at Stanford University after the completion of my term in office. Your efforts will not only preserve for the nation an important part of its history, but will enrich the academic programs of a great university.

I have been pleased to participate from time to time in some of your efforts, and will as my schedule permits continue to do so in the future. However, in order to avoid any appearance of a conflict of interest, I do not think it is appropriate for me, while in office, to be made aware of the names of individuals or organizations that have provided -- or have pledged to provide -- financial support to the Foundation.

Accordingly, I have directed my staff not to disclose to me the names of donors to the Foundation, and I hope that you and your fellow trustees will also honor this request. I am of course grateful for the financial support that may be extended to the Foundation, but will only be able to express my personal thanks after the completion of my presidency. I hope you and those who contribute to the Foundation in the future will understand the reasons for following this course.

Sincerely,

Note: A similar letter, appropriately revised, would be sent to equivalent officials of the following organizations: Ronald Reagan Childhood Home Foundation, Eureka College, Nancy Reagan Drug Abuse Fund, White House Preservation Fund.



Name	Date
Nancy Scott Finer	4 3

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