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DPB

Document No. 27570455

WS

FE008-01

WHITE HOUSE STAFFING MEMORANDUM

DATE: 8/13/85 ACTION/CONCURRENCE/COMMENT DUE BY: _____

SUBJECT: PROPOSED LIST OF MEMBERS OF BOARD OF GOVERNORS OF
RONALD REAGAN PRESIDENTIAL FOUNDATION

	ACTION FYI			ACTION FYI	
VICE PRESIDENT	<input type="checkbox"/>	<input type="checkbox"/>	LACY	<input type="checkbox"/>	<input type="checkbox"/>
REGAN	<input type="checkbox"/>	<input type="checkbox"/>	McFARLANE	<input type="checkbox"/>	<input type="checkbox"/>
WRIGHT	<input type="checkbox"/>	<input type="checkbox"/>	OGLESBY	<input type="checkbox"/>	<input type="checkbox"/>
BUCHANAN	<input type="checkbox"/>	<input type="checkbox"/>	ROLLINS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CHAVEZ	<input type="checkbox"/>	<input type="checkbox"/>	RYAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CHEW	<input type="checkbox"/>	<input type="checkbox"/>	SPEAKES	<input type="checkbox"/>	<input type="checkbox"/>
DANIELS	<input type="checkbox"/>	<input type="checkbox"/>	SPRINKEL	<input type="checkbox"/>	<input type="checkbox"/>
FIELDING	<input type="checkbox"/>	<input type="checkbox"/>	SVAHN	<input type="checkbox"/>	<input type="checkbox"/>
FRIEDERSDORF	<input type="checkbox"/>	<input type="checkbox"/>	THOMAS	<input type="checkbox"/>	<input type="checkbox"/>
HENKEL	<input type="checkbox"/>	<input type="checkbox"/>	TUTTLE	<input type="checkbox"/>	<input type="checkbox"/>
HICKEY	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
HICKS	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
KINGON	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>

REMARKS:

(2) For your information and future use. Please also note Fred Fielding's memo.

RESPONSE:

David L. Chew
Staff Secretary
Ext. 2702

COUNSEL

Received SS
1985 AUG 12 AM 11:37

THE WHITE HOUSE
WASHINGTON

August 9, 1985

MEMORANDUM FOR DAVID L. CHEW
STAFF SECRETARY

FROM: FRED F. FIELDING
COUNSEL TO THE PRESIDENT

SUBJECT: Letter from W. Glenn Campbell Concerning
Proposed Board of Governors for The Ronald
Reagan Presidential Foundation

You have asked if I have any concerns about the above-referenced letter, which was delivered to the President by Attorney General Edwin Meese yesterday.

I have no objections to the proposed Board of Governors membership approved by the Foundation trustees. However, since several of the proposed members are currently serving as Presidential appointees, I have two cautionary notes. First, in accordance with our standard policy, such individuals should not be identified by their official titles on Foundation stationery or other publications. Second, care must be taken to ensure that Presidential appointees do not solicit funds from sources, or become involved in decisions, which might pose a conflict of interest, or appearance thereof.

DP

Document No. 27570455
4690
FE008-01



WHITE HOUSE STAFFING MEMORANDUM *PR010*

DATE: 8/8/85 ACTION/CONCURRENCE/COMMENT DUE BY: _____

SUBJECT: LETTER FROM W. GLENN CAMPBELL RE PROPOSED LIST OF MEMBERS
FOR BOARD OF GOVERNORS OF RONALD REAGAN PRESIDENTIAL FOUNDATION

	ACTION FYI			ACTION FYI	
VICE PRESIDENT	<input type="checkbox"/>	<input type="checkbox"/>	LACY	<input type="checkbox"/>	<input type="checkbox"/>
REGAN	<input type="checkbox"/>	<input type="checkbox"/>	McFARLANE	<input type="checkbox"/>	<input type="checkbox"/>
WRIGHT	<input type="checkbox"/>	<input type="checkbox"/>	OGLESBY	<input type="checkbox"/>	<input type="checkbox"/>
BUCHANAN	<input type="checkbox"/>	<input type="checkbox"/>	ROLLINS	<input type="checkbox"/>	<input type="checkbox"/>
CHAVEZ	<input type="checkbox"/>	<input type="checkbox"/>	RYAN	<input type="checkbox"/>	<input type="checkbox"/>
CHEW	<input type="checkbox"/> P	<input type="checkbox"/> SS	SPEAKES	<input type="checkbox"/>	<input type="checkbox"/>
DANIELS	<input type="checkbox"/>	<input type="checkbox"/>	SPRINKEL	<input type="checkbox"/>	<input type="checkbox"/>
FIELDING <i>see notes.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	SVAHN	<input type="checkbox"/>	<input type="checkbox"/>
FRIEDERSDORF	<input type="checkbox"/>	<input type="checkbox"/>	THOMAS	<input type="checkbox"/>	<input type="checkbox"/>
HENKEL	<input type="checkbox"/>	<input type="checkbox"/>	TUTTLE	<input type="checkbox"/>	<input type="checkbox"/>
HICKEY	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
HICKS	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
KINGON	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>

REMARKS:

① Attorney General Meese delivered the attached to the President today.
Do you have any problems?

RESPONSE:

David L. Chew
Staff Secretary
Ext. 2702

THE WHITE HOUSE
WASHINGTON

TO:

Supa DC

FROM: KATHY OSBORNE
Personal Secretary
to the President

DATE:

8-8

*A copy of letter
Ed Meese asked
me to give PM.*

THE RONALD REAGAN PRESIDENTIAL FOUNDATION
905 Sixteenth Street, N.W.
Washington, D.C. 20006
(202) 393-3300

August 7, 1985

Dear Mr. President,

Enclosed is the proposed list of members of the Board of Governors that was unanimously agreed upon by the trustees of the foundation at their meeting yesterday. William Clark, Michael Deaver, Edwin Meese and Martin Anderson were in attendance in addition to myself. I have also discussed the Board list with the other two trustees William French Smith and John Herrington and they are in agreement.

The trustees also unanimously recommended that Holmes Tuttle be invited to be Chairman of the Board of Governors.

As you know this is the important Board of the Foundation and we would appreciate it if you and Nancy would study the list and determine if there are any persons you would like added to or deleted from it.

I will check with the scheduling people and arrange a brief meeting of the trustees with you and Nancy to discuss this list along with the next steps the Foundation is contemplating upon your return from California.

Rita and I are delighted that you are recovering so well from your recent illness and soon will be leaving for the ranch. There is nothing like a few days in California to rejuvenate ones spirits and zest for life.

Sincerely yours,



W. Glenn Campbell
Chairman

The President
The White House
Washington, D.C. 20500

Enclosure

THE RONALD REAGAN PRESIDENTIAL FOUNDATION
905 Sixteenth Street, N.W.
Washington, D.C. 20006
(202) 393-3300

PROPOSED MEMBERS OF BOARD OF GOVERNORS

Joseph ALBRITTON	George V. GRUNE	Ross PEROT
Robert O. ANDERSON	Michel T. HALBOUTY	Maureen REAGAN
Walter H. ANNENBERG	William R. HEARST, Jr.	Michael REAGAN
Anne ARMSTRONG	Charlton HESTON	Patricia REAGAN
Brooke ASTOR	Elsie HILLMAN	Ronald P. REAGAN
Mrs. Ron BASS	Amory HOUGHTON, Jr.	Nancy REYNOLDS
Steven BECHTEL, Jr.	Jaquelin H. HUME	Frank K. RICHARDSON
Donald BREN	Thomas V. JONES	David ROCKEFELLER
Margaret BROCK	Earle M. JORGENSON	John W. ROLLINS
William F. BUCKLEY, Jr.	Howard KECK	Henry SALVATORI
Arthur F. BURNS	Robert H. KRIEBLE	Richard M. SCAIFE
Willard C. BUTCHER	Jewel LAFONTANT	George T. SCHARFENBERGER
Andy CARTER	Paul LAXALT	William E. SIMON
Phoebe Hearst COOK	Drew LEWIS	Henry E. SINGLETON
Joseph COORS	Claire Booth LUCE	Roger SMITH
Trammell CROW	William MARRIOTT, Jr.	William French SMITH
Sue CUMMINGS	Mrs. Jack MASSEY	Clement STONE
Michael K. DEAVER	Jeremiah MILBANK	Daniel J. TERRA
George DEUKMEJIAN	Roger MILLIKEN	Richard THORNBURG
Armand DEUTSCH	Emil MOSBACHER, Jr.	Holmes TUTTLE
Richard DeVOSS	Robert A. MOSBACHER	Dean A. WATKINS
Max M. FISHER	David MURDOCH	Jane WEINBERGER
Malcolm FORBES	Ed NEY	Ted WELCH
Milton FRIEDMAN	Lyn NOFZIGER	Frank WHETSTONE
Billy GRAHAM	Peter O'DONNELL	Mary Jane WICK
Maurice R. GREENBERG	David PACKARD	Richard D. WOOD

Name	Date
Kosbana	9/26/85
Hicks	10/21/85

275704
01 FE008-01

October 1, 1985

Dear Glenn:

Just a quick line to say your suggestion about Paul Laxalt is fine with me, but because of our close friendship I wouldn't want him to think I'm asking this of him. I'm sure you understand I want him to make the decision based on what he truly feels he wants to do.

The idea of Holmes as "honorary" is also okay with me. Right now he's in the hospital recovering from surgery. Your attached list of additional members is also alright. I'm a little surprised by a couple of stalwart Democrats in there -- but then why not.

Sincerely,

Dr. Glenn Campbell
Ronald Reagan Presidential Foundation
905 Sixteenth Street, N.W.
Washington, D.C. 20006

RR:AVH:CAD:SEV:NM:pps

RR Dictation

8510 1

HANDWRITING FILE

JV

THE WHITE HOUSE
WASHINGTON

September 23, 1985

DONALD T. REGAN:

FYI, the attached correspondence on
the President's Foundation was sent
to the President. I've coordinated
this with Fielding.

David
David Chew

com.
Glenn Campbell
See ID^x 275704

entirely in the...
factual...
To Dr. Glenn Campbell - Ronald Reagan Presidential ^{Foundation}
905 16th St. N.W. Wash. D.C. 20006

Dear Glenn

Just a quick line to say your suggestion about Paul Foxall is fine with me but because of our close friendship I wouldn't want him to think I'm asking this of him. I'm sure you understand I want him to make the decision based on what he truly feels he wants to do.

The idea of Holmes as "honorary" is also OK with me. Right now he's in the hospital recovering from surgery. Your attached list of additional members is also alright. I'm a little surprised by a couple of stalwart Democrats in there - but then why not.

I'm
Ron

THE RONALD REAGAN PRESIDENTIAL FOUNDATION
905 Sixteenth Street, N.W.
Washington, D.C. 20006
(202) 393-3300

September 18, 1985

The President
The White House
Washington, D. C. 20500

Dear Mr. President:

Thank you for your letter of September 5 approving the list of members of the Board of Governors that was submitted to you. The two persons who cannot serve for technical legal reasons have been removed from the list.

I discussed the question of his becoming Chairman of the Board of Governors with our mutual friend Holmes Tuttle. He deeply appreciates the fact that you, as well as all the Trustees of the Foundation, are unanimous in this desire, but feels that his health is not sufficient for him to perform the duties of the position in the all-out, dedicated way that he would wish to do it. Holmes did agree to serve as Honorary Chairman.

At our meeting on September 10 which was attended by all the Trustees of the Foundation except Bill Clark, we were unanimous in our view that Paul Laxalt should be asked to serve as Chairman of the Board of Governors. Now that he has decided not to run for re-election to the Senate in 1986 and has stated that he will be available for special assignments, we believe he will be amenable to doing this. As I am sure you will agree, he and Holmes would make a perfect combination. However, we all felt that a call from the President of the United States to Paul was necessary to assure his taking on this assignment and we very much hope that you will be willing to do so. I will be in Washington again the first three days of next week, and will be pleased to talk with Paul further about the duties should you or he so desire.

At the Trustees meeting, we proposed some additional members to the Board of Governors. The list is attached in case you wish any modifications to it.

Rita joins me in sending best wishes to you and Nancy.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Glenn", followed by a horizontal line extending to the right.

Glenn Campbell

Attachment

PROPOSED ADDITIONAL MEMBERS
BOARD OF GOVERNORS
THE RONALD REAGAN PRESIDENTIAL FOUNDATION

Robert A. ANDERSON
Perry Richardson BASS
Manuel R. CALDERA
Gordon GETTY
Pamela HARRIMAN
E. Pendleton JAMES
Mrs. Fred JONES
Gordon LUCE
W. A. "Monty" MONCRIEF
Robert STRAUSS
Lew WASSERMAN
Edward Bennett WILLIAMS

BB1

275704
4690
FE008-01
PR010
PR005-02

THE WHITE HOUSE
WASHINGTON

September 5, 1985

Dear Glenn:

Just a quick line to say ⁽¹⁾ yes to the list of trustees you submitted. However, I understand from Fred Fielding that there is a technical, legal reason why two of them should not serve at this time, and I've asked him to call you before you go forward.

Also, this note is to ⁽²⁾ approve the naming of Holmes Tuttle as Chairman. I don't know what all that entails, but I think you should know that Holmes is not exactly in a state of the most robust health. I say this only in the event that he should express some doubt as to whether he should accept.

Glenn, thanks for all you are doing. Nancy and I are both truly grateful. ⁽³⁾ Give our best to Rita.

Sincerely,
Rm

Dr. W. Glenn Campbell
Chairman
The Ronald Reagan Presidential Foundation
905 Sixteenth Street, N.W.
Washington, D.C. 20006

✓ cc: F. Fielding

27570455

Proposed List of
Members for Board of
Governors of Ronald
Reagan Presidential
Foundation

275704
FE008-01

THE WHITE HOUSE
WASHINGTON

August 16, 1985

Santa Barbara

Nelson

Dear Glenn:

Just a quick line to say yes to the list of trustees you submitted. Also to approve the naming of Holmes Tuttle as Chairman. I don't know what all that entails, but I think you should know that Holmes is not exactly in a state of the most robust health. I say this only in the event that he should express some doubt as to whether he should accept.

Glenn, thanks for all you are doing. Nancy and I are both truly grateful. Give our best to Rita.

Sincerely,



Dr. W. Glenn Campbell
Chairman
The Ronald Reagan Presidential Foundation
905 Sixteenth Street, N.W.
Washington, D.C. 20006

To Dr. W. Glenn Campbell - The R.R. Presidential Foundation
905 16th St. N.W.
Wash. D.C. 20006

Dear Glenn

Just a quick line to say yes to the list of trustees you submitted. Also to approve the naming of Holmes Tuttle as chairman. I don't know what all that entails but I think you should know that Holmes is not ~~the best~~ ^{exactly in} a state of the most robust health. I say this only in the event that he should express some doubt as to whether he should accept.

Glenn thanks for all you are doing. Norney & I are both truly grateful. Give our best to Rita.

Smiley Ron

9/15/85
The President has seen _____

THE WHITE HOUSE
WASHINGTON

Received 56

1985 SEP -5 AM 10:3

September 4, 1985

RR

MEMORANDUM FOR THE PRESIDENT

FROM: FRED F. FIELDING *[Signature]*

Per our discussion on the helicopter the other day, attached please find a new letter to Glenn Campbell expressing your approval and appreciation for his selections of Members of the Board of Governors for the Ronald Reagan Presidential Foundation. The letter also notes the technical problem of including the Trustees of your blind trust on the Board.

RECOMMENDATION:

That you sign the attached letter.

pls. provide a
cc to Fred
Fielding.
TKs *[Signature]*

ID # 275704 CU

FEB 08 01

WHITE HOUSE CORRESPONDENCE TRACKING WORKSHEET



- O - OUTGOING
- H - INTERNAL
- I - INCOMING
Date Correspondence Received (YY/MM/DD) 1 1

Name of Correspondent: D. Chew

MI Mail Report User Codes: (A) _____ (B) _____ (C) _____

Subject: Letter from W. Glenn Campbell re: prepared list of members for Board of Governors of Ronald Reagan Presidential Foundation

ROUTE TO:		ACTION	DISPOSITION		
Office/Agency	(Staff Name)	Action Code	Tracking Date YY/MM/DD	Type of Response	Completion Date YY/MM/DD
<u>Curtain</u>		ORIGINATOR	<u>85,08,08</u>	<u>AC</u>	<u>85,08,09</u>
<u>Curt 21</u>		Referral Note: <u>D</u>	<u>85,08,08</u>	<u>AC</u>	<u>85,08,09</u>
<u>CUFIEL</u>		Referral Note: <u>S</u>	<u>85,08,09</u>	<u>FF</u>	<u>85,08,09</u>
		Referral Note: <u>Aug 985 FFF memo to David Chew</u>	<u>1 1</u>		<u>1 1</u>
		Referral Note: _____	<u>1 1</u>		<u>1 1</u>
		Referral Note: _____			

ACTION CODES:

- A - Appropriate Action
- C - Comment/Recommendation
- D - Draft Response
- F - Furnish Fact Sheet to be used as Enclosure
- I - Info Copy Only/No Action Necessary
- R - Direct Reply w/Copy
- S - For Signature
- X - Interim Reply

DISPOSITION CODES:

- A - Answered
- B - Non-Special Referral
- C - Completed
- S - Suspended

FOR OUTGOING CORRESPONDENCE:

- Type of Response = Initials of Signer
- Code = "A"
- Completion Date = Date of Outgoing

Comments: _____

Keep this worksheet attached to the original incoming letter.
 Send all routing updates to Central Reference (Room 75, OEOB).
 Always return completed correspondence record to Central Files.
 Refer questions about the correspondence tracking system to Central Reference, ext. 2590.

RECORDS MANAGEMENT ONLY

CLASSIFICATION SECTION

No. of Additional Correspondents: _____ Media: _____ Individual Codes: _____

Prime Subject Code: _____ - _____ Secondary Subject Codes: _____ - _____
 _____ - _____
 _____ - _____

PRESIDENTIAL REPLY

Code	Date	Comment	Form
C	_____	Time: _____	P- _____
DSP	_____	Time: _____	Media: _____

SIGNATURE CODES:

- CPn - Presidential Correspondence**
- n - 0 - Unknown
- n - 1 - Ronald Wilson Reagan
- n - 2 - Ronald Reagan
- n - 3 - Ron
- n - 4 - Dutch
- n - 5 - Ron Reagan
- n - 6 - Ronald
- n - 7 - Ronnie

- CLn - First Lady's Correspondence**
- n - 0 - Unknown
- n - 1 - Nancy Reagan
- n - 2 - Nancy
- n - 3 - Mrs. Ronald Reagan

- CBn - Presidential & First Lady's Correspondence**
- n - 1 - Ronald Reagan - Nancy Reagan
- n - 2 - Ron - Nancy

MEDIA CODES:

- B - Box/package**
- C - Copy**
- D - Official document**
- G - Message**
- H - Handcarried**
- L - Letter**
- M - Mailgram**
- O - Memo**
- P - Photo**
- R - Report**
- S - Sealed**
- T - Telegram**
- V - Telephone**
- X - Miscellaneous**
- Y - Study**



THE WHITE HOUSE

WASHINGTON

August 9, 1985

MEMORANDUM FOR DAVID L. CHEW
STAFF SECRETARY

FROM: FRED F. FIELDING *Orig. signed by FFF*
COUNSEL TO THE PRESIDENT

SUBJECT: Letter from W. Glenn Campbell Concerning
Proposed Board of Governors for The Ronald
Reagan Presidential Foundation

You have asked if I have any concerns about the above-referenced letter, which was delivered to the President by Attorney General Edwin Meese yesterday.

I have no objections to the proposed Board of Governors membership approved by the Foundation trustees. However, since several of the proposed members are currently serving as Presidential appointees, I have two cautionary notes. First, in accordance with our standard policy, such individuals should not be identified by their official titles on Foundation stationery or other publications. Second, care must be taken to ensure that Presidential appointees do not solicit funds from sources, or become involved in decisions, which might pose a conflict of interest, or appearance thereof.


FFF/DKO:jmk
cc: ✓ FFFielding
DKOwen
subject
chron.

THE WHITE HOUSE
WASHINGTON

August 9, 1985

MEMORANDUM FOR FRED F. FIELDING

FROM:

DEBORAH K. OWEN 

SUBJECT:

Proposed Board of Governors of The
Ronald Reagan Presidential Foundation

David Chew has asked if you have "any problems" with a letter from W. Glenn Campbell, Chairman of The Ronald Reagan Presidential Foundation, to the President, enclosing a list of proposed members of the Board of Governors, which was unanimously approved by the Foundation trustees. The letter, which was delivered to the President by Attorney General Meese yesterday, proposes a meeting between the trustees and President and Mrs. Reagan, probably in the very near future, to discuss any additions to, or deletions from, the list, and future activities of the Foundation. The trustees who approved the list are: William Clark, Michael Deaver, Edwin Meese, Martin Anderson, William French Smith, John Herrington, and Mr. Campbell.

I understand that some questions may have been raised in the past about Cabinet officers, such as the Attorney General, serving as Foundation trustees. Many of the proposed Board members, such as David Packard, are currently Presidential appointees. Since any questions previously raised about the propriety of Presidential appointees serving as trustees were apparently resolved in favor of their participation, I see no reason to question service by Presidential appointees to the Board of Governors. However, I believe it would be appropriate to caution them about using their official titles on Foundation publications, and raising funds from sources, or being involved in decisions, which might present a conflict of interest, or appearance thereof.

You may wish to glance at the list attached to Mr. Campbell's letter to see if you have any problems with any of the individuals included. I am not aware of any.

Attached for your review and signature is a memorandum to David Chew, expressing no objection to the list, but cautioning him about the use of titles and sources of funds.

Attachment

WHITE HOUSE STAFFING MEMORANDUM

DATE: 8/8/85 ACTION/CONCURRENCE/COMMENT DUE BY: _____

SUBJECT: LETTER FROM W. GLENN CAMPBELL RE PROPOSED LIST OF MEMBERS
FOR BOARD OF GOVERNORS OF RONALD REAGAN PRESIDENTIAL FOUNDATION

	ACTION	FYI		ACTION	FYI
VICE PRESIDENT	<input type="checkbox"/>	<input type="checkbox"/>	LACY	<input type="checkbox"/>	<input type="checkbox"/>
REGAN	<input type="checkbox"/>	<input type="checkbox"/>	McFARLANE	<input type="checkbox"/>	<input type="checkbox"/>
WRIGHT	<input type="checkbox"/>	<input type="checkbox"/>	OGLESBY	<input type="checkbox"/>	<input type="checkbox"/>
BUCHANAN	<input type="checkbox"/>	<input type="checkbox"/>	ROLLINS	<input type="checkbox"/>	<input type="checkbox"/>
CHAVEZ	<input type="checkbox"/>	<input type="checkbox"/>	RYAN	<input type="checkbox"/>	<input type="checkbox"/>
CHEW	<input type="checkbox"/> P	<input type="checkbox"/> SS	SPEAKES	<input type="checkbox"/>	<input type="checkbox"/>
DANIELS	<input type="checkbox"/>	<input type="checkbox"/>	SPRINKEL	<input type="checkbox"/>	<input type="checkbox"/>
FIELDING	<input checked="" type="checkbox"/>	<input type="checkbox"/>	SVAHN	<input type="checkbox"/>	<input type="checkbox"/>
FRIEDERSDORF	<input type="checkbox"/>	<input type="checkbox"/>	THOMAS	<input type="checkbox"/>	<input type="checkbox"/>
HENKEL	<input type="checkbox"/>	<input type="checkbox"/>	TUTTLE	<input type="checkbox"/>	<input type="checkbox"/>
HICKEY	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
HICKS	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
KINGON	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>

REMARKS:

Attorney General Meese delivered the attached to the President today.
 Do you have any problems?

RESPONSE:

1985 AUG -8 PM 5: 22

David L. Chew
 Staff Secretary
 Ext. 2702

THE RONALD REAGAN PRESIDENTIAL FOUNDATION
905 Sixteenth Street, N.W.
Washington, D.C. 20006
(202) 393-3300

August 7, 1985

Dear Mr. President,

Enclosed is the proposed list of members of the Board of Governors that was unanimously agreed upon by the trustees of the foundation at their meeting yesterday. William Clark, Michael Deaver, Edwin Meese and Martin Anderson were in attendance in addition to myself. I have also discussed the Board list with the other two trustees William French Smith and John Herrington and they are in agreement.

The trustees also unanimously recommended that Holmes Tuttle be invited to be Chairman of the Board of Governors.

As you know this is the important Board of the Foundation and we would appreciate it if you and Nancy would study the list and determine if there are any persons you would like added to or deleted from it.

I will check with the scheduling people and arrange a brief meeting of the trustees with you and Nancy to discuss this list along with the next steps the Foundation is contemplating upon your return from California.

Rita and I are delighted that you are recovering so well from your recent illness and soon will be leaving for the ranch. There is nothing like a few days in California to rejuvenate ones spirits and zest for life.

Sincerely yours,



W. Glenn Campbell
Chairman

The President
The White House
Washington, D.C. 20500

Enclosure

THE RONALD REAGAN PRESIDENTIAL FOUNDATION
905 Sixteenth Street, N.W.
Washington, D.C. 20006
(202) 393-3300

PROPOSED MEMBERS OF BOARD OF GOVERNORS

Joseph ALBRITTON	George V. GRUNE	Ross PEROT
Robert O. ANDERSON	Michel T. HALBOUTY	Maureen REAGAN
Walter H. ANNENBERG	William R. HEARST, Jr.	Michael REAGAN
Anne ARMSTRONG	Charlton HESTON	Patricia REAGAN
Brook ASTOR	Elsie HILLMAN	Ronald P. REAGAN
Mrs. Ron BASS	Amory HOUGHTON, Jr.	Nancy REYNOLDS
Steven BECHTEL, Jr.	Jaquelin H. HUME	Frank K. RICHARDSON
Donald BREN	Thomas V. JONES	David ROCKEFELLER
Margaret BROCK	Earle M. JORGENSON	John W. ROLLINS
William F. BUCKLEY, Jr.	Howard KECK	Henry SALVATORI
Arthur F. BURNS	Robert H. KRIEBLE	Richard M. SCAIFE
Willard C. BUTCHER	Jewel LAFONTANT	George T. SCHARFENBERGE
Andy CARTER	Paul LAXALT	William E. SIMON
Phoebe Hearst COOK	Drew LEWIS	Henry E. SINGLETON
Joseph COORS	Claire Booth LUCE	Roger SMITH
Trammell CROW	William MARRIOTT, Jr.	William French SMITH
Sue CUMMINGS	Mrs. Jack MASSEY	Clement STONE
Michael K. DEAVER	Jeremiah MILBANK	Daniel J. TERRA
George DEUKMEJIAN	Roger MILLIKEN	Richard THORNBURG
Armand DEUTSCHE	Emil MOSBACHER, Jr.	Holmes TUTTLE
Richard DeVOS	Robert A. MOSBACHER	Dean A. WATKINS
Max M. FISHER	David MURDOCH	Jane WEINBERGER
Malcolm FORBES	Ed NEY	Ted WELCH
Milton FRIEDMAN	Lyn NOFZIGER	Frank WHETSTONE
Billy GRAHAM	Peter O'DONNELL	Mary Jane WICK
Maurice R. GREENBERG	David PACKARD	Richard D. WOOD



WS

275755
FE008-01

THE COMMITTEE
FOR THE
50TH AMERICAN
PRESIDENTIAL
INAUGURAL

March 27, 1985

Washington, D.C.
20599
202/433-7100

Dear Mr. Deaver:

Thank you very much for giving me an opportunity to meet with you last Monday to discuss preparations for the future Reagan Presidential Library. I truly appreciate it.

As you requested, I have prepared a paper setting forth what I think would be the objective of a White House archivist and his primary responsibilities during the next four years. I realize that the archivist previously assigned to the White House was not active in doing what should be done. That is regrettable, but it does not mean that there are not a number of important tasks to be done now and done by a professional archivist.

In recent conversations with individuals with long experience with Presidential records and the operations of Presidential libraries, all agreed fully that it is very important that a trained archivist be assigned to the White House at this time to work towards the day when the President's library will be opened. Basically, they believe that many of the tasks discussed in my paper should be done now while the White House staff is in place, the records are being created, and the resources of the Presidency are available. To wait until near the end of the President's term to undertake some of these tasks can only mean lengthy delays in opening records to researchers, difficulties in performing reference work, missing records and memorabilia, and various other problems to complicate greatly the work of the library's archivists. Past experience clearly demonstrates this to be the case. Thus I urge you to consider bringing into the White House a professional archivist at this time.

I would also like to make a few general comments on the value of having an archivist on the White House staff.

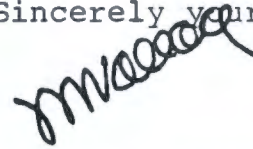
--The physical presence of an active archivist will encourage the White House staff to think in terms of the future Reagan Library and its records requirements. (I know that this concern develops from my experiences on three inaugural committees.)

--An archivist assigned to the White House will over the next four years become very familiar with the staff, their responsibilities, and how the organization operates. This special knowledge will be a valuable asset to the library when that archivist joins its staff. His first hand experience will allow him to answer many questions for the library staff and researchers concerning the Reagan White House and how it functioned.

--I am certain that some of the tasks I discussed in my paper- are now being performed by an individual(s) on the White House staff. I believe, however, that they can be handled in a more organized, professional manner by an archivist, responsible for these tasks on a day-to-day basis.

I hope that I have made a convincing case for having an archivist assigned to the White House staff at this time. If I have, I would appreciate it very much if you would consider me for the post. I assure you that I would be honored by the assignment and would do my best to make the future Reagan Presidential Library a success.

Sincerely yours,

A handwritten signature in black ink, appearing to read "J. Wallace", written in a cursive style.

JERRY L. WALLACE

Enclosure

Mr. Michael K. Deaver
The White House
Washington, D.C.

On January 20, 1989, the President will leave office. The Ronald Reagan Presidential Library hopefully will have been completed and stand ready to receive the records of the President and his staff. The primary objective of the White House archivist during the next four years is to insure that at that time the President's records are complete, in good order, inventoried and indexed, and, when possible, ready for public access. It is clear from the past that if this objective is to be met, certain steps must be taken now.

Below are what I consider to be the most important responsibilities of the White House archivist over the next four years. I must add that there are undoubtedly other areas of concern that will be included as the project progresses.

- Work closely with the Ronald Reagan Presidential Foundation and its architect to provide information and guidance on the construction of a library building that will best meet archival and researcher needs. In the past, there has been a lack of understanding of these needs (arising, in part, from poor communications and personality conflicts) and resulting in libraries, such as the Kennedy and Johnson, not designed to fully meet archival and research requirements. This will cause problems for their staffs, researchers, and visitors for years to come. I would consider it one of my most important duties to see that a similar situation does not arise in connection with the President's library.
- Work with the Foundation in identifying special projects that could be undertaken before the President leaves office. Such projects would include soliciting for the library Reagan materials -- letters, photographs, etc. -- now in private hands and starting an oral history project to record the recollections of the President's friends and associates from his early days in Illinois and Iowa. These types of projects are best undertaken while the President enjoys the full influence of his office.
- Assist the Foundation in planning for sponsorship of continuing conferences and seminars at the library on topics of particular interest to the President, such as economic questions or national defense issues. These occasions would provide the President with an excellent forum in which to set forth his views and to see them well publicized.
- Begin processing the White House Central Files. These files are the most complete and best controlled, via a computerized index, of any recent President. This presents the library with the rare opportunity to make available to the public portions of the files shortly after the President's library is opened, rather than

waiting the usual three to four years or longer (fragments of the Carter papers may be opened in 1986). But this can only be done if processing the unclassified Central Files from the President's first term begins now. This would involve reviewing the files for Privacy Act material and segregating it from the main body of records; removing nonrecord material, such as newspaper clippings and duplicate copies of documents; flattening folded records; and placing the records in properly labelled, acid free file folders and archives storage boxes. The computerized index would be modified to reflect the new arrangement. These files or a portion of them, with the President's concurrence, would then be ready for public use soon after their transfer to the library. This would be a first and an accomplishment that would impress the scholarly community, which is so concerned with public access matters.

- Make certain that the library will have available to it a sophisticated computer system adequate to handle the White House Central Files computer index system and that the system is operational at the time that the files are transferred to the library (the Carter library still does not have computer support on-site). This would involve acquiring a thorough understanding of the system and securing full computer program documentation for the library's use. Also, I would work with the Foundation in procuring the proper computer support system. These actions are vital to the future use of these important records.
- Work with the White House Office of Records Management to answer any archival questions that might arise about Central Files operations or concerning any other White House records. In particular, I would like to start work immediately with organizations like the National Security Council to make certain that their Presidential records are being maintained separately from their institutional files. This has been a problem in the past.
- Begin an aggressive effort to collect books and other publications which would form the nucleus of the library's reference material collection. This would include published biographies of the President and his staff, memoirs, and other volumes relating to the Administration; copies of GPO publications relating to Administration programs and the activities of the Congress; publications of Presidential committees, commissions, and boards; limited edition items relating to the President; and selected periodicals and newspapers on microfilm. Some of these publications must be obtained as they appear, for in later years obtaining them will be difficult if not impossible in some instances.
- Collect as much White House memorabilia as possible for the library's museum. Included would be programs for special events, menus, souvenir gifts, and other like items, plus any unique items having special significance for the President. These items must generally be secured as they are created. Equally important, they must be properly inventoried if they are to be

effectively utilized by the library's staff. This requires a constant effort.

- Conduct exit interviews with departing White House staff members to document what they did, who they worked for, who worked for them, and how they can be located in the future. This information, especially as it pertains to second and third level staff members, is essential to the library staff and researchers in understanding operations at the White House and the decision-making process. Also, information contained in the interviews can be helpful in locating a former staff member years later. Exit interviews must be carried out on a regular basis.
- Review audiovisual materials for proper preservation, indexing, and the preparation of finding aids. There is probable little to be done in the preservation area other than check for compliance in meeting recommended preservation standards. But I am concerned about the proper identification of still pictures and the preparation of thorough finding aids to audio, video, and motion picture material. If the past is any guide, the White House Photo Office can probably produce upon request without any difficulty a still photo of the President on a horse, but if you request a photo of Joe Smith of Davenport, Iowa, with the President, they might have considerable difficulty in locating it. I would like to work with the Photo Office to insure that photographs are identified and accessible. If this is not done now, it most likely can never be done. Also, because of the general interest in audiovisual materials, a concerted effort should be made to make certain that the library staff can make them available to the public and media as soon as possible after the President leaves office. This means that detailed finding aids must be prepared now as the items are created.
- Identify any special unique material -- records, audiovisual items, or exhibits -- created by Federal agencies and relating to Administration programs and secure them for the library. An example would be a NASA film or exhibit on the Space Shuttle Program.

Copy to Huber 10/21/65

WHITE HOUSE
COUNSELLOR'S OFFICE TRACKING WORKSHEET

FEDD8-01

- O - OUTGOING
- H - INTERNAL
- I - INCOMING

Date Correspondence Received (YY/MM/DD) 84/11/29

Name of Correspondent: Robert M. Warner

CN Mail Report User Codes: (A) _____ (B) _____ (C) _____

Subject: Writer submits his ideas for the Ronald Reagan presidential library.

ROUTE TO:		ACTION		DISPOSITION	
Office/Agency	(Staff Name)	Action Code	Tracking Date YY/MM/DD	Type of Response	Completion Date YY/MM/DD
	<u>CNHAMM</u>	<u>OCM</u>	<u>84/12/03</u>	<u>NAN</u>	<u>84/12/07</u>
			<u>1/1</u>		<u>1/1</u>
			<u>1/1</u>		<u>1/1</u>
			<u>1/1</u>		<u>1/1</u>
			<u>1/1</u>		<u>1/1</u>

ACTION CODES:

- A - Appropriate Action
- C - Comment/Recommendation
- D - Draft Response
- F - Furnish Fact Sheet to be used as Enclosure
- I - Info Copy Only/No Action Necessary
- R - Direct Reply w/Copy
- S - For Signature
- X - Interim Reply

DISPOSITION CODES:

- A - Answered
- B - Non-Special Referral
- C - Completed
- S - Suspended

FOR OUTGOING CORRESPONDENCE:

- Type of Response = Initials of Signer
- Code = "A"
- Completion Date = Date of Outgoing

Comments: _____

Keep this worksheet attached to the original incoming letter.
 Send all routing updates to Central Reference (Room 75, OEOP).
 Always return completed correspondence record to Central Files.
 Refer questions about the correspondence tracking system to Central Reference, ext. 2590.

RECORDS MANAGEMENT ONLY

CLASSIFICATION SECTION

No. of Additional Correspondents: _____ Media: L Individual Codes: 1140

Prime Subject Code: FE 008 01 Secondary Subject Codes: FE 149 04

PRESIDENTIAL REPLY

Code	Date	Comment	Form
C	_____	Time: _____	P. _____
DSP	_____	Time: _____	Media: _____

SIGNATURE CODES:

CPn - Presidential Correspondence
 n - 0 - Unknown
 n - 1 - Ronald Wilson Reagan
 n - 2 - Ronald Reagan
 n - 3 - Ron
 n - 4 - Dutch
 n - 5 - Ron Reagan
 n - 6 - Ronald
 n - 7 - Ronnie

CLn - First Lady's Correspondence
 n - 0 - Unknown
 n - 1 - Nancy Reagan
 n - 2 - Nancy
 n - 3 - Mrs. Ronald Reagan

CBn - Presidential & First Lady's Correspondence
 n - 1 - Ronald Reagan - Nancy Reagan
 n - 2 - Ron - Nancy

MEDIA CODES:

B - Box/package
 C - Copy
 D - Official document
 G - Message
 H - Handcarried
 L - Letter
 M - Mailgram
 O - Memo
 P - Photo
 R - Report
 S - Sealed
 T - Telegram
 V - Telephone
 X - Miscellaneous
 Y - Study



NOV 29 1984

Honorable Edwin Meese III
Counsellor to the President
The White House
Washington, DC 20500

Dear Ed:

Following our recent conversations about plans for the Ronald Reagan Presidential Library, I thought it might be helpful if I put my ideas down on paper for your further consideration and possible action.

As you know the plans for the Library are developing excellently. I understand a final decision on the location of the Library will be made by the appropriate body at Stanford on December 11. That decision, plus the knowledge that the Library will be needed on January 20, 1989, set the limits within which we should plan.

My proposal is simple: why not plan to have the Library constructed and ready to open sometime in 1989? In the past, with the exception of the Library for FDR, the Presidents' papers and memorabilia had to be placed in temporary storage while a Library was planned and constructed. This has, inevitably, led to delays in processing the material and making it available to the public. In addition, these temporary arrangements are inconvenient and expensive, and pose serious logistic problems.

If on the other hand, a Library was constructed by 1989, Reagan materials could be systemtically shipped, stored and archivally processed in their permanent home. Under this arrangement the benefits for the public and for the President and his designees who might wish or need to consult the materials, are obvious.

It seems to me that if this approach is followed, two main phases of activity will be required. The first is the formation of a mechanism to raise the necessary private funds for the building. Obviously the National Archives cannot be directly involved in this activity. The second phase, planning for a workable and functional building, will require systematic contact with the Archives' Office of Presidential

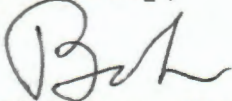
2

Libraries. Our experience with other recent Presidential Libraries suggests that it takes two to two and one-half years to design and construct such a building.

Over the past few years, the Archives has developed considerable expertise in the planning and specifications for Presidential Libraries, and we welcome the chance to aid in the planning for the Reagan Library. Our involvement can be directly with the architects and the building committee or through whatever group is required by Stanford. What is important is that our knowledge and experience be used to aid the process and to produce a building that is archivally functional and appropriate.

Please let me know if you require more specific information at this time.

Sincerely,

A handwritten signature in dark ink, appearing to read 'R. Warner', written in a cursive style.

ROBERT M. WARNER
Archivist of the United States

Coy to Hicken 10/2/65

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the new library. Our involvement can be direct with the
architect and the building committee or through a
group as required by statute. What is important is that our
knowledge and experience be used to aid the process and to
ensure a building that is architecturally excellent and appropriate.

Please let me know if you require more specific information
at this time.

Sincerely,



Harold M. Wright
Director of the United States

BBB

THE WHITE HOUSE
WASHINGTON

December 6, 1984

279267
4690
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FG149-D4
PE002

W/S

Dear Mr. Seitz,

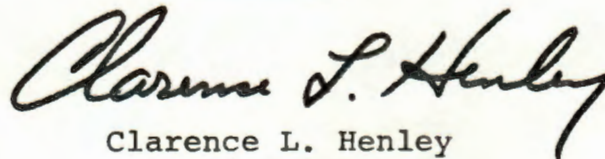
On the behalf of Mr. James Rogers and myself I thank you for your interest in being involved with the planning and development of the Reagan Library.

I have forwarded your letter and resume to the National Archives for their consideration. As you probably already know they are responsible for the staffing of the Library.

Should a position become available on my staff I will be in touch with you for an interview.

Thanks again.

Sincerely,



Clarence L. Henley
Director
Office of Records Management

Mr. E. Hunter Seitz III
2731 Brownsboro Road
Apartment 7
Louisville, Kentucky 40206

cc: Dr. James O'Neill

2731 Brownsboro Road
Apt. No. 7
Louisville, Kentucky 40206
November 20, 1984

Mr. James R. Rogers
Personnel Officer
White House Operations
6 Old Executive Office Bldg.
The White House
1600 Pennsylvania Ave. N.W.
Washington, D.C. 20500

Dear Mr. Rogers:

For the second time, the citizens of the United States have unanimously endorsed the presidency of Ronald Reagan. As a student of history and long time admirer of President Reagan, I am hopeful that his rightful place in history will be assured through a comprehensive and carefully planned presidential library. As a professional librarian and information manager, I can think of no more rewarding professional and personal experience than being involved from inception in the planning and development of the Reagan Library.

Currently, I am head of the Government Documents Division of the Louisville Free Public Library. In this capacity, I oversee a collection of nearly two million federal documents and supervise the professional staff. Our department performs research for a broad corporate, academic, and general clientele, and processes a huge volume of incoming materials.

I received my B.A. in History from Bellarmine College in 1979. That same year I was awarded an English Speaking Union Scholarship and spent six weeks at the University of London in London, England. In 1981, I was awarded a fellowship to Indiana University, and received my Masters in Library Science approximately one year later.

An accurate historical perception of a president depends in large part upon the collection, organization, preservation and delivery of presidential materials. The quality of these four tasks provides history with a verifiable legitimacy, something which the popular and undisciplined press cannot be expected to do.

I have the skills and experience to undertake these tasks and am anxious to participate in the organization of the library of one of our nation's most significant presidents.

I look forward to hearing from you.

Sincerely,


E. Hunter Seitz III

Enclosure

2731 Brownsboro Road
Apt. No. 7
Louisville, Kentucky 40206
November 20, 1984

Mr. Biff Henley
Records Management Director
80 Old Executive Office Bldg.
The White House
1600 Pennsylvania Ave. N.W.
Washington, D.C. 20500

Dear Mr. Henley:

For the second time, the citizens of the United States have unanimously endorsed the presidency of Ronald Reagan. As a student of history and long time admirer of President Reagan, I am hopeful that his rightful place in history will be assured through a comprehensive and carefully planned presidential library. As a professional librarian and information manager, I can think of no more rewarding professional and personal experience than being involved from inception in the planning and development of the Reagan Library.

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I look forward to hearing from you.

Sincerely,


E. Hunter Seitz III

Enclosure

RESUME

Edward Hunter Seitz III
2731 Brownsboro Road - Apt. #7
Louisville, Kentucky 40206
(502) 897-0379

Date of Birth: November 2, 1956
Height: 5'10"
Weight: 140 lbs.

EDUCATION

St. Xavier High School
Louisville, Kentucky
College Preparatory Program
Graduated: June 1975

Bellarmino College
Louisville, Kentucky
B.A. in History
Graduated: June 1979

University of London
London, England
Summer Studies - July to August 1979

Indiana University
Bloomington, Indiana
M.L.S. in Information Management and
Library Science
Graduated: December 1981

ACADEMIC AND EXTRACURRICULAR SPECIFICS

At Bellarmine College, I was a member of the Cardinal Section, (Advanced Studies) received a Bachelors Degree in History, and attained a cumulative Grade Point Average of 3.3 (on a 4 point scale). I was a member of the History Club and a staff writer for the college newspaper.

Upon graduation from Bellarmine, I was named an English Speaking Union Scholar, and received an academic scholarship at the University of London for the summer session of 1979.

Resume
Edward Hunter Seitz III
Page Two

Subsequently, I was awarded a Graduate Assistantship (full scholarship for academic achievement) to Indiana University, where I completed my Masters in Information Management and Library Science. My cumulative Grade Point Average was 3.5, on a 4 point scale. Within the community, I have participated in the Meals on Wheels program (delivered food on a weekly basis to the elderly and shut in), and I have been a volunteer worker in political campaigns on both the local and national level.

My hobbies include ice skating, swimming, vintage movies, and collecting rare phonograph records. I am also an active member of the Ice Skating Institute of America, the English Speaking Union, and have graduated from the Dale Carnegie Course on Public Speaking.

EMPLOYMENT RECORD

For the six years spanning the last two years of high school and four years at Bellarmine College, I worked as a Page for the Louisville Free Public Library.

During the summer, I combined my part-time work as a Page with full-time employment as Groundskeeper at the Louisville Boat Club; as accounting clerk and delivery man for the Best Stamp Company; and as Tour Guide at the Louisville Zoological Gardens.

Through the aforementioned positions, I was able to pay for more than half of my college education.

As part of my Graduate Assistant responsibilities at Indiana University, I supervised the operation of the Wright Quadrangle Halls of Residence Library, with a staff of four employees. Duties included budgeting, acquisition of materials, staff scheduling, physical layout, distribution and collection, performance appraisals, etc. I also rewrote a number of Graduate School procedure manuals, and revamped employee evaluation forms.

Upon completion of my MLS at Indiana University, I was reemployed as a full-time Librarian in the Government Documents section of the Louisville Free Public Library. In that capacity, I received and processed multitudes of materials generated by the Federal government, and assisted individual and corporate library clients in locating specific reference materials.

In February of 1983, I was promoted to head of the Government Documents Division. As a federal depository, my Division receives, organizes, and stores thousands of government documents on an endless variety of subjects, and accesses highly specific pieces of information requested by our academic and business clients.

Resume
Edward Hunter Seitz III
Page Three

I am responsible for overseeing all of the technical functions of my Division; for scheduling and performance review of three staff members; for representing the Louisville Free Public Library at the Government Documents Roundtable; and for maintaining contact with the University of Louisville Urban Studies Center relative to U.S. Census data. Additionally, I am a member of LFPL Administrative Council.

CAREER OBJECTIVE

Information Management is taking on a new dimension, and both the private and public sectors are beginning to recognize that efficient documentation, research, and information collection/dissemination requires professionals armed with up-to-date education in information science and communications.

With my technical and supervisory experience in academic and public library environments, my experience in abstracting data from technical and lengthy narratives, etc., I am now equipped by education and experience to make a more substantial professional contribution within the public sector. In my view, opportunities for professional and personal growth within my field are strongest in the nation's capital, and it is my objective to take on a challenging position in Washington, D.C., preferably in the planning and implementation of the Ronald Reagan Presidential Library.

REFERENCES

Provided upon request.