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Scheduling  
mtg notes

THE WHITE HOUSE

WASHINGTON

LONG-RANGE SCHEDULING MEETING

December 12, 1984

Situation Room

11:30 a.m.

- I. Review Narrative Schedule  
II. Review Block Schedule  
III. Schedule Requests:

1. Request: Meeting with the Postmaster General, William F. Bolger upon his departure from government service. OK  
From: Craig Fuller  
Date: Prior to December 31, 1984
2. Request: Meeting with HHS officials and active supporters of the President's initiative on employment for the disabled. chk  
From: Faith Whittlesey  
Date: December 13, 1984 (5 minutes)
3. Request: Photo opportunity and luncheon with the Boy Scouts of America board and youth leaders. expand w/ prominent people OK  
From: Faith Whittlesey  
Date: February 7, 1985 (12:00 noon) - State Dining Room
4. Request: Photo opportunity for Father George Clements, Director of "One Church, One Child." No  
From: Faith Whittlesey  
Date: Open
5. Request: Interview with People Magazine. OK  
From: Larry Speakes  
Date: Prior to January 14, 1985
6. Request: Interview with Larry Barrett of TIME regarding an article on the First Lady. OK  
From: Larry Speakes  
Date: ASAP - for January 7, 1985 issue
7. Request: Interview with British Independent Television News (ITN). No  
From: Larry Speakes  
Date: Prior to December 21, 1984 (10 minutes) - Oval Office or Map Room

8. Request: Television interview with Mohamed Amin re: documentary on African famine and the Administration's concern.  
From: Larry Speakes  
Date: Open December 1984 (2 - 3 minutes) - Oval Office or Map Room
9. Request: Address the National Association of Counties' Annual Legislative Conference.  
From: Lee Verstandig  
Date: March 2 - 5, 1985 - Washington, D.C. *chk re budg strategy*
10. Request: Meeting with the Class of 1980 Republican Senators re: budget issues.  
From: M. B. Oglesby  
Date: Early January 1985 (60 minutes) - Cabinet Room *hold: chk overall list*
11. Request: Meeting with Senator John Tower re: defense issues.  
From: M. B. Oglesby  
Date: Prior to December 25, 1984 (15 minutes) OK
12. Request: Meeting with members of the Senate Armed Services Committee.  
From: M. B. Oglesby  
Date: January 1985 (60 minutes) - Cabinet Room
13. Request: Meeting with Republican members of the Senate Appropriations Committee.  
From: M. B. Oglesby  
Date: January 1985 (60 minutes) - Cabinet Room
14. Request: Presentation of the National Security Medal to John T. Hughes.  
From: Robert Kimmitt OK  
Date: Week of December 17, 1984 - Administrative Time

#### VIDEOTAPE REQUESTS

15. Request: Video-tape address for the Fifth Annual International Amateur Athletic Association, Inc., dinner honoring Jesse Owens.  
From: Bill Sittmann OK  
Date: Prior to February 6, 1985
16. Request: Video-tape message for the 68th annual Convention and Exposition of the National Automobile Dealers' Association.  
From: Faith Whittlesey  
Date: Prior to January 26, 1985 ~~OK~~ OK
17. Request: Video-tape message for the 25th anniversary convention of the International Franchise Association.  
From: Faith Whittlesey  
Date: Prior to January 27, 1985 No

18. Request: Address the National Religious Broadcasters' 42nd annual convention.  
From: Faith Whittlesey  
Date: February 3 - 6, 1985 *tape*

ADDITIONAL REQUESTS

19. Request: Photo opportunity with officials of the United Way of America.  
From: James Coyne  
Date: December 1984 (5 minutes) - Administrative Time *OK*

20. Request: Meeting with the bipartisan leadership of the 99th Congress.  
From: M. B. Oglesby  
Date: January 3, 1985 (60 minutes) - Cabinet Room *OK*

UNIQUE REQUEST OF THE WEEK

21. Request: Visit the Presidential Pets: Finny, Feathered, and Furry Friends in the White House exhibit at the Dog Museum of America.  
From: William Secord, Director, Dog Museum of America  
Date: Open - New York, New York

THE WHITE HOUSE

WASHINGTON

LONG-RANGE SCHEDULING MEETING

January 3, 1985  
Roosevelt Room  
11:30 a.m.

- I. Review Narrative Schedule  
II. Review Block Schedule  
III. Schedule Requests:

1. Request: Telephone call to John Koelemij, President-elect, National Association of Home Builders. *No*  
From: Faith Whittlesey  
Date: January 28 (9:30 - 11:30 a.m.) or January 29 (9:00 - 12:00 noon), 1985
2. Request: Reception to commemorate the birth of Dr. Martin Luther King, Jr. *No altern.*  
From: Faith Whittlesey  
Date: January 14, 1985 (60 minutes) - White House
3. Request: Meeting with the national leaders of the pro-life movement on the occasion of the annual "March for Life." *OK*  
From: Faith Whittlesey  
Date: January 22, 1985 (30 minutes) - Cabinet Room } Roos Rm (dropby) [Reconsideration]
4. Request: Meeting with students participating in the "Voice of Democracy" program. *Admin Time photo - OK Riggs*  
From: James Cicconi, Faith Whittlesey  
Date: March 8 - 13, 1985 - White House
5. Request: Address the National Association of Counties' Annual Legislative Conference. *tentative*  
From: Lee Verstandig  
Date: March 2 - 5, 1985 - Washington Hilton Hotel
6. Request: Host a White House event for Freshman Members of the 99th Congress and their spouses. *chh*  
From: M. B. Oglesby  
Date: January 23 through February 7, 1985 - State Dining Room
7. Request: Meeting with members of the 28th Marine Regiment. *OK*  
From: M. B. Oglesby  
Date: February 19, 1985 (15 minutes) - Roosevelt Room

8. Request: Meeting with Senator Mack Mattingly re: line item veto authority. OK  
From: M. B. Oglesby  
Date: Late January or early February 1985 (15 minutes)
9. Request: Meeting with representatives of the National Newspaper Association. *discovery*  
From: Michael McManus  
Date: March 7, 1985 - White House
10. Request: Photo opportunity for the Eisenhower Fellows and their spouses. No  
From: Robert Kimmitt  
Date: April 1 or 2, 1985 - White House

#### VIDEOTAPE REQUESTS

11. Request: Video-tape message for the Republican National Committee's first meeting of 1985. OK  
From: Margaret Tutwiler, Michael McManus  
Date: Prior to January 17, 1985

#### UNIQUE REQUEST OF THE WEEK

12. Request: Attend the Eighty-fifth Annual Wallow of the Military Order of the Carabao.  
From: Major General William D. Price, USAF  
Date: February 2, 1985 - Sheraton Washington Hotel

7

THE WHITE HOUSE  
WASHINGTON

Chapman  
re MLK  
luncheon -

LONG-RANGE SCHEDULING MEETING

January 10, 1985  
Situation Room  
4:00 p.m.

JAS : 1-2 } Tues 15th

- I. Review Narrative Schedule
- II. Review Block Schedule
- III. Schedule Requests:

1. Request: Meeting with members of the Business-Higher Education Forum. ?  
From: Craig Fuller  
Date: Prior to February 6, 1985
2. Request: Address the American Business Conference annual membership meeting and accept their first public sector award. (just award)  
From: Craig Fuller, Faith Whittlesey, Jim Cicconi  
Date: March 12 or 13, 1985 - Washington, D.C. briefing here  
- drop by
3. Request: Address the National Forest Products Association's Legislative Conference. No  
From: Faith Whittlesey  
Date: May 12 - 15, 1985 - Washington, D.C.
4. Request: Phone call to John Koelemij, President-elect National Association of Home Builders. OK  
From: Faith Whittlesey  
Date: January 28 or 29, 1985 - Reconsideration
5. Request: Photo opportunity with Special Olympian to kickoff the 1985 fundraising campaign. OK  
From: Faith Whittlesey  
Date: Open January or February 1985 - Administrative Time
6. Request: Photo opportunity with the President of the American Honda Motor Company. No  
From: James Coyne  
Date: Open 1985 - Administrative Time
7. Request: Photo opportunity with members of the American Council on Transplantation. No  
From: James Coyne  
Date: January 30, 31, or February 1, 1985 - Administrative Time

8. Request: Photo opportunity with the 1985 National Easter Seal Child.  
From: Jim Cicconi, Faith Whittlesey  
Date: March 5, 6, 12, or 13, 1985 - White House OK
9. Request: White House event to honor the 75th Anniversary of the Camp Fire Volunteers.  
From: Jim Cicconi, Faith Whittlesey  
Date: Open March 1985 - White House OK
10. Request: Accept honorary membership of the Urban League Founders Day Committee.  
From: Jim Cicconi, Faith Whittlesey  
Date: January 27, 1985 call Pendleton  
check out
11. Request: Meeting with new White House reporters.  
From: Larry Speakes  
Date: Prior to January 20, 1985 (10 minutes) OK
12. Request: Interview with Independent Radio Network correspondents.  
From: Larry Speakes  
Date: January 26, 1985 (30 minutes) - Roosevelt Room
13. Request: Interview with Hugh Sidey, Time magazine.  
From: Larry Speakes  
Date: Week of January 14, 1985 (30 minutes)
14. Request: Interview with Mike Putzel of Associated Press and Helen Thomas of UPI.  
From: Larry Speakes  
Date: January 24 (Mike Putzel) and January 25, 1985 (Helen Thomas) (30 minutes each)
15. Request: Photo session of the President working at his desk for The Washington Post Inauguration Day special issue.  
From: Larry Speakes  
Date: Prior to January 15, 1985 (10 minutes)
16. Request: Congratulatory telephone call to the winning Super Bowl team.  
From: Larry Speakes  
Date: January 20, 1985 [upon conclusion of the game] - Diplomatic Reception Room
17. Request: Purchase cookies from inner-city Girl Scout troop.  
From: Larry Speakes  
Date: Open - ASAP 1985
18. Request: Interview with Ann Devroy of USA TODAY.  
From: Larry Speakes, Pete Roussel  
Date: Week of January 14, 1985 (15 minutes)

19. Request: Address the National League of Cities Congressional-City Conference. *tentative*  
From: Lee Verstandig  
Date: March 26, 1985 - Washington, D.C.
20. Request: Enterprise zone recognition ceremony. *Ryan talk w/ Leg, IGA, site*  
From: Lee Verstandig  
Date: After February 6, 1985 (15 minutes) - East Room
21. Request: Brief remarks to participants at the International Conference on Religious Liberty. *OK*  
From: Robert Kimmitt  
Date: April 16 or 17, 1985 (15 minutes) - Room 450 EOB
22. Request: Meeting with Sherpa team in preparation of the Bonn Economic Summit. *OK*  
From: Robert Kimmitt  
Date: Week of January 23, 1985 (30 minutes) - Cabinet Room
23. Request: Meeting of the National Security Planning Group. *NSC Time*  
From: Robert Kimmitt  
Date: January 29, 1985 (60 minutes) - Situation Room
24. Request: Diplomatic Credentials Ceremony. *Wk in*  
From: Robert Kimmitt  
Date: Prior to January 21, 1985 (20 minutes)

#### VIDEOTAPE REQUESTS

25. Request: Videotape for the American Trucking Association's national teleconference. *OK*  
From: Craig Fuller  
Date: Prior to January 31, 1985
26. Request: Videotape for the California Trucking Association annual convention. *No*  
From: Craig Fuller  
Date: Prior to February 2, 1985
27. Request: Video-tape message for the 1985 joint National Insulation Contractors Association annual convention and World Insulation and Acoustical Congress. *No*  
From: Faith Whittlesey  
Date: Prior to March 24, 1985
28. Request: Generic videotape on organ donorship and transplantation. *No*  
From: James Coyne  
Date: Open 1985
29. Request: Videotape address to the Associated General Contractors 66th Annual Convention. *OK*  
From: Jim Cicconi, Faith Whittlesey  
Date: Prior to March 2, 1985

30. Request: Taped appearance on NBC Special Treat "Kids Just Kids."  
From: Larry Speakes  
Date: Open January 1985 NO
31. Request: Video-tape message for the 100th Anniversary of the  
Annual Meeting of the Food Processing Machinery and  
Supplies Association.  
From: Michael McManus chk  
Date: Prior to February 10, 1985

ADDITIONAL REQUESTS

32. Request: Meeting with Chief Executives of major agricultural  
organizations. NO  
From: Faith Whittlesey  
Date: January 29, 1985 (20 minutes) - Roosevelt Room
33. Request: Photo to accompany written interview for  
La Libre Belgique.  
From: Larry Speakes OK  
Date: January 11, 1985 (5 minutes)
34. Request: Meeting with Chief Gatsha Buthelezi regarding U.S  
policies in South Africa. NSC time  
From: Robert Kimmitt  
Date: January 31, or Early February 1985 (15 minutes)
35. Request: Meeting with Geneva Delegation.  
From: Robert Kimmitt chk  
Date: Week of January 14, 1985 (15 minutes)

ADDITIONAL VIDEOTAPE REQUEST

36. Request: Audio-tape message for the opening of the National  
Cattlemen's Association annual meeting. No  
From: Faith Whittlesey  
Date: Prior to January 25, 1985

UNIQUE REQUEST OF THE WEEK

37. Request: Ring in the Second Administration with a ceremony  
starring the "American Comet" a human cannonball.  
From: Sharon Reinhold  
Date: Open [Perhaps during the Inaugural festivities]

—  
filed by  
date of  
event

THE WHITE HOUSE  
WASHINGTON

MEMORANDUM

December 11, 1984

TO: ✓ JIM CICCONI - CRAIG FULLER - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Meeting with representatives of the League of Savings  
Institutions to discuss federal budget deficits.

DATE: Prior to Christmas

LOCATION: The White House

BACKGROUND: See attached

*Nancy: Pl send  
FYI copy to  
Frank Donatelli.  
Thanks JC  
12/17*

YOUR RECOMMENDATION:

Accept \_\_\_ Regret \_\_\_ Surrogate \_\_\_ Message \_\_\_ Other \_\_\_  
Priority \_\_\_  
Routine \_\_\_

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*Fred: I'd suggest doing this, but  
waiting till after we bring the umbrella  
business groups (like the Chamber, NAM, etc)  
in to see RR -- they'll be the heart of our  
coalition efforts, and they should be first.*

*Thanks Jim Cicconi  
12/17*

RESPONSE DUE ASAP

TO JEAN APPLEBY JACKSON

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

December 21, 1984

TO: ✓ JIM CICCONI - ROBERT KIMMITT - DANA ROHRABACHER - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Audio-taped message for Florida VIVA '84's Radio Marathon to  
raise funds to help victims of communism in Central America.

DATE: ---

LOCATION: Taping - The White House

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept \_\_\_ Regret ✓ Surrogate \_\_\_ Message \_\_\_ Other \_\_\_  
Priority \_\_\_  
Routine \_\_\_

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

Fred: We should definitely not do  
this.  
Thanks  
Jim Cicconi  
12/21

RESPONSE DUE 12/27/84 TO JEAN APPLEBY JACKSON

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

December 12, 1984

TO: ✓ JIM CICCONI - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Brief visit with W.V. Grant, Jr. - Christian evangelist

DATE: ---

LOCATION: The White House

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept \_\_\_ Regret  Surrogate \_\_\_ Message \_\_\_ Other \_\_\_  
Priority \_\_\_  
Routine \_\_\_

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*We should not do this: Grant is part of charismatic movement, which is into "speaking in tongues" and other things ~~of~~ of that nature. We should send him a letter thanking him for his support, though.*

*Thanks  
Jim Cicconi  
12/17*

RESPONSE DUE 12/17/84

TO JEAN APPLEBY JACKSON

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

December 12, 1984

TO: JIM CICCONI - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Meeting with the Executive Committee of the Coalition for  
Religious Freedom

DATE: ---

LOCATION: The White House

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept \_\_\_ Regret \_\_\_ Surrogate \_\_\_ Message \_\_\_ Other \_\_\_  
Priority \_\_\_  
Routine \_\_\_

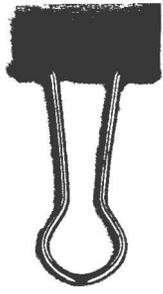
IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*Suggest we put this off a while longer --  
perhaps you could re-circulate on Feb. 1.  
(Timing is all wrong now.)*

*Thanks  
Jim Cicconi  
12/14*

RESPONSE DUE 12/17/84

TO JEAN APPLEBY JACKSON



THE WHITE HOUSE  
WASHINGTON

December 12, 1984

MEMORANDUM

TO: JIM CICCONI - CRAIG FULLER - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Meeting with key members of National Medical Association  
concerning improving health status of the socio-economic  
deprived and especially Black Americans.

DATE: ---

LOCATION: The White House

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept \_\_\_ Regret  Surrogate \_\_\_ Message \_\_\_ Other \_\_\_  
Priority \_\_\_  
Routine \_\_\_

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*Suggest they meet w/ Peggy Heckler.*

*Jim Cicconi  
12/14*

RESPONSE DUE 12/17/84

TO JEAN APPLEBY JACKSON

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

December 12, 1984

TO: JIM CICCONI - FAITH WHITTLESEY - ROBERT KIMMITT

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Meeting with Lucien Belizaire, Chairperson, and members of the  
Board of Directors of the Caribbean American New Frontier Civic  
Association, Inc. to discuss concerns of the Caribbean community

DATE: ---

LOCATION: The White House

BACKGROUND: See attached

NOTE: Do you know anything about a conversation or  
commitment?

No.

YOUR RECOMMENDATION:

Accept \_\_\_ Regret  Surrogate \_\_\_ Message \_\_\_ Other \_\_\_  
Priority \_\_\_  
Routine \_\_\_

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*I'd regret unless NSC feels it desirable to  
bring her in. (Belizaire is supposedly Haitian, so  
perhaps DOJ can shed some light on this. They handled  
the Haitian issue.)*

*Jim Cicconi  
12/14*

RESPONSE DUE 12/17/84

TO JEAN APPLEBY JACKSON

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

December 12, 1984

TO: ✓ JIM CICCONI - CRAIG FULLER - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Photo Opportunity with financial and corporate world executives  
who will be attending briefing sessions being held by Lou Harris  
and Associates.

DATE: During the week of January 7, 1985

LOCATION: The White House

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept \_\_\_ Regret \_\_\_ Surrogate \_\_\_ Message \_\_\_ Other \_\_\_  
Priority \_\_\_  
Routine \_\_\_

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

Fred: This would be good to do, because we  
could seek their support of our budget. However, I  
have qualms because these are Harris' clients, and he  
derives some commercial gain from brokering contact w/ the  
President. I'd suggest Fielding advise on whether this would  
be OK.

Thanks  
Jim Cicconi  
12/14

RESPONSE DUE 12/17/84 TO JEAN APPELBY JACKSON

THE WHITE HOUSE  
WASHINGTON

MEMORANDUM

December 12, 1984

TO: JIM CICCONI - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Participation in the Second Religious Presidential Inaugural  
Celebration

DATE: January 19-20, 1985

LOCATION: Washington, D.C.

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept  Regret  Surrogate  Message  Other   
Priority   
Routine

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*Jim Cicconi*  
12/14

RESPONSE DUE 12/17/84

TO JEAN APPLEBY JACKSON

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

January 2, 1985

TO: ✓ JIM CICCONI - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Meeting with Rene F. Rodriguez, M.D., President of  
Interamerican College of Physicians & Surgeons, to accept  
original artwork of special cover of their monthly journal,  
MEDICO Interamericano

DATE: ---

LOCATION: The White House

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept \_\_\_ Regret ✓ Surrogate  
Priority  
Routine ✓ Message \_\_\_ Other \_\_\_

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*Suggest presentation be made to  
Cathi Villalpando. Letter should be  
sent from RR acknowledging.*

*Thank  
Jim Cicconi  
/s/*

RESPONSE DUE 1/7/85

TO JEAN APPLEBY JACKSON

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

January 7, 1985

TO: ✓ JIM CICCONI - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Meeting with Rev. Earle A. Newman and Bishop Eugene A.  
Marino, of The Josephites.

DATE: ---

LOCATION: The White House

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept \_\_\_ Regret ✓ Surrogate \_\_\_ Message \_\_\_ Other \_\_\_  
Priority \_\_\_  
Routine \_\_\_

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*J. Cicconi*  
1/8

*JAJ*

RESPONSE DUE 1/10/85 TO JEAN APPLEBY JACKSON

THE WHITE HOUSE  
WASHINGTON

F

Jan 27

Fred:

I've talked to Rhodes,  
Pendleton (thru Linda Chavez)  
and several others re this  
all agree that it  
would be good to do,  
and is no harm to us.

Thanks

Jim Cicis  
1/15

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

December 27, 1984

BRADLEY 12/28

TO: ✓ FAITH WHITTLESEY - JIM CICCONI

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Attend National Urban League's 75th Anniversary Founders Day  
and serve as member of their Honorary Founders Day Committee

DATE: January 27, 1985

LOCATION: St. Mark's United Methodist Church, New York City

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept  Regret  Surrogate  Message  Other   
Priority   
Routine

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

However, we should agree to serve on Comm. ~~the~~ ...  
Major appearances such as this should be refused  
until black strategy is agreed to

(F-Ru)

GA

RESPONSE DUE ASAP TO JEAN APPLEBY JACKSON

THE WHITE HOUSE  
WASHINGTON

MEMORANDUM

December 27, 1984

TO: ✓ JIM CICCONI - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Attend National Urban League's 75th Anniversary Founders Day  
and serve as member of their Honorary Founders Day Committee

DATE: January 27, 1985

LOCATION: St. Mark's United Methodist Church, New York City

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept  Regret  Surrogate  Message  Other   
Priority   
Routine

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*Suggest we regret event, but agree to be listed  
on Committee.*

*Thanks  
J Cicconi  
1/7*

RESPONSE DUE ASAP TO JEAN APPLEBY JACKSON

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

December 12, 1984

TO: ✓ JIM CICONI - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Address - National Association of Independent Colleges &  
Universities Annual Meeting

DATE: January 30 or February 2, 1985

LOCATION: Washington, D.C.

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept \_\_\_ Regret ✓ Surrogate \_\_\_ Message \_\_\_ Other \_\_\_  
Priority ✓  
Routine \_\_\_

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*Timing probably makes this impossible for  
RR to do. Suggest we might send  
our new Sec of Education - designate, if  
we have one by then.*

*Thanks  
Jim Cicconi  
12/14*

*JRJ*

RESPONSE DUE 12/17/84

TO JEAN APPLEBY JACKSON

THE WHITE HOUSE  
WASHINGTON

MEMORANDUM

December 27, 1984

TO: ✓ JIM CICCONI - FAITH WHITTLESEY - WILLIAM SITTMANN

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Photo with a Special Olympian as he buys the first copy of the  
1984 Olympics book to kick-off fundraising campaign.

DATE: January or February, 1985

LOCATION: The White House

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept \_\_\_\_\_ Regret \_\_\_\_\_ Surrogate \_\_\_\_\_ Message \_\_\_\_\_ Other \_\_\_\_\_  
Priority \_\_\_\_\_  
Routine \_\_\_\_\_

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*No opinion.*  
*Jim Cicconi*  
*1/7*

RESPONSE DUE 1/2/85 TO JEAN APPLEBY JACKSON *JA*

THE WHITE HOUSE  
WASHINGTON

MEMORANDUM

December 14, 1984

TO: ✓ JIM CICCONI - CRAIG FULLER - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Address - California Trucking Association annual convention

DATE: February 2-6, 1985

LOCATION: San Diego, CA

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept  Regret  Surrogate  Message  Other   
Priority   
Routine

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*Suggest we not do this: as a general rule it is not a good idea to speak to state-level associations. The national group would be a different story.*

*Thanks  
Jim Cicconi  
12/18*

RESPONSE DUE 12/18/84

TO JEAN APPLEY JACKSON

THE WHITE HOUSE  
WASHINGTON

MEMORANDUM

December 27, 1984

TO: ✓ JIM CICCONI - FAITH WHITTLESEY - CRAIG FULLER

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Address - National Rural Electric Cooperative Association's  
annual meeting

DATE: February 3-6, 1985

LOCATION: New Orleans

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept  Regret  Surrogate  Message  Other   
Priority   
Routine

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*Should do nothing w/ this group:  
They're pushing major (billion \$)  
barlout legislation that we oppose.*

*J. Cicconi  
1/3*

*JA*

RESPONSE DUE 1/2/85 TO JEAN APPELBY JACKSON

THE WHITE HOUSE  
WASHINGTON

January 4, 1985

MEMORANDUM

TO: ✓ JIM CICCONI - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Attend - American Hospital Association annual meeting

DATE: February 3-6, 1985

LOCATION: Washington, D.C.

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept  Regret  Surrogate  Message  Other   
Priority  Routine

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

Medicare budget proposals will be  
formally released w/in days of this  
speech (and hospitals already dislike them).

*J. Cicconi*  
1/7

RESPONSE DUE 1/9/85 TO JEAN APPLEBY JACKSON

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

December 3, 1984

TO: ✓ JIM CICCONI - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Address - National Association of Blacks Within Government,  
Black Medallion Humanitarian Awards Banquet

DATE: February 6, 1985

LOCATION: Washington, D.C.

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept \_\_\_\_\_ Regret  Surrogate \_\_\_\_\_ Message \_\_\_\_\_ Other \_\_\_\_\_  
Priority \_\_\_\_\_  
Routine

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*Jim Cicconi*  
12/11

RESPONSE DUE 12/7/84

TO JEAN APPLEBY JACKSON

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

January 14, 1985

TO: ✓ JIM CICCONI - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Address/Video-taped message - Annual Prayer Breakfast in  
Honor of Israel (auxiliary event of National Religious  
Broadcasters annual convention)

DATE: February 6, 1985

LOCATION: Washington, D.C.

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept \_\_\_ Regret \_\_\_ Surrogate \_\_\_ Message \_\_\_ Other \_\_\_  
Priority \_\_\_  
Routine \_\_\_

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*defer to Donatelli*  
*JWC*  
*1/15*

*JPJ*

RESPONSE DUE 1/17/85 TO JEAN APPEBY JACKSON

THE WHITE HOUSE  
WASHINGTON

MEMORANDUM

December 18, 1984

TO: ✓ JIM CICCONI - CRAIG FULLER - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Address - National Association of Postmasters annual Chapter  
Officers' Conference

DATE: February 18-20, 1985

LOCATION: Washington, D.C.

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept \_\_\_\_\_ Regret  Surrogate \_\_\_\_\_ Message \_\_\_\_\_ Other \_\_\_\_\_  
Priority \_\_\_\_\_  
Routine \_\_\_\_\_

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*J Cicconi*  
*2/19*

RESPONSE DUE 12/24/84

TO Jean Appleby Jackson

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

TO: FAITH WHITTLESEY - CRAIG FULLER - ✓ JIM CICCONI

1/22/85

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Attend International Longshoremen's Association Dinner

DATE:

LOCATION: February 19, 1985  
Bal-Harbour, Florida

BACKGROUND:

See Attached

YOUR RECOMMENDATION:

Accept  Regret  Surrogate  Message  Other   
Priority   
Routine

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*Riggs is attending.*

*J. Cicconi*  
*1/24*

RESPONSE DUE 1/28/85 TO Jean Appleby Jackson

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

TO: FAITH WHITTLESEY - JIM CICCONI

1/22/85

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Meeting with President of Blinded Veterans Association

DATE: Between February 24 - March 2

LOCATION: Washington, D.C.

BACKGROUND: See Attached

YOUR RECOMMENDATION:

Accept

Regret

Surrogate

Priority

Routine

Message

Other

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*Suggest:*

*(a) Picture during Admin Time*

*(b) Message on occasion of their 40th anniversary.*

*Jim Cicconi  
1/22*

*JAG*

RESPONSE DUE 1/28/85

TO JEAN APPLEBY JACKSON

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

January 18, 1985

TO: ✓ JIM CICCONI - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Address - American Association of University Students' 1985  
National Conference

DATE: February 27 - March 3, 1985

LOCATION: Boulder, CO

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept  Regret  Surrogate  Message  Other   
Priority   
Routine

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*Fred: Can we check into this further?  
Is group potentially receptive, how many  
people, etc? Doing a youth event like this  
might be a good idea if the circumstances are right.*

*Thanks Jim  
1/18*

RESPONSE DUE 1/22/85

TO JEAN APPLEBY JACKSON

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

January 2, 1985

TO: ✓ JIM CICCONI - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: White House event to honor the 75th Anniversary of the Camp  
Fire Volunteers

DATE: March 1985

LOCATION: The White House

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept  Regret  Surrogate  Message  Other   
Priority   
Routine

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*I'd say to do this if we get a more specific  
request from their national headquarters. At that's  
contained here are requests from local affiliates.*

*Thanks  
Jim Cicconi  
1/7*

RESPONSE DUE 1/7/85 TO JEAN APPLEBY JACKSON *JAJ*

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

January 2, 1985

TO: ✓ JIM CICCONI - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Address - Associated General Contractors 66th Annual  
Convention

DATE: March 2, 1985

LOCATION: San Francisco, CA

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept  Regret  Surrogate  Message  Other   
Priority   
Routine

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

Videotape.

*J. Cicconi*  
1/3

RESPONSE DUE 1/7/85

TO Jean Appleby Jackson

THE WHITE HOUSE

WASHINGTON

January 18, 1985

MEMORANDUM

TO: JIM CONNOR - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJECT: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

**EVENT:** Address - American Jewish Congress' National Domestic Policy  
Conference Banquet

**DATE:** March 5, 1985

**LOCATION:** Washington, D.C.

**BACKGROUND:** See attached

**YOUR RECOMMENDATION:**

Accept  Regret  Surrogate   
Priority   
Routine  Message  Other

**IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:**

*A. Curran*  
y/18

RESPONSE DUE 1/22/85

TO JEAN APPLEBY JACKSON

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

December 27, 1984

TO: ✓ JIM CICCONI - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Brief visit with the 1985 National Easter Seal Child

DATE: March 5, 6, 12 or 13, 1985

LOCATION: The White House

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept  Regret  Surrogate  Message  Other   
Priority   
Routine

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*This is a "must do."*

*Thanks*

*Jim Cicconi*  
*1/7*

RESPONSE DUE 1/2/85 TO JEAN APPLEBY JACKSON

THE WHITE HOUSE  
WASHINGTON

MEMORANDUM

December 12, 1984

TO: ✓ JIM CICONI - CRAIG FULLER - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Address - Annual American Pork Congress

DATE: March 5-7, 1985

LOCATION: Indianapolis, Indiana

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept \_\_\_\_\_ Regret  Surrogate \_\_\_\_\_  
Priority \_\_\_\_\_  
Routine \_\_\_\_\_ Message  Other \_\_\_\_\_

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*J. Ciconi*  
12/14

RESPONSE DUE 12/17/84

TO Jean Appleby Jackson

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

December 12, 1984

TO: ✓ JIM CICCONI - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Meeting with six students participating in the Voice of Democracy  
Program sponsored by Veterans of Foreign Wars of the United  
States and its Ladies Auxiliary.

DATE: March 8-13, 1985

LOCATION: The White House

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept  Regret  Surrogate  Message  Other   
Priority   
Routine

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*These are outstanding youth, and we were unable  
to schedule last year.*

*This should be a simple photo during Admin. Time.*

*Thanks  
Jim Cicconi  
12/14*

RESPONSE DUE 12/17/84

TO JEAN APPLEBY JACKSON

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

January 2, 1985

TO: JIM CICONI - CRAIG FULLER - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Address - American Business Conference annual membership  
meeting and accept their first public sector award

DATE: March 12-13, 1985

LOCATION: Washington, D.C.

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept

Regret

Surrogate

Message

Other

Priority

Routine

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*Suggest Albertine come in during Admin  
Time to present award to RR before their  
meeting.*

*Jim Ciconi  
1/3*

RESPONSE DUE 1/7/85

TO JEAN APPLEBY JACKSON

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

December 27, 1984

TO: ✓ JIM CICCONI - FAITH WHITTLESEY - CRAIG FULLER

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Address - Southern Apparel Contractors Association meeting  
regarding apparel imports.

DATE: March 15-16, 1985

LOCATION: Atlanta, GA

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept \_\_\_ Regret ✓ Surrogate \_\_\_ Message \_\_\_ Other \_\_\_  
Priority \_\_\_ Routine ✓

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*send textile person from DOC.*

*Jenison  
1/3*

RESPONSE DUE 1/2/85

TO JEAN APPLEBY JACKSON

THE WHITE HOUSE  
WASHINGTON

MEMORANDUM

January 14, 1985

TO: ✓ JIM CICCONI - CRAIG FULLER - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Address - National Wildlife Federation 1985 Annual Meeting

DATE: March 16, 1985

LOCATION: Washington, D.C.

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept \_\_\_\_\_ Regret ✓ Surrogate \_\_\_\_\_ Message \_\_\_\_\_ Other \_\_\_\_\_  
Priority \_\_\_\_\_  
Routine \_\_\_\_\_

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*This guy was quite rude, in my opinion, when he was last here (in wake of Burford re-appointment). He went out of his way to posture before the cameras on the lawn.*

*J. Cicconi  
y/s*

*JG*

RESPONSE DUE 1/17/85 TO JEAN APPLEBY JACKSON

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

December 12, 1984

TO: ✓ JIM CICCONI - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Address - The Health Industry Manufacturers Association 10th  
Anniversary Meeting

DATE: March 17-20, 1985

LOCATION: Boca Raton, FL

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept \_\_\_\_\_ Regret  Surrogate \_\_\_\_\_  
Priority \_\_\_\_\_  
Routine \_\_\_\_\_  
Message  Other \_\_\_\_\_

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*J. Cicconi*  
12/14

RESPONSE DUE 12/17/84

TO JEAN APPLEBY JACKSON *9-9*

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

December 27, 1984

TO: ✓ JIM CICCONI - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Address - National Lumber and Building Material Dealers  
Association's annual Conference With Congress luncheon.

DATE: March 20, 1985

LOCATION: Washington, D.C.

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept \_\_\_\_\_ Regret  Surrogate \_\_\_\_\_ Message \_\_\_\_\_ Other \_\_\_\_\_  
Priority \_\_\_\_\_  
Routine \_\_\_\_\_

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*Cicconi*  
*1/3*

RESPONSE DUE 1/2/85 TO JEAN APPLEBY JACKSON

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

December 12, 1984

TO: ✓ JIM CICCONI - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Address - Religion In American Life's 36th Anniversary Dinner

DATE: March 21, 1985

LOCATION: New York City

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept \_\_\_ Regret  Surrogate  
Priority \_\_\_  
Routine \_\_\_ Message  Other \_\_\_

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*Jim Cicconi*  
12/14

RESPONSE DUE 12/17/84

TO JM JEAN APPLEBY JACKSON

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

January 2, 1985

TO: JIM CICCONI - CRAIG FULLER - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Attend - U.S. Telecommunications Suppliers Association  
INTELEXPO Exhibition

DATE: April 15-18, 1985

LOCATION: Washington, D.C. Convention Center

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept  Regret  Surrogate  Message  Other   
Priority   
Routine

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*Suggest Markey from NTIA (DOC).*

*J. Cicconi*  
*1/3*

RESPONSE DUE 1/7/85

TO JEAN APPLEBY JACKSON

THE WHITE HOUSE  
WASHINGTON

MEMORANDUM

December 18, 1984

TO: ✓ JIM CICCONI - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Attend - The American Paralysis Association third annual  
Washington Area Benefit Ball

DATE: April 20, 1985

LOCATION: Washington, D.C.

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept \_\_\_ Regret ✓ Surrogate \_\_\_ Message \_\_\_ Other \_\_\_  
Priority \_\_\_  
Routine \_\_\_

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

... looks like a form letter.

*J. Cicconi*  
12/19

RESPONSE DUE 12/24/84

TO JEAN APPLEBY JACKSON

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

January 18, 1985

TO: ✓ JIM CICCONI - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Serve on honorary committee - and - attend the Juvenile  
Diabetes Foundation awards dinner

DATE: April 28, 1985

LOCATION: Philadelphia, PA

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept

Regret

Surrogate  
Priority   
Routine

Message

Other

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*If Buckalew says group is OK, I'd serve  
on the honorary committee, but regret  
the event.*

*J. Cicconi  
1/18*

RESPONSE DUE 1/22/85

TO JEAN APPELBY JACKSON

THE WHITE HOUSE  
WASHINGTON

MEMORANDUM

December 18, 1984

TO: ✓ JIM CICCONI - ROBERT KIMMITT - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Address - National Association of Arab Americans 13th annual  
convention

DATE: May 4, 1985

LOCATION: Washington, D.C.

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept \_\_\_ Regret ✓ Surrogate Priority ✓ Message \_\_\_ Other \_\_\_  
Routine \_\_\_

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

Fred: The time might be ripe to stop  
letting Jewish sensitivities prevent us  
from doing something w/ this group.  
However, I'd suggest we try it w/ the VP  
first to gauge reaction (if not him, then Schultz,  
Weinberger or Regan). Thanks Jim  
11/19 J.C.

RESPONSE DUE 12/24/84 TO JEAN APPLEBY JACKSON

cc sent to F Donatelli 12/19

THE WHITE HOUSE  
WASHINGTON

MEMORANDUM

January 14, 1985

TO: JIM CICONI - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: 1) Honorary Chairman - International Institute of Detroit's  
supper celebrating its 66th anniversary & inducting new members  
into its International Heritage Hall of Fame; 2) attend event

DATE: May 10, 1985

LOCATION: Detroit, Michigan

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept  Regret  Surrogate  Message  Other   
Priority   
Routine

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*This sounds a bit suspect to me -- especially  
w/ one of the honorees asking us instead of  
the organization itself. Suggest we check it  
out further.*

*J. Ciconi  
1/15*

RESPONSE DUE 1/17/85

TO JEAN APPLEBY JACKSON

THE WHITE HOUSE  
WASHINGTON

MEMORANDUM

December 12, 1984

TO: ✓ JIM CICCONI - FAITH WHITTLESEY - CRAIG FULLER

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Address - National Forest Products Association's Legislative  
Conference

DATE: May 12-15, 1985

LOCATION: Washington, D.C.

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept  Regret  Surrogate  Message  Other   
Priority   
Routine

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*There will only be 300 CEO's at this  
conference.*

*J. Cicconi  
12/14*

RESPONSE DUE 12/17/84

TO JEAN APPELBY JACKSON *ajg*

THE WHITE HOUSE  
WASHINGTON

MEMORANDUM

January 18, 1985

TO: ✓ JIM CICONI - CRAIG FULLER - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Address - American Retail Federation 50th annual meeting

DATE: May 15, 1985

LOCATION: Washington, D.C.

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept  Regret  Surrogate  Message  Other   
Priority   
Routine

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*Suggest reassessing this in 2 months -- we'll  
have a better idea of where they are on  
① budget and ② Trade issues by then.*

*Thanks  
J. Cicconi  
1/18*

*Jay*

RESPONSE DUE 1/22/85 TO JEAN APPLEBY JACKSON

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

December 3, 1984

TO: JIM CICCONI - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Address - American Red Cross 60th National Convention

DATE: May 19-20, 1985

LOCATION: Pittsburgh, PA

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept  Regret  Surrogate  Message  Other   
Priority   
Routine

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

Fred: This will be around 3,000 people, and would give us a non-economic reason to go to Pittsburgh (which we were criticized for avoiding this year). Also, RR has told Red Cross rep's in past that he'd do all he could to help, generally. If economy looks better by May, all the more reason to go.

Thanks  
Jim Cicconi  
12/11

RESPONSE DUE 12/7/84

TO

JEAN APPLEBY JACKSON

THE WHITE HOUSE  
WASHINGTON

MEMORANDUM

December 10, 1984

TO: ✓ JIM CICONI - CRAIG FULLER - JAMES COYNE - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Address a White House Briefing for the 1985 National Food Bank  
Conference Attendees

DATE: May 22, 1985 (Conference Dates: May 19-23)

LOCATION: The White House

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept \_\_\_\_\_ Regret ✓ \_\_\_\_\_ Surrogate \_\_\_\_\_  
Priority \_\_\_\_\_ Routine ✓ \_\_\_\_\_ Message \_\_\_\_\_ Other \_\_\_\_\_

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*We should definitely see that HHS and  
DOD send reps to talk w/ them about  
Administration efforts in this area (we started  
a Pentagon program, for example).*

*Thanks  
Jim Cicconi 12/11*

RESPONSE DUE 12/13/84

TO JEAN APPLEBY JACKSON

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

January 18, 1985

TO: ✓ JIM CICONI - LARRY SPEAKES - MICHAEL MCMANUS - CRAIG FULLER  
FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Address - Morality in Media's national conference on pornography

DATE: May 31 - June 1, 1985

LOCATION: Denver, CO

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept  Regret  Surrogate  Message  Other   
Priority   
Routine

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*J. Cicconi*  
1/18

RESPONSE DUE 1/22/85

TO JEAN APPELBY JACKSON

THE WHITE HOUSE

WASHINGTON

MEMORANDUM

January 10, 1985

TO: ✓ JIM CICCONI - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Address - American Association of Petroleum Landmen Annual  
Meeting

DATE: June 26-27, 1985

LOCATION: Dallas, Texas

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept \_\_\_ Regret ✓ Surrogate \_\_\_ Message \_\_\_ Other \_\_\_  
Priority \_\_\_  
Routine \_\_\_

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

*J. Cicconi*  
1/10

RESPONSE DUE 1/15/85

TO JEAN APPLEBY JACKSON

THE WHITE HOUSE  
WASHINGTON

MEMORANDUM

December 18, 1984

TO: ✓ JIM CICONI - ROBERT KIMMITT - FAITH WHITTLESEY

FROM: FREDERICK J. RYAN, JR., DIRECTOR  
PRESIDENTIAL APPOINTMENTS AND SCHEDULING

SUBJ: REQUEST FOR SCHEDULING RECOMMENDATION

PLEASE PROVIDE YOUR RECOMMENDATION ON THE FOLLOWING  
SCHEDULING REQUEST UNDER CONSIDERATION:

EVENT: Address - Non Commissioned Officers Association 25th  
Anniversary Convention barbeque following July 4th parade.

DATE: July 4, 1985 (Convention dates: July 2-7, 1985)

LOCATION: San Antonio, TX

BACKGROUND: See attached

YOUR RECOMMENDATION:

Accept \_\_\_ Regret \_\_\_ Surrogate \_\_\_ Message \_\_\_ Other ✓  
Priority \_\_\_  
Routine \_\_\_

IF RECOMMENDATION IS TO ACCEPT, PLEASE CITE REASONS:

Fred: This might be worth a closer look. Suggest  
we put on hold till May or so.

Thanks  
Jim Ciconi  
12/19

RESPONSE DUE 12/24/84 TO JEAN APPLEBY JACKSON <sup>CPJ</sup>

cc sent to F. Donatelli 12-19