

# Correspondence, White House Office of: Mail Room: Records, 1981-1989

## **Finding Aid Type**

White House Staff and Office File Collections

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# Record Type

Textual

## **Biography**

## **Office Description**

The Mail Room received and kept track of incoming mail for the White House and the President. This collection consists of daily report sheets of incoming mail for the President and the Vice President. It also includes report sheets for registered mail for the Vice President and President and Incoming Daily Sheets for Classified material, 1985-1986. The collection also contains express mail forms and "yellow ships" for parcel and flat mail.

## **Scope and Content Note**

This collection is a unit of the White House Office of Correspondence. The Library is treating this unit as a separate collection.

This collection has been arranged in three series: SERIES I: Incoming Daily Sheets; SERIES II: Registered Mail; and SERIES III: Other Mail Types.

#### **Series List**

**SERIES I: INCOMING DAILY SHEETS** 

**SERIES II: REGISTERED MAIL** 

**SERIES III: OTHER MAIL TYPES** 

#### **Last Modified Date**

2024-02-26

#### **SERIES I: INCOMING DAILY SHEETS**

**OA 15293** 

Status	Title
OPEN	[Incoming Mail Daily Sheets 07/01/1983-07/06/1983]
OPEN	[Incoming Mail Daily Sheets 07/07/1983-07/11/1983]
OPEN	[Incoming Mail Daily Sheets 07/12/1983-07/14/1983]
OPEN	[Incoming Mail Daily Sheets 07/12/1983-07/14/1983]
OPEN	[Incoming Mail Daily Sheets 07/15/1983-07/19/1983]
OPEN	[Incoming Mail Daily Sheets 07/20/1983-07/21/1983]

Status	Title
OPEN	[Incoming Mail Daily Sheets 07/22/1983-07/25/1983]
OPEN	[Incoming Mail Daily Sheets 07/26/1983-07/28/1983]
OPEN	[Incoming Mail Daily Sheets 07/29/1983-08/01/1983]
OPEN	[Incoming Mail Daily Sheets 08/02/1983-08/04/1983]
OPEN	[Incoming Mail Daily Sheets 08/05/1983-08/08/1983]
OPEN	[Incoming Mail Daily Sheets 08/09/1983-08/11/1983]
OPEN	[Incoming Mail Daily Sheets 08/12/1983-08/16/1983]
OPEN	[Incoming Mail Daily Sheets 08/17/1983-08/20/1983]
OPEN	[Incoming Mail Daily Sheets 08/22/1983-08/24/1983]
OPEN	[Incoming Mail Daily Sheets 08/25/1983-08/29/1983]
OPEN	[Incoming Mail Daily Sheets 08/30/1983-09/01/1983]
OPEN	[Incoming Mail Daily Sheets 09/02/1983-09/07/1983]
OPEN	[Incoming Mail Daily Sheets 09/08/1983-09/10/1983]
OPEN	[Incoming Mail Daily Sheets 09/12/1983-09/13/1983]
OPEN	[Incoming Mail Daily Sheets 09/14/1983-09/16/1983]
OPEN	[Incoming Mail Daily Sheets 09/17/1983-09/20/1983]
OPEN	[Incoming Mail Daily Sheets 09/21/1983-09/22/1983]
OPEN	[Incoming Mail Daily Sheets 09/23/1983-09/26/1983]
OPEN	[Incoming Mail Daily Sheets 09/27/1983-09/28/1983]
OPEN	[Incoming Mail Daily Sheets 09/29/1983-09/30/1983]
OPEN	[Incoming Mail Daily Sheets 10/01/1983-10/05/1983]
OPEN	[Incoming Mail Daily Sheets 10/06/1983-10/10/1983]
OPEN	[Incoming Mail Daily Sheets 10/11/1983-10/13/1983]
OPEN	[Incoming Mail Daily Sheets 10/14/1983-10/17/1983]
OPEN	[Incoming Mail Daily Sheets 10/18/1983-10/19/1983]
OPEN	[Incoming Mail Daily Sheets 10/20/1983-10/22/1983]
OPEN	[Incoming Mail Daily Sheets 10/24/1983-10/26/1983]
OPEN	[Incoming Mail Daily Sheets 10/27/1983-10/28/1983]
OPEN	[Incoming Mail Daily Sheets 10/29/1983-11/01/1983]
OPEN	[Incoming Mail Daily Sheets 11/02/1983-11/03/1983]
OPEN	[Incoming Mail Daily Sheets 11/04/1983-11/07/1983]
OPEN	[Incoming Mail Daily Sheets 11/08/1983-11/10/1983]

Status	Title
OPEN	[Incoming Mail Daily Sheets 11/11/1983-11/15/1983]
OPEN	[Incoming Mail Daily Sheets 11/16/1983-11/18/1983]
OPEN	[Incoming Mail Daily Sheets 11/19/1983-11/24/1983]
OPEN	[Incoming Mail Daily Sheets 11/25/1983-11/29/1983]
OPEN	[Incoming Mail Daily Sheets 11/30/1983-12/01/1983]
OPEN	[Incoming Mail Daily Sheets 12/02/1983-12/05/1983]
OPEN	[Incoming Mail Daily Sheets 12/06/1983-12/07/1983]
OPEN	[Incoming Mail Daily Sheets 12/08/1983-12/10/1983]
OPEN	[Incoming Mail Daily Sheets 12/12/1983-12/15/1983]
OPEN	[Incoming Mail Daily Sheets 12/16/1983-12/17/1983]
OPEN	[Incoming Mail Daily Sheets 12/19/1983-12/20/1983]
OPEN	[Incoming Mail Daily Sheets 12/21/1983-12/23/1983]
OPEN	[Incoming Mail Daily Sheets 12/24/1983-12/31/1983]
CLOSED	[Incoming Mail Daily Sheets - January 1984]
CLOSED	[Incoming Mail Daily Sheets - February 1984]
CLOSED	[Incoming Mail Daily Sheets - March 1984]
CLOSED	[Incoming Mail Daily Sheets - April 1984]
CLOSED	[Incoming Mail Daily Sheets - May 1984]
OA 15294	
Status	Title
CLOSED	[Incoming Mail Daily Sheets - June 1984]
CLOSED	[Incoming Mail Daily Sheets - July 1984]
CLOSED	[Incoming Mail Daily Sheets - August 1984]
CLOSED	[Incoming Mail Daily Sheets - September 1984]
CLOSED	[Incoming Mail Daily Sheets - October 1984]
CLOSED	[Incoming Mail Daily Sheets - November 1984]
OA 15295	
Status	Title
CLOSED	[Incoming Mail Daily Sheets - December 1984]
CLOSED	[Incoming Mail Daily Sheets - January 1985]
CLOSED	[Incoming Mail Daily Sheets - February 1985]
CLOSED	[Incoming Mail Daily Sheets - March 1985]

Status	Title
CLOSED	[Incoming Mail Daily Sheets - April 1985]
OA 15296	
Status	Title
CLOSED	[Incoming Mail Daily Sheets - May 1985]
CLOSED	[Incoming Mail Daily Sheets - June 1985]
CLOSED	[Incoming Mail Daily Sheets - July 1985]
CLOSED	[Incoming Mail Daily Sheets - August 1985]
CLOSED	[Incoming Mail Daily Sheets - September 1985]
CLOSED	[Incoming Mail Daily Sheets - October 1985]
OA 15297	
Status	Title
CLOSED	[Incoming Mail Daily Sheets - November 1985]
CLOSED	[Incoming Mail Daily Sheets - December 1985]
CLOSED	[Incoming Mail Daily Sheets - January 1986]
CLOSED	[Incoming Mail Daily Sheets - February 1986]
CLOSED	[Incoming Mail Daily Sheets - March 1986]
OA 15298	
Status	Title
CLOSED	[Incoming Mail Daily Sheets - April 1986]
CLOSED	[Incoming Mail Daily Sheets - May 1986]
CLOSED	[Incoming Mail Daily Sheets - June 1986]
CLOSED	[Incoming Mail Daily Sheets - July 1986]
CLOSED	[Incoming Mail Daily Sheets - August 1986]
OA 15299	
Status	Title
CLOSED	[Incoming Mail Daily Sheets - September 1986]
CLOSED	[Incoming Mail Daily Sheets - October 1986]
CLOSED	[Incoming Mail Daily Sheets - November 1986]
CLOSED	[Incoming Mail Daily Sheets - December 1986]
CLOSED	[Incoming Mail Daily Sheets - January 1987]
CLOSED	[Incoming Mail Daily Sheets - February 1987]
	[comg : .a p a y ccots : coa.a y =co]

Status	Title
CLOSED	[Incoming Mail Daily Sheets - March 1987]
CLOSED	[Incoming Mail Daily Sheets - April 1987]
CLOSED	[Incoming Mail Daily Sheets - May 1987]
CLOSED	[Incoming Mail Daily Sheets - June 1987]
CLOSED	[Incoming Mail Daily Sheets - July 1987]
CLOSED	[Incoming Mail Daily Sheets - August 1987]
OA 15301	
Status	Title
CLOSED	[Incoming Mail Daily Sheets - September 1987]
CLOSED	[Incoming Mail Daily Sheets - October 1987]
CLOSED	[Incoming Mail Daily Sheets - November 1987]
CLOSED	[Incoming Mail Daily Sheets - December 1987]
CLOSED	[Incoming Mail Daily Sheets - January 1988]
CLOSED	[Incoming Mail Daily Sheets - February 1988]
OA 15302	
Status	Title
<b>Status</b> CLOSED	<b>Title</b> [Incoming Mail Daily Sheets – March 1988]
CLOSED	[Incoming Mail Daily Sheets - March 1988]
CLOSED CLOSED	[Incoming Mail Daily Sheets - March 1988] [Incoming Mail Daily Sheets - April 1988]
CLOSED CLOSED CLOSED	[Incoming Mail Daily Sheets - March 1988] [Incoming Mail Daily Sheets - April 1988] [Incoming Mail Daily Sheets - May 1988]
CLOSED CLOSED CLOSED CLOSED	[Incoming Mail Daily Sheets - March 1988] [Incoming Mail Daily Sheets - April 1988] [Incoming Mail Daily Sheets - May 1988] [Incoming Mail Daily Sheets - June 1988]
CLOSED CLOSED CLOSED CLOSED CLOSED	[Incoming Mail Daily Sheets - March 1988] [Incoming Mail Daily Sheets - April 1988] [Incoming Mail Daily Sheets - May 1988] [Incoming Mail Daily Sheets - June 1988] [Incoming Mail Daily Sheets - July 1988]
CLOSED CLOSED CLOSED CLOSED CLOSED CLOSED	[Incoming Mail Daily Sheets - March 1988] [Incoming Mail Daily Sheets - April 1988] [Incoming Mail Daily Sheets - May 1988] [Incoming Mail Daily Sheets - June 1988] [Incoming Mail Daily Sheets - July 1988] [Incoming Mail Daily Sheets - August 1988]
CLOSED CLOSED CLOSED CLOSED CLOSED CLOSED CLOSED	[Incoming Mail Daily Sheets - March 1988]  [Incoming Mail Daily Sheets - April 1988]  [Incoming Mail Daily Sheets - May 1988]  [Incoming Mail Daily Sheets - June 1988]  [Incoming Mail Daily Sheets - July 1988]  [Incoming Mail Daily Sheets - August 1988]  [Incoming Mail Daily Sheets - September 1988]  [Incoming Mail Daily Sheets - Vice President - July 1985-
CLOSED CLOSED CLOSED CLOSED CLOSED CLOSED CLOSED CLOSED	[Incoming Mail Daily Sheets - March 1988] [Incoming Mail Daily Sheets - April 1988] [Incoming Mail Daily Sheets - May 1988] [Incoming Mail Daily Sheets - June 1988] [Incoming Mail Daily Sheets - July 1988] [Incoming Mail Daily Sheets - August 1988] [Incoming Mail Daily Sheets - September 1988] [Incoming Mail Daily Sheets - Vice President - July 1985-December 1985]
CLOSED	[Incoming Mail Daily Sheets - March 1988] [Incoming Mail Daily Sheets - April 1988] [Incoming Mail Daily Sheets - May 1988] [Incoming Mail Daily Sheets - June 1988] [Incoming Mail Daily Sheets - July 1988] [Incoming Mail Daily Sheets - August 1988] [Incoming Mail Daily Sheets - September 1988] [Incoming Mail Daily Sheets - Vice President - July 1985-December 1985]
CLOSED OA 15303	[Incoming Mail Daily Sheets - March 1988] [Incoming Mail Daily Sheets - April 1988] [Incoming Mail Daily Sheets - May 1988] [Incoming Mail Daily Sheets - June 1988] [Incoming Mail Daily Sheets - July 1988] [Incoming Mail Daily Sheets - August 1988] [Incoming Mail Daily Sheets - September 1988] [Incoming Mail Daily Sheets - Vice President - July 1985-December 1985] [Incoming Mail Daily Sheets - Vice President - 1986]
CLOSED Status	[Incoming Mail Daily Sheets - March 1988] [Incoming Mail Daily Sheets - April 1988] [Incoming Mail Daily Sheets - May 1988] [Incoming Mail Daily Sheets - June 1988] [Incoming Mail Daily Sheets - July 1988] [Incoming Mail Daily Sheets - August 1988] [Incoming Mail Daily Sheets - September 1988] [Incoming Mail Daily Sheets - Vice President - July 1985-December 1985] [Incoming Mail Daily Sheets - Vice President - 1986]  Title

SERIES II: REGISTERED MAIL

OA 15303, cont.

Status	Title
CLOSED	[Registered Mail Daily Sheets] - January 1983
CLOSED	[Registered Mail Daily Sheets] - February 1983
CLOSED	[Registered Mail Daily Sheets] - March 1983
CLOSED	[Registered Mail Daily Sheets] - April 1983
CLOSED	[Registered Mail Daily Sheets] - May 1983
CLOSED	[Registered Mail Daily Sheets] - June 1983
CLOSED	[Registered Mail Daily Sheets] - July 1983
CLOSED	[Registered Mail Daily Sheets] - August 1983
CLOSED	[Registered Mail Daily Sheets] - September 1983
OA 15304	
Status	Title
CLOSED	[Registered Mail Daily Sheets] - October 1983
CLOSED	[Registered Mail Daily Sheets] - November 1983
CLOSED	[Registered Mail Daily Sheets] - December 1983
CLOSED	[Registered Mail Daily Sheets] - January 1984
CLOSED	[Registered Mail Daily Sheets] - February 1984
CLOSED	[Registered Mail Daily Sheets] - March 1984
CLOSED	[Registered Mail Daily Sheets] - April 1984
CLOSED	[Registered Mail Daily Sheets] - May 1984
CLOSED	[Registered Mail Daily Sheets] - June 1984
CLOSED	[Registered Mail Daily Sheets] - July 1984
CLOSED	[Registered Mail Daily Sheets] - August 1984
CLOSED	[Registered Mail Daily Sheets] - September 1984
CLOSED	[Registered Mail Daily Sheets] - October 1984
CLOSED	[Registered Mail Daily Sheets] - November 1984
CLOSED	[Registered Mail Daily Sheets] - December 1984
CLOSED	[Registered Mail Daily Sheets] - January 1985
OA 15305	
Status	Title
CLOSED	[Registered Mail Daily Sheets] - February 1985
CLOSED	[Registered Mail Daily Sheets] - March 1985
CLOSED	[Registered Mail Daily Sheets] - April 1985

Status	ritte
CLOSED	[Registered Mail Daily Sheets] - May 1985
CLOSED	[Registered Mail Daily Sheets] - June 1985
CLOSED	[Registered Mail Daily Sheets] - July 1985
CLOSED	[Registered Mail Daily Sheets] - August 1985
CLOSED	[Registered Mail Daily Sheets] - September 1985
CLOSED	[Registered Mail Daily Sheets] - October 1985
CLOSED	[Registered Mail Daily Sheets] - November 1985
CLOSED	[Registered Mail Daily Sheets] - December 1985
CLOSED	[Registered Mail Daily Sheets] - January 1986
CLOSED	[Registered Mail Daily Sheets] - February 1986
CLOSED	[Registered Mail Daily Sheets] - March 1986
CLOSED	[Registered Mail Daily Sheets] - April 1986
OA 15306	
Status	Title
CLOSED	[Registered Mail Daily Sheets] - May 1986
CLOSED	[Registered Mail Daily Sheets] - June 1986
CLOSED	[Registered Mail Daily Sheets] - July 1986
CLOSED	[Registered Mail Daily Sheets] - August 1986
CLOSED	[Registered Mail Daily Sheets] - September 1986
CLOSED	[Registered Mail Daily Sheets] - October 1986
CLOSED	[Registered Mail Daily Sheets] - November 1986
CLOSED	[Registered Mail Daily Sheets] - December 1986
CLOSED	[Registered Mail Daily Sheets] - January 1987
CLOSED	[Registered Mail Daily Sheets] - February 1987
CLOSED	[Registered Mail Daily Sheets] - March 1987
CLOSED	[Registered Mail Daily Sheets] - April 1987
CLOSED	[Registered Mail Daily Sheets] - May 1987
CLOSED	[Registered Mail Daily Sheets] - June 1987
CLOSED	[Registered Mail Daily Sheets] - July 1987
CLOSED	[Registered Mail Daily Sheets] - August 1987
OA 15307	
Status	Title

**Status** 

Title

CLOSED	[Registered Mail Daily Sheets] - September 1987
CLOSED	[Registered Mail Daily Sheets] - October 1987
CLOSED	[Registered Mail Daily Sheets] - November 1987
CLOSED	[Registered Mail Daily Sheets] - December 1987
CLOSED	Record of Registered - Certified Mail Forwarded - 1983
CLOSED	Record of Registered - Certified Mail Forwarded - 1984
CLOSED	Record of Registered - Certified Mail Forwarded - 1985
CLOSED	Record of Registered - Certified Mail Forwarded - 1986
CLOSED	Vice President's Registered Forms 1983
CLOSED	Vice President's Registered Mail 1984
CLOSED	Registered Mail - Vice President Office 1985
CLOSED	Registered Mail - Vice President Office 1986

# **SERIES III: OTHER MAIL TYPES**

OA 15307, cont.

Status	Title
CLOSED	Express Mail - 1983
CLOSED	Express Mail - 1984
CLOSED	Express Mail - 1985
CLOSED	Express Mail - 1986
Box 11206	
Status	Title
CLOSED	[Incoming Parcel and Flats "Yellow Slips" - A-E]
Box 11207	
Status	Title
CLOSED	[Incoming Parcel and Flats "Yellow Slips" - F-Mc]
Box 11208	
Status	Title
CLOSED	[Incoming Parcel and Flats "Yellow Slips" - N-T]
Box 11209	
Status	Title
CLOSED	[Incoming Parcel and Flats "Yellow Slips" - U-Z]
CLOSED	[Incoming Parcel and Flats "Yellow Slips" – Security Items Destroyed]

Status Title

CLOSED

[Incoming Parcel and Flats "Yellow Slips" - Cassette Tapes]