



## **Dole, Elizabeth H.: Files, 1981-1983**

### **Finding Aid Type**

White House Staff and Office File Collections

### **Subtitle/Office**

Office of Public Liaison, Assistant to the President for

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### **Record Type**

Textual

### **Biography**

## **Biography**

Mary Elizabeth Alexander Hanford "Liddy" Dole (born July 29, 1936) is an American politician who served in the administrations of multiple Presidents including Lyndon Johnson, Richard Nixon, Gerald Ford, Ronald Reagan, and George H.W. Bush. She served as the first woman United States Senator for North Carolina from 2003-2009.

Dole was born in Salisbury, North Carolina to Mary Ella (*née* Cathey; 1901–2004) and John Van Hanford (1893–1978).

Dole attended Duke University graduating with distinction in Political Science on June 2, 1958. Dole has remained involved with Duke University, serving at various points in time as President of the Duke University Alumnae Association, and a member of the Board of Trustees and Board of Visitors. She has also spoken at Duke several times, including the commencement address in 2000.

Following her graduation from Duke, she did her post-graduate work at Oxford in 1959. After Oxford, she took a job as a student teacher at Melrose High School in Melrose, Massachusetts for the 1959–1960 school year. While teaching, she also pursued her master's degree in education from Harvard University. She completed this degree in 1960 and went on to earn a J.D. in 1965.

Dole, who had campaigned for the Kennedy-Johnson presidential ticket in 1960, began her first association with the White House in the later years of the administration of Lyndon Johnson.

Dole remained at the White House after Richard Nixon's election. From 1969 to 1973 Elizabeth Dole served as Deputy Assistant to the President Nixon for Consumer Affairs. She was promoted and recommended for this post by her long-time friend and mentor, Virginia Knauer. Dole later returned this favor and hired Knauer to work for her in the Office of Public Liaison at the Reagan White House. Please see the Virginia Knauer collection in the Library for further information regarding Knauer.

Virginia Knauer also arranged for Elizabeth Dole to meet her future husband, Senator Robert Dole in the spring of 1972. The couple dated, and she became his second wife on December 6, 1975.

In 1973, Nixon appointed Dole to a seven-year term on the Federal Trade Commission. In 1975 she officially changed her registration from Democrat to Republican. She took a leave from her post as a Federal Trade Commissioner for several months in 1976 to campaign for her husband. Robert Dole was selected as the vice-presidential running mate on the Republican ticket with Gerald Ford. She later resigned from the FTC in 1979 to campaign for her husband's 1980 presidential run.

Under President Ronald Reagan, Dole served as Director of the White House Office of Public Liaison and was appointed an Assistant to the President for Public Liaison from 1981 to 1983. Reagan later appointed her as the first female Secretary of Transportation where she served from 1983 to 1987. She was also appointed by Reagan to chair taskforces that sought to reform federal and state laws to ensure equal rights for women.

During her tenure, the National Highway Traffic Safety Administration mandated the installation of a rear window center high-mounted brake light on new cars; these are sometimes called "Liddy Lights" in her honor. She worked with MADD (Mothers Against Drunk Driving) to pass laws withholding federal highway funding from any state that had a drinking age below twenty-one. The state government of South Carolina opposed the drinking age law and sued Dole in the case *South Carolina v. Dole*, but the Supreme Court ruled in favor of Dole. She oversaw the privatization of the national freight railroad, CONRAIL.

Dole served as Secretary of Labor from 1989 to 1990 under President George H.W. Bush. She is the first woman to serve in two different Cabinet positions in the administrations of two different Presidents. Her tenure as both U.S. Transportation Secretary and U.S. Labor Secretary focused heavily on improving public safety and workplace safety and health.

Leaving the government, Dole became the president of the American Red Cross. She served until 1999 when she resigned to pursue the Presidency of the United States.

Dole's husband, Senator Bob Dole, was the Republican nominee in the presidential election of 1996 running unsuccessfully against President Bill Clinton. Elizabeth Dole's most notable moment in the campaign came at the 1996 Republican National Convention. She walked amongst the audience while speaking conversationally about her husband's qualities.

Elizabeth Dole ran for the Republican nomination in the presidential election of 2000, but pulled out of the race in October 1999 before any of the primaries, largely due to inadequate fundraising. In her only election results, Dole placed third – behind George W. Bush and Steve Forbes in a large field in the Iowa Straw Poll. During this campaign it was rumored Dole was on the short list to be named vice-presidential nominee, a post that eventually went to former Secretary of Defense Dick Cheney.

In late December 2001, Dole decided to run for the North Carolina Senate seat made available by the retirement of Republican Jesse Helms. She handily won the Republican primary with 80 percent of the vote over a lesser-known candidate. In the November general election, she defeated her Democratic opponent, Erskine Bowles, a former chief of staff to former President Bill Clinton, by an eight-point margin.

In 2008, Dole was initially a heavy favorite for re-election, especially after several potential top-tier challengers all declined to compete against Dole. Ultimately, Kay Hagan, a state senator from Greensboro, won the Democratic primary election and became Dole’s general election opponent.

In the 2008 election, Dole lost by a wider-than expected margin, losing to Kay Hagan by nine percentage points. Dole suffered from accusations that she did not spend enough time in the state and by the heavy targeting of North Carolina by Democrats and the Barack Obama campaign.

Dole now heads her own foundation. The foundation’s current focus is providing “care for caregivers.” In 2010, Robert Dole was hospitalized at Walter Reed Hospital. At that time, Dole met with many caregivers for returning veterans and became close to them and decided to focus on their needs and try to assist them via her foundation.

## **Scope and Content Note**

### **Scope and Content**

The Office of Public Liaison under Elizabeth Dole was organized around constituent and advocacy groups. Each staff member had a portfolio of specific responsibilities. Dole appears to have delegated full responsibility for the day-to-day contacts with these groups but also was kept apprised of all of staff activities. She was involved with very specific and targeted groups, including women, blacks, and the Legislative Strategy Group and their effort to pass the President's economic recovery program.

The Elizabeth Dole collection is arranged in 15 series: SERIES I: Subject File; SERIES II: Cabinet Council Meetings; SERIES III: Economic Recovery Program; SERIES IV: Women's Issues; SERIES V: Chronological Files; SERIES VI: Charlotte Ellis Chronological File; SERIES VII: Office of Public Liaison and Senior Staff Memoranda; SERIES VIII: White House Staffing Memoranda; SERIES IX: Correspondence; SERIES X: Office of Public Liaison Reports; SERIES XI: External Reports; SERIES XII: Events; SERIES XIII: Presidential Scheduling Proposals; SERIES XIV: Invitations; SERIES XV: Telephone Logs.

## **Series List**

### **SERIES I: SUBJECT FILE, 1981-1983**

This series consists of material relating to meetings, briefings, presidential decisions and policy strategies for multiple issues and constituent groups. Some of the subjects covered include abortion; affirmative action; aging; agriculture; the federal budget and budget reviews; the Caribbean Basin Initiative; the Clean Air Act; consumers; Davis-Bacon Act; Federal Trade Commission; health care; immigration; Indians; Office of Public Liaison personnel and administrative issues; Private Sector Initiative; regulations; religion; tuition tax credits; and the Voting Rights Act. Outreach and policy strategies covered are for African-Americans; conservatives; Hispanics; Jewish organizations; organized labor; senior citizens and veterans. Dole was heavily involved with women's issues and assisting with all efforts in passing and implementing the President's economic recovery program. Due to the focused nature and the size of these topics the material on economic recovery is Series II and the material on women's issues is grouped in Series IV. The series also contains some subject matters related to administrative functions by Dole as head of the office, including personnel issues and travel approvals. The subject folders are

arranged in alphabetical order by folder title.

## **SERIES II: CABINET COUNCIL MEETINGS, 1981-1982**

This series consists of meeting notices, meeting agenda, background papers and minutes relating to the Cabinet and all seven Cabinet Councils of the Reagan administration. There are slight annotations on some items, but these are rare. The meeting minutes are foldered separately from the meeting material at the end of the series. All other folders are arranged chronologically (1982 meetings only) and so there is no one grouping of specific Cabinet Councils.

## **SERIES III: ECONOMIC RECOVERY PROGRAM, 1981-1982**

This series consists of material relating to the promotion, garnering support for and ensuring the legislative success of the President's economic recovery program. The material is mostly focused on 1981 and the passage of the Economic Recovery Tax Act (ERTA). The material is arranged alphabetically by folder title.

## **SERIES IV: WOMEN'S ISSUES, 1981-1983**

This series consists of material relating to the gender gap between the Republican and Democratic political parties; proposed policy changes to affirmative action programs and their effect on women; combating bad press reports on Reagan's position on women and the Equal Rights Amendment (ERA); publicizing the number of women appointments in the Reagan administration; economic benefits to women in the President's economic program including eliminating the marriage penalty, increasing IRA contribution limits and inheritance taxes; economic equality for women including equal pay and comparable worth issues; promoting women as business entrepreneurs; and the Military Spouse's Protection Act. In addition, Dole was heavily involved in several projects notably the "50 States Project" and the Task Force on Legal Equity for Women. Both of these projects worked to eliminate or adjust any legislation or regulations deemed discriminatory towards women. The "50 State Project" worked with state and local official on state matters and the Task Force reviewed federal laws and regulations. The material is arranged alphabetically by folder title.

## **SERIES V: CHRONOLOGICAL FILE, 1981-1983**

This series consists of outgoing correspondence from Elizabeth Dole on a variety of subjects related to her functions as the Assistant to the President for Public Liaison. Also included are some internal White House memos from Dole regarding administrative, scheduling and personnel issues. Starting in mid-1981, the chronological files also contain outgoing memos from Dole to senior White House on policy issues and Office of Public Liaison plans and projects. In a very few case incoming correspondence is included. Also included is a 1980-1981 Appointment Calendar and an alpha-chron file for January-February 1983. The material is arranged chronologically.

### **SERIES VI: CHARLOTTE ELLIS CHRONOLOGICAL FILE, 1981-1983**

This series consists of outgoing memos and letters from Charlotte Ellis, Administrative Assistant to Elizabeth Dole and her second in command, Red Cavaney. The material is regarding correspondence from the public requesting items, recommending personnel, staff persons needing help with public requests, Congressional requests and general administrative matters. The material also contains outgoing memos and letters from Martha Fraas who was also an Administrative Assistant for Red Cavaney and Elizabeth Dole. In rare instances, incoming mail is included. The material is arranged in chronological order.

### **SERIES VII: OPL AND SENIOR STAFF MEMORANDA**

This series consists of a set of incoming memoranda to Elizabeth Dole from various Office of Public Liaison senior staff. The memos consist of updates on current views and actions on Reagan administration policies and issues by various constituencies. The most notable groups are conservatives, religious groups including Jewish organizations, labor, the business community, veterans, women, and various ethnic and minority groups. These memos were filed in binders for specific time periods and arranged by the staff member's name. We have continued this arrangement in the folders.

This series also contains a small set of incoming memoranda from senior White House staff covering inclusion in events and other programs in the White House; review of Republican Senators; and requests for Dole and the Office of Public Liaison to respond or follow-up on certain correspondence or requests.

This series also contains outgoing memoranda from Elizabeth Dole to senior staff in the White House regarding current views and actions on Reagan administration policies and issues by various public constituencies. It also includes strategy plans for working with and improving relations with these groups including Hispanics, blacks, women, and the business community. Some material covers the mobilization of various public constituencies on behalf of the President's legislative agenda, most notably the economic recovery and tax cut bills. It is arranged chronologically.

### **SERIES VIII: WHITE HOUSE STAFFING MEMORANDUMS**

This series consists of White House Staffing Memoranda sent to Elizabeth Dole and the Office of Public Liaison for comments, edits and informational purposes. It consists of the standard routing cover White House Staff memo asking for response to Richard Darman's office, the White House Staff Secretary. Material covers every possible topic and includes requests for comments/edits on Executive Orders, speeches, proclamations, vetoes, trip agendas, press releases and fact sheets, enrolled bills, and meeting agendas and minutes. Included are copies of Dole's responses. These are sometimes penciled on the cover sheet, contained in a short typed note on the cover sheet or where comments are more substantial, in a written memo. Dole's comments reflect input from her senior staff and generally reflect concerns of constituent groups on a certain issue. The material is arranged in roughly chronological order.

### **SERIES IX: CORRESPONDENCE.**

This series consists of incoming letters, and general mailings to Elizabeth Dole. The material is from outside the White House and is mostly from constituent groups lobbying Dole for particular positions on their issues. The material is arranged chronologically.

### **SERIES X: OPL REPORTS.**

This series consists of a form report from senior members of the Office of Public Liaison staff describing meetings held that week with outside groups. It includes the name of the group; date, time and place of the meeting; staff member involved; number of guests; and a summary of the discussion with the various groups. The form is called "OPL Meeting Report." They are arranged by week and there after alphabetically by staff member name. Some folders contain an additional form



report entitled "Weekly OPL Activity Forecast." This form lists all of the scheduled meetings for that week.

In addition, there are a small amount of outgoing summaries and reports to Chief of Staff James Baker. The material covers the fall of 1982. Two staff members have specific folders, Morton Blackwell and Virginia Knauer. The reports are for April 1982-July 1982 and the folders also include summaries sent to Baker on their specific outreach work.

### **SERIES XI: EXTERNAL REPORTS**

This series consists of reports for "Senior Staff" from the spring and summer of 1981 regarding outside activities of Cabinet Departments and various agencies regarding weekly activity and public events. The material reports on public affairs events (July 1981 only), Congressional relations and intergovernmental affairs for these departments and agencies. The material was distributed by Frank Ursomarso (White House Communications), Rich Williamson (White House Office of Intergovernmental Affairs) and Max Friedersdorf (White House Office of Legislative Affairs). The information provided by cabinet agencies is their weekly public activities. Most of these are focused on assisting the President's efforts to pass tax cut legislation, and implementing new federal regulations particularly those emphasizing Reagan's new federalism initiatives. The material is arranged by each distributor's name.

### **SERIES XII: EVENTS**

This series consists of material relating to Presidential meetings with constituent groups coordinated by Elizabeth Dole and the Office of Public Liaison. Material includes schedule proposals with the purpose and background for the meeting; photographs of the meeting; meeting planning; lists of participants; a request for appointment form; follow-up responses from groups; background information provided by the participant group; comments on the level of support for Reagan and likely responses in a meeting; requests for messages from President Reagan for certain groups or events; and thank-you notes to the groups and/or individuals for participating. There a small amount of events with the Vice President. The material is arranged in chronological order.

### **SERIES XIII: PRESIDENTIAL SCHEDULING PROPOSALS**

This series consists of material relating to Presidential events proposed by the Office of Public Liaison for 1981 only. It also includes Presidential events proposed by the Public Liaison Office which were turned down by the Office of Appointments and Scheduling. Folders include the original proposal from the Public Liaison staff (usually Dole), and other material supporting the event and explanations of changes or cancellations of events. The regretted events include the “regret” stamp from Appointments & Scheduling.

#### **SERIES XIV: INVITATIONS, 1981-1983**

This series consist of material relating to invitations to events, both personal and professional, for Mrs. Dole and often Senator and Mrs. Dole. The series includes folders of invitations accepted and events completed; and invitations declined. It is arranged in chronological order by the event date.

#### **SERIES XV: TELEPHONE LOGS, 1980-1981**

This series consists of a combination of the White House “Telephone Memorandum” forms; pre-printed telephone message forms; handwritten or typed notes on incoming telephone calls; telephone “while you were out” notebooks; and a leather bound account book with handwritten phone logs kept daily from April 29, 1981-July 16, 1981. The pre-printed “while you were out” notebooks contain messages for some of Dole’s senior staff also. Some of the notebooks were for Dole while she was on the transition staff for President-elect Reagan, but it appears they were carried over to the White House.

#### **Last Modified Date**

2024-02-26

#### **SERIES I: SUBJECT FILE, 1981-1983**

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**Box 1**

Status	Title
OPEN / DIGITIZED	<a href="#">Abortion</a>
OPEN / DIGITIZED	<a href="#">Abortion (1982) (1 of 6)</a>
OPEN	Abortion (1982) (2 of 6)
OPEN	Abortion (1982) (3 of 6)
OPEN	Abortion (1982) (4 of 6)
OPEN	Abortion (1982) (5 of 6)
OPEN	Abortion (1982) (6 of 6)
OPEN	Administrative Memos (1981) (1)-(5)
OPEN	Administrative Memos (1982) (1)-(3)
OPEN	Advance 1982
OPEN	[Aerospace Companies - CEOs]
OPEN	Affirmative Action
OPEN	Affirmative Action - 1982 (1)-(3)

**Box 2**

Status	Title
OPEN	Affirmative Action - 1982 (4)-(6)
OPEN	Afghanistan Day (1)(2)
OPEN	Aging - Advisory Council (1)(2)
OPEN	Aging - General (1)(2)
OPEN	Aging - January 1982-June 1982 (General) (1)-(5)
OPEN	Aging - July 1982-December 1982 (General) (1)-(3)

**Box 3**

<b>Status</b>	<b>Title</b>
OPEN	Aging - Strategy
OPEN	Agriculture 1981 (1)-(4)
OPEN	[Agriculture 1981 - Leaders Meeting - 02/06/1981] (1)-(6)
OPEN	Agriculture 1982 (1)-(8)

**Box 4**

<b>Status</b>	<b>Title</b>
OPEN	Agriculture - 1983
OPEN	Alaskan Oil
OPEN	Alaskan Oil Imports
OPEN	American Business Conference
OPEN	[AFL-CIO]
OPEN	Antitrust 1981
OPEN	Arab-American Leaders
OPEN	[Articles-Miscellaneous]
OPEN	Arts
OPEN	Asbestos (1982) (1)(2)
OPEN	Auto Industry - 1982
OPEN	AWACS - Saudi Arabia Surveillance Aircraft, March 1981
OPEN	AWACS-September 1981-November 1981 (1)(2)
OPEN	Bailout Watch List
OPEN	[Bankruptcy]
OPEN	Black Colleges 1981 (1)

**Box 5**

<b>Status</b>	<b>Title</b>
OPEN	Black Colleges - 1981 (2)
OPEN	Black Colleges - 1982 (1)(2)
OPEN	Black Strategy 1982 (1)-(4)
OPEN	Black Strategy [Art Fletcher]
OPEN	Blacks January 1981-August 1981 (1)-(3)
OPEN	Blacks August 1981-December 1981 (1)(2)

**Box 6**

<b>Status</b>	<b>Title</b>
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OPEN Blacks - January 1982-June 1982 (1)-(5)  
 OPEN Blacks - July 1982-December 1982 (1)-(3)  
 OPEN Block Grants  
 OPEN Bond Coalition  
 OPEN [Borcherdt, Wendy]  
 OPEN [Bradford, M.E.]  
 OPEN [Budget] FY 1983 - Budget Alerts

**Box 7**

<b>Status</b>	<b>Title</b>
OPEN	[Budget] Darman and Staff Memoranda re Budget Appeals
OPEN	Budget Appeals - FY'83 (1)-(10)
OPEN	Presidential Appeals Session #5, Monday, 12/21/1981
OPEN	Budget Appeals - Staffing Memoranda-December 1982 (1)(2)

**Box 8**

<b>Status</b>	<b>Title</b>
OPEN	Budget Appeals - Staffing Memoranda-December 1982 (3)-(8)
OPEN	Balanced Budget - January 1982-June 1982 (1)-(4)
OPEN	Balanced Budget, July 1982 (1)(2)

**Box 9**

<b>Status</b>	<b>Title</b>
OPEN	Balanced Budget - July 1982-December 1982 (1)-(4)
OPEN	Budget Endorsements - FY 1983
OPEN	Budget - FY 1983 (1981) (1)-(4)
OPEN	Budget - FY'83 - January 1982-February 1982 (1)-(4)

**Box 10**

<b>Status</b>	<b>Title</b>
OPEN	Budget - FY'83 - January 1982-February 1982 (5)-(7)
OPEN	Budget FY'83 - March 1982-April 1982 (1)-(5)
OPEN	Budget FY'83 - May 1982-August 1982 (1)-(3)
OPEN	Budget - General (1)(2)

**Box 11**

<b>Status</b>	<b>Title</b>
OPEN	Budget - General - 1982
OPEN	Budget - (D) - May 1982 (1)-(4)
OPEN	Budget - June 1982 (1)(2)
OPEN	June 1982 Budget Material (1)-(4)
OPEN	Budget - 1983 Reconciliation (1982)
OPEN	Budget Review Board FY 1983 Appeal
OPEN	[Budget] BRB Entitlements Review Saturday, 12/19/1981

### **Box 12**

<b>Status</b>	<b>Title</b>
OPEN	[Budget FY-84 - Specific Programs]
OPEN	Budget Process - FY 1984 (1982) (1)-(7)
OPEN	[Budget Review Board] BRB Meeting 12/07/1981 (1)(2)
OPEN	[Budget Review Board] BRB Meeting 12/09/1981
OPEN	[Budget Review Board] BRB Meeting 12/10/1981
OPEN	[Budget Review Board] BRB Meeting 12/11/1981 (1)(2)

### **Box 13**

<b>Status</b>	<b>Title</b>
OPEN	[Budget Review Board] BRB Meeting 12/14/1981 (1)-(3)
OPEN	[Budget Review Board] BRB Meeting 12/15/1981
OPEN	[Budget Review Board] BRB Meeting 12/16/1981 (1)(2)
OPEN	[Budget Review Board] BRB Meeting 12/17/1981
OPEN	[Budget Review Board] BRB Meeting 12/18/1981
OPEN	Budget Steering Committee
OPEN	Business - General 1981 (1)-(7)

### **Box 14**

<b>Status</b>	<b>Title</b>
OPEN	Business - General 1982 January 1982-April 1982 (1)-(6)
OPEN	[Business - General 1982 January 1982-April 1982] Housing Meeting - Wednesday, 01/13/1982 - Luncheon
OPEN	[Business - General 1982 January 1982-April 1982] Tax
OPEN	Business - General May 1982-August 1982 (1)-(6)
OPEN	Business - General September 1982-December 1982 (1)-(3)

**Box 15**

<b>Status</b>	<b>Title</b>
OPEN	Business - General September 1982-December 1982 (4)-(12)
OPEN	Business - General January 1983
OPEN	[Business Liaison Discussion Group]
OPEN	[Business Organizations]
OPEN	Business Roundtable [1981] (1)-(3)
OPEN	Business Roundtable - 1982 (1)(2)

**Box 16**

<b>Status</b>	<b>Title</b>
OPEN	Business, Small 1981 (1)(2)
OPEN	Business (Small) January 1982-June 1982 (1)-(4)
OPEN	Business (Small) July 1982-December 1982 (1)(2)
OPEN	Business - Small Business Strategy (1)(2)
OPEN	[Busing - Desegregation]
OPEN	Busing - 1982

**Box 17**

<b>Status</b>	<b>Title</b>
OPEN	Campaign Advisory List
OPEN	[Captive Nations Week] <i>Addresses and Statements in the House of Representatives and Senate</i>
OPEN	Caribbean Basin Initiative I (1)-(5)
OPEN	Caribbean Basin Initiative II (1)-(3)
OPEN	[Caribbean Basin Policy - Fact Sheet]
OPEN	Catholic - 1982
OPEN	Chamber of Commerce - 1982 (1)-(4)
OPEN	Chamber of Commerce - U.S. (1)(2)

**Box 18**

<b>Status</b>	<b>Title</b>
OPEN	Chamber of Commerce - U.S. (3)-(7)
OPEN	Civil Rights 1982 (1)-(7)
OPEN	Dole - Clean Air Act - Background Papers 1981 (1)-(4)

<b>Status</b>	<b>Title</b>
OPEN	Clean Air Act 1981 (1)-(4)
<b>Box 19</b>	
<b>Status</b>	<b>Title</b>
OPEN	Clean Air Act 1981 (5)-(9)
OPEN	Clean Air Act 1981: Clean Air Act
OPEN	Clean Air Act - January 1982-June 1982 (1)-(7)
OPEN	Clean Air Act - July 1982-December 1982 (1)-(3)
OPEN	Clean Water Act - 1982
OPEN	Coal Mine Safety
OPEN	1981 Combined Federal Campaign

**Box 20**

<b>Status</b>	<b>Title</b>
OPEN	<i>Congressional Quarterly</i> Vol. XXXVII
OPEN	Conservatives - General
OPEN	Conservatives - General - 1982 (1)-(6)
OPEN	Consumer Affairs, Office of - 1981 (1)-(7)
OPEN	Consumer Affairs, Office of - 1982 (1)(2)

**Box 21**

<b>Status</b>	<b>Title</b>
OPEN	Consumer Affairs, Office of - 1982 (3)-(7)
OPEN	Consumers (1)-(7)
OPEN	Consumers - 1982 (1)-(6)
OPEN	Crime (1)(2)

**Box 22**

<b>Status</b>	<b>Title</b>
OPEN	Crime (1982) (1)-(8)
OPEN	Davis-Bacon 1981 (1)-(6)
OPEN	Davis-Bacon 1982
OPEN	Deaver Group
OPEN	Defense
OPEN	Defense (1982) (1)(2)

**Box 23**



<b>Status</b>	<b>Title</b>
OPEN	Defense (1982) (3)
OPEN	Delegations - Von Damm - 1982
OPEN	Departmental Summary of Major Accomplishments - May 1981-August 1981 (1)-(4)
OPEN	Deregulation - Natural Gas January 1982-June 1982 (1)-(6)
OPEN	Deregulation - Natural Gas July 1982-December 1982 (1)-(4)
OPEN	Disabled (1)(2)
OPEN	Disabled - 1982 (1)(2)

#### **Box 24**

<b>Status</b>	<b>Title</b>
OPEN	Disabled - 1982 (3)-(6)
OPEN	Disabled - 1983
OPEN	[Disabled Individuals Services Administration]
OPEN	[Disabled Persons: "A Proposal for Target Block Grants and Government-Wide Consolidation of Federal Agencies and Programs Serving Disabled Persons"]
OPEN	Distressed Industries (1)(2)
OPEN	[D.C. Public Schools' Volunteer Tutor Program]
OPEN	Dole/Kitchen Cabinet - 1982
OPEN	Drugs (1)-(3)
OPEN	Drunk Driving - 1982 (1)(2)
OPEN	Education - January 1982-June 1982 (1)-(4)
OPEN	Education - July 1982-December 1982
OPEN	Elderly

#### **Box 25**

<b>Status</b>	<b>Title</b>
OPEN	Elections - 1982
OPEN	Energy
OPEN	Energy - 1982 (1)(2)
OPEN	Enterprise Zones - January 1982-June 1982 (1)-(11)
OPEN	Enterprise Zones - July 1982-December 1982

<b>Status</b>	<b>Title</b>
OPEN	Entitlements (1)(2)
OPEN	Environment - 1982 (1)

### **Box 26**

<b>Status</b>	<b>Title</b>
OPEN	Environment - 1982 (2)-(5)
OPEN	Equal Rights Amendment (1)-(3)
OPEN	Ethnics (1)(2)
OPEN	Ethnics - 1982 (1)-(4)

### **Box 27**

<b>Status</b>	<b>Title</b>
OPEN	Family Protection Act - 1982 (1)-(3)
OPEN	Federal Advisory Committee Act (1)(2)
OPEN	Federal Trade Commission - General
OPEN	Federal Trade Commission - 1982
OPEN	Federalism - 1982 (1)(2)
OPEN	[55 M.P.H. Speed Limit]
OPEN	Flemming, Arthur
OPEN	Foundation for the Poor (1)(2)
OPEN	[Foreign Policy - <i>Washington Post</i> Article 10/21/1981]
OPEN	Fraud and Waste (1)-(4)
OPEN	Fraud and Waste - 1982 (1)(2)
OPEN	Freedom Foundation
OPEN	Freedom Foundation Awards
OPEN	Future Farmers of America Letters (1)(2)

### **Box 28**

<b>Status</b>	<b>Title</b>
OPEN	["Gender Gap"][Goodman, N. Victor]
OPEN	GOP/Republican
OPEN / DIGITIZED	<a href="#">Gun Control - 1982</a>
OPEN	Harvard - 1982
OPEN	Health Care Issues
OPEN	Health Care Issues - 1982 (1)-(4)

<b>Status</b>	<b>Title</b>
OPEN	Health Care Issues July 1982-December 1982 (1)(2)
OPEN	Hispanics - 1981 (1)-(5)
OPEN	Hispanics - January 1982-June 1982 (1)

**Box 29**

<b>Status</b>	<b>Title</b>
OPEN	Hispanics - January 1982-June 1982 (2)-(5)
OPEN	Hispanics - July 1982-December 1982 (1)-(4)
OPEN	Hobbs Act (1)(2)
OPEN	Hold (1)(2)
OPEN	Howard University - 1982 (1)-(3)

**Box 30**

<b>Status</b>	<b>Title</b>
OPEN	Howard University - 1982 (4)
OPEN / DIGITIZED	<a href="#">Howard University Fundraiser</a>
OPEN	Human Life Amendment/Human Life Bill 1982
OPEN	[Human Rights]
OPEN	IDEA - Confrontation
OPEN	Immigration (1)-(7)
OPEN	Immigration - 1982 (1)-(3)
OPEN	Independent Contractors 1982
OPEN	Indians
OPEN	Indians - 1982 (1)(2)

**Box 31**

<b>Status</b>	<b>Title</b>
OPEN	[Industrial Oil Consumers Group (IOCG)]
OPEN	International Management and Development Institute
OPEN	[International Monetary Fund - Hungarian Membership]
OPEN	Interviews - EHD/VW (Press) - 1981
OPEN	Interviews - General
OPEN	Issues - General 1981 (1)-(8)
OPEN	Issues - General 1982 (1)-(5)
OPEN	Issues - General (Road Material) (1)(2)

<b>Status</b>	<b>Title</b>
OPEN	Jewish - January 1981-August 1981 (1)

**Box 32**

<b>Status</b>	<b>Title</b>
OPEN	Jewish - January 1981-August 1981 (2)-(4)
OPEN	Jewish - September 1981-December 1981 (1)-(5)
OPEN	Jewish - January 1982-March 1982 (1)(2)

**Box 33**

<b>Status</b>	<b>Title</b>
OPEN	Jewish - January 1982-March 1982 (3)-(12)
OPEN	Jewish - April 1982-June 1982 (1)-(5)
OPEN	Jewish - April 1982-June 1982: Sinai Pullout Material 04/25/1982
OPEN	Jewish - July 1982-September 1982 (1)(2)

**Box 34**

<b>Status</b>	<b>Title</b>
OPEN	Jewish - July 1982-September 1982 (3)-(8)
OPEN	Jewish - October 1982-December 1982 (1)-(5)
OPEN	Jewish - October 1982-December 1982: Jewish - Pending
OPEN	Jewish Strategy (1)(2)
OPEN	Jobs Bill
OPEN	Kudos - 1982 (1)(2)

**Box 35**

<b>Status</b>	<b>Title</b>
OPEN	Labor - January 1981-August 1981 (1)-(5)
OPEN	Labor - September 1981-December 1981 (1)-(7)
OPEN	Labor - January 1982-March 1982 (1)(2)

**Box 36**

<b>Status</b>	<b>Title</b>
OPEN	Labor - January 1982-March 1982 (3)-(13)
OPEN	Labor - January 1982-March 1982: Republican National Committee
OPEN	Labor - April 1982-June 1982 (1)-(6)

<b>Status</b>	<b>Title</b>
OPEN	Labor - July 1982-September 1982 (1)(2)

**Box 37**

<b>Status</b>	<b>Title</b>
OPEN	Labor - July 1982-September 1982 (3)-(4)
OPEN	Labor - October 1982-December 1982 (1)-(5)

**Box 38**

<b>Status</b>	<b>Title</b>
OPEN	Labor - October 1982-December 1982 (6)-(8)
OPEN	Labor - January 1983 (1)-(3)
OPEN	[Labor - February 1983]
OPEN	Labor Day Affairs
OPEN	[Maida, Tami. "Faces in the Crowd"]
OPEN	Mandatory Retirement (1)-(3)
OPEN	Maritime Policy - 1982 (1)-(3)
OPEN	Media Relations

**Box 39**

<b>Status</b>	<b>Title</b>
OPEN	Medicare/Medicaid
OPEN	Middle East - TV Transcripts - Sunday Morning 06/14/1981
OPEN	Minority Business Enterprise I (1)-(3)
OPEN	Minority Business Enterprise II (1)-(5)
OPEN	MX Missile (1)-(3)
OPEN	National Association of Manufacturers (1)(2)

**Box 40**

<b>Status</b>	<b>Title</b>
OPEN	National Citizens Participation Council
OPEN	[National Council of Churches]
OPEN	[National Council on Women's Educational Programs]
OPEN	National Federation of Independent Business (NFIB)
OPEN	[NFIB Facts. National Federation of Independent Business] (1)(2)
OPEN	[National Federation of Republican Women]

<b>Status</b>	<b>Title</b>
OPEN	National Heritage Foundation – Backgrounder
OPEN	[National Initiative to Assist Women Entrepreneurs]
OPEN	[ <i>National Journal</i> , 01/17/1981 "Reagan and the Federal Machine – If It Doesn't Work, Then Fix It"]
OPEN	[National Women's Political Caucus – Publications]
OPEN	[Nazi War Art]
OPEN	The New Republicans (1)(2)
OPEN	Nuclear Freeze (January 1982-June 1982) (1)-(6)
OPEN	Nuclear Freeze (July 1982-December 1982) (1)(2)
OPEN	Nuclear Power (1)(2)

#### **Box 41**

<b>Status</b>	<b>Title</b>
OPEN	Office of Management and Budget (Miscellaneous Reports)
OPEN	Office of Public Liaison – General – 1981 (1)-(12)
OPEN	Office of Public Liaison – General – January 1982-June 1982 (1)-(7)

#### **Box 42**

<b>Status</b>	<b>Title</b>
OPEN	Office of Public Liaison – General – January 1982-June 1982 (8)(9)
OPEN	Office of Public Liaison – General – July 1982-December 1982 (1)-(5)
OPEN	[Office of Public Liaison – General – January 1983]
OPEN	Office of Public Liaison Notes
OPEN	Office of Public Liaison – Organizational Charts, etc.
OPEN	Office of Public Liaison Organization Chart, Requests for (1)-(3)
OPEN	[Office of Public Liaison Personnel (1981)]
OPEN	Office of Public Liaison Personnel (1982) (1)(2)
OPEN	[Office of Public Liaison Personnel (1983)]
OPEN	[Office of Public Liaison Personnel] Burigan, Carmen
OPEN	[Office of Public Liaison Personnel] Christiansen, Kathryn

<b>Status</b>	<b>Title</b>
OPEN	[Office of Public Liaison Personnel] Farrell, June
OPEN	[Office of Public Liaison Personnel] Garcia, Ernie

**Box 43**

<b>Status</b>	<b>Title</b>
OPEN	[Office of Public Liaison Personnel] Giuffra, Robert J. Jr.
OPEN	[Office of Public Liaison Personnel] Grossman, James H.
OPEN	[Office of Public Liaison Personnel] Guthrie, Ann Joyce
OPEN	[Office of Public Liaison Personnel] Halota, Christine
OPEN	[Office of Public Liaison Personnel] Harris, Judy L.
OPEN	[Office of Public Liaison Personnel] Hartwig, Sally
OPEN	[Office of Public Liaison Personnel] Harvey, Aimee
OPEN	[Office of Public Liaison Personnel] Hobbs, Sheila
OPEN	[Office of Public Liaison Personnel] Johnson, Frederick D.
OPEN	[Office of Public Liaison Personnel] Krents, Harold
OPEN	[Office of Public Liaison Personnel] Long, Pauliann
OPEN	[Office of Public Liaison Personnel] Ludin, Natalie
OPEN	[Office of Public Liaison Personnel] Painter, Denise A.
OPEN	[Office of Public Liaison Personnel] Parks, Susie
OPEN	[Office of Public Liaison Personnel] Phillips, Jenny N.
OPEN	[Office of Public Liaison Personnel] Shanahan, Gay
OPEN	[Office of Public Liaison Personnel] Smith, Barbara Jean
OPEN	[Office of Public Liaison Personnel] Stein, Jack
OPEN	[Office of Public Liaison Personnel] Steorts, Nancy
OPEN	Office of Public Liaison Personnel Women's Consultation/Update
OPEN	[Office of Personnel Management / Reduction in Force Regulations]
OPEN	OIC (Opportunities Industrialization Centers of America) /Rev. Leon Sullivan (1)(2)
OPEN	Organ Donor Project
OPEN	Orthodox Jewish - 1982 (1)-(4)
OPEN	Partners in Ecumenism

<b>Status</b>	<b>Title</b>
OPEN	Partners with People – 1982
OPEN	[Pay Raises]
OPEN	[Pension – Political Impact on Pensions]
OPEN	Pension Reform
OPEN	Personal Advisors 1981
OPEN	Personnel (1)-(3)

#### **Box 44**

<b>Status</b>	<b>Title</b>
OPEN	Personnel (4)-(12)
OPEN	Planning and Evaluation, Office of – 1982 (1)(2)
OPEN	[Poland – Project HOPE]
OPEN	Policy Development, Office of (1)(2)
OPEN	Political Affairs, Office of – 1982 (1)-(6)
OPEN	Polling Data (1)(2)

#### **Box 45**

<b>Status</b>	<b>Title</b>
OPEN	Polling Data – 1982 (1)-(3)
OPEN	Pornography (1982)
OPEN	[Prayer Coalition Dinner – 05/27/1982 – Home of Karen and Cullen Davis]
OPEN	Presidential Messages and Letters
OPEN	[Presidential Press Conferences 07/28/1982 – Reagan Dialogue with S. McClendon]
OPEN	[President’s Commission on Housing]
OPEN	[President’s Commission on White House Fellowships]
OPEN	[The President’s Federalism Initiative: Basic Framework]
OPEN	Press – Miscellaneous Articles, etc.
OPEN	Press – Miscellaneous Articles, etc. – 1982
OPEN	Private Sector Initiatives (1)-(3)
OPEN	Private Sector Initiatives 1981 (1)-(9)

#### **Box 46**

<b>Status</b>	<b>Title</b>
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OPEN	Private Sector Initiatives January 1982-June 1982 (1)-(6)
OPEN	Private Sector Initiatives July 1982-December 1982 (1)-(4)
OPEN	[Private Sector Initiatives 1983]
OPEN	[Private Sector Initiatives. The White House Private Sector Initiatives]
OPEN	Private Sector Survey (NSC Project) (1982) (1)-(3)
OPEN	Product Liability 1982 (1)-(5)

**Box 47**

<b>Status</b>	<b>Title</b>
OPEN	Product Liability 1982 (6)(7)
OPEN	Productivity
OPEN	Productivity Commission
OPEN	Productivity (White House Conference on)
OPEN	Pro-Family - 1982
OPEN	Regulatory Reform (1)-(8)
OPEN	Regulatory Reform - 1982
OPEN	Religion
OPEN	Religion - 1982 (1)-(3)
OPEN	<i>The Report of the President's Commission on Housing</i>

**Box 48**

<b>Status</b>	<b>Title</b>
OPEN	[Report on Weekly Surrogate and Communication Activities, 09/25/1982-10/01/1982]
OPEN	Salmon Fishing (1)-(4)
OPEN	Santa Claus
OPEN	School Lunches
OPEN	School Prayer January 1982-June 1982 (1)-(3)
OPEN	School Prayer July 1982-December 1982 (1)-(4)
OPEN	Second Harvest (S. Baker)
OPEN	Securities Industry Association Campaign for President's Tax Proposal (Binder) (1)-(3)

**Box 49**

<b>Status</b>	<b>Title</b>
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OPEN	Securities Industry Association Campaign for President's Tax Proposal (Binder) (4)-(11)
OPEN	Senior Staff - Articles on (1)(2)
OPEN	Senior Staff Items
OPEN	Slow Pay Coalition - 1982 (1)-(4)
OPEN	Small Business Administration 8(a) 1982
OPEN	Social Office - Recommendations - 1982 (1)(2)
OPEN	Social Security - January 1981-August 1981 (1)

**Box 50**

<b>Status</b>	<b>Title</b>
OPEN	Social Security - January 1981-August 1981 (2)-(7)
OPEN	Social Security - September 1981-December 1981 (1)-(6)
OPEN	Social Security - 1982 (1)-(7)
OPEN	[Social Security - January 1983-February 1983] (1)(2)

**Box 51**

<b>Status</b>	<b>Title</b>
OPEN	Solidarity Day (1)(2)
OPEN	[Springfield (Ohio) Chamber of Commerce - Petition] (1)-(4)
OPEN	[State of the Union 1982 - Fact Sheet]
OPEN	SOTU (State of the Union) Speech [1983] (1)-(8)
OPEN	Subcabinet Seminar in Professional Public Management offered by Howard University January 1982 (1)(2)
OPEN	Tax - 1982 (1)(2)

**Box 52**

<b>Status</b>	<b>Title</b>
OPEN	Tax - 1982 (3)(4)
OPEN	Tax - 1983 (1982)
OPEN	Tax Action Group
OPEN	Tax Bill - House (H) July 1982-August 1982 (1)-(6)
OPEN	Tax Bill - House (H) July 1982-August 1982 [Phone Calls re Tax Budget]
OPEN	Tax Bill - July 1982-08/15/1982 (1)-(7)

**Box 53**

<b>Status</b>	<b>Title</b>
OPEN	Tax Bill – July 1982-08/15/1982 (8)-(11)
OPEN	1983 Tax Bill – Update Reports – August 1982 (1)(2)
OPEN	1983 Tax Bill – Final Passage (August 1982) (1)-(13)

**Box 54**

<b>Status</b>	<b>Title</b>
OPEN	Tax Cut
OPEN	[TEFRA 1982 Vol.1] <i>Tax Equity and Fiscal Responsibility Act of 1982</i> Senate Vol. 1
OPEN	[TEFRA 1982 Vol.2] <i>Tax Equity and Fiscal Responsibility Act of 1982</i> Senate Vol. 2
OPEN	[Amendments to 4961]
OPEN	H.R.4961 [Report No. 97-494]
OPEN	Tax Exempt Status
OPEN	FY 1983 Tax – Pending Budget Up Thru June 1982 (1)-(3)

**Box 55**

<b>Status</b>	<b>Title</b>
OPEN	FY 1983 Tax – Pending Budget Up Thru June 1982 (4)-(12)
OPEN	FY 1983 Tax – Pending Budget July 1982 (1)-(7)
OPEN	[FY 1983 Tax – Pending Budget August 1982]
OPEN	Taxation of Fringe Benefits
OPEN	Telecommunications Issues – 1982
OPEN	Title IX
OPEN	Tourism 1982
OPEN	Trade Association Liaison Council 1982

**Box 56**

<b>Status</b>	<b>Title</b>
OPEN	Trade Meeting (1)-(5)
OPEN	Trade Meeting Materials – 1983 (1)(2)
OPEN	[Trade Policy – 1981]
OPEN	Trade Policy – 1982 (1)-(5)
OPEN	[Trade Policy – 1983]
OPEN	Trade Sanctions – USSR (1)-(4)

<b>Status</b>	<b>Title</b>
OPEN	Transportation - OPL (1)(2)
OPEN	Travel Authorizations and Vouchers (1)
<b>Box 57</b>	
<b>Status</b>	<b>Title</b>
OPEN	Travel Authorizations and Vouchers (2)
OPEN	Travel - OPL - 1982 (1)(2)
OPEN	[Travel - OPL Issues Travel Book] (1)(2)
OPEN	Travel - OPL (Signed copies of Authorizations & Vouchers) (1)-(4)
OPEN	Tuition Tax Credit - 1981
OPEN	Tuition Tax Credit - January 1982, March 1982
OPEN	Tuition Tax Credit - April 1982-May 1982
OPEN	Tuition Tax Credit - June 1982
OPEN	Tuition Tax Credit - July 1982
OPEN	Tuition Tax Credit August 1982-December 1982

**Box 58**

<b>Status</b>	<b>Title</b>
OPEN	Tuition Tax Credit 1983
OPEN	Turnaround - EHD - 1982 (1)(2)
OPEN	[United State League of Savings Associations]
OPEN	[U.S. Office of Consumer Affairs]
OPEN	Upper Albany Community Organization
OPEN	Urban Policy Working Group (1982)
OPEN	User Fees
OPEN	[Van de Water, John R. Nomination to be National Labor Relations Board Chairman]
OPEN	Veterans (1)-(4)
OPEN	Veterans January 1982-June 1982 (1)-(3)
OPEN	Veterans August 1982-December 1982 (1)

**Box 59**

<b>Status</b>	<b>Title</b>
OPEN	Veterans August 1982-December 1982 (2)-(7)

<b>Status</b>	<b>Title</b>
OPEN	Veterans - January 1983 (1)(2)
OPEN	[Veterans' Widows and Children's Benefits, Restoration of - H.R.5600]
OPEN	Vetoes - Fall Supplemental (1)(2)
OPEN	Victim's Rights
OPEN	Volunteers
OPEN	[Voter Awareness Efforts]
OPEN	Voter Group - Advisory Council 1981 (1)-(4)

### **Box 60**

<b>Status</b>	<b>Title</b>
OPEN	Voting Rights Act - 1981 (1)-(8)
OPEN	Voting Rights Act - January 1982-June 1982 (1)-(6)
OPEN	Voting Rights Act/General (1)(2)
OPEN	Voting Rights Act/General: Voting Rights Act/Memos (1)(2)
OPEN	Wexler, Anne
OPEN	[White House Conference on Aging] (White House "Out Card" Only)
OPEN	White House Conference on Children and Youth 1981 (1)(2)

### **Box 61**

<b>Status</b>	<b>Title</b>
OPEN	[White House Parking]
OPEN	Wick Commission
OPEN	Williams, Hosea 1981 (1)-(3)
OPEN	Williams, Hosea 1982 (1)-(3)
OPEN	Yorktown Bicentennial Celebration
OPEN	Young American Medals for Bravery and Service (1)-(6)
OPEN	Young Volunteers in Action
OPEN	Youth 1982

### **SERIES II: CABINET COUNCIL MEETINGS, 1981-1982**

This series consists of meeting notices, meeting agenda, background papers and minutes relating to the Cabinet and all seven Cabinet Councils of the Reagan

administration. There are slight annotations on some items, but these are rare. The meeting minutes are foldered separately from the meeting material at the end of the series. All other folders are arranged chronologically (1982 meetings only) and so there is no one grouping of specific Cabinet Councils.

**Box 61, cont.**

<b>Status</b>	<b>Title</b>
OPEN	[Cabinet Meeting Agenda - 11/04/1981]
OPEN	Cabinet - 1982
OPEN	Cabinet Council Meetings January 1982-April 1982 - Agendas and Briefing Papers (1)-(3)

**Box 62**

<b>Status</b>	<b>Title</b>
OPEN	Cabinet Council Meetings January 1982-April 1982 - Agendas and Briefing Papers (4)-(12)
OPEN	Cabinet Council Meetings May 1982-July 1982 - Agendas and Briefing Papers (1)-(10)

**Box 63**

<b>Status</b>	<b>Title</b>
OPEN	Cabinet Council Meetings May 1982-July 1982 - Agendas and Briefing Papers (11)
OPEN	Cabinet Council Meetings - August 1982-October 1982 - Agendas and Briefing Papers (1)-(11)
OPEN	Cabinet Council Meetings - [November 1982-February 1983] - Agendas - Briefing Papers (1)-(6)

**Box 64**

<b>Status</b>	<b>Title</b>
OPEN	Cabinet Council Meetings - [November 1982-February 1983] - Agendas - Briefing Papers (7)-(11)
OPEN	Cabinet Council Meetings Minutes (1)-(10)

**SERIES III: ECONOMIC RECOVERY PROGRAM, 1981-1982**

This series consists of material relating to the promotion, garnering support for and ensuring the legislative success of the President's economic recovery program. The material is mostly focused on 1981 and the passage of the Economic Recovery Tax

Act (ERTA). The material is arranged alphabetically by folder title.

**Box 64, cont.**

<b>Status</b>	<b>Title</b>
OPEN	Economic Equity Act of 1981, 1982
OPEN	Economic Recovery (1)(2)

**Box 65**

<b>Status</b>	<b>Title</b>
OPEN	Economic Recovery (3)(4)
OPEN	Economic Recovery Program - 2 (1)-(4)
OPEN	Economic Recovery Program I (1)-(8)
OPEN	Economic Recovery Program II (1)

**Box 66**

<b>Status</b>	<b>Title</b>
OPEN	Economic Recovery Program II (2)-(10)
OPEN	Economic Recovery Program III (1)-(8)

**Box 67**

<b>Status</b>	<b>Title</b>
OPEN	Economic Recovery Program IV (1)-(10)
OPEN	Economic Recovery Program IV: Economic Task Force (1)(2)
OPEN	Economic Recovery - Clippings (1)-(3)

**Box 68**

<b>Status</b>	<b>Title</b>
OPEN	Economic Recovery - Clippings (4)-(7)
OPEN	Economic Recovery Tax Act of 1981- H.R. 3849
OPEN	Economic Recovery Tax Act of 1981 - Supporting Correspondence (1)-(5)
OPEN	[The Economics of the Reagan Tax Program -Presentation to Federal Bar Association 03/17/1981]
OPEN	[Tax Legislation - General] (1)-(8)

**Box 69**

<b>Status</b>	<b>Title</b>
OPEN	[Tax Legislation - General] (9)-(13)

<b>Status</b>	<b>Title</b>
OPEN	[Tax Legislation 1981: Business Roundtable - Corporate Constituencies Task Force]
OPEN	[Tax Legislation 1981: Correspondence - Business] (1)-(5)
OPEN	[Tax Legislation 1981: US Chamber of Commerce Mailing] (1)(2)
OPEN	[Tax Legislation 1981: US Chamber of Commerce - Questions and Answers]
OPEN	[Tax Legislation 1981]: US Chamber of Commerce - Small Business Legislative Information (Packet)
OPEN	[Tax Legislation 1981: US Chamber of Commerce] Tax Initiatives (1)-(3)
OPEN	Tax Support - Tax Battles (1)(2)

**Box 70**

<b>Status</b>	<b>Title</b>
OPEN	Tax Support - Tax Battles (3)-(6)
OPEN	Budget FY 1982 (1)-(4)
OPEN	Communications Plan
OPEN	Economic Report - Institute for Research on the Economics of Taxation
OPEN	Economy - July 1982-December 1982 (1)-(3)

**Box 71**

<b>Status</b>	<b>Title</b>
OPEN	[Economy - Miscellaneous]
OPEN	Executive Briefing Book April 1981
OPEN	Fact Sheets/ Talking Paper for Special Interest Groups
OPEN	Savings and Loan Industry
OPEN	Stockman, David - Testimony before Intergovernmental Subcommittee
OPEN	Surrogate Economic Speech
OPEN	Television / Radio
OPEN	Trade Adjustment Assistance

**SERIES IV: WOMEN'S ISSUES, 1981-1983**



This series consists of material relating to the gender gap between the Republican and Democratic political parties; proposed policy changes to affirmative action programs and their effect on women; combating bad press reports on Reagan's position on women and the Equal Rights Amendment (ERA); publicizing the number of women appointments in the Reagan administration; economic benefits to women in the President's economic program including eliminating the marriage penalty, increasing IRA contribution limits and inheritance taxes; economic equality for women including equal pay and comparable worth issues; promoting women as business entrepreneurs; and the Military Spouse's Protection Act. In addition, Dole was heavily involved in several projects notably the "50 States Project" and the Task Force on Legal Equity for Women. Both of these projects worked to eliminate or adjust any legislation or regulations deemed discriminatory towards women. The "50 State Project" worked with state and local official on state matters and the Task Force reviewed federal laws and regulations. The material is arranged alphabetically by folder title.

**Box 71, cont.**

<b>Status</b>	<b>Title</b>
OPEN	Women - 1981 (1)-(10)
OPEN	Women - Issues - 1981 (1)-(4)

**Box 72**

<b>Status</b>	<b>Title</b>
OPEN	Women - Issues - 1981 (5)-(9)
OPEN	Women - Issues - January 1982-April 1982 (1)-(5)
OPEN	Women's Issues May 1982-June 1982 (1)-(5)

**Box 73**

<b>Status</b>	<b>Title</b>
OPEN	Women's Issues May 1982-June 1982 (6)-(8)
OPEN	Women's Issues July 1982-August 1982 (1)-(11)
OPEN	Women's Issues September 1982 (1)-(3)

**Box 74**

<b>Status</b>	<b>Title</b>
OPEN	Women's Issues September 1982 (4)-(13)
OPEN	Women's Issues - (October 1982-December 1982) (1)-(7)

**Box 75**

<b>Status</b>	<b>Title</b>
OPEN	Women's Issues - (October 1982-December 1982) (8)-(15)
OPEN	Women's Issues - 1983 (1)-(6)
OPEN	Women's Issues - EHD's File (1)-(4)

#### **Box 76**

<b>Status</b>	<b>Title</b>
OPEN	Women's Issues - EHD's File (5)-(7)
OPEN	[Women's Issues in Year-end Reviews]
OPEN	[Women's - Issues Matrix]
OPEN	Women -- Child Care (1)(2)
OPEN	[Women] Coordinating Council on Women 1982 (1)-(10)
OPEN	[Women] Equal Pay
OPEN	[Women - 50 States Project]
OPEN	Women - 50 States Project April 1982-May 1982

#### **Box 77**

<b>Status</b>	<b>Title</b>
OPEN	Women - 50 States Project June 1982 (1)-(3)
OPEN	Women - 50 States Project July 1982-August 1982
OPEN	Women - 50 States Project September 1982
OPEN	Women - 50 States Project October 1982 (1)(2)
OPEN	Women - 50 States Project November 1982
OPEN	Women - 50 States Project December 1982 (1)-(6)
OPEN	Women - 50 States Project January 1983-February 1983
OPEN	Women - Gender Gap (1)(2)
OPEN	Women - Literature

#### **Box 78**

<b>Status</b>	<b>Title</b>
OPEN	Women - Management (1)-(3)
OPEN	Women - "Omnibus Bill" 1982 (1)-(3)
OPEN	Women - Personnel (1)-(3)
OPEN	Women - Press Clippings July 1982-December 1982 (1)-(4)
OPEN	Women - State of the Union
OPEN	[Women] Task Force on Legal Equity for Women (1)(2)

<b>Status</b>	<b>Title</b>
OPEN	[Women] Task Force on Legal Equity for Women: Pre-Announcement Memos
OPEN	[Women] Task Force on Legal Equity for Women: Post-Announcement Memos
OPEN	[Women Appointments]
OPEN	Women's Coordinating Council Weekly Meetings/Matrix

**Box 79**

<b>Status</b>	<b>Title</b>
OPEN	Women's - Educational Equity Act
OPEN	[Women's] Legal Equity Task Force - Questions and Answers
OPEN	Women's Task Force on Legal Equity January 1981-August 1981 (1)-(5)
OPEN	Women's Task Force on Legal Equity September 1981-December 1981 (1)-(9)
OPEN	[Women's] Legal Equity Task Force January 1982-August 1982 (1)

**Box 80**

<b>Status</b>	<b>Title</b>
OPEN	[Women's] Legal Equity Task Force January 1982-August 1982 (2)-(15)
OPEN	Women['s] Legal Equity Task Force September-October 1982 (1)-(3)

**Box 81**

<b>Status</b>	<b>Title</b>
OPEN	Women['s] Legal Equity Task Force September-October 1982 (4)-(13)
OPEN	Women's - Legal Equity Task Force 1983
OPEN	Task Force on Legal Equity for Women - Attorney General's Report 06/28/1982
OPEN	Women's Portfolio (1)-(3)
OPEN	Women's Strategy - January 1982-June 1982 (1)(2)

**Box 82**

<b>Status</b>	<b>Title</b>
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OPEN	Women's Strategy - January 1982-June 1982 (3)-(6)
OPEN	Women's Strategy - July 1982-November 1982 (1)-(5)
OPEN	Women's Strategy December, 1982 (1)-(3)

**SERIES V: CHRONOLOGICAL FILE, 1981-1983**

This series consists of outgoing correspondence from Elizabeth Dole on a variety of subjects related to her functions as the Assistant to the President for Public Liaison. Also included are some internal White House memos from Dole regarding administrative, scheduling and personnel issues. Starting in mid-1981, the chronological files also contain outgoing memos from Dole to senior White House on policy issues and Office of Public Liaison plans and projects. In a very few case incoming correspondence is included. Also included is a 1980-1981 Appointment Calendar and an alpha-chron file for January-February 1983. The material is arranged chronologically.

**Box 82, cont.**

<b>Status</b>	<b>Title</b>
OPEN	[1980/1981 Appointment Calendars]

**Box 83**

<b>Status</b>	<b>Title</b>
OPEN	Dole Chron (01/26/1981-01/31/1981)
OPEN	Dole Chron (02/02/1981-02/06/1981)
OPEN	Dole Chron (02/07/1981-02/13/1981)
OPEN	Dole Chron (02/14/1981-02/20/1981)
OPEN	Dole Chron (02/23/1981-02/25/1981)
OPEN	Dole Chron (02/26/1981-02/28/1981)
OPEN	Dole Chron (03/02/1981-03/07/1981)
OPEN	Dole Chron (03/09/1981-03/18/1981)
OPEN	Dole Chron (03/19/1981-03/26/1981)
OPEN	Dole Chron (03/27/1981-04/02/1981)
OPEN	Dole Chron (04/03/1981-04/13/1981)
OPEN	Dole Chron (04/14/1981-04/21/1981)
OPEN	Dole Chron (04/22/1981-04/30/1981)
OPEN	Dole Chron (05/01/1981-05/05/1981)

<b>Status</b>	<b>Title</b>
OPEN	Dole Chron (05/06/1981-05/09/1981)
OPEN	Dole Chron (05/11/1981-05/14/1981)
OPEN	Dole Chron (05/15/1981-05/22/1981)
OPEN	Dole Chron (05/23/1981-06/05/1981)
OPEN	Dole Chron (06/06/1981-06/10/1981)

**Box 84**

<b>Status</b>	<b>Title</b>
OPEN	Dole Chron (06/11/1981-06/17/1981)
OPEN	Dole Chron (06/18/1981-06/24/1981)
OPEN	Dole Chron (06/25/1981-06/30/1981)
OPEN	Dole Chron (07/01/1981-07/07/1981)
OPEN	Dole Chron (07/08/1981-07/09/1981)
OPEN	Dole Chron (07/10/1981-07/11/1981)
OPEN	Dole Chron (07/12/1981-07/14/1981)
OPEN	Dole Chron (07/15/1981-07/16/1981)
OPEN	Dole Chron (07/17/1981-07/21/1981)
OPEN	Dole Chron (07/22/1981-07/24/1981)
OPEN	Dole Chron (07/24/1981-07/29/1981)
OPEN	Dole Chron (07/30/1981-08/05/1981)
OPEN	Dole Chron (08/06/1981-08/17/1981)
OPEN	Dole Chron (08/18/1981-08/25/1981)
OPEN	Dole Chron (09/01/1981-09/11/1981)
OPEN	Dole Chron (09/12/1981-09/15/1981)
OPEN	Dole Chron (09/16/1981-09/22/1981)
OPEN	Dole Chron (09/23/1981-09/30/1981)
OPEN	Dole Chron (10/01/1981-10/05/1981)

**Box 85**

<b>Status</b>	<b>Title</b>
OPEN	Dole Chron (10/06/1981-10/15/1981)
OPEN	Dole Chron (10/16/1981-10/20/1981)
OPEN	Dole Chron (10/21/1981-10/27/1981)
OPEN	Dole Chron (10/28/1981-11/04/1981)

<b>Status</b>	<b>Title</b>
OPEN	Dole Chron (11/04/1981-11/09/1981)
OPEN	Dole Chron (11/10/1981-11/14/1981)
OPEN	Dole Chron (11/15/1981-11/16/1981)
OPEN	Dole Chron (11/17/1981-11/22/1981)
OPEN	Dole Chron (11/23/1981-11/29/1981)
OPEN	Dole Chron (11/30/1981-12/04/1981)
OPEN	Dole Chron (12/04/1981-12/09/1981)
OPEN	Dole Chron (12/09/1981-12/14/1981)
OPEN	Dole Chron (12/15/1981-12/18/1981)
OPEN	Dole Chron (12/19/1981-01/06/1982)
OPEN	Dole Chron (01/07/1982-01/16/1982)
OPEN	Dole Chron (01/17/1982-01/21/1982)
OPEN	Dole Chron (01/22/1982-01/31/1982)

**Box 86**

<b>Status</b>	<b>Title</b>
OPEN	Dole Chron (02/01/1982-02/04/1982)
OPEN	Dole Chron (02/04/1982-02/10/1982)
OPEN	Dole Chron (02/11/1982-02/16/1982)
OPEN	Dole Chron (02/16/1982)
OPEN	Dole Chron (02/17/1982-02/23/1982)
OPEN	Dole Chron (02/23/1982-02/25/1982)
OPEN	Dole Chron (02/25/1982-03/06/1982)
OPEN	Dole Chron (03/07/1982-03/12/1982)
OPEN	Dole Chron (03/12/1982-03/18/1982)
OPEN	Dole Chron (03/19/1982-03/23/1982)
OPEN	Dole Chron (03/24/1982-03/29/1982)
OPEN	Dole Chron (03/30/1982-04/01/1982)
OPEN	Dole Chron (04/02/1982-04/06/1982)
OPEN	Dole Chron (04/07/1982-04/19/1982)
OPEN	Dole Chron (04/20/1982-04/28/1982)
OPEN	Dole Chron (04/29/1982-05/04/1982)
OPEN	Dole Chron (05/04/1982-05/09/1982)

**Box 87**

<b>Status</b>	<b>Title</b>
OPEN	Dole Chron (05/10/1982-05/12/1982)
OPEN	Dole Chron (05/13/1982-05/14/1982)
OPEN	Dole Chron (05/14/1982-05/19/1982)
OPEN	Dole Chron (05/19/1982-05/25/1982)
OPEN	Dole Chron (05/26/1982-06/03/1982)
OPEN	Dole Chron (06/04/1982-06/10/1982)
OPEN	Dole Chron (06/11/1982-06/17/1982)
OPEN	Dole Chron (06/18/1982-06/23/1982)
OPEN	Dole Chron (06/24/1982-06/26/1982)
OPEN	Dole Chron (06/27/1982-06/30/1982)
OPEN	Dole Chron (07/01/1982-07/09/1982)
OPEN	Dole Chron (07/10/1982-07/12/1982)
OPEN	Dole Chron (07/16/1982-07/22/1982)
OPEN	Dole Chron (07/23/1982-07/31/1982)
OPEN	Dole Chron (08/01/1982-08/09/1982)
OPEN	Dole Chron (08/09/1982-08/11/1982)
OPEN	Dole Chron (08/12/1982-08/18/1982)
OPEN	Dole Chron (08/19/1982-08/31/1982)

**Box 88**

<b>Status</b>	<b>Title</b>
OPEN	Dole Chron (09/01/1982-09/11/1982)
OPEN	Dole Chron (09/12/1982-09/17/1982)
OPEN	Dole Chron (09/18/1982-09/22/1982)
OPEN	Dole Chron (09/23/1982-09/29/1982)
OPEN	Dole Chron (09/30/1982-10/05/1982)
OPEN	Dole Chron (10/06/1982-10/12/1982)
OPEN	Dole Chron (10/13/1982-10/18/1982)
OPEN	Dole Chron (10/19/1982-10/22/1982)
OPEN	Dole Chron (10/23/1982-10/31/1982)
OPEN	Dole Chron (11/01/1982-11/09/1982)
OPEN	Dole Chron (11/10/1982-11/12/1982)

<b>Status</b>	<b>Title</b>
OPEN	Dole Chron (11/12/1982-11/19/1982)
OPEN	Dole Chron (11/20/1982-11/30/1982)
OPEN	Dole Chron (12/01/1982-12/07/1982)
OPEN	Dole Chron (12/08/1982-12/13/1982)
OPEN	Dole Chron (12/14/1982-12/19/1982)
OPEN	Dole Chron (12/20/1982-12/22/1982)
OPEN	Dole Chron (12/22/1982-01/03/1983)

### **Box 89**

<b>Status</b>	<b>Title</b>
OPEN	Dole Chron (01/04/1983-01/11/1983)
OPEN	Dole Chron (01/11/1983-01/13/1983)
OPEN	Dole Chron (01/14/1983-01/19/1983)
OPEN	Dole Chron (01/20/1983-01/25/1983)
OPEN	Dole Chron (01/26/1983-02/03/1983)
OPEN	E. Dole Alpha-Chron January 1983-February 1983] A-G (1)-(5)
OPEN	E. Dole Alpha-Chron January 1983-February 1983] H-O (1)-(4)
OPEN	E. Dole Alpha-Chron January 1983-February 1983] P-Z (1)-(4)

### **SERIES VI: CHARLOTTE ELLIS CHRONOLOGICAL FILE, 1981-1983**

This series consists of outgoing memos and letters from Charlotte Ellis, Administrative Assistant to Elizabeth Dole and her second in command, Red Cavaney. The material is regarding correspondence from the public requesting items, recommending personnel, staff persons needing help with public requests, Congressional requests and general administrative matters. The material also contains outgoing memos and letters from Martha Fraas who was also an Administrative Assistant for Red Cavaney and Elizabeth Dole. In rare instances, incoming mail is included. The material is arranged in chronological order.

### **Box 89, cont.**

<b>Status</b>	<b>Title</b>
OPEN	Charlotte Ellis Chron File (04/25/1981-07/23/1981)



<b>Status</b>	<b>Title</b>
OPEN	Charlotte Ellis Chron File (07/24/1981-September 1981)

**Box 90**

<b>Status</b>	<b>Title</b>
OPEN	Charlotte Ellis Chron File (October 1981-11/15/1981)
OPEN	Charlotte Ellis Chron File (11/16/1981-12/15/1981)
OPEN	Charlotte Ellis Chron File (12/16/1981-January 1982)
OPEN	Charlotte Ellis Chron File (February 1982-03/15/1982)
OPEN	Charlotte Ellis Chron File (03/16/1982-05/09/1982)
OPEN	Charlotte Ellis Chron File (05/10/1982-06/15/1982)
OPEN	Charlotte Ellis Chron File (06/16/1982-07/14/1982)
OPEN	Charlotte Ellis Chron File (07/15/1982-09/02/1982)
OPEN	Charlotte Ellis Chron File (09/03/1982-09/30/1982)
OPEN	Charlotte Ellis Chron File (October 1982-11/07/1982)
OPEN	Charlotte Ellis Chron File (11/08/1982-11/28/1982)
OPEN	Charlotte Ellis Chron File (11/29/1982-12/16/1982)
OPEN	Charlotte Ellis Chron File (12/17/1982-January 1983)

**SERIES VII: OPL AND SENIOR STAFF MEMORANDA**

This series consists of a set of incoming memoranda to Elizabeth Dole from various Office of Public Liaison senior staff. The memos consist of updates on current views and actions on Reagan administration policies and issues by various constituencies. The most notable groups are conservatives, religious groups including Jewish organizations, labor, the business community, veterans, women, and various ethnic and minority groups. These memos were filed in binders for specific time periods and arranged by the staff member's name. We have continued this arrangement in the folders.

This series also contains a small set of incoming memoranda from senior White House staff covering inclusion in events and other programs in the White House; review of Republican Senators; and requests for Dole and the Office of Public Liaison to respond or follow-up on certain correspondence or requests.

This series also contains outgoing memoranda from Elizabeth Dole to senior staff in the White House regarding current views and actions on Reagan administration

policies and issues by various public constituencies. It also includes strategy plans for working with and improving relations with these groups including Hispanics, blacks, women, and the business community. Some material covers the mobilization of various public constituencies on behalf of the President's legislative agenda, most notably the economic recovery and tax cut bills. It is arranged chronologically.

**Box 90, cont.**

<b>Status</b>	<b>Title</b>
OPEN	OPL Staff Memos September 1981
OPEN	OPL Staff Memos November 1981-December 1981 (1)-(7)

**Box 91**

<b>Status</b>	<b>Title</b>
OPEN	OPL Staff Memos November 1981-December 1981 (8)-(10)
OPEN	OPL Staff Memos January 1982-February 1982 (1)-(10)
OPEN	OPL Staff Memos March 1982-April 1982 (1)-(5)

**Box 92**

<b>Status</b>	<b>Title</b>
OPEN	OPL Staff Memos March 1982-April 1982 (6)-(8)
OPEN	OPL Staff Memos May 1982-[June 1982] (1)-(10)
OPEN	OPL Staff Memos June 1982-July 1982 (1)-(5)

**Box 93**

<b>Status</b>	<b>Title</b>
OPEN	OPL Staff Memos June 1982-July 1982 (6)-(10)
OPEN	OPL Staff Memos August 1982-September 1982 (1)-(12)
OPEN	OPL Staff Memos October 1982-November 1982 (1)

**Box 94**

<b>Status</b>	<b>Title</b>
OPEN	OPL Staff Memos October 1982-November 1982 (2)-(8)
OPEN	OPL Staff Memos December 1982-January 1983 (1)-(11)
OPEN	Dole OPL Staff Memos Dole/Caveney (1)

**Box 95**

<b>Status</b>	<b>Title</b>
OPEN	Dole OPL Staff Memos Dole/Caveney (2)-(5)

Status	Title
OPEN	Senior Staff Incoming Memos (Baker-Meese-Deaver) November 1981
OPEN	Senior Staff Incoming Memos November 1981
OPEN	Senior Staff Memos - 1981
OPEN	Senior Staff Memos - 1982 (January 1982-03/05/1982)
OPEN	Senior Staff Memos - 1982 (03/06/1982-03/31/1982)
OPEN	Senior Staff Memos - 1982 (April 1982-05/04/1982)
OPEN	Senior Staff Memos - 1982 (05/05/1982-05/31/1982)
OPEN	Senior Staff Memos - 1982 (06/01/1982-06/16/1982)
OPEN	Senior Staff Memos - 1982 (06/17/1982-06/30/1982)
OPEN	Senior Staff Memos - 1982 (07/01/1982-07/16/1982)
OPEN	Senior Staff Memos - 1982 (07/16/1982-07/31/1982)
OPEN	Senior Staff Memos - 1982 (08/01/1982-08/11/1982)
OPEN	Senior Staff Memos - 1982 (08/12/1982-09/27/1982)
OPEN	Senior Staff Memos - 1982 (09/28/1982-10/18/1982)
OPEN	Senior Staff Memos - 1982 (10/19/1982-11/07/1982)
OPEN	Senior Staff Memos - 1982 (11/08/1982-01/04/1983)

### **SERIES VIII: WHITE HOUSE STAFFING MEMORANDUMS**

This series consists of White House Staffing Memoranda sent to Elizabeth Dole and the Office of Public Liaison for comments, edits and informational purposes. It consists of the standard routing cover White House Staff memo asking for response to Richard Darman's office, the White House Staff Secretary. Material covers every possible topic and includes requests for comments/edits on Executive Orders, speeches, proclamations, vetoes, trip agendas, press releases and fact sheets, enrolled bills, and meeting agendas and minutes. Included are copies of Dole's responses. These are sometimes penciled on the cover sheet, contained in a short typed note on the cover sheet or where comments are more substantial, in a written memo. Dole's comments reflect input from her senior staff and generally reflect concerns of constituent groups on a certain issue. The material is arranged in roughly chronological order.

#### **Box 95, cont.**

Status	Title
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OPEN Staffing Memoranda - Darman January 1981-September 1981 (1)

**Box 96**

**Status**

**Title**

OPEN Staffing Memoranda - Darman January 1981-September 1981 (2)-(19)

**Box 97**

**Status**

**Title**

OPEN Staffing Memoranda - Darman January 1981-September 1981 (20)(21)

OPEN Darman - Staffing Memorandum Box #-2 - October 1981-December 1981 (1)-(13)

OPEN Darman Staffing Memorandum January 1982-February 1982 (1)-(3)

**Box 98**

**Status**

**Title**

OPEN Darman Staffing Memorandum January 1982-February 1982 (4)-(12)

OPEN Darman - Staffing Memoranda March 1982 (1)-(7)

**Box 99**

**Status**

**Title**

OPEN Darman - Staffing Memoranda March 1982 (8)-(12)

OPEN Darman - Staffing Memoranda April 1982-May 1982 (1)-(14)

**Box 100**

**Status**

**Title**

OPEN Darman - Staffing Memoranda April 1982-May 1982 (15)-(22)

OPEN Staffing Memorandum - Darman June 1982 (1)-(8)

OPEN Staffing Memorandum - Darman July 1982 (1)(2)

**Box 101**

**Status**

**Title**

OPEN Staffing Memorandum - Darman July 1982 (3)-(19)

OPEN Staffing Memorandum - Darman August 1982 (1)(2)

**Box 102**

<b>Status</b>	<b>Title</b>
OPEN	Staffing Memorandum – Darman August 1982 (3)-(11)
OPEN	Staffing Memorandum – Darman September 1982 (1)-(8)

**Box 103**

<b>Status</b>	<b>Title</b>
OPEN	Staffing Memorandum – Darman September 1982 (9)-(16)
OPEN	Darman Staffing Memos October 1982 (1)-(12)

**Box 104**

<b>Status</b>	<b>Title</b>
OPEN	Darman Staffing Memos November 1982 (1)-(14)
OPEN	Darman Staffing Memos December 1982 (1)-(6)

**SERIES IX: CORRESPONDENCE.**

This series consists of incoming letters, and general mailings to Elizabeth Dole. The material is from outside the White House and is mostly from constituent groups lobbying Dole for particular positions on their issues. The material is arranged chronologically.

**Box 104, cont.**

<b>Status</b>	<b>Title</b>
OPEN	[Mail Log - E Dole]

**Box 105**

<b>Status</b>	<b>Title</b>
OPEN	General Correspondence - EHD [March 1981-August 1981] (1)-(3)
OPEN	Incoming Mail April 1981 (1)-(4)
OPEN	Incoming Mail May 1981 (1)-(9)

**Box 106**

<b>Status</b>	<b>Title</b>
OPEN	Incoming Mail June 1981 (1)-(9)
OPEN	Incoming Mail July 1981 (1)-(6)
OPEN	Incoming Mail August 1981 (1)-(3)

**Box 107**

<b>Status</b>	<b>Title</b>
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OPEN	Incoming Mail August 1981 (4)(5)
OPEN	Incoming Mail - September 1981 (1)-(5)
OPEN	Incoming Mail October 1981 (1)-(5)
OPEN	Incoming Mail - November 1981 (1)-(5)
OPEN	Incoming Mail December 1981-January 1982 (1)(2)

**Box 108**

<b>Status</b>	<b>Title</b>
OPEN	Incoming Mail December 1981-January 1982 (3)-(7)
OPEN	Incoming Mail January 1982-March 1982 (1)-(8)
OPEN	Incoming Mail March 1982-April 1982 (1)-(5)

**Box 109**

<b>Status</b>	<b>Title</b>
OPEN	Incoming Mail March 1982-April 1982 (6)(7)
OPEN	Incoming Mail May 1982-June 1982 (1)-(9)
OPEN	Incoming Mail July 1982-August 1982 (1)-(8)

**Box 110**

<b>Status</b>	<b>Title</b>
OPEN	Incoming Mail September 1982-October 1982 (1)-(8)
OPEN	Incoming Mail October 1982-November 1982 (1)-(3)
OPEN	Incoming Mail December 1982-January 1983 (1)-(6)

**SERIES X: OPL REPORTS.**

This series consists of a form report from senior members of the Office of Public Liaison staff describing meetings held that week with outside groups. It includes the name of the group; date, time and place of the meeting; staff member involved; number of guests; and a summary of the discussion with the various groups. The form is called "OPL Meeting Report." They are arranged by week and there after alphabetically by staff member name. Some folders contain an additional form report entitled "Weekly OPL Activity Forecast." This form lists all of the scheduled meetings for that week.

In addition, there are a small amount of outgoing summaries and reports to Chief of Staff James Baker. The material covers the fall of 1982. Two staff members have specific folders, Morton Blackwell and Virginia Knauer. The reports are for April 1982-

July 1982 and the folders also include summaries sent to Baker on their specific outreach work.

**Box 110, cont.**

<b>Status</b>	<b>Title</b>
OPEN	[OPL Reports Week Ending 05/02/1981]

**Box 111**

<b>Status</b>	<b>Title</b>
OPEN	[OPL Reports Week Ending 05/09/1981]
OPEN	[OPL Reports Week Ending 05/16/1981]
OPEN	[OPL Reports Week Ending 05/23/1981]
OPEN	[OPL Reports Week Ending 05/30/1981]
OPEN	[OPL Reports Week Ending 06/06/1981]
OPEN	[OPL Reports Week Ending 06/13/1981] (1)(2)
OPEN	[OPL Reports Week Ending 06/20/1981]
OPEN	[OPL Reports Week Ending 06/27/1981]
OPEN	[OPL Reports Week Ending 07/04/1981]
OPEN	[OPL Reports Week Ending 07/11/1981]
OPEN	[OPL Reports Week Ending 07/18/1981]
OPEN	[OPL Reports Week Ending 07/25/1981]
OPEN	[OPL Reports Week Ending 08/08/1981]
OPEN	[OPL Reports Week Ending 08/15/1981]
OPEN	[OPL Reports Week Ending 08/22/1981]
OPEN	[OPL Reports Week Ending 08/29/1981]
OPEN	[OPL Reports Week Ending 09/05/1981]
OPEN	[OPL Reports Week Ending 09/12/1981] (1)(2)
OPEN	[OPL Reports Week Ending 09/19/1981] (1)(2)

**Box 112**

<b>Status</b>	<b>Title</b>
OPEN	[OPL Reports Week Ending 09/26/1981] (1)(2)
OPEN	[OPL Reports Week Ending 10/03/1981]
OPEN	[OPL Reports Week Ending 10/10/1981] (1)(2)
OPEN	[OPL Reports Week Ending 10/17/1981]
OPEN	[OPL Reports Week Ending 10/24/1981]

<b>Status</b>	<b>Title</b>
OPEN	[OPL Reports Week Ending 10/31/1981]
OPEN	[OPL Reports Week Ending 11/07/1981] (1)(2)
OPEN	[OPL Reports Week Ending 11/14/1981]
OPEN	[OPL Reports Week Ending 11/21/1981]
OPEN	[OPL Reports Week Ending 11/28/1981]
OPEN	[OPL Reports Week Ending 12/05/1981]
OPEN	[OPL Reports Week Ending 12/12/1981]
OPEN	[OPL Reports Week Ending 12/19/1981]
OPEN	[OPL Reports Week Ending 12/26/1981]
OPEN	[OPL Reports Week Ending 01/09/1982]
OPEN	[OPL Reports Week Ending 01/16/1982]
OPEN	[OPL Reports Week Ending 02/06/1982] (1)(2)
OPEN	[OPL Reports Week Ending 02/13/1982]

**Box 113**

<b>Status</b>	<b>Title</b>
OPEN	[OPL Reports Week Ending 02/20/1982]
OPEN	[OPL Reports Week Ending 02/27/1982] (1)(2)
OPEN	[OPL Reports Week Ending 03/06/1982]
OPEN	[OPL Reports Week Ending 03/13/1982]
OPEN	[OPL Reports Week Ending 03/20/1982]
OPEN	[OPL Reports Week Ending 03/27/1982]
OPEN	[OPL Reports Week Ending 04/03/1982] (1)-(3)
OPEN	[OPL Reports Week Ending 04/10/1982]
OPEN	[OPL Reports Week Ending 04/17/1982]
OPEN	[OPL Reports Week Ending 04/24/1982]
OPEN	[OPL Reports Week Ending 05/01/1982]
OPEN	[OPL Reports Week Ending 05/08/1982]
OPEN	[OPL Reports Week Ending 05/15/1982]
OPEN	[OPL Reports Week Ending 05/22/1982]
OPEN	[OPL Reports Week Ending 05/29/1982]
OPEN	[OPL Reports Week Ending 06/05/1982]
OPEN	[OPL Reports Week Ending 06/12/1982] (1)(2)



<b>Status</b>	<b>Title</b>
OPEN	[OPL Reports Week Ending 06/19/1982]
OPEN	[OPL Reports Week Ending 06/26/1982]
OPEN	[OPL Reports Week Ending 07/03/1982]

**Box 114**

<b>Status</b>	<b>Title</b>
OPEN	[OPL Reports Week Ending 07/10/1982]
OPEN	[OPL Reports Week Ending 07/17/1982]
OPEN	[OPL Reports Week Ending 07/24/1982]
OPEN	[OPL Reports Week Ending 07/31/1982]
OPEN	[OPL Reports Week Ending 08/07/1982]
OPEN	[OPL Reports Week Ending 08/14/1982]
OPEN	[OPL Reports Week Ending 08/21/1982]
OPEN	[OPL Reports Week Ending 10/09/1982]
OPEN	[OPL Reports Week Ending 10/16/1982] (1)(2)
OPEN	[OPL Reports Week Ending 10/23/1982]
OPEN	[OPL Reports Week Ending 10/30/1982]
OPEN	[OPL Reports Week Ending 11/06/1982]
OPEN	[OPL Reports Week Ending 11/13/1982]
OPEN	[OPL Reports Week Ending 11/20/1982]
OPEN	[OPL Reports Week Ending 11/27/1982]
OPEN	[OPL Reports Week Ending 12/04/1982]
OPEN	[OPL Reports Week Ending 12/11/1982] (1)(2)
OPEN	[OPL Reports Week Ending 12/18/1982] (1)(2)
OPEN	[OPL Reports Week Ending 12/25/1982]
OPEN	[OPL Reports Week Ending 01/08/1983]
OPEN	[OPL Reports - Blank]
OPEN	James Baker Reports (1)(2)
OPEN	Morton Blackwell (1)-(3)

**Box 115**

<b>Status</b>	<b>Title</b>
OPEN	Morton Blackwell (4)(5)
OPEN	Virginia Knauer (1)-(4)

## **SERIES XI: EXTERNAL REPORTS**

This series consists of reports for "Senior Staff" from the spring and summer of 1981 regarding outside activities of Cabinet Departments and various agencies regarding weekly activity and public events. The material reports on public affairs events (July 1981 only), Congressional relations and intergovernmental affairs for these departments and agencies. The material was distributed by Frank Ursomarso (White House Communications), Rich Williamson (White House Office of Intergovernmental Affairs) and Max Friedersdorf (White House Office of Legislative Affairs). The information provided by cabinet agencies is their weekly public activities. Most of these are focused on assisting the President's efforts to pass tax cut legislation, and implementing new federal regulations particularly those emphasizing Reagan's new federalism initiatives. The material is arranged by each distributor's name.

### **Box 115, cont.**

<b>Status</b>	<b>Title</b>
OPEN	Ursomarso [Departmental Reports] July 1981 (1)-(3)
OPEN	Williamson [Office of Intergovernmental Affairs] June 1981-August 1981 (1)-(6)
OPEN	Friedersdorf [Office of Legislative Affairs] March 1981 (1)-(3)
OPEN	Friedersdorf [Office of Legislative Affairs] April 1981 (1)-(4)

### **Box 116**

<b>Status</b>	<b>Title</b>
OPEN	Friedersdorf [Office of Legislative Affairs] May 1981 (1)-(3)
OPEN	Friedersdorf [Office of Legislative Affairs] June 1981 (1)-(6)
OPEN	Friedersdorf [Office of Legislative Affairs] July 1981 (1)-(5)

## **SERIES XII: EVENTS**

This series consists of material relating to Presidential meetings with constituent groups coordinated by Elizabeth Dole and the Office of Public Liaison. Material includes schedule proposals with the purpose and background for the meeting; photographs of the meeting; meeting planning; lists of participants; a request for appointment form; follow-up responses from groups; background information provided by the participant group; comments on the level of support for Reagan and likely responses in a meeting; requests for messages from President Reagan for

certain groups or events; and thank-you notes to the groups and/or individuals for participating. There a small amount of events with the Vice President. The material is arranged in chronological order.

**Box 116, cont.**

<b>Status</b>	<b>Title</b>
OPEN	Right to Life 01/22/1981
OPEN	Business Meeting 01/30/1981
OPEN	International Year of Disabled Persons 02/05/1981
OPEN	Senate Youth – Student Leaders 02/05/1981
OPEN	Hispanic Community Meeting – 02/12/1981 (1)(2)
OPEN	Veterans Groups Meeting – 02/14/1981

**Box 117**

<b>Status</b>	<b>Title</b>
OPEN	[Key Constituency Leader Briefing] 02/16/1981
OPEN	Conservative Organization Leaders 02/17/1981
OPEN	National Patriotism Week 02/17/1981
OPEN	Conservative Coalition Group Meeting 02/17/1981
OPEN	Briefing of Business Leaders 02/19/1981
OPEN	Economic Briefing – Associations 02/20/1981
OPEN	Meeting with Bowie Kuhn, Baseball Commissioner – 02/25/1981
OPEN	Easter Seal Child with POTUS 03/04/1981
OPEN	Jewish Leaders Meeting 03/09/1981 (1)(2)
OPEN	Western Regional Council 03/09/1981
OPEN	Housing and Construction Meeting 03/11/1981
OPEN	Meeting with Spencer W. Kimball – 03/13/1981
OPEN	Association of General Contractors of America Convention POTUS Drop-by 03/16/1981
OPEN	Jerry Lewis & 1981 Muscular Dystrophy Association National Poster Child 03/16/1981
OPEN	American Legion Distinguished Service Medal 03/16/1981
OPEN	State Commissioners of Agriculture 03/16/1981 or 03/17/1981

<b>Status</b>	<b>Title</b>
OPEN	American Energy Week 03/16/1981-03/20/1981 (1)-(3)
OPEN	National Alliance of Business Board of Directors Meeting 03/17/1981
OPEN	Chadwick School Group Meeting with President 03/18/1981
OPEN	American Legion Merchant Marine Achievement Trophy Presentation 03/19/1981
OPEN	March of Dimes with POTUS 03/23/1982
OPEN	Elmer Staats Meeting with President 03/23/1981
OPEN	National Association of Realtors Annual Legislative Conference 03/23/1981
OPEN	Farm Magazine Editors Briefing 03/23/1981
OPEN	Sister City Program with POTUS 03/27/1981
OPEN	Executive Board of the Opportunities Industrialization Centers of America 04/02/1981
OPEN	American Cancer Society with POTUS 04/03/1981
OPEN	Law Day Proclamation Reading 04/06/1981
OPEN	Swearing In - Art Teele 04/08/1981
OPEN	The President's Visit to Tuskegee 04/12/1981
OPEN	Leadership of the Federation of American Hospitals Week of 04/13/1981
OPEN	Charles Evers 04/13/1981
OPEN	Economic Package Briefing with U.S. Trade Association Representatives 04/13/1981
OPEN	Swearing-in Ceremony for Michael Cardenas, 04/14/1981
OPEN	Economic Package Briefing with Chief Executive Officers and Washington Representatives 04/15/1981

### **Box 118**

<b>Status</b>	<b>Title</b>
OPEN	Hispanic Chamber of Commerce Meeting - 04/16/1981
OPEN	Swearing-in Victor Rivera Minority Business Development Agency Administrator 04/16/1981
OPEN	Joe Louis Burial - 04/21/1981

Status	Title
OPEN	U.S. Holocaust Memorial Council - Days of Remembrance, 04/30/1981 (1)-(3)
OPEN	Presentation - Freedoms Foundation Honorary Chairmanship 05/06/1981
OPEN	Representatives of Six Health Industry Association – Rose Garden 05/11/1981
OPEN	Ceremony - Small Business Week – 05/13/1981
OPEN	Meeting with Agostino Cardinal Casaroli – 05/15/1981-05/16/1981
OPEN	Presentation of Recording for the Blind Scholastic Achievement Awards – 05/19/1981
OPEN	Swearing-in Ceremony for Anne Gorsuch and John Hernandez 05/20/1981
OPEN	Video-taping for Teamsters Annual Convention 05/27/1981
OPEN	Loret Ruppe Swearing-in 05/28/1981
OPEN	Multiple Sclerosis Mother and Father of the Year and Frank Sinatra – 06/03/1981
OPEN	Non-Key Federal Supporters Reception – 06/11/1981
OPEN	Thank You Reception [Supporters of Economic Plan] – 06/11/1981 (1)(2)
OPEN	Endorsing Labor Unions Meeting – 06/11/1981
OPEN	POW-MIA Bill Signing – 06/12/1981
OPEN	Meeting with Dr. B. Hooks and M. Bush Wilson – 06/23/1981
OPEN	U.S. Jaycees National Convention 06/24/1981
OPEN	Dravo Corporation Business Review Meeting – 06/24/1981
OPEN	Meeting with Disabled Mountain Climbers – 07/08/1981
OPEN	Meeting with Oil Leaders – 07/09/1981
OPEN	Meeting with Dr. Cheek with President – 07/09/1981
OPEN	Meeting with Italian-Americans – 07/13/1981
OPEN	Meeting with Polish-Americans – 07/13/1981
OPEN	Meeting with Willie Stargel – 07/14/1981
OPEN	Meeting with Small Business 07/15/1981
OPEN	Labor Leaders Reception 07/15/1981

Status	Title
OPEN	Video Taping of Messages to Three Unions - 07/17/1981
OPEN	Meeting with Veterans Organizations - 07/17/1981
OPEN	Meeting with Howard Jarvis - 07/23/1981

**Box 119**

Status	Title
OPEN	Tax Briefing for Corporate Representatives 07/27/1981
OPEN	Tax Briefing for Trade Association Representatives 07/27/1981
OPEN	Future Farmers of America Meeting with Vice President - 07/30/1981
OPEN	Meeting with Dr. Wilson Riles - 08/31/1981
OPEN	Meeting for Nick Haywood, et al. Sertoma Award Winner - 09/11/1981
OPEN	Meeting Young American Medals for Bravery and Service - 09/11/1981
OPEN	Reception for Supporters of President's Tax Program from Public Sector 09/15/1981
OPEN / DIGITIZED	<a href="#"><u>Luncheon for Black-College Day and Signing of President's Executive Order 09/15/1981</u></a>
OPEN	Hispanic Heritage Week Luncheon - 09/16/1981
OPEN	Boys Club of America Boy-of-the-Year - 09/16/1981
OPEN / DIGITIZED	<a href="#"><u>Reverend Abernathy - 09/22/1981</u></a>
OPEN	Retired Senior Volunteer Program (RSVP) - 09/23/1981
OPEN	Raoul Wallenberg - Signing Ceremony of Joint Resolutions 10/05/1981
OPEN	AWACS Briefing for Fisher Group - 10/06/1981
OPEN	Columbus Day Signing Ceremony 10/09/1981
OPEN	National Epilepsy Poster Child 10/09/1981
OPEN	Presidents Meeting with Al Spiegel 10/13/1981
OPEN	AWACS Briefing for Fisher Group 10/13/1981
OPEN	American Business Conference - 10/20/1981
OPEN	American Stock Exchange Foreign Investors Briefing 10/26/1981

<b>Status</b>	<b>Title</b>
OPEN	Small Business Community - 10/26/1981
OPEN	Small Business Meeting with Vice President - 11/02/1981
OPEN	Archbishop Iakovos, Primate of the Greek Orthodox Church - 11/03/1981
OPEN	Money Managers - 11/05/1981
OPEN	Presentation of Christmas Seals Monday 11/09/1981
OPEN	Announcement of Vietnam Veterans Leadership Program - 11/10/1981 (1)(2)
OPEN	Veterans Day - Presidential Wreath Laying 11/11/1981
OPEN	Executive Board of American Association of Minority Enterprise Business Investment Companies - 11/16/1981
OPEN	Presentation by the National Turkey Federation of Thanksgiving Turkey - 11/18/1981
OPEN	Jewish Supporters - Meeting with President and Vice President - 11/19/1981 (1)-(5)

#### **Box 120**

<b>Status</b>	<b>Title</b>
OPEN	Jewish Community Organizational Leaders - 11/19/1981 (1)-(3)
OPEN	National Family Week - 11/22/1981
OPEN	Vice President's Reception for Labor Leaders - 11/30/1981
OPEN	Presidential Participation - White House Conference on Aging - 11/30/1981
OPEN	General Board of the Teamsters 12/01/1981 (1)-(3)
OPEN	Agricultural Leaders - 12/02/1981
OPEN	AFL-CIO Executive Council 12/02/1981 (1)-(3)
OPEN / DIGITIZED	<a href="#">National Rifle Association - 12/07/1981</a>
OPEN	March of Dimes Signing Ceremony - 12/09/1981
OPEN	American Society of Association Executives - 12/10/1981
OPEN	Mr. and Mrs. Dwane Wallace (Velma) 12/11/1981
OPEN	Associated General Contractors of America - 12/16/1981
OPEN	Meeting with President and Automobile and Mobile Source Representatives - 12/18/1981

<b>Status</b>	<b>Title</b>
OPEN	Polish American Community - 12/21/1981
OPEN	Task Force on Legal Equity 12/21/1981 (1)(2)
OPEN	Annual National Convention of the American Farm Bureau Federation 01/06/1982
OPEN	U.S. Chamber of Commerce 01/21/1982
OPEN	Pro-Life Organizations - 01/22/1982

**Box 121**

<b>Status</b>	<b>Title</b>
OPEN	Farewell Meeting with Mr. and Mrs. Jack Stein - 01/22/1982
OPEN	Small Business Owners/Operators Monday 01/25/1982
OPEN / DIGITIZED	<a href="#">National Black Republican Leadership - 01/28/1982</a>
OPEN	John Jacob - National Urban League - 01/29/1982
OPEN	John Jacob Meeting with President on 01/29/1982
OPEN	Mrs. Dole's Meeting with the President - 02/01/1982
OPEN	U.S. Senate Youth Program - 02/02/1982
OPEN	Boy Scouts of America - "Report to the Nation" - 02/04/1982
OPEN	Meeting with Labor Leaders - 02/04/1982
OPEN	Reverend Bob Schuler ("Hour of Prayer") - 02/04/1982
OPEN	National Religious Broadcasters Convention - 02/09/1982
OPEN	Reception for Women Appointees in the Reagan Administration - 02/10/1982
OPEN / DIGITIZED	<a href="#">Opportunities Industrialization Centers of America, Inc. Briefing - 02/10/1982</a>
OPEN	General Jarl Wahlstrom - International Leader of the Salvation Army - 02/11/1982
OPEN	Roy Williams, President of the Teamsters - 02/11/1982
OPEN	National Day of Prayer Proclamation - Signing Ceremony - 02/12/1982
OPEN	President of Reserve Officers Association - 02/16/1982
OPEN	American Legion Commander - Jack Flynt - 02/16/1982
OPEN	Big Brother/Big Sisters of America - 02/19/1982
OPEN	Small Business Leaders - 02/19/1982



<b>Status</b>	<b>Title</b>
OPEN	Conference of Grand Masters of Masons - 02/22/1982
OPEN	AMVETS Gold Helmet Award - 02/23/1982
OPEN	William P. Rogers - 03/01/1982
OPEN	Small Business Leaders - 03/01/1982 (1)(2)
OPEN	Afghanistan Day - Bill Signing Ceremony - 03/10/1982
OPEN	Business Roundtable Leaders - 03/13/1982
OPEN	California Beef Cattle Industry - 03/17/1982
OPEN	National Association of Manufacturers (Luncheon Meeting) - 03/18/1982
OPEN	Housing and Home Building Industry - 03/19/1982 (1)-(6)

## **Box 122**

<b>Status</b>	<b>Title</b>
OPEN	Briefing for Agricultural Editors and Other Agricultural Representatives - 03/22/1982
OPEN	Signing of National Poison Prevention Week Proclamation - 03/22/1982
OPEN	Meeting with Republican National Committee/Labor 03/22/1982
OPEN	Presidential and Vice Presidential Meeting with Chief Executive Officers re: President's Task Force on Private Sector Initiatives - 03/24/1982 (1)(2)
OPEN	Joint Action in Community Service/Volunteer of the Year Meeting with EHD -03/25/1982
OPEN / DIGITIZED	<a href="#">Black Church Leaders - 03/26/1982</a>
OPEN	National Association of Realtors - 03/29/1982
OPEN	Poster Children for National Arthritis Month (Photo) - 03/31/1982
OPEN	Veterans of Foreign Wars National Commander and Voice of Democracy Scholarship Program Winners - 03/31/1982
OPEN	Savings and Loan Associations - 04/01/1982 (1)-(3)
OPEN	4-H Meeting - 04/01/1982
OPEN	Signing Ceremony for Older Americans Month Proclamations - 04/02/1982

<b>Status</b>	<b>Title</b>
OPEN	Presentation of the Papers of Dwight David Eisenhower - 04/05/1982
OPEN	National Conference of the Building and Construction Trades Development - 04/05/1982 (1)(2)
OPEN	Selected Leaders of Jewish Community - 04/12/1982
OPEN	Religious Leaders (Jay Moorhead) - 04/13/1982 (1)(2)
OPEN	1982 National Teacher of the Year - Bruce Brombacher - 04/15/1982
OPEN	U.S. Holocaust Memorial - 04/20/1982 (1)-(3)

**Box 123**

<b>Status</b>	<b>Title</b>
OPEN	U.S. Holocaust Memorial - 04/20/1982 (4)-(7)
OPEN	National Year of Disabled Person and Acceptance of Honorary Chairmanship of 7th Paralympic Games - 04/22/1982 (1)(2)
OPEN	CBI (Caribbean Basin Initiative) Luncheon 04/23/1982 (1)-(3)
OPEN	Courage Award for Cancer - 04/26/1982
OPEN	Major National Service Organizations (Moorhead) - 04/27/1982
OPEN	Leadership of Associated Builders and Contractors, Inc. - 04/27/1982
OPEN	Lunch with 80 Chief Executive Officers - 04/28/1982 (1)(2)
OPEN	President Meeting with Mr. and Mrs. Floyd Patterson - 04/29/1982
OPEN	Better Hearing and Speech Month - 04/30/1982
OPEN / DIGITIZED	<a href="#"><u>President's Advisory Committee on Small and Minority Business - 04/30/1982</u></a>
OPEN	National Day of Prayer Observance - 05/06/1982 (1)(2)
OPEN	Corporate Chief Executive Officers - 05/11/1982
OPEN	Trade Association and Business Leaders - 05/11/1982
OPEN	Small Business Chief Executive Officers - 05/11/1982

<b>Status</b>	<b>Title</b>
OPEN	Photo with Multiple Sclerosis Poster Mother and Father - 05/12/1982
OPEN	Money Managers - 05/12/1982 - 1:45-2:30
OPEN	Brazil - U.S. Business Council (Clark's Action) - 05/12/1982
OPEN	President's Meeting with Bankers - 05/13/1982
OPEN	Small Business Week Ceremony Honoring Small Business Person of the Year - 05/13/1982
OPEN	Presentation of the Scholastic Achievements Awards to Blind College Graduates - 05/17/1982

### **Box 124**

<b>Status</b>	<b>Title</b>
OPEN	Howard University Fundraiser - 05/20/1982
OPEN / DIGITIZED	<a href="#">American Retail Federation - 05/20/1982</a>
OPEN	Present Cancer Courage Award - 05/21/1982
OPEN	Memorial Day Ceremony at Arlington Ceremony - 05/31/1982
OPEN	Vice President's Meeting - American Stock Exchange - 06/14/1981-06/15/1982
OPEN	Kickoff of National Campaign in Support of a Balanced Budget - 06/15/1982
OPEN	Vice President's Meeting with Aging Community Leaders - 06/16/1982
OPEN	Tax Tuition Credit - 06/22/1982
OPEN	Black Republican Candidates - 06/22/1982 - Canceled
OPEN	Staff Briefing on Women's Issues - 06/29/1982
OPEN	Voting Rights Signing Ceremony - 06/29/1982 (1)(2)
OPEN	Lunch with Congressional Leaders re: Balanced Budget - 07/12/1982
OPEN	Financial Industry Chief Executive Officers Drop-by - 07/12/1982
OPEN	Meeting with Aging Community Leaders - 07/13/1982
OPEN	President's Meeting with Archbishop Roach - 07/16/1982
OPEN	Balanced Budget Amendment Briefing - 07/19/1982 (1)-(4)

<b>Status</b>	<b>Title</b>
OPEN	Captive Nations Week – Signing Ceremony – 07/19/1982
OPEN	Drop-by Briefing for Hispanic Appointees/Supporters – 07/20/1982 1:30 (1)(2)
OPEN	Caribbean Basin Initiatives Chief Executive Officers – Meeting with President 07/21/1982
OPEN	Small Business Innovation Act Signing Ceremony 07/22/1982
OPEN	Future Farmers of America – 07/27/1982
OPEN	Address to the Knights of Columbus - 08/03/1982
OPEN	Address the Veterans of Foreign Wars Convention – 08/16/1982
OPEN	Deficit Reduction Action Group (DRAG) – 08/18/1982
OPEN	Women’s Auxiliary of the American Legion – 08/26/1982
OPEN	Habib – Medal of Freedom Awards Ceremony – 09/07/1982 (1)(2)

#### **Box 125**

<b>Status</b>	<b>Title</b>
OPEN	Hispanic Heritage Week Reception – 09/15/1982 (1)(2)
OPEN / DIGITIZED	<a href="#">National Black Republican Council – 09/15/1982</a>
OPEN	Overseas Private Investment Corporation Event (Fuller Project) – 09/20/1982
OPEN	Aerospace Chief Executive Officers – 09/21/1982
OPEN	Meetings with Jaycees – 09/21/1982
OPEN	Black College President Briefing – 09/22/1982 (1)(2)
OPEN	Boys Club of America/National Boy of Year – 09/22/1982
OPEN	Reverend Leon Sullivan (Opportunities Industrialization Centers of America) – 09/23/1982
OPEN	Candlelight Ceremony for National Prayer Day – 09/25/1982 (1)(2)
OPEN	American Business Conference (ABC) – 09/28/1982 (1)(2)
OPEN	Patriarch Diodorus of Jerusalem of the Greek Orthodox Church – 10/05/1982

<b>Status</b>	<b>Title</b>
OPEN	American Eagle Award (Invest in America National Council) - 10/05/1982
OPEN	AFL-CIO/Vice President - Foreign Policy Briefing - 10/12/1982
OPEN	Meese/Baker Events with Chief Executive Officers - 10/14/1982 (1)-(4)
OPEN	Meeting with American Association for Respiratory Therapy - 10/18/1982
OPEN	Photo Op for Fred Napolitano, Home Builders and National Housing Week - 10/18/1982 (1)(2)
OPEN	William A. Steiger Award - National Venture Capital Association - 10/18/1982
OPEN	Presidential Proclamation Signing, National Housing Week - 10/19/1982
OPEN	Lubavitch Orthodox Jewish Leaders - 10/22/1982
OPEN	Polish-American Leaders - 10/25/1982
OPEN	Coordinating Council on Women/Working Group - 10/25/1982
OPEN	Small Business Briefing - 10/27/1982

### **SERIES XIII: PRESIDENTIAL SCHEDULING PROPOSALS**

This series consists of material relating to Presidential events proposed by the Office of Public Liaison for 1981 only. It also includes Presidential events proposed by the Public Liaison Office which were turned down by the Office of Appointments and Scheduling. Folders include the original proposal from the Public Liaison staff (usually Dole), and other material supporting the event and explanations of changes or cancellations of events. The regretted events include the "regret" stamp from Appointments & Scheduling.

#### **Box 126**

<b>Status</b>	<b>Title</b>
OPEN	[Presidential Scheduling Proposals 1981] (1)(2)
OPEN	Pending Schedule Proposal Requests - 1981 (1)-(3)
OPEN	Regrets - 1981 (1)-(6)

## **SERIES XIV: INVITATIONS, 1981-1983**

This series consist of material relating to invitations to events, both personal and professional, for Mrs. Dole and often Senator and Mrs. Dole. The series includes folders of invitations accepted and events completed; and invitations declined. It is arranged in chronological order by the event date.

### **Box 126, cont.**

<b>Status</b>	<b>Title</b>
OPEN	Press Requests Completed January 1981-May 1981 (1)-(3)
OPEN	Declined Invitations - January 1981 and Before (1)-(4)

### **Box 127**

<b>Status</b>	<b>Title</b>
OPEN	February 1981 Declined Invitations (1)-(4)
OPEN	February 1981 Invitations - Miscellaneous
OPEN	March 1981 Completed Events (1)-(3)
OPEN	March 1981 Declined Invitations (1)-(5)
OPEN	March 1981 Invitations - Miscellaneous
OPEN	April 1981 Completed Events (1)-(5)

### **Box 128**

<b>Status</b>	<b>Title</b>
OPEN	April 1981 Declined Invitations (1)-(6)
OPEN	April 1981 Invitations - Miscellaneous
OPEN	May 1981 Events Complete (1)-(11)

### **Box 129**

<b>Status</b>	<b>Title</b>
OPEN	May 1981 Declined Invitations (1)-(9)
OPEN	June 1981 Invitations (1)-(5)

### **Box 130**

<b>Status</b>	<b>Title</b>
OPEN	June 1981 Invitations (6)-(13)
OPEN	June 1981 Open Requests (1)-(5)
OPEN	July 1981 Declined Invitations [Accepted and Declined] (1)

### **Box 131**

<b>Status</b>	<b>Title</b>
OPEN	July 1981 Declined Invitations [Accepted and Declined] (2)-(7)
OPEN	August 1981 Declines [Accepted and Declined] (1)-(9)
OPEN	September 1981 Declines [Accepted and Declined] (1)-(3)

**Box 132**

<b>Status</b>	<b>Title</b>
OPEN	September 1981 Declines [Accepted and Declined] (4)-(14)
OPEN	October 1981 Completed Events
OPEN	October 1981 Declines I (1)-(4)

**Box 133**

<b>Status</b>	<b>Title</b>
OPEN	October 1981 - Declines I (5)-(8)
OPEN	October 1981 Declines II (1)-(5)
OPEN	November 1981 Events [Accepted] (1)(2)
OPEN	November 1981 Declines (1)-(5)

**Box 134**

<b>Status</b>	<b>Title</b>
OPEN	November 1981 Declines (6)-(8)
OPEN	December 1981 Events (1)(2)
OPEN	December 1981 Declines (1)-(6)
OPEN	December 1981 Open Declines (1)-(3)
OPEN	January 1982 Events Completed

**Box 135**

<b>Status</b>	<b>Title</b>
OPEN	January 1982 Declines (1)-(8)
OPEN	February 1982 Completed Events
OPEN	February 1982 Declines (1)-(9)

**Box 136**

<b>Status</b>	<b>Title</b>
OPEN	March 1982 Events (1)(2)
OPEN	March 1982 - Declines (1)-(14)
OPEN	April 1982 Events

**Box 137**

<b>Status</b>	<b>Title</b>
OPEN	April 1982 Declines I (1)-(5)
OPEN	April 1982 Declines II (1)-(8)
OPEN	May 1982 Completed Events (1)(2)
OPEN	May 1982 Declines (1)-(4)

**Box 138**

<b>Status</b>	<b>Title</b>
OPEN	May 1982 Declines (5)-(10)
OPEN	June 1982 Events
OPEN	June 1982 Declines (1)-(11)

**Box 139**

<b>Status</b>	<b>Title</b>
OPEN	July 1982 Events (1)(2)
OPEN	July 1982 Declines (1)-(5)
OPEN	August 1982 Events
OPEN	August 1982 Declines (1)-(4)
OPEN	September 1982 Events (1)-(4)
OPEN	September 1982 Declines (1)(2)

**Box 140**

<b>Status</b>	<b>Title</b>
OPEN	September 1982 Declines (3)-(11)
OPEN	October 1982 Events (1)(2)
OPEN	October 1982 Declines (1)-(6)

**Box 141**

<b>Status</b>	<b>Title</b>
OPEN	October 1982 Declines (7)-(12)
OPEN	November 1982 Events
OPEN	November 1982 Declines (1)-(9)
OPEN	December 1982 Events (1)(2)
OPEN	December 1982 Declines (1)

**Box 142**

<b>Status</b>	<b>Title</b>
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OPEN	December 1982 Declines (2)-(9)
OPEN	January 1983 Accepts (1)(2)
OPEN	January 1983 Declines (1)-(8)

**Box 143**

<b>Status</b>	<b>Title</b>
OPEN	February 1983 Declines (1)-(4)
OPEN	March 1983 Declines (1)(2)
OPEN	April 1981 Declines (1)-(3)

**SERIES XV: TELEPHONE LOGS, 1980-1981**

This series consists of a combination of the White House "Telephone Memorandum" forms; pre-printed telephone message forms; handwritten or typed notes on incoming telephone calls; telephone "while you were out" notebooks; and a leather bound account book with handwritten phone logs kept daily from April 29, 1981-July 16, 1981. The pre-printed "while you were out" notebooks contain messages for some of Dole's senior staff also. Some of the notebooks were for Dole while she was on the transition staff for President-elect Reagan, but it appears they were carried over to the White House.

**Box 143, cont.**

<b>Status</b>	<b>Title</b>
OPEN	Old Telephone Logs - January 1981 (1)(2)
OPEN	Old Telephone Logs - February 1981 (1)-(6)
OPEN	Old Telephone Logs - March 1981 (1)(2)
OPEN	Telephone Logs March 1981 (1)-(3)

**Box 144**

<b>Status</b>	<b>Title</b>
OPEN	Telephone Logs April 1981 (1)(2)
OPEN	Telephone Logs May 1981 (1)(2)
OPEN	Telephone Logs June 1981 (1)-(3)
OPEN	Telephone Logs July 1981 (1)-(4)
OPEN	Telephone Logs August 1981
OPEN	Telephone Message Form (11/14/1980-11/26/1980)
OPEN	Telephone Message Form (11/17/1980-11/21/1980)

<b>Status</b>	<b>Title</b>
OPEN	Telephone Message Form (11/18/1980-11/26/1980)
OPEN	Telephone Message Form (11/19/1980-01/09/1981)
OPEN	Telephone Message Form (11/18/1980-01/09/1981)

**Box145**

<b>Status</b>	<b>Title</b>
OPEN	Telephone Message Form (01/05/1981-02/02/1981)
OPEN	Telephone Message Form (01/31/1981-02/06/1981)
OPEN	Telephone Message Form (02/03/1981-02/23/1981)
OPEN	Telephone Message Form (02/23/1981-03/09/1981)
OPEN	Telephone Message Form (03/09/1981-03/27/1981)
OPEN	Telephone Message Form (04/01/1981-04/21/1981)
OPEN	Telephone Message Form (04/21/1981-05/18/1981)
OPEN	[Telephone Log - 04/20/1981-07/1/1981]