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OPEN

February 2, 1981

Dear Mr. Gilbert:

I have been asked to acknowledge your letter to the President and to thank you for inviting him to the third annual dinner.

Your thoughtfulness of the President is most appreciated but we are unable to project his schedule so far in advance. It is suggested, therefore, that you proceed with your plans at this time, not counting on his participation. Then, if you would like to renew your invitation to the President nearer the date -- I suggest around ten to twelve weeks ahead -- we should be better able to give you a definite answer.

With our best wishes,

Sincerely,

Gregory J. Newell
Special Assistant
to the President

X
Mr. Daniel D. Gilbert
President
Eureka College
Eureka, IL 61530

GJN:MR:ead
GJN-18

April 8, 1981

Dear Mr. and Mrs. Gilbert:

The President and Mrs. Reagan have asked me to thank you for your kind invitation.

While they were unable to accept, the President and the First Lady want you to know they appreciated your thoughtfulness and send you their best wishes.

Sincerely,

Gregory J. Newell
Special Assistant
to the President

Mr. and Mrs. ^x ~~Dan Gilbert~~
~~Eureka College~~
~~300 College Avenue~~
~~Eureka, IL 61530~~

GJN:MR:elb
GJN-4A

WHITE HOUSE MAIL ROOM
RECEIPT FOR INSURED MAIL

Date 4-17-81 No. 300326

Time of Receipt 4:15pm Clerk's Init. 31

Declared Value 100.00 Fee Paid 1.25

Postage 4.73

Special Handling _____

Special Delivery _____

Restricted Delivery Fee _____

Return Receipt Fee:
At Time of Mailing _____

After Time of Mailing _____

Sender W. H. CENTRAL FILES

Addressee _____

MR. DANIEL D. GILBERT

PRES. EUREKA COLLEGE

EUREKA, ILLINOIS 61530

April 27, 1981

Dear Mr. and Mrs. Gilbert:

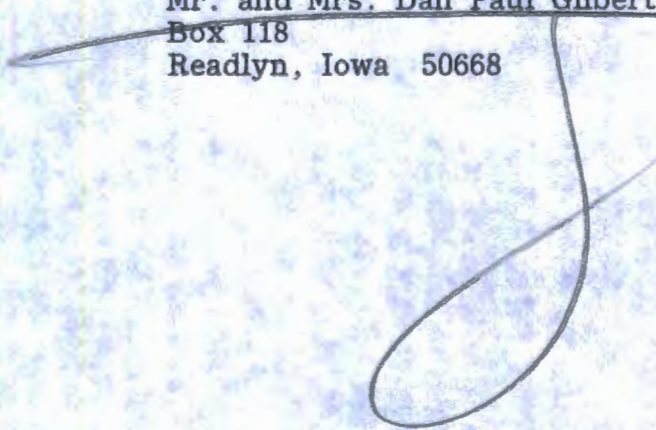
Thank you for your recent message expressing your thoughts on the right-to-life issue. At a recent news conference I was asked my views on the subject. I am pleased to attach that portion of the news conference transcript containing my remarks.

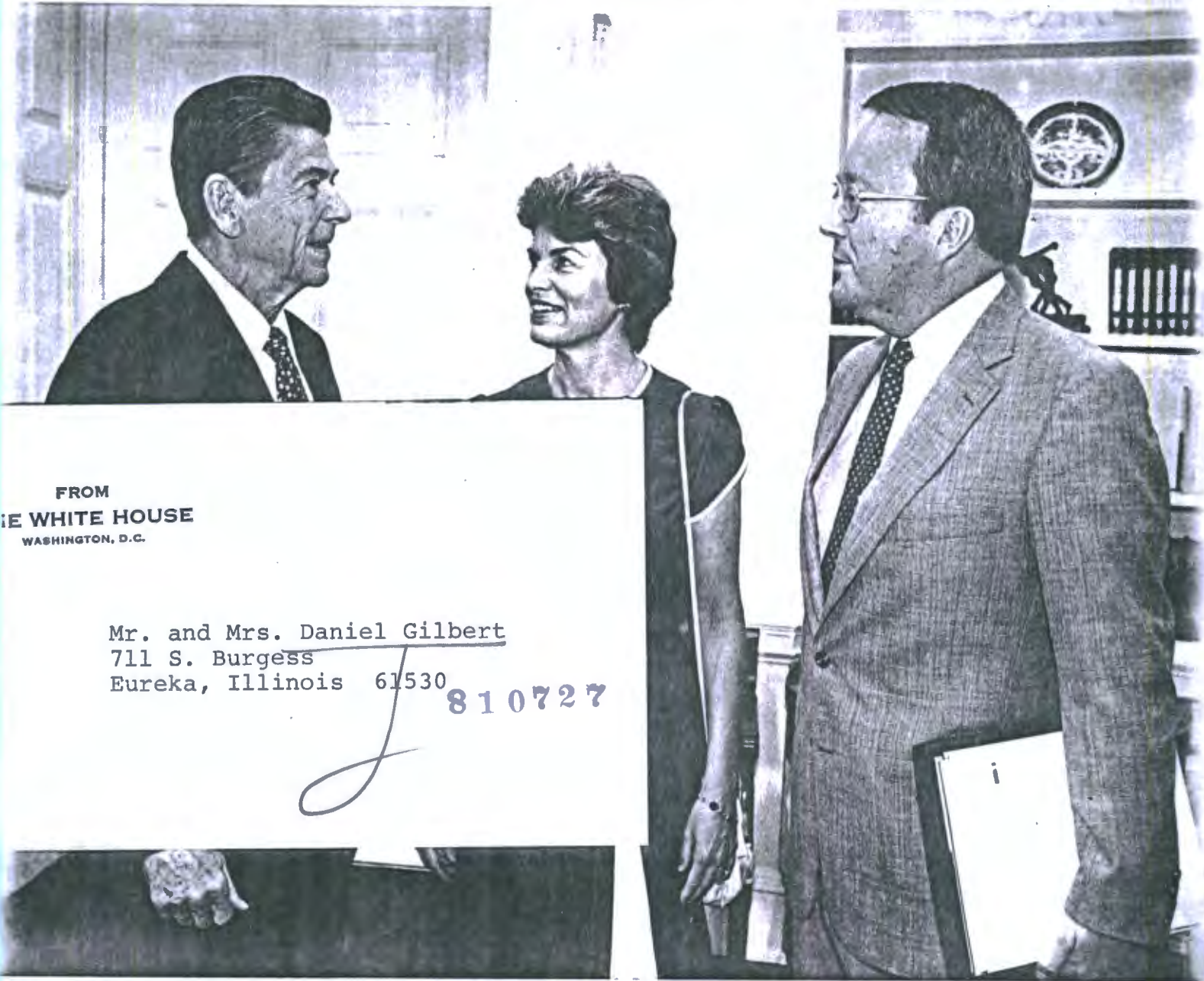
With best wishes,

Sincerely,

RONALD REAGAN

Mr. and Mrs. Dan Paul Gilbert
Box 118
Readlyn, Iowa 50668





FROM
THE WHITE HOUSE
WASHINGTON, D.C.

Mr. and Mrs. Daniel Gilbert
711 S. Burgess
Eureka, Illinois 61530 810727

*To Linda and Dan Gilbert
With best wishes,*

Ronald Reagan

THE WHITE HOUSE

WASHINGTON

October 1, 1981

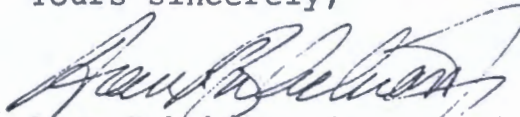
Dear Mr. Gilbert:

On behalf of President Reagan, thank you for your letter of September 8th. Marty Sallee's moving address to the Anaheim Assembly has been read with appreciation.

I know that the President heartily agrees with Marty's concluding line: "After all my experiences, if I had it to do all over again, I'd come right back to Eureka."

Again, thank you for sharing this inspiring message with us as both a tribute to the President's alma mater and a general appreciation of the contribution that small independent colleges have made and continue to make to our national life.

Yours sincerely,



Aram Bakshian, Jr.
Special Assistant to
the President

Mr. Daniel D. Gilbert
President
Eureka College
Eureka, Illinois 61530

THE WHITE HOUSE
WASHINGTON

*Content
file*

3

October 16, 1981

Dear Mr. Gilbert:

President Reagan has asked me to send you the enclosed tape of the Ralph MacKenzie interview with Sam Donaldson. He also sends his very best regards.

Sincerely,

Kathy Osborne
Personal Secretary
to the President

Mr. Daniel Gilbert
President, Eureka College
Eureka, Illinois 61530

Enclosure



WHITE HOUSE MAIL ROOM
RECEIPT FOR INSURED MAIL

Date 12-7-81 No. 300459

Time of Receipt 4:30pm Clerk's Init. DLB

Declared Value _____ Fee Paid 1.25

Postage 3.85

Special Handling _____

Special Delivery _____

Restricted Delivery Fee _____

Return Receipt Fee:

At Time of Mailing _____

After Time of Mailing _____

Sender W. S.

Addressee

Dr. DANIEL V. GILBERT

PRESIDENT, EUREKA COLLEGE

EUREKA, CALIF. 94530

37
Eureka College

Chartered 1855
Eureka, Illinois 61530
(309) 467-3721

Office of the President

December 17, 1981

A. H. (y) E.
side
President Ronald W. Reagan
The White House
Washington, D. C. 20050

Dear Mr. President:

Thank you for the beautiful bowl/plaque which arrived just this week. That is a very significant permanent contribution to the Reagan Memorabilia Collection at Eureka College, especially because it was made from the historic Recruiting Elm Tree on the campus. We have already had many comments from people about the beauty of it, and the fact that you had it mounted on a plaque with a plate which indicates it was used on the desk in the Oval Office adds to its uniqueness. We deeply appreciate your continuing thoughtfulness on behalf of the College.

Belatedly, I wish to thank you as well for giving us your copy of the video tape of the special ABC presentation about Coach McKinzie.

Thank you again. Linda joins me in extending our best wishes to you and Nancy during this very special season.

Sincerely,

Dan
Daniel D. Gilbert
President

DDG/ljm

White House Mail Room

Receipt for REGISTERED MAIL

Date 12-18-81 No. 200474

Time of Receipt 5:30pm Init. 31

Class 1st Postage 1.90

Value N.Y. Fee Pd. 3.30

Special Delivery Fee _____

Return Receipt Fee _____

Return Receipt Requested
Showing Address Where Delivered _____

Restricted Delivery _____

SENDER MR. ROSEBUSH

ROOM 348 EOB.

ADDRESSEE MR. DANIEL GILBERT

711 SOUTH BURGESS ST.

EUREKA, IL. 61530

March 26, 1982

Dear Daniel:

Enclosed is a souvenir from the February 24 reception at the Vice President's home. Our gracious hostess, Mrs. Bush, was kind enough to include a brief note with your photo. I am certain you will enjoy it.

If I can ever be of assistance please do not hesitate to contact me. I look forward to seeing you at the next Task Force meeting.

Sincerely,

JAY MOORHEAD
Special Assistant to the President
Private Sector Initiatives

Dr. Daniel Gilbert
President
Eureka College
Eureka, IL 61530

Enclosure

April 7, 1982

Dear Mr. Gilbert:

Enclosed is a souvenir from the February 24 reception at the Vice President's home. Our gracious hostess, Mrs. Bush, was kind enough to include a brief note with your photo. I am certain that you will enjoy it.

If I can ever be of assistance please do not hesitate to contact me. I look forward to seeing you at the next Task Force meeting.

Sincerely,

JAY MOORHEAD
Special Assistant to the President
Private Sector Initiatives

Mr. Daniel Gilbert
President
Eureka College
Eureka, Illinois 61530

4-54

Eureka College
Chartered 1855
Eureka, Illinois 61530
(309) 467-3721

Office of the President

April 6, 1982

*Mike -
what happened?*

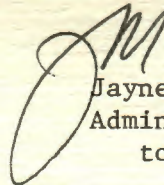
Mr. Jay Moorhead
Special Assistant to the President
Private Sector Initiatives
The White House
Washington, D. C. 20050

Dear Mr. Moorhead:

Your letter of March 26th and the accompanying souvenir photograph taken at the reception at the Vice President's home arrived in good order, and I am sure that President Gilbert will appreciate the gesture made by both you and by Mrs. Bush. Unfortunately, the gentleman in the picture with Mrs. Bush is not President Gilbert. Perhaps someone else has received the photo of him. I thought you would want to know.

President Gilbert does plan to be in Washington both April 8th and April 13th and I am sure he will be looking forward to visiting with you on either or both dates.

Sincerely,



Jayne Menssen
Administrative Assistant
to the President

/ljm

WHITE HOUSE GIFT REGISTER

File unach

Date Received: 9 May 82 Accepted By: Student

Name of Donor: Eureka College (Dr Daniel Gilbert)

Title: President - Eureka College

Address: "St. 61530"

Country: _____

Presented By: _____

"Ron"
Dan

Donor: Other (Name): _____

Address: _____

Circumstances of Presentation: _____

Brief Description of Gift: Plaque

Gift Intended For:

President: First Lady: _____ President & First Lady: _____

Other First Family (Name): _____

Other (Name): _____ Title: _____

Office & Ext.: _____

Acknowledgment:

Copy Attached: _____

To Be Completed By Gift Unit: _____
(Only For President, First Lady
and/or Amy)

Disposition: To White House Mail Reception and Security, Room 45 OEOB
Attn: Mr. Charles Free (of Gift Unit) Date: _____

Report Prepared By: Charles E. Hughes Ext: 2460 / 2461

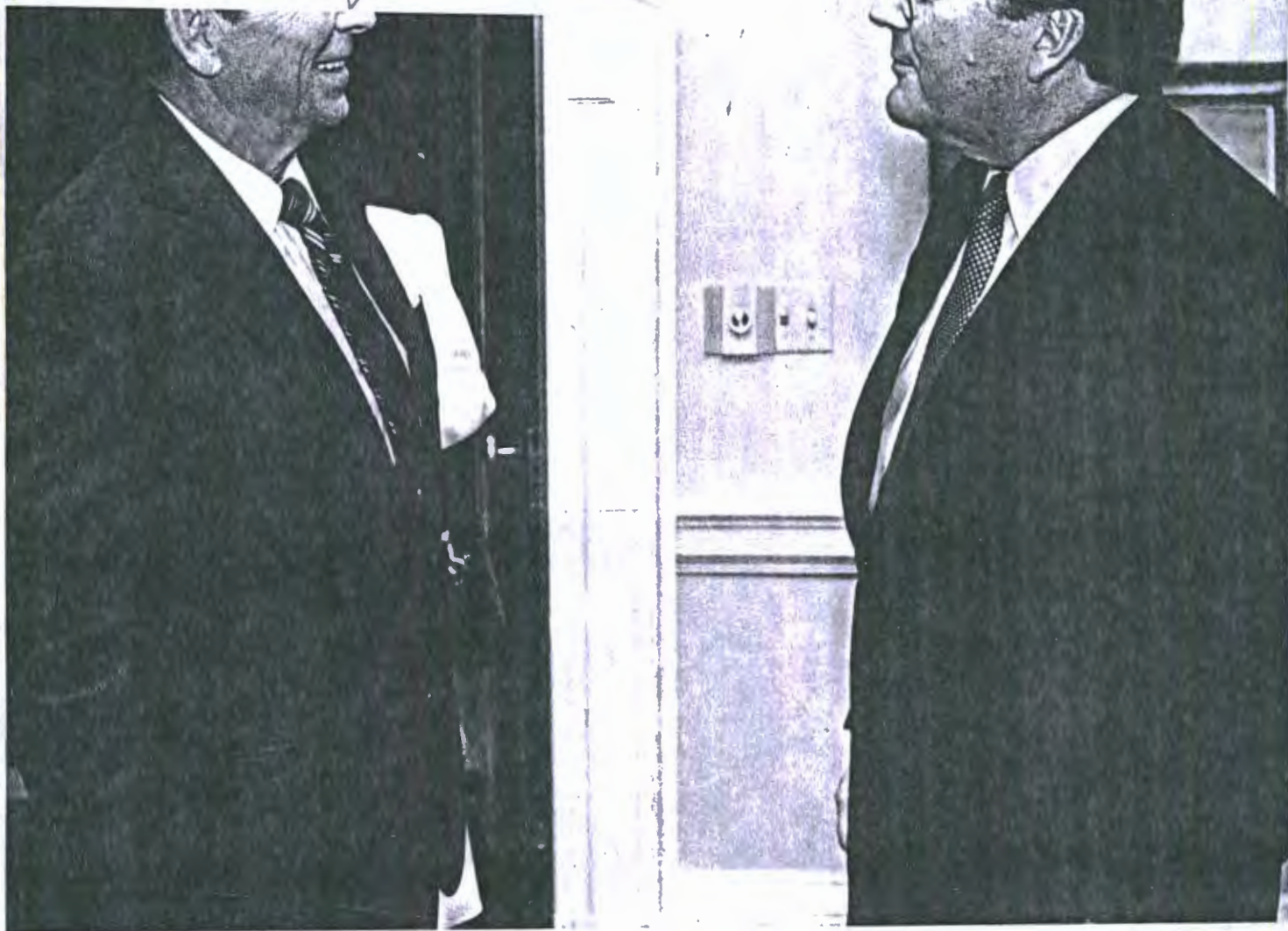
Other Comments:

Eureka College Daniel Gilbert

FROM
THE WHITE HOUSE
WASHINGTON, D.C.

Dr. Daniel Gilbert
711 S. Burgess
Eureka, Illinois 61530

82052 4



To Dan
With appreciation and very best wishes, & Regards
Ron

July 12, 1982

Dear Dan:

Thank you for your letter of July 6, recommending Dr. W. A. Butts for appointment to the Department of Education as Director of the Title III Program.

I assure you that we will look closely at Dr. Butts' credentials and see that his file is reviewed carefully. Your letter of support will also be added to his file.

Thank you again for taking the time to write and apprise me of Dr. Butts' interests and qualifications. I appreciate your recommendations.

Sincerely,

E. Pendleton James
Assistant to the President
for Presidential Personnel

~~Mr. Daniel D. Gilbert~~
President
Eureka College
Office of the President
Eureka, Illinois 61530

cc: Maryann Urban w/ incoming
Central Files w/ incoming

THE WHITE HOUSE

WASHINGTON

September 21, 1982

Dear Mr. Gilbert:

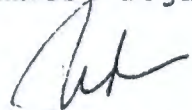
I am taking the liberty of writing to you directly, since Elizabeth Dole is not in the office and when we spoke over the phone, she asked that I pass along her thoughts in order not to slow the process.

Elizabeth was very pleased to hear of your interest in working within the Administration during your limited leave from Eureka College. Unfortunately, our office does not have the physical capacity to incorporate any additional staff into our ongoing operations.

I have alerted Helene Von Damm of your interest and asked that either she or one of her key staff members visit with you when you are in town on September 24th. Helene was recently appointed Assistant to the President for Personnel, and I am confident you will find her to be very helpful.

Elizabeth will be traveling on the 24th, and she has asked that I be available to help you in any way I can, which I am delighted to do. Please feel free to give me a call.

Warmest regards,



Red Cavaney
Deputy Assistant to the President
for Public Liaison

Mr. Daniel D. Gilbert
President
Eureka College
300 East College Avenue
Eureka, Illinois 61530

SEP 16 Rec'd

Eureka
College

Chartered 1855

Office of the President

September 8, 1982

The Honorable Mrs. Elizabeth H. Dole
Assistant to the President
for Public Liaison
The White House
Washington, D. C. 20500

Dear Mrs. Dole:

It has been my pleasure to greet you personally during my involvement with the Transition and the Task Force on Private Sector Initiatives. These opportunities have come to me because of my good fortune to be the President of Eureka College at this time.

I write to you today to seek your advice and counsel on an additional matter that may be developing. The Board of Trustees here at Eureka has granted me a leave of absence, primarily for the summer of 1983 with the potential for a limited extension. In an earlier communication with the President, I indicated that I was interested in working for him and his administration during this limited leave if there was something appropriate for me to do. He responded positively and asked me to suggest some areas of interest. Since my career has been spent mostly in higher education and the ministry my areas of expertise seem to be in the areas of domestic issues, especially as they relate to public liaison. I am a little embarrassed that I do not have something specific to suggest, but at the same time acknowledge that my interests are extremely varied and diverse. I do know that I am interested in having this kind of experience and now need your response regarding the possibility that there might be areas of interest under your responsibility where you could use assistance of someone like me for a limited period of time. As additional background for you, let me note that I have taken a special interest in highlighting youth as a positive resource in our nation, and in fact, did a brief paper for the PSI Task Force on this area. Like many others, I am extremely concerned as well about the continuing epidemic in runaway children.

The Honorable Mrs. Elizabeth H. Dole
September 8, 1982
page two

I assume that you would need more specific information about me, but in the interim I suggest that we visit to discuss directly some alternatives. If there is interest, then we could follow up with written data as you might need it. To help get this started, I will be in Washington on September 24th for some other meetings and could come to your office that day, if it would be convenient. Of course, I could arrange to come to Washington at another time, but since this date is on the calendar, it gives me a target to pursue. I will follow up with your office in a few days to see what the potentiality might be for such a visit then.

Thank you for your attention to this matter, and I hope to be visiting with you soon.

Sincerely,

Dan Gilbert
Daniel D. Gilbert
President

DDG/ljm

OCT 20 RECD



Eureka
College

Chartered 1855

Office of the President

October 15, 1982

Mr. Red Cavaney
Deputy Assistant to the President
for Public Liaison
The White House
Washington, D. C. 20500

Dear Red:

Thank you for taking the time to visit with me when I was in Washington on September 24th. When I returned to the office on the 27th, I discovered your letter dated the 21st and mailed the 25th. As I told you, I am not going to push for an involvement at the White House or in any related work there. I simply want to do something helpful for the President. I will be glad to work through Helene or anyone else who has suggestions for me. If none of this works out, I will, of course, enjoy my leave of absence doing something else. I appreciate the hard work you are doing and will wait to hear from someone else regarding any follow up on this matter.

Thank you again for altering your schedule on the 24th to visit with me.

Sincerely,

~~Daniel D. Gilbert~~
President

DDG/lm

cc: Helene von Damm
Elizabeth Dole

THE WHITE HOUSE
WASHINGTON

October 25, 1982

CF

MEMORANDUM FOR DODIE LIVINGSTON

FROM: RICHARD A. HAUSER

SUBJECT: Request for Travel Letter for
Eureka College President Dan Gilbert
for Fundraising Visit to Japan

In accordance with your request, this Office has reviewed the attached letter which is proposed to be sent by Helene von Damm to two Japanese public officials as a letter of introduction on behalf of Eureka College President Dan Gilbert who will be fundraising for Eureka College in Japan.

We believe that it is wholly inappropriate for the President or members of the White House staff to provide the proposed letter; this is particularly so in view of the fact that the recipients are officials of a foreign government and the purpose of the letter is to facilitate fundraising efforts of a private entity.

Thank you for bringing this matter to our attention.

cc: Helene von Damm

John Amos

Eureka
College

Chartered 1855

DEC 6 RECD

Office of the President

November 26, 1982

Mr. Red Cavaney
Deputy Assistant to the President
for Public Liaison
The White House
Washington, D. C. 20500

Dear Red:

Thank you for your thoughtful letter of November 13th. I appreciate your persistent followthrough on this and am glad to report to you that just last week I had a very positive telephone conversation with Jay Moorhead regarding the area of Private Sector Initiatives and, so, was pleased to receive your letter that very day indicating that you had thought about this possibility as well. I would look forward to hearing from Mike Castine after the first of the year to see if there might be some way that we could appropriately work together. I sincerely appreciate your followthrough on this and am grateful for your encouraging words.

My best wishes to you.

Sincerely,



Daniel D. Gilbert
President

DDG/ljm

12/10/82

MICHAEL:

Red asked that you follow up on this. Said you (or Jay) would be familiar with it.

Janice

Janice -
Please tell Red we are in
contact w/ Dan Gilbert
and will work him in, in
some fashion -

Thankyou
John +
Volin
Michael

Central files -

Please file for Mr. Red Conway.

← Jks.

President Ronald W. Reagan
December 15, 1982
page three

I must close! Before I do, it is vital that you know how personally grateful I am for the way you have received me and supported my efforts at Eureka. I am grateful to God every day that I happened to be at this place at this time in its history and I will continue to endeavor to do the best I can at the task before us. Please extend to Nancy best wishes from Linda and me for a meaningful and special Christmas season. May 1983 be your best year ever.

Sincerely,

Dan

Daniel D. Gilbert
President

EUREKA COLLEGE

DDG/ljm
enclosure

Eureka College

Chartered 1855

309-467-3721

or
309-467-2033

8:30
3-16-83
ML

B. Sattum
sets decisions

Office of the President

December 15, 1982

Photo session

President Ronald W. Reagan
The White House
Washington, D. C. 20500

Dear Mr. President:

As another year draws to a close it is time to reflect on some significant happenings. At the same time that I acknowledge your incredible schedule, I have decided that I must share some thoughts with you, especially now!

It was great to see you again in recent weeks, first when we introduced Mr. Bob Buckley to you as the National Chairman of the Board of Visitors of the Reagan Scholarship Program. Mr. Buckley, as you probably already discovered, is a very special man. Eureka is very fortunate to secure his involvement and enthusiasm for the Program and the College's efforts. You see, this happens to many people who learn about the uniqueness of Eureka. I am not foolish enough to think that people are not aware of the very special love that you have for Eureka, but I also believe that Eureka really does have something special. Sometimes it is indescribable, but it is nonetheless a real spirit which pervades the campus and the lives of the people who come here.

I want to take this opportunity to express once again my profound gratitude for your selecting me to be a member of your Task Force on Private Sector Initiatives. I worked hard at it not only because you chose me, but also because I believe in it strongly. I will always work hard to encourage and support this element of our community life. Also, I continue wholeheartedly to support your efforts in this area and commend you for your commitment to it. If you need me for anything else outside the realm of the College, just call on me. In the meantime I am going to work hard at leading Eureka College as best I can during the very exciting and challenging years just ahead.

With that in mind, may I outline things that I would appreciate your considering whenever appropriate. ~~One~~ you suggested in 1981 that we look toward 1983 as the time to invite the Eureka Board of Trustees and National Advisory Council to the White House. When such a date can be worked into your schedule, my projection is that the National Advisory Council and the Trustees would be in Washington for at least an all day business session. Their trip would be highlighted, of course, by a visit

Photo
session
in
Tush

President Ronald W. Reagan
December 15, 1982
page two

with you at the White House. If there could be a luncheon or dinner, that would be outstanding, but I understand the limitations you have. At least an occasion for you to say hello and have a picture opportunity would be sufficient. If the schedule were at the right time, we would be honored to have our outstanding Chorale perform for you and Nancy as well. Of course, in all of this, the expenses would be borne by the friends and Trustees, even for the Chorale.

Two, it is important that the first group of Reagan Scholars ^{mid} probably 16-20 strong, should come to Washington during the summer of 1983 just prior to their enrollment at Eureka. Again, a highlight of that visit would be a brief opportunity to see you at the White House. You would have an opportunity to meet this new group of potential leaders and they would have the thrill of a lifetime in meeting you. We anticipate that Mr. Buckley, the Board of Visitors and others will provide financial support to bring these young people and their families to Washington. We visualize a two or three day experience for them which would enable them to have a variety of opportunities while there.

* Three, you probably need to know more about the Japan program. Mr. John Amos, Chairman of the American Family Life Assurance Company, has taken a special interest in the Reagan Scholarship Program. In addition, after meeting with representatives of the United States-Japan Foundation, we decided that we should attempt to secure funds directly from Japan for the students who might come to Eureka rather than to be dependent on a more informal process. It seems the Japanese have a real commitment to helping their outstanding countrymen in educational enterprises in other countries. So, Mr. Amos provided an opportunity for Linda and me to go to Japan for about 12 days. We visited with key people in the financial, professional, educational and corporate communities in Japan and were wholeheartedly, positively received. The idea of a small college in the midwestern United States doing something like this was very appealing to all the people with whom we met. We received such enthusiasm that they now want to organize a steering committee which will raise \$2 million in funds to provide scholarship assistance for an international exchange program.

We have, in my opinion, appropriately represented the College without your involvement. It is obvious, of course, again that they are very thrilled that this kind of program would be launched by your alma mater and that you give it your endorsement. Because of their commitment to appropriateness and protocol, I wonder if it would be possible, now that the visit is completed, for you to send a brief thank you note to two of the people I met. They are former Prime Minister Kishi and Mr. Sunao Nakagawa, President of TV Tokyo. I have taken the liberty of composing a very brief note for you to consider and to run by counsel to be sure that this is appropriate. If not, we will understand.

SAMPLE OF NOTE TO BE SENT TO:

Mr. Sunao Nakagawa
President
TV Tokyo Ltd.
4-4-7, Shiba Park
Minato-ku, Tokyo 105
Japan

AND

Mr. Nobusuke Kishi (former prime
3-12, 1-chome minister)
Nishi-Shinbashi
Minato-ku, Tokyo 105
Japan



Dear Mr. Nakagawa:

Dr. Dan Gilbert recently told me of his very pleasant visit with you during his trip to Japan on behalf of the International Fellows Program which will be a part of the Reagan Scholarship Program at Eureka College. I was pleased to learn that he had had such a positive reception and simply wanted you to know how good it made me feel. As he told you, Eureka College has always been a very important part of my life and this scholarship program with its international exchange component is a very hopeful sign for the future.

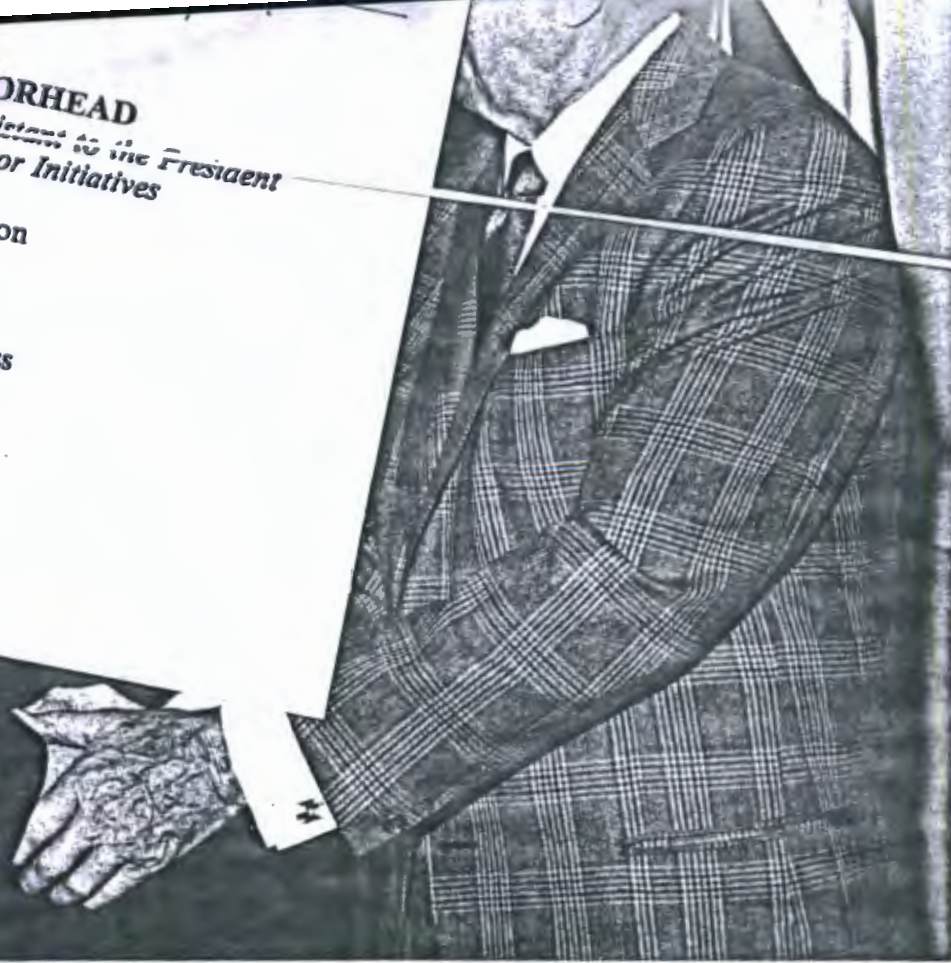
Thank you again for your courtesies to the president of my alma mater and my best personal wishes go with you.

Sincerely,

/ljm

FROM: **JAY MOORHEAD**
Special Assistant to the President
Private Sector Initiatives

- Information
- Action
- Let's Discuss



To Dan Gilbert
With appreciation and best wishes,
Ronald Reagan

The Honorable Daniel D. Gilbert
President
Eureka College
Eureka, IL 61530

830114



Eureka College

Chartered 1855
Eureka, Illinois 61530
(309) 467-3721

Central
Jules
//

Office of the President

April 23, 1984

Dear Kathy,

Thank you for all you did to make Greg's & Chris' visit with President Reagan an unforgettable one.

I'm sorry we did not see you personally so that they could thank you directly, but as usual, things happened so fast once they started the process.

Your interest in and support of our efforts both for the College and these personal opportunities are deeply appreciated.

Thank you again — and — my personal best wishes to you.

Sincerely,
Dan Gilbert

A large, stylized handwritten signature of Dan Gilbert, consisting of a long horizontal line followed by a large, sweeping loop that extends downwards and to the left.

To George Hearne
With best wishes

Ronald Reagan

(3)

To Mary Jane West
With best wishes,

Ronald Reagan

To Dr. Daniel Gilbert
With best wishes and sincere appreciation,

Ronald Reagan

FROM
THE WHITE HOUSE
WASHINGTON, D.C.

Mrs. Greg ⁺Gotlinger
75 Oakshade Road
Gaithersburg, MD 20878

FROM
WHITE
WASHINGTON, D.C.

Mr. Daniel Gilbert
300 College East
Eureka College
Eureka, Illinois 61530



Dear Don - I'll bet we were talking about Eureka.
Warmest regard - Ronald Reagan

85 4 3

File

THE WHITE HOUSE
WASHINGTON

May 14, 1985

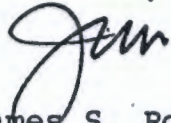
Dear Dan:

Thanks for your kind note of April 25, 1985 which arrived during our European trip.

We certainly appreciate your flexibility in scheduling an honorary degree for Nancy Reagan. With the schedule the way it is now I don't see anything opening up for sometime. Let's keep in close contact to see what develops.

With every good wish,

Sincerely,



James S. Rosebush
Deputy Assistant to the
President

Dr. Daniel D. Gilbert
President
Eureka College
300 East College Avenue
Eureka, Illinois 61530

✓ Rec: KZN

THE WHITE HOUSE
WASHINGTON

TO: Charley

FROM: KATHY OSBORNE
Personal Secretary
to the President

DATE: 7-25-85

I've been holding this thinking he would write again after he knew about the surgery, etc., but have seen nothing yet. Shall we write a short thanks for good wishes, etc. and then ignore it if another one comes in?

945 S. 5th Street
Louisville, Ky. 40203

R.R.
FYI


July 11, 1985

Dear Mr. President,

Best wishes to you from Louisville, Kentucky! With your hospital visit today I decided that this was the right time to communicate my sincere best wishes for good news from Bethesda and to commend you for your continuing excellent leadership. I started to write after watching your speech regarding your tax reform proposals. Excellent! Then, I watched and listened with great admiration as you dealt with the volatility and tension of the nightmarish hijacking. You were exceptional once again! People here can't believe me when I tell them with some authority, that you are exactly who you are!

I am proud that you are our President and honored to have known you because of my eight years at Eureka College. Best wishes from Linda and me to Nancy.

Sincerely,
Dan Gilbert



Dear First Lady,

It is important that you know of the special esteem in which you are held by Linda & me. This

appreciation was heightened by the opportunity we had

to see you in action through the media and other

voices of Japan while you were here last week. It

takes on special significance when I realize that you

were called on to do many things on behalf of the American

people while adjusting to the toll of "jet lag" at the same

time we were. I did read where you said it was affecting you

and you didn't understand how the President handled it

so well. From the perspective of two others who are still

on the wrong side, may I say you did remarkably

well as we saw it.

Thank you for all you do on behalf of all of us.

Sincerely,
Don Gillart

November 15

Mr. & Mrs. F. L. ...

Daniel D. Gilbert

TO: MARY INGALS
CORRESPONDENCE OFFICE, Room 94, OEOB, Ext. 7610

FROM: Sanford McAllister Room 129 Ext. 2587

Description of photograph or photo number attached -- 106 pictures

ATTACH PHOTO IF OTHER THAN OFFICIAL PORTRAIT

TO: CORRESPONDENCE REVIEW SECTION, Room 76, Ext. 2916

PHOTO TO BE SIGNED BY: President Reagan

Return to originating office. TYPE NAME & ADDRESS OF RECIPIENT BELOW

Photograph is to be mailed.

Attach mailing label, any correspondence and include typed address here:

NAME:

Vicky Hughes

ORGANIZATION:

The Heritage Foundation

STREET:

214 Massachusetts Avenue, N.E.

CITY/STATE:

Washington, D.C. 20002

860611



To Dan Gilbert
With best wishes,

Ronald Reagan