

Ronald Reagan Presidential Library  
Digital Library Collections

---

This is a PDF of a folder from our textual collections.

---

**WHORM Subject File Code:** FO006  
(Foreign Affairs: International Conferences)  
**Case File Number(s):** 541107 (3 of 3)  
**Box:** 11

---

To see more digitized collections visit:  
<https://reaganlibrary.gov/archives/digital-library>

To see all Ronald Reagan Presidential Library inventories visit:  
<https://reaganlibrary.gov/document-collection>

Contact a reference archivist at: [reagan.library@nara.gov](mailto:reagan.library@nara.gov)

Citation Guidelines: <https://reaganlibrary.gov/citing>

National Archives Catalogue: <https://catalog.archives.gov/>

sg

ID # 541107 CU

F0006

### WHITE HOUSE CORRESPONDENCE TRACKING WORKSHEET

- O - OUTGOING
- H - INTERNAL
- I - INCOMING  
Date Correspondence Received (YY/MM/DD) 1/1

Name of Correspondent: C. Deau Mc Brath

MI Mail Report User Codes: (A) \_\_\_\_\_ (B) \_\_\_\_\_ (C) \_\_\_\_\_

Subject: Letter of Invitation from the President to attend British-American Conference on Private Sector Initiatives to be held in London, England May 2-4

| ROUTE TO:                  | ACTION         | DISPOSITION                         |                  |          |                          |
|----------------------------|----------------|-------------------------------------|------------------|----------|--------------------------|
| Office/Agency (Staff Name) | Action Code    | Tracking Date YY/MM/DD              | Type of Response | Code     | Completion Date YY/MM/DD |
| <u>cuhall</u>              | ORIGINATOR     | <u>88,03,08</u>                     |                  | <u>@</u> | <u>88,03,08</u> PY       |
|                            | Referral Note: | <u>Can't. Cores.</u> PY             |                  |          |                          |
| <u>cuat24</u>              | A              | <u>88,03,08</u>                     |                  | <u>@</u> | <u>88,03,08</u>          |
|                            | Referral Note: | <u>Mr 888 CDM memo for the file</u> |                  |          |                          |
| <u>CUAT33</u>              | A              | <u>88,04,14</u> PY                  |                  | <u>@</u> | <u>88,07,27</u> PY       |
|                            | Referral Note: | _____                               |                  |          |                          |
|                            |                | <u>1/1</u>                          |                  |          | <u>1/1</u>               |
|                            | Referral Note: | _____                               |                  |          |                          |
|                            |                | <u>1/1</u>                          |                  |          | <u>1/1</u>               |
|                            | Referral Note: | _____                               |                  |          |                          |

- ACTION CODES:**
- A - Appropriate Action
  - C - Comment/Recommendation
  - D - Draft Response
  - F - Furnish Fact Sheet to be used as Enclosure
  - I - Info Copy Only/No Action Necessary
  - R - Direct Reply w/Copy
  - S - For Signature
  - X - Interim Reply
- DISPOSITION CODES:**
- A - Answered
  - B - Non-Special Referral
  - C - Completed
  - S - Suspended
- FOR OUTGOING CORRESPONDENCE:**
- Type of Response = Initials of Signer
  - Code = "A"
  - Completion Date = Date of Outgoing

Comments: \_\_\_\_\_

Keep this worksheet attached to the original incoming letter.  
 Send all routing updates to Central Reference (Room 75, OEOB).  
 Always return completed correspondence record to Central Files.  
 Refer questions about the correspondence tracking system to Central Reference, ext. 2590.

# RECORDS MANAGEMENT ONLY

## CLASSIFICATION SECTION

No. of Additional Correspondents: \_\_\_\_\_ Media: 0 Individual Codes: \_\_\_\_\_

Prime Subject Code: FD 004 Secondary Subject Codes: BE 003 FB 396  
WE  
CO 167

## PRESIDENTIAL REPLY

| Code | Date  | Comment     | Form         |
|------|-------|-------------|--------------|
| C    | _____ | Time: _____ | P-           |
| DSP  | _____ | Time: _____ | Media: _____ |

**SIGNATURE CODES:**

- CPn - Presidential Correspondence**  
 n - 0 - Unknown  
 n - 1 - Ronald Wilson Reagan  
 n - 2 - Ronald Reagan  
 n - 3 - Ron  
 n - 4 - Dutch  
 n - 5 - Ron Reagan  
 n - 6 - Ronald  
 n - 7 - Ronnie

- CLn - First Lady's Correspondence**  
 n - 0 - Unknown  
 n - 1 - Nancy Reagan  
 n - 2 - Nancy  
 n - 3 - Mrs. Ronald Reagan

- CBn - Presidential & First Lady's Correspondence**  
 n - 1 - Ronald Reagan - Nancy Reagan  
 n - 2 - Ron - Nancy

**MEDIA CODES:**

- B - Box/package  
 C - Copy  
 D - Official document  
 G - Message  
 H - Handcarried  
 L - Letter  
 M - Mailgram  
 O - Memo  
 P - Photo  
 R - Report  
 S - Sealed  
 T - Telegram  
 V - Telephone  
 X - Miscellaneous  
 Y - Study

THE WHITE HOUSE

WASHINGTON

March 8, 1988

MEMORANDUM FOR THE FILE

FROM: C. DEAN MCGRATH, JR. *Wack*  
ASSOCIATE COUNSEL TO THE PRESIDENT

SUBJECT: Letter of Invitation From the President to Attend  
British-American Conference on Private Sector  
Initiatives to be Held in London, England May 2-4

On March 8, 1988, I orally advised the Office of Private Sector Initiatives (Eileen Doherty) that Counsel's office had no legal objection to the above-referenced Presidential letter (copy attached) being sent.

Attachment

THE WHITE HOUSE

WASHINGTON

Dear:

As governments around the world continue to examine new approaches to public problems, they are increasingly discovering how much can be accomplished through voluntary action in the private sector. In the United States, our program has focused on methods to expand charitable giving, personal voluntarism, public-private partnerships and corporate social responsibility.

In our continuing dialogue with British leaders in the business and charitable communities, we have discovered many common interests between our two countries and have learned much from each other's successes.

In order to continue this progress, on May 2-4, 1988, a British-American Conference on Private Sector Initiatives will be held in London, England. The Conference will be attended by business leaders and government officials from our two countries. His Royal Highness Prince Charles and Prime Minister Thatcher have cooperated in planning this Conference with leaders of philanthropic organizations in the United States and Great Britain. I am particularly pleased that my wife Nancy will also be addressing this unique Conference.

I heartily endorse this meeting and I hope you will seriously consider attending. It will provide an unprecedented opportunity for the business and philanthropic leaders from both nations to discuss new solutions to the important challenges that lie ahead.

Sincerely,

RR

ID # 541107 CU  
F0006

### WHITE HOUSE CORRESPONDENCE TRACKING WORKSHEET

- O - OUTGOING
  - H - INTERNAL
  - I - INCOMING
- Date Correspondence Received (YY/MM/DD) 1/1



Name of Correspondent: Suzie Jalast

MI Mail Report User Codes: (A) \_\_\_\_\_ (B) \_\_\_\_\_ (C) \_\_\_\_\_

Subject: British-American Conference List

| ROUTE TO:      |              | ACTION         |                        | DISPOSITION                     |                                 |
|----------------|--------------|----------------|------------------------|---------------------------------|---------------------------------|
| Office/Agency  | (Staff Name) | Action Code    | Tracking Date YY/MM/DD | Type of Response Code           | Completion Date YY/MM/DD        |
| <u>cu/hu</u>   |              | ORIGINATOR     | <u>88103102</u>        |                                 | <u>C 88103103</u> <sup>RO</sup> |
|                |              | Referral Note: |                        |                                 |                                 |
| <u>cu/a/24</u> |              | <u>R</u>       | <u>88103102</u>        |                                 | <u>C 88103103</u> <sup>RO</sup> |
|                |              | Referral Note: | <u>March 300</u>       | <u>CDM memo to Suzie Jalast</u> |                                 |
|                |              |                | <u>1/1</u>             |                                 | <u>1/1</u>                      |
|                |              | Referral Note: |                        |                                 |                                 |
|                |              |                | <u>1/1</u>             |                                 | <u>1/1</u>                      |
|                |              | Referral Note: |                        |                                 |                                 |
|                |              |                | <u>1/1</u>             |                                 | <u>1/1</u>                      |
|                |              | Referral Note: |                        |                                 |                                 |

**ACTION CODES:**

- A - Appropriate Action
- C - Comment/Recommendation
- D - Draft Response
- F - Furnish Fact Sheet to be used as Enclosure
- I - Info Copy Only/No Action Necessary
- R - Direct Reply w/Copy
- S - For Signature
- X - Interim Reply

**DISPOSITION CODES:**

- A - Answered
- B - Non-Special Referral
- C - Completed
- S - Suspended

**FOR OUTGOING CORRESPONDENCE:**

- Type of Response = Initials of Signer
- Code = "A"
- Completion Date = Date of Outgoing

Comments: \_\_\_\_\_

Keep this worksheet attached to the original incoming letter.  
 Send all routing updates to Central Reference (Room 75, OEOB).  
 Always return completed correspondence record to Central Files.  
 Refer questions about the correspondence tracking system to Central Reference, ext. 2590.

# RECORDS MANAGEMENT ONLY

## CLASSIFICATION SECTION

No. of Additional Correspondents: \_\_\_\_\_ Media: \_\_\_\_\_ Individual Codes: \_\_\_\_\_

Prime Subject Code: \_\_\_\_\_ Secondary Subject Codes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## PRESIDENTIAL REPLY

| Code | Date  | Comment     | Form         |
|------|-------|-------------|--------------|
| C    | _____ | Time: _____ | P. _____     |
| DSP  | _____ | Time: _____ | Media: _____ |

**SIGNATURE CODES:**

**CPn - Presidential Correspondence**

- n - 0 - Unknown
- n - 1 - Ronald Wilson Reagan
- n - 2 - Ronald Reagan
- n - 3 - Ron
- n - 4 - Dutch
- n - 5 - Ron Reagan
- n - 6 - Ronald
- n - 7 - Ronnie

**CLn - First Lady's Correspondence**

- n - 0 - Unknown
- n - 1 - Nancy Reagan
- n - 2 - Nancy
- n - 3 - Mrs. Ronald Reagan

**CBn - Presidential & First Lady's Correspondence**

- n - 1 - Ronald Reagan - Nancy Reagan
- n - 2 - Ron - Nancy

**MEDIA CODES:**

- B - Box/package
- C - Copy
- D - Official document
- G - Message
- H - Handcarried
- L - Letter
- M - Mailgram
- O - Memo
- P - Photo
- R - Report
- S - Sealed
- T - Telegram
- V - Telephone
- X - Miscellaneous
- Y - Study

THE WHITE HOUSE

WASHINGTON

March 3, 1988

MEMORANDUM FOR SUZIE TALAAT  
OFFICE OF PRIVATE SECTOR INITIATIVES

FROM: C. DEAN MCGRATH, JR. *C. Dean McGrath*  
ASSOCIATE COUNSEL TO THE PRESIDENT

SUBJECT: British-American Conference List

Counsel's office has reviewed the above-referenced list of persons to be invited to the Private Sector Initiatives' British-American Conference. While we have no specific objection to the proposed invitees, we could not, in the limited time available (less than 48 hours), investigate whether it would be appropriate for the President to personally invite each of the approximately one hundred thirty individuals listed.




THE WHITE HOUSE

WASHINGTON

March 2, 1988

MEMORANDUM FOR NANCY SCOTT-FINAN

FROM:

SUZIE TALAAT 

SUBJECT:

British-American Conference List

The President's Board of Advisors on Private Sector Initiatives will be hosting a British-American Conference, May 2-4, 1988 in London. The President has agreed to sign a letter of invitation to the delegates, which has been approved by Rhett Dawson.

Attached is a copy of the mailing list for review. We would like to send the invitations out on Friday, March 4th. Please let me know as soon as possible if this list meets with Counsel's approval.

Thank you for your attention to this matter.

AMERICAN INVITEES - LONDON CONFERENCE

Working List  
(As of 2/26/88)

| <u>INVITEES</u>   | <u>CATEGORY</u> |
|---|-----------------|
| Mr. John F. Akers<br>President and CEO<br>IBM Corporation<br>Old Orchard Road<br>Armonk, New York 10504                                       | Business        |
| The Honorable John M. Albertine<br>Vice Chairman<br>Farley Industries<br>Suite 200<br>2000 L Street, N.W.<br>Washington, DC 20036             | Business        |
| The Honorable Robert Anderson<br>Chairman and CEO<br>Rockwell International Corporation<br>600 Grant Street<br>Pittsburgh, Pennsylvania 15219 | Business        |
| The Honorable William Aramony<br>President<br>United Way of America<br>701 North Fairfax Street<br>Alexandria, Virginia 22314                 | Non-profit      |
| Mr. Rand V. Araskog<br>Chairman<br>ITT Corporation<br>320 Park Avenue<br>New York, New York 10022   | Business        |
| The Honorable Ann Ascher<br>President<br>Ann Ascher, Inc.<br>201 South Beverly Glen Boulevard<br>Los Angeles, California 90024                | Business        |
| Mr. Horace B. Atwater, Jr.<br>Chairman of the Board and CEO<br>General Mills, Inc.<br>P.O. Box 1113<br>Minneapolis, Minnesota 55440           | Business        |

INVITEESCATEGORY

|  |          |
|--|----------|
| The Honorable J. Patrick Barrett<br>7578 Hunt Lane<br>Fayetteville, New York 13066   | Business |
| Ms. Cathleen P. Black<br>Publisher<br>USA Today<br>1000 Wilson Boulevard<br>Arlington, Virginia 22209  | Business |
| Mr. John F. Bookout, Jr.<br>Chairman and CEO<br>Shell Oil Company<br>P.O. Box 2463<br>Houston, Texas 77001   | Business |
| Mr. I. MacAllister Booth<br>President and CEO<br>Polaroid Corporation<br>549 Technology Square<br>Cambridge, Massachusetts 02139                                 | Business |
| Mr. Edward A. Brennan<br>Chairman of the Board and CEO<br>Sears, Roebuck and Company<br>Sears Tower<br>Chicago, Illinois 60684                                   | Business |
| The Honorable Frederic H. Brooks<br>Chairman of the Board and CEO<br>MacGregor Sporting Goods, Inc.<br>25 East Union Avenue<br>East Rutherford, New Jersey 07073 | Business |
| Mr. Theodore F. Brophy<br>Chairman of the Board and CEO<br>General Telephone and Electric Company<br>One Stamford Forum<br>Stamford, Connecticut 06904           | Business |
| Mr. William L. Brown<br>Chairman of the Board<br>Bank of Boston<br>Executive Suite HO-2<br>100 Federal Street<br>Boston, Massachusetts 02110                     | Business |

INVITEESCATEGORY

Mr. James E. Burke  
Chairman and CEO  
Johnson and Johnson  
One Johnson and Johnson Plaza  
New Brunswick, New Jersey 08933

Business

Mr. Joseph R. Canion  
President and CEO  
Compaq Computers  
20333 FM 149  
Houston, Texas 77070

Business

The Honorable Michael P. Castine  
Director  
SpencerStuart  
55 East 52nd Street  
New York, New York 06904

Business

Mr. John S. Chamberlain  
President and Chief Operating Officer  
Avon Products, Inc.  
9 West 57th Street  
New York, New York 10019

Business

The Honorable Colby H. Chandler  
Chairman and CEO  
Eastman Kodak Company  
343 State Street  
Rochester, New York 14650

Business

Mr. Alvah Chapman, Jr.  
Chairman and CEO  
Knight Ridder Newspaper  
One Herald Plaza  
Miami, Florida 33101

Business

Mr. John Clendenin  
Chairman and CEO  
Bell South Corporation  
675 West Peachtree  
45th Floor  
Atlanta, Georgia 30375

Business

The Honorable Don V. Cogman  
Vice President, Government  
Affairs  
MAPCO, Inc.  
1100 Connecticut Avenue, N.W.  
Suite 535  
Washington, DC 20036

Business

INVITEESCATEGORY

|   |            |
|---|------------|
| Mr. Lodwick M. Cook<br>Chairman and CEO<br>Atlantic Richfield Company<br>515 South Flower Street<br>Los Angeles, California 90071           | Business   |
| Mr. Joseph Coors<br>Adolph Coors<br>Golden, Colorado 80401  | Business   |
| Mr. William K. Coors<br>Chairman<br>Adolph Coors Company<br>Golden, Colorado 80401  | Business   |
| The Honorable Elaine D. Crispen<br>Press Secretary to the First Lady<br>The White House<br>Washington, DC 20500                             | Government |
| Mr. Michel David-Weill<br>Senior Partner<br>Lazard Freres & Company<br>One Rockefeller Plaza<br>New York, New York 10020                    | Business   |
| Mr. Martin S. Davis<br>Chairman and CEO<br>Gulf+Western, Inc.<br>One Gulf+Western Plaza<br>New York, NY 10023                               | Business   |
| The Honorable James Edson Duffy<br>President of Communications<br>ABC-TV<br>1330 Avenue of the Americas<br>New York, New York 10019         | Business   |
| Mr. Christopher Edley<br>President and CEO<br>United Negro College Fund, Inc.<br>500 East 62nd Street<br>New York, New York 10021           | Non-profit |
| Mr. Michael Eisner<br>Chairman of the Board and CEO<br>Walt Disney Productions<br>500 South Buena Vista Street<br>Burbank, California 91521 | Business   |

INVITEES

CATEGORY

|  |            |
|--|------------|
| The Honorable Jock Elliott<br>Chairman Emeritus<br>Ogilvy & Mather<br>2 East 48th Street<br>New York, New York 10017   | Business   |
| The Honorable Thomas W. Evans<br>Partner<br>Mudge Rose Guthrie<br>Alexander & Ferdon<br>180 Maiden Lane<br>New York, New York 10038  | Business   |
| Dr. Thomas F. Frist, Jr.<br>Chairman and CEO<br>Hospital Corporation of America<br>One Park Plaza<br>P.O. Box 550<br>Nashville, Tennessee 37202                                    | Business   |
| The Honorable Edward O. Fritts<br>President and CEO<br>National Association of Broadcasters<br>1771 N Street, N.W.<br>Washington, DC 20036   | Business   |
| Mr. Thomas M. Garvin<br>Chief Executive Officer<br>Keebler<br>1 Hollow Tree Lane<br>Elmhurst, Illinois 60126   | Business   |
| Mr. Walter B. Gerken<br>Chairman of the Board and CEO<br>Pacific Mutual Life Insurance<br>Company<br>700 Newport Center Drive<br>Newport Beach, California 92660                   | Business   |
| Mr. John K.G. Glazer<br>Chairman<br>Unilever United States, Inc.<br>Pennsylvania East 53rd Street<br>New York, New York 10022  | Business   |
| The Honorable Alexander H. Good<br>Director General<br>U.S. and Foreign Commercial Service<br>Department of Commerce<br>15th and Constitution Avenue, N.W.<br>Washington, DC 20230 | Government |

INVITEES

CATEGORY

Mr. Gilbert Grosvenor  
Chief Executive Officer  
National Geographic  
17th and M Streets, N.W.  
Washington, DC 20036

Business

Mr. Robert D. Haas  
Chief Executive Officer  
Levi-Strauss  
1155 Battery Street  
San Francisco, California 94111

Business

Mr. Richard Haayen  
Chief Executive Officer  
Allstate Insurance  
1 Allstate Plaza  
Northbrook, Illinois 60062

Business

Dr. Armand Hammer  
Chairman and CEO  
Occidental Petroleum Corporation  
Suite 1500  
10889 Wilshire Boulevard  
Los Angeles, CA 90024

Business

The Honorable Lyda Hill  
President  
Hill Development Corporation  
5000 Thanksgiving Tower  
601 Elm Street  
Dallas, Texas 75201

Business

The Honorable Donald P. Hodel  
Secretary of the Interior  
Department of the Interior  
18th and C Streets, N.W.  
Washington, DC 20240

Government

Mr. William R. Howell  
Chairman and CEO  
J.C. Penny Company, Inc.  
1301 Avenue of the Americas  
New York, New York 10019

Business

Mr. Allen F. Jacobson  
Chief Executive Officer  
3M Company  
3M Center  
Building 220-14W-04  
St. Paul, Minnesota 55144-1000

Business

INVITEES

CATEGORY

The Honorable A.C. Lyles  
President  
A. C. Lyles Productions  
Paramount Pictures  
555 Melrose Avenue  
Hollywood, California 90038

Business

The Honorable James T. Lynn  
Chairman of the Board and CEO  
Aetna Life and Casualty  
151 Farmington Avenue  
Hartford, Connecticut 06156

Business

Mr. John D. Macomber  
Chairman and CEO  
Celanese Corporation  
1211 Avenue of the Americas  
New York, New York 10036

Business

Mr. Peter Magowan  
Chief Executive Officer  
Safeway  
Fourth and Jackson Streets  
Oakland, California 94660

Business

Mr. Morton L. Mandel  
Chairman of the Board and CEO  
Premier Industrial Corporation  
4500 Euclid Avenue  
Cleveland, Ohio 44103

Business

Mr. Reuben Mark  
Chairman, President and CEO  
Colgate Palmolive Company  
300 Park Avenue  
New York, New York 10022

Business

Mr. Charles Marshall  
Vice Chairman of the Board  
American Telephone & Telegraph  
Company  
550 Madison Avenue  
New York, New York 10022

Business

Mr. Hamish Maxwell  
Chairman of the Board and CEO  
Philip Morris International  
120 Park Avenue  
New York, New York 10017

Business



INVITEESCATEGORY

|   |          |
|---|----------|
| Mr. B.K. Johnson<br>Chairman of the Board<br>Belton Kleberg Johnson Interests<br>One Forum, Suite 1400<br>8000 IH-10 West<br>San Antonio, Texas 78230 | Business |
| Mr. F. Ross Johnson<br>President and CEO<br>RJR Nabisco, Inc.<br>200 Galleria Parkway, N.W.<br>Suite 970<br>P.O. Box 105642<br>Atlanta, Georgia 30348 | Business |
| Mr. David A. Jones<br>Chairman of the Board and CEO<br>Humana, Incorporated<br>P.O. Box 1438<br>Louisville, Kentucky 40201                            | Business |
| Mr. Vernon Jordan, Esq.<br>Partner<br>Akin, Gump, Strauss, Hauer & Feld<br>Suite 400<br>1333 New Hampshire Avenue, N.W.<br>Washington, DC 20036       | Business |
| Mr. David T. Kearns<br>Chairman and CEO<br>Xerox Corporation<br>P.O. Box 1600<br>Stamford, Connecticut 06904  | Business |
| The Honorable James L. Ketelson<br>Chairman of the Board<br>Tenneco, Inc.<br>P.O. Box 2511<br>Houston, Texas 77001                                    | Business |
| Mr. William E. LaMothe<br>Chairman and CEO<br>Kellogg Company<br>P.O. Box 3599<br>Battle Creek, Michigan 49016  | Business |
| The Honorabel Gordon C. Luce<br>Chairman of the Board and CEO<br>Great American First Savings Bank<br>600 B Street<br>San Diego, California 92183     | Business |

INVITEESCATEGORY

|  |            |
|--|------------|
| Mr. John F. McGillicuddy<br>Chairman and CEO<br>Manufacturers Hanover Trust Corporation<br>270 Park Avenue<br>New York, New York 10017   | Business   |
| Mrs. Genevieve A. McSweeney<br>President<br>John Douglas French Foudation<br>for Alzheimer's Disease<br>4519 Park Verona<br>Calabasas, California 91302  | Non-profit |
| The Honorable John A. Meyers<br>Chairman, Magazine Group<br>Time, Inc.<br>Rockefeller Center<br>New York, New York 10020   | Business   |
| Mr. Paul A. Miller<br>Chairman of the Board<br>and Chief Executive Officer<br>Pacific Lighting Corporation<br>810 South Flower Street<br>Los Angeles, California 90017                             | Business   |
| Mr. William R. Miller<br>Vice Chairman of the Board<br>Bristol-Myers Company<br>345 Park Avenue<br>New York, New York 10154  | Business   |
| The Honorable George F. Moody<br>President, CEO and Director<br>Security Pacific Corporation<br>Security Pacific National Bank<br>Terminal Annex<br>P.O. Box 2097<br>Los Angeles, California 90051 | Business   |
| Mr. Richard M. Morrow<br>Chairman and CEO<br>Amoco Corporation<br>200 East Randolph Drive<br>Chicago, Illinios 60601   | Business   |

INVITEESCATEGORY

The Honorable Robert A. Mosbacher Jr.  
President  
Mosbacher Energy Company  
Suite 2200  
712 Main Street  
Houston, Texas 77002

Business

Mr. Allen E. Murray  
Chairman and CEO  
Mobil Corporation  
150 East 42nd Street  
New York, New York 10017

Business

Mr. John J. Nevin  
Chairman and CEO  
The Firestone Tire & Rubber Company  
1200 Firestone Parkway  
Akron, Ohio 44317

Business

Mr. Brian O'Connell  
President  
Independent Sector  
1826 L Street, N.W.  
Washington, DC 20034

Non-profit

Mr. Kenneth H. Olsen  
President and CEO  
Digital Equipment Corporation  
111 Powdermill Road  
Maynard, Massachusetts 01754

Business

Mr. James E. Olson  
Chairman of the Board and CEO  
AT&T  
550 Madison Avenue  
New York, New York 10022

Business

Mr. Paul F. Orefice  
President and CEO  
Dow Chemical Company  
2030 Dow Center  
Midland, Michigan 48671

Business

Dr. Anthony J. F. O'Reilly  
President and CEO  
H. J. Heinz Company  
P.O. Box 57  
Pittsburgh, Pennsylvania 14320

Business

INVITEESCATEGORY

|  |          |
|--|----------|
| Ms. Elisabeth C. Ortenberg<br>Chief Executive Officer<br>Liz Claiborne<br>1441 Broadway<br>New York, New York 10018                                | Business |
| Mr. David Packard<br>Chairman<br>Hewlett-Packard Company<br>3000 Hanover Street<br>Palo Alto, California 94303                                     | Business |
| Mr. Charles D. Peebler, Jr.<br>Chief Executive Officer<br>Bozell, Jacobs, Kenyon & Eckhardt<br>40 West 23rd Street<br>New York, New York 10010     | Business |
| The Honorable John J. Phelan, Jr.<br>Chairman and CEO<br>New York Stock Exchange<br>11 Wall Street<br>New York, New York 10005                     | Business |
| Mr. Edward E. Phillips<br>Chairman and CEO<br>New England Mutual Life Insurance<br>501 Boylston Street<br>Boston, Massachusetts 02117              | Business |
| Mr. Thomas Plaskett<br>Chairman, CEO and President<br>Pan American Airways<br>Pan American Building<br>200 Park Avenue<br>New York, New York 10166 | Business |
| Mr. Edmund T. Pratt, Jr.<br>Chairman of the Board and CEO<br>Pfizer, Inc.<br>235 East 42nd Street<br>New York, New York 10017                      | Business |
| Mr. Peter O. Price<br>President<br>The Connecticut Group<br>550 Park Avenue<br>New York, New York 10021  | Business |

INVITEESCATEGORY

Mr. Lawrence G. Rawl  
Chairman of the Board  
Exxon Corporation  
1251 Avenue of the Americas  
New York, New York 10020

Business

Mr. A. William Reynolds  
Chairman and CEO  
GenCorp  
175 Ghent Road  
Fairlawn, Ohio 44313-3300

Business

The Honorable Dana G. Rinehart  
Office of the Mayor  
90 West Broad  
Columbus, Ohio 43215

Government

The Honorable James D. Robinson III  
Chairman and CEO  
American Express Company  
American Express Tower  
World Financial Center  
New York, New York 10258

Business

The Honorable David Rockefeller  
Former Chairman  
New York City Partnership  
Room 5600  
30 Rockefeller Plaza  
New York, New York 10020

Business

The Honorable George W. Romney  
Chairman  
VOLUNTEER: The National Center  
1111 North 19th Street  
Arlington, Virginia 22209

Non-profit

Mr. William A. Schreyer  
Chairman and CEO  
Merrill Lynch & Company, Inc.  
World Financial Center  
North Tower, 32nd Floor  
New York, New York 10080

Business

Mr. John Sculley  
Chairman and CEO  
Apple Computer, Inc.  
20525 Mariani Avenue  
Cupertino, California 95014

Business

INVITEESCATEGORY

|  |          |
|--|----------|
| The Honorable Paul C. Sheeline<br>Deputy Chairman<br>Inter-Continental Hotels Corporation<br>1120 Avenue of the Americas<br>New York, New York 10036     | Business |
| Mr. Walter V. Shipley<br>Chairman and CEO<br>Chemical Bank<br>277 Park Avenue<br>New York, New York 10172  | Business |
| The Honorable Martin R. Shugrue, Jr.<br>President<br>Continental Airlines<br>2929 Allen Parkway<br>15th Floor, Executive Offices<br>Houston, Texas 77019 | Business |
| Mr. Andrew C. Sigler<br>Chairman and CEO<br>Champion International Corporation<br>One Champion Plaza<br>Stamford, Connecticut 06921                      | Business |
| Mr. John G. Smale<br>Chairman and CEO<br>The Procter and Gamble Company<br>One Procter and Gamble Plaza<br>Cincinnati, Ohio 45202                        | Business |
| Mr. Philip L. Smith<br>President and CEO<br>General Foods Corporation<br>White Plains, New York 10625  | Business |
| Mr. Roger B. Smith<br>Chairman and CEO<br>General Motors Corporation<br>3044 West Grand Boulevard<br>Detroit, Michigan 48202                             | Business |
| Mr. William D. Smithburg<br>Chairman and CEO<br>Quaker Oats Company<br>Merchandise Mart Plaza<br>Chicago, Illinois 60654                                 | Business |

INVITEESCATEGORY

|  |            |
|--|------------|
| The Honorable Robert D. Sparks<br>President<br>W. K. Kellogg Foundation<br>400 North Avenue<br>Battle Creek, Michigan 49016                                | Non-profit |
| Mr. Edson W. Spencer<br>Chairman and CEO<br>Honeywell, Inc.<br>Honeywell Plaza<br>Minneapolis, Minnesota 55408   | Business   |
| Mr. John Stafford<br>Chairman of the Board and CEO<br>The Pillsbury Company<br>Pillsbury Center<br>200 South Sixth Street<br>Minneapolis, Minnesota 55402  | Business   |
| Mr. Burton B. Stanair<br>Chairman and Chief Executive Officer<br>Westinghouse Broadcasting Company, Inc.<br>888 Seventh Avenue<br>New York, New York 10106 | Business   |
| Mr. Clement W. Stone<br>Chairman of the Board<br>Combined Insurance Corporation<br>123 North Wacker Drive<br>Chicago, Illinois 60606                       | Business   |
| The Honorable Jean Stone<br>Former Mayor of Scarsdale<br>16 Heathcote Road<br>Scarsdale, New York 10583  | Government |
| Mr. Anthony C. Stout<br>Chairman<br>National Journal<br>1730 M Street, N.W.<br>Suite 1100<br>Washington, DC 20036  | Business   |
| Mr. Arthur O. Sulzberger<br>Chairman and Publisher<br>The New York Times Company<br>229 West 43rd Street<br>New York, New York 10036                       | Business   |

INVITEES

CATEGORY

The Honorable R. William Taylor  
President  
American Society of  
Association Executives  
1575 I Street, N.W.  
Washington, DC 20005

Business

Mr. John Thompson  
Chairman and CEO  
Southland Corporation  
2828-North Haskell  
Dallas, Texas 75221

Business

The Honorable Richard Treibick  
President and Chairman of the Board  
Cable Holdings, Inc.  
745 Fifth Avenue  
New York, New York 10151

Business

The Honorable Alexander Trowbridge  
President  
National Association of Manufacturers  
1776 F Street, N.W.  
Washington, DC 20006

Business

Dr. P. Roy Vagelos  
Chairman  
Merck and Company  
126 East Lincoln Avenue  
Pahway, New Jersey 07065

Business

The Honorable C. William Verity, Jr.  
Secretary of Commerce  
Department of Commerce  
Washington, DC 20230

Government

Mr. William E. Wall  
Chief Executive Officer  
Kansas Power and Light  
P.O. Box 889  
Topeka, Kansas 66601

Business

The Honorable John Walsh  
Vice President  
Project HOPE  
Suite 500  
Two Wisconsin Circle  
Chevy Chase, Maryland 20815

Non-profit



INVITEESCATEGORY

|  |            |
|--|------------|
| Dr. William Walsh<br>Project HOPE<br>2 Wisconsin Circle<br>Suite 500<br>Chevy Chase, Maryland 20815  | Non-profit |
| Mr. Sam M. Walton<br>Chief Executive Officer<br>Wal-Mart Stores<br>P.O. Box 116<br>Bentonville, Arkansas 72712   | Business   |
| Mr. Charles Weaver<br>Chief Executive Officer<br>Clorox Company<br>P.O. Box 24305<br>Oakland, California 94623   | Business   |
| Mr. John F. Welch, Jr.<br>Chairman and CEO<br>General Electric Company<br>3135 Easton Turnpike<br>Fairfield, Connecticut 06431   | Business   |
| Mr. Edward W. Whittemore<br>Chairman and CEO<br>American Brands, Inc.<br>1700 East Putnam Avenue<br>Old Greenwich, Connecticut 06879   | Business   |
| The Honorable Charles Z. Wick<br>Director<br>United States Information Agency<br>301 Fourth Street, S.W.<br>Washington, DC 20547   | Government |
| Mr. Joseph Williams<br>Chairman and CEO<br>Warner Lambert Company<br>201 Chamber Road<br>Morris Plains, New Jersey 07950   | Business   |
| Ms. Cheryle A. Wills<br>Executive Director<br>Operation Alert<br>Research and Development Fund<br>Prospect Park Building<br>4614 Prospect Avenue, No. 428<br>Cleveland, Ohio 44103 | Business   |

INVITEES

CATEGORY

The Honorable Robert Woodson  
President  
National Center of Neighborhood  
Enterprise  
1367 Connecticut Avenue, N.W.  
Washington, DC 20036

Non-profit

Mr. Richard M. Zimmerman  
Chief Executive Officer  
Hershey Foods  
100 Mansion Road, East  
Hershey, Pennsylvania 17033

Business

# WHITE HOUSE CORRESPONDENCE TRACKING WORKSHEET



- O - OUTGOING
  - H - INTERNAL
  - I - INCOMING
- Date Correspondence Received (YY/MM/DD)   /  /

Name of Correspondent: Rhett Dawson

MI Mail Report      User Codes: (A) \_\_\_\_\_ (B) \_\_\_\_\_ (C) \_\_\_\_\_

Subject: Presidential Letter to Invitees to the British-American Conference on Private Sector Initiatives

### ROUTE TO:

### ACTION

### DISPOSITION

| Office/Agency (Staff Name) | Action Code  | Tracking Date YY/MM/DD | Type of Response | Code | Completion Date YY/MM/DD |
|----------------------------|--|------------------------|------------------|------|--------------------------|
| <u>cu hall</u>             | ORIGINATOR   | <u>88102105</u>        |                  |      | <u>88102108</u>          |
| <u>cuat 24</u>             | Referral Note: <u>R</u>                                | <u>88102108</u>        |                  |      | <u>88102108</u>          |
|                            | Referral Note: <u>Feb 88 @ DM memo to Rhett Dawson</u> |                        |                  |      |                          |
|                            |  | <u>  /  /  </u>        |                  |      | <u>  /  /  </u>          |
|                            | Referral Note:   |                        |                  |      |                          |
|                            |  | <u>  /  /  </u>        |                  |      | <u>  /  /  </u>          |
|                            | Referral Note:   |                        |                  |      |                          |
|                            |  | <u>  /  /  </u>        |                  |      | <u>  /  /  </u>          |
|                            | Referral Note:   |                        |                  |      |                          |

#### ACTION CODES:

- A - Appropriate Action
- C - Comment/Recommendation
- D - Draft Response
- F - Furnish Fact Sheet to be used as Enclosure

- I - Info Copy Only/No Action Necessary
- R - Direct Reply w/Copy
- S - For Signature
- X - Interim Reply

#### DISPOSITION CODES:

- A - Answered
- B - Non-Special Referral
- C - Completed
- S - Suspended

#### FOR OUTGOING CORRESPONDENCE:

- Type of Response = Initials of Signer
- Code = "A"
- Completion Date = Date of Outgoing

Comments: \_\_\_\_\_

Keep this worksheet attached to the original incoming letter.  
 Send all routing updates to Central Reference (Room 75, OEOB).  
 Always return completed correspondence record to Central Files.  
 Refer questions about the correspondence tracking system to Central Reference, ext. 2590.

# RECORDS MANAGEMENT ONLY

## CLASSIFICATION SECTION

No. of Additional Correspondents: \_\_\_\_\_ Media: \_\_\_\_\_ Individual Codes: \_\_\_\_\_

Prime Subject Code: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Secondary Subject Codes: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
 \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
 \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

## PRESIDENTIAL REPLY

| Code | Date  | Comment     | Form         |
|------|-------|-------------|--------------|
| C    | _____ | Time: _____ | P- _____     |
| DSP  | _____ | Time: _____ | Media: _____ |

**SIGNATURE CODES:**

- CPn - Presidential Correspondence**
- n - 0 - Unknown
- n - 1 - Ronald Wilson Reagan
- n - 2 - Ronald Reagan
- n - 3 - Ron
- n - 4 - Dutch
- n - 5 - Ron Reagan
- n - 6 - Ronald
- n - 7 - Ronnie

- CLn - First Lady's Correspondence**
- n - 0 - Unknown
- n - 1 - Nancy Reagan
- n - 2 - Nancy
- n - 3 - Mrs. Ronald Reagan

- CBn - Presidential & First Lady's Correspondence**
- n - 1 - Ronald Reagan - Nancy Reagan
- n - 2 - Ron - Nancy

**MEDIA CODES:**

- B - Box/package
- C - Copy
- D - Official document
- G - Message
- H - Handcarried
- L - Letter
- M - Mailgram
- O - Memo
- P - Photo
- R - Report
- S - Sealed
- T - Telegram
- V - Telephone
- X - Miscellaneous
- Y - Study

THE WHITE HOUSE

WASHINGTON



February 8, 1988

MEMORANDUM FOR RHETT B. DAWSON  
ASSISTANT TO THE PRESIDENT FOR OPERATIONS

FROM: C. DEAN MCGRATH, JR. *CDM*  
ASSOCIATE COUNSEL TO THE PRESIDENT.

SUBJECT: Presidential Letter to Invitees to the  
British-American Conference on Private Sector  
Initiatives

As requested, this office has reviewed the draft letter submitted to be sent by the President to attendees at a conference on Private Sector Initiatives scheduled for London on May 2-4, 1988.

We have no legal objection to the draft letter, but hasten to add that we have not reviewed the list of addresses. Thank you for submitting the draft for our review.

**WHITE HOUSE STAFFING MEMORANDUM**

DATE: 02/05/88 ACTION/CONCURRENCE/COMMENT DUE BY: C.O.B. Monday 02/08

SUBJECT: PRESIDENTIAL LETTER TO INVITEES TO THE BRITISH-AMERICAN CONFERENCE ON PRIVATE SECTOR INITIATIVES

|                | ACTION FYI                          |                                     |          | ACTION FYI                          |                                     |
|----------------|-------------------------------------|-------------------------------------|----------|-------------------------------------|-------------------------------------|
| VICE PRESIDENT | <input type="checkbox"/>            | <input type="checkbox"/>            | GRISCOM  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| BAKER          | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | HOBBS    | <input type="checkbox"/>            | <input type="checkbox"/>            |
| DUBERSTEIN     | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | HOOLEY   | <input type="checkbox"/>            | <input type="checkbox"/>            |
| MILLER - OMB   | <input type="checkbox"/>            | <input type="checkbox"/>            | KING     | <input type="checkbox"/>            | <input type="checkbox"/>            |
| BALL           | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | POWELL   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| BAUER          | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | RANGE    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| CRIBB          | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | RISQUE   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| CRIPPEN        | <input type="checkbox"/>            | <input type="checkbox"/>            | RYAN     | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| CULVAHOUSE     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | SPRINKEL | <input type="checkbox"/>            | <input type="checkbox"/>            |
| DAWSON         | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | TUTTLE   | <input type="checkbox"/>            | <input type="checkbox"/>            |
| DONATELLI      | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | _____    | <input type="checkbox"/>            | <input type="checkbox"/>            |
| FITZWATER      | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | _____    | <input type="checkbox"/>            | <input type="checkbox"/>            |

REMARKS:

Please provide any comments/recommendations directly to my office by close of business on Monday, February 8th. Thanks.

RESPONSE:

2 68 38

88 FEB 5 P8:36