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MEMORANDUM

THE WHITE HOUSE
WASHINGTON

145571
FE008-01
PRO11

February 14, 1983

TO: JIM JENKINS

FROM: JOE HOLMES 

It is, and has been my purpose to provide to scholars and historians a record of the activities of Ronald Reagan as President on videotape in a audiovisual center at the Reagan Library.

This is best accomplished by videotapes and VCR machines which can be operated in control booths by the user.

If a scholar wishes to study the President's activities for a particular date or a particular subject, the librarians could provide them.

This is not the case in most of the Presidential libraries. For example, in the Johnson Library, where Johnson's "history" is a series of films which are, in effect, glossy "propaganda" films about the man. Because it is film, the viewing must be shown on a projector, and an operator provided by the library.

The way of the future for the Reagan Library is videotape. Any judgement that it fades away is just poor judgement. I have videotape in my office that is 12 years old. The quality is excellent. An on-going evaluation of the videotapes would signal a requirement to make new dubs of any fading tapes.

Attached is a listing of the President's Activities for a one week period. These listings, also cross-indexed by subject, will cover his entire term.

WEEK TOTAL: 3 hours 25 minutes

THE WHITE HOUSE
WASHINGTON

PRESIDENT'S ACTIVITIES VIDEOTAPED WEEK OF: Sunday, January 30, 1983 --
Saturday, February 5, 1983

<u>DATE</u>	<u>SUBJECT</u>	<u>TIME</u>
Sunday, January 30, 1983	-----	
Monday, January 31, 1983	President and Mrs. Reagan greet Redskins at Dulles Airport	9:10
" "	Annual Convention of Religious Broadcasters	32:54
" "	Cuts " "	18:33
" "	Dropby Budget Briefing	4:24
Tuesday, February 1, 1983	St. Louis Trip: Remarks to Regional Commerce and Growth Association	36:45
" "	Cuts " "	7:38
" "	Tour and Remarks at Chrysler	14:53
Wednesday, February 2, 1983	Remarks to Jewish Leaders	10:52
Thursday, February 3, 1983	President receives medal from Secretary Regan	2:30
" "	Boyscouts present President with their "Report to the Nation"	9:15
" "	Dropby: Farewell Reception for Secretary Schweiker of HHS	12:48
" "	Photo Op: Chancellor Kreisky of Austria	2:07
" "	Luncheon/ Chancellor Kreisky	:30
" "	Departure remarks	4:40
Friday, February 4, 1983	National Prayer Breakfast	12:31
" "	Impromptu Press Conference and Surprise Birthday Cake	19:48
" "	Mtg. with Veteran Service Organizations	2:06
Saturday, February 5, 1983	Radio Show: Camp David	6:30

-DRAFT-

Press Release
THE WHITE HOUSE145572
FE 008-81
PO 001-06

Office of the Press Secretary

For immediate release

February , 1983

The President today announced his intention to ~~establish~~ ^{locate} the Ronald Reagan Presidential Library at Stanford University in close proximity to the Hoover Institution.

Both ^{the President of} Stanford University and the ^{Director of the} Hoover Institution have expressed their enthusiasm about the possibility of adding the Reagan Presidential papers to his gubernatorial and Presidential Campaign papers, which are currently located in the Hoover Institution archives.

Consistent with the practice of previous ^P Presidents it is expected that there will be a library housing the presidential papers, a museum, and a center for public affairs to bring together scholars, government policymakers, and others to discuss and analyze national issues.

In his letter of January 13, 1983 to W. Glenn Campbell, the Director of the Hoover Institution, the President said:

The designation of the Hoover Institution at Stanford University as the site to house my Presidential materials would be a natural extension of my long association as an Honorary Fellow of the Hoover Institution and would make possible the unification of my Presidential papers with my gubernatorial papers and the 1976 1980 campaign and ^{and} transition files, totaling some 2,600 cubic feet, that have already been donated to the Hoover Institution. The location of the library on the campus of Stanford University would make the historical record of my administration widely accessible to the academic community and the public. . . . I believe we should begin now to make plans for a library and for the preservation of the fullest possible record of this Administration.

A detailed proposal is being developed by the Hoover Institution and, after approval by the President and Board of Trustees of Stanford University, will be submitted to President Reagan.

The entire Presidential library complex is expected to be financed completely by private contributions.

-DRAFT-

locate

the Director of the

9

Document No.

146347

CU

FEO0801

JUN - 8 1981

CF

WHITE HOUSE STAFFING MEMORANDUM

DATE: June 8 ACTION/CONCURRENCE/COMMENT DUE BY: --

SUBJECT: MEMORIAL MARKER FOR JOSEPH HOLMES IN FUTURE REAGAN LIBRARY

	ACTION FYI			ACTION FYI	
VICE PRESIDENT	<input type="checkbox"/>	<input type="checkbox"/>	HARPER	<input type="checkbox"/>	<input type="checkbox"/>
MEESE	<input type="checkbox"/>	<input checked="" type="checkbox"/>	HERRINGTON	<input type="checkbox"/>	<input type="checkbox"/>
BAKER	<input type="checkbox"/>	<input type="checkbox"/>	JENKINS	<input type="checkbox"/>	<input type="checkbox"/>
DEAVER	<input type="checkbox"/>	<input type="checkbox"/>	McMANUS	<input type="checkbox"/>	<input type="checkbox"/>
STOCKMAN	<input type="checkbox"/>	<input type="checkbox"/>	MURPHY	<input type="checkbox"/>	<input type="checkbox"/>
CLARK	<input type="checkbox"/>	<input type="checkbox"/>	ROGERS	<input type="checkbox"/>	<input type="checkbox"/>
DARMAN	<input type="checkbox"/>	<input checked="" type="checkbox"/>	ROLLINS	<input type="checkbox"/>	<input type="checkbox"/>
DUBERSTEIN	<input type="checkbox"/>	<input type="checkbox"/>	VERSTANDIG	<input type="checkbox"/>	<input type="checkbox"/>
FELDSTEIN	<input type="checkbox"/>	<input type="checkbox"/>	WHITTLESEY	<input type="checkbox"/>	<input type="checkbox"/>
FIELDING	<input type="checkbox"/>	<input checked="" type="checkbox"/>	BRADY/SPEAKES	<input type="checkbox"/>	<input type="checkbox"/>
FULLER	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
GERGEN	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>

REMARKS:

RESPONSE:

Richard G. Darman
Assistant to the President

Ext 2702

RECEIVED
SS

1983 JUN -8 PM 3:44

THE WHITE HOUSE
WASHINGTON

June 8, 1983

MEMORANDUM TO DICK DARMAN

FROM: WILLIAM F. SITTMANN *WFS*

SUBJECT: Joe Holmes

Attached you will see a suggested idea for a memorial for Joe Holmes.

Mike would just like you to know about this for the record. When the library is completed it would be a nice touch.

SUPERIOR OIL

May 31, 1983

Mr. Michael K. Deaver
Assistant to the President
and Deputy Chief of Staff
The White House
Washington, D.C. 20500

Bud
I think
this is a great
idea -
do something for
the record - to
Darnon so
that it doesn't
slip

Dear Mike:

Congratulations on putting together a fine summit. Judging from the media coverage I have seen and read, the President came across very well as a leader in control.

My real purpose for this letter is to submit to you an idea on behalf of Joe Holmes. I know Joe was always submitting ideas to you, so I figured, why break the chain.

I believe this idea is very simple. I know that Joe's daily efforts in the White House were designed to compile a historical record of the President's activities for the National Archives, historians, and ultimately, the Reagan library.

In honor of Joe's undivided loyalty and dedication to the President, I thought it might be possible one day, when such a library is dedicated, to have some type of marker to indicate Joe's contribution to this collection of history. It would be a very fitting tribute to his family, and to a man who, if he were alive, would never seek such recognition.

Thank you in advance for your consideration of this idea, and again, congratulations on such a fine summit. I am sorry I could not be a part of it, but I appreciate being included in the preliminary stages, and if I can be of any assistance in the future, please let me know.

Sincerely,
David

David P. Prospero

return
the
checks.

CONFIDENTIAL

May 21, 1953

Mr. [Name],
[Address]
[City, State, Zip]

[Faint handwritten notes in the left margin, possibly including a name like 'Mr. [Name]']

[The main body of the letter contains several paragraphs of extremely faint, illegible text. The text appears to be a formal letter or report, but the specific words and sentences are not discernible.]

EPH

Document No. 14634755
4200
FED008-01

WHITE HOUSE STAFFING MEMORANDUM

DATE: June 8, '83 ACTION/CONCURRENCE/COMMENT DUE BY: --

SUBJECT: MEMORIAL MARKER FOR JOSEPH HOLMES IN FUTURE REAGAN LIBRARY

	ACTION FYI			ACTION FYI	
VICE PRESIDENT	<input type="checkbox"/>	<input type="checkbox"/>	HARPER	<input type="checkbox"/>	<input type="checkbox"/>
MEESE	<input type="checkbox"/>	<input checked="" type="checkbox"/>	HERRINGTON	<input type="checkbox"/>	<input type="checkbox"/>
BAKER	<input type="checkbox"/>	<input type="checkbox"/>	JENKINS	<input type="checkbox"/>	<input type="checkbox"/>
DEAVER	<input type="checkbox"/>	<input type="checkbox"/>	McMANUS	<input type="checkbox"/>	<input type="checkbox"/>
STOCKMAN	<input type="checkbox"/>	<input type="checkbox"/>	MURPHY	<input type="checkbox"/>	<input type="checkbox"/>
CLARK	<input type="checkbox"/>	<input type="checkbox"/>	ROGERS	<input type="checkbox"/>	<input type="checkbox"/>
DARMAN	<input type="checkbox"/>	<input checked="" type="checkbox"/> ^P ^{SS}	ROLLINS	<input type="checkbox"/>	<input type="checkbox"/>
DUBERSTEIN	<input type="checkbox"/>	<input type="checkbox"/>	VERSTANDIG	<input type="checkbox"/>	<input type="checkbox"/>
FELDSTEIN	<input type="checkbox"/>	<input type="checkbox"/>	WHITTLESEY	<input type="checkbox"/>	<input type="checkbox"/>
FIELDING	<input type="checkbox"/>	<input checked="" type="checkbox"/>	BRADY/SPEAKES	<input type="checkbox"/>	<input type="checkbox"/>
FULLER	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>
GERGEN	<input type="checkbox"/>	<input type="checkbox"/>	_____	<input type="checkbox"/>	<input type="checkbox"/>

REMARKS: Letter from David P. Prospero
Superior Oil to Michael Deaver
May 31 attached

RESPONSE:

RECEIVED
SS

1983 JUN -8 PM 3:44

THE WHITE HOUSE
WASHINGTON

June 8, 1983

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May 31, 1983

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The White House
Washington, D.C. 20500

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Sincerely,
David

David P. Prospero

RECEIVED

The following information was obtained from the records of the
 Department of the Interior, Bureau of Land Management, on
 the subject of the above captioned matter.
 It is noted that the above captioned matter was
 referred to the Department of the Interior, Bureau of
 Land Management, for their consideration and
 recommendation.
 The Department of the Interior, Bureau of Land
 Management, has advised that the above captioned
 matter is being handled as a matter of internal
 security and is being reviewed by the appropriate
 authorities.
 The Department of the Interior, Bureau of Land
 Management, has advised that the above captioned
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 matter is being handled as a matter of internal
 security and is being reviewed by the appropriate
 authorities.

ID # 152649

FE008-01

WHITE HOUSE
COUNSELLOR'S OFFICE TRACKING WORKSHEET

O - OUTGOING

H - INTERNAL

I - INCOMING

Date Correspondence Received (YY/MM/DD) 83 07 107

Name of Correspondent: Alexander M. Haig

CN Mail Report

User Codes: (A) _____ (B) _____ (C) _____

Subject: Writer thanks Mr. Meese for his letter about the assemblage of material for the President's library and mentions that his papers have been deeded to the Library of Congress.

ROUTE TO:

ACTION

DISPOSITION

Office/Agency	(Staff Name)	Action Code	Tracking Date YY/MM/DD	Type of Response	Code	Completion Date YY/MM/DD
	CNHAMM	O	8310707 ^{WS}	NAN	C	8310708

ACTION CODES:

- A - Appropriate Action
- C - Comment/Recommendation
- D - Draft Response
- F - Furnish Fact Sheet to be used as Enclosure

- I - Info Copy Only/No Action Necessary
- R - Direct Reply w/Copy
- S - For Signature
- X - Interim Reply

DISPOSITION CODES:

- A - Answered
- B - Non-Special Referral
- C - Completed
- S - Suspended

FOR OUTGOING CORRESPONDENCE:

- Type of Response = Initials of Signer
- Code = "A"
- Completion Date = Date of Outgoing

Comments: See C Truck 153172

Keep this worksheet attached to the original incoming letter.
Send all routing updates to Central Reference (Room 75, OEOP).
Always return completed correspondence record to Central Files.
Refer questions about the correspondence tracking system to Central Reference, ext. 2590.

RECORDS MANAGEMENT ONLY

CLASSIFICATION SECTION

No. of Additional Correspondents: _____ Media: L Individual Codes: 1.121 1.161 _____

Prime Subject Code: FE 008 Secondary Subject Codes: FG 006.01 _____

PRESIDENTIAL REPLY

Code	Date	Comment	Form
C	_____	Time: _____	P- _____
DSP	_____	Time: _____	Media: _____

SIGNATURE CODES:

CPn - Presidential Correspondence
 n - 0 - Unknown
 n - 1 - Ronald Wilson Reagan
 n - 2 - Ronald Reagan
 n - 3 - Ron
 n - 4 - Dutch
 n - 5 - Ron Reagan
 n - 6 - Ronald
 n - 7 - Ronnie

CLn - First Lady's Correspondence
 n - 0 - Unknown
 n - 1 - Nancy Reagan
 n - 2 - Nancy
 n - 3 - Mrs. Ronald Reagan

CBn - Presidential & First Lady's Correspondence
 n - 1 - Ronald Reagan - Nancy Reagan
 n - 2 - Ron - Nancy

MEDIA CODES:

B - Box/package
 C - Copy
 D - Official document
 G - Message
 H - Handcarried
 L - Letter
 M - Mailgram
 O - Memo
 P - Photo
 R - Report
 S - Sealed
 T - Telegram
 V - Telephone
 X - Miscellaneous
 Y - Study

Office of
Alexander M. Haig, Jr.

July 5, 1983

152649

Dear Ed:

Thank you for your letter of June 13 and for thinking of me as you begin the all-important work of planning for the assemblage of material for President Reagan's library.

Unfortunately, as has been the case since my previous service in the White House carrying through to include my service as Secretary of State my papers have been deeded to the Library of Congress.

I do appreciate your invitation and you have my best wishes for your success in this most important endeavor.

Sincerely,



The Honorable Edwin Meese III
Counsellor to the President
The White House
Washington, D.C. 20500

2

2 Copies sent to Neil Hammerton 7-13-83
Rya 21488

13 June 1983

153.172
1120
4610
4200
1111
FE008-01

Dear Mac:

Although the time has not yet come for the President to make final decisions concerning his future Presidential Library, we have been advised that there are some preparations for the Library that should be accomplished now. I am writing to you today to request that you consider donating your personal papers to the National Archives for placement in the future Reagan Presidential Library. FED10
FE010
BE003

The official records of Administration officials are classified legally as Federal records or Presidential records, depending on the organizational location of the official. This solicitation letter is not directed at these official materials, which are already governed by statute, but rather at those personal materials which fall outside the definition of official records. FE49-04

These personal materials might include extra copies of official records, personal diaries or journals, or the documentation of your career prior to the Reagan Administration. Enclosed with this letter are copies of standard records definitions. Personal papers may be donated to the Government through individual deeds from donors and are subject to any restrictions imposed by the donor. These donated materials are not subject to the Freedom of Information Act. Donations might occur now or be scheduled for some point in the future.

I hope and believe that the future Reagan Presidential Library will be a prestigious research institution dedicated to the study of this significant period in our nation's history. The seven existing Presidential Libraries, for Presidents Herbert Hoover through Gerald Ford, are considerably enriched and complemented through donated historical collections. Some of the most valuable of these collections are the personal papers of Administration officials.

Several other historical organizations have already contacted officials of this Administration concerning the donation of their personal papers. I urge you to consider the advantages of donating such papers to the National Archives for placement in the future Reagan Presidential Library. A representative of the Archives' Office of Presidential Libraries will be contacting you soon to discuss this matter. Meanwhile any questions can be answered by Dr. Robert M. Warner, Archivist of the United States, or Marie Allen, Director of the Presidential Records Staff (202/456-2545).

Sincerely,

EDWIN MEESE III
Counsellor to the President

The Honorable Malcolm Baldrige
Secretary of Commerce
Washington, D.C. 20230
EM/M.Allen/DK/sy6(STAFF1)
cc: Ed Meese

13 June 1983

Dear Jack:

Although the time has not yet come for the President to make final decisions concerning his future Presidential Library, we have been advised that there are some preparations for the Library that should be accomplished now. I am writing to you today to request that you consider donating your personal papers to the National Archives for placement in the future Reagan Presidential Library.

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Sincerely,

EDWIN MEESE III
Counsellor to the President

The Honorable John R. Block
Secretary of Agriculture
Washington, D.C. 20250
EM/M.Allen/DK/sy6(STAFF1)
cc: Ed Meese

13 June 1983

Dear Jim:

Although the time has not yet come for the President to make final decisions concerning his future Presidential Library, we have been advised that there are some preparations for the Library that should be accomplished now. I am writing to you today to request that you consider donating your personal papers to the National Archives for placement in the future Reagan Presidential Library.

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Sincerely,

EDWIN MEESE III
Counsellor to the President

The Honorable James B. Edwards
President
Medical University of South Carolina
171 Ashley Avenue
Charleston, SC 29425

EM/M.Allen/DK/sy6(STAFF1)
cc: Ed Meese

13 June 1983

Dear Ted:

Although the time has not yet come for the President to make final decisions concerning his future Presidential Library, we have been advised that there are some preparations for the Library that should be accomplished now. I am writing to you today to request that you consider donating your personal papers to the National Archives for placement in the future Reagan Presidential Library.

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Sincerely,

EDWIN MEESE III
Counselor to the President

The Honorable T. H. Bell
Secretary of Education
Washington, D.C. 20202
EM/M.Allen/DK/sy6(STAFF1)
cc: Ed Meese

13 June 1983

Dear Don:

Although the time has not yet come for the President to make final decisions concerning his future Presidential Library, we have been advised that there are some preparations for the Library that should be accomplished now. I am writing to you today to request that you consider donating your personal papers to the National Archives for placement in the future Reagan Presidential Library.

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Several other historical organizations have already contacted officials of this Administration concerning the donation of their personal papers. I urge you to consider the advantages of donating such papers to the National Archives for placement in the future Reagan Presidential Library. A representative of the Archives' Office of Presidential Libraries will be contacting you soon to discuss this matter. Meanwhile any questions can be answered by Dr. Robert M. Warner, Archivist of the United States, or Marie Allen, Director of the Presidential Records Staff (202/456-2545).

Sincerely,

EDWIN MEESE III
Counsellor to the President

The Honorable Donald P. Hodel
Secretary of Energy
Washington, D.C. 20585
EM/M.Allen/DK/sy6(STAFF1)
cc: Ed Meese

13 June 1983

Dear Elizabeth:

Although the time has not yet come for the President to make final decisions concerning his future Presidential Library, we have been advised that there are some preparations for the Library that should be accomplished now. I am writing to you today to request that you consider donating your personal papers to the National Archives for placement in the future Reagan Presidential Library.

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Sincerely,

EDWIN MEESE III
Counsellor to the President

The Honorable Elizabeth Hanford Dole
Secretary of Transportation
Washington, D.C. 20590
EM/M.Allen/DK/sy6(STAFF1)
cc: Ed Meese

13 June 1983

Dear Sam:

Although the time has not yet come for the President to make final decisions concerning his future Presidential Library, we have been advised that there are some preparations for the Library that should be accomplished now. I am writing to you today to request that you consider donating your personal papers to the National Archives for placement in the future Reagan Presidential Library.

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Several other historical organizations have already contacted officials of this Administration concerning the donation of their personal papers. I urge you to consider the advantages of donating such papers to the National Archives for placement in the future Reagan Presidential Library. A representative of the Archives' Office of Presidential Libraries will be contacting you soon to discuss this matter. Meanwhile any questions can be answered by Dr. Robert M. Warner, Archivist of the United States, or Marie Allen, Director of the Presidential Records Staff (202/456-2545).

Sincerely,

EDWIN MEESE III
Counsellor to the President

The Honorable Samuel R. Pierce, Jr.
Secretary of Housing and
Urban Development
Washington, D.C. 20410
EM/M.Allen/DK/sy6(STAFF1)
cc: Ed Meese

13 June 1983

Dear Margaret:

Although the time has not yet come for the President to make final decisions concerning his future Presidential Library, we have been advised that there are some preparations for the Library that should be accomplished now. I am writing to you today to request that you consider donating your personal papers to the National Archives for placement in the future Reagan Presidential Library.

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Sincerely,

EDWIN MEESE III
Counsellor to the President

The Honorable Margaret M. Heckler
Secretary of Health and
Human Services
Washington, D.C. 20201
EM/M.Allen/DK/sy6(STAFF1)
cc: Ed Meese

13 June 1983

Dear Ray:

Although the time has not yet come for the President to make final decisions concerning his future Presidential Library, we have been advised that there are some preparations for the Library that should be accomplished now. I am writing to you today to request that you consider donating your personal papers to the National Archives for placement in the future Reagan Presidential Library.

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Sincerely,

EDWIN MEESE III
Counsellor to the President

The Honorable Raymond J. Donovan
Secretary of Labor
Washington, D.C. 20210
EM/M.Allen/DK/sy6(STAFF1)
cc: Ed Meese

13 June 1983

Dear Bill:

Although the time has not yet come for the President to make final decisions concerning his future Presidential Library, we have been advised that there are some preparations for the Library that should be accomplished now. I am writing to you today to request that you consider donating your personal papers to the National Archives for placement in the future Reagan Presidential Library.

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Sincerely,

EDWIN MEESE III
Counselor to the President

The Honorable William French Smith
The Attorney General
Washington, D.C. 20530
EM/M.Allen/DK/sy6(STAFF1)
cc: Ed Meese

13 June 1983

Dear Jim:

Although the time has not yet come for the President to make final decisions concerning his future Presidential Library, we have been advised that there are some preparations for the Library that should be accomplished now. I am writing to you today to request that you consider donating your personal papers to the National Archives for placement in the future Reagan Presidential Library.

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Sincerely,

EDWIN MEESE III
Counsellor to the President

The Honorable James Gaius Watt
Secretary of the Interior
Washington, D.C. 20240
EM/M.Allen/DK/sy6(STAFF1)
cc: Ed Meese

13 June 1983

Dear Cap:

Although the time has not yet come for the President to make final decisions concerning his future Presidential Library, we have been advised that there are some preparations for the Library that should be accomplished now. I am writing to you today to request that you consider donating your personal papers to the National Archives for placement in the future Reagan Presidential Library.

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Sincerely,

EDWIN MEESE III
Counsellor to the President

The Honorable Caspar Willard Weinberger
Secretary of Defense
Washington, D.C. 20301
EM/M.Allen/DK/sy6(STAFF1)
cc: Ed Meese

13 June 1983

Dear Don:

Although the time has not yet come for the President to make final decisions concerning his future Presidential Library, we have been advised that there are some preparations for the Library that should be accomplished now. I am writing to you today to request that you consider donating your personal papers to the National Archives for placement in the future Reagan Presidential Library.

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Sincerely,

EDWIN MEESE III
Counsellor to the President

The Honorable Donald T. Regan
Secretary of the Treasury
Washington, D.C. 20220
EM/M.Allen/DK/sy6(STAFF1)
cc: Ed Meese

13 June 1983

Dear George:

Although the time has not yet come for the President to make final decisions concerning his future Presidential Library, we have been advised that there are some preparations for the Library that should be accomplished now. I am writing to you today to request that you consider donating your personal papers to the National Archives for placement in the future Reagan Presidential Library.

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Sincerely,

EDWIN MEESE III
Counsellor to the President

The Honorable George P. Shultz
Secretary of State
Washington, D.C. 20520
EM/M.Allen/DK/sy6(STAFF1)
cc: Ed Meese

13 June 1983

Dear Drew:

Although the time has not yet come for the President to make final decisions concerning his future Presidential Library, we have been advised that there are some preparations for the Library that should be accomplished now. I am writing to you today to request that you consider donating your personal papers to the National Archives for placement in the future Reagan Presidential Library.

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Sincerely,

EDWIN MEESE III
Counsellor to the President

The Honorable Andrew L. Lewis, Jr.
Chairman and Chief Executive Officer
Warner Amex
Cable Communications, Inc.
75 Rockefeller Plaza
New York, NY 10019

EM/M.Allen/DK/sy6(STAFF1)

13 June 1983

Dear Richard: ^{Dick}

Although the time has not yet come for the President to make final decisions concerning his future Presidential Library, we have been advised that there are some preparations for the Library that should be accomplished now. I am writing to you today to request that you consider donating your personal papers to the National Archives for placement in the future Reagan Presidential Library.

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Sincerely,

EDWIN MEESE III
Counsellor to the President

The Honorable Richard S. Schweiker, Jr.
American Council of Life Insurance
1850 K Street, N.W.
Washington, D.C. 20006

EM/M. Allen/DK/sy6(STAFF1)
cc: Ed Meese

13 June 1983

Dear Al:

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Sincerely,

EDWIN MEESE III
Counsellor to the President

The Honorable Alexander M. Haig, Jr.
Suite 800
1155 15th Street, N.W.
Washington, D.C. 20005

EM/M.Allen/DK/sy6(STAFF1)
cc: Ed Meese

13 June 1983

Dear Dick:

Although the time has not yet come for the President to make final decisions concerning his future Presidential Library, we have been advised that there are some preparations for the Library that should be accomplished now. I am writing to you today to request that you consider donating your personal papers to the National Archives for placement in the future Reagan Presidential Library.

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Sincerely,

EDWIN MEESE III
Counsellor to the President

The Honorable Richard S. Schweiker, Jr.
American Council of Life Insurance
1850 K Street, N.W.
Washington, D.C. 20006

EM/M. Allen/DK/sy6(STAFF1)
cc: Ed Meese

1983

Name	Date
Carol Mease	10/2/83
R. HAUSER	4/12/84
Hick	10/21/85
M. Shepherd	12/24/86
F. Ryan	2/4/88

Dear Dick

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Sincerely,

EDWIN MEESE III
 Counselor to the President

The Honorable Richard S. Schweiker Jr.
 American Council of the Life Insurance
 1800 K Street, N.W.
 Washington, D.C. 20006

EDWIN MEESE III (202) 523-2211
 Mr. Schweiker

ID # 154639

WHITE HOUSE
COUNSELLOR'S OFFICE TRACKING WORKSHEET

FE008-01

O - OUTGOING

H - INTERNAL

I - INCOMING

Date Correspondence Received (YY/MM/DD) 83107115

Name of Correspondent: Margaret M. Heckler

CN Mail Report

User Codes: (A) _____ (B) _____ (C) _____

Subject: Writer will keep in mind the request for her to donate her papers to the proposed Reagan library.

ROUTE TO:

ACTION

DISPOSITION

Office/Agency	(Staff Name)	Action Code	Tracking Date YY/MM/DD	Type of Response	Code	Completion Date YY/MM/DD
	<u>CNHAMM</u>	<u>DDI</u>	<u>830719</u>	<u>NAN</u>	<u>C</u>	<u>83107121³</u>
			<u>1 1</u>			<u>1 1</u>
			<u>1 1</u>			<u>1 1</u>
			<u>1 1</u>			<u>1 1</u>
			<u>1 1</u>			<u>1 1</u>

ACTION CODES:

- A - Appropriate Action
- C - Comment/Recommendation
- D - Draft Response
- F - Furnish Fact Sheet to be used as Enclosure

- I - Info Copy Only/No Action Necessary
- R - Direct Reply w/Copy
- S - For Signature
- X - Interim Reply

DISPOSITION CODES:

- A - Answered
- B - Non-Special Referral
- C - Completed
- S - Suspended

FOR OUTGOING CORRESPONDENCE:

- Type of Response = Initials of Signer
- Code = "A"
- Completion Date = Date of Outgoing

Comments: See C Jack 153172

Keep this worksheet attached to the original incoming letter.
Send all routing updates to Central Reference (Room 75, OEOB).
Always return completed correspondence record to Central Files.
Refer questions about the correspondence tracking system to Central Reference, ext. 2590.

RECORDS MANAGEMENT ONLY

CLASSIFICATION SECTION

No. of Additional Correspondents: _____ Media: L Individual Codes: 1120 _____

Prime Subject Code: FE 008 Secondary Subject Codes: FG 022
FG 00601 _____

PRESIDENTIAL REPLY

Code	Date	Comment	Form
C	_____	Time: _____	P- _____
DSP	_____	Time: _____	Media: _____

SIGNATURE CODES:

- CPn - Presidential Correspondence**
- n - 0 - Unknown
- n - 1 - Ronald Wilson Reagan
- n - 2 - Ronald Reagan
- n - 3 - Ron
- n - 4 - Dutch
- n - 5 - Ron Reagan
- n - 6 - Ronald
- n - 7 - Ronnie

- CLn - First Lady's Correspondence**
- n - 0 - Unknown
- n - 1 - Nancy Reagan
- n - 2 - Nancy
- n - 3 - Mrs. Ronald Reagan

- CBn - Presidential & First Lady's Correspondence**
- n - 1 - Ronald Reagan - Nancy Reagan
- n - 2 - Ron - Nancy

MEDIA CODES:

- B - Box/package**
- C - Copy**
- D - Official document**
- G - Message**
- H - Handcarried**
- L - Letter**
- M - Mailgram**
- O - Memo**
- P - Photo**
- R - Report**
- S - Sealed**
- T - Telegram**
- V - Telephone**
- X - Miscellaneous**
- Y - Study**

15 JUL 1983



THE SECRETARY OF HEALTH AND HUMAN SERVICES
WASHINGTON, D.C. 20201

July 14, 1983

154639

The Honorable Edwin L. Meese, III
Counsellor to the President
The White House
Washington, D.C. 20500

Dear Ed:

Thank you for your letter informing me
of the establishment of the Reagan Presidential
Library.

I will keep in mind the offer to donate
papers or significant materials.

Sincerely,

A handwritten signature in cursive script that reads "Margaret".

Margaret M. Heckler
Secretary

18 JUL 1988

THE SECRETARY OF HEALTH AND HUMAN SERVICES
WASHINGTON, D. C. 20201



Cory to Ryan 2/4/88

The Honorable [Name] [Address]

I am pleased to inform you that [Text]

I will keep in mind the other [Text]

Sincerely,

[Signature]

[Name]
[Title]

154798

5300

4640

FE008-01

FE010

FB001

LG Dixon

EG

FB149-04

PR003

JR007

N

July 18, 1983

G

Dear Ruth:

Thank you for writing. I do have many fond memories of the Masonic Temple in Dixon and the good times we all had there. However, although a final decision about the location of the library has not yet been made, I do not think it will be in Dixon. Because one of the purposes of a Presidential library is to provide a place where scholars may do extensive research, it is traditional for them to be placed at or near large colleges or universities. The National Archives is heavily involved in the planning process. As much as I would like to see this project come to life in my home town, I do not anticipate that happening.

residential

I have not yet made the decision about seeking a second term, but I will keep your kind encouragement in mind.

Nancy joins me in sending our warmest regards.

Sincerely,

Ron (Dutch)

Mrs. Ruth Leydig Merrick
Merrick & Merrick
106 East Second Street
Dixon, Illinois 61021

RR:AVH:KCS:pps

Comments: For POTUS to see & sign.

THE WHITE HOUSE
WASHINGTON

Date: 7-18-83

To: K.O

*Charley thought
the President might
like to see*



ANNE HIGGINS
Special Assistant to the
President and Director
of Correspondence
Room 94, x7610

THE WHITE HOUSE
WASHINGTON

Date: 7/14/83

To: ANNE

I think that the attached should go to the President for his signature. Mrs. Merrick is obviously a very old friend (FNF indicates he signs "Ronald"). He may want to tell her outright that Stanford is going to get the library. (That is the most reliable gossip I have heard on the library.)

CHARLEY SHEPHERD
Presidential Correspondence
Room 98, x7610

MERRICK & MERRICK

ATTORNEYS AT LAW
105 EAST SECOND STREET
DIXON, ILLINOIS 61021

TEL. (815) 284-7769

EDWIN W. MERRICK (1940-1976)
RUTH LEYDIG MERRICK

June 30, 1983

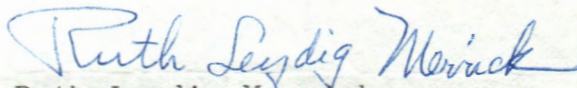
President Ronald Reagan
White House
Washington, D. C.

Dear Mr. President:

Somehow I like that salutation better now than "Dutch". It cannot be too soon to consider the place for your library. May I suggest the Masonic Temple in Dixon which you surely well remember. The school dances took place there. I have been talking about this since you were elected president, and only today was I asked whether you had been told.

We worked over a year to prepare for your 50th high school reunion. Better run for four more years; so we will be able to complete plans for your library.

Sincerely,



Ruth Leydig Merrick

Member: Republican Presidential
Task Force & D.H.S.
Class of '29

RLM:sm

INSTITUTIONAL REPORT
NO. 100-100000-100000
DATE: 10/10/10

CONFIDENTIAL
EXEMPT FROM DISCLOSURE

CONFIDENTIAL

On 10/10/10, the subject was interviewed at the [redacted] office. The subject stated that he had been employed by [redacted] from 1980 to 1990. During this time, he worked as a [redacted] and was responsible for [redacted]. The subject stated that he had no contact with [redacted] during this period. He stated that he had no knowledge of [redacted] activities and was not involved in any [redacted] operations. The subject stated that he had no contact with [redacted] and was not involved in any [redacted] activities. He stated that he had no knowledge of [redacted] activities and was not involved in any [redacted] operations. The subject stated that he had no contact with [redacted] and was not involved in any [redacted] activities.

It was noted that the subject was not involved in any [redacted] activities. He stated that he had no knowledge of [redacted] activities and was not involved in any [redacted] operations. The subject stated that he had no contact with [redacted] and was not involved in any [redacted] activities. He stated that he had no knowledge of [redacted] activities and was not involved in any [redacted] operations. The subject stated that he had no contact with [redacted] and was not involved in any [redacted] activities.

CONFIDENTIAL

19 July 1983

156104
1150
FE008-01

IT086-27

Dear Jeane:

Although the time has not yet come for the President to make final decisions concerning his future Presidential Library, we have been advised that there are some preparations for the Library that should be accomplished now. I am writing to you today to request that you consider donating your personal papers to the National Archives for placement in the future Reagan Presidential Library.

The official records of Administration officials are classified legally as Federal records or Presidential records, depending on the organizational location of the official. This solicitation letter is not directed at these official materials, which are already governed by statute, but rather at those personal materials which fall outside the definition of official records.

These personal materials might include extra copies of official records, personal diaries or journals, or the documentation of your career prior to the Reagan Administration. Enclosed with this letter are copies of standard records definitions. Personal papers may be donated to the Government through individual deeds from donors and are subject to any restrictions imposed by the donor. These donated materials are not subject to the Freedom of Information Act. Donations might occur now or be scheduled for some point in the future.

I hope and believe that the future Reagan Presidential Library will be a prestigious research institution dedicated to the study of this significant period in our nation's history. The seven existing Presidential Libraries, for Presidents Herbert Hoover through Gerald Ford, are considerably enriched and complemented through donated historical collections. Some of the most valuable of these collections are the personal papers of Administration officials.

Several other historical organizations have already contacted officials of this Administration concerning the donation of their personal papers. I urge you to consider the advantages of donating such papers to the National Archives for placement in the future Reagan Presidential Library. A representative of the Archives' Office of Presidential Libraries will be contacting you soon to discuss this matter. Meanwhile any questions can be answered by Dr. Robert M. Warner, Archivist of the United States, or Marie Allen, Director of the Presidential Records Staff (202/456-2545).

Sincerely,

EDWIN MEESE III
Counsellor to the President

X

The Honorable Jeane Jordan Kirkpatrick
United States Representative
to the United Nations
New York, NY 10017
EM/M.Allen/DK/sy6(STAFF1)
cc: Ed Meese

✓ enclosure

Name	Date
R. HAUSER	7/12/83

12 July 1983

Although the time has not yet come for the President to make final decisions concerning his future Presidential Library, we have been advised that there are some preparations for the library that should be accomplished now. I am writing to you today to request that you consider donating your personal papers to the National Archives for placement in the future Reagan Presidential Library.

The official records of Administration officials are classified legally as Federal records or Presidential records, depending on the organizational location of the official. This solicitation letter is not directed at these official materials which are already governed by statute, but rather at those personal materials which fall outside the definition of official records.

These personal materials might include extra copies of official records, personal diaries or journals, or the documentation of your career prior to the Reagan Administration. Enclosed with this letter are copies of standard information. Personal papers may be donated to the Government through individual deeds from donors and are subject to any restrictions imposed by the donor. These donated materials are not subject to the Freedom of Information Act. Donations might occur now or be scheduled for some point in the future.

I hope and believe that the future Reagan Presidential Library will be a preeminent research institution dedicated to the study of this significant period in our nation's history. The seven existing Presidential Libraries for Presidents Herbert Hoover through Gerald Ford, are considerably enriched and complete through donated historical collections. Some of the most valuable of these collections are the personal papers of Administration officials.

Several other historical organizations have already contacted officials of this Administration concerning the donation of their personal papers. I urge you to consider the advantages of donating each paper to the National Archives for placement in the future Reagan Presidential Library. A representative of the Archives Office of Presidential Libraries will be contacting you soon to discuss this matter. Meanwhile any questions can be answered by Dr. Robert M. Warner, Archivist of the United States, or Marie Allen, Director of the Presidential Records Staff (202/456-3545).

Sincerely,

EDWIN MEESS III
Counselor to the President

The Honorable Jeane Jordan Kirkpatrick
United States Representative
to the United Nations
New York, NY 10017
EJWM:AMN/DK/SYB/STAFF
c/o Ed Meess

RECORDS MANAGEMENT ONLY

CLASSIFICATION SECTION

No. of Additional Correspondents: _____ Media: L Individual Codes: 4690 1121 _____

Prime Subject Code: FE008 - _____ Secondary Subject Codes: FG022 _____
FG149.04 _____

PRESIDENTIAL REPLY

Code	Date	Comment	Form
C	_____	Time: _____	P- _____
DSP	_____	Time: _____	Media: _____

SIGNATURE CODES:

- CPn - Presidential Correspondence**
- n - 0 - Unknown
- n - 1 - Ronald Wilson Reagan
- n - 2 - Ronald Reagan
- n - 3 - Ron
- n - 4 - Dutch
- n - 5 - Ron Reagan
- n - 6 - Ronald
- n - 7 - Ronnie

- CLn - First Lady's Correspondence**
- n - 0 - Unknown
- n - 1 - Nancy Reagan
- n - 2 - Nancy
- n - 3 - Mrs. Ronald Reagan

- CBn - Presidential & First Lady's Correspondence**
- n - 1 - Ronald Reagan - Nancy Reagan
- n - 2 - Ron - Nancy

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- G** - Message
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- M** - Mailgram
- O** - Memo
- P** - Photo
- R** - Report
- S** - Sealed
- T** - Telegram
- V** - Telephone
- X** - Miscellaneous
- Y** - Study

American Council of Life Insurance

1850 K Street, N.W.
Washington, D.C. 20006
(202) 862-4300

Richard S. Schweiker
President

July 27, 1983

157596

The Honorable Edwin Meese III
Counsellor to the President
The White House
Washington, D. C. 20500

Dear Ed:

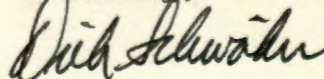
Thanks very much for your recent letter in behalf of a future Presidential Library for President Reagan.

In your letter you mentioned the possibility of donating my personal papers to the Presidential Library, including those of my previous career in the Senate and House.

As a Penn State alumnus, I agreed several years ago to send my House and Senate papers to Penn State for their use. I have sent this material to Penn State as well as some material from my position as Secretary of Health and Human Services. The HHS material consisted primarily of press statements, transcripts of press conferences and compilations of news stories from our "green sheet" which covered all the activities of my department.

If this material from HHS would be useful, I would be glad to have the department prepare similar HHS material and send it to the Archives in anticipation of a Reagan Presidential Library.

Sincerely,



Richard S. Schweiker

2

Copy to Ryan 2/4/88

WHITE HOUSE
COUNSELLOR'S OFFICE TRACKING WORKSHEET

FE008-01

- O - OUTGOING
- H - INTERNAL
- I - INCOMING
Date Correspondence Received (YY/MM/DD) 83108103

Name of Correspondent: Drew Lewis

CN Mail Report User Codes: (A) _____ (B) _____ (C) _____

Subject: Writer will review his files for any records pertaining to the campaign that can be contributed to the proposed Reagan Presidential library.

ROUTE TO:		ACTION		DISPOSITION	
Office/Agency	(Staff Name)	Action Code	Tracking Date YY/MM/DD	Type of Response	Completion Date YY/MM/DD
	<u>CNHAMM</u>	<u>O</u>	<u>83108104</u>	<u>NAN</u>	<u>C 83108116</u>
	<u>Marie Allen</u>	<u>I</u>	<u>83108116</u>		<u>C 83,08 116</u>
			<u>1 1</u>		<u>1 1</u>
			<u>1 1</u>		<u>1 1</u>
			<u>1 1</u>		<u>1 1</u>

- ACTION CODES:**
 A - Appropriate Action
 C - Comment/Recommendation
 D - Draft Response
 F - Furnish Fact Sheet to be used as Enclosure
 I - Info Copy Only/No Action Necessary
 R - Direct Reply w/Copy
 S - For Signature
 X - Interim Reply
- DISPOSITION CODES:**
 A - Answered
 B - Non-Special Referral
 C - Completed
 S - Suspended

FOR OUTGOING CORRESPONDENCE:
 Type of Response = Initials of Signer
 Code = "A"
 Completion Date = Date of Outgoing

Comments: See C Track 153172

Keep this worksheet attached to the original incoming letter.
 Send all routing updates to Central Reference (Room 75, OEOB).
 Always return completed correspondence record to Central Files.
 Refer questions about the correspondence tracking system to Central Reference, ext. 2590.

RECORDS MANAGEMENT ONLY

CLASSIFICATION SECTION

No. of Additional Correspondents: _____ Media: L Individual Codes: 2121 4620 _____

Prime Subject Code: FE008 Secondary Subject Codes: FE010 BE003.04
FE024 _____
PL _____

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DSP	_____	Time: _____	Media: _____

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- V - Telephone**
- X - Miscellaneous**
- Y - Study**



159537

**Warner Amex
Cable Communications Inc.**

Drew Lewis
Chairman and
Chief Executive Officer

July 29, 1983

The Honorable Edwin Meese, III
Counsellor to the President
The White House
Washington, D.C. 20500

Dear Ed:

Please excuse my delay in responding to your letter dated June 13th requesting my donation of any personal materials relating to the campaign and/or my tenure as Secretary of Transportation. My style is such that I do not keep personal journals or diaries, and any records kept while serving as Secretary of Transportation would be of an official nature only.

The National Archives has been in touch with my office and we have told them that at some point in the future I will go over my files pertaining to the campaign to see if there are any records that they may deem appropriate.

I will keep you advised of any contribution I can make.

Sincerely,

DL:cm

75 Rockefeller Plaza, New York, N.Y. 10019

12-88

Copy to Ryan 2/4/88

